

AGENDA



2nd ORDINARY COUNCIL MEETING

TUESDAY 21 JULY 2026

The Ordinary Meeting of City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.

ANDREW WALSH
CHIEF EXECUTIVE OFFICER



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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES

4 DECLARATION OF INTEREST

4.1 Elected members

4.2 Staff

5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

THAT the Minutes of the Council Meeting held on 7 July 2026 pages 12206 to 12217 be confirmed.

5.2 Business arising from previous meeting

6 MAYORAL REPORT

MAYORAL REPORT

2nd Ordinary Council Meeting

Agenda Item:	6.1
Report Title:	Mayoral Update Report - June 2026
Meeting Date:	Tuesday 21 July 2026
Author:	Mayor, Athina Pascoe-Bell

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report provides an overview of events the Mayor has attended in June 2026 on behalf of Council.

Key messages

- As the principal member of Council, the Mayor undertakes regular activities and attends events to speak on Council's behalf.
- During the month of June 2026 the Mayor attended meetings with Ministers, MLA's and Government Departments.
- This Report provides context on several events that were attended by the Mayor, on Council's behalf.

Recommendation

THAT Report entitled Mayoral Update Report - June 2026 be received and noted.

Discussion

As the principal member of Council, the Mayor undertakes regular activities and attends events on behalf of Council.

An overview of events attended by the Mayor during the month of June 2026 is as follows:

- Mix 104.9 Radio Interview
- Monthly meeting with Member for Drysdale
- Hot 100 Radio Interview

- Quarterly Meeting with CLP Member for Fong Lim
- Marlow Lagoon Recreation Facility Masterplan Workshop
- First Nations Radio Interview
- Monthly Meeting with Mayor of Litchfield Council
- Top End Regional Organisation of Councils Meeting
- Meeting with Member for Solomon
- Hidden Disability Launch
- Palmerston and Litchfield Seniors Association (PLSA) Lunch
- Monthly Meeting with Palmerston & Rural Division Police, Fire and Emergency Services (PFES)
- Cosplay Holoverse Photoshoot
- Arafura Music Collective
- Future NT Editorial Content Workshop
- City of Palmerston Citizenship Ceremony
- Bi-Monthly Meeting with City of Darwin
- The Business Social 2026
- Quarterly Meeting with Member for Blain
- Litchfield Council Citizenship Ceremony
- Australian Council of Local Government (ACLG) 2026 Conference
- ACLG 2026 National Awards for Local Government
- Australian Local Government Association (ALGA) Urban / Regional Forum 2026
- ALGA 2026 National General Assembly Welcome Reception
- ALGA 2026 National General Assembly
- Australia Local Government Women's Association (ALGWA) Governor General Cocktail Evening
- ALGA 2026 General Assembly Dinner
- Islamic Society of Palmerston Inc (ISP) Eid-al-Adha Reunion Dinner

Northern Territory's First Cosplay Holoverse

The City of Palmerston is launching Palmerston Youth Festival 2026 with an innovative Cosplay HoloVerse experience – the first of its kind in the Northern Territory. Delivered in partnership with Northern Lights NT, the activation allows participants to be transformed into holographic-style digital displays using AI technology. The cosplay photoshoot experience took place at the Palmerston Library Community Room on Saturday 13 June, and was attended by Mayor Athina Pascoe-Bell, highlighting Council's support for creative and engaging opportunities for young people.

Running from 4 to 10 July 2026, the Palmerston Youth Festival is a free, week-long program featuring a diverse range of events, activities and entertainment for young people across the region. The festival reflects the City's commitment to fostering inclusive, creative and memorable experiences, while encouraging community participation and celebrating innovation in digital art, technology and pop culture.



Mayor Pascoe-Bell Cosplay HoloVerse Photoshoot

City of Palmerston Wins National Award for Zuccoli Pump Track

The City of Palmerston has received national recognition for the Zuccoli Pump Track, winning the Productivity Through Infrastructure category at the Australian Council of Local Government (ACLG) 2026 National Awards for Local Government. Presented at Parliament House in Canberra during the Australian Local Government Association National General Assembly on Monday 22 June 2026. The award highlights projects that promote sustainable growth, enhance liveability, and deliver long-term economic and community benefits.

The Zuccoli Pump Track, part of the broader Zuccoli Community Hub, has become a popular and inclusive space for local families and young people, reflecting the City's commitment to community-driven infrastructure. In addition to this achievement, the City of Palmerston also received an Honourable Mention for its Domestic Violence Action Plan, recognising its ongoing efforts to foster a safe and inclusive community.



Mayor Pascoe-Bell accepting the Productivity Through Infrastructure Award at ACLG 2026 National Awards for Local Government



Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

There are no risk, legal and legislative implications relating to this Report.

Attachments

Nil

7 DEPUTATIONS AND PRESENTATIONS

7.1 Operation Ventura

THAT the presentation by Superintendent Katie Hatzismalis, on Operation Ventura be received and noted.

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.2 Moving open items into confidential

9.3 Confidential items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Shared Services	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(e) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
26.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

26.2.2	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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10 PETITIONS

11 NOTICES OF MOTION

11.1 Roystonea Avenue - Activation

1. THAT the Notice of Motion received from Mayor Pascoe-Bell, entitled 11.1 Roystonea Avenue - Activation be received and noted.
2. THAT Council:
 - (a) Writes to the Hon Joshua Burgoyne, Minister Lands, Planning and Environment seeking support for the transfer, lease, licence, management responsibility, or other appropriate arrangement for the Crown land (Lot 8405) located on Roystonea Avenue for the purpose of community and economic activation.
 - (b) Receives a report outlining:
 - (i) Potential tenure and approval pathways with the Northern Territory Government;
 - (ii) Site suitability considerations, including planning, infrastructure, environmental and servicing requirements;
 - (iii) Recommendations on various land use opportunities for the site;
 - (iv) Potential operational and financial implications for Council; and
 - (v) Recommended next steps for the activation of the site.
 - (c) Notes that the primary purpose of the proposal is to address ongoing antisocial behaviour through the activation and productive use of currently underutilised land while creating positive economic and community outcomes for Palmerston.

NOTICE OF MOTION – FORM A



FOR USE BY ELECTED MEMBERS

Note: Notices of Motion must be received by the Chief Executive Officer 5 clear days prior to the meeting at which the motion is to be moved.

COUNCIL MEETING DATE	Tuesday, 21 July 2026
ELECTED MEMBER	Mayor Athina Pascoe-Bell
SUBJECT	Roystonea Ave – Activation

CONFIDENTIAL

Confidential: ☐ Yes ☒ No

If you selected yes to this being Confidential, please select the relevant Clause: Choose a Clause.

COMMUNITY PLAN

This Notice of Motion relates to the following aspects of the Community Plan:

☒ Family and community	☒ Vibrant Economy
☐ Cultural Diversity	☒ Future Focused
☐ Environmental Sustainability	☒ Governance

BACKGROUND

The Crown land located on Roystonea Avenue (Lot 8405) occupies a prominent position within Palmerston and has become an area of concern due to ongoing antisocial behaviour, illegal dumping, camping, vandalism, and a lack of active community use. The current underutilisation of the site detracts from the amenity, safety, and presentation of the surrounding area and has generated community concern.

There is an opportunity for Council to work collaboratively with the Northern Territory Government to investigate activating the site for use as a recreational vehicle (RV) park or other Tourist Commercial land uses, including the provision of a dump point and other complementary tourism or community uses. Activating dormant land through legitimate and sustained use can improve passive surveillance, discourage antisocial behaviour, and contribute to local economic activity.

As the land is zoned Tourist Commercial, there may be a range of land uses that could be incorporated into the site, including a Tourism Centre, hotel, in addition to an RV park, and so Council should seek advice on potential uses for the site.

OBJECTIVE

The objective of this Notice of Motion is to seek support from the Northern Territory Government to access and/or obtain management of the Crown land on Roystonea Avenue, and to investigate opportunities to activate the site.

The proposal aims to:

- Reduce antisocial behaviour through increased legitimate activity and passive surveillance.
- Improve the presentation and safety of a prominent gateway/entry location to Palmerston.
- Support tourism and visitation by providing facilities for recreational vehicle users and tourists.
- Encourage private sector investment and innovative activation opportunities.
- Align with Council's strategic objectives relating to community safety, economic development, place activation, and making efficient use of underutilised land.

NOTICE OF MOTION

THAT Council:

1. Writes to the Hon Joshua Burgoyne, Minister Lands, Planning and Environment seeking support for the transfer, lease, licence, management responsibility, or other appropriate arrangement for the Crown land (Lot 8405) located on Roystonea Avenue for the purpose of community and economic activation.
2. Receives a report outlining:
 - (a) Potential tenure and approval pathways with the Northern Territory Government;
 - (b) Site suitability considerations, including planning, infrastructure, environmental and servicing requirements;
 - (c) Recommendations on various land use opportunities for the site;
 - (d) Potential operational and financial implications for Council; and
 - (e) Recommended next steps for the activation of the site.
3. Notes that the primary purpose of the proposal is to address ongoing antisocial behaviour through the activation and productive use of currently underutilised land while creating positive economic and community outcomes for Palmerston.



SIGNATURE



Signature

ATHINA PASCOE-BELL

Print Name

15/07/2026

Date

Forms are to be submitted to ceo@palmerston.nt.gov.au. Administrative support is available by contacting the Executive Support Officer (08 8935 9969).

NOTICE OF MOTION – FORM B



FOR USE BY OFFICERS - ADMINISTRATION REVIEW

This section provides impartial advice from officers to support informed decision-making. It outlines relevant facts and data, contextual background (including previous decisions, policies, and any legislative or by-Law considerations), and any historical information related to the Notice of Motion. It also outlines the practical implications and next steps should the motion be carried, such as the preparation and timing of a subsequent Council report.

CONSIDERATION	ADMINISTRATIVE COMMENT	COST ESTIMATE
Strategy Alignment	Community Plan Palmerston Local Economic Plan	N/A
Public consultation requirements	Nil directly related to this motion. Extensive consultation of the surrounding community and adjacent business will be required.	N/A
External consultant advice	Supporting advice may be required to understand servicing requirements.	\$5,000
Legal advice / litigation	Advice may be required in relation to tenure and use, depending on arrangement.	\$2,000
Impacts to existing projects	None identified.	N/A
Alternate option/s if relevant	Potential for Crown Land, or another NTG agency to lead the project if they preferred.	N/A
Impact to FTE	None identified.	N/A

CONSIDERATION	ADMINISTRATIVE COMMENT	COST ESTIMATE
Risk considerations and alignment to Risk Appetite	Risk Appetite - Support the City's economic growth and employment opportunities [High] As Council has a high risk appetite for economic development activities, as long as they occur in accordance with required governance activities, commencing this process to explore opportunities is considered to be consistent with the risk framework.	N/A
Budget considerations	Costs relating to this notice of motion will be accommodated within existing operational budgets. Further budget considerations will be included in a future report.	N/A
Capital investment	Nil directly related to this motion. A future report would explore and consider capital requirements.	N/A
Officer time preparing the report requested in this motion	10 hours	N/A

RESOURCING IMPLICATIONS	
Officer time receiving and preparing this Administration Comment	0.5 hours
Total Officer time	10.5 hours
Total Estimate Budget	\$7,000



12 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.1
Report Title:	Youth Drop in Sports
Meeting Date:	Tuesday 21 July 2026
Author:	Community Services Manager, Laura Hardman
Approver:	General Manager Community, Konrad Seidl

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This Report seeks a Council decision to waive Palmerston Recreation Centre facility hire fees to enable continuation of the Northern Territory Governments Youth Drop-in Sports program.

Key messages

- Youth Drop in Sports has been operating in the Palmerston Recreation Centre Stadium since 2017.
- Since 2018 in kind support has been provided to the not -for -profit provider for use of the facility.
- The program provides a valuable safe space for young people to participate in fitness activities and engage with youth mentors.
- The Northern Territory Government Department of People, Sport and Culture – Office of Youth Affairs fund the facilitation of Youth Drop-in Sports five (5) days per week.
- The Northern Territory Government Department of People, Sport and Culture – Office of Youth Affairs have requested continued use of Palmerston Recreation Centre for the scheduled program at no cost.

Recommendation

1. THAT Report entitled Youth Drop in Sports be received and noted.
2. THAT Council approve Option 1 of the report entitled Youth Drop-in Sports and waiver of facility hire fees (\$183,600) for the Palmerston Recreation Centre Stadium for the delivery of the Youth Drop-in Sports program for a period of one (1) year.

Background

Youth Drop-in Sports (YDIS) has operated from the Palmerston Recreation Centre Stadium since 2018 and provides free, supervised recreational activities for young people in Palmerston.

The program is funded by the Northern Territory Government Department of People, Sport and Culture through the Office of Youth Affairs and is designed to provide positive engagement opportunities for young people outside of school hours. Activities typically include organised sports, fitness-based recreation, and informal social engagement opportunities.

YDIS aims to encourage healthy lifestyles, social inclusion, positive community connections, and constructive use of leisure time. The program also provides opportunities for young people to engage with youth workers and mentors who can offer guidance, support, and referrals to additional services where required.

At the 1st Ordinary Council Meeting 6 November 2018 Council made the following decision:

13.2.8 Recreation Centre In-Kind Support for Youth Activities

9/0105

1. *THAT Report Number 9/0105 entitled Recreation Centre In-Kind Support for Youth Activities be received and noted.*
2. *THAT Council approve continued in-kind support by providing the Palmerston Recreation Centre with lights and air-conditioning at no cost for after school and school holiday Youth Activities in the Palmerston Recreation Centre until 31 October 2019 and that Council will continue to work in collaboration with Northern Territory Government to support these activities.*

CARRIED 9/0343 – 06/11/2018

Decisions to extend Councils endorsement were made by the former City of Palmerston Chief Executive Officer, the introduction of free facility hire from the 6 June 2020 made the agreement obsolete as facility hire became free to not for profit organisations.

Discussion

The Northern Territory Government Department of People, Sport and Culture – Office of Youth Affairs have requested the continued use of Palmerston Recreation Centre for the scheduled program at no cost.

A letter was received from the CEO, Department of People, Sport and Culture in May 2026 at **Attachment 12.1.1.1**, expressing the department's interest in the program's continuation from the recreation centre. The letter requested a four (4) year commitment from Council; however, some terms have been renegotiated with the initial agreement between the Northern Territory Government and the new service provider being a 12 month period with a potential to extend for a further 12-months.

Changes to the Friday evening facilitation have also been reconsidered with the program commencing at 3:00pm rather than 6:00pm to support the Friday night markets by providing structured, supervised activities that encourage positive engagement and reduce unsupervised gatherings. The program will conclude at 8:00pm rather than 9:00pm due to the discontinuation of the Larrakia Transport that collected young people from programs and drove them home. By concluding the program at 8pm young people can still have access to public transport.

Palmerston and Regional Basketball Association (PaRBA) have held the agreement with Council since 2018. PaRBA's agreement with Northern Territory Government ends in August 2026 having been extended due to a delayed tender process. At the time of this report the new provider has not yet been finalised.

City of Palmerston's Community Services Manager was a member of the tender panel responsible for assessing submissions and selecting the new program facilitator.

It is proposed the program will operate all year round (excluding Council closure periods, Council events and NT public holidays) from the Palmerston Recreation Centre Stadium Monday to Friday.

Booking Times requested (includes 30 minutes set up and pack down time prior to and after each session).

- Monday to Thursday: 2:30pm – 5:30pm.
- Friday: 2:30pm – 8:30pm.

The value of this booking is \$3,600 per week, \$183,600 per year.

The additional requested areas are outlined below:

- Secure storage (locked cage) for program equipment

Access to a first aid room for:

- Storage of fridges and freezers (asset provider-supplied)
- Basic food preparation area

Veranda space for:

- Food service
- Informal social engagement
- Storage of a BBQ for occasional meal provision (asset provider-supplied)



The Northern Territory Government has indicated that loss of access to the Palmerston Recreation Centre Stadium would affect the program's ability to continue operating at its current capacity and may reduce opportunities for youth participation within the municipality.

Council has a long-standing Partnership with the Northern Territory Government to support the delivery of youth events and programs. Under the previous agreement Council provided free venue hire to the funded service provider responsible for delivering the Youth Drop-in Sports program. The proposed arrangement continues this partnership by providing the facility to the Northern Territory Government who hold responsibility for funding and overseeing program delivery.

This approach demonstrates Council's ongoing commitment and investment in creating a safer community while ensuring appropriate accountability for program delivery, whilst defining the roles and responsibilities of each party should any issues arise in relation to the program or service delivery.

Option 1- Free usage

Council provide free facility hire to the Northern Territory Government Department of People, Sport and Culture – Office of Youth Affairs for a period of 12 months, for the delivery of the Youth Drop-in Sports program at the Palmerston Recreation Centre.

Option 2 – Partial fee usage

Council requires the Northern Territory Government Department of People, Sport and Culture – Office of Youth Affairs to pay partial hire fees (rate for not-for-profit organisations) for use of the Palmerston Recreation Centre for the delivery of the Youth Drop-in Sports program at the Palmerston Recreation Centre.

There is no indication that a partial fee would be accepted and this may jeopardise the program.

At an estimated cost of \$91,800 for the 12-month period.

Option 3 – Full fee usage

Council requires the Northern Territory Government Department of People, Sport and Culture – Office of Youth Affairs to pay full hire fees for use of the Palmerston Recreation Centre for the delivery of the Youth Drop-in Sports program at the Palmerston Recreation Centre.

There is no indication that a full fee would be supported and this may jeopardise the program.

At an estimated cost of \$183,600 for the 12-month period.

Consultation and marketing

In preparing this Report, the following external parties were consulted:

- Northern Territory Government Department of People, Sport and Culture – Office of Youth Affairs

Policy implications

There are no policy implications for this Report.

Budget and resource implications

- Estimated full fee facility hire fees \$183,600 per year.
- Estimated facility partial hire fees \$91,800 per year.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

Strategies, framework and plans implications

There are no strategy, framework or plan implications for this Report.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Letter of Correspondence to CEO City of Palmerston - YDIS [12.1.1.1 - 2 pages]



Department of PEOPLE,
SPORT AND CULTURE

Office of the Chief Executive Officer
Level 1, JHV2
356 Bagot Road
MILLNER NT 0810

Postal address
GPO Box 3970
DARWIN, NT 0801

Mr Andrew Walsh
Chief Executive Officer
City of Palmerston
Civic Plaza 1 Chung Wah Terrace
PALMERSTON NT 0830

E DPSC.OfficeofCEO@nt.gov.au

T 08 8999 3948

File reference: 38-F24-191-6

Via email: andrew.walsh@palmerston.nt.gov.au

Dear Mr Walsh

Re: Continued in-kind facility support for the Youth Drop-in Sports program

The Department of People, Sport and Culture (the Department), through the Office of Youth Affairs, has supported the delivery of the Youth Drop-in Sports (YDIS) Program at the Palmerston Recreation Centre since 2022. The YDIS Program plays an important role in providing young people with a safe, supervised, and engaging environment outside of school hours.

On 30 January 2026, the Palmerston and Regional Basketball Association (PaRBA) notified the Department and the City of Palmerston of their intention to cease delivery of the program beyond the end of their contract ending 30 June 2026. To ensure continuity of service for young people in Palmerston, the Department intends to engage a new service provider to commence delivery immediately following the completion of PaRBA's contract.

To support uninterrupted delivery, I am writing to seek continued in-kind facility support through usage of the Palmerston Recreation Centre for a further four years (1 July 2026 to 30 June 2030).

The proposed program schedule and facility requirements are outlined below:

Days	Time	Location	Hours per week	Hours per year
Monday to Thursday	2:30 - 5:30pm	Stadium	12	624
Friday	2:30 - 9:30pm	Stadium	7	364
Total Hours				988

To ensure the effective delivery of the program, as per the current arrangements with PaRBA, the incoming provider will also require:

- Airconditioning and lights.
- Use of one locked storage cage for program equipment.
- Access to the first aid room to store fridges and freezers, and for light food preparation as required.
- Storage of a BBQ on the veranda for program cooking activities.
- Use of the veranda space for providing afternoon tea or dinner to participants.

I appreciate the City of Palmerston's ongoing support and commitment to ensuring this valuable service remains accessible and responsive to young people and local needs. Should you wish to discuss this matter further, please contact Ms Amanda Stevenson, Palmerston Regional Youth Programs Coordinator on 08 8999 5315 or via email to amanda.stevenson@nt.gov.au.

Yours sincerely



Samantha Livesley
Chief Executive Officer

8 May 2026

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.2
Report Title:	Community Funding Program - The Christmas Party Darwin
Meeting Date:	Tuesday 21 July 2026
Author:	Community Services Lead, Stephen Power
Approver:	General Manager Community, Konrad Seidl

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This report seeks a Council decision regarding a sponsorship application submitted by The Christmas Party Darwin through the Community Funding Program.

Key messages

- Council supports initiatives that benefit the Palmerston community through the Community Funding Program.
- The Christmas Party Darwin has applied for a sponsorship at a cost of \$3,000 under the Community Funding Program.
- The proposed Sponsorship application aims to provide a free Christmas celebration for children with disabilities and complex needs, offering entertainment, activities, food and gifts in an inclusive and accessible environment.
- The 2026 event is expected to host approximately 1,200 children from Darwin, Palmerston and the rural area, with total attendance estimated at 3,000–3,500 people.
- \$245,000 remains in the Community Funding Program budget for the 2026/27 financial year.

Recommendation

1. THAT Report entitled Community Funding Program - The Christmas Party Darwin be received and noted.

2. THAT Council endorse Option _____ of the report to approve/not approve funding to The Christmas Party Darwin through the Community Funding Program.

Background

The Christmas Party Darwin is an annual community event that has been operating since 1999, providing a free Christmas celebration for children with disabilities and complex needs across the Greater Darwin region.

The applicant has advised that The Christmas Party Darwin is operated by a company rather than a registered not-for-profit organisation, with Variety – the Children's Charity NT as the event beneficiary. The event is supported by more than 100 volunteers who assist in delivering entertainment, activities, food, gifts and interactive experiences for invited children and their families.

As the applicant is a company, the application does not meet the standard eligibility requirements of the Community Funding Program Sponsorship Guidelines. Under the Sponsorship Policy, the Chief Executive Officer (CEO) may determine that a sponsorship application from a commercial entity has sufficient merit to be presented to Council for consideration. The CEO has determined that this application has sufficient merit to be presented to Council for consideration.

Council has previously supported The Christmas Party Darwin through the Community Funding Program in 2024 and 2025, recognising the positive impact the event provides to Palmerston children with disabilities and additional needs, and their families.

Discussion

The applicant has applied for \$3,000 in sponsorship funding through the Community Funding Program to support the delivery of The Christmas Party Darwin. The event aims to provide children with disabilities and complex needs with a free Christmas celebration, offering entertainment, rides, activities, food and gifts in an inclusive and accessible environment.

The 2026 event is proposed to be held on 28 November 2026 at the Darwin Convention Centre. Approximately 1,200 invited children are expected to attend, with total attendance estimated at 3,000–3,500 people, including parents and carers, siblings, volunteers, entertainers, activity providers and sponsors. The applicant has demonstrated the capacity to deliver the event through the successful delivery of previous events in Darwin and similar events across Australia.

The invitation process for the 2026 event is now open and will remain open until the event, with schools, organisations, charities and service providers able to submit requests on behalf of eligible children. As invitations continue to be issued, the final number of Palmerston participants will not be known until closer to the event. Based on previous invitation data, it is estimated that at least 100 children from Palmerston will attend.

The total event budget is approximately \$400,000, with funding to be secured through sponsorships, donations and other contributions. Council's sponsorship contribution would



support the delivery of the event; it is unlikely to materially influence the delivery or success of an established event of this scale. Any remaining toys, together with a financial contribution based on sponsorship secured, are provided to Variety – the Children's Charity NT.

While the event provides a valuable experience for children with disabilities and complex needs, it is delivered outside the Palmerston municipality, which is inconsistent with the Community Funding Program Guidelines, the City of Palmerston has supported the event in previous years.

All required supporting documentation has been submitted and reviewed as part of the assessment process, including company registration details, public liability insurance and a sponsorship proposal outlining the proposed recognition opportunities.

The event is outside the Sponsorship Policy and Community Funding Program Guidelines, and the previous support is noted. Council is open to the options provided to either support or not support the request for funding.

Further information is provided at **Attachment 12.1.2.1.**

Option 1 – Requested Amount - \$3,000

Council approves the full sponsorship funding amount of \$3,000 to The Christmas Party Darwin through the Community Funding Program.

Included in the Bronze sponsorship package:

- Certificate of appreciation.
- 20 x radio acknowledgements on Mix 104.9.
- Logo displayed on screens at the event.
- Logo on event website with link.
- Logo in the post-event report.

Option 2 – No Funding

Council does not approve funding to The Christmas Party Darwin through the Community Funding Program. In accordance with the Sponsorship Policy and Community Funding Program Guidelines and the information outlined in this report.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Community Services Manager.
- Community Facilities Officer.

The applicant was consulted during the preparation of this Report.

Policy implications

This Report aligns with the following City of Palmerston policies and guidelines:

- Sponsorship Policy
- Community Funding Program Guidelines

Budget and resource implications

The Community Funding Program has the remaining funds for the 26/27 financial year.

- \$100,000 for Grants, Individual Representation, Graffiti and School Awards.
- \$125,000 for Sponsorship.
- \$20,000 for Environmental Initiatives.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.
4. **Inclusion, Diversity and Access**
Failure to balance meeting needs of Palmerston's cultural mosaic.
6. **Governance**
Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Inclusive, Diverse and Accessible Policy Framework](#)
- [Disability Inclusion Access Plan 2022-2025](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Community Funding Program Grants environmental initiatives Sponsorship Submission 22 (combined) [12.1.2.1 - 6 pages]

Community Funding Program - Grants, environmental initiatives & Sponsorship : Submission #22

Funding type sought: Sponsorship

Organisation's name The Christmas Party Darwin

Organisation type Company

ABN: (if applicable): 70716787500

Details Genece Cavanagh
Project Representative

Provide details of your organisation We host a FREE Christmas party for up to 1,200 carefully selected children from across the Darwin region to attend. The Christmas Party is an invitation only event for children with disabilities and complex needs. We provide a day full of entertainment, activities, interactive displays, stage show, petting zoo, food and drinks, plus so much more. Each child is also escorted through the toy room where they are gifted three carefully selected toys to call their own. The event is powered by a team of approximately 100 volunteers, and includes children in the Palmerston region who access invites via various schools, organisations, charities, and service providers who are registered with us to request the invitations on their behalf

Provide details of the proposed activity The Christmas Party certainly fosters the opportunity for diversity and unity. The event is an opportunity for families, especially the children, to gather in a safe and accepting environment, to provide them with the chance to celebrate a magical time of year with a community wider than their immediate circle of family, friends, and carers.

Provide details of previous activities held by the organisation The Christmas Party Darwin is an annual event which has been running since 1999 and we look forward to celebrating our 28th year in 2026!

What are the intended objectives of this activity, and how will you evaluate its success?
The aim of The Christmas Party is to provide those invited to attend with the sense of belonging to the community. An opportunity to forget about therapies, procedures, and treatments for a few hours, allowing them to just have some fun! To feel seen and recognised as valued members of the community. The event allows parents and carers to gather in a safe space, without judgement, and

with others living a similar life. Giving them the chance to feel supported and an opportunity to exchange knowledge and help, all while enjoying a festive and free day out with the children they care for.

The intended outcomes of our project are monitored and measured by the feedback we receive from the children, their parents and carers who are invited to attend, the organisations, schools, service providers etc. who work with us to provide the invitations, our volunteers, participants and entertainers, along with our sponsors. We rely heavily on feedback to ensure we are providing appropriate gifts, activities and entertainment to make sure we are catering appropriately to the intended audience.

Date Saturday 28th November 2026

Venue Darwin Convention Centre

Time 10.30am to 2.30pm

Expected number of attendees 3,000-3,500

Target audience Children and families

Total activity cost 400,000

Amount requested through the Community funding program 3000

Is the amount requested excluding GST? No, it's including GST

Value of other funding sources 397,000

A copy of the sponsorship package outlining the levels and categories of sponsorship

Evidence of registration as a community group, not-for-profit, or incorporated body

Evidence of appropriate Certificate of currency for applicable insurances

A copy of the organisation's most recent audited financial statement (for applications over \$10,000) {Empty}

City of Palmerston's support will be publicly acknowledged in the following ways: Social media post, Website, Promotional material, Acknowledgement in radio commercials aired on Mix 104.9, logo inclusion in a post party report with footage from the event that is sent to all sponsors and volunteers.

Signed



Certificate of Currency

SCCP Events Pty Ltd
PO Box 1583
CAPALABA DC QLD 4157
AUSTRALIA

Date of Issue: 2 September 2025
Aon Reference: PRM 1FXHS
Version: D640817/001
Contact: Megan Howarth
t: 02 8623 4000
e: megan.howarth@aon.com

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

Policy Type	Entertainment Liability										
Insured	SCCP Events Pty Ltd										
Business Description	Annual Office Risk of Event Organiser. Also Stage, Promote & Organise Online Special Children's Christmas Parties as Declared.										
Insurer	AON LIMITED (UK)										
Policy Number(s)	CAENT514205LIAB										
Period of Insurance	From 4.00pm 21 September 2025 to 4.00pm 22 September 2026										
Limit of Liability	<table> <tr> <td>Public Liability</td><td>\$ 20,000,000 any one Occurrence</td></tr> <tr> <td>Products Liability</td><td>\$ 20,000,000 any one Occurrence and in the aggregate any one Period of Insurance</td></tr> <tr> <td>Goods in Care, Custody and Control</td><td>\$ 250,000 any one Occurrence</td></tr> <tr> <td>Errors & Omissions Liability</td><td>\$ 500,000 each and every claim and in the aggregate any one Period of Insurance</td></tr> <tr> <td>Endorsement</td><td></td></tr> </table>	Public Liability	\$ 20,000,000 any one Occurrence	Products Liability	\$ 20,000,000 any one Occurrence and in the aggregate any one Period of Insurance	Goods in Care, Custody and Control	\$ 250,000 any one Occurrence	Errors & Omissions Liability	\$ 500,000 each and every claim and in the aggregate any one Period of Insurance	Endorsement	
Public Liability	\$ 20,000,000 any one Occurrence										
Products Liability	\$ 20,000,000 any one Occurrence and in the aggregate any one Period of Insurance										
Goods in Care, Custody and Control	\$ 250,000 any one Occurrence										
Errors & Omissions Liability	\$ 500,000 each and every claim and in the aggregate any one Period of Insurance										
Endorsement											
Geographical Limit	Australia and New Zealand										

Further Information

Should you have any queries, please contact us on the details set out at the top of the page.

Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
 - represent an insurance contract or confer rights to the recipient;
 - amend, extend or alter the Policy; or
 - contain the full policy terms and conditions

Aon Risk Services Australia Limited ABN 17 000 434 720 AFSL 241141
Commercial Risk Solutions



ASIC

Australian Securities & Investments Commission

Record of Registration for Business Name

Business name information for:

The Children's Christmas Party Darwin

This Record of Registration contains information recorded on the Australian Securities and Investments Commission's (ASIC) register under section 33(8) of the Business Names Registration Act 2011.

Date: 30 December 2023

Next renewal date: 30 December 2026

Record of registration issued by the Australian Securities and Investments Commission on 30 December 2023

Registry
Officer
Registry Services
On behalf of Australian Securities and Investments Commission

RECORD OF REGISTRATION

**ASIC**

Australian Securities & Investments Commission

Summary of business name details

Business name: The Children's Christmas Party Darwin**Registration date:** 30 December 2023**Status:** Registered**Period of registration:** 3 Years**Next renewal date:** 30 December 2026

Business name holder details

Business name holder: THE TRUSTEE FOR SCCP EVENTS TRUST**Holder type:** Unincorporated structure**ABN:** 70716787500**Organisational representative:** SCCP EVENTS PTY LTD**ABN:** 37141350585**Email address:** paul@munrocreative.com

Addresses

Address for service of documents

PO BOX 1583

Capalaba QLD 4157

Australia

Principal place of business

1 / 13 Hook St

Capalaba QLD 4157

Australia

Email

paul@munrocreative.com

RECORD OF REGISTRATION



ASIC

Australian Securities & Investments Commission

RECORD OF REGISTRATION

Disclaimer

While every effort has been made to ensure the reliability and accuracy of the information in this record, ASIC does not guarantee or warrant the accuracy or authenticity of the information. ASIC will not be liable for any damage or loss arising from any incorrect or incomplete information provided.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.3
Report Title:	Immediate Priority Grant 2022-23 Acquittal
Meeting Date:	Tuesday 21 July 2026
Author:	Procurement and Grants Coordinator, Koren Martin
Approver:	General Manager Finance and Governance, Chris Fearon

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Council approval for the acquittal for the Immediate Priority Grant (IPG) for 2022-23.

Key messages

- City of Palmerston successfully applied for Immediate Priority Grants with the Northern Territory Government's Department of the Chief Minister and Cabinet in November 2022 to deliver a pump track and associated landscaping, pathways and furniture.
- Grant funding of \$250,000 was received.
- Grant funding of \$62,489.51 was acquitted in August 2024.
- Council is required to fund the remaining cost of the projects.
- A condition of the grant is for the acquittal to be laid before Council prior to submitting to the Department.

Recommendation

1. THAT Report entitled Immediate Priority Grant 2022-23 Acquittal be received and noted.
2. THAT Council approves the acquittal of the Immediate Priority Grant 2022-23 at **Attachment 12.1.3.1.**

Background

In November 2022, Council was successful in its Immediate Priority Grant 2022-23 application for the delivery of Stage 2 of the Zuccoli Community Hub. The objective of this project was the delivery of a pump track and associated landscaping, pathways and furniture.

A progress report dated 7 November 2023 was provided to the Department of the Chief Minister and Cabinet (DCMC), providing an update on the status of the project.

A further update on the project's progression and status with a request for an extension was sought in March 2024 and was approved for the acquittal to be provided by 15 January 2025.

A tender for the design and construction of the Pump Track and associated works was advertised in July 2024; however, no suitable submissions were received, and the tender was not awarded. As a result, a further extension was sought and approved for the acquittal to be provided by 15 January 2026.

A condition of the grant is for the grant acquittal to be laid before Council.

At the 1st Ordinary Council Meeting of 4 April 2023 Council made the following decision:

14.2.1 Local Government Immediate Priority Grant Approval

THAT correspondence dated 20 March 2023 14.2.1 entitled Local Government Immediate Priority Grant Approval be received and noted.

CARRIED 10/781 - 4/04/2023

At the 2nd Ordinary Council Meeting of 20 August 2024 Council made the following decisions:

13.1.4 Immediate Priority Grant Interim Acquittals

1. *THAT Report entitled Immediate Priority Grant Interim Acquittals be received and noted.*
2. *THAT Council approves the interim acquittal of the Immediate Priority Grant 2021-22 at Attachment 13.1.4.1 contained in this Report entitled Immediate Priority Grant Interim Acquittals.*
3. *THAT Council approves the interim acquittal of the Immediate Priority Grant 2022-23 at Attachment 13.1.4.2 contained in this Report entitled Immediate Priority Grant Interim Acquittals.*

CARRIED 10/1477 - 20/08/2024

This report presents the final acquittal for consideration by Council.

Discussion

Stage 2 of the Zuccoli Community Hub Pump Track grant funding of \$250,000 was received, with the grant conditions requiring Council to absorb any costs above the \$250,000. At completion of the Pump Track portion of the project, expenditure was \$1,174,408 ex GST.

The full grant amount has been expended.

This report recommends Council's approval for the final acquittal of funds as outlined in **Attachment 12.1.3.1.**

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Projects & Civil Operations.
- Executive Manager Organisational Performance.
- Executive Manager Financial Performance.
- Senior Project Manager.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

The lifetime budget for the Zuccoli stage 2 was \$2,646,855, with \$250,000 funded from Northern Territory Government, \$411,889 funded from Federal Government and \$1,984,966 funded by Council. This includes Stage 2 design, civil works, footpaths, BBQ area and shade structure.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

6. Governance

Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Community Infrastructure Plan 2016-2026](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



Attachments

1. Zuccoli Community Hub Pump Track Final Acquittal [**12.1.3.1** - 1 page]

Grant Funding Acquittal

Immediate Priority Grant Program

Council/Organisation Name: City Of Palmerston

Grant Program Year: 2022-2023

Grant Application Number: IPG2300007- Zuccoli Community Hub Stage 2

Purpose of Grant: Is for the Delivery of a Pump Track, with associated Landscaping, pathway and Furniture at the Zuccoli Community Hub.

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING	<u>2025-2026</u>
Local Government Immediate Priority Grant	<u>\$250,000</u>
Other income (Co-Fund)	<u>\$ 924,407.56</u>
Total income	<u>\$ 1,174,407.56</u>
Total Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	<u>\$1,174,407.56</u>
Surplus/(Deficit)	<u>0.00</u>

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: ☒ Yes ☐ No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Prakhyat Piya 19/06/2026

Laid before the Council at a meeting held on ____/____/____ Copy of minutes attached.

CEO or CFO: _____

DEPARTMENTAL USE ONLY

File Number: _____

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to approved purpose: ☐ Yes ☐ No

Procurement – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____

Comments:

MANAGER GRANTS PROGRAM: _____

EXECUTIVE LEADERSHIP TEAM REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.4
Report Title:	Elected Member Psychosocial Safety and Wellbeing Framework
Meeting Date:	Tuesday 21 July 2026
Author:	Executive Manager People, Customer and Communications, Becky Saywell
Approver:	General Manager People and Place, Emma Blight

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This Report seeks Council's endorsement of the Elected Member Psychosocial Safety and Wellbeing Framework.

Key messages

- It is acknowledged that psychosocial risks may arise due to the public nature of the role of an Elected Member.
- City of Palmerston Chief Executive Officer is obligated to provide a safe and healthy physical work environment as a Person Conducting a Business or Undertaking.
- The Psychosocial Safety and Wellbeing Framework establishes clear responsibilities of the Elected Members, Mayor and CEO, ensuring the organisation may not be held liable for any mental health impacts reported by an Elected Member.
- The Framework defines representation and distinguishes the difference between undertaking formal activities for Council versus under a personal capacity.
- The Elected Member Psychosocial Safety and Wellbeing Framework provides a structured approach to managing psychosocial risks, including the accountability that Elected Members have towards identifying, assessing, mitigating and reviewing hazards.

Recommendation

1. THAT Report entitled Elected Member Psychosocial Safety and Wellbeing Framework be received and noted.
2. THAT Council adopt the Elected Member Psychosocial Safety and Wellbeing Framework as **Attachment 12.1.4.1**.

Background

At the 1st Ordinary Council Meeting of 7 April 2026 Council made the following decisions:

12.1.2 WHS Review - Psychological Safety of Elected Members

1. *THAT Report entitled WHS Review - Psychological Safety of Elected Members be received and noted.*
2. *THAT Council approve the implementation of psychosocial safety and wellbeing initiatives for Elected Members, including training and access to the Employee Assistance Program.*
3. *THAT a Psychosocial Safety and Wellbeing Framework for Elected Members is presented to Council by July 2026.*

CARRIED (7/0) 11/0318 - 07/04/2026

In response to Council's decision, a review was undertaken to identify potential risks relating to the psychosocial safety of Elected Members. Whilst Elected Members do not fall into the categories of 'workers' or 'officers' under WHS legislation, they are considered 'others', and as such have legal obligations under this legislation. Elected Members are responsible under WHS legislation to take reasonable care for their own health and safety, and to ensure that their actions or omissions do not adversely affect the health and safety of others. This includes taking proactive steps to prevent bullying, harassment and other unsafe behaviours in the conduct of their role.

It is acknowledged that psychosocial risks may arise for Elected Members due to the public nature of their roles, the responsibilities associated with decision-making, and the expectations of the community.

Following the previous report, and to further demonstrate Council's commitment to the safety and wellbeing of all individuals representing Council, training on Psychosocial Safety for Elected Members was delivered in May 2026.

In addition to this, the Employee Assistance Program (EAP), which is currently available to staff, has been extended to Elected Members. This service provides access to professional and confidential counselling to support mental health and wellbeing.

Discussion

The Elected Member Psychosocial Safety and Wellbeing Framework (The Framework) as **Attachment 12.1.4.1** provides guidance to Council in relation to their psychosocial safety when representing the needs and expectations of the community.

The Framework formalises the approach in identifying and managing psychosocial hazards and risks and aims to:

1. Define the responsibilities and obligations of Elected Members, the Mayor and the CEO;
2. Provide a hazard identification and reporting process;
3. Promote a supportive working environment; and
4. Support the duty of care of Elected Members through relevant legal and regulatory requirements.

The Framework takes into consideration the processes and policies already in place, avoiding the need for a highly prescriptive or extensive framework. Instead, they build on and support the following documents:

- Work Health and Safety (National Uniform Legislation) Act 2011.
- Code of Practice on Managing Psychosocial Hazards at Work.
- Local Government Act 2019 (NT).
- Local Government (General) Regulations 2021.
- Local Government (General) Regulations 2021 Schedule 1A Code of Conduct.
- Relevant City of Palmerston Policies.
- Breach of Code of Conduct by Member – Council Policy.

The Framework clarifies when an Elected Member is acting on behalf of Council and when they are acting in a personal capacity. This distinction confirms where responsibilities and accountabilities sit and makes clear that obligations outside the scope of Council representation do not rest with the organisation.

It is recommended that Council endorse the proposed framework as **Attachment 12.1.4.1**.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- People and Customer Manager.
- Senior Leadership Team.
- Executive Leadership Team.

Policy implications

If endorsed, the Framework will be added to the review process and will need to remain compliant with all relevant legislation.



Budget and resource implications

Elected Member Psychosocial Safety training and the extension of the Employee Assistance program is considered minor and will be absorbed within operational expenses.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

- 1. Community Safety**

Failure of Council to effectively plan and deliver its role in community safety.

Strategies, framework and plans implications

There are no strategy, framework or plan implications for this Report.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Psychological Safety and Wellbeing Framework DRAFT [12.1.4.1 - 15 pages]



city of
PALMERSTON
'A Place for People'



CITY OF PALMERSTON ELECTED MEMBERS PSYCHOSOCIAL SAFETY AND WELLBEING FRAMEWORK

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CEO MESSAGE

I recognise that psychosocial safety for Elected Members is essential to protecting their mental health and wellbeing. Elected Members should feel safe and supported when representing Council in official business.

This Framework has been developed as a reference to help support Elected Members in navigating the unique responsibilities and challenges that come with serving on Council.

I hope this Framework helps Council continue to provide strong representation for the community, in a psychologically safe working environment.

DRAFT

PURPOSE

The City of Palmerston Elected Members Psychosocial Safety and Wellbeing Framework (the Framework) promotes a psychologically safe decision-making environment for Elected Members by providing clear guidance and parameters for undertaking Council duties.

Elected Members represent the community's best interests and advocate to provide public value through Council operations. Like other workers, committee members and board members, Elected Members have the right to feel safe in their place of work. The Framework establishes Council's commitment to supporting that right in line with work health and safety principles under the *Work Health and Safety (National Uniform Legislation) Act 2011*.

The Framework aims to:

1. Define the responsibilities and obligations of Elected Members, the Mayor and the CEO;
2. Provide the hazard identification and reporting process;
3. Promote a supportive working environment; and
4. Supports the duty of care of Elected Members through relevant legal and regulatory requirements.

Together, these measures support a robust and confident Elected Member group that works effectively and demonstrates alignment with the community's vision of "A Place for People".

OBLIGATIONS OF THE ORGANISATION

City of Palmerston is obligated to provide a safe and healthy physical work environment as a Person Conducting a Business or Undertaking (PCBU). This includes a duty of care to Council staff, Elected Members and other persons, so far as is reasonably practicable.

In relation to the psychosocial wellbeing of Elected Members, Council's role is focused on formal Council duties and the facilities, staff, systems and working environments it provides. At the direction of the CEO, staff may facilitate a physically safe work environment and develop supporting procedures, policies, workshops and training to support the psychosocial health and wellbeing of Elected Members while they are undertaking Council business. Outside this context, Elected Members, the Mayor and the CEO each retain responsibilities for managing psychosocial safety within their respective roles.

DEFINING REPRESENTATION: COUNCIL DUTIES VS PERSONAL PROMOTION

Scope of representation

It is important to distinguish between activities undertaken while formally representing Council and activities undertaken in a personal capacity, including self-promotion as an Elected Member. This distinction helps clarify when the Framework applies and where responsibility for managing psychosocial safety primarily sits.

When a community member nominates for Council, they acknowledge that the role attracts public attention and scrutiny. As self-nominated public figures, Elected Members are expected to take reasonable steps to manage their own mental health and wellbeing, particularly when engaging in activities outside formal Council duties.

Using the table

The table below provides examples of activities that are generally considered formal Council duties and those that are generally considered personal activities. It also indicates where support may apply and where Elected Members are responsible for managing their own psychosocial safety.

Representing Council (formal Council duties and within the Framework)	Representing self (self-promotion and outside the Framework)
Attending and engaging at a Council meeting	Attending an event in Palmerston where there are no official Council duties
Attending a conference where costs have been covered by the organisation	Attending a conference, workshop or function not arranged through Council
Attending a Council event with expected duties, such as meet and greet, speech or award presentation responsibilities	Responding to a media request or speaking to media directly without official approval from the Mayor or CEO
Responding to an interview with media arranged through the organisation and approved by the Mayor or CEO	Responding to your own social media comments on your own channel
Seeking support or raising concerns about workload, wellbeing or psychosocial hazards arising from formal Council duties	Experiencing burnout from personal work, family or Council-related commitments where personal wellbeing strategies have not been applied

OBLIGATIONS OF ELECTED MEMBERS

Elected Members are required to acknowledge their responsibilities in relation to psychosocial behaviours and to act appropriately in accordance with the Code of Conduct Local Government (General) Regulations 2021, the *Local Government Act 2019* (NT), and the Code of Practice on Managing Psychosocial Hazards at Work under section 274 of the *Work Health and Safety (National Uniform Legislation) Act 2011*.

The Code of Conduct as per the Local Government (General) Regulations 2021 addresses the following obligations expected of Elected Members:

1. Personal integrity.
2. Relationships with others.
3. Accountability.
4. Social media.
5. other obligations include
 - 5.1. A member must not be impaired by alcohol or drugs.
 - 5.2. A member must comply with all policies, procedures and resolutions of the local government.
6. Perceived misconduct.
7. Council or committee meetings.
8. Misuse of local government council resources.
9. Securing personal advantage or disadvantaging others.
10. Prohibition against involvement in administration.
11. Relationship with local government employees.
12. Compliance with sanction.

Elected Members are responsible for complying with the Code of Conduct and relevant legislation while undertaking Council-related business and activities. Council is expected to work together as an effective governing body and demonstrate a commitment to respectful, transparent and ethical decision-making.

PROACTIVELY MITIGATE PSYCHOSOCIAL HAZARDS

Elected Members have a responsibility to remain alert to psychosocial hazards arising through their role, interactions and Council activities, and to take proactive steps to identify, manage and report those hazards as early as possible. Psychosocial hazards relevant to Elected Members may arise from the nature of the role, the way Council work is organised, the environments in which Elected Members perform their duties, and the behaviours they may experience from internal or external parties. Identifying these hazards early and taking reasonable steps to eliminate or minimise risks is an important part of fulfilling these responsibilities.

Management of the work

In the context of Elected Members, this may include:

- Pressure arising from the level of responsibility associated with being an Elected Member and the need to make decisions on complex, sensitive or contentious matters;
- Balancing Council responsibilities with personal commitments;
- High workload, long hours, after-hours meetings and ongoing community engagement expectations;
- Constant connectivity and perceived or actual expectations to respond quickly to messages, calls or social media activity; and
- Role ambiguity or unclear role boundaries.

The working environment

In the context of Elected Members, this may include:

- Working in public-facing settings such as Council meetings, community forums, events and online platforms where interactions may be unpredictable;
- Public scrutiny, criticism and reputational pressure associated with decisions and visibility in the community;
- Exposure to misinformation through media reporting or persistent negative commentary on social media; and
- Limited privacy or difficulty separating Council duties from personal life due to the visibility of the role.

Harmful behaviours experienced by an Elected Member

In the context of Elected Members, this may include:

- Aggression, harassment, intimidation or abuse from members of the public;
- Threats to personal safety, family, reputation or property, whether made in person, in writing or online;
- Conflict between Elected Members;
- Exposure to sensitive or distressing circumstances that can take place in the community; and
- Bullying, repeated unreasonable behaviour, or harmful online conduct such as trolling.

A proactive approach to identifying and managing psychosocial hazards can help prevent harm such as stress, anxiety and burnout.

In accordance with the Work Health and Safety (National Uniform Legislation) Regulations 2011 (NT) Part 3.1, psychosocial risks must be managed so that Elected Members can confidently participate in required Council activities. This includes eliminating risks where possible and applying mitigation measures when Council business is taking place.

DRAFT

CONTROLS

Current controls in place to support Elected Members with psychosocial safety include:

- Regular communication with other Elected Members and the CEO;
- Comprehensive induction and workshops following election, including clear expectations about the role of Elected Members;
- Provision of a range of user-friendly ways to make reports informally, formally, and confidentially;
- Encouraging Elected Members to escalate any concerning issues immediately;
- Encouraging Elected Members to implement their own “rules of engagement” on personal social media channels, while complying with the Code of Conduct and relevant City of Palmerston policies. For example, Elected Members are encouraged to disengage from community members who display harmful behaviour;
- Encouraging Elected Members to seek support and advice from their peers; and
- Access to the City of Palmerston Employee Assistance Program.

PROVIDE A SUPPORTIVE WORKING ENVIRONMENT

In addition to ensuring the working environment is free from hazards, the assurance of an environment where Elected Members feel supported and enabled to conduct Council business is also important. Supportive peer relationships and professional, respectful interactions can help minimise a range of psychosocial hazards.

This can be supported through:

- Training and refresher training in the Code of Conduct and expected behaviours of Elected Members;
- Psychosocial and Wellbeing training and refresher training;
- Community awareness initiatives that demonstrate a commitment to safe and respectful civic participation, such as Brekkie in the Park;
- Other supportive training that may assist Elected Members in their duties, such as social media, media and de-escalation training;
- Regular inspections or conversations about emerging psychosocial hazards in the working environment;
- Access to the Employee Assistance Program for Elected Members; and
- A comprehensive induction program to help Elected Members understand their role.

The CEO, Mayor and Elected Members are required to foster positive and respectful working relationships where inappropriate behaviours are not tolerated and are addressed.

Regular review of this document will help ensure the Framework remains comprehensive and effective in mitigating the impacts of psychosocial risks on Elected Members.

MEET LEGAL AND REGULATORY REQUIREMENTS

The following legislative and regulatory requirements support the protection of Elected Members from psychosocial harm in addition to the Framework. Elected Members have an obligation to be aware of and comply with the following:

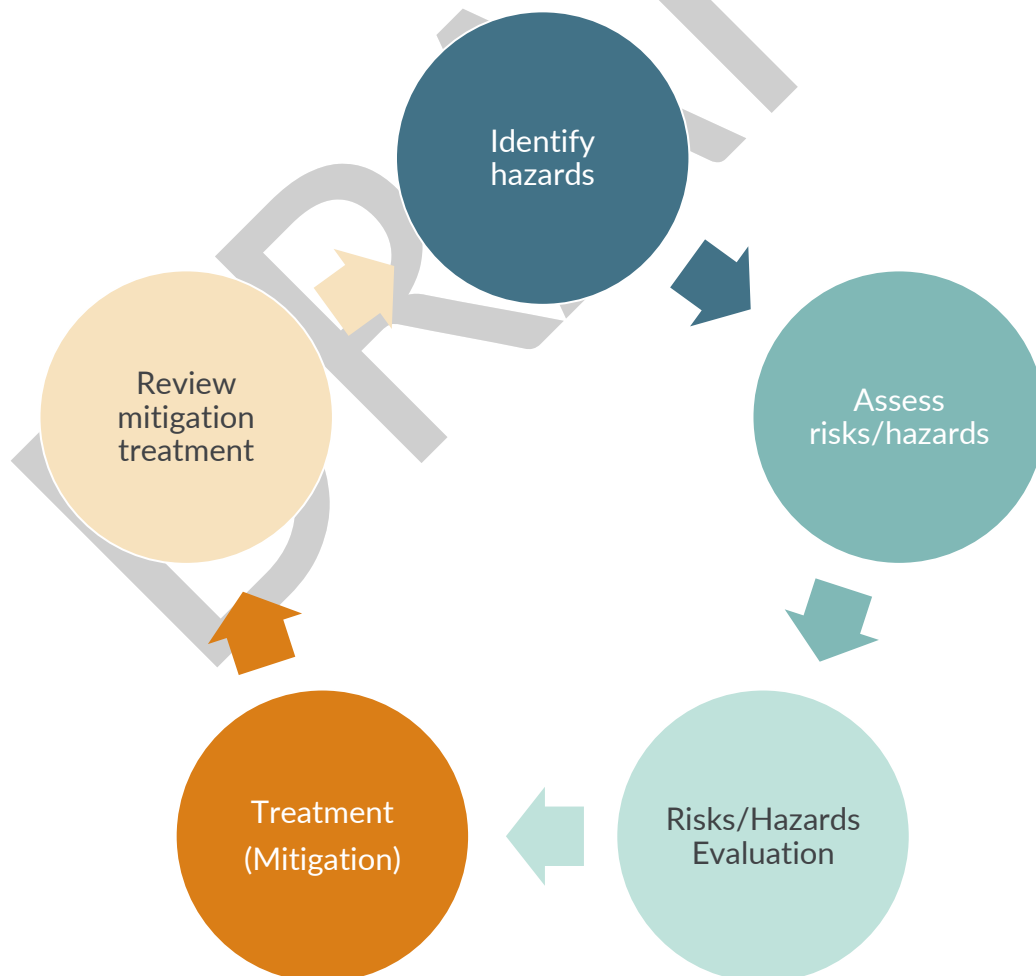
- Work Health and Safety (National Uniform Legislation) Act 2011
- Code of Practice on Managing Psychosocial Hazards at Work
- Local Government Act 2019 (NT)
- Local Government (General) Regulations 2021
- Local Government (General Regulations 2021 Schedule 1A Code of Conduct
- Relevant City of Palmerston Policies
- Breach of Code of Conduct by Elected Member – Council Policy

REPORTING

If an Elected Member identifies a hazard or risk, or experiences an incident related to their own or another Elected Member's psychosocial safety and wellbeing and is unable to mitigate or eliminate the risk themselves, they may escalate the matter in writing to either the Mayor or the CEO.

Depending on the situation, immediate action may be required. The affected Elected Member remains responsible for seeking support for any mental health concerns that arise from their Council role. The Mayor and other Elected Members should provide support where possible to prevent further harm. Support options may include a leave of absence, reduced face-to-face contact, access to mental health services or relevant training. If the issue involves the Mayor, or the Mayor has a conflict of interest that could affect a positive resolution, the CEO may intervene.

If an Elected Member does not feel comfortable reporting directly to the Mayor or CEO, they may involve a third party. Any findings from an investigation will be taken seriously and, where possible, actions will be implemented to prevent further incidents.



REVIEW

Safe work systems and procedures are essential controls for managing risk and are the responsibility of all Elected Members.

Regular dialogue about psychosocial hazards and risks for Elected Members is an important part of maintaining a safe working environment.

This document will be reviewed regularly to ensure it continues to meet its purpose.

Everyone has a responsibility to consistently demonstrate positive workplace behaviours that are respectful and psychologically safe for those around them. In addition to addressing external factors where behaviours may fall short, Elected Members should also hold each other accountable.

The review process should continue throughout the life of the document. Required amendments should be made promptly, including amendments needed to reflect legislative or regulatory changes.

RESPONSIBILITIES

Chief Executive Officer (CEO)

- Ensures a comprehensive induction is provided to all current and new Elected Members;
- Ensures administrative support, policies and procedures are available to Elected Members;
- Ensures appropriate training is provided to Elected Members;
- Ensures the Framework is regularly reviewed;
- Acts as a reporting line for Elected Members if required;
- Provides confidentiality to Elected Members involved in sensitive incidents; and
- Provides support services such as counselling, when required.

Mayor

- Leads through role modelling positive and appropriate workplace behaviours;
- Encourages Elected Members to work together and support one another; and
- Supports a positive working relationship with the CEO.

All Elected Members

- Take responsibility for their own psychosocial safety and apply mitigation measures within their control;
- Follow the requirements of the Framework and any related legislative or regulatory requirements noted in this document;
- Promptly report psychosocial hazards to their peers, the Mayor or the CEO, as appropriate;
- Support a positive working relationship with Council and the CEO; and
- Monitor and address their own mental wellbeing and apply mitigation strategies such as breathwork, physical activity, meditation, walking or spending quality time with family and friends.

The Framework supports Elected Members to manage their psychosocial health and wellbeing. Elected Members have primary responsibility for maintaining a safe working environment for themselves and for reporting hazards promptly through the appropriate channels. The organisation's role is to support this through workshops, inductions, policies and procedures, as directed by the CEO.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.5
Report Title:	Community Funding Program - Hospitality NT
Meeting Date:	Tuesday 21 July 2026
Author:	Community Services Manager, Laura Hardman
Approver:	General Manager Community, Konrad Seidl

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This Report seeks a Council decision regarding the sponsorship application submitted by AHANT Incorporated- Hospitality NT through the Community Funding Program.

Key messages

- Council supports initiatives that benefit the Palmerston community through the Community Funding Program.
- Hospitality NT has applied for sponsorship at a cost of \$11,699 under the Community Funding Program.
- The proposed Sponsorship application aims to support the Golden Plate Awards Gala Dinner held at Mindil Beach Casino on 24 August 2026.
- \$245,000 remains in the Community Funding Program budget for the 2026/27 financial year.

Recommendation

1. THAT Report entitled Community Funding Program - Hospitality NT be received and noted.
2. THAT Council endorse Option Two (2) of this report and declines the request for sponsorship funding from Hospitality NT for the Golden Plate Awards Gala Dinner.

Background

Hospitality NT (formally known as AHA (NT) was established in 1979, and is the leading Territory hospitality industry association representing the rights and interests of its members to Territory, Federal and local governments, other relevant parties and the community.

Hospitality NT have over 300 members, associates and sponsors ranging from small regional establishments to 5-star hotels, breweries, beverage suppliers, furnishings and many other diverse complimentary businesses.

Unique to the Northern Territory, the Hospitality NT membership base incorporates 5 divisions:

- Accommodation Hotel Sector.
- Hotel / Tavern Sector.
- Wayside Inn Sector.
- Club Sector.
- Restaurant, Cafes, Breweries, Distillery and Small Bar Sector.

Discussion

Hospitality NT has applied for \$11,699 in sponsorship funding to support the 2026 Gold Plate Awards Gala Dinner, to be held at Mindil Beach Casino Resort on 24 August 2026. The event is expected to attract approximately 500 attendees.

A vibrant hospitality sector also strengthens Palmerston's appeal as a destination for business, sporting and community events, helping to activate public spaces and foster social connection. Continued investment in and support for the hospitality industry contributes to a diverse local economy and reinforces Palmerston's reputation as a 'Place for People'.

The Golden Plate Awards event celebrate excellence in dining with a judging process that includes eight weeks of anonymous venue assessments, alongside live finals for Bartender of the Year, Barista of the Year and Chef of the Year.

In return for the sponsorship funding, the City of Palmerston will receive:

- The 'Local Produce Champion' award will be officially titled the "Palmerston City Council Local Produce Champion Award". (It is important to note that the award during nominations was not advertised as being associated with City of Palmerston, the award may not be won by a Palmerston Business, and nominations closed on 17 July 2026).
- Two tickets to attend the Gala Dinner and the opportunity to present the award.
- Invitations to all Hospitality NT events, including the annual Conference, President's Lunch, and other networking functions.
- Logo and listing on the Hospitality NT Suppliers Guide.

The applicant has not advised how many Palmerston businesses were self-nominated in 2025. Of the 26 awards categories published each year, Palmerston businesses have one (1) award in 2024 and 2025 for "Best Burger" and "Best Family Restaurant".



The total event budget is estimated at \$111,675, with funding to be sourced through ticket sales (\$60,000), sponsorships (\$49,000) and nomination fees (\$7,450). The applicant noted these figures are estimates as nominations, sponsorships and ticket sales are still being finalised and confirmed that this does not affect the amount of sponsorship funding requested from the City of Palmerston.

As the event is being held outside of Palmerston and has a focus on alcohol promotion and consumption it does not meet the CFP eligibility. There is potential risk of negative community perception associated with Council sponsorship of an event held at a venue primarily associated with alcohol consumption and gambling activities. The application has therefore been assessed as not meeting the CFP Guidelines or Policy.

The application is also considered to be received late considering the nomination for the process the awards has concluded and the benefits of being associated somewhat diminished.

Option 1

Council provides full sponsorship to Hospitality NT at a cost of \$11,699 for the Golden Plate Awards Gala Dinner held at the Mindil Beach Casino.

Option 2

Council declines the sponsorship application from Hospitality NT for the Golden Plate Awards Gala Dinner held at the Mindil Beach Casino.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Acting City Activation Manager.
- Community Services Lead.

In preparing this Report, the following external parties were consulted:

- The applicant.

Policy implications

- Community Funding Guidelines.
- Sponsorship Policy.

Budget and resource implications

The Community Funding Program has the remaining funds for the 25/26 financial year.

- \$100,000 for Grants, Individual Representation, Graffiti and School Awards.
- \$125,000 for Sponsorship.
- \$20,000 for Environmental Initiatives.

Risk, legal and legislative implications

There is a potential risk of negative community perception associated with Council sponsoring an event held at a venue primarily associated with alcohol consumption and gambling activities.

This Report addresses the following City of Palmerston Strategic Risks:

6. Governance

Failure to effectively govern.

Strategies, framework and plans implications

There are no strategy, framework or plan implications for this Report.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Community Funding Program Grants environmental initiatives Sponsorship Submission 30 (combined) [12.1.5.1 - 7 pages]

Community Funding Program - Grants, environmental initiatives & Sponsorship : Submission #30

Funding type sought: Sponsorship

Organisation's name Hospitality NT

Organisation type Industry Body

ABN: (if applicable): {Empty}

Details Sarah Andrews
Director of Policy, Strategy and Stakeholder Relations

Provide details of your organisation The Gold Plate Awards, presented by Hospitality NT, are the Northern Territory's premier celebration of culinary excellence, bringing together the finest dining establishments from across the region. We invite Palmerston City Council to partner with us as the sponsor of the Local Produce Champion Award and as a Silver Sponsor of Hospitality NT. This partnership presents a unique opportunity to champion Palmerston's vibrant hospitality sector, promote local producers, and solidify the city's reputation as a destination for exceptional dining. This proposal outlines a strategic partnership designed to deliver significant brand visibility, community engagement, and economic benefits, perfectly aligning with the City of Palmerston's strategic goals. The Gold Plate Awards are the pinnacle of recognition for the Northern Territory's hospitality industry. The event is a prestigious black-tie gala attended by over 500 industry leaders, including venue owners, renowned chefs, media, and key stakeholders. The Gold Plates are highly recognised by Members of the community and the event features alot of media and engagement.

Provide details of the proposed activity Palmerston is experiencing significant growth in its food and hospitality sector. By aligning with the Gold Plate Awards and Hospitality NT, Palmerston City Council can directly support this growth by:

- Showcasing Local Excellence: Sponsoring the 'Local Produce Champion' award celebrates and promotes the use of local, high-quality NT produce, a key differentiator in the competitive hospitality market.
- Supporting Local Businesses: Many venues from the Palmerston area, including Virginia Tavern, Palmerston Tavern, Landmark and Flynns Palmerston, are active participants in these awards. This sponsorship demonstrates direct support for their success.
- Enhancing the City's Profile: The Gold Plate Awards provide a high-profile platform to reinforce Palmerston's brand as a vibrant, contemporary city with a developing food and dining scene.
- Attracting Investment: A strong partnership with the peak hospitality body signals that Palmerston is "open for business" and is an attractive location for investment in the sector.

Specifically this Sponsorship covers:

Part 1: Sponsor of the 'Local Produce Champion' Award at the Gold Plate Awards

The award will be officially titled the "Palmerston City Council Local Produce Champion Award," creating a direct and lasting association between the Council and this prestigious recognition.

A representative from Palmerston City Council will have the opportunity to present the award on stage during the ceremony.

Two tickets to attend the Gala Dinner.

Acknowledgement in media releases, industry newsletters, and on Hospitality NT's social media channels, reaching thousands of key industry contacts.

Part 2: Associate Sponsorship of Hospitality NT which includes:

Logo and listing on the Hospitality NT Suppliers Guide

Invitations to all Hospitality NT events, including the annual Conference, President's Lunch, and other networking functions

Exclusive Networking: Opportunities to build relationships with key industry leaders and decision-makers

Provide details of previous activities held by the organisation Hospitality NT delivers a comprehensive calendar of activities that unite, promote and advance the Northern Territory's hospitality industry. Our activities include:

Flagship Industry Events

The Gold Plate Awards are our premier event, having been delivered for more than 20 years. The awards celebrate excellence in dining with a rigorous judging process that includes eight weeks of anonymous venue assessments, alongside live finals for Bartender of the Year, Barista of the Year and Chef of the Year.

The Chef of the Year final is held in Palmerston at the CDU campus. Representatives of Palmerston Council are welcome to attend this event. It will be held on 16th July.

The 2025 Gold Plate Gala Awards night attracted more than 500 industry leaders, nominees and guests, with 290 nominations submitted across all categories. Winners are recognised from across the Territory, from Darwin and Palmerston to Katherine, Alice Springs and regional communities. This long-standing program of activity demonstrates Hospitality NT's enduring commitment to celebrating excellence, connecting industry, supporting local produce and talent, and building a strong, vibrant hospitality sector across the Northern Territory.

What are the intended objectives of this activity, and how will you evaluate its success?

The sponsorship of the Local Produce Champion Award and the Associate Sponsorship of Hospitality NT are designed to achieve a range of strategic objectives that will deliver lasting value for both Palmerston City Council and the broader hospitality industry.

Through the Local Produce Champion Award, we aim to celebrate and promote NT producers and the venues that champion their products, reinforcing the importance of using locally sourced ingredients in the Territory's hospitality sector. The award will provide a prestigious platform to acknowledge and reward the establishment that best demonstrates a commitment to local produce, setting a benchmark for the industry and inspiring others to follow. We also seek to drive strong industry engagement by encouraging broad participation from venues across the Territory, including the many great establishments from the Palmerston region, and foster a culture of pride and continuous improvement in the use of local ingredients. Beyond the industry itself, the award will build

awareness and appreciation among the public of the vital connection between local producers and outstanding dining experiences, enhancing the Territory's reputation as a destination for authentic, locally inspired cuisine. Finally, we aim to deliver prominent, positive exposure for Palmerston City Council throughout the Gold Plate Awards campaign, reinforcing the Council's visible commitment to supporting local business, industry and the visitor economy.

The Associate Sponsorship will also build a long-term, meaningful relationship between Palmerston City Council and Hospitality NT, opening doors for future collaboration and ensuring the Council remains closely connected to the industry's needs, events and opportunities. The partnership will facilitate direct industry connections, providing opportunities for the Council to engage meaningfully with hospitality business owners, operators and leaders to understand their needs and promote the City of Palmerston as a business and dining destination.

Date 24 August 2026

Venue Mindil Beach Casino

Time 6pm to 10pm

Expected number of attendees 500

Target audience Hospitality business owners, managers, staff, suppliers and corporate contacts

Total activity cost \$111,675 for the entire event.

Amount requested through the Community funding program \$11,699

Is the amount requested excluding GST? No, it's including GST

Value of other funding sources Gold Plate Awards tickets: \$60,000, other sponsorships: \$49,000, Nomination fees: \$7,450

A copy of the sponsorship package outlining the levels and categories of sponsorship

Evidence of registration as a community group, not-for-profit, or incorporated body

Evidence of appropriate Certificate of currency for applicable insurances

A copy of the organisation's most recent audited financial statement (for applications over \$10,000)

City of Palmerston's support will be publicly acknowledged in the following ways: Social media post, Website, Newsletter, Promotional material



ASIC

Australian Securities & Investments Commission

Association

AHANT INCORPORATED

Extracted from ASIC's database at AEST 11:54:16 on 26/06/2026

Association Summary
Name: AHANT INCORPORATED ABN: Registration Number: IA02783 Registered State: Northern Territory Registration Date: 08/02/2007 Status: Registered Type: Associations Regulator: Office of Business Affairs, Northern Territory



PO Box Q296, QVB NSW 1230
1300 800 772
australia@berkleyinaus.com.au
berkleyinaus.com.au

Association Liability Insurance Schedule

POLICY NO:
201507-1797 R10 BIA

INSURANCE TYPE:
Professional Indemnity

POLICY WORDING:
BIA Association Liability 2022

PERIOD OF INSURANCE:
From: 4pm 21/07/2025 To: 4pm 21/07/2026

INSURED: Australian Hotels Association Northern Territory Branch T/As Hospitality NT, AHANT INC, CLUBS NT

BUSINESS: Industry Association for Hospitality members in NT

INDEMNITY LIMIT: \$10,000,000 any one Claim and \$20,000,000 in the aggregate - Inclusive of Costs and Expenses

SUB-LIMITS:
Tax Audit Costs \$50,000

EXCESS:
Insured Persons Nil Each and Every Claim
Association Reimbursement \$1,000 Each and Every Claim (Cost Inclusive)
Professional Indemnity \$1,000 Each and Every Claim (Cost Inclusive)
Associations Liability \$1,000 Each and Every Claim (Cost Inclusive)
Employment Practices Liability \$5,000
Fidelity \$5,000
Audit Activities \$5,000 Each and Every Claim (Cost Inclusive)

OPTIONAL EXTENSIONS:
Fidelity Covered
Extended Continuity Cover Not Covered
Multi Year Run-Off Not Covered
Employment Practices Liability Covered

ENDORSEMENTS: Tax Audit Costs Extension BIA Assoc 2022

INSURER: Berkley Insurance Company ABN: 53126559706 an APRA Authorised General Insurer

RETROACTIVE DATE: Unlimited, excluding known claims and / or circumstances

EPL RETROACTIVE DATE: Unlimited, excluding known claims and / or circumstances

PROPOSAL FORM DATE: 2/07/2025

BASE PREMIUM: \$3,000.00
GST: \$300.00
STAMP DUTY: \$330.00
TOTAL PREMIUM: \$3,630.00



PO Box Q296, QVB NSW 1230
1300 800 772
australia@berkleyinaus.com.au
berkleyinaus.com.au

Signed for and on behalf of Berkley Insurance Australia
This policy is current at date of issue: 11/07/2025
For full details of cover please refer to the policy wording.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.6
Report Title:	Procurement Legislation Amendments
Meeting Date:	Tuesday 21 July 2026
Author:	Procurement and Grants Coordinator, Koren Martin
Approver:	General Manager Finance and Governance, Chris Fearon

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Council approval of proposed amendments to procurement thresholds and delegation, resulting from amendments to the *Local Government Act 2019* (NT) (the Act) and the *Local Government (General) Regulations 2019* (NT) (the Regulations).

Key messages

- The Act provides the legal foundation for how Northern Territory councils operate and make decisions.
- The Department of Housing, Local Government and Community Development identified several areas for change or improvement to the 2019 Act following feedback and consultation.
- Tranche 2 of amendments were passed in March 2026.
- The amendments officially received Administrator's Assent on 14 April 2026, and some preliminary administrative provisions commenced 15 April 2026, including procurement.
- The amendments require Council to consider:
 - The reporting threshold value for contracts;
 - the information required by Council to be provided in reporting for contracts above the threshold; and
 - the information required by Council to be provided in reporting for tenders.
- At the 2nd Ordinary Council Meeting in February 2026, Council delegated the power to enter a contract to the Chief Executive Officer (CEO) and determined by resolution that the contract threshold value must be below \$5,000,000.

- This report presents a recommendation to Council for the contract threshold and the information required to be provided to Council in relation to contracts and tenders.

Recommendation

1. THAT Report entitled Procurement Legislation Amendments be received and noted.
2. THAT Council approve that for section 40(3A)(b)(ii) of the *Local Government Act 2019 (NT)* the reporting threshold value for contracts be set at \$150,000 and the information that is required by Council to be provided in reporting for contracts is:
 - a. The name of the contractor;
 - b. the nature of the contract;
 - c. the value of the contract; and
 - d. the contract period/duration.
3. THAT Council approve that for regulation 36(6A) of the *Local Government (General) Regulations 2019 (NT)*, the information required by Council to be provided in reporting for tenders is:
 - a. The name of the tender;
 - b. the description of the project/goods/services for the tender;
 - c. the value of the tender;
 - d. the contract period/duration;
 - e. assessment of tenderer submissions; and
 - f. awarded tenderer.

Background

The Act provides the legal foundation for how Northern Territory councils operate and make decisions. Following ongoing feedback and experience in applying the Act, the Department of Housing, Local Government and Community Development identified several areas for change or improvement. The 2026 amendments formed the second tranche of amendments with broader focus areas which included delegations and procurement.

Amendments to delegation provisions in Section 40 of the Act and tender reporting provisions in Regulation 36 of the Regulations are intended to introduce greater control and transparency over contract/procurement decision-making, including:

- Requiring Council to determine contract approval and reporting thresholds.
- Requiring reporting to Council on contracts above the set threshold, containing the information required by Council.
- Requiring reporting to Council on tenders containing the information required by Council.

These changes were designed to reinforce Council's oversight role, noting that City of Palmerston has already set clear delegations to the CEO and receives contract reporting at Ordinary Council Meetings.

Operationally, Council needs to:

- Amend procurement procedures and reporting to Council.
- Establish and formally resolve reporting thresholds and determine the information required by Council within the required timeframe, which is six months from the amended Act coming into force on the 15 April 2026.

Council considered delegations to the CEO at the Second Ordinary Council Meeting of 17 February 2026 and made the following decisions:

12.1.5 11th Council - Review of Delegations

6. *THAT effective 18 February 2026, pursuant to section 40 of the Local Government Act 2019 (NT), Council hereby:*
- (a) *determines that the contract threshold value for the purposes of s40(6) of the Act, is \$5,000,000.00; and*
 - (b) *delegates to the Chief Executive Officer the following powers to incur financial liabilities subject to all actions being undertaken in compliance with all relevant legislative, procedural and policy provisions and budget approval:*

Type	Amount
<i>Credit Card</i>	<i>\$5,000</i>
<i>Purchase approval and contract threshold value pursuant to section 40(3)(f) and (6) of the Act</i>	<i>\$5,000,000</i>
<i>Payment Approval</i>	<i>Unlimited</i>
<i>Cheque signatory</i>	<i>Unlimited</i>
<i>Investment signatory</i>	<i>Unlimited</i>

CARRIED (7/0) - 11/0240 - 17/02/2026

The Register of Delegations by Council will require administrative updates to legislative references due to the amendments.

This report presents a recommendation to Council for the contract threshold and the information provided to Council in relation to tenders.

Discussion

The decisions that Council are legislatively required to make regarding the amendments to delegations and procurement that commenced on 15 April 2026 are detailed below.

Section 40 - Delegations

Section 40 relates to the powers and functions that a council may delegate to the CEO, a council committee, a local authority or local government subsidiary.

Council will need to determine the reporting threshold and the information required by Council of a contract for section 40(3A)(b)(ii) of the Act.

- (3A)(b) if power to enter into a contract is delegated to the CEO:*
- (i) the contract must be below the threshold value determined by the council under subsection (6)(a); and*
 - (ii) if the value of the contract is above the reporting threshold determined by the council under subsection (6)(b), the CEO must, within a reasonable period after exercising the delegation, table at a council meeting a report in relation to the contract containing the information required by the Council; and*
 - (iii) the delegation may permit the CEO to subdelegate the power to enter into a contract to a council staff member.*
-
- (6) A council must, within the first 6 months of its term, determine, by resolution*
- (a) the threshold value for a contract for subsection (3A)(b)(i); and*
 - (b) the reporting threshold for a contract for subsection (3A)(b)(ii).*

At the 2nd Ordinary Council Meeting in February 2026, Council delegated the power to enter a contract to the CEO and determined by resolution that the contract threshold value must be at or below \$5,000,000.

Council must now set the threshold for reporting on contracts that it wishes to receive.

It is recommended that the reporting threshold value be set at \$150,000 and the information provided is:

- (a) The name of the contractor;
- (b) the nature of the contract;
- (c) the value of the contract; and
- (d) the contract period/duration.

This information is currently provided to Council on contracts valued over \$150,000, through the confidential Awarded Procurement Report, on a monthly basis, meaning the proposed recommendation aligns with current practice.

In addition, procurement over \$100,000 is reported in the Finance and Governance Quarterly Report for openness and transparency.

Regulation 36 - Tenders

Regulation 36 relates to tenders by council or local government subsidiary. This Regulation is applicable when a council or local government subsidiary elects to obtain tenders under regulation 34(2)(c) or 35(2)(b) or proposes to obtain supplies at a cost of more than \$150,000. Under regulation 36(6)(b) the panel is to provide a report in writing to the CEO in relation to the tenders.

Council will need to determine the information required to be reported under regulation 36(6)(b) as per regulation (6A):

(6A) The report mentioned in subregulation (6)(b) is to contain the information required by the council.

It is recommended the information required to be reported for subregulation (6A) is to contain the below:

- (a) The name of the tender;
- (b) the description of the project/goods/services for the tender;
- (c) the value of the tender;
- (d) the contract period/duration;
- (e) assessment of tenderer submissions; and
- (f) awarded tenderer

This information is contained within the procurement assessment recommendation (PAR) of the tender and if the PAR has a recommendation for negotiation, the memorandum to award the tender. These documents are currently provided to Council through the Awarded Procurement Report on a monthly basis, meaning the proposed recommendation aligns with current practice.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Governance Lead

Policy implications

The amendment will require an update of the Procurement Procedure.

Budget and resource implications

There are minimal financial and resource implications for Council regarding the information to be provided for reporting. The requirement of reporting is currently in practice with relevant information provided. This is primarily administrative in nature.

Risk, legal and legislative implications

This is part of the second tranche of amendments to the Act and Regulations. Council is required to establish and formally resolve reporting thresholds within the required timeframe, which is 6 months from the new Act coming into force.

This Report addresses the following City of Palmerston Strategic Risks:

6. Governance

Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Governance Framework
- Code of Conduct



Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.7
Report Title:	Draft Disability Inclusion and Access Plan 2026 - 2028 adoption for community consultation
Meeting Date:	Tuesday 21 July 2026
Author:	Community Services Manager, Laura Hardman
Approver:	General Manager Community, Konrad Seidl

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This Report seeks Council endorsement of the Draft Disability Inclusion and Access Plan 2026-2028 to commence community consultation for a 21-day period.

Key messages

- City of Palmerston is committed to creating a community where every individual has equal rights and opportunities to access Council services, activities, events, and facilities.
- The Disability Inclusion and Access Plan 2026–2028 builds on the achievements of Council’s first Disability Inclusion and Access Plan 2022–2025 and has been developed within Council’s adopted Inclusive, Diverse and Accessible Policy Framework.
- Annual progress on the Disability Inclusion and Access Plan 2022–2025 is submitted to the Northern Territory Office of Disability to inform Territory-wide reporting on disability inclusion and access outcomes.
- The Disability Inclusion and Access Plan 2026–2028 was reviewed with the support of a working group, with workshop on the 3 November 2025.
- A copy of the draft was provided to the Working Group for review, and their input has been incorporated into this report.
- A report was presented to the Community Safety and Wellness Advisory Committee for consideration at the meeting held on 23 June 2026.

Recommendation

1. THAT Report entitled Draft Disability Inclusion and Access Plan 2026 - 2028 adoption for community consultation be received and noted.
2. THAT Council endorse the Draft Disability Inclusion and Access Plan 2026-2028 at **Attachment 12.1.7.1** to commence community consultation for a 21-day period.

Background

City of Palmerston is committed to creating a community where every individual has equal opportunity to access Council services, including activities, events, and facilities.

At the 2nd Ordinary Council Meeting of 21 September 2022 Council made the following decisions:

13.1.1 Disability Inclusion and Access Plan 2022 - 2025

1. *THAT Report entitled Disability Inclusion and Access Plan 2022 - 2025 be received and noted.*
2. *THAT Council revokes the City of Palmerston Disability Access Strategy 2016 effective immediately.*
3. *THAT Council adopts the City of Palmerston Disability Inclusion and Access Plan 2022 - 2025, Attachment 13.1.1.1 to report entitled Disability Inclusion and Access Plan 2022-2025.*
4. *THAT the City of Palmerston Disability Inclusion and Access Plan 2022 - 2025, be provided to the NT Office of Disability for inclusion in reporting against Territory-wide disability inclusion and access outcomes.*
5. *THAT Council write to all participants who provided feedback, thanking them for their participation, and advising of the adoption of the Disability Inclusion and Access Plan 2022-2025 for their consideration.*

CARRIED 10/528 -20/09/2022

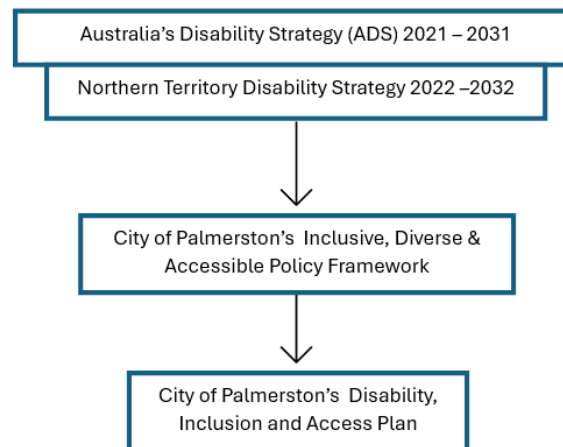
In July 2021, Council adopted the Inclusive Diverse and Accessible (IDA) Policy Framework, created as a supporting document to the City of Palmerston's Community Plan. In alignment with the IDA, Council adopted the Disability Inclusion and Access Plan (DIAP) 2022 – 2025 in September 2022.

The DIAP aligns with the Northern Territory's first [Disability Strategy 2022-2032](#) and [Action Plan 2022 – 2025](#), and follows the launch of Australia's Disability Strategy 2021-2031, which recognises that all levels of government play a role in supporting people with disability to reach their full potential as equal members of the community.

Annual progress on the DIAP is submitted to the Northern Territory Office of Disability to contribute to Territory-wide disability inclusion and access outcomes.

Framework Alignment

The City of Palmerston's Disability Inclusion and Access Plan (DIAP) is developed within a strategic framework that aligns national and Territory disability strategies with Council's own Inclusive, Diverse and Accessible Policy Framework.



INCLUSIVE, DIVERSE AND ACCESSIBLE FRAMEWORK - PRINCIPLES				
	VISIBLE	COLLABORATIVE	EMBEDDED	ALWAYS IMPROVING
 DOMAINS Civic Engagement <i>(Selected example only)</i>	SELECTED EXAMPLES OF HOW EACH PRINCIPLE MIGHT BE ENACTED			
Community Leisure and Social Participation Economic Participation	Continue to promote and advertise ways for individuals to participate in consultations, advisory committees, networks, council elections and other civic engagement activities, including information about available accessibility options Continue to celebrate Palmerston's rich culture and heritage through art, exhibitions and education initiatives	Establish a Community Inclusion and Access Advisory Committee that includes an Elected Member, Council Staff, Community organisations and individuals with lived experience of exclusion and lack of equity and access Support local businesses, organisations, facilities and venues to increase accessibility and inclusion	Continue to implement Larrakia Protocols at all Council meetings and events Develop Council Requirements and Guidelines for accessible and inclusive events and programs	Continue to regularly audit all Council civic engagement activities for accessibility and inclusion Add to existing accessible equipment available for use at events and activities
Built and Natural Environment	Develop policies and programs to ensure Council workforce and volunteers reflect the diversity of our population, within the bounds of merit based recruitment and due process Increase public art and other visible symbols such as flags and signs that celebrate Palmerston's rich cultural heritage	Work with community organisations and services to support entrepreneurs, micro-businesses and small business start-ups through business skills programs, mentoring initiatives and grants Work with people with lived experience of exclusion and lack of access to review accessibility of venues, outdoor spaces and facilities	Review Council recruitment and retention policies to address barriers to employment for people from different community groups, within the bounds of merit based recruitment and due process Require community venues to have strategies in place to minimise potential for sensory overload, including noise and clutter reduction, and the creation of quiet spaces and zones	Include employment diversity progress in Council reports Continue to increase the availability of shade in outdoor spaces
Communication and Council Culture	Continue to ensure images and language used by Council is respectful and representative of the diverse population of Palmerston	Conduct a mapping exercise to identify all community organisations and groups in Palmerston, and develop a mutual communication strategy or protocol	Work with networks, community organisations and groups to disseminate information about Council activities and events – e.g. by providing a monthly newsletter for distribution by other parties	Implement current plans to develop a contemporary approach to Social Media in collaboration with community members, particularly the youth of Palmerston
Services and Operations	Consider formal and informal recognition programs (such as staff and/or community awards) for innovations and exceptional work in promoting inclusion, diversity and accessibility	Bring together people with diverse perspectives to discuss, resolve issues, challenges and opportunities affecting the whole community – including safety, emergency planning, environmental sustainability – using current committees and networks as examples	Develop criteria for reporting within Council that includes relevant information about how inclusion, diversity and accessibility has been considered	Include questions relating to diversity, inclusion and access in staff surveys

These principles underpin the draft Disability Inclusion and Access Plan (DIAP) 2026–2028 and support a consistent whole of Council approach to inclusion, diversity and accessibility.

Discussion

The draft Disability Inclusion and Access Plan (DIAP) 2026-2028 at **Attachment 12.1.7.1** builds on the achievements of Council's first Disability Inclusion and Access Plan (DIAP) 2022–2025 and has been developed under Council's adopted Inclusive, Diverse and

Accessible (IDA) Policy Framework. Progress in the DIAP's delivery is outlined at **Attachment 12.1.7.3.**

Feedback from DIAP Working Group informed the development of the draft DIAP 2026-2028. The group met on 3 November 2025 (5.30pm–8.30pm) for a facilitated workshop supported by consultants, with 12 of the 15 applicants attending. Of those attendees, seven (7) identified as having lived experience (including two (2) who also work in the sector), four (4) identified as currently working in the sector, and one (1) identified as having previously worked in the area.

The workshop provided detailed feedback and identified priority areas that informed the development of the draft DIAP 2026-2028.

The draft DIAP 2026-2028 reflects current priorities, contemporary practice, and Council's organisational context. This includes refined language and structure to improve clarity and accessibility, and updated content to align with current legislation and Council initiatives. Ongoing actions have been reframed to reflect the continuation of existing work rather than being presented as new initiatives.

Key themes raised through the workshop included recognition that disability experiences are diverse and not always visible, and that inclusive language and communication play a critical role in enabling participation. Participants also highlighted the need for accessible and inclusive design across public spaces and community infrastructure, including in newer suburbs, and the importance of clear and predictable information to support confident participation.

Working Group feedback highlighted the importance of inclusive meeting practices, including providing opportunities for community members to identify access requirements when attending meetings or consultations (for example Auslan interpreters, captioning, large print materials, accessible spaces and support persons), to support equitable participation. Participants emphasised the importance of Council leading by example through inclusive workplace practices and policies, including accessible employment processes. Additional themes included the role of assistive technology and digital accessibility, and the importance of accountability, transparency, and ongoing review to monitor and report on progress against DIAP actions.

The Community Safety and Wellness Advisory Committee (CSWAC) spoke positively of the reviewed plan particularly the inclusion of the Easy Read version and the Human resources and employment component.

A CSWAC member requested more targeted consultation which will be undertaken as part of the consultation process. Further feedback included consideration for a DIAP dashboard for the City of Palmerston website, and the feasibility of this will be considered against all feedback received from the consultation.

The draft DIAP 2026–2028 aligns with the Northern Territory Government Disability Inclusion and Access Framework and is structured across six (6) priority areas: Civic Engagement; Community, Leisure and Social Participation; Economic Participation; Built and Natural Environment; Communication; and Council Culture, Services and Operations.



The Plan reflects a whole-of-Council approach and identifies practical actions to be delivered through partnerships, service delivery, and continuous improvement.

Subject to Council endorsement, the draft DIAP 2026–2028 will be released for a 21-day community consultation period in June 2026, with feedback informing the final Plan to be presented to Council for adoption. Consultation will be supported through Council communication channels and targeted stakeholder engagement. All feedback will be reviewed and considered prior to finalisation.

An Easy Read version of the draft DIAP 2026-2028 at **Attachment 12.1.7.2**, has been developed to support accessible community consultation. Easy Read uses plain language, clear structure and visual supports to assist people with disability, people with low literacy, and those who may find standard documents difficult to understand.

The inclusion of an Easy Read version reflects Council's commitment to inclusive engagement and ensures that a broader range of community members can understand, participate in, and provide feedback on the draft DIAP 2026-2028.

Recent Working Group feedback has reinforced the importance of practical, user-focused access considerations, which will continue to be refined through community consultation.

Actions from the DIAP have continued during this review period with programs such as the Sunflower Hidden Disabilities initiatives and working towards Dementia Friendly accreditation for additional Council facilities such as Civic Plaza.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Community Services Manager.
- Marketing and Communications Manager.

In preparing this Report, the following external parties were consulted:

- Matrix on Board Consulting.

Community consultation identified or required:

- Disability, Inclusion and Access Plan 2026-2028 Working Group Members.
- Disability sector stakeholders and key community stakeholders.

This approach ensures the draft DIAP reflects both lived experience and community priorities, while also aligning with Council's operational context and ability to deliver achievable actions.

Policy implications

The updated draft strengthens accountability by clarifying actions, ownership and ongoing review to support measurable progress across the life of the plan.

Budget and resource implications

The budget for the implementation of the DIAP Actions is allocated from the operational and capital works funding sources.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.
4. **Inclusion, Diversity and Access**
Failure to balance meeting needs of Palmerston's cultural mosaic.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Inclusive, Diverse and Accessible Policy Framework.](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Draft Disability Inclusion and Access Plan 2026_-2028 with Working Group Update_ [12.1.7.1 - 22 pages]
2. DRAFT Easy Read Disability Inclusion and Access Plan 2026_-2028_ [12.1.7.2 - 17 pages]
3. DIAP Tracking Document [12.1.7.3 - 10 pages]



city of
PALMERSTON
'A Place for People'

DISABILITY INCLUSION AND ACCESS PLAN: 2026-2028

REVIEWED NOVEMBER 2025

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ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia People as the traditional custodians of the Palmerston Region. We pay our respects to Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander People.



International Women's Day, 2026

ACKNOWLEDGEMENT OF WORKING GROUP MEMBERS

Through their dedication, commitment, sharing of combined insight, lived experiences and ideas, City of Palmerston would like to acknowledge the following Working Group members Bianca Di Manno, Chris Blackham-Davison, Glen Collins, Heidi Goerlich-Voutt, Jacqueline Johnson, Janine Frost, Karen McEwan, Lyle Markham, Nathan Sheppard, Siobhan Treacy, Yvonne Coleman and Zainab Mohamud, for their valued contribution in helping to shape the new Disability Inclusion and Access Plan 2026–2028.

DRAFT



INTRODUCTION

City of Palmerston's Community Plan outlines a vision of a diverse, vibrant and welcoming community where everyone belongs. An important part of achieving this vision is ensuring that people with disability can participate fully in community life – as employees, students, business owners, parents, volunteers, customers and community members.

Creating an inclusive and accessible community benefits everyone. When barriers to access are removed, people with disability can more easily participate in everyday activities, while the broader community also benefits. Accessible environments support older people, parents with young children, people with temporary injuries and visitors to our city.

In the Northern Territory, where communities are culturally diverse and experiences of disability can intersect with cultural, social and geographic factors, local governments must work collaboratively with the community to remove barriers and promote inclusive participation.

City of Palmerston is committed to creating a city where every individual has equal access to Council services, facilities, public spaces and community opportunities. This Disability Inclusion and Access Plan (DIAP) outlines the actions Council will take over the next three years to strengthen inclusion and accessibility across the Palmerston community.

How this plan was created

City of Palmerston's first Disability Inclusion and Access Plan (DIAP) 2022–2025 was developed in 2021–2022 in collaboration with people with disability and those with lived experience of barriers to inclusion and access.

In 2025, the plan was reviewed to identify opportunities to strengthen inclusion and accessibility across Council services, facilities and community programs.

As part of the review, a DIAP Working Group workshop was held with 12 participants representing people with lived experience of disability, carers and disability sector organisations. Their insights helped inform the priorities and actions included in this updated plan.

What we learned

During the development of the current DIAP, numerous individuals contributed detailed and specific ideas and feedback. These insights were instrumental in shaping the priorities, goals and actions outlined in the plan. Key lessons learned include:

- City of Palmerston's four Inclusive, Diverse and Accessible principles: Visible, Collaborative, Embedded and Always Improving are valued and endorsed by our community.
- The skills, knowledge, experiences and opinions of people with disability must be prioritised when it comes to planning for and taking action to increase inclusion and access.
- Specific, practical actions such as using technology to support access, signs with visual aids, accessible public changing rooms and toilets and the availability of accessible information – are high priorities for people with disability.

Our priorities

The goals and actions in this plan are organised into *six priority areas*:

Civic Engagement: Maximise opportunities and provide equal inclusion and access for people with disability to contribute to planning, decision making and review activities in our community.

Community, Leisure and Social Participation: Continue to ensure that people with disability can participate in community programs, events and activities.

Economic Participation: Maximise local employment opportunities for people with disability and support local business providers with inclusion and access.

Built and Natural Environment: Continue to improve inclusion and accessibility in Council's indoor and outdoor spaces.

Communication: Increase the availability of accessible formats for communication – online, in documents and in person.

Council Culture, Services and Operations: To be a disability confident organisation.



Children's Weeks, 2025

COMMUNITY PROFILE

The following tables provide a summary of disability statistics for the City of Palmerston and the Northern Territory. Local data is presented alongside broader Territory figures to provide context for the experiences of people living with disability in the region.

INDICATOR	NUMBER	PERCENTAGE
People needing help with day-to-day activities due to disability (2021)	1,487	4%
People providing unpaid assistance to a person with disability, health condition or due to old age (2021)	2,564	6.9%
Active NDIS participants (2025)	1,345	-

NDIS Participants by Primary Disability (2025)

PRIMARY DISABILITY	PALMERSTON	%	NORTHERN TERRITORY	%
Autism	548	41%	1,762	27%
Developmental delay / global developmental delay	262	20%	1,053	16%
Intellectual disability and Down syndrome	208	16%	1,278	20%
Psychosocial disability	83	6%	635	10%
Total Active Participants	1,345	-	6,536	-

NDIS Participants by Demographic (2025)

DEMOGRAPHIC	PALMERSTON	%	NORTHERN TERRITORY	%
Indigenous	465	35%	3,382	52%
Non-Indigenous	721	54%	2,683	41%
Culturally and Linguistically Diverse	70	5%	350	5%

Northern Territory Disability Context

INDICATOR	DATA
People living with disability	20,500 (11.6% of the population)
Age profile	68% aged over 45; 30% aged over 65
Aboriginal Territorians experiencing disability	34.7% (6.2% with severe disability)
Workforce participation – people with disability	67.1%
Workforce participation – people without disability	88.3%

Source: Australian Bureau of Statistics (2021), NDIS participant data (2025).



Low Sensory Christmas Wonderland, 2025

Data Insights

Undiagnosed Disability

Many Australians live with undiagnosed or undisclosed disability, especially neurodivergent, cognitive and psychosocial conditions. Stigma, cost, cultural and language barriers and lack of access to diagnosis contribute to underreporting.¹ The rise in national disability prevalence (17.7% in 2018 to 21.4% in 2024)² partly reflects improved recognition and willingness to self-identify.

Affordability of Diagnosis

High costs, limited rebates and service shortages—particularly in rural and low-income areas—delay or prevent accurate diagnosis for conditions like autism, ADHD and intellectual disability.

Homelessness and Disability

People with disability face higher rates of homelessness, especially those with mental illness or complex needs. In the NT, homelessness rates are 12 times the national average, with Aboriginal people making up 88% of the homeless population. Indigenous women with disability experience compounded disadvantage due to intersecting barriers and limited culturally appropriate housing and support.³

Disability and the NDIS

Only 14% of Australians with disability are NDIS participants; most fall outside the scheme's eligibility. Many face significant "support gaps," especially in remote, First Nations and psychosocial disability contexts, where services are scarce or unavailable.⁴



Palmerston Youth Festival, 2024

ABOUT THIS PLAN

Key concepts and definitions

People with disability: Includes those who have long-term physical, mental, intellectual or sensory impairments which, in interaction with various barriers, may hinder their full and effective participation in society on an equal basis with others. (UN Convention on the Rights of Persons with Disabilities (CRPD)).

People with lived experience: Includes people with disability, parents, friends and family members of people with disability, people who have lived or are living with episodic disability and those who work with people with disability.

Access: When people have permission, choice and the ability to enter, get to, interact with, or use a thing, place, or person.

Accessibility: Whether a product, service, process, or design can be used and/or understood by everyone who interacts with it.

Inclusion: Enabling all groups of people within a society to have a sense of belonging and the opportunity to participate in community life. It is based on fundamental values of equity, equality, *social* justice and human rights. Inclusion occurs when all people feel valued and respected, are connected to their fellow citizens, have access to opportunities and resources and can contribute their perspectives and talents to improve their community.

Discrimination: Occurs when individuals or groups are treated unfairly or disadvantaged because of characteristics such as race, sex, gender identity, sexual orientation, disability, socioeconomic status, religion, age, social origin or other aspects of identity.

Universal Design Principles: The design of products and environments to be usable by all people, to the greatest extent possible, without adaptation or specialised design. These principles may be applied to evaluate existing designs, guide the design process and educate both designers and consumers about the characteristics of more usable products and environments.



Legislative context

City of Palmerston's Disability Inclusion and Access Plan (DIAP) operates within a broader framework of international, national and Northern Territory legislation and policy that promotes the rights, inclusion and participation of people with disability.

- Australia has ratified the United Nations Convention of the Rights of Persons with Disabilities.
- Australia's Disability Strategy 2021 – 2031 sets a national agenda for changes.
- The Northern Territory Disability Strategy 2022 – 2032 sets a path of reform within the Northern Territory context.

City of Palmerston has obligations under the Australian *Disability Discrimination Act 1992*, which makes it illegal to discriminate against a person because of a disability when providing goods, services, facilities, or access to public premises.

Relevant Northern Territory legalisation includes the *Disability Services Act 1993*, the *Anti-Discrimination Act 1992*, the *Guardianship of Adults Act 2016*, the *Carers Recognition Act 2006* and *Work Health and Safety (National Uniform Legislation) Act 2011*, including strengthening of compliance requirements for managing psychosocial hazards at work.

Other laws and standards relating to inclusion and accessibility for people with disability are documented in City of Palmerston's Inclusive, Diverse and Accessible (IDA) Policy Framework.

Alignment with Council plans and strategies

The DIAP aligns with and supports the delivery of several key City of Palmerston strategies, frameworks and plans, including:

- Community Plan
- Inclusive, Diverse and Accessible-(IDA) Policy Framework
- Municipal Plan
- Palmerston Local Economic Plan
- Play Space Strategy
- Sustainability Strategy
- Communication Strategy
- Central Palmerston Area Plan

Accountability

The DIAP will guide decisions and actions taken by Council. Progress towards implementing the actions and achieving the goals will be monitored through Council reporting processes and provided to Elected Members in accordance with Council policies and procedures.

Updates on the implementation of the plan will also be shared with the community, including through Council communications and activities associated with the International Day of People with Disability.

In accordance with The Northern Territory (NT) Disability Strategy 2022-2032 and Action Plan, we will submit this plan to the Office of Disability so that it can be included in the reporting against Territory-wide disability inclusion and access reporting.

Every year, as part of the City of Palmerston's celebrations of the International Day of People with Disability, Council will report back to the community on our implementation of actions and progress towards the goals set out in this plan.



International Day of Disability, 2023

KEY PRINCIPLES

Council has adopted four principles under the Inclusive, Diverse and Accessible (IDA) Policy Framework: Visible, Collaborative, Embedded and Always Improving. Feedback from people with disability and those with lived experience helped identify what is most important under each of these principles:

Visible

What's important

- Signs and information about accessibility options are clear, usable and obvious
- People with disability are employed across Council at all levels
- Council awards and events provide inclusive opportunities for people with disability to be recognised and participate in ways that suit them.
- People with disability are represented in Council imagery, language and communications.

Feedback from people with disability and those with lived experience during consultation and review of the plan included:

What people said:

"It's more inclusive to do community awards than change the system. So, it supports us in ways that we'd like to be supported alongside community. It moves to a human and social model for disability, away from the medical"

"I think you should be able to opt in when nominating for awards"

"Integrate into normal awards"

Collaborative

What's important

- People with disability are directly involved in guiding Council on inclusion and accessibility
- Council is a strong advocate for disability inclusion and access
- Council supports local business providers and organisations to improve inclusion and accessibility.

What people said:

"Ask for feedback from businesses, from providers of support, coordination, action."

"Council role is to seek feedback, run forums with business, NFP and often Council staff"

Embedded

What's important

- Regular reviews of services, buildings, and public spaces to improve accessibility
- Training for Council staff by people with disability and lived experience
- Council policies and processes have specific guidelines for inclusion and accessibility
- Sensory and psychosocial disabilities are considered as well as physical disability.

What people said:

"For people working with Council, as in disability, this isn't always translated into goals. We need to change the approach to address the system. Make it embedded".

"Make sure there are regular reviews of the DIAP. We need to bed it in and talk to it and see how it unfolds".

Always Improving

What's important

- Council regularly reports back to the community about how it has implemented the Disability Inclusion and Access Plan
- These reports include evidence of progress against the Plan
- Council has diverse and pragmatic ways that make it easy for people with disability to give feedback both individually and collectively.

What people said:

"Don't be tokenistic. Follow up. Don't just write a plan. Be genuine and seek feedback along the way with regular, transparent evidence. Put that into, Always Improving"



Palmerston Youth Festival, 2025

PRIORITY AREAS, GOALS AND ACTIONS

Civic Engagement

Civic engagement refers to community members participating in decisions that affect their lives and community. We prioritise providing people with disability equal access and opportunities to contribute to planning, decision-making and community review processes.

GOALS	ACTIONS
1. More people with disability are involved in Council's consultation, planning and advisory activities.	1.1 Ensure City of Palmerston committees are promoted to people of all abilities and diverse backgrounds. 1.2 Include guidance about recruitment and engagement with people with disability in Committee documents for example Terms of Reference. 1.3 Diversify the range of marketing formats used to reach people in consultation, planning and advisory activities. 1.4 Ensure all Council meetings, consultations and engagement activities proactively provide opportunities for participants to identify and request access requirements (for example Auslan interpreters, captioning, large print materials, accessible venues and support persons).
2. People with disability have more opportunities to use and develop their leadership and advocacy skills.	2.1 promote and support leadership and civic engagement programs and activities with stakeholders and people with disability.
Key Documents: • IDA Policy Framework • Municipal Plan • Community Plan	Existing Initiatives: • Join the conversation surveys on Council Website • Informal public forums before Council meetings • Council to the community meetings

GOALS

ACTIONS

What people said

"The language in this document. Pay attention to it. Run Easy Read revision through it.

It's got to be relevant to staff and to the community".

" Increase the use of flyers and posters to reach people, not all of us are involved with providers".

"Make sure you engage with the schools".

DRAFT

Community, Leisure and Social Participation

Council has an extensive list of celebrations, programs and events each year – sport, art, social, hobbies, recreation and more. Our priority is to build on the work already done to make sure that people with disability have equal inclusion and access to this part of community life.

GOALS	ACTIONS
3. More people with disability are participating in Council's community social, recreation and leisure activities and events.	3.1 Ensure that plans for events and activities are designed for all abilities and that they include proactively identifying and addressing access requirements such as communication supports, physical access, sensory environment, toilets and change rooms, drop off zones, parking, transport and timing. 3.2 Provide different mechanisms for feedback from people with disability after events and activities and ensure that this feedback informs continuous improvement. 3.3 Consult with young people with disability to identify how Council can improve activities for youth and young adults. 3.4 Promote City of Palmerston's 'Accessible and Inclusive Events Guidelines'. 3.5 Promote events with clear information in accessible formats. 3.6 Continue to strengthen sector and digital networks for promotional material for events and activities.
Key Documents: • Annual Calendar of Events • Community Plan • IDA Policy Framework • Play Space Strategy	Existing Initiatives: • Christmas Wonderland - Low Sensory Event • Palmerston Library dyslexic font, audio and large print resources • Captions at Flicnics outdoor movies • MLAK bathroom at SWELL Palmerston

What people said

"Find out what's needed for participation, such as planning for participation, consultation, interpreting for Auslan, live captioning. I shouldn't have to use my phone".



Low Sensory Christmas Wonderland, 2025

Economic Participation

Employment and opportunities to contribute to the local economy as patrons and consumers, are fundamental to equity and inclusion. Our priority is to maximise local employment opportunities for people with disability and to support local businesses and organisations to provide inclusive and accessible customer service.

GOALS	ACTIONS
4. Adapt and improve Council employment processes, tasks and systems to attract and retain more people with disabilities.	4.1 Conduct a review of Council's employment and volunteer policies against the national standards. 4.2 Ensure recruitment processes are Inclusive and accessible to all. 4.3 Purchase goods and services (within local government procurement policy requirements) from local organisations that employ people with disabilities.
5. More local businesses and organisations benefit from customers and patrons with disability.	5.1 Work with local businesses to be disability confident, accessible and inclusive. 5.2 opportunities to increase access and inclusion in the commitments and actions in the Palmerston Local Economic Plan. 5.3 Promote the NT Government's disability information hub⁵
Key Documents: • Community Plan • IDA Policy Framework • Palmerston Local Economic Plan • NT Disability Action Plan • Code of Conduct	Existing Initiatives: • Participation in the Palmerston Regional Business Association (PRBA).

What people said

"Engage people with disability, to be open, change systems through employment"

"Remove barriers to processes, adapt tasks and attract people to jobs".

"Encourage businesses to use assistive technology, access to the tech in the workplace, training re software, magnifiers, computers, chat, GPT. Change the narrative. The goal is that you can do much more than what's presented. It's a huge chance to show ourselves"

Built and Natural Environment

The natural and built environment includes Council-owned buildings and facilities, playgrounds, parks, streets and other public spaces. Our focus is to make these places more inclusive and accessible, using input from people with disability and those with lived experience.

GOALS	ACTIONS
6. Council facilities and buildings are inclusive and accessible for people of all abilities.	6.1 Regular accessibility reviews and upgrades to facilities and equipment. 6.2 All infrastructure developments consider users with different abilities. 6.3 Consider the feedback from people with disability in inclusion and access reviews and plans. 6.4 Provide accessible signage, including visual aids and graphics, Braille and tactile markers. 6.5 Ensure Council facilities, public spaces and events support access for people with assistance animals, including appropriate signage, staff awareness and policy guidance.
7. Transport and parking in Palmerston are more accessible.	7.1 Review and identify opportunities to improve transport and parking access in all Council Plans
Key Documents: • Community Plan • IDA Policy Framework • Palmerston Play Space Strategy • Central Palmerston Area Plan • NT Disability Action Plan	Existing Initiatives: • Audit of all play spaces in Palmerston • SWELL Palmerston free entry • Where we Live Matters
What people said <i>"Bigger parking spaces for people with disabilities are needed, not just a standard parking site".</i> <i>"More information is the key. The more I know, the more I'm likely to go, which reduces anxiety and leads to increased participation".</i>	

Communication

This includes the Council website, social media, letters, emails, notices, invitations, phone calls, face-to-face meetings and feedback or complaints. Our priority is to make all communications easy to access and understand for everyone.

GOALS	ACTIONS
8. Council information is provided in accessible formats.	8.1 Monitor the Council website, social media and council documents to ensure compliance with national standards and guidelines. 8.2 Provide information in accessible formats such as large print, Plain English, Easy Read, dyslexic font, audio recordings, captions, Auslan and Braille. 8.3 Consider ways to use technologies to assist people with disability to navigate accessible routes and places throughout the city.
9. Palmerston residents have accessible choices when communicating with Council.	9.1 Review multiple accessible and inclusive communication options, including online, posters and newsletters, captions for audiovisual communication, telephone and in person.
Key Documents: • Community Plan • IDA Policy Framework • Social Media Strategy	Existing Initiatives: • Captions on social media videos • Auslan interpreters at events or significance
What people said <i>"How is Council kept accountable? How is it measured?"</i>	

Council Culture, Services and Operations

Council's culture is shaped by its people and the systems that guide them. Its services and operations include permits, recycling and waste management, community grants, rates collection and environmental programs. Our focus is to be a disability-confident organisation that delivers high-quality, inclusive and accessible services for people with disability.

GOALS	ACTIONS
10. Council's commitment to inclusion and access for people of all abilities is embedded in our culture.	10.1 Ensure all Council departments are familiar with this plan and their role in its implementation. 10.2 Provide staff with disability awareness, mental health first aid and other relevant training, including training delivered by people with disability or lived experience. 10.3 Ask people with disability and people with lived experience about their experiences with Council.
11. Inclusion and Accessibility principles are applied across all Council services, programs and activities.	11.1 Ensure that online services meet the Australian Government's Digital Service Standard Criteria. 11.2 Include inclusion and accessibility in internal services and work planning processes. 11.3 Identify opportunities to increase inclusion and accessibility in reviews of Council policies, procedures and processes.
Key Documents: • Annual Calendar of Events • Community Plan • IDA Policy Framework	Existing Initiatives: • Participation in the Palmerston Regional Business Association (PRBA)

What people said

"The biggest (support) is that the people who are there (at Council) are educated and understanding."

"I will always remember the occasion when I was overwhelmed by problems. (Council) staff showed me support, non-judgement and patience and no hint of being condescending. My issue was dealt with in a professional and caring way."



Disability Inclusion and Access Plan: 2026 to 2028

EASY READ VERSION

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Draft

About this document

This is an Easy Read document.

Easy Read uses:

- simple words
- short sentences
- pictures to explain ideas.

You can ask someone to help you read this document.

Acknowledgement of Country

City of Palmerston acknowledges the Larrakia People.

They are the Traditional Owners of the land.

We respect Elders past and present.

We also respect all Aboriginal and Torres Strait Islander people.

Who helped make this plan

We worked with:

- people with disability
- carers and families
- community groups
- local organisations.

We thank everyone who shared their ideas.

Introduction

City of Palmerston wants everyone to feel welcome.
This includes people with disability.

What we want to do

City of Palmerston wants to make things better for people with disability.

We will:

- listen to people with disability
- help people share their ideas
- support people to join programs, events, and activities
- support local businesses to be more accessible
- support job opportunities for people with disability
- improve buildings, parks, and public spaces
- provide different ways to communicate
- make inclusion part of everything we do.

Key Terms

People with disability



- People who may find some things harder to do.

Access



- Being able to use places, services and information.

Inclusion



- Making sure everyone feels welcome and can take part.

Discrimination

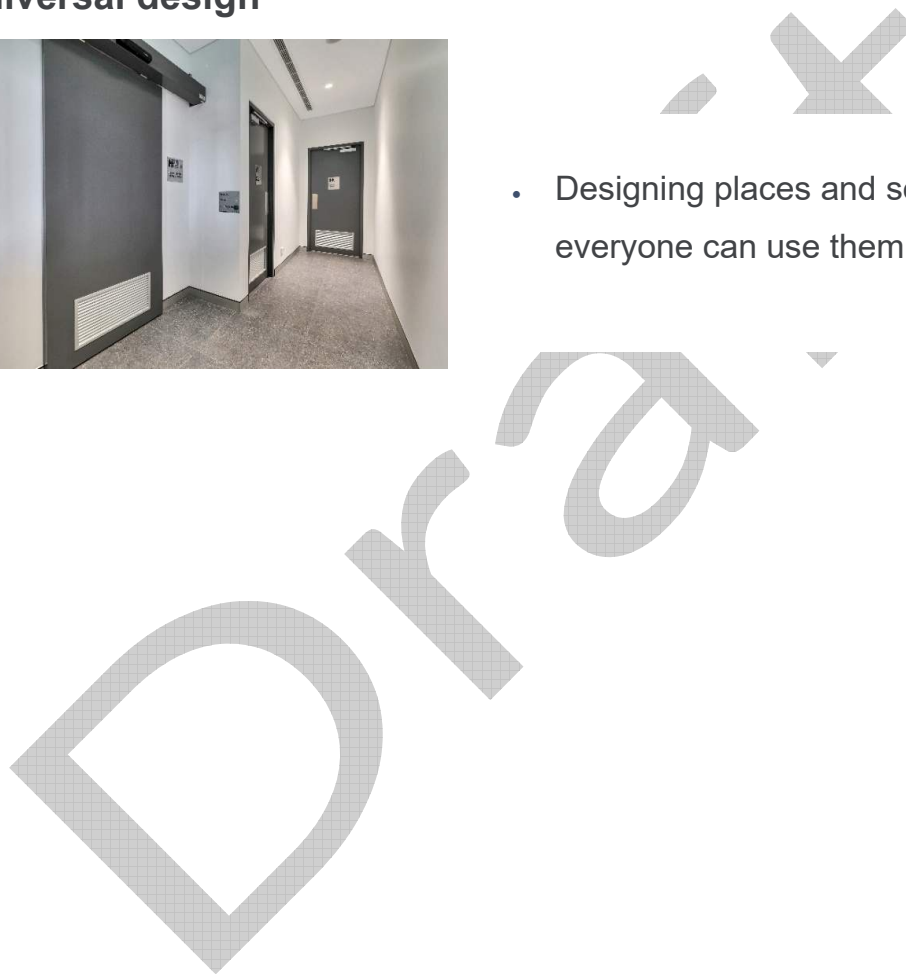


- Treating someone unfairly because of who they are.

Universal design



- Designing places and services so everyone can use them.



Laws and regulations

There are laws that protect people with disability.

These laws say:

- people must be treated fairly
- people must not be excluded
- places and services should be accessible.

City of Palmerston follows these laws.

There is a law called the **Disability Discrimination Act**.

This law says people cannot be treated unfairly because of disability.

You can find more information in the full DIAP document.

Our principles

Easy to see and understand

We want people to see and understand accessibility.

We will:

- provide clear signs and information
- include people with disability in our events
- show people with disability in our photos and information
- support people with disability to work at Council.

Working together

We work with people to make things better.

We will:

- listen to people with disability
- include people with disability in decisions
- support local organisations and businesses
- work together to improve access and inclusion.

Part of everything we do

Inclusion is part of all our work.

We will:

- review buildings and services regularly
- include accessibility in our plans and policies
- provide training for staff
- think about all types of disability.

Always improving

We want to keep getting better.

We will:

- check how we are going
- report back to the community
- listen to feedback
- make changes when needed.

Draft

Goals and actions

Being involved in the community

People with disability should be able to take part in the community.

We will:



- make it easier to join meetings and groups
- help people share their ideas
- include people with disability in decisions
- share information in ways people can understand
- encourage people to take part in leadership roles.

Events and activities

People with disability should be able to join events and activities.

We will:



- provide clear information
- include accessible toilets and drop-off areas
- provide quiet spaces where possible
- ask for feedback to improve events.

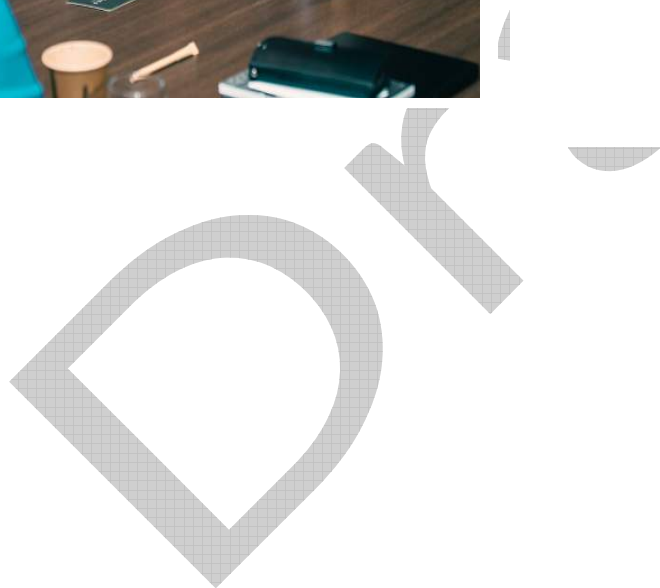
Jobs and opportunities

People with disability should have fair access to jobs and work opportunities.

We will:



- make recruitment fair and accessible
- review our employment and volunteer policies
- support organisations that employ people with disability
- work with local businesses to improve access and inclusion.



Buildings

People with disability should be able to use buildings and public spaces.

We will:

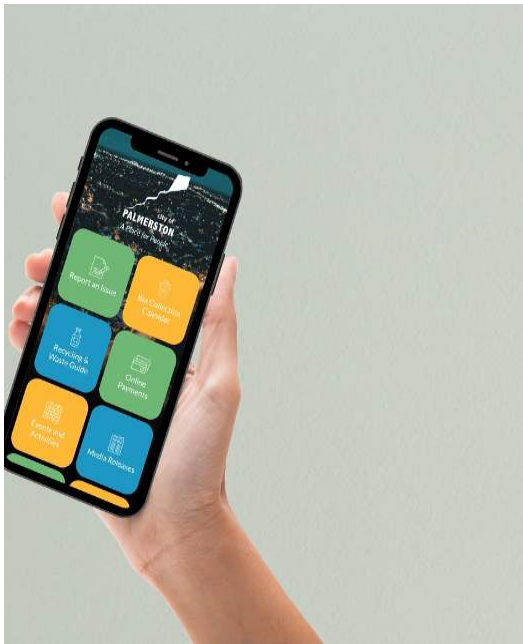


- check buildings and spaces regularly
- improve places when needed
- make sure new projects are accessible
- listen to feedback to improve access
- provide clear and easy to read signs
- improve transport and parking access.

Communication

People with disability should be able to get information in ways that work for them.

We will:



- check our website to make sure it is easy to use
- provide information in different formats
- use technology to help people find accessible places
- share information in different ways.

Council staff and services

Council staff should understand disability and inclusion.

We will:



- provide training for all staff about disability and inclusion
- learn from people with disability and their experience
- make sure our online services are easy to use
- include access and inclusion in our everyday work
- look for ways to improve our documents and services.

What people told us

People told us:

- information is not always easy to understand
- more communication is needed
- schools should be included
- people need better access to services and jobs
- workplaces should use more accessible technology.

Draft

DISABILITY INCLUSION AND ACCESS PLAN (DIAP) – TRACKING DOCUMENT

KEY:



Year of implementation,
embedded action



Year commenced, in
progress



Not yet commenced

Civic Engagement					
Goal	Action	Year of implementation			Progress Notes
Goal 1 More people with disabilities are involved with Council's consultation, planning and advisory activities.	1.1 Recruit people of all abilities from diverse backgrounds for City of Palmerston committees.	22/23	23/24	24/25	Expressions of interest for committee memberships are inclusive and aim to attract a diverse range of community stakeholders.
	1.2 Include guidance about recruitment and engagement with people with disabilities in committee establishment documents e.g. Terms of Reference				
					- A review of Palmerston's network membership requirements, including external communications and network marketing, to ensure that accessibility evolves in alignment with the current needs of both network members and the community in currently underway. - All marketing touch points are considerate of accessibility. Engagement practices include equitable and inclusive engagement as per policy.

	1.3 Implement an Accessible and Inclusive Guide for consultation and committee convenors covering content and format of documents and meetings e.g. Easy Read, Auslan, Large Print, Audio, Braille etc.				- Exploring the ability to access Council plans and Strategies in different languages, with the aim of meeting Palmerston's diversity. - The guide has been included and is aligned to the newly formed brand guidelines, website redesign. Website has text to voice, Monsido includes accessibility according to WCAG and advises of any issues regarding accessibility
	1.4 Include community forums and consultations on planned events				- Integration of City of Palmerston's Community Engagement Policy and Practices. - Leveraging from events during consultations is an in-person touch point and is consistently done where possible.
Goal 2 People with disabilities have more opportunities to use and develop their leadership and advocacy skills	2.1 Develop, promote and support leadership and civic engagement programs and activities.				Promote existing Networks and Committees and build capacity and leadership skills through training and programs.

Community Leisure and Social Participation					
Goal	Action				Progress Notes
Goal 3 More people with disabilities are participating in Council's community social, recreation and leisure activities and events.	3.1 Ensure that plans for events and activities are designed for all abilities and include identifying and addressing barriers such as promotional material format, physical access, sensory environment, toilets/change rooms, drop-off zones, parking, transport, and timing.	22/23	23/24	24/25	- Event plans consider accessibility and barriers to inclusion, which include wheelchair access for events held on grass, all access ramps for major events such as Palmerston Youth Festival and Australia Day. - Promotional materials available in hardcopy, radio advertisement newspaper advertisement, social media platforms and City of Palmerston Website. - Low sensory retreat spaces have been incorporated into major events such as Geekfest Top End and Christmas Wonderland.
	3.2 Report feedback from people with disability after events and activities.				
	3.3 Consult young people with disability to identify how we can improve activities for youth and young adults.				Broaden networking opportunities by attending established groups to ensure consultation with young people.

	3.4 Develop and implement 'Accessible and Inclusive Events Guidelines.'				Development of the guidelines is in progress.
	3.5 Include clear information about accessibility in promotional material and advertising for events in accessible formats.				Refreshed branding and style guides have enhanced the readability of promotional materials and are more easily recognisable as Council initiatives. Subtitles accompany all television advertising.
	3.6 Distribute promotion material for events and activities through disability groups, networks, and service providers.				Strong networks have been established. All relevant projects and events are shared at network meetings and via various digital channels.

Economic Participation

Goal	Action	Year of implementation			Progress Notes
Goal 4 More local employment for people with disability.	4.1 Ensure Council's employment and volunteer policies and procedures meet national standards for inclusion and accessibility.	22/23	23/24	24/25	Conduct a review of employment and volunteer policies against the national standards.

	4.2 Encourage and support local businesses and organisations to access NT and Australian government disability employment programs.				• Include the program supports in the Palmerston business newsletter. • Newly released programs, supports, etc. for businesses will be circulated in the Palmerston business newsletter.
	4.3 Purchase goods and services (within local government procurement policy requirements) from local organisations that are run by or employ people with disabilities.				• Vendors employing people with disability are used to conduct various activities for the Council, such as fabrication and the supply of services.
Goal 5 More local businesses and organisation benefit from customers and patrons with disability.	5.1 Encourage and support local businesses to be disability confident, accessible, and inclusive through Council's business networks and forums.				• Research and implement support for local businesses to become confident with accessibility and inclusivity and provide this information through Council networks and forums.
	5.2 Review and identify opportunities to increase access and inclusion in the commitments and actions in the Palmerston Local Economic Plan.				• A review of the Palmerston Local Economic Plan (PLEP) is in planning stage and this action will be considered.
	5.3 Promote the NT Government's disability information hub ¹¹ through Council's local business networks.				• Action will commence before the end of 2025.

Built and Natural Environment					
Goal	Action	Year of implementation			Progress Notes
Goal 6 Council facilities and buildings are inclusive and accessible for people of all abilities.	6.1 Regular accessibility reviews of all existing venues, facilities, equipment, and furnishings.	22/23	23/24	24/25	The establishment of priorities for enhancing accessibility features at existing Council facilities has commenced, with all venues being reviewed.
	6.2 Review infrastructure developments, redevelopments, and refurbishments to ensure they meet accessibility and inclusion standards and Universal Design principles.				- SWELL Palmerston has been designed to support people of all abilities. - All new park designs and refurbishments incorporate all abilities play equipment. - All future design projects embed access and inclusion.
	6.3 Seek feedback from and involve people with disability inclusion and access reviews and plans.				Input will be sought during the process of developing the 2026-2028 Disability, Inclusion and Access Plan.
	6.4 Implement the access and inclusion improvements in the City of Palmerston Play Space Strategy, which supports the NT Disability Strategic Action Plan 2022 -2025.				- The DIAP representative is involved in the park redevelopment and refurbishment projects. - The redevelopment of Marlow's and Sanctuary Lakes Playground was undertaken in consultation with representatives from Community Development Team who provided advice on access and inclusion improvements. As a result, the designers have considered things such as: - Muted/natural colour palette for play elements and soft fall to avoid sensory overload

					○ More inclusive play elements such as birds nest swing sets, multi-user spinning activities, and ramp access to platforms and slides and ○ Musical elements to increase the sensory play experience of the parks.
	6.5 Install more accessible signage, including visual aids and graphics, Braille, and tactile markers				• Establishment of priorities for enhancing accessibility features at existing Council facilities. • Research is underway for the implementation of tactile symbols for waste bins so that vision impaired people are aware of which bin is for general waste and which is for the recycling waste stream.
	6.6 Review and identify opportunities to increase and improve accessible toilet and changing rooms in development, redevelopment and refurbishment plans and strategies.				• All Council facilities have accessible features, including bathroom provisions. Opportunities to increase accessibility are identified and reviewed during the asset renewal processes.
Goal 7 Transport and parking in Palmerston are more accessible.	7.1 Review and identify opportunities to improve transport and parking access in the commitments and actions in infrastructure plans such as the Central Palmerston Area Plan.				• City of Palmerston collaborates with Transit Safety and public bus provider CDC to ensure safe and accessible travel. • Parking in Palmerston is free to remove any barriers that may prevent access to essential amenities. • New all abilities parking and drop and go bays have been created on Frances Drive.

Communication					
Goal	Action	Year of implementation			Progress Notes
Goal 8 Council information is provided in accessible formats.	8.1 Review the Council website, social media and council documents to ensure compliance with national standards and guidelines.	22/23	23/24	24/25	- Implementation of City of Palmerston's brand refresh to improve readability and brand recognition of all documentation, including reports, promotional material, and policies. - Monsido program consistently reviews the website content to ensure accessibility and meeting WCAG guidelines as per national standard
	8.2 Provide information in accessible formats such as large print, Plain English, Easy Read, dyslexic font, audio recordings, captions, Auslan and Braille				
Goal 9 Palmerston residents have accessible choices when communicating with Council.	9.1 Provide multiple accessible and inclusive communication options including online posters and newsletters, captions for audio visual communication, telephone and in person.				- City of Palmerston offers face-to-face engagement, email, phone, social media, newsletter, letters delivered door to door, and website communication strategies. - Captions are added to all audio-visual communication.
	9.2 Review and update Council enquiries, feedback, and complaints' mechanisms to ensure people of all abilities have clear and easy ways to communicate with Council.				Promotional and information-sharing materials are provided in clear and simplistic formats. The community has a wide range of engagement opportunities available to them.

Community Leisure and Social Participation					
Goal	Action				Progress Notes
Goal 10 Council's commitment to inclusion and access to people of all abilities is embedded in our culture.	10.1 Assign a lead team within Council to champion this plan.	22/23	23/24	24/25	The Community Services Team Champion this plan
	10.2 Provide staff with Disability awareness, mental health first aid and other relevant training, prioritising training that is developed and delivered by people with disability and people with lived experience.				City of Palmerston employees are provided with mandatory training on commencement and periodically during employment.
	10.3 Ask people with disability and people with lived experience about their experiences with Council.				People with disability are engaged through events programs and when using facilities. Surveys are provided to key stakeholders to complete with clients. International Day of People with Disability is used as an opportunity to engage with people with lived experience
	10.4 Include questions about disability inclusion and access in Staff surveys.				Inclusion questions have been added to internal questionnaires.

	10.5 Nominate Council staff and Palmerston citizens for exceptional work in promoting inclusion, diversity, and accessibility to local, Territory and Australian inclusion awards programs.				Employees and Elected Members support awards programs and opportunities for community recognition.
Goal 11 Inclusion and Accessibility principles are applied across all Council services, programs, and activities.	11.1 Ensure that online services meet the Australian Governments Digital Service Standard Criteria.				Regular reviews are conducted on City of Palmerston's website using Monsido software to maintain standards.
	11.2 Include inclusion and accessibility in internal Council services and work planning processes				Reflected in all planning processes, including training, team building, and personal development opportunities.
	11.3 Identify opportunities to increase inclusion and accessibility in reviews of Council policies, procedures, and processes.				Policies and procedures are reviewed as per the review schedule and opportunities to improve practice are embedded.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.2.1
Report Title:	People and Place Quarterly Report - April to June 2026
Meeting Date:	Tuesday 21 July 2026
Author:	Executive Assistant to General Manager People & Place, Emily Dehne
Approver:	General Manager People and Place, Emma Blight

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report presents the key activities undertaken by the People and Place Directorate in the April to June 2026 quarter.

Key messages

- The official opening of the Zuccoli Pump Track took place on Sunday 19 April, with hundreds of attendees enjoying the new facility.
- The Anzac Day Commemorative Service and Veteran March were delivered in partnership with the Palmerston and Rural RSL Sub-Branch.
- A variety of events launched the 2026 dry season program, including two Live at the Lakes events, FlicNics, the FlicNics Drive-In, Culture Fest, Supercars in the Square and Live at Lunch.
- A screen-printing workshop was delivered with a total of 20 participants supporting skills development for residents.
- The Business Social and Business Support Information Session were delivered to strengthen business networking opportunities and support advocacy services in Palmerston.
- Two editions of the Palmerston Business Newsletter were distributed to more than 2,100 subscribers.
- Integrated marketing campaigns were delivered to support Council's events, community engagement activities and key initiatives.

- A Citizenship Ceremony was held on Thursday 18 June 2026 at Sanctuary lakes, celebrating 57 conferees from 17 countries.
- 10 Recruitment processes were run over the April to June 2026 quarter with 12 new employees onboarded.
- Approximately 3,400 calls were made to the Council generic phone number and approximately 998 in-person interactions at Civic Plaza were captured, representing an average of 16 per day.
- A combined increase of 541 followers occurred across all Council social media accounts, reaching a lifetime total of 27,294.
- Four (4) community engagement activities concluded and two (2) commenced.
- Five (5) media releases were issued during the quarter with a total of 68 media outlet interactions recorded across print, radio and online.

Recommendation

THAT Report entitled People and Place Quarterly Report - April to June 2026 be received and noted.

Background

The People and Place directorate provides a quarterly report to Council on key activities undertaken during the quarter. The Directorate includes the departments of Marketing and Communications, City Activation and People and Customer (inclusive of Safety and Wellbeing).

This report presents to Council the April to June 2026 quarter, and those activities aligned to City of Palmerston's Community Plan outcomes and objectives.

Discussion

Family and Community

Palmerston is a safe and family friendly community where everyone belongs.

Events

Zuccoli Hub Pump Track Opening

The official opening of the Zuccoli Pump Track took place on Sunday 19 April with hundreds gathering to celebrate the Northern Territory's newest destination for BMX riders, families and outdoor enthusiasts. The event showcased local BMX clubs, safety and local MLA stallholders, kids' entertainment, music, breakfast, coffee and on-track competitions. A total of 66 participants registered across five (5) age categories, with the fastest rider in each group receiving a \$50 Cycle Zone gift card. The morning exceeded expectations in both attendance and positive feedback. Riders demonstrated impressive skill and respect, with the pump track in high demand throughout the event.



Competition winners with Councillor Fraser



Competitor 11- 15yrs

Anzac Day

Palmerston residents gathered at Memorial Park to pay their respects to honour the courageous individuals who dedicated themselves to serving our nation, both past and present. City of Palmerston has a long-standing tradition of supporting the Palmerston and Rural RSL Sub-Branch to deliver the Anzac Day Commemorative Service and Veteran March in Palmerston.



ADF and the public at the Dawn Service

Live at the Lake

Saturday 9 May kicked off our dry season events with a relaxing afternoon at Marlow Lagoon for the first Live at the Lake. The lagoon provided the perfect backdrop for an afternoon of great tunes from Yvette Young and Dein Cantrill. Giggling Gekko jumping castle, PaRBA basketball and the recently upgraded playground kept the kids entertained, while Rigneys Kitchen made dinner easy with delicious dumplings and laksa. Many also saved room for dessert with Soft Serve Fantasy providing the perfect sweet addition to the afternoon.

Saturday 6 June marked the second Live at the Lake held at Durack Community Arts Centre lawns. The venue was a great backdrop for live music at sunset by Jennie Attrill and Liam O'Neill. Entertainment was enjoyed by young children and families as Fairy Jill painted faces and played circus skills. Food was enjoyed by audiences' courtesy of Zzan Korean Fried Chicken and Baskin & Robbins Ice-cream.



Attendees and performer enjoying Live at the Lake

Culture Fest

Culture Fest returned to Palmerston CBD on Saturday 23 May bringing the community together to celebrate the city's rich multicultural heritage through music, dance, food, activities and market stalls. Goyder Square was transformed into a vibrant cultural hub, complete with themed bunting, a decorative archway, wrapped cultural barrels and a striking stage backdrop. Throughout the evening, attendees were entertained by a diverse lineup of performances, with interactive displays by Macondo's, Jamealah Belly dancers, the Chung Wah Society Lion Dance and Latinas Foreva Dance Club bringing energy to both the stage and the crowd. A range of hands-on activities also gave attendees the opportunity to immerse themselves in different cultures. Visitors could learn how to make marigolds, try pandanus weaving, create dot paintings or have intricate henna designs painted on their hands.



Darwin Tongan Association



The Chung Wah Society Lion Dance

FlicNics

The first FlicNics of the season kicked off in style with crowds gathering at Sanctuary Lakes to make the most of a perfect dry season evening. As the sun set over the lake, children enjoyed face painting while families relaxed with delicious food from The Potato Man and sweet treats from NT Poffertjes. Bad Guys 2 was the featured movie, attracting a large audience eager to enjoy the action.

The second drive-in movie at SWELL on Saturday 13 June was a sell-out, with the community enthusiastically embracing the nostalgic outdoor cinema experience. The event featured Kangaroo, a film shot in the Northern Territory, adding a strong local connection to the evening. Hyper the Clown brought the pre-movie entertainment with balloon twisting, bubbles and magic while Hungry Joe's Pizza and Curled Ice Cream had the movie

snacks covered. Ute trays became couches, roof racks birds eye view seating; anyone that missed a car ticket was able to grab a chair and sit up close to get in on the action.



FlicNics at Sanctuary Lakes



FlicNics Drive In

Supercars in the Square

Supercars in the Square was an exciting and high-energy community event held on Wednesday, 17 June, attracting approximately 350 attendees to enjoy a fun-filled evening in the heart of Palmerston. Delivered in partnership with Tourism and Events NT, the event had live music by Liam O'Neill, Hot Wheels driftcar, hot rod vehicles, monster truck, colouring-in stations and toy car racetracks. Food vendors included Fat Kebab and Curled Ice-cream, adding to the relaxed and festive atmosphere. With competitions, ticket giveaways, vehicle displays and plenty of excitement for all ages, Supercars in the Square was a fantastic success and a wonderful way to build community spirit while celebrating Supercars week in Palmerston.



Attendees at Supercars in the Square

Screen-printing Workshop

On Saturday 20 June, twenty community members took part in a free screen-printing workshop at Durack Community Arts Centre, facilitated by artists and designers Jocelyn Tribe and Peta Jane Goodrem. The free six-hour session introduced participants to the creative process behind designing and printing their own work onto fabric. Participants were guided through each stage of screen printing, including developing original designs, transferring designs onto silk screens and printing finished artworks onto tote bags and t-shirts. The hands-on format was well received, with many participants sharing their enjoyment in learning a new skill and taking home their own printed pieces.



Outcomes of Screen-printing workshop

Vibrant Economy

Palmerston is a destination city for employment; it is a place where businesses are encouraged to set up and grow.

Economic Development

Business Support Information Session

Council delivered the Business Support Information Session on Monday 18 May 2026 at the Durack Community Arts Centre attracting 44 attendees. The session brought together seven speakers representing NT Government's Department of Trade, Business and Asian Relations, Business Enterprise Centre NT, Chamber of Commerce NT, Industry Capability Network NT, NT Indigenous Business Network, Palmerston Regional Business Association and GTNT Group. The event formed part of Council's broader program to develop and deliver business networking and advocacy services in alignment with the Palmerston Local Economic Plan.



Palmerston Businesses at the Business Support Session

Palmerston Business Newsletter

The April and June editions of the Palmerston Business Newsletter were distributed to more than 2,100 subscribers. The business newsletter continues to perform strongly as a key communication channel for Council and local businesses with the editions highlighting current programs, grants, workshops and opportunities available to Palmerston businesses, alongside updates on Council initiatives and upcoming events. Engagement metrics remained consistent, demonstrating sustained interest in practical, timely information that supports business capability and connection.

The Business Social Event

Council delivered its first ever business networking event, The Business Social, on Thursday 18 June on the lawn beside the Durack Community Arts Centre. Opened by Mayor Athina Pascoe-Bell, the event attracted 61 attendees. The program featured MC Alex Duff and a live performance by Dein Cantrill. Attendee feedback was highly favourable with strong interest expressed in future networking opportunities. The event achieved its intended goals and had strong alignment to the Palmerton Local Economic Plan of developing business networking and advocacy services in Palmerston.



The Business Social Event

Live At Lunch

Live at Lunch returned to Goyder Square each Thursday in June, featuring a rotating line-up of food vendors and local musicians. The program continues to activate the CBD, encouraging the community to enjoy the beautiful dry season weather. Across the month, audiences enjoyed performances by Prayer Corby, Ward Hancock, Emma Rowe and Manolis Kamitsis, alongside a diverse selection of food vendors including Madame Anh's Vietnamese cuisine, Southeast-inspired dishes from The Purple Lady, Thai favourites from Ploy's Kitchen, and offerings from Food Mafia. The program will continue into July.



Live at Lunch

Marketing and Communications Campaigns

During the April to June 2026 quarter, integrated marketing campaigns were delivered to support Council's events, community engagement activities and key initiatives. Campaigns were implemented across a range of channels, including digital platforms (paid and organic social media, website, Off The Leash and ATDW website), radio (Hot 100 & Mix 104.9 ads and live reads), print advertising (event booklets, Off The Leash magazine, signage in parks and digital boards), direct communications (emails and phone calls) and on-ground

promotional activities (pop ups and conversations at events), with individual events and consultations supported by tailored marketing to maximise community awareness and participation.

Marketing activities are designed to maximise the reach and effectiveness of Council's events and engagement program, supporting strong community participation and ensuring Council achieves value from its investment in delivering these initiatives.

The quarter also marked the commencement of the Palmerston Youth Festival campaign. As Council's largest annual youth event, promotion was delivered through a coordinated, multi-channel approach to reach young people, families and the broader community in the lead up to the festival. Campaign delivery will continue into the next quarter, with a comprehensive post-event report, including attendance, outcomes and campaign performance, to be presented following the festival.

Cultural Diversity

In Palmerston we celebrate our cultures in a way that values our diversity

Citizenship Ceremony

A Citizenship Ceremony was held on Thursday 18 June 2026 at Sanctuary Lakes, it was a beautiful morning, celebrating 57 conferees from 17 countries as they proudly became Australian citizens. Sanctuary Lakes provided a stunning and fitting backdrop for our only outdoor ceremony, with sunshine and open space creating a warm and welcoming atmosphere. A beautiful Welcome to Country was delivered by Nicole Brown, setting a respectful and meaningful tone for the occasion. Guests were also treated to a wonderful performance by Kim Koole, whose songs added to the uplifting and celebratory atmosphere of the day.



Conferees with Mayor and Deputy Mayor



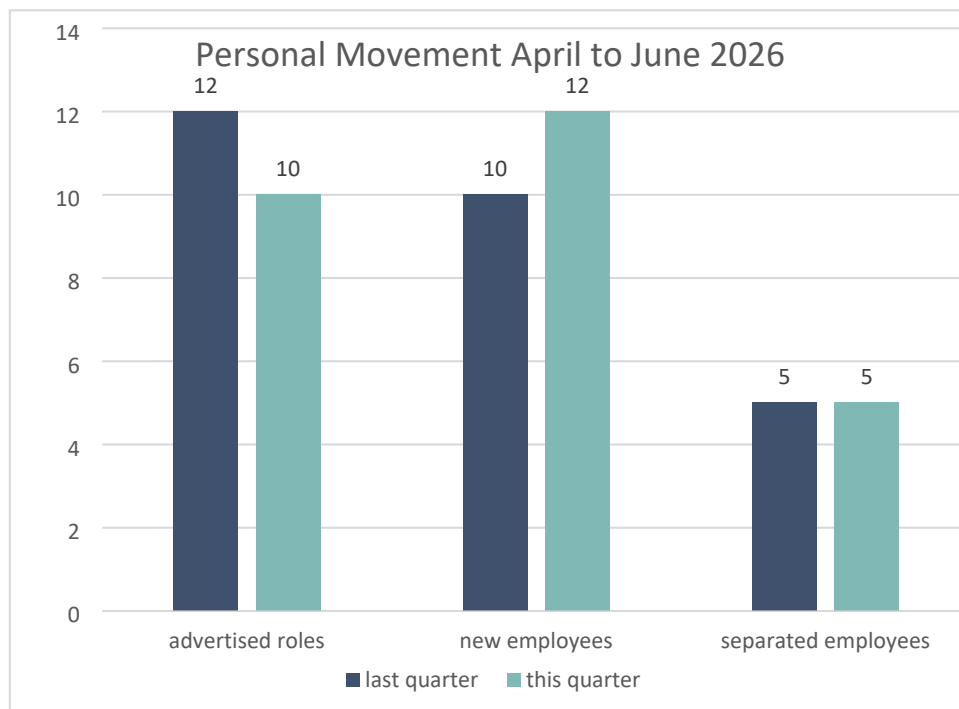
Conferees reading the Pledge

Governance

Council is trusted by the community and invests in things that the public values

Our People

Over the April to June 2026 quarter 10 recruitment processes were undertaken, 12 new employees were onboarded and 5 employees departed.

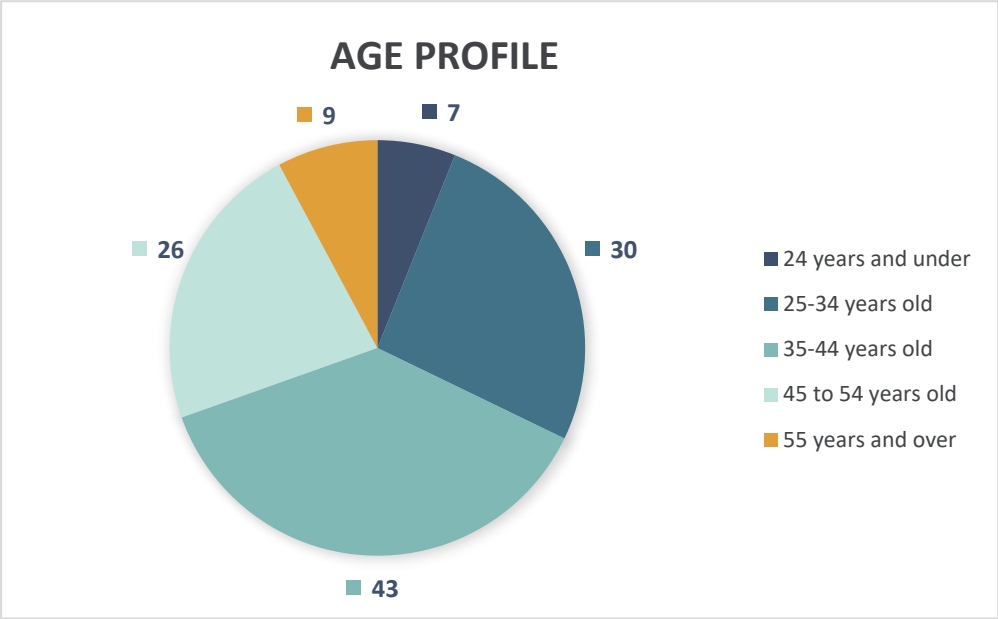


Graph: Personnel Movement comparison of Quarter 1 and Quarter 2 2026

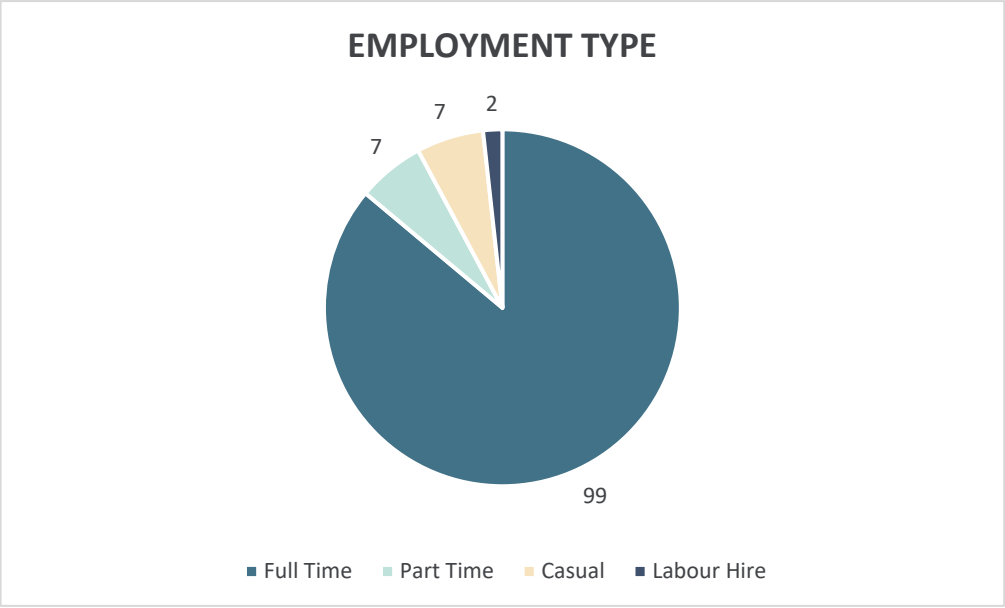
City of Palmerston's approved Full Time Equivalent (FTE) is 101.35 (FY 2025/26), with 94 FTE employed as of 18 June 2026. City of Palmerston's headcount on 30 June 2026 was 115 employees, comprising 101 full-time, 7 part-time and 7 casual employees. Recruitment activities will continue to remain a focus area to ensure a full complement of staff is available to support the community.

Quarterly Workforce Statistics and Diversity

As of 30 June 2026, our staff comprised people from 18 countries of birth demonstrating a culturally diverse workforce reflective of our community. Our employees comprised 70 females and 45 males – reflecting a genuine effort to improve gender diversity particularly in traditionally male dominated roles. The average age of our people was 40.18 years, a slight increase from the last quarter. The average length of service with City of Palmerston is 2.71 years with 14 staff having completed more than 10 years of service.



Graph: Employee Age Breakdown



Graph: Employee Employment Type this quarter

During this quarter we teamed up with Dementia Australia to make the ground floor of Civic Plaza Dementia friendly. This meant improving signage, amenities and furniture to better support our Dementia friends.



City of Palmerston CEO and Staff with Dementia Australia Representatives

Professional Development of Our People

Investing in our workforce is an investment in our community. Over the past quarter, City of Palmerston has reaffirmed its dedication to the professional development of its employees by providing internal and external training and development activities. Employees committed to further developing their skills and knowledge through in-house facilitated sessions and externally facilitated studying opportunities including:

- Psychosocial Hazards Workshop.
- Working with Cross Cultural Differences.
- HPA Employer Ability Workshop.
- Engagement Essentials.
- Chemical Accreditation.
- Introduction to ICAC and Mandatory Reporting.
- Australia Library and Information Association (ALIA) National Conference.



Working with Cross Cultural Differences training run by Cross Cultural Consultants

Health and Wellbeing

City of Palmerston continues to actively champion psychosocial wellbeing by creating meaningful opportunities for staff to connect, recharge, and thrive. This quarter saw strong engagement and participation demonstrating mutual commitment to supporting health and wellbeing. Ranger immunisations remain up to date, with the program now extended to library staff, reinforcing a proactive approach to preventative workforce health.

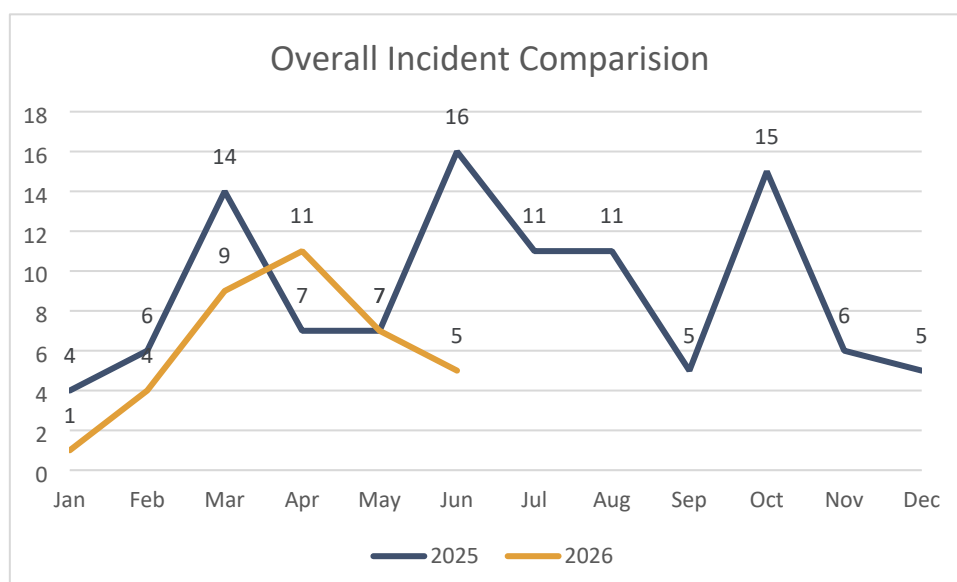
Safety

Safety remains a key priority, with continued efforts to build capability and maintain a safe and prepared workplace. Operations Centre staff completed targeted training in drug and alcohol awareness, incident reporting, and situational awareness, strengthening confidence in identifying and responding to risks. Fire drills conducted across three facilities provided valuable insights, helping to identify gaps and sharpen our focus on practical training and preparedness.

Emergency communication systems for the Truxor were tested and confirmed operational, while fire safety audits for vehicles have now been streamlined to improve consistency and efficiency. The upgrade of the customer service desk has further enhanced ergonomic support for staff, demonstrating a commitment to safer, more comfortable workspaces. The annual review of safety policies and procedures has also been completed, ensuring they remain current, practical, and effective.



Upgraded customer experience desk



Graph: 2025/2026 incident comparison

From April to June 2026, incident trends show a clear improvement overall. While 2025 recorded steady activity in April and May, followed by an increase in June, the 2026 data shows a consistent reduction across the same period, declining each month to its lowest point in June. With many of our incidents regularly related to antisocial behaviour, this positive trend aligns with the implementation of Operation Ventura, which appears to be contributing to improved incident control and safer operations.

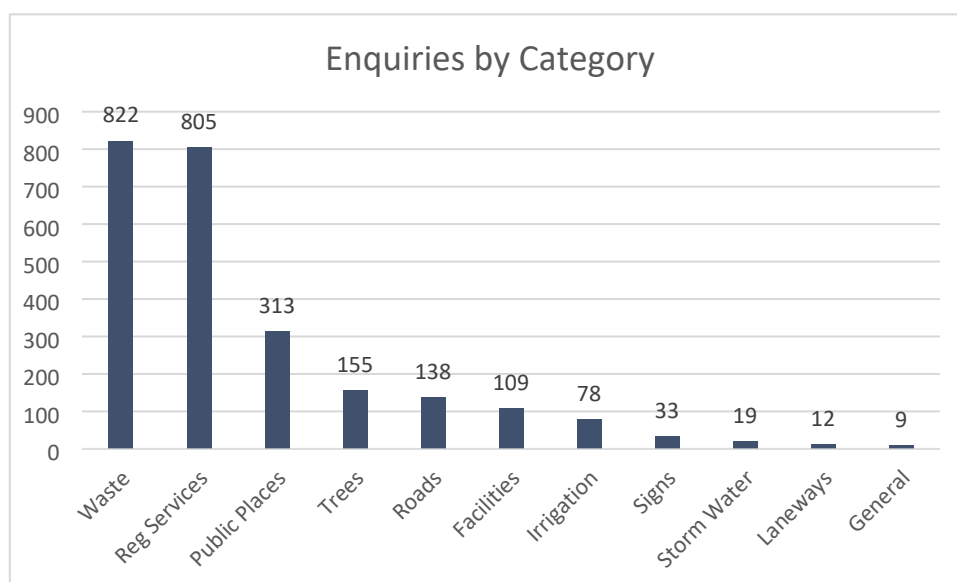
Our Customer Experience

For the quarter ending 30 June 2026, approximately 3,400 calls were made to the generic Council phone number with approximately 2789 answered, equating to 19% of calls either missed or the caller chose to hang up whilst on hold – noting callers may have chosen to hang up after receiving information from the updated pre-recorded messages. There were also 186 after hours calls received during the period primarily relating to animal matters.

