AGENDA

VIBRANT ECONOMY ADVISORY COMMITTEE MEETING

TUESDAY 27 OCTOBER 2026

The Vibrant Economy Advisory Committee Meeting of City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au or at the Council Office located:
Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



NADINE NILON
CHIEF EXECUTIVE OFFICER

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5 DECLARATION OF INTEREST

5.1 Committee members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

THAT the Minutes of the Vibrant Economy Advisory Committee Meeting held on 28 July 2026 pages 57 to 62 be confirmed.

6.2 Business arising from previous meeting

7 DEPUTATIONS AND PRESENTATIONS

7.1 Business Futures Forum 2026

THAT the presentation by Lizzie Hodgetts of Forward Focus Partners on the 2026 Palmerston Business Futures Forum be received and noted.

8 CONFIDENTIAL ITEMS

8.1 Moving confidential items into open

8.2 Moving open items into confidential

8.3 Confidential items

Nil

9 OFFICER REPORTS

COMMITTEE REPORT

Committee Meeting

Agenda Item:	9.1.1
Report Title:	New Council Policy - Pop Up Dining
Meeting Date:	Tuesday 27 October 2026
Author:	Acting City Activation Manager, Sophie Walkington
Approver:	General Manager People and Place, Emma Blight

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Committee's recommendation for the Draft Pop-Up Dining Policy to go to Council.

Key messages

- The Pop-Up Dining program aims to activate public spaces across Palmerston through high-quality pop-up food and beverage experiences that celebrate the municipality's cultural diversity and tropical lifestyle.
- City of Palmerston has been issuing permits for a variety of businesses over a seven-year period to trade in public locations around Palmerston.
- The policy provides eligibility and operating requirements, reinforces vendors' responsibilities.
- There are currently nine (9) vendors trading across locations in Palmerston including Sanctuary Lakes, Marlow Lagoon Dog Park and Zuccoli Dog Park.
- The provision of pop-up dining permits is an operational decision with the policy supporting clear criteria for vendors to apply.
- It is recommended that the Committee endorses the Draft Pop-Up Dining Policy to go to Council.

Recommendation

1. THAT Report entitled New Council Policy - Pop Up Dining be received and noted.

2. THAT the Vibrant Economy Advisory Committee recommend to Council:

   a. THAT the Vibrant Economy Advisory Committee endorses the Draft Pop-Up Dining Policy as **Attachment 9.1.1.1** for Council to consider at the 2nd Ordinary Council Meeting in November 2026.

Background

Pop-Up Dining program aims to activate public spaces across Palmerston through high-quality pop-up food and beverage experiences that celebrate the municipality's cultural diversity and tropical lifestyle.

At the 1st Ordinary Council Meeting on 10 December 2019, Council made the following decision:

Pop-Up Dining 2019 Trial Outcomes

1. *THAT Report number 9/0329 entitled Pop-Up Dining 2019 Trail Outcomes be received and noted.*

2. *THAT Council continue Pop-Up Dining as outlined in Report Number 9/0329 entitled Pop-Up Dining 2019 Trial Outcomes noting that:*
   (ii) *The matter is operational, and permits and conditions will be approved by the Chief Executive Officer; and*
   (ii) *That no Pop-Up Dining approvals outside of events will be granted within the Palmerston City Centre.*

CARRIED 9/0937 – 10/12/2019

Council's first trial of the Pop-Up Dining program began at Sanctuary Lakes in the 2019 dry season and has continued to grow throughout other locations including Marlow Lagoon Dog Park and Zuccoli Dog Park over the years. City of Palmerston (CoP) has been issuing permits for a variety of businesses over a seven-year period, however no formal policy has been endorsed.

Discussion

The Pop-Up Dining Policy establishes a fair, transparent and consistent framework for managing vendor permits. It sets clear eligibility and operating requirements and reinforces vendors' responsibilities.

As well as supporting local food van operators, the program benefits the Palmerston community by activating outdoor spaces with vibrant and unique dining experiences. These activations have encouraged greater use of public spaces, creating welcoming and enticing environments for residents and visitors. Additional benefits including fostering community pride, strengthening community connections and enhancing perceptions through increased visitation and passive surveillance in public areas.

There are currently nine (9) vendors trading at three (3) locations - Sanctuary Lakes, Marlow Lagoon Dog Park and Zuccoli Dog Park. Vendors include Mitho-Xa Woodfire Pizza, Holy

Smokes, Red Dog Donuts, Wors & Wurst, Cheeky Churros, The Potato Man, Sunshine Bagels and Brew, Troppo Fiz and Saffa's Hut. The policy references a list of suitable locations for trading. Permit costs will be identified in City of Palmerston's Fees and Charges document in the future. Additional associated charges relating to amenities such as power and water will be allocated pending availability per location.

