

AGENDA



RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

TUESDAY 29 SEPTEMBER 2026

The Committee Meeting of City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:00 PM.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.

NADINE NILON
CHIEF EXECUTIVE OFFICER



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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of absence previously granted

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

5 DECLARATION OF INTEREST

5.1 Committee members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 25 August 2026 pages 390 to 396 be confirmed.

6.2 Business arising from previous meeting

7 DEPUTATIONS AND PRESENTATIONS

8 CONFIDENTIAL ITEMS

8.1 Moving confidential items into open

8.2 Moving open items into confidential

8.3 Confidential items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
19.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

19.1.5	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
19.1.6	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
19.1.7	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.1.8	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

19.1.9	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
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9 OFFICER REPORTS

COMMITTEE REPORT

Committee Meeting

Agenda Item:	9.1.1
Report Title:	Action Report
Meeting Date:	Tuesday 29 September 2026
Author:	Executive Assistant to General Manager Finance and Governance, Kaitlyn William
Approver:	General Manager Finance and Governance, Chris Fearon

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This report updates the Risk Management and Audit Committee on the progress of outstanding Open actions on the register.

Key messages

- Governance maintains a register of decisions from the Risk Management and Audit Committee (RMAC).
- Updates are provided at each committee meeting to ensure that RMAC has oversight over progress of actions.
- There are currently two actions on the open Action Report for review. These actions and their comments are provided at **Attachment 9.1.1.1**.
- This report provides details of the actions that are complete and that remain in progress.

Recommendation

1. THAT Report entitled Action Report be received and noted.
2. THAT the Risk Management and Audit Committee recommend to Council:
 - a. THAT the following actions are marked as complete on the Action Report:
 - i. Whistleblower Policy (RMA11/006).
 - ii. Policy Review - Risk Management and Audit Committee Terms of Reference (RMA11/060).
 - b. THAT Action Report be moved to Confidential from the September 2026 Risk Management and Audit Committee meeting onwards, in accordance with the amended Risk Management and Audit Committee Terms of Reference.

Background

At each meeting, the committee receives an update on actions that remain on the decision register for RMAC.

Discussion

The Action Report is provided at **Attachment 9.1.1.1**.

October 2025

Whistleblower Policy

This policy was reviewed following a desktop assessment of comparable local government policies and in response to the commencement of the *Integrity and Ethics Commissioner Act 2025* (NT). An updated policy was presented to Council on 1 September 2026 and adopted.

It is recommended that this decision is marked as complete on the Action Report.

August 2026

RMAC considered the amended Terms of Reference at the August 2026 and recommended to Council that they be endorsed. The policy review was presented to the 15 September 2026 Ordinary Council Meeting. The policy was rescinded and the new Terms of Reference document was adopted. It is now current.

It is recommended that this decision is marked as complete on the Action Report.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Governance Staff.

Policy implications

This report relates to the Risk Management and Audit Committee Terms of Reference.



Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following Risk Management and Audit Committee Terms of Reference:

- Risk Management and Internal Controls.

This Report addresses the following City of Palmerston Strategic Risks:

6. Governance

Failure to effectively govern.

Strategies, framework and plans implications

There are no strategy, framework or plan implications for this Report.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Action report - open [9.1.1.1 - 3 pages]

For September 2026 meeting

RISK MANAGEMENT & AUDIT COMMITTEE

Action Report – Open

Meeting date	Title	Resolution	Decision No.	Status	Comments
23/10/2025	Whistleblower Policy	1. THAT Report entitled Whistleblower Policy be received and noted. 2. THAT the Risk Management & Audit Committee recommends to Council: a. THAT prior to presenting to Council that the draft policy at Attachment 9.1.2.1 to Report entitled Whistleblower Policy be reviewed to ensure no limitations be placed on actions that can be taken in relation to fraud and corruption matters and to look into the mechanism for reporting and addressing the safety of the Whistleblower.	RMA11/006	COMPLETE	• The policy was presented to Council on 3 March 2026 and adopted. • A desktop review of local government policies was undertaken to review of the policy. • The introduction of the new Integrity and Ethics Commissioner Act 2025 (NT) has also triggered a review. • An updated policy was adopted by Council on 1 September 2026.
25/08/2026	Policy Review - Risk Management and Audit Committee Terms of Reference	2. THAT the Risk Management and Audit Committee recommend to Council: a. THAT the amended Risk Management and Audit	RMA11/060	COMPLETE	• Amended terms of reference adopted by Council on 15 September 2026.