During the quarter, approximately 998 in-person interactions at Civic Plaza were captured, representing an average of 16 per day. This was an increase from 750 last quarter (average 12 per day). April saw the largest number of walk ins for the quarter, likely attributed to rate payments due on 30 March. In-person interactions primarily occurred from midmorning to mid-afternoon, with an occasional influx in the late afternoon on some days.

Customer Requests

A total of 2,493 customer enquiries were logged in the CRM System during the quarter, which is a slight rise from 2,386 in the last quarter, with Waste at 822, Regulatory Services (mostly animal) related matters at 805, followed by Public Places at 313 and then Trees at 155.



Graph: Customer Enquiries throughout the April to June 2026 quarter

Customer enquiries for the quarter primarily originated online at 994, followed by over the phone enquiries at 825, and then via email at 304. The customer experience team has been actively reminding customers of the ability to lodge their queries online through the app and website.

Community Engagement

During the April to June 2026 quarter, four (4) community engagement activities were undertaken. These were for the Stage 3 Zuccoli Community Hub, Palmerston Waste Collection Service, Community Plan Health Check and the 2026–27 Municipal Plan.

A combination of face-to-face, digital and targeted engagement methods was used to provide opportunities for community participation. The Stage 3 Zuccoli Community Hub consultation was delivered as a targeted engagement, while the remaining consultations were open to the broader community.

Detailed consultation outcomes have been, or will be, presented to Council through separate reports. Following Council's consideration, participants who provided their contact details are informed of the outcomes where appropriate, supporting Council's commitment to closing the feedback loop with the community.

Consultation on the Draft Animal Management Plan and Draft Communications and Engagement Strategy commenced in June and will conclude in the next quarter. Outcomes from these consultations will be reported to Council following their completion.

Public Relations/Media

Five (5) media releases were issued during the quarter, covering the national award for the Zuccoli Pump Track, Supercars in the Square, Palmerston Youth Festival's Hooked on Palmerston campaign, the 2026–27 Municipal Plan and the appointment of the Deputy Mayor.



During the quarter, Council recorded 68 media interactions across radio (34), print (17) and online (17) media. Coverage included Council events and initiatives, major projects, service delivery, governance and community matters. Key topics included Easter and Youth Week events, the Community Plan Health Check, rates increase, Waste, ANZAC Day, Operation Ventura, Darwin Festival in Palmerston, Hooked on Palmerston competition, Palmerston Youth Festival, Supercars in the Square and the Local Government award for the Zuccoli Pump Track.

City of Palmerston App

Usage of the app has decreased over the past quarter with 112 downloads (new and re-downloads), an average 7 devices using the app per day, with 802 sessions in total, down from 961 in the previous quarter. A total of 3,053 devices now have the app installed on their Apple device (unable to report on Android), which is a decrease from the previous quarter. The app is regularly promoted through our Customer Experience team, via social media posts, and through our communications with the community.

There have been some updates made to the backend of the 'report an issue' that will be reflected on the website and the app to promote an improved user experience. This includes an auto-generated email confirmation sent to the reporter when reporting via the app or website. Next steps will be to provide 'automated updates' as the jobs progress to ensure the reporter can keep track of the progress.

Social Media

During the April to June 2026 quarter, City of Palmerston's social media audience continued to grow, with followers across Facebook, Instagram and LinkedIn increasing by 541 (2.0%) to a combined total of 27,294 followers.

Social media continued to play an important role in promoting Council events, supporting community consultations, sharing service updates and celebrating Council initiatives and achievements. Content activity increased during the quarter, reflecting the delivery of multiple events and engagement and awareness campaigns, including the commencement of the Palmerston Youth Festival campaign. Performance remained strong across all platforms, with increases in audience growth, content visibility and community engagement detailed below.

Facebook

Facebook performance strengthened during the quarter, with increases across most key metrics. Content output increased by 40.4%, contributing to a 9.5% increase in views and a 58.4% increase in content interactions. Paid campaign activity also increased, resulting in a 40.8% rise in paid views, while page visits grew by 38.9%, indicating stronger interest in Council's Facebook presence and content.

METRIC	JAN - MARCH	APR - JUN	% CHANGE
Followers	20,727	21,152	2.1%
Views	822,916	973,768	18.3%
Paid views	229,713	338,837	47.5%
Viewers	217,095	211,472	-2.6%
Page visits	16,344	24,676	51%
Content interactions	3,924	7,148	82.2%
Posts	52	79	51.9%
Stories	20	18	-10%

**Meta updated its reporting terminology during 2026. "Views" replaces "Impressions", "Viewers" replaces "Reach", and "Content interactions" replaces "Engagement".*

**Viewers are the number of Meta accounts that viewed Council's content at least once across posts, reels, stories, live videos and advertisements. This metric is estimated by Meta and remains in development.*

***Page visits represent the number of times users visited Council's Facebook page. Meta's updated reporting focuses on users who actively view content rather than passive impressions.*

TOPIC	VEWS	VIEWERS	INTERACTI- ONS	LIKES & REACTIONS	COMMEN -TS	SHARES
Kopi Stop	54,845	31,411	662	551	97	13
June Citizenship Ceremony	25,770	13,646	161	131	26	4
Shade at SWELL	18,041	12,144	139	127	9	3
Local Government National Awards – Zuccoli Pump Track	5,535	3,336	131	126	3	3
FlicNics Drive in	44,580	28,194	176	119	20	33

Instagram

Instagram performance strengthened during the quarter, with reach increasing by 62.3% while follower numbers continued to grow steadily (2.9%). Feed content remained

relatively consistent, with Posts increasing slightly, while Stories increased significantly, supporting both event promotion and community engagement activities. The increase in Stories was primarily driven using Instagram polls for community consultation, providing an accessible way for residents to share feedback on Council initiatives. Council also introduced Reels during the quarter, diversifying its content mix and helping to increase visibility and reach across the platform.

METRIC	JAN - MAR	APR - JUN	% CHANGE
Followers	2,719	2,799	2.9%
Reach	28,130	45,656	62.3%
Posts	12	13	8.3%
Stories	21	79	276.2%
Reels	0	3	

LinkedIn

LinkedIn continued to demonstrate steady growth during the quarter, with followers increasing by 2.7% and impressions growing by 16.8%, indicating stronger visibility of Council's corporate content. An additional post was published during the quarter, supporting Council's focus on corporate news, governance updates, project milestones and organisational achievements.

While the engagement rate decreased slightly from 18.1% to 17.5% , it remains strong and reflects continued interest in Council's content from professional audiences. The slight decrease reflects a shift in content across the quarter. While the previous quarter featured high-performing posts such as the employee video and end-of-year staff awards, this quarter focused on business events, expressions of interest for community members and award announcements, supporting Council's broader communication priorities.

METRIC	JAN - MAR	APR - JUN	% CHANGE
Followers	3,307	3,396	2.7%
Impressions	12,129	14,168	16.8%
Posts	9	10	11.1%
Engagement rate	18.1%	17.5	-0.6%

City of Palmerston Social Media Campaigns (Paid Advertisements)

Twelve paid ads were run this period, costing \$1,133.02, resulting 413,981 impressions and reaching 179,186 meta users. These ads included promotion of events, pet microchipping vouchers, consultations and competitions.

The best performing ads were the regular monthly 'what's on', this is expected as they have a larger budget and run for longer.

CAMPAIGN	IMPRESSIONS	TOTAL REACH	COST
May What's On	108,541	77,427	\$199.93
April What's On	106,291	70,609	\$199.99
June What's On	99,667	58,590	\$199.96

Website

Website traffic continued to grow during the quarter, with new users increasing by 38% and engaged sessions increasing by 16.2%, demonstrating continued growth in community use of Council's website. Overall user interactions also increased, with event count rising by 18.8%, indicating visitors completed more tracked actions across the website, such as clicking links, downloading documents, submitting forms and interacting with content.

While the engagement rate decreased from 53.9% to 46.7% and average engagement time reduced from 42 seconds to 38 seconds, this is consistent with an increase in campaign-driven traffic, where users access specific information quickly before leaving the site.

Organic search remained the largest source of website traffic, generating the highest number of engaged sessions and key events, highlighting the importance of search engines in helping the community find Council information. Referral traffic recorded the highest engagement rate at 76.6%, indicating visitors arriving from partner websites and external sources were highly engaged. Social media also continued to drive traffic to the website, particularly for events, consultations and community campaigns.

The Library remained the most visited page during the quarter, reflecting continued demand for Council services. Interest in major events was also evident, with the Palmerston Youth Festival becoming the second most visited page, followed by the Pound, Bin Collections and the Events Calendar. This demonstrates strong community interest in both essential services and Council's events and programs.

METRICS	JAN - MAR	APR - JUN	% CHANGE
New users	36,977	51,033	38%
Engaged sessions	32,329	37,552	16.2%
Engagement rate	53.88%	46.65%	-7.23%
Engagement time	42 seconds	38 seconds	-9.5%
Event count	323,329	384,004	18.8%

Event count in Google Analytics is the total number of tracked actions users perform, such as clicking links, downloading documents, submitting forms, playing videos, scrolling, or other configured interactions. An increase generally indicates users are interacting more with the website.

Traffic by channel

CHANNEL	ENGAGED SESSIONS	ENGAGED RATE %	KEY EVENTS
Organic search	21,583	62.03%	14,156
Direct	8,498	27.34%	6,028
Referral	4,754	76.6%	4,765
Organic social	1,654	39.15%	656
Paid social	318	10.09%	46

Top 5 visited pages

LANDING PAGE	SESSIONS	ACTIVE USERS	KEY EVENTS
Library	6,902	4,802	1,820
Palmerston Youth Festival	2,855	2,487	453
Pound	1939	667	136
Bin collections	1,676	895	95
Events calendar	1,614	1,615	0

Key events are priority actions identified by Council that indicate users have successfully completed an important task, such as accessing services or submitting information.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager People, Customer and Communications;
- Marketing and Communications Manager;
- Acting City Activation Manager;
- Economic Development Lead;
- Events Lead;
- Events Officer;
- City Activation Officer;
- People and Customer Manager;
- Human Resources Lead;
- Health, Safety and Wellbeing Coordinator; and
- Customer Experience Coordinator.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

3. Economic Development

Failure to articulate, provide and promote the value proposition for Palmerston as an economic centre to attract investment.

4. Inclusion, Diversity and Access

Failure to balance meeting needs of Palmerston's cultural mosaic.

6. Governance

Failure to effectively govern.

Strategies, framework and plans implications

There are no strategy, framework or plan implications for this Report.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.2.2
Report Title:	Finance and Governance Quarterly Report - April to June 2026
Meeting Date:	Tuesday 21 July 2026
Author:	Executive Assistant to General Manager Finance and Governance, Kaitlyn William
Approver:	General Manager Finance and Governance, Chris Fearon

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report summarises the key activities undertaken by the Finance and Governance Directorate during the April to June 2026 quarter.

Key messages

- During the quarter, a total of \$13.34 million was paid to vendors, with \$12.03 million (89.50%) paid to local suppliers.
- Of the \$37.36 million rates and charges levied in July 2025, \$35.64 million has been collected with \$1.72 million outstanding. 13,158 ratepayers have paid in full.
- The total number of ratepayers now receiving rates notices digitally is 6770, which reflects 42% of rates notice and improves sustainability. This has increased by 113 since last quarter.
- The 2026-27 Declaration of Rates was adopted by Council.
- Governance activities occurred during the quarter, including:
 - a Risk Management and Audit Committee meeting,
 - review of four policies,
 - five grant reports finalised, primarily final reports and acquittals; and
 - finalisation of community engagement for the Community Plan Health Check.
- Seven (7) procurement activities over \$100,000 were awarded.

- City of Palmerston's quarterly Wi-Fi report highlights a user range of slightly over 5,000.
- The call statistics summarise the rates team's performance, detailing inbound call volumes, daily call averages, and total time spent on the phone.
- The 2026/27 Budget and Municipal Plan and the 2027-36 Long-Term Financial Plan (LTFP) were adopted by Council and provided to the Minister for Local Government.

Recommendation

THAT Report entitled Finance and Governance Quarterly Report - April to June 2026 be received and noted.

Background

Council is provided with a report on key activities undertaken by the Finance and Governance Directorate on a quarterly basis.

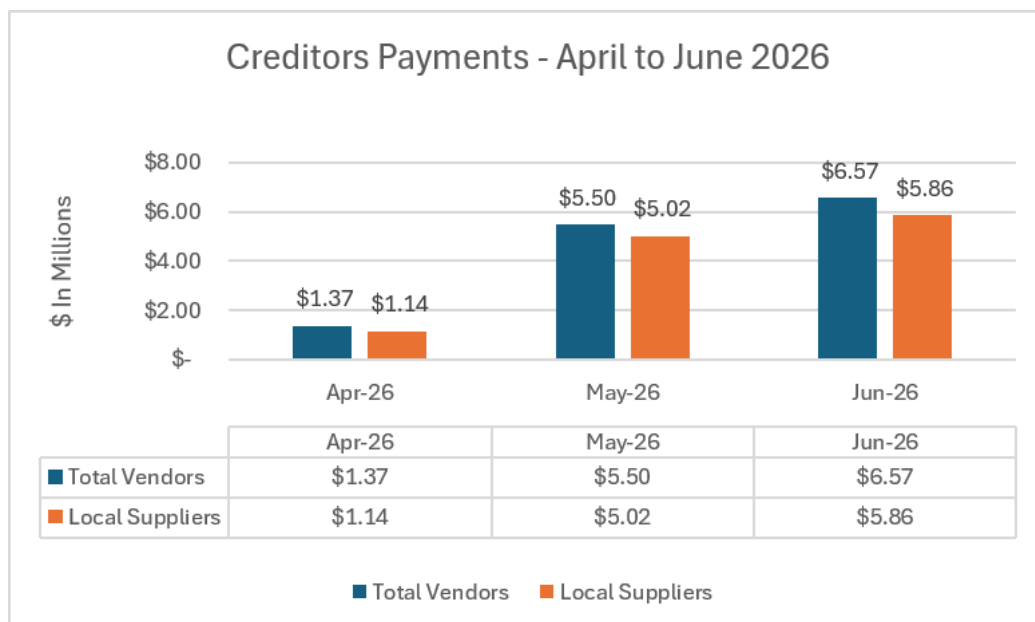
Discussion

The Finance and Governance quarterly update identifies the activities undertaken during the quarter that supports the delivery of the Community Plan outcome.

Objective 2.1: 'We promote 'employ local' and 'buy local' where possible

Support Local

Total paid creditors for the period between 1 April 2026 to 30 June 2026 was \$13.44 million of this 89.50% or \$12.03 million was paid to local suppliers.



Objective 5.1: 'Reduce our footprint on the environment'

Electronic Rate Notices

The April to June 2026 quarter recorded an increase of 113 ratepayers registered to receive electronic notices. The total number of ratepayers now receiving rates notices digitally is 6770, which reflects 42% of rates notices.

Objective 6.1 'Be effective – do what we are supposed to do and deliver our community plan' and 'Be accountable – open and transparent and also report back on our progress'

Rates and Charges

Of the \$37.36 million rates and charges levied in August 2025, \$35.64 million has been collected as at June 2026.

Financial Performance and Compliance

2026-27 Original Budget and the 2025-26 Capital Budget Roll-over were adopted by the council on 16 June 2026, resulting in the overall budget as follows:

- Operating income \$46.79 million.
- Operating Expense \$54.11 million.
- Capital Income \$5.09 million.
- Capital Expenses \$12.05 million.
- Reserve movements \$1.52 million.

Resulting in a balanced budget.

Capital projects totalling \$2.63 million were carried forward from the 2025-26 financial year into 2026-27, increasing the current year's capital expenditure budget from \$9.42 million to \$12.05 million. Of the rolled-over projects, \$0.86 million is funded through grant contributions.

Grants Management

The following grant reporting requirements were finalised for the quarter:

- Various Palmerston Council Asset Improvements 2019 Capital Grant report and acquittal.
- CPTED Report and Future Redevelopment of Palmerston Bus Interchange project completion and acquittal.
- Immediate Priority Grant - Regulatory Service Vehicle Custom Holding Pen acquittal.
- liOC0166 – Hobart Park Amenities project completion report and acquittal.
- Community Energy Upgrades Fund Round 2 progress report.

Procurement – over \$100,000

The following public procurement processes were undertaken for projects over \$100,000 in the April – June quarter. Division 12 *Local Government (General) Regulations 2021* requires Council to give notice of successful quotation by publishing on the website the quotation price inclusive of GST as presented below.

PROCUREMENT	AWARDED TO	CONTRACT VALUE	LENGTH OF PERIOD CONTRACT	LOCAL SUPPLIER
Woodroffe Park – Play Equipment & Shade	• HCS Constructions Pty Ltd	\$381,178.60 incl GST	N/A	Yes
Animal Management Facility – Block C	• JK Constructions NT	\$399,348.40 incl GST	N/A	Yes
Palmerston Recreation Centre Condenser Unit	• Aussie Mandias Pty Ltd T/As Top End RACE	\$127,028 incl GST	N/A	Yes
Christmas Wonderland	• E3 Pro Pty Ltd	\$236,500 incl GST annually	3 years	Yes
Tree Maintenance Panel Contract	• Arafura Tree Services & Consulting • Outback Tree Corp • Tropical Tree Services Pty Ltd	Estimated maximum annual individual contract value of \$181,500 incl GST Estimated maximum total panel contract value of \$544,500 incl GST	24 months	Yes
Community Satisfaction survey 2026	• Micromex Systems Pty Ltd	Estimated amount of \$62,095 incl GST	N/A	No
SWELL Solar PV and Battery Storage System	• Eco Tech Electrical Pty Ltd	\$539,000 incl GST	N/A	Yes

The following public procurement activities for projects over \$100,000 are in the planning preparation stage and are scheduled to be released in the quarter:

- Residential Waste and Recycling Services.
- City of Palmerston Air Conditioning Maintenance.
- Pre-Cyclone Clean Up 2026.

The following public procurement activities for projects over \$100,000 are in the assessment stage:

- Enterprise Resource Planning (ERP).

Freedom of Information

One freedom of information request was processed during this quarter.

To meet Freedom of Information (FOI) obligations, targeted training continues to be delivered to enhance staff understanding of the FOI process and their responsibilities in providing information.

Review of Council Policies

The 11th Council Policy Review Schedule was endorsed by the Council at the 16 September 2025 Ordinary Council Meeting and has been incorporated into annual planning.

The following policies were reviewed:

- Rating.
- Accountable Forms (Members and CEO).
- Sufficient Interest in the Assessment Record.
- Elected Member Allowances and Expenses.

Risk Management

The Risk Management and Audit Committee meeting was held on Tuesday 26 May 2026. Key updates included:

- Action Report.

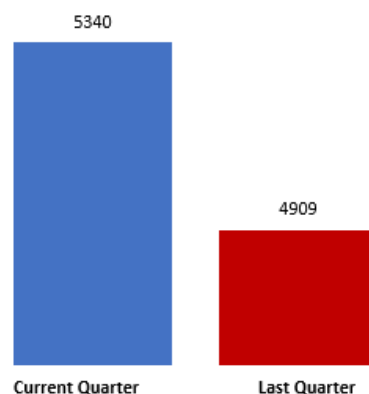
The next meeting will be held on Tuesday 25 August 2026.

IT and Assets - Public Wi-Fi

City of Palmerston's (CoP) quarterly Wi-Fi report highlights a user range of slightly over 5,000, an increase of 431 users over the previous quarter. This is to be expected with the return of events such as Friday evening markets.

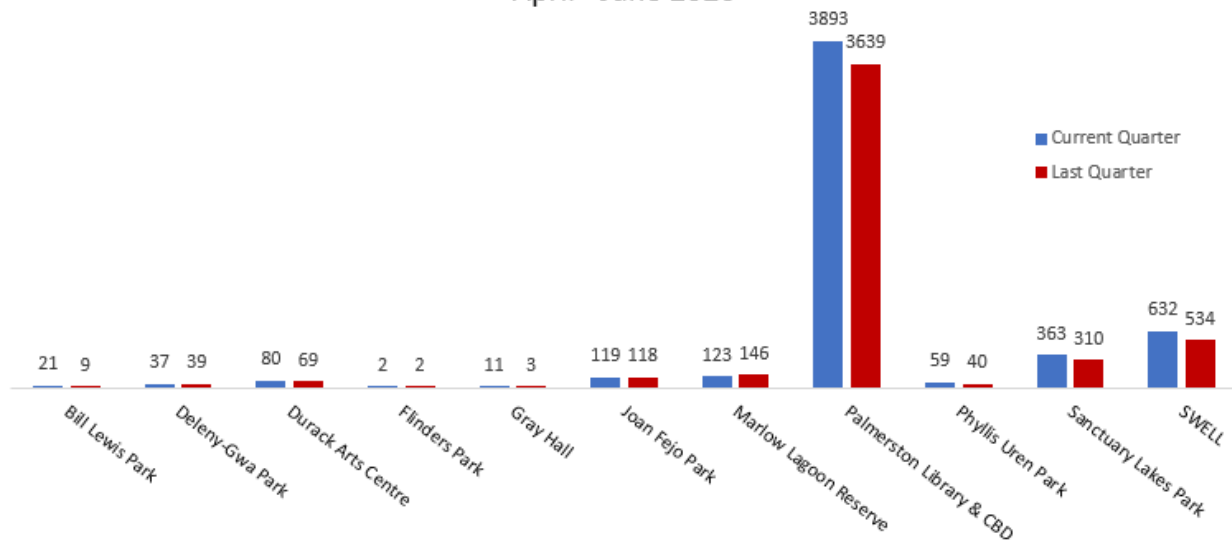
Wi-Fi Users by Quarter

April - June 2026



Overall, there was a slight increase at the library and in the CBD, which coincides with the return of events such as Friday evening markets.

Wi-Fi Users by Location April - June 2026



IT and Assets - Phone statistics

The phone statistics for the rates team for the past quarter are as follows:

- 1,164 inbound calls.
- 19 calls per day average (61 working days between Apr 1 and June 30).
- 2.58 minutes - Average call handling time.

Consultation and marketing

All staff within the directorate contributed to the development of this report.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

6. Governance

Failure to effectively govern.



Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Long Term Financial Plan](#).

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.2.3
Report Title:	Major Capital Projects Update
Meeting Date:	Tuesday 21 July 2026
Author:	Senior Project Manager, Richard Azzopardi
Approver:	Deputy Chief Executive Officer, Nadine Nilon

Community plan

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

Purpose

The purpose of this Report is to update Council on the status of current Major Capital Projects.

Key messages

- Council has several major capital projects underway that have a planned, or contracted value, greater than \$1 million.
- The following projects have updates included as attachments of this report:
 - Zuccoli Community Hub.
 - Enterprise Resource Planning Project (ERP).
- Updates on additional relevant projects are also provided within this report, these include:
 - Woodroffe Park Upgrade.
 - Library Café.
 - SWELL solar and battery project.
 - Animal Management Facility.

Recommendation

THAT Report entitled Major Capital Projects Update be received and noted.

Background

Council has a \$12.05M Capital Works Program in 2026/27. The Capital Works Program include a broad range of asset renewal programs along with major capital projects from planning and development stages to delivery.

Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal of assets such as road resurfacing). Typically, Council's programs and projects are reported through specific project communications with updates provided in the quarterly and financial reports.

Discussion

Updates on the following major capital projects are included as attachments to this report:

- Zuccoli Community Hub **Attachment 12.2.3.1.**
- Enterprise Resource Planning Project (ERP) **Attachment 12.2.3.2.**

Council is also progressing additional capital projects and programs, with recent progress on key projects summarised below.

Woodroffe Park Upgrade

Design work is progressing on the shade sails, while the project awaits the arrival of ordered materials, including play equipment. Work on the bike track upgrade is expected to start in August, and all work is expected to be completed by October. This project has a total budget of \$600,000 and is 100% funded by the Northern Territory Government.

Library Café

The Library Café has achieved practical completion and has been handed over to the tenant. Minor works remain to finalise the project and will be scheduled to avoid disruption to the café operations.

SWELL solar and battery project

A tender has been awarded for the design and construction of a solar and battery system at SWELL. The objective is to reduce operational costs by generating and storing energy. Design work is progressing and work is expected to be completed by December. The project is part funded by a \$264,000 grant from the Australian Government's Community Energy Upgrades Fund Round 2.

Animal Management Facility

A contractor has mobilised to site for the construction on the next stage of the animal management facility. Commencement of construction has been delayed as a new building permit was required due to adjustments of the final scope of work that were required to align with budget availability. Work will commence mid-July and be completed in October. This stage includes 16 new dog pens.

Consultation and marketing

Consultation occurs as relevant to each project and its status.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

The projects are being delivered within the 2026/27 Capital Works Program. Individual budget updates are included with the current project summaries.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

5. Infrastructure

Failure to plan, deliver and maintain fit for purpose infrastructure.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Community Infrastructure Plan 2016-2026](#)

Council officer conflict of interest declaration

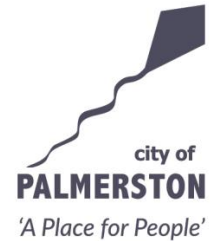
We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Zuccoli Community Hub [12.2.3.1 - 3 pages]
2. Enterprise Resource Planning Project (ER P) [12.2.3.2 - 2 pages]

ZUCCOLI COMMUNITY HUB

JULY 2026 UPDATE



PROJECT OVERVIEW

Summary:

The Zuccoli Community Hub aims to provide an integrated multi-purpose precinct to meet open space, recreation and community needs for the rapidly growing Zuccoli and wider City of Palmerston communities. The Masterplan and Stages 1 and 2A are complete, with the Dog Park, Public Toilet and Pump Track open to the public. This report focuses on the design of Stage 3 and construction of the hub Community Buildings.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/zuccoli-community-hub>

Total budget and funding:

Stage	Prior Year Costs	Current FY* Budget	Total Budget to Date	Current FY* Actuals	Current FY* Commitment	Remaining Budget
Masterplan	\$116,062	\$0	\$116,062	\$0	\$0	\$0
Stage 1 - Dog Park	\$1,467,166	\$0	\$1,467,166	\$0	\$0	\$0
Stage 2 - Design	\$202,588	\$0	\$202,588	\$0	\$0	\$0
Stage 2 - Civil	\$809,974	\$0	\$809,974	\$0	\$0	\$0
Stage 2 - Walkway, Seating, BBQ	\$459,886	\$0	\$459,886	\$0	\$0	\$0
Stage 2 - Pump Track	\$1,174,408	\$0	\$1,174,408	\$0	\$0	\$0
Stage 3 - Design	\$237,244	\$272,348	\$0	\$59,217	\$213,131	\$0
Stage 3 - Building	\$0	\$3,000,000	\$3,000,000	\$0	\$0	\$3,000,000**
TOTAL	\$4,467,327	\$3,272,348	\$7,230,083	\$59,217	\$213,131	\$3,000,000

*Current financial year is 2026/27.

** Council borrowing

Table 1: Total project budget and funding

External Funding Sources:

- \$250,000 Northern Territory Government- Immediate Priority Grant (Pump Track).
- \$411,889 LRCI Phase IV (Walkway, BBQ).
- \$10,000,000 Federal Government Grant (Stage 3 Building - Pending finalisation).

Anticipated completion date:

- Stage 3 concept design and preliminary building design for tender – late 2026.
- Stage 3 building construction – 2027-2028.

STATUS UPDATE**Current Contracts:**

Activity	Status	Awarded contract value	Approved variations	Approved claims	Amount to claim
Stage 3 Design	Awarded	\$450,000	-	\$237,244	\$213,131
TOTAL		\$450,000	-	\$237,244	\$213,131

Table 2: Current contracts**Works to date summary:****Stage 2**

Stage 2 includes the recreational facilities of the Zuccoli Community Hub and is being constructed in smaller stages as funding is available. A component of the walking trails and pathways, shade structure, and civil works were completed by mid-2025. The track was formally opened to the public on 4 March 2026, with lighting installed and operational in May 2026.

There is currently no funding available for the remaining Stage 2 works, including the skate park, multi-purpose court, exercise equipment and elevated walkway.

Stage 3

Stage 3 incorporates all remaining elements of the site, with a focus on the community facilities, including the community hall and programs building, multi-purpose entrance and events space, playground, gardens and carpark. The current activities are focussed on the design of these elements and preparation for tender documents for the building.

Progress in the past month:

- Council endorsement of outcomes following Community engagement on concept design.
- Commencement of preliminary design for the hall and programs building.
- Progression of borrowing application for a portion of funds for building construction (\$3M).
- Progression of grant documentation for balance of funds for building construction (\$10M).



Figure 1: Zuccoli Community hub - concept image

Upcoming works:

Stage 3:

- Progression of preliminary design phase of building elements.
- Completion of concept design for all other stage 3 elements.
- Finalise funding.

Project risks:

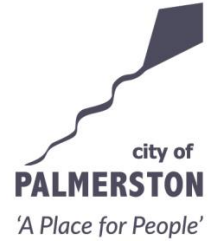
Stage 3:

Global events have the potential to impact construction costs through:

- Cost of fuel on elements like transport of materials.
- Availability of certain materials.

ENTERPRISE RESOURCE PLANNING PROJECT

JULY 2026 UPDATE



PROJECT OVERVIEW

Summary:

City of Palmerston (CoP) requires effective software systems capable of delivering efficient and quality services to the community while meeting the organisation's internal corporate needs. An Enterprise Resource Planning (ERP) Project has been identified to enable a strategic approach to updating Council's existing system.