In response to demand for the program, Council will consider various locations and encourage vendors to nominate preferred sites based on their own research. The original decision to exclude the Palmerston CBD reflected concerns about competition with permanent businesses offering similar products. However, recent initiatives, including Live at Lunch and other pop-up dining experiences in the CBD, have demonstrated strong community interest and positive activation outcomes. The CBD, and other locations, will therefore be available for vendors to request. The policy has applied consideration towards factors such as similar cuisine offerings at the proposed location, where permits may not be approved due to the potential impacts on surrounding permanent businesses.

It is anticipated that the approval of locations, permits, and associated conditions is an operational matter and will be determined by the Chief Executive Officer through the register of delegations.

Consultation and marketing

The proposed policy was circulated to existing vendors and local businesses impacted by its potential implementation. Feedback relating to trading hours was reviewed and considered, with the final policy extending allowable trading hours to 9:00 pm instead of the original 8:00pm.

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Leadership Team;
- Executive Manager Environment;
- Executive Manager Communications & City Activation;
- Executive Manager Organisational Performance;
- Manager of Sustainability;
- Economic Development Lead;
- Governance Lead.

In preparing this Report, the following external parties were consulted:

- Current vendors including Mitho-Xa Woodfire Pizza, Holy Smokes, Red Dog Donuts, Wors & Wurst, Cheeky Churros, The Potato Man, Sunshine Bagels and Brew, Troppo Fiz and Saffa's Hut.
- Food and Beverage CBD vendors including Kopi Stop, Covai Cafe, Red Lantern, Yummy Noodle and Fannies Palmerston.

Policy implications

The proposed policy provided as **Attachment 9.1.1.1** will go Council for official endorsement at the 2nd Ordinary Council Meeting in November 2026.

Budget and resource implications

The Policy is expected to generate a small amount of revenue through permit applications. In accordance with Council's current Fees and Charges Schedule, a permit application fee of $100 applies until 30 June 2027.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

3. **Economic Development**
   Failure to articulate, provide and promote the value proposition for Palmerston as an economic centre to attract investment.

6. **Governance**
   Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Palmerston Local Economic Plan.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Pop- Up Dining [**9.1.1.1** - 4 pages]

POP-UP DINING

COUNCIL POLICY

city of PALMERSTON
'A Place for People'

DRAFT

PURPOSE

The purpose of this policy is to activate public spaces across Palmerston through high-quality pop-up food and beverage experiences that celebrate the municipality's cultural diversity and tropical lifestyle.

This policy applies to businesses seeking approval to operate food and beverage services on Council-managed land, including parks, reserves and other public open spaces. It sets out the requirements and assessment criteria for obtaining approval.

PRINCIPLES

City of Palmerston supports pop-up dining that activates public spaces and is committed to providing and maintaining park amenities whilst delivering economic benefits to the community.

Council will:

- Encourage activation of outdoor spaces in areas that are fit for purpose.
- Support unique outdoor experiences.
- Activate and revitalise public places, encourage social interaction and enhance the community sense of safety and wellbeing.
- Provide a variety of food and beverage offerings and cuisines that reflect our community's diversity.
- Encourage activities that contribute to the economy and amenity of Palmerston.

City of Palmerston may approve Pop-Up Dining activities at designated public places under its care, control and management, including additional locations approved by City of Palmerston from time to time.

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

TERM	DEFINITION
Permit	The formal approval issued by City of Palmerston authorising a vendor to trade at an approved location until specified date on website.

TERM	DEFINITION
Pop-Up Dining	A temporary mobile food/beverage operation trading from a food van, truck, cart, stall, or booth in a public space.
Vendor	A business or individual applying to operate under the Pop-Up Dining Program.

POLICY STATEMENT

1. Permits

1.1. City of Palmerston may issue permits to approved vendors to operate temporary mobile food and beverage businesses on designated Council-managed land. Full list of locations can be found on the website.

1.2. Permits are issued in accordance with this policy and are subject to all permit conditions.

1.3. Permits are issued annually unless revoked, suspended or surrendered.

1.4. Permits are allocated to specific trading locations, days and operating times as approved by Council.

1.5. Successful applicants must trade within two weeks of receiving approval unless an alternative arrangement has been approved by Council.

1.6. Permit holders are expected to trade consistently in accordance with their approved permit.

1.7. Failure to trade for three consecutive weeks without notifying Council may result in the permit being suspended or revoked.

1.8. Council may suspend, amend or revoke a permit where permit conditions have been breached; required licences, registrations or insurance have lapsed; trading activities create a risk to public safety; or for any other reason deemed necessary by Council.

1.9. Council will determine the number of permits allocated to each location based on site capacity, community benefit, approved vendors and operational requirements.

1.10. Vendors may only trade during the days and hours stated in their permit. Approved hours must fall within the permitted trading window of 6:30am to 9:00pm, Monday to Sunday. This window sets the maximum hours available and does not require or encourage vendors to trade for the full period.

1.11. Council reserves the right to amend, suspend or reallocate trading locations and times where operational, community or public safety requirements need to be considered.

2. Application and assessment criteria

2.1. Applications must be submitted through City of Palmerston's annual Expression of Interest (EOI) and will be processed based on availability, eligibility and suitability.

2.2. Lodgement of an EOI does not guarantee the allocation of a permit to the applicant.

2.3. Vendors may apply through the annual Expression of Interest for a trial period but must provide all supporting documentation required for a full permit. At the end of the trial period, vendors must advise City of Palmerston if they wish to continue operating. If all requirements have been met, a full permit may then be issued.

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2.4. An annual permit fee, as adopted in Council's Fees and Charges Schedule, applies to each approved trading day under the permit.

2.5. Vendor applications should meet the overarching principles of this policy and will be assessed using the following criteria.

2.5.1. Previous participation and compliance history.

2.5.2. Quality and suitability of menu offerings.

2.5.3. Customer choice and experience.

2.5.4. Sustainability and waste reduction initiatives.

2.5.5. Presentation of the food vehicle and trading area.

2.5.6. Marketing, promotion and social media presence.

2.5.7. Provision of additional tables, chairs, or other seating amenities that enhance the comfort and enjoyment of patrons.

2.6. Where multiple applications are received for the same location or trading period, Council will assess using the above criteria and may offer alternate locations if all vendors are deemed suitable.

2.7. Vendors offering similar cuisines to established permanent businesses in the surrounding locations may not be approved.

3. Permit Conditions

3.1. Vendors must maintain all licences and registrations required by law for the approved duration of their permit.

3.2. Vendors must maintain Public Liability Insurance and list City of Palmerston as an interested party.

3.3. Vendors must comply with any relevant legislation in the Northern Territory relating to preparing and serving food.

3.4. When generators are used by a business, they must operate at a low noise level and in accordance with the Northern Territory Environment Protection Authority guidelines.

3.5. Vendors must ensure all power cords tested and tagged in accordance with the AS/NZS 3760 standard. All leads must also be protected with appropriate work health and safety requirements.

3.6. Vendors must use packaging materials that are sustainable, recyclable, reusable, or compostable wherever practicable. Strictly no single use plastics.

3.7. Vendors must remove all waste generated through their operations from the site and dispose of it appropriately offsite.

3.8. Vendors must take all reasonable measures to prevent environmental damage, including but not limited to oil spills, chemical spills, and contamination of land, waterways, or drainage systems.

3.9. Any damage to Council property resulting from the Vendor's activities under this permit must be repaired at the Vendor's expense, or the Vendor must reimburse Council for the full cost of repairs.

3.10. Vendors must operate within locations, days, times and activities authorised by their approved permit.

3.11. Site allocations must be strictly adhered to and should not obstruct normal use of paths and playgrounds by pedestrians, cyclists and other users.

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3.12. Vendors must maintain sufficient clearance at all times for emergency services and to ensure safe and unobstructed public access.

3.13. All structures or equipment used by the Vendor must be freestanding. No pegging, nails or similar objects can be driven into the ground.

3.14. Vendors must comply with any lawful direction issued by Council.

3.15. Vendors must operate in full compliance with existing road rules and parking restrictions.

4. Alcohol

4.1. The sale, supply or consumption of alcohol is not permitted under the Pop-Up Dining Program.

REFERENCES AND RELATED LEGISLATION

- Food Act 2004 (NT)
- Work Health and Safety Act 2011
- Electrical Safety Regulations 2024 (NT)
- Public and Environmental Health Act 2011 (NT)
- Local Government Act 2019 (NT)
- Northern Territory Noise Management Framework Guideline (NT)
- City of Palmerston Fees and Charges
- Outdoor Dining Policy

PROGRAM DETAILS

OWNER	Chief Executive Officer	RESPONSIBLE OFFICER	General Manager, People and Place
APPROVAL DATE	Enter date	NEXT REVIEW DATE	Term of 12th Council
RECORDS NUMBER	713305	COUNCIL DECISION	

DRAFT

COMMITTEE REPORT

Committee Meeting

Agenda Item:	9.1.2
Report Title:	Palmerston Business Newsletter
Meeting Date:	Tuesday 27 October 2026
Author:	Economic Development Lead, Caroline Villaflor
Approver:	General Manager People and Place, Emma Blight

Community plan

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

Purpose

This Report seeks Committee's feedback on the proposed improvements as well as general feedback or discussion on the Palmerston Business Newsletter.