For September 2026 meeting

		Committee Terms of Reference at Attachment 9.1.2.2 to Report entitled Policy Review - Risk Management and Audit Committee Terms of Reference are endorsed.			
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Complete

Meeting date	Title	Resolution	Decision No.	Status	Comments
23/10/2025	Annual Audit Committee Self-Assessment	1. THAT Report entitled Annual Audit Committee Self-Assessment be received and noted. 2. THAT the Risk Management and Audit Committee recommend to Council: a. THAT the Risk Management and Audit Committee work plan list an annual committee self-assessment to be completed following the last RMAC meeting of the year. 3. THAT the Risk Management and Audit Committee Chairperson write to the Mayor and Council annually to report on the committee's activities and the outcomes of the annual self-assessment and that this be presented at a Council meeting.	RMA11/007	COMPLETE 25/08/2026	• Council adopted recommendations on 4 November 2025. • The survey was completed in November 2025. • The results of the survey and the annual report from the Chairperson were presented to Council on 5 May 2026. • An update report was presented to RMAC on 26 May 2026. • Updates will continue to be presented to the committee until all actions are finalised.

For September 2026 meeting

					The specific actions in this decision are complete.
26/05/2026	12.1 Additional Risk Management & Audit Committee meetings	1. THAT the Risk Management & Audit Committee recommend to Council: a. THAT a report is presented to Council to review the Risk Management & Audit Committee meeting schedule for 2026 including an additional 2 meetings.	RMA11/041	COMPLETE 25/08/2026	- Council adopted recommendation on 16/06/2026. - Report was presented to Council on 7 July 2026 recommending an additional meeting in September 2026. - Recommendation was adopted. 29 September meeting has been scheduled.



10 INFORMATION AND CORRESPONDENCE

10.1 Information

10.2 Correspondence

11 GENERAL BUSINESS

12 NEXT COMMITTEE MEETING

THAT the next Risk Management and Audit Committee Meeting be held on Thursday, 22 October 2026 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

13 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

MINUTES



RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

TUESDAY 25 AUGUST 2026

The Committee Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

UNCONFIRMED

Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on 25 August 2026 at 5:00pm.

PRESENT

COMMITTEE MEMBERS	Clare Milikins, Independent Member (Chair) Melia Barrie, Independent Member Mayor Athina Pascoe-Bell Deputy Mayor Wayne Bayliss Councillor Sarah Henderson
STAFF	Acting Chief Executive Officer, Nadine Nilon General Manager Finance and Governance, Chris Fearon General Manager Community, Konrad Seidl General Manager People and Place, Emma Blight Governance Lead, Angie Torr Executive Assistant to CEO, Kate Roberts Minute Secretary, Kaitlyn William
GALLERY	Nil members of the public

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.08pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of absence previously granted

Nil

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

Nil

5 DECLARATION OF INTEREST

5.1 Committee members

Nil

5.2 Staff

Nil

Initials: _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

Moved: Councillor Henderson
Seconded: Mayor Pascoe-Bell

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 26 May 2026 pages 373 to 380 be confirmed.

CARRIED (5/0) - RMA11/057 - 25/08/2026

6.2 Business arising from previous meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving confidential items into open

Nil

8.2 Moving open items into confidential

Nil

8.3 Confidential items

Moved: Deputy Mayor Bayliss
Seconded: Mayor Pascoe-Bell

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

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Initials: _____

		much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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Initials: _____

		receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
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CARRIED (5/0) - RMA11/058 – 25/08/2026

9 OFFICER REPORTS

9.1 Action reports

9.1.1 Action Report

Moved: Mayor Pascoe-Bell
Seconded: Melia Barrie

1. THAT Report entitled Action Report be received and noted.
2. THAT the Risk Management and Audit Committee recommend to Council:
 - a. THAT the following actions are marked as complete on the Action Report:
 - i. Annual Audit Committee Self-Assessment (RMA11/007).
 - ii. Additional Risk Management & Audit Committee meetings (RMA11/041).

CARRIED (5/0) - RMA11/059 – 25/08/2026

9.1.2 Policy Review - Risk Management and Audit Committee Terms of Reference

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

1. THAT Report entitled Policy Review - Risk Management and Audit Committee Terms of Reference be received and noted.
2. THAT the Risk Management and Audit Committee recommend to Council:
 - a. THAT the amended Risk Management and Audit Committee Terms of Reference at **Attachment 9.1.2.2** to Report entitled Policy Review - Risk Management and Audit Committee Terms of Reference are endorsed.

CARRIED (5/0) - RMA11/060 – 25/08/2026

Initials: _____

9.2 Receive and note reports

Nil

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Deputy Mayor Bayliss

Seconded: Mayor Pascoe-Bell

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 29 September 2025 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (5/0) - RMA11/061 - 25/08/2026

13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell

Seconded: Councillor Henderson

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (5/0) - RMA11/062 - 25/08/2026

The open section of the meeting closed at 5:15pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.19pm.

Initials: _____



Chair

Print Name

Date

Initials: