MINUTES

2nd ORDINARY COUNCIL MEETING

TUESDAY 17 NOVEMBER 2026

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

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Minutes of Council Meeting held in Council Chambers Civic Plaza, 1 Chung Wah Terrace, Palmerston on Tuesday 17 November 2026 at 5:30pm.

PRESENT

ELECTED MEMBERS	Acting Mayor Sarah Henderson (Chair) Councillor Wayne Bayliss Councillor Mark Fraser Councillor Damian Hale Councillor Lucy Morrison Councillor Rob Waters *(via Audio/Audiovisual)*
STAFF	Acting Chief Executive Officer, Emma Blight Acting General Manager Infrastructure, Michael Williams General Manager Finance and Governance, Chris Fearon General Manager Community, Konrad Seidl Acting General Manager People and Place, Becky Saywell Minute Secretary, Kate Roberts
GALLERY	Nil members of the public Three (3) members of staff

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Initials:

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:33pm.

3 APOLOGIES

Moved: **Councillor Morrison**
Seconded: **Councillor Bayliss**

THAT the apology received from Mayor Pascoe-Bell for 17 November 2026 be received and noted.

CARRIED (6/0) - 11/0712 – 17/11/2026

4 DECLARATION OF INTEREST

4.1 Elected members

Moved: **Councillor Waters**
Seconded: **Councillor Hale**

THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 26.1.4 be received and noted.

CARRIED (6/0) - 11/0713 – 17/11/2026

4.2 Staff

Nil

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5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

Moved: **Councillor Fraser**
Seconded: **Councillor Hale**

THAT the Minutes of the Council Meeting held on 3 November 2026 pages 12382 to 12393 be confirmed, with the following amendment to item 4.1:

a. THAT it be noted, Councillor Kanyai submitted her Declaration of Interest for the meeting on 3 November 2026 prior to her resignation from Council.

CARRIED (6/0) - 11/0714 – 17/11/2026

5.2 Business arising from previous meeting

Nil

6 MAYORAL REPORT

Moved: **Councillor Bayliss**
Seconded: **Councillor Fraser**

THAT Report entitled Mayoral Update Report - October 2026 be received and noted.

CARRIED (6/0) - 11/0715 – 17/11/2026

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

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Initials:

9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.1.1 Leave of Absence Requests

Moved: **Deputy Mayor Bayliss**
Seconded: **Mayor Pascoe-Bell**

1. THAT the leave of absence request received from Councillor Morrison for 4 November 2026 to 15 November 2026 inclusive, for the reason of professional development and holiday, be approved.

2. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (6/0) - 11/0680 – 20/10/2026

9.1.2 Request for Audio/Audiovisual Conferencing

Moved: **Councillor Fraser**
Seconded: **Councillor Henderson**

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Morrison who will be physically prevented from attending a meeting for the period 4 November 2026 to 15 November 2026, due to the granted leave of absence being a greater distance than 100km from the appointed place of meeting.

2. THAT this decision be moved to the open minutes following the Audio/Audiovisual Conferencing.

CARRIED (6/0) - 11/0681 – 20/10/2026

9.1.3 Leave of Absence Requests

Moved: **Councillor Hale**
Seconded: **Deputy Mayor Bayliss**

1. THAT the leave of absence request received from Councillor Hale for 10 November 2026 to 12 November 2026 inclusive, for the reason of work, be approved.

4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (7/0) - 11/0703 – 3/11/2026

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Initials:

9.1.4 Request for Audio/Audiovisual Conferencing

Moved: **Councillor Hale**
Seconded: **Councillor Bayliss**

1. THAT Council notes Councillor Waters' attendance via audio/audiovisual conferencing at the meeting of 17 November 2026, as they are prevented from attending in person due to ill health, and that this attendance was approved by the Chief Executive Officer in accordance with the Audio/Audiovisual Conferencing Policy.