Key messages

- The Palmerston Business Newsletter was established in December 2024 as a tool to support delivery of the Palmerston Local Economic Plan and strengthen engagement with the local business community.
- Twelve editions have been distributed since launch, providing information on business support programs, grants, workshops, Council initiatives, and industry opportunities.
- Subscriber numbers have increased by 13% to more than 2,100 recipients, demonstrating continued growth in reach.
- The newsletter maintains strong engagement, achieving an average open rate of 46%, exceeding the 2025 local government benchmark of 44.1%.
- Officers seek the Committee's feedback on the proposed improvements, as well as any other general feedback.

Recommendation

1. THAT Report entitled Palmerston Business Newsletter be received and noted.

2. THAT the Committee considers the proposed improvements suggested, and any other opportunities that might enhance the relevance of the newsletter and its value to the business community.

Background

The Palmerston Local Economic Plan (PLEP) was launched in 2021 to provide a comprehensive framework for economic growth and development in Palmerston. A series of strategic actions were segmented into short-term, medium-term, and long-term goals.

The Palmerston Business Newsletter was launched in December 2024 as a dedicated communication tactic for Palmerston businesses. The newsletter supports several action items within the PLEP by providing information, resources, and opportunities.

The newsletter has proven to be an important mechanism for supporting multiple objectives of the PLEP simultaneously. Since October 2024, 12 editions of the Palmerston Business Newsletter have been distributed with the intent of keeping the local business community informed, and positioning City of Palmerston as a trusted source of relevant and timely information.

Since the launch, the bi-monthly business newsletter has continued to perform strongly as a key communication tactic between Council and local businesses. Each edition provides information on current programs, grants, workshops, and opportunities available to Palmerston businesses, alongside updates on Council initiatives and upcoming events. The key themes featured throughout the newsletter include new business highlights in Palmerston, business support programs, and business updates from the Australian Government business website, and the Australian Tax Office.

Discussion

As outlined in **Attachment 9.1.2.1**, the October 2026 newsletter was distributed to more than 2,187 recipients. Content focused on promoting business growth, investment attraction, procurement pathways and commercial opportunities across Palmerston, including the 2026 Palmerston Business Futures Forum, October Business Month, recognition of local business excellence through the NT Local Business Awards, Expression of Interest opportunities for the Meet Your Local Business campaign, and the Local Buy Supplier information session. This targeted communication supported business engagement, increased awareness of local and regional commercial opportunities, and reinforced Palmerston as a place to invest, do business and grow.

The Palmerston Business Newsletter continues to perform strongly, achieving an average open rate of approximately 46%, above the 2025 local government benchmark of 44.1%.

The subscriber database has grown by 13% to 2,100 in 2026, with engagement levels remaining consistent despite the increase in audience size. This is a positive indicator the growth in audience has not diluted engagement

The click through rate provides an indication of how relevant and engaging newsletter content is, as it reflects the information subscribers are choosing to explore further. The average click rate is approximately 2.4%, with some editions performing higher, including December 2025 at 3.7%. Content generating the highest engagement includes events such as the Business Futures Forum and Business Social, funding opportunities and tendering opportunities.

Edition	Open Rate	Click Rate	Recipients
December 2024	45.4%	2.3%	1,897
February 2025	43.5%	2.0%	1.897
March 2025	37.0%	1.5%	1,870
June 2025	53.5%	2.9%	1,860
August 2025	52.0%	2.8%	1,842
October 2025	48.2%	1.9%	1,771
December 2025	45.3%	3.7%	1,770
February 2026	46.3%	2.2%	1,724
April 2026	47.6%	2.3%	2,203
June 2026	46.0%	2.2%	2,178
August 2026	45.6%	2.7%	2,185
October 2026	51.8%	2.3%	2,187

Analysing high-performing content will assist in shaping future newsletter planning and strengthen audience engagement. Officers will continue to work at increasing the click through rate with the aim of driving traffic to the Invest Palmerston website.