Project budget:

\$2 million over three (3) financial years

Funding source(s):

City of Palmerston

Completion date:

2026

Contractor:

Project/Procurement Management Support – Corporate Strategic Systems (CSS)

STATUS UPDATE

Percentage complete:

25%

Actual costs to date (consultancy):

- FY24 - \$282,900.
- FY25 - \$494,784.
- FY26 - \$217,450.
- Total to date \$995,134.

Works to date summary:

CoP currently uses several software systems to meet its core operational requirements, some of which have partial integration, and most operate independently. To mitigate these issues, CoP has made the decision to invest in an Enterprise Resource Planning (ERP) project. CoP have engaged Corporate Strategic Systems (CSS) for the procurement stage of the project. An internal Project Control Group (PCG) has been established to provide direction and governance for the project.

An initial two-stage tender process was initiated with legal and probity support. The Expression of Interest (EOI) phase ran from 9 April to 21 May 2025. After evaluation, no submissions were progressed, and the CEO disbanded the tender panel.

In conjunction with CSS, a revised procurement process is now underway including consideration of a best of breed selection process with focus on solutions for high-risk areas.

The full tender process commenced on 5 November 2025, supported by legal and probity advice, with submissions closing 8 December 2025.

Responses to the Tender were received and are now being evaluated by the Tender Assessment Panel. The assessment process consists of three (3) stages, and assessment is currently underway.

Completed activities:

- Tender submissions closed 8 December 2025.

Upcoming activities:

- Finalise tender assessment.

Project risks:

The project is currently tracking 19 risks.

The top three (3) high rated risks are:

- Limited CoP staff – as CoP has a limited number of resources, if business resources or SMEs are not available to support project activities, project deliverables, timelines and overall cost may be impacted.
- Impact of change and training activities - if change management and training activities are not timely and appropriately managed, there is a risk that staff may not use the system.
- Insufficient funding – while funds have been set aside for the implementation of the new ERP system, if the tender quote is higher and additional funding is not available, there is the risk that scope may need to be cut.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.2.4
Report Title:	Library Cafe Lease
Meeting Date:	Tuesday 21 July 2026
Author:	Acting City Activation Manager, Sophie Walkington
Approver:	General Manager People and Place, Emma Blight

Community plan

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

Purpose

This Report seeks to provide Council an update on Library Cafe lease.

Key messages

- The former lease of the City of Palmerston Library Cafe, the Nook, expired on 31 July 2024.
- On 6 June 2025, City of Palmerston released an Expression of Interest for leasing the Palmerston library café space and submissions closed on 30 June 2025.
- At the 2nd Ordinary Council Meeting of 21 April 2026 Council were advised the successful vendors were Kopi Stop.
- This report to Council provides an update that the lease has commenced from 27 June.
- A soft launch of Kopi Stop Palmerston was held 1 July with expected Grand Opening to be held 13 July 2026.

Recommendation

THAT Report entitled Library Cafe Lease be received and noted.

Background

At the 2nd Ordinary Council Meeting of 21 April 2026 Council made the following decisions:

12.2.7 Library Cafe Update Report

THAT Report entitled Library Cafe Update Report be received and noted.

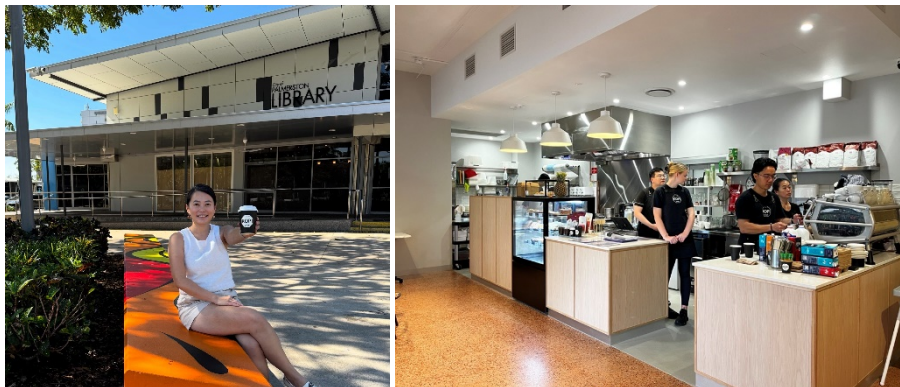
CARRIED (8/0) - 11/0348 - 21/04/2026

Discussion

At the 2nd Ordinary Council Meeting of 21 April 2026, Kopi Stop were announced as the successful vendor of the Library Cafe.

Kopi Stop brings a decade of proven hospitality experience to Palmerston, having successfully operated their flagship café in Harriet Place for 10 years and their second venue, Makan Stop, in Smith Street for the past two years. They have built a strong reputation for creating welcoming, safe, community centred spaces that attract families, students, seniors, office workers and visitors alike. Their approach aligns strongly with Council's vision for the Library Café as a vibrant, inclusive destination where people can meet, connect and enjoy high-quality food and coffee.

With the finalisation of the renovations and fit out occurring in late June, the keys were handed over to the new operators on 27 June, marking the commencement of an initial three-year term lease, with options for two additional terms. Kopi Stop Palmerston began trading on 1 July with a grand opening planned for mid-July.



Kopi Stop Palmerston

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Infrastructure team.
- Project Lead.



The following external parties were consulted in preparing this Report:

- Kopi Stop owners.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

The lease represents a valuable revenue opportunity for Council, providing \$33,000 in annual rental income and a total of \$99,000 over the initial lease term.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

3. Economic Development

Failure to articulate, provide and promote the value proposition for Palmerston as an economic centre to attract investment.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Palmerston Local Economic Plan](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.2.5
Report Title:	Financial Report for the Month of June 2026
Meeting Date:	Tuesday 21 July 2026
Author:	Executive Manager Financial Performance, Jeffrey Guilas
Approver:	General Manager Finance and Governance, Chris Fearon

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

The purpose of the Report is to present to Council the Financial Report for June 2026.

Key messages

- This report presents the June 2026 financial report and is representative of the year-to-date income and expenditure as at 30 June 2026. These figures do not include the final year end transactions and accruals and will vary from the financial statements to be presented in the Annual Report for 2025/26.
- The financial health check ratios indicate that overall Council is in a positive financial position.
- The revised budget for 2025/26 reflects the original budget published in the 2025/26 Municipal Plan, plus the budget review adjustments throughout the year, and the 2025/26 Capital Rollover.
- Operating income is \$45.78 million or 106% of the revised annual budget of \$43.20 million.
- Operating expenditure is \$49.46 million or 93% of the revised annual budget of \$53.14 million.
- Operating surplus (excluding depreciation) is at \$8.63 million.
- Capital income is \$1.98 million or 41% of the revised annual budget of \$4.82 million.

- Capital income includes capital grants income which is 41% of budget and is recognised when grant obligations are met, which is generally when capital expenditure is incurred.
- Capital expenditure is \$7.42 million or 86% of the revised annual budget of \$8.59 million. There is a further \$0.97 million in commitments where works have commenced or are awaiting payment, combined, this equates to 97% spend of the revised annual budget.
- Net surplus of \$2.69 million before EOFY adjustments, with the final surplus expected to be significantly lower.
- The total cash and cash investments were \$25.52 million, which includes \$11.87 million in term deposits in various banking institutions with less than 12 months to maturity, and \$13.65 million in our general trading account.
- An investment of \$6 million was placed into term deposits after 30 June 2026.
- Rates debt receivables are \$2.61 million, which includes:
 - \$1.72 million for 2025/26.
 - \$461,285 remains outstanding for 2024/25.
 - \$428,629 of accumulated unpaid rates from prior years (2023/24 and prior).
- Total payments to creditors June 2026 amounted to \$6.57 million, of which \$5.86 million (89.21%) was paid to local suppliers.
- Council is compliant with its statutory obligations such as Pay-as-You-Go Withholdings, Goods and Services Tax, and Superannuation Guarantee reporting.
- There were no contract variations during June 2026 that met the criteria under Regulation 42 of the Local Government (General) Regulations 2021.

Recommendation

THAT Report entitled Financial Report for the Month of June 2026 be received and noted.

Background

In accordance with *Local Government (General) Regulations 2021* - Part 2 (Division 7), the preceding month's Financial Report must be presented to Council. Regulation 17(1) of the General Regulation requires a monthly report from the Chief Executive Officer to provide the Council with the actual income and expenditure for the period; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

The information below is provided to assist with the terminology used throughout the report.

Annual Budget for 2025/26 consists of:

- the total budget per the municipal plan for the 2025/26 financial year.
- the approved capital budget roll-over from 2024/25.
- the approved budget review adjustments throughout the year.

The budget excludes the approved capital budget roll-over to 2026-27 financial year.

Year-to-date actuals (YTD Actuals) is the actual income and expenditure from 1 July 2025 to the current reporting date, 30 June 2026.

As this is the final month of the financial year, the June 2026 YTD budget equates to the annual budget.

This report should be read in conjunction with the following:

- Dashboard report found at **Attachment 12.2.5.1** which is a traffic-light reporting system highlighting the current health status and areas of interest to Council. Further details are then reported in the body of the report.
- Financial reports included at **Attachment 12.2.5.2** presenting the financial position of Council as at 30 June 2026.

Comments are only added to variances that have an actual balance that is over or under the budget by 10%.

Discussion

Financial Health

The financial health check ratios provide Council with a quick snapshot of its financial position.

- The June 2026 ratios are benchmarked against the forecast ratios as per the Municipal Plan. If the ratio indicates that Council is not on target, a detailed explanation is provided. The ratios show Council's ability to monitor the cashflows (in and out) and ensure that Council has sufficient cash to cover its obligations.
- The operating surplus ratio (operating surplus excluding depreciation divided by operating income) of 23% is above the Key Performance Indicator (KPI) of 0%, noting this will reduce closer to the KPI when expenditure are processed as part of the end of year transactions and accruals.
- The debt service ratio (net operating income divided by debt repayments plus interest) for June 2026 is 4.61 indicating that the Council has sufficient capacity to meet its loan obligations and is in line with the KPI ratio of 2 times. This ratio is high due to high operating surplus which is a result of expenditures that are yet to be received and accruals yet to be processed.
- Rates collection shows that 95% of total rates revenue has been collected which is in line with the KPI.
- The current ratio (Current Assets divided by Current Liability) is 2.31 for June 2026 which demonstrates that Council has enough resources to meet its short-term obligations.

Operating Overview

The dashboard provides an overview of Council's operating income and expenditure for 2025/26 as at 30 June 2026. Refer to **Attachment 12.2.5.1**.

Total operating income as at 30 June 2026 is \$45.78 million, which is 106% of the revised annual budget of \$43.20 million. The 6% over budget mainly relates to early receipt of

2026/27 Financial Assistance Grants and higher interest income received from term deposits.

Total operating expenditure as at 30 June 2026 is \$49.46 million, this mainly consists of the following:

- \$12.70 million employee costs before recognising EOFY accruals and employee provisions. An additional \$0.45 million will be accrued for the for the pay period 15 to 28 June, with a further two days accrual for 29 and 30 June to be recognised once the payroll for the period ending 12th July has been processed.
- \$13.88 million materials and contractors.
- \$12.31 million depreciation (non-cash).
- \$2.22 million other expenses such as program running cost and training costs.
- \$2.38 million in utilities.
- \$0.87 million in insurance expenses.
- \$1.94 million professional services such as external consultants and management fee for Odegaard.
- \$1.29 million software, hardware, stationery and subscriptions.

The SWELL operating contract management cost was \$1.04 million. This is partially offset by profit share income of \$0.44 million, of this, \$50,277 related to income for the last two months of the 2024/25 financial year. Therefore, the net operating cost for this year is \$0.60 million.

The \$3.68 million underspend in operating expenditure is largely due to invoices that are yet to be received and some invoices yet to be approved for services received in June. The end of year process is ongoing. Back posting of invoices post 30 June for works that relates to 2025/26, expenses accruals, and closing of purchase orders sitting as commitments are yet to be completed.

Capital Overview

The dashboard provides an overview of Council's capital expenditure for 2025/26 as per **Attachment 12.2.5.1**.

Capital Expenditures

The 2025/26 revised capital expenditure annual budget is \$8.59 million. This includes the original budget of \$6.6 million and the following budget movements throughout the year:

- \$5.10 million capital budget rolled over from 2024/25.
- Increase of \$0.34 million in the first budget review.
- Reduction of \$0.64 million in the second budget review mainly due to Cyclone Fina clean up expenditure,
- Reduction of \$0.18 million in third budget review, and a
- Reduction of \$2.63 million capital budget rolled over to 2026/27.

The pie chart in the dashboard as per **Attachment 12.2.5.1** shows that out of the \$8.59 million capital expenditure budget, the actual capital expenditure is \$7.42 million which is 86% of the budget.

In addition to the \$7.42 million actual expenditure, there is a further \$0.97 million in commitments where works have commenced and/or are awaiting invoices for payment. The current expenditure combined with the commitments presents 97% of expenditure against the revised annual budget.

Capital Funding

Capital projects are funded by capital grants, council contributions (operating surplus and financial reserves), and borrowings.

Total budgeted capital income of \$4.82 million includes grant funding of \$1.41 million, non-cash gifted assets of \$3 million, developer contributions of \$0.26 million, and \$0.15 million sale of fleet.

Capital income is at 41% of the budget due to the gifted assets that are yet to be recognised as part of the end of year process.

The table following provides a breakdown of the budgeted capital grants income for 2025/26 (A), and the grants that have been recognised as income (B). The table also provides an overview of the grants that have been received (C) and grants still yet to be received (D).

Grants that have been received are recognised as a grant liability until the assessment of income criteria has been met such as meeting the grant agreement obligations.

CAPITAL PROJECT 2025/26	TOTAL BUDGETED GRANT INCOME FOR 2025-26 (A)	GRANT RECOGNISED AS INCOME (B)	GRANT FUNDS RECEIVED TO DATE (C)	GRANT FUNDS YET TO BE RECEIVED (A-C = D)
Pump Parks/skate parks Zuccoli	\$0.19M	\$0.19M	\$0.19M	
Library Capital Works	\$0.03M	\$0.03M	\$0.03M	
SWELL Basketball Court Shade Structure	\$0.09M	\$0.09M	\$0.09M	
Reseal Program	\$0.50M	\$0.50M	\$0.21M	\$0.29M
Black Spot - Bonson Terrace	\$0.04M	\$0.04M		\$0.04M
Hobart Park Exeloo and Park Upgrade	\$0.37M	\$0.37M	\$0.36M	\$0.01M
21/22 Custom Animal Holding Pens (LG IP Grant)	\$0.02M	\$0.02M	\$0.02M	
Water Aquifer Prevention Strategy	\$0.10M	\$0.10M	\$0.10M	
Archer Recycling Modernisation Project	\$0.03M	\$0.03M	\$0.03M	
Lakebed Aerators	\$0.03M	\$0.03M	\$0.03M	
Woodroffe Park Upgrades	\$0.01M	\$0.01M	\$0.01M	
Solar Panel and battery Installation-SWELL	\$0.01M	\$0.01M	\$0.01M	
Total	\$1.41M	\$1.41M	\$1.07M	\$0.34M

Cash and Investments

Trading Account: \$13.65 million.

Investments: \$11.87 million.

Annual Budgeted interest revenue: \$1.26 million

Year to Date interest revenue: \$1.64 million.

CASH AT BANK AND INVESTMENTS					
DURATION	NO.	VALUE (\$) (In millions)	% OF TOTAL PORTFOLIO	LIMIT	
				Minimum	Maximum
Cash at bank	1	\$13.65			
<12 months	7	\$11.87	100%	50%	100%
>1 – 3 years	0	NIL	0%	0%	50%
>3 - 5 years	0	NIL	0%	0%	25%
>5 years	0	NIL	0%	0%	10%
Total	8	\$25.52	100%		

The investment portfolio is compliant with the Council Investments Policy.

- As at 30 June 2026, the Council held \$11.87 million in term deposits across three financial institutions.
- Cash held by Council in the National Australia Bank (NAB) trading account as of 30 June 2026 was \$13.65 million earning 4.45% interest per annum.
- Subsequent to 30 June 2026, \$6 million of available funds was invested in term deposits.

Performance of our investments against our policy and details on our investments are provided in section 2.3 of the Investments Management Report at **Attachment 12.2.5.2**.

Receivables

Council has \$5.33 million in Receivables, which is made up of the following.

- \$2.86 million in Rates and charges including rates levied during 2025/26 and receivables from infringements. Further explanation of the breakdown is detailed below in rates and charges.
- \$0.40 million sundry debtors.
- \$0.94 million grants receivable.
- \$0.56 million GST receivable.
- \$0.57 million accrued interest receivables for Term Deposits.

Rates and charges

- The dashboard at **Attachment 12.2.5.1** highlights the rates levied for the 2025-26 financial year are \$37.36 million, of which \$35.64 million (95%) has already been collected and debt collection activities will increase to collect the remaining of \$1.72 million (5%) of rates debt.
- Item 2.4 Debtors Control at **Attachment 12.2.5.2** provides for the summary of the breakdown of outstanding rates.
- Rates overdue as at June 2026 is \$2.61 million.
 - \$1.72 million is overdue for 2025-26 rates.
 - \$0.46 million overdue rates from 2024-25 which is 1% of the total 2024-25 rates revenue.
 - \$0.42 million overdue rates from 2023-24 and prior years.
- 269 properties have outstanding rates for 2024-25 and prior.
- 13,158 Ratepayers have paid their 2025-26 rates in full.
- Total of 587 properties have either direct debit or payment arrangement in place.
- The *Local Government Act 2019 (NT)* allows Council to place an overriding statutory charge on a property where rates have been outstanding for at least six (6) months, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except for a previously registered overriding statutory charge. Council currently holds overriding statutory charges on 161 properties for debts from 2023-2024 and earlier.
- 18 Financial Hardship applications have been approved for the 2025/26 financial year. 16 are from the 2024-25 financial year and 2 are new applications.
- A balance of \$2.04 million of rates received in advance is accounted for in the balance sheet as a liability as it relates payment to the of rates for a future period.

Infringements

- Total infringements outstanding is \$259,665 as at 30 June 2026, this consists of:
 - Animals \$236,508.
 - Public Places \$7,327.
 - Parking \$15,829.
- The graph in the dashboard at **Attachment 12.2.5.1** shows the total infringements issued, payment received, amount sent to Fines Recovery Unit for collection and any outstanding infringements from 1 July 2025 to 30 June 2026. Please refer to section 2.4, Debtor Control Accounts, for a further breakdown.
- Total Animal infringements issued for 2025-26 as at 30 June 2026 after adjusting the withdrawn and written off infringements is \$121,253, of this \$30,583 has been collected.
- Parking infringements issued for 2025-26 as at 30 June 2026 after adjusting the withdrawn and written off infringements is \$4,450, out of which \$3,350 has been collected.
- Total Public Places infringements issued as at 30 June 2026 after adjusting the withdrawn and written off infringements is \$1,510, out of which \$300 has been collected.

Sundry Debtors

Sundry Debtors as at 31 June 2026 is \$0.40 million as presented in **Attachment 12.2.5.2**. This balance mainly includes \$75,000 that is expected to be received from Department of the Chief Minister and Cabinet, \$168,894 from Belgravia, and \$45,797 from Power and Water for which the collectability is currently being assessed. The total also includes the amounts to be received relating to long grass and property maintenance. More details are available in section 2.4 Debtor Control Account.

Trade Creditors Paid

- Total payments to creditors in June 2026 amounted to \$6.57 million, of which \$5.86 million (89.21%) were paid to local suppliers. **Attachment 12.2.5.2**. Section 2.5 Creditor Accounts Paid shows the breakdown of the payments made.

Borrowings

Total external borrowings balance as at 30 June 2026 of \$4.58 million is made up of the following:

- Archer Land Fill Rehabilitation loan: The total amount borrowed from NAB was \$1.96 million with the balance as at 30 June 2026 being \$0.27 million. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis. This loan was for 8 years and is due to conclude on 30 June 2027.
- SWELL loan: The \$5 million approved loan for the SWELL project was drawn down during December 2023 with a current balance of \$4.31 million as at 30 June 2026. This is a 20-year loan with current variable interest rate of 5.47% with a portion of the principal being repaid quarterly. This loan is renegotiated every 5 years.

Other Compliance matters

Council is compliant with payment and reporting of all tax liabilities as outlined below:

- Council has remitted \$2.89 million Year-to-Date (YTD) in Pay-As-You-Go (PAYG) tax to the Australian Taxation Office (ATO). The PAYG withholding tax is reported to the Australian Taxation Office on a fortnightly basis by Council.
- The Business Activity Statement (BAS) balance for the month ended 31 June 2026 has been finalised and lodged in June 2026 as a Goods and Services Tax refund of \$293,193. ATO refund was received in NAB on 24 June. The June 2026 BAS will be finalised and lodged in July 2026.
- Council has the required insurances to manage the current risk exposure.

Contract Variations

There were no contract variations during June 2026 that met the criteria under Regulation 42 of the *Local Government (General) Regulations 2021*.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Finance team.
- Governance team.
- Infrastructure team.

Policy implications

This report is in line with the reporting requirements under the *Local Government Act* and relevant Council Policies.

Budget and resource implications

This Report provides an overview of the budget and resource implications.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

6. Governance

Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Long Term Financial Plan](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Dashboard. [12.2.5.1 - 2 pages]
2. EOM Financial Report - June 2026 [12.2.5.2 - 27 pages]

As at 30 June 2026	DASHBOARD
--------------------	-----------

Financial Health Ratios	MP KPI	As at June 26	Status
Operating Surplus Ratio	> 0%	23%	This will reduce closer to the KPI when expenditure increases. Due to invoices that are yet to be processed
Debt Service Ratio	> 2.0	4.61	This is high due to higher operating surplus which is a result of expenditures that are yet to be received and accruals yet to be processed.
Rates Collection	>95%	95%	
Current Ratio	> 1.5	2.31	

\$8.63 M ■
 Operating Surplus (excluding Depn)

 Annual Budget is at \$2.36 M

\$1.98 M ■
 Capital Income

 Annual Budget is at \$4.82 M

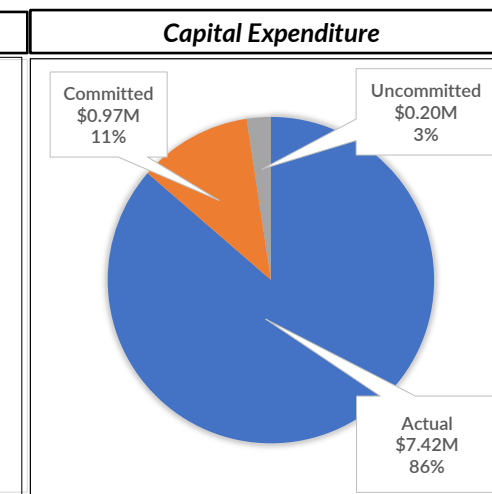
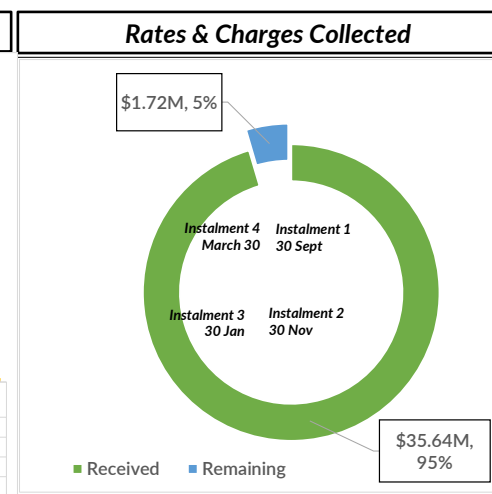
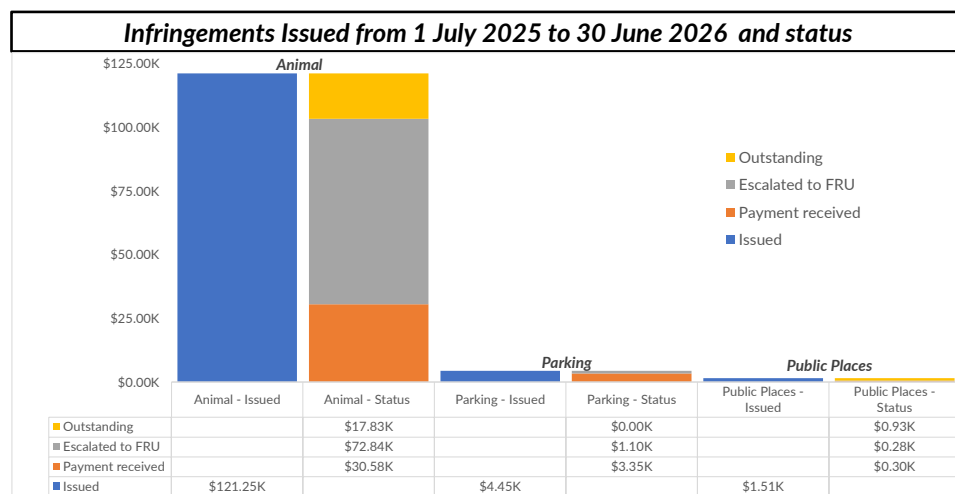
\$7.42 M ■
 Capital Expenditure

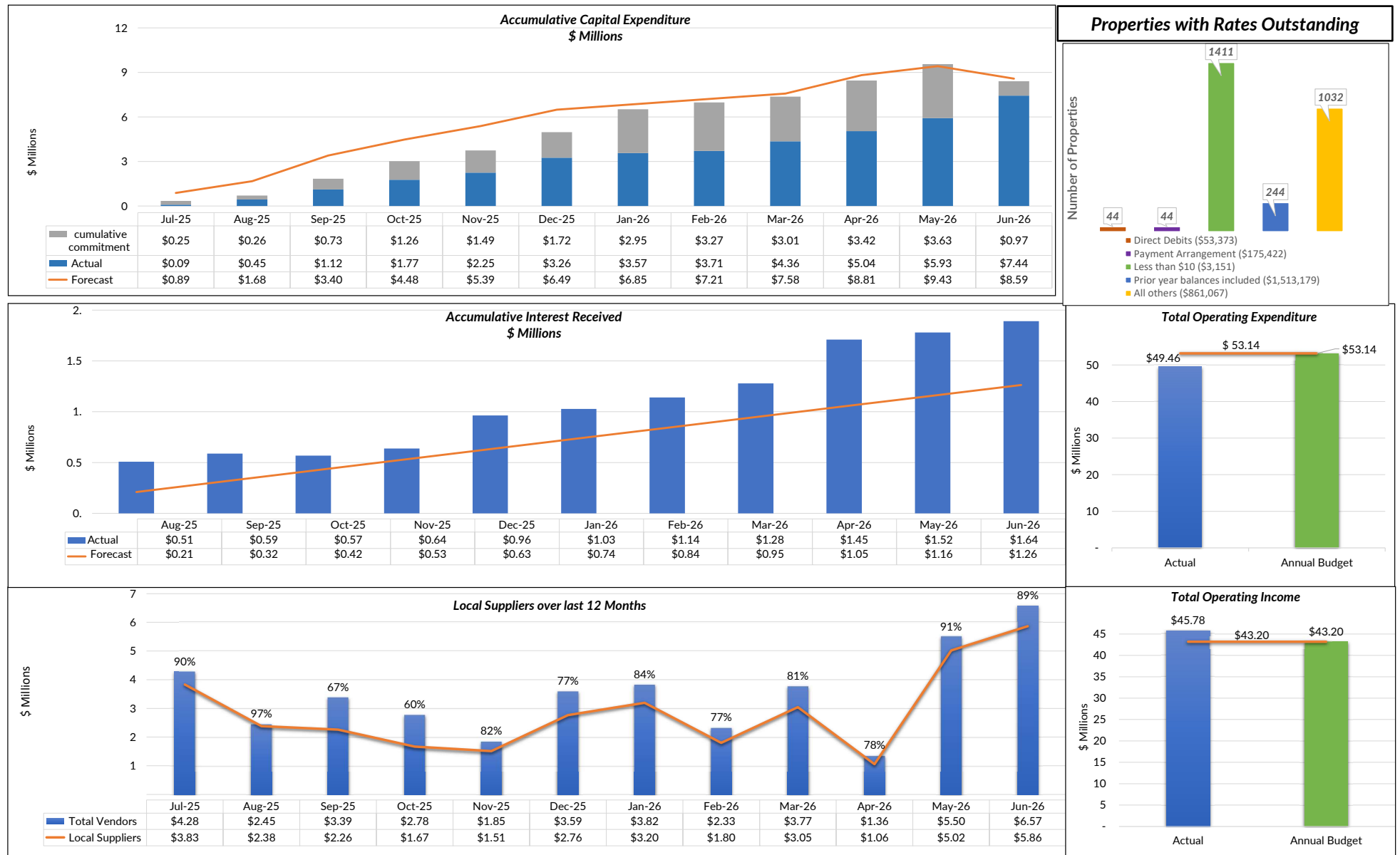
 Annual Budget is at \$8.59 M

\$25.52 M
 Cash Held

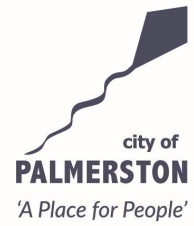
Legends

■ On Track ■ Explanation Required ■ Off Track





FINANCIAL MANAGEMENT REPORTS



JUNE 2026

- 1. Executive Summary
- 2. Financial Results

FINANCIAL MANAGEMENT REPORTS | JUNE 2026 | 1

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June 2026

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Certification By Chief Executive Officer

I, Andrew Walsh, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's Financial Report for June 2026 best reflects the financial affairs of the Council.