2. THAT this decision be moved to the open minutes following the Audio/Audiovisual Conferencing.

CARRIED (6/0) - 11/0734 – 17/11/2026

9.2 Moving open items into confidential

Nil

9.3 Confidential items

Moved: **Councillor Waters**
Seconded: **Councillor Morrison**

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Rate Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(b) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
26.1.2	Rate Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(b) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

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26.1.3	Rate Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(b) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
26.1.4	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.5	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.6	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

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Initials: _____

26.2.2	Contract and Tender Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(i) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (6/0) - 11/0716 – 17/11/2026

10 PETITIONS

Nil

11 NOTICES OF MOTION

Nil

12 OFFICER REPORTS

12.1 Action reports

12.1.1 Alcohol and Drug Practices and Policies Review

Moved: **Councillor Fraser**
Seconded: **Councillor Waters**

1. THAT Report entitled Alcohol and Drug Practices and Policies Review be received and noted.

2. THAT Council notes the existing Alcohol and Other Drugs Policy (**Attachment 12.1.1.1**) in place for all employees.

3. THAT Council notes that the staff Policy will be amended to ensure it is contemporary.

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Initials:

4. THAT Council endorses development of an alcohol and other drugs policy for Elected Members including:
    a. Explicitly identifying appropriate consumption of alcohol at Council events.
    b. Position on impairment caused by alcohol or other drugs affecting Elected Member(s).
    c. Establishing a random drug and alcohol testing program for Elected Members.
    d. Embedding education and awareness of impairment and testing regime to Council.

5. THAT the updated draft alcohol and other drugs policy for Elected Members is presented to Council in March 2027.

Councillor Waters left the meeting at 5:39 pm.
Councillor Waters returned to the meeting at 5:42 pm.

CARRIED (6/0) - 11/0717 – 17/11/2026

12.1.2 Council Policy Review - Code of Conduct for Chief Executive Officer

Moved: Councillor Bayliss
Seconded: Councillor Morrison

1. THAT Report entitled Council Policy Review - Code of Conduct for Chief Executive Officer be received and noted.

2. THAT Council endorse the amended Code of Conduct for Chief Executive Officer Policy at **Attachment 12.1.2.3.**

CARRIED (6/0) - 11/0718 – 17/11/2026

12.1.3 2026-27 First Budget Review

Moved: Councillor Bayliss
Seconded: Councillor Morrison

1. THAT Report entitled 2026-27 First Budget Review be received and noted.

2. THAT Council adopts the 2026-27 First Budget Review, including movements between capital and operational expenditure, and the associated transfers to and from reserves as presented in **Attachment 12.1.3.1** of report entitled 2026-27 First Budget Review.

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3. THAT Council adopts the revised Long Term Financial Plan as presented in **Attachment 12.1.3.4** of report entitled 2026-27 First Budget Review, pursuant to Division 4 (9) of the *Local Government (General) Regulations 2021*.

CARRIED (6/0) - 11/0719 – 17/11/2026

12.1.4 Potential Restriction of Smart Glasses at Council Facilities

Moved: Councillor Bayliss
Seconded: Councillor Morrison

1. THAT Report entitled Potential Restriction of Smart Glasses at Council Facilities be received and noted.

2. THAT Council endorse option:
   a. Council retains its existing regulatory framework and strengthens Conditions of Entry, Standards of Behaviour, Terms and Conditions of Hire and contractor requirements to explicitly restrict the use of smart glasses and wearable recording devices, including exemptions for vision impaired users and other accessibility-related purposes.

CARRIED (5/1) - 11/0720 – 17/11/2026

12.1.5 Casual Vacancy November 2026

Moved: Councillor Morrison
Seconded: Councillor Hale

1. THAT Report entitled Casual Vacancy November 2026 be received and noted.

2. THAT Council acknowledges Councillor Yolanda Kanyai for her dedication and service to the Palmerston community.

3. THAT pursuant to Section 54 of the *Local Government Act 2019* (NT) and Council's Elected Member Casual Vacancies Policy, Council hold a by-election to fill the casual vacancy in the office of Elected Member on the City of Palmerston Council.

4. THAT Council note pursuant to Section 136(6) of the *Local Government Act 2019* (NT) the by-election will be conducted by the Northern Territory Electoral Commission.

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Initials: _____

5. THAT Council request the Northern Territory Electoral Commission consider the following for the by-election:
   a. One week of early voting.
   b. Reduction of election day voting centres.

6. THAT Council makes the following appointments until 30 June 2027, to the now vacant positions below:
   a. Councillor Morrison is appointed as Committee Member to the Community Safety and Wellness Advisory Committee.
   b. Councillor Henderson is appointed as Chair to the Palmerston Child and Youth Network.
   c. Councillor Bayliss is appointed as alternate member to Tourism Top End.