The purpose of this report is to seek the Committee's feedback on proposed improvements to the Palmerston Business Newsletter and to discuss its content, format and future direction to ensure it remains relevant and aligned with the needs of the business community. This includes:

- Including more consumer driven content such as 'feature businesses', or 'awards or recognitions';
- Political, social or environmental relevant information;
- Level of detail provided and length of the newsletter;
- Feature an update from Committee members encouraging more engagement.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Marketing & Communications Manager;
- Marketing & Communications Lead.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

3. **Economic Development**
   Failure to articulate, provide and promote the value proposition for Palmerston as an economic centre to attract investment.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Palmerston Local Economic Plan

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. October 2026 Palmerston Business Newsletter [**9.1.2.1** - 11 pages]

No images? Click here



Dear Palmerston Business Representative,

October is a month of opportunity, collaboration and forward thinking for Palmerston businesses. As we prepare for the **2026 Palmerston Business Futures Forum**, we invite you to join the conversation about the opportunities, priorities, and investment that will shape the future of business in Palmerston. Together, we can ensure our city remains a place where businesses can grow, innovate, and thrive.

We're also excited to launch an Expression of Interest for the **Meet Your Local** campaign, creating new opportunities for Palmerston businesses to share their stories, raise their profile, and inspire the community to support local.

In this edition we celebrate the outstanding achievements of Palmerston businesses recognised at the 2026 NT Local Business Awards, including local success story Diamond Barbers. You'll find information on October Business Month events, supplier opportunities with Council, important business updates, and ways to recognise those making a positive contribution to our community.

Whether you're looking to connect with fellow business owners, access new opportunities, or contribute to conversations about Palmerston's future, we encourage you to get involved and make the most of what's on offer this month. We look forward to seeing you at the Palmerston Business Futures Forum and continue building a strong,

connected, and prosperous business community together.



2026 Palmerston Business Futures Forum

City of Palmerston invites local businesses and industry leaders to join us for the 2026 Palmerston Business Futures Forum. Event details below.

When: Thursday, 22 October 2026
Time: 7:30am-9:30am, with optional networking until 10:00am
Where: Palm Ballroom, Rydges Palmerston
🍳 Breakfast provided
🆓 Registration is free to attend

The Forum will provide an opportunity to:

- Connect with businesses and industry leaders from your sector.
- Share your experience, ideas, and priorities.
- Explore emerging trends and opportunities shaping the future of business.
- Consider how major projects and investment could create opportunities for your business.
- Contribute to conversations about the opportunities Palmerston should prioritise to support sustainable business and industry growth.

We look forward to seeing you there and being part of the conversation!

Register Your Spot Now



Expression of Interest Open - Meet Your Local Business Campaign

City of Palmerston are inviting local businesses to submit an EOI to be featured in the Meet Your Local business campaign. Selected businesses will have the opportunity to share their story, highlight their contribution to the local economy, and increase awareness of their products and services to encourage residents to support local.

Limited places are available and eligible businesses are not guaranteed selection. However, selected businesses will be chosen to the alignment of the program and the Palmerston Local Economic Plan.

Submit Your EOI



2026 NT Local Business Awards Winners

A huge congratulations to four outstanding Palmerston businesses recognised at the recent 2026 NT Local Business Awards!

🏆 **Certified Academy of Dance** – Arts and Entertainment Award Winner
🏆 **Creative Spot NT Yeti Engraving Specialists** – Youth Award Winner
🏆 **Diamond Barbers** – Barber Shop Award Winner
🏆 **Ebony-Rose Hair Design** – Hairdresser Award Winner

These well-deserved wins are a testament to the passion, hard work and dedication our local business owners invest in their businesses every single day. We encourage you to show your support and congratulate these businesses when you're next in their neck of the woods.

We also extend our congratulations to all finalists. Being recognised among the Territory's best is an outstanding achievement and reflects the commitment, resilience, and excellence that continue to strengthen Palmerston's business community.



October Business Month 2026

OBM is here and this month there are events happening right here in Palmerston.

- **5 October:** AI Tools for Business Productivity, held at Durack Community Arts Centre.
- **14 October:** From Stressed to Steady, held at Durack Community Arts Centre
- **14 October:** Leading Well: Evidence-Based Self-Care for Today's Leaders, held at Durack Community Arts Centre.

You can register for these events and view the full OBM calendar here: https://obm.nt.gov.au/calendar



Good Business News Story!

From Palmerston to Darwin and even Far North Queensland, Diamond Barbers has built a loyal following by focusing on more than just great cuts. For owner Nico Diamantis, it's all about creating a welcoming experience for every customer.

That commitment continues to earn recognition, with Diamond Barbers being named the Territory's 2026 NT Barber Shop of the Year for the second year running, while also taking out Outstanding Barber Shop at the 2026 Cairns & Regions Local Business Awards.

With eight locations across Darwin, Diamond Barbers proudly flies the flag for the Territory.

"When people ask where we're based, we say Darwin. We're proud to be a Territory business," Nico said.

Next time you're due for a fresh cut, drop into their Yarrawonga barber shop. Congratulations to Nico and the team on their well-deserved success.



Card Surcharging Changes Are Here

From 1 October 2026, businesses will no longer be able to apply a surcharge when customers pay by eftpos, Mastercard, Visa or American Express.

If your business currently applies card surcharges, you may need to update your payment systems, pricing, and customer information before the change begins.

The Australian Small Business Family Enterprise Ombudsman provides practical guidance and resources to help your business prepare. Go to their website
here: https://www.asbfeo.gov.au/resources-tools-centre/card-surcharging-ban



Local Buy Supplier Information Session

City of Palmerston is hosting a Local Buy Supplier Information Session on Monday, 12 October 2026 at 4pm. This session will support local businesses and event suppliers interested in working with Council.

Local Buy provides pre-qualified supplier arrangements to Northern Territory councils and other approved entities, helping to streamline procurement processes and create opportunities for local suppliers to work with Council.

The session will provide information on the following supplier arrangements:

- Event Equipment Hire, Venue Hire & Services LB294
- Event Management Services LB292
- Traffic Management Services LB325
- Security Services, Equipment & Maintenance LB289

To find out more or confirm your attendance, email events@palmerston.nt.gov.au



Nominate a Local Legend for the Palmerston Australia Day Awards 2027

Nominations are now open for the Palmerston Australia Day Awards 2027, giving the community an opportunity to recognise the individuals, groups, and events making a positive difference across Palmerston.

The awards celebrate those who go above and beyond through volunteering, leadership, cultural initiatives, sport, community service or other activities that help make Palmerston 'A Place for People'.

There are three (3) award categories:

- Citizen of the Year
- Young Citizen of the Year
- Community Event or Group of the Year

Your nomination, their recognition. View the 2027 Australia Day Award criteria and guidelines here. Nominations close Friday, 30 October 2026.

Nominate Now



Pre-Cyclone Clean Up

Pre-cyclone clean up is underway with Zone 3 and Zone 4 coming up for collection. Click here to find out what will/won't be collected, safety tips, and frequently asked questions. Below are the clean-up zones and dates.

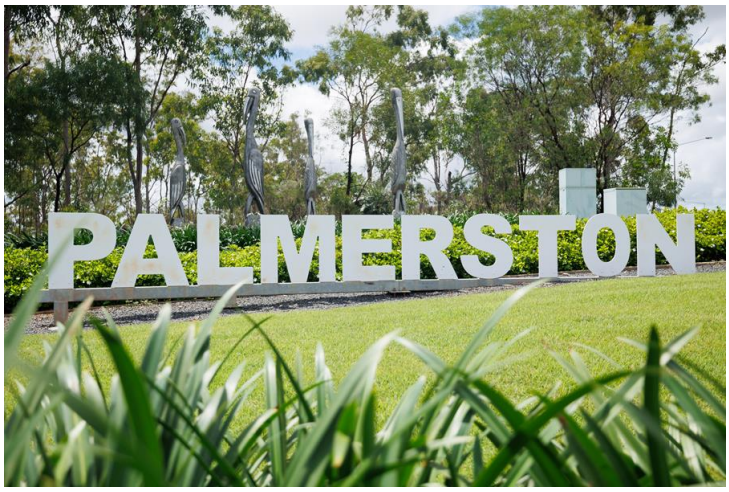
Zone	Suburbs	Collection begins
Zone 1	Marlow Lagoon, Driver, Moulden	~~21 September~~
Zone 2	Bellamack, Rosebery, Woodroffe, Bakewell	~~28 September~~
Zone 3	Gray, Gunn, Palmerston CBD, Durack	5 October
Zone 4	Johnston, Zuccoli, Farrar	12 October



Tenderlink Portal

Are you aware of City of Palmerston's online tender portal, Tenderlink? It's free to register and you will be notified when opportunities are available.

Register for the Tenderlink portal here. You can view current opportunities here.



Do you have a great story or exciting update about a Palmerston business, or your own? We'd love to hear from you!

Council's Economic Development team is here to support you. We want to share and celebrate the positive stories within our business community, so please reach out and let us help showcase success in future editions of this newsletter.

Email us at ecodev@palmerston.nt.gov.au or call **08 8935 9922**. Don't forget to check out the refreshed Invest Palmerston website on the link below.

Invest Palmerston

city of
PALMERSTON
'A Place for People'

City of Palmerston

1 Chung Wah Terrace,
Palmerston, NT 0830

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COMMITTEE REPORT

Committee Meeting

Agenda Item:	9.1.3
Report Title:	Vibrant Economy Advisory Committee Meeting Schedule 2027
Meeting Date:	Tuesday 27 October 2026
Author:	Executive Assistant to General Manager People and Place, Emily Dehne
Approver:	General Manager People and Place, Emma Blight

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Committee's endorsement of the recommendations to Council for the proposed 2027 Vibrant Economy Advisory Committee meeting schedule.