CARRIED (6/0) - 11/0721 – 17/11/2026

12.1.6 Council Policy Review - Investment

Moved: **Councillor Hale**
Seconded: **Councillor Morrison**

1. THAT Report entitled Council Policy Review - Investment be received and noted.

2. THAT Council Policy – Investment as per **Attachment 12.1.6.3** of Report entitled Council Policy Review - Investment be adopted which includes the minor administrative changes.

CARRIED (6/0) - 11/0722 – 17/11/2026

12.2 Receive and note reports

12.2.1 Financial Report for the Month of October 2026

Moved: **Councillor Bayliss**
Seconded: **Councillor Fraser**

THAT Report entitled Financial Report for the Month of October 2026 be received and noted.

CARRIED (6/0) - 11/0723 – 17/11/2026

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Initials:

12.2.2 Major Capital Projects Update

Moved: **Councillor Bayliss**
Seconded: **Councillor Fraser**

THAT Report entitled Major Capital Projects Update be received and noted.

CARRIED (6/0) - 11/0724 – 17/11/2026

13 INFORMATION AND CORRESPONDENCE

13.1 Information

Nil

13.2 Correspondence

13.2.1 Activation of Crown Land - Roystonea Avenue and Packard Avenue

Moved: **Councillor Bayliss**
Seconded: **Councillor Hale**

THAT correspondence dated 27 August 2026 entitled Activation of Crown Land - Roystonea Avenue and Packard Avenue be received and noted.

CARRIED (6/0) - 11/0725 – 17/11/2026

13.2.2 LGANT Board meeting communique - 21 October 2026

Moved: **Councillor Bayliss**
Seconded: **Councillor Hale**

THAT correspondence dated 10 November 2026 entitled LGANT Board meeting communique - 21 October 2026 be received and noted.

CARRIED (6/0) - 11/0726 – 17/11/2026

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14 REPORT OF DELEGATES

Moved: **Councillor Bayliss**
Seconded: **Councillor Morrison**

1. THAT the verbal report provided by Councillor Morrison regarding the World Business Forum be received and noted.

2. THAT the verbal report provided by Councillor Waters regarding the Drive for a Cause PRBA Event be received and noted.

CARRIED (6/0) - 11/0727 – 17/11/2026

15 QUESTIONS BY MEMBERS

Moved: **Councillor Morrison**
Seconded: **Councillor Fraser**

1. THAT the question asked by Councillor Bayliss regarding the Local Government Association of the Northern Territory Annual General Meeting motion on Territory Day Fireworks, and the response provided by the Acting Mayor Henderson be received and noted.

2. THAT the question asked by Councillor Bayliss regarding Christmas decorations in Goyder Square and the response provided by the Acting Chief Executive Officer be received and noted.

3. THAT the question asked by Councillor Waters regarding operations at the Archer Waste Management Facility and emergency closure signage, and the response provided by the Acting General Manager Infrastructure be received and noted.

CARRIED (6/0) - 11/0728 – 17/11/2026

UNCONFIRMED

Initials: _____

16 GENERAL BUSINESS

Adjournment

Moved: **Councillor Morrison**
Seconded: **Councillor Bayliss**

THAT the meeting be adjourned for 10 minutes.

CARRIED (6/0) - 11/0729 – 17/11/2026

The meeting adjourned at 7.10pm.

Reconvene

Moved: **Councillor Fraser**
Seconded: **Councillor Bayliss**

THAT the meeting be reconvened.

CARRIED (6/0) - 11/0730 – 17/11/2026

The meeting reconvened at 7:20pm.

Nil

17 NEXT ORDINARY COUNCIL MEETING

Moved: **Councillor Hale**
Seconded: **Councillor Bayliss**

THAT the next Ordinary Meeting of Council be held on Tuesday, 8 December 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - 11/0731 – 17/11/2026

18 CLOSURE OF MEETING TO PUBLIC

Moved: **Councillor Hale**
Seconded: **Councillor Bayliss**

THAT pursuant to *section 99(2) and 293(1)* of the *Local Government Act 2019 and section 51(1) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - 11/0732 – 17/11/2026

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Initials: _____

19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 7.20pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7.40 pm.

Chair

Print Name

Date

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