Key messages

- The Vibrant Economy Advisory Committee Terms of Reference requires the Committee to hold meetings quarterly, or more frequently as required.
- The proposed 2027 Committee Meeting schedule is as follows:
  - Tuesday, 09 March 2027 at 5:30PM in Council Chambers
  - Tuesday, 22 June 2027 at 5:30PM in Council Chambers
  - Tuesday, 14 September 2027 at 5:30PM in Council Chambers
  - Tuesday, 30 November 2027 at 5:30PM in Council Chambers.
- The above dates have taken into consideration the dates and timing of other Council and Committee meetings as well as public holidays, whilst ensuring that the Committee is able to meet its obligations under the Terms of Reference.
- It is being recommended that due to timing and limited agenda items for consideration, the 10 December 2026 Vibrant Economy Advisory Committee meeting be cancelled.

Recommendation

1. THAT Report entitled Vibrant Economy Advisory Committee Meeting Schedule 2027 be received and noted.

2. THAT the Vibrant Economy Advisory Committee recommend to Council:
    a. THAT the Vibrant Economy Advisory Committee meetings for 2027 be scheduled as follows:
        i. Tuesday, 9 March 2027 at 5:30PM in Council Chambers
        ii. Tuesday, 22 June 2027 at 5:30PM in Council Chambers
        iii. Tuesday, 14 September 2027 at 5:30PM in Council Chambers
        iv. Tuesday, 30 November 2027 at 5:30PM in Council Chambers

    b. THAT the Vibrant Economy Advisory Committee Meeting of 10 December 2026 be cancelled.

Background

The Vibrant Economy Advisory Committee (VEAC) has been established as an advisory committee to City of Palmerston. Established pursuant Section 82(1) to the Northern Territory Local Government Act 2019 (the Act) which provides for Council to establish Advisory Committees at any time by Council resolution.

The Committee's Terms of Reference (ToR) were endorsed by Council in accordance with Section 83(4) of the Local Government Act 2019 at the 2nd Ordinary Council meeting April 2026. The ToR requires the Committee to hold meetings quarterly, or more frequently as required.

The Vibrant Economy Advisory Committee does not hold any decision-making powers and can only recommend a course of action to Council that aligns with the purpose of the committee.

This report seeks committee endorsement of the recommendation to Council from the Vibrant Economy Advisory Committee for the proposed schedule of 2027 meeting dates.

Discussion

The Vibrant Economy Advisory Committee ToR requires the Committee Meetings to be held quarterly. The proposed schedule is as follows:

- Tuesday, 09 March 2027 at 5:30PM in Council Chambers
- Tuesday, 22 June 2027 at 5:30PM in Council Chambers
- Tuesday, 14 September 2027 at 5:30PM in Council Chambers
- Tuesday, 30 November 2027 at 5:30PM in Council Chambers.

The above dates have taken into consideration the dates and timing of other Council and Committee meetings as well as public holidays, whilst ensuring that the Committee is able to meet its obligations under the ToR.

Given that the Committee's first meeting for 2026 was held in April, later than originally planned, and that only a limited number of agenda items are currently anticipated for the

remainder of the year, consideration has been given to whether the scheduled 10 December 2026 meeting is required. December is typically a busy period, with annual leave and end-of-year commitments often affecting member availability. Council Officers therefore recommend that the 10 December 2026 Vibrant Economy Advisory Committee meeting be cancelled.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Acting City Activation Manager;
- Executive Assistant to Chief Executive Officer;
- Executive Assistant to General Manager Finance and Governance;
- Executive Assistant to General Manager Community;
- Executive Assistant to General Manager Infrastructure.

Policy implications

This report is in accordance with the Vibrant Economy Advisory Committee's ToR, which states that meetings will be held quarterly, or more frequently as required and the meeting schedule will be submitted to the next Ordinary Council Meeting for Council endorsement.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

6. **Governance**
   Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Palmerston Local Economic Plan

The Vibrant Economy Advisory Committee was established to provide advice to actions and priorities relating to the Palmerston Local Economic Plan and its Action Plan.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

10 INFORMATION AND CORRESPONDENCE

10.1 Information

10.2 Correspondence

11 GENERAL BUSINESS

12 NEXT COMMITTEE MEETING

THAT the Vibrant Economy Advisory Committee note the proposed date of the next meeting on Tuesday, 9 March 2027 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

13 CLOSURE OF MEETING

MINUTES

VIBRANT ECONOMY ADVISORY COMMITTEE MEETING

TUESDAY 28 JULY 2026

The Vibrant Economy Advisory Committee Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

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Minutes of Vibrant Economy Advisory Committee Meeting held in Council Chambers Civic Plaza, 1 Chung Wah Terrace, Palmerston on Tuesday 28 July 2026 at 5:30pm.

PRESENT

COMMITTEE MEMBERS	Councillor Damian Hale (Chair) Councillor Mark Fraser Rick Burgess, Department of the Chief Minister and Cabinet Representative Chowdhury Md Sadaruddin, Community Member Christopher Lay, Local Business Owner Representative Karlie Archer, Local Business Owner Representative
STAFF	Chief Executive Officer, Andrew Walsh General Manager People and Place, Emma Blight General Manager Community, Konrad Seidl Executive Manager People, Customer and Communications, Becky Saywell Acting City Activation Manager, Sophie Walkington Minute Secretary, Emily Dehne
GALLERY	1 member of the public 1 member of Staff

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Initials _____

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:37pm.

3 APOLOGIES

Moved: **Councillor Fraser**
Seconded: **Christopher Lay**

1. THAT the apology received from Michelle Murphy for 28 July 2026 be received and noted.

CARRIED (6/0) - VEAC11/09 – 28/07/2026

4 AUDIO/AUDIOVISUAL CONFERENCING

4.1 Request for audio/audiovisual conferencing

Nil

4.2 Audio/Audio visual conferencing previously granted

Nil

5 DECLARATION OF INTEREST

5.1 Committee members

Nil

5.2 Staff

Nil

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Initials _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

Moved: **Christopher Lay**
Seconded: **Chowdhury Md Sadaruddin**

THAT the Minutes of the Vibrant Economy Advisory Committee Meeting held on 28 April 2026 pages 52 to 56 be confirmed.

CARRIED (6/0) - VEAC11/010 – 28/07/2026

6.2 Business arising from previous meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving confidential items into open

Nil

8.2 Moving open items into confidential

Nil

8.3 Confidential items

Nil

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Initials _____

9 OFFICER REPORTS

9.1 Action reports

9.1.1 Palmerston Local Economic Plan Refresh

Moved: **Councillor Fraser**
Seconded: **Christopher Lay**

1. THAT Report entitled Palmerston Local Economic Plan Refresh be received and noted.

2. THAT the Vibrant Economy Advisory Committee recommends to Council:
   a. That the amendments to the Palmerston Local Economic Plan implementation plan are presented to Council for consideration.

CARRIED (6/0) - VEAC11/011 – 28/07/2026

Konrad Seidl left the meeting at 6:17pm
Konrad Seidl returned to the meeting at 6:23pm

Emma Blight left the meeting at 7:04pm
Emma Blight returned to the meeting at 7:06pm

Becky Saywell left the meeting at 7:09pm
Becky Saywell returned to the meeting at 7:11pm

9.2 Receive and note reports

9.2.1 Economic Development Events Update

Moved: **Councillor Fraser**
Seconded: **Karlie Archer**

THAT Report entitled Economic Development Events Update be received and noted.

CARRIED (6/0) - VEAC11/012 – 28/07/2026

UNCONFIRMED

Initials _____

9.2.2 Palmerston Local Economic Plan Annual Update

Moved: **Karlie Archer**
Seconded: **Christopher Lay**

THAT Report entitled Palmerston Local Economic Plan Annual Update be received and noted.

CARRIED (6/0) - VEAC11/013 – 28/07/2026

9.2.3 Council Policy - Breach of Code of Conduct by Member

Moved: **Councillor Fraser**
Seconded: **Christopher Lay**

THAT Report entitled Council Policy - Breach of Code of Conduct by Member be received and noted.

CARRIED (6/0) - VEAC11/014 – 28/07/2026

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

11.1 Public Safety Officer Comment

Moved: **Christopher Lay**
Seconded: **Councillor Hale**

THAT Christopher Lay's comment regarding the Public Safety Officers be received and noted.

CARRIED (6/0) - VEAC11/015 – 28/07/2026

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Initials _____

12 NEXT COMMITTEE MEETING

Moved: **Councillor Fraser**
Seconded: **Karlie Archer**

THAT the next Vibrant Economy Advisory Committee Meeting of Council be held on Tuesday, 27 October 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - VEAC11/016 – 28/07/2026

13 CLOSURE OF MEETING

Moved: **Councillor Fraser**
Seconded: **Rick Burgess**

THAT the meeting of the Vibrant Economy Advisory Committee held in Council Chambers, Civic Plaza, Palmerston on 28 July 2026 closed at 7:20pm.

CARRIED (6/0) - VEAC11/017 – 28/07/2026

The Chair declared the meeting closed at 7:20pm.

UNCONFIRMED

_____
Chair

_____
Print Name

_____
Date

Initials _____