Andrew Walsh
Chief Executive Officer

Section 2
Financial Results

Executive Summary as at
% of year passed

30 June 2026
100.00%

1.2 - Executive Summary

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Operating Income						
Rates	28,725,052	28,290,167	98%	28,725,052	98%	
Charge	8,932,422	9,067,824	102%	8,932,422	102%	
Fees & Charges	1,363,419	1,447,189	106%	1,363,419	106%	
Grants, Subsidies & Contributions	2,314,947	4,680,957	202%	2,314,947	202%	1
Interest & Investment Revenue	1,741,911	2,113,038	121%	1,741,911	121%	2
Other Income	117,514	181,858	155%	117,514	155%	3
Operating Income	43,195,265	45,781,033	106%	43,195,265	106%	
Operating Expenditure						
Employee Costs	-13,311,772	-12,702,725	95%	-13,311,772	95%	11
Materials & Contractors	-16,120,169	-13,881,399	86%	-16,120,169	86%	4
Depreciation, Amortisation & Impairment	-12,306,000	-12,306,000	100%	-12,306,000	100%	
Elected Members Allowances	-523,612	-490,046	94%	-523,612	94%	
Elected Members Expenses	-377,415	-351,563	93%	-377,415	93%	
Professional Services	-2,363,933	-1,943,315	82%	-2,363,933	82%	4
Auditor's Remuneration	-55,886	-200	0%	-55,886	0%	10
Utilities	-2,427,946	-2,378,770	98%	-2,427,946	98%	
Legal Expenses	-341,808	-328,217	96%	-341,808	96%	
Telephone & Other Communication Charges	-212,778	-214,149	101%	-212,778	101%	
Donations, Sponsorships & Grants	-225,000	-197,806	88%	-225,000	88%	5
Software, Hardware, Stationery, Subscriptions	-1,352,464	-1,289,328	95%	-1,352,464	95%	
Insurance	-873,038	-868,404	99%	-873,038	99%	
Borrowing Costs	-309,806	-286,337	92%	-309,806	92%	
Other Expenses	-2,343,218	-2,222,304	95%	-2,343,218	95%	
Operating Expenditure	-53,144,846	-49,460,563	93%	-53,144,846	93%	
OPERATING SURPLUS/(DEFICIT)	-9,949,581	-3,679,530		-9,949,581		
Capital Income						
Net gain (loss) on disposal or revaluation of assets	150,000	198,671	132%	150,000	132%	6
Developer Contributions	256,355	379,153	148%	256,355	148%	7
Asset Income	3,000,000	0	0%	3,000,000	0%	12
Grants Income	1,412,121	1,404,301	99%	1,412,121	99%	
Capital Income	4,818,476	1,982,125	41%	4,818,476	41%	
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-5,131,105	-1,697,406		-5,131,105		

Section 2
Financial Results
30 June 2026
100.00%

Executive Summary as at
% of year passed

1.2 - Executive Summary

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Asset Purchase	-3,663,833	-2,945,109	80%	-3,663,833	80%	8
Asset Upgrade	-4,924,091	-4,472,864	91%	-4,924,091	91%	
Capital Expenditure	-8,587,924	-7,417,973	86%	-8,587,924	86%	
Less Non-Cash Expenditure	-12,306,000	-12,306,000	100%	-12,306,000	100%	
Plus Gifted Assets	3,000,000	0	0%	3,000,000	0%	
NET CAPITAL SURPLUS/(DEFICIT)	-4,413,031	3,190,621	0	-4,413,029		
Less Repayment of Borrowings	-512,203	-512,201	100%	-512,203	100%	
Reserve Movement	4,925,232	0	0%	4,925,232	0%	9
NET OPERATING SURPLUS/(DEFICIT)	-	2,678,420		0		

Notes

The variance is due to the following:

1. Receipt of 80% Financial Assistance Grants for FY 2026-27 in advance
2. Higher interest income received than expected
3. Receipt of settlement for a finalised claim from insurer
4. The timing of the invoices received and approved. Year-end accruals are yet to be recorded.
5. Donation, sponsorships and grants payments dependent on the timing of applications from the community, savings in some areas will be assessed as part of surplus analysis
6. Due to higher than anticipated sales revenue received from the disposal of Council vehicles
7. Funds in lieu of construction received is more than expected
8. Some of the projects are completed and some are underway, with invoices for the expenditure yet to be received and processed. Refer to 1.3 Capital expenditure for more details
9. Actual Reserves Movement will be recognised as part of end of year process
10. Audit fee will be accrued as part of end of year process
11. An additional \$0.45 million will be accrued for the 15–28 June pay period, with a further two days' accrual (29–30 June) and the employee provision to be recognised as part of the end-of-financial-year process
12. Gifted assets will be recognised as part of the end of year process



Approved by: Exec Manager Financial Performance

Section 2
Financial Results
30 June 2026
100.00%

Budget Summary Report By Directorate as at
% of year passed

1.3 - Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Office of the CEO	532,608	1,569,750	295%	532,608	295%	1
Office of the Chief Executive	532,608	1,569,750	295%	532,608	295%	
People and Place						
City Activation	300,000	300,295	100%	300,000	100%	
People and Place	300,000	300,295	100%	300,000	100%	
Finance & Governance						
Governance	52,341	81,863	156%	52,341	156%	2
GM Finance & Governance	70,000	80,658	115%	70,000	115%	3
Financial Services	1,112,208	1,343,430	121%	1,112,208	121%	4
Rates	28,942,424	28,692,107	99%	28,942,424	99%	
Finance & Governance	30,176,973	30,198,058	100%	30,176,973	100%	
Community						
Library Services	770,094	775,138	101%	770,094	101%	
Senior Citizens	2,000	2,000	100%	2,000	100%	
Animal Management	426,750	438,204	103%	426,750	103%	
Parking & Other Ranger Services	42,223	23,780	56%	42,223	56%	5
Community	1,241,067	1,239,123	100%	1,241,067	100%	
Infrastructure						
Aquatic Centre	373,000	430,494	115%	373,000	115%	6
Civic Centre	166,587	167,976	101%	166,587	101%	
Gray Community Hall	10,000	10,216	102%	10,000	102%	
GM Infrastructure	0	41,634	0%	0	0%	7
Private Works	50,000	68,509	137%	50,000	137%	8
Recreation Centre	18,000	14,186	79%	18,000	79%	9
Roads & Transport	657,527	1,990,231	303%	657,527	303%	1
Subdivisional Works	115,000	55,293	48%	115,000	48%	10
Waste Management	8,971,382	9,106,297	102%	8,971,382	102%	
Odegaard Drive Investment Property	478,920	476,784	100%	478,920	100%	
Durack Heights Community Centre	4,200	12,187	290%	4,200	290%	11
Goyder Square	100,000	100,000	100%	100,000	100%	
Infrastructure	10,944,616	12,473,807	114%	10,944,616	114%	
OPERATING INCOME	43,195,265	45,781,033	106%	43,195,265	106%	

Notes

The variance is due to the following:

1. Receipt of 80% Financial Assistance Grants for FY 2026-27 in advance
2. Receipt of settlement for a finalised claim from insurer
3. Higher rental income than expected
4. Higher interest income received than expected
5. Income from long grass slashing and parking infringement is less than expected
6. Income from SWELL operation is higher than anticipated due to \$50,277 being received this year that relates to last year
7. Power and Water has been invoiced for works on the failed sewer trench. Collectability is under assessment, and a provision will be made if necessary.
8. Higher than expected year to date income from permit works on council reserves
9. Less than expected Private or Government paid bookings at Recreation Centre
10. Income from completed subdivisional works is lower than expected mainly due to delay in constructions
11. Higher income from facility hire than anticipated


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Section 2
Financial ResultsBudget Summary Report By Directorate as at
% of year passed30 June 2026
100.00%**1.3 - Operating Expenditure**

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Councillors	-901,027	-841,609	93%	-901,027	93%	
Office of the CEO	-981,534	-997,489	102%	-981,534	102%	
Office of the Chief Executive	-1,882,561	-1,839,098	98%	-1,882,561	98%	
People & Place						
GM People & Place	-523,239	-464,763	89%	-523,239	89%	1
Customer Experience	-370,789	-399,020	108%	-370,789	108%	
People and Customer	-1,078,948	-866,510	80%	-1,078,948	80%	2
Public Relations and Communications	-828,857	-752,613	91%	-828,857	91%	
Arts & Culture	-60,000	-17,115	29%	-60,000	29%	3
City Activation	-1,797,105	-1,665,640	93%	-1,797,105	93%	
People & Place	-4,658,938	-4,165,661	89%	-4,658,938	89%	
Finance & Governance						
GM Finance & Governance	-586,379	-504,689	86%	-586,379	86%	4
Records Management	-328,604	-311,236	95%	-328,604	95%	
Financial Services	-13,895,795	-13,795,941	99%	-13,895,795	99%	
Rates	-105,700	-92,206	87%	-105,700	87%	5
Governance	-1,509,389	-1,363,487	90%	-1,509,389	90%	
Information Technology	-2,037,998	-2,012,450	99%	-2,037,998	99%	
Fleet	-209,925	-157,403	75%	-209,925	75%	6
Finance & Governance	-18,673,789	-18,237,411	98%	-18,673,789	98%	
Community						
Community Development	-924,652	-769,653	83%	-924,652	83%	7
Diversity and Inclusion Activities	-34,000	-27,492	81%	-34,000	81%	7
Families & Children	-23,500	-21,715	92%	-23,500	92%	
Health and Wellbeing Services	-12,000	-6,613	55%	-12,000	55%	7
Library Services	-1,705,624	-1,589,616	93%	-1,705,624	93%	
Senior Citizens	-10,000	-9,635	96%	-10,000	96%	
Youth Services	-27,000	-19,659	73%	-27,000	73%	7
GM Community	-355,108	-369,474	104%	-355,108	104%	
Safe Communities	-20,000	-15,667	78%	-20,000	78%	7
Animal Management	-83,750	-107,409	128%	-83,750	128%	8
Parking & Other Ranger Services	-1,058,681	-1,064,416	101%	-1,058,681	101%	
Community	-4,254,315	-4,001,347	94%	-4,254,315	94%	
Infrastructure						
Aquatic Centre	-1,701,868	-1,712,763	101%	-1,701,868	101%	
Civic Centre	-275,256	-262,189	95%	-275,256	95%	
Depot	-82,093	-72,841	89%	-82,093	89%	9
Driver Resource Centre	-36,894	-31,402	85%	-36,894	85%	9

Section 2
Financial Results

30 June 2026
100.00%

Budget Summary Report By Directorate as at
% of year passed

1.3 - Operating Expenditure

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Emergency Operations	-1,481,180	-1,019,414	69%	-1,481,180	69%	9
Gray Community Hall	-106,716	-98,239	92%	-106,716	92%	
GM Infrastructure	-1,440,027	-1,486,745	103%	-1,440,027	103%	
Open Space	-5,805,054	-4,784,226	82%	-5,805,054	82%	9
Private Works	-116,481	-119,248	102%	-116,481	102%	
Recreation Centre	-347,299	-360,629	104%	-347,299	104%	
Roads & Transport	-1,727,152	-1,655,467	96%	-1,727,152	96%	
Stormwater Infrastructure	-208,007	-217,384	105%	-208,007	105%	
Street Lighting	-884,675	-1,121,787	127%	-884,675	127%	10
Subdivisional Works	-25,000	-14,664	59%	-25,000	59%	4
Waste Management	-8,974,044	-7,833,647	87%	-8,974,044	87%	9
Odegaard Drive Investment Property	-128,648	-118,878	92%	-128,648	92%	
Durack Heights Community Centre	-79,644	-78,636	99%	-79,644	99%	
Goyder Square	-255,204	-213,770	84%	-255,204	84%	9
Infrastructure	-23,675,243	-21,201,929	90%	-23,675,243	90%	
OPERATING EXPENDITURE	-53,144,846	-49,460,564	93%	-53,144,846	93%	

Notes

The variance is due to following:

1. One of the positions remained vacant for a period
2. Employee costs are underspent primarily due to employee cost and recruitment costs being lower than anticipated.
3. Lower Arts and Culture related programs and events being undertaken
4. Lower than expected expenditure on consultants
5. Lower than expected debt collection charges
6. Lower than expected cost on motor vehicle fuel, services and parts, June invoices yet to be received and the end of year accruals yet to be recorded as part of end of financial year process
7. Underspend on programmed activities and a youth project not finalised prior to end of financial year
8. More than expected animal management expenditure due to extension of animal impounding period, underspend on other areas within the directorate will be used to fund the overspend
9. June invoices yet to be received and the end of year accruals yet to be recorded as part of end of financial year process.
10. FILOC loan repayment and this will be adjusted during end of year process



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Section 2
Financial Results

30 June 2026

100.00%

Budget Summary Report By Directorate as at
% of year passed

1.3 - Capital Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Office of the Chief Executive	0	0	0%	0	0%	
People & Place						
People & Place	0	0	0%	0	0%	
Finance & Governance						
Financial Services	3,000,000	580	0%	3,000,000	0%	
Fleet	150,000	198,091	132%	150,000	132%	1
Finance & Governance	3,150,000	198,671	6%	3,150,000	6%	
Community & Culture						
Library Services	32,458	33,972	105%	32,458	105%	
Animal Management	19,580	19,580	100%	19,580	100%	
Community & Culture	52,038	53,552	103%	52,038	103%	
Infrastructure						
Aquatic Centre	2,892	2,892	100%	2,892	100%	
Gray Community Hall	0	448	0%	0	0%	
GM Infrastructure	100,000	99,625	100%	100,000	100%	
Open Space	684,808	674,848	99%	684,808	99%	
Roads & Transport	538,254	542,815	101%	538,254	101%	
Street Lighting	7,652	3,225	42%	7,652	42%	2
Subdivisional Works	256,355	379,153	148%	256,355	148%	3
Waste Management	26,478	26,478	100%	26,478	100%	
Goyder Square	0	418	0%	0	0%	
Infrastructure	1,616,439	1,729,901	107%	1,616,439	107%	
CAPITAL INCOME	4,818,476	1,982,125	41%	4,818,476	41%	

Note: Capital Income largely make up Capital Grants. Grants are only recognised as income once the grant obligations have been fulfilled. This is typically when expenditure on relating to that grant has been incurred.

Notes

1. Due to higher than anticipated sales revenue received from the disposal of Council vehicles
2. Variance is due to unspent grant funds not yet recognised as income and will be assessed as part of EOFY process
3. More income from Funds in lieu of construction than planned
4. Gifted assets will be recognised as part of the end of year process



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Section 2
Financial Results

30 June 2026
100.00%

Budget Summary Report By Directorate as at
% of year passed

1.3 - Capital Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Office of the Chief Executive	0	0	0%	0	0%	
People & Place						
Arts & Culture	-39,370	-41,370	105%	-39,370	105%	
People & Place	-39,370	-41,370	105%	-39,370	105%	
Finance & Governance						
Information Technology	-387,050	-320,691	83%	-387,050	83%	1
Fleet	-399,377	-398,721	100%	-399,377	100%	
Finance & Governance	-786,427	-719,411	91%	-786,427	91%	
Community & Culture						
Library Services	-483,042	-187,683	39%	-483,042	39%	2
Animal Management	-19,580	-19,564	100%	-19,580	100%	
Community & Culture	-502,622	-207,247	41%	-502,622	41%	
Infrastructure						
Aquatic Centre	-46,114	-32,922	71%	-46,114	71%	3
Civic Centre	-125,000	-83,368	67%	-125,000	67%	2
Depot	-633	-32,125	5073%	-633	5073%	4
GM Infrastructure	-377,652	-334,916	89%	-377,652	89%	5
Open Space	-3,128,188	-2,987,156	95%	-3,128,188	95%	
Recreation Centre	2,064	-130	-6%	2,064	-6%	4
Roads & Transport	-2,160,346	-1,666,547	77%	-2,160,346	77%	2
Stormwater Infrastructure	-110,329	-89,396	81%	-110,329	81%	2
Street Lighting	-379,426	-290,769	77%	-379,426	77%	2
Waste Management	-924,588	-924,588	100%	-924,588	100%	
Infrastructure	-7,250,213	-6,441,918	89%	-7,250,213	89%	
CAPITAL EXPENDITURE	-8,587,924	-7,417,973	86%	-8,587,924	86%	

Notes

The variance is due to the following:

1. Tender assessment in progress for Enterprise Resource Planning project and has been rolled over to next FY. Program for other IT projects couldn't continue due to substantial increase in cost of server infrastructure and this project will be undertaken in the next FY.
2. Projects are completed with invoices yet to be received
3. Project has been completed for less than what was budgeted
4. Budget for this project has been rolled over to next financial year and shortfall in budget will be funded through savings from other areas
5. Water Aquifer Project document is completed and rest of the funds to be utilised for lake refill and monitoring program



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Section 2
Financial Results

Capital Expenditure & Funding as at 30 June 2026
% of year passed 100.00%

1.4 - Capital Expenditure & Funding

CAPITAL EXPENDITURE	Annual Budget	Actuals
Land & Buildings	3,201,733	2,806,965
Infrastructure (including roads, footpaths, park furniture)	4,202,567	3,583,769
Fleet	418,957	418,284
Other Assets (including furniture & office equip)	387,050	320,691
TOTAL CAPITAL EXPENDITURE	8,587,924	7,417,973
TOTAL CAPITAL EXPENDITURE FUNDED BY:	Annual Budget	Actuals
Operating Income	2,250,573	2,648,508
Capital Grants	1,412,121	1,404,301
Transfers from Cash Reserves	4,925,230	3,365,163
Borrowings	0	0
TOTAL CAPITAL EXPENDITURE FUNDING	8,587,924	7,417,973



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Section 2
Financial Results
Major Capital Works as at 30 June 2026
% of year passed 75%

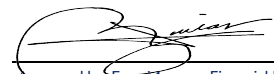
1.5 - Major Capital Works

Project Number	Class of Assets	By Major Capital Project (>\$150,000 threshold)*	Total Prior Year(s) Actuals \$ (A)	2025-26 Revised Budget \$ (B)	2025-26 YTD Actuals \$ (C)	Total Actuals \$ (C=A+C)	Total Planned Budget \$ (E=A+B)	% Spent \$ (F=C/E)	Total Yet to Spend \$ (G=E-C)	Project Status	Expected Project Completion Date	
PRJ10133	Land & Buildings	Vibrant Zuccoli PR6/JECT-5 (Zuccoli Community Hub)	194,332.00	177,651.64	178,026.30	372,358.30	371,983.64	100%	-	375	Community Consultation completed. Progressing to preliminary design for buildings.	Jul-26
PRJ10380	Infrastructure (including roads, footpaths, park furniture)	Pump Parks/skate parks Zuccoli	753,643.24	1,399,599.94	1,398,808.07	2,152,451.31	2,153,243.18	100%	-	792	Complete	Jun-26
PRJ10058	Infrastructure (including roads, footpaths, park furniture)	Developer Funded: Driveways	-	200,000.00	207,743.63	207,743.63	200,000.00	104%	-	7,744	Work completed on request	Aug-26
PRJ10600	Infrastructure (including roads, footpaths, park furniture)	Pathway replacement- Raffles road	-	179,880.00	175,461.35	175,461.35	179,880.00	98%	-	4,419	Completed	Jun-26
PRJ10606	Infrastructure (including roads, footpaths, park furniture)	Temple Terrace Reseal	-	735,000.00	735,000.00	735,000.00	735,000.00	100%	-	Completed	Jun-26	
PRJ10617	Infrastructure (including roads, footpaths, park furniture)	Reseal Program - Rosebery Drive	785,633.32	250,001.00	-	785,633.32	1,035,634.32	76%	250,001	Completed	Jun-26	
PRJ10310	Land & Buildings	21/22 Archer Waste Management Facility Renewals	1,252,756.54	819,135.31	819,135.31	2,071,891.85	2,071,891.85	100%	-	Completed	Jun-26	
PRJ10117	Land & Buildings	Tree Replacement Program	-	487,368.38	442,791.14	442,791.14	487,368.38	91%	44,577	Final project for Tree replacement - Reggies Park and Zuccoli Aspire (commitment), no more expenditure this FY.	Jun-26	
PRJ10586	Land & Buildings	Joan Fejo Playground Renewals	-	331,717.50	315,002.18	315,002.18	331,717.50	95%	16,715	Works complete. Project is to enter into the 12months defects liability period.	Jun-26	
PRJ10585	Land & Buildings	Park Infrastructure Upgrade	-	200,000.00	195,624.81	195,624.81	200,000.00	98%	4,375	President park swing shade, soft fall and footpath completed	Jun-26	
PRJ10280	Other Assets (including furniture & office equip)	IT - ERP Review	785,633.32	233,450.00	214,850.00	1,000,483.32	1,019,083.32	98%	18,600	Tender assessment underway	TBA	
PRJ10064	Other Assets (including furniture & office equip)	IT Projects	-	153,600.00	105,840.81	105,840.81	153,600.00	69%	47,759	Underway	TBA	
PRJ10068	Fleet	Fleet Purchases	-	399,377.27	398,720.63	398,720.63	399,377.27	100%	657	Completed	Jun-26	
PRJ10303	Infrastructure (including roads, footpaths, park furniture)	Water Aquifer Preservation Strategy	-	200,000.00	156,890.00	156,890.00	200,000.00	78%	43,110	Documents complete, with Water Resources endorsing. Remainder of funds to be used for the lake refill/monitoring program.	Jun-26	
PRJ10522	Land & Buildings	Hobart Park Exeloo and Park Upgrade	76,806.31	373,193.69	360,550.48	437,356.79	450,000.00	97%	12,643	Completed	Jun-26	
PRJ10577	Land & Buildings	Library Cafe Construction - Refurbishment	-	397,309.80	101,951.42	101,951.42	397,309.80	26%	295,358	Construction completed. Minor defects to be completed	Jun-26	
Total			3,848,804.73	6,537,284.53	5,806,396.13	9,655,200.86	10,386,089.26	96%	730,888.40			

*At the ordinary meeting 16 August 2022, Council adopted a financial reporting threshold of \$150,000 per individual capital project for the purposes of the quarterly report on major capital projects expenditure. CD - 10/488

Notes

1. Revised budget for 2025-26 includes capital rollovers, first budget review and second budget review, third budget review where relevant
2. Detail regarding projects to be completed in future financial years to be added in future reports



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Section 2
Financial ResultsBalance Sheet as at
% of year passed30 June 2026
100.00%**2.1 - Balance Sheet**

Balance Sheet	YTD	
Assets		
Current Assets:		
Cash & cash equivalents		
<i>Cash on Hand</i>	1,355	Petty Cash
<i>Tied Funds</i>	13,645,781	Tied funds equals restricted reserve and unearned Grant income
Investments		
<i>Tied Funds</i>	4,111,197	Tied funds equals restricted reserve and unearned Grant income
<i>Untied Funds</i>	7,759,275	
Receivables		
<i>Rates and Charges</i>	2,855,844	
<i>Other Receivables</i>	2,578,405	
TOTAL CURRENT ASSETS	30,951,857	
Non-Current Assets:		
Infrastructure, property, plant & equipment	552,455,979	
Investment property	6,200,000	
Work in progress	4,081,242	
TOTAL NON-CURRENT ASSETS	562,737,221	
TOTAL ASSETS	593,689,078	
Liabilities		
Current Liabilities:		
Payables	4,145,715	
Unearned Grant Income (AASB1058)	7,625,205	Unearned grant income
Borrowings	619,205	
Provisions	1,002,109	
TOTAL CURRENT LIABILITIES	13,392,233	
Non-Current Liabilities:		
Borrowings	3,962,910	
Provisions	2,041,825	
TOTAL NON-CURRENT LIABILITIES	6,004,736	
TOTAL LIABILITIES	19,396,969	
NET ASSETS	574,292,109	
Equity		
Accumulated Surplus	237,994,770	
Profit & Loss - current Year	- 9,093,422	
Net Reserves	5,197,648	
<i>Working Capital Reserve</i>	4,995,227	
<i>Net Transfers to & from Reserves</i>	- 9,929,352	
<i>Unexpended Grant reserve</i>	1,430,338	Externally restricted reserve
<i>Election Reserve</i>	200,000	Internally restricted reserve
<i>Disaster reserve</i>	500,000	Internally restricted reserve
<i>Unexpended Capital works</i>	2,424,098	Internally restricted reserve
<i>Developer Funded reserve</i>	2,137,942	Internally restricted reserve
<i>Waste Reserve</i>	3,439,396	Internally restricted reserve
Revaluation reserves	340,193,113	
TOTAL EQUITY	574,292,109	



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Section 2
Financial Results

30 June 2026

100.00%

Statement of Reserves as at
% of year passed**2.2 - Statement of Reserves - Budget Movements 2025/26**

OTHER RESERVES	Opening Balance \$ 01/07/2025	Original Budget 2025/26 to Reserves \$	Original Budget 2025/26 from Reserves \$	1st Review 2025/26 to Reserves \$	1st Review 2025/26 from Reserves \$	2nd Review 2025/26 to Reserves \$	2nd Review 2025/26 from Reserves \$	3rd Review 2025/26 to Reserves \$	Rollover 2025/26 to Reserves \$	Projected Balance at YTD 2025/26 \$
Externally Restricted Reserves										
Unexpended Grants Reserve	1,430,338	-	-	(1,430,338)	-	-	-	-	-	-
Externally Restricted Reserves	1,430,338	-	-	(1,430,338)	-	-	-	-	-	-
Internally Restricted Reserves										
Election Expenses Reserve	200,000	-	(200,000)	-	-	-	-	-	-	-
Disaster Recovery Reserve	500,000	-	-	-	-	-	(500,000)	-	-	-
Unexpended Capital Works Reserve	2,424,098	-	-	-	(2,424,098)	-	-	-	1,727,370	1,727,370
Developer Funds In Lieu Of Construction	2,137,942	627,871	(200,000)	-	-	-	-	56,355	-	2,622,168
Waste Management Reserve	3,439,396	-	(284,743)	-	(926,124)	-	-	-	48,014	2,276,543
Asset Renewal Reserve	-	-	-	-	-	-	-	-	-	-
Major Initiatives Reserve	-	-	-	-	-	-	-	-	-	-
Internally Restricted Reserves	8,701,436	627,871	(684,743)	-	(3,350,222)	-	(500,000)	56,355	1,775,384	6,626,081
Unrestricted Reserves										
Working Capital Reserve	4,995,227	80,462	(1,150,000)	-	(350,000)	-	-	-	-	3,575,689
Unrestricted Reserves	4,995,227	80,462	(1,150,000)	-	(350,000)	-	-	-	-	3,575,689
TOTAL RESERVES	15,127,000	708,333	(1,834,743)	(1,430,338)	(3,700,222)	-	(500,000)	56,355	1,775,384	10,201,770



 Approved by: Exec Manager Financial Performance

Section 2
Financial ResultsInvestments Management Report as at
% of year passed30 June 2026
100.00%**2.3 - Investment Management Report**

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS
CBA	S&P A1+	\$ 3,370,472	4.38%	August 3, 2026	34	\$ 3,370,472.32
NAB	S&P A1+	\$ 1,000,000	4.20%	October 9, 2026	101	
NAB	S&P A1+	\$ 1,000,000	4.60%	July 24, 2026	24	
NAB	S&P A1+	\$ 1,000,000	4.50%	December 24, 2026	177	
NAB	S&P A1+	\$ 1,000,000	5.00%	July 23, 2026	23	
NAB	S&P A1+	\$ 1,000,000	5.35%	March 24, 2027	267	\$ 5,000,000.00
AMP	BBB+	\$ 3,500,000	5.35%	May 3, 2027	307	\$ 3,500,000.00
		\$ 11,870,472			133	

Investment Distribution by Credit Rating		
Credit Rating	% of Portfolio	Counterparty Limit
A1 & A1+	71%	100%
BBB+	29%	60%
A3	0%	40%

Interest Income Year to Date	Amount
Total Year to Date Interest on Cash at Bank	\$ 343,327
Total Year to Date Investment Earnings	\$ 947,277
Total Year to Date Interest from internal loan	\$ 35,154
Total Year to Date interest penalty income	\$ 310,495
Total YTD Interest Income	\$ 1,636,254

Investment Distribution by Individual institution		
ADI	% of Total	Max Individual limit
National Australian Bank (NAB)	42%	60%
Commonwealth Bank (CBA)	28%	60%
AMP Bank Limited	29%	40%

Cash at bank & Investments	Amount
Trading Account	\$ 13,645,781
Short Term Investment	\$ 11,870,472
Petty Cash	\$ 1,355
Total Funds	\$ 25,517,608



PROPERTY INVESTMENT						
PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 4.35%
48 Odegaard Drive, Rosebery	Fair Value	\$ 6,200,000	\$ 476,784	\$ 118,878	\$ 357,906	\$ 269,700


Approved by: Exec Manager Financial Performance

Section 2
Financial Results
30 June 2026
100.00%

Debtor Control Accounts as at
% of year passed

2.4 Debtor Control Accounts

RATES OVERDUE FOR THE CURRENT YEAR (Including interest)

Report Month	Debtor Rates & Charges	Current year Outstanding	Outstanding % of CY Rates	Current year overdue	Overdue % CY Rates	Total outstanding interest for all years	Payments Received in Advance
Jun-26	\$1,716,278	\$0	0%	\$1,716,278	4.6%	\$919	\$2,046,413
Jun-25	\$1,729,613		0%		5.12%		\$1,822,789

RATES OVERDUE BY YEARS

	Total	2024-25	2023-24	2022-23	2021-22	2020-2021	2019-20	2018 & Prior
Rates and Charges Overdue Amount (Incl. Interest)	\$889,914	\$461,285	\$231,881	\$113,298	\$47,869	\$16,917	\$8,448	\$10,217
	100%	51.8%	26.1%	12.7%	5.4%	1.9%	0.9%	1.1%
Number Of Properties (Cumulative)	270	270	66	35	14	7	3	6

INFRINGEMENTS DUE BY YEARS

	Total	2025-26	2024-25	2023-24	2022-23	2021-22	2020-21	2020 & Prior
Animal Infringements	236,508	90,670	58,178	24,192	23,431	19,708	14,926	5,403
Public Places	7,327	1,210	2,861	139	1,632	1,485		
Parking Infringements	15,829	1,100	3,372	3,796	1,752	2,227	1,575	2,007
Net Balance on Infringement Debts	259,665	92,980	64,411	28,127	26,815	23,420	16,501	7,410
	100%	35.8%	24.8%	10.8%	10.3%	9.0%	6.4%	2.9%
Number of Infringements	1,389	231	269	270	222	191	136	70

SUMMARY OF INFRINGEMENTS AS PER CATEGORY

From 1/07/25 to 30/06/26	Total issued	Variation	Withdrawn/ Written off	Total issued after adjustment	Payment received	Escalated to Fines Recovery unit	Outstanding	Total received plus Outstanding
Animal Infringements	123,329	8,669	(10,745)	121,253	30,583	72,841	17,829	121,253
Parking Infringements	3,425	1,335	(310)	4,450	3,350	1,100	-	4,450
Public Places	1,600	210	(300)	1,510	300	284	926	1,510
TOTAL	128,354	10,214	(11,355)	127,213	34,233	74,225	18,755	127,213

SUNDRY DEBTORS:

Total	30 Days	30- 60 days	60-90 days	90 days and over
\$399,780	\$89,711	\$4,915	\$4,620	\$300,535
100%	22.4%	1.2%	1.2%	75.2%


Approved by: Exec Manager Financial Performance

SECTION 2
Financial ResultsCreditor Accounts Paid
% of year passed30 June 2026
100.00%

2.5 - Creditor Accounts Paid

Vendor Number	Creditor Name	Creditor Payment Type	Amount \$	Notes
639	Cleanaway Pty Ltd.	General Creditors	915,905.38	
V03200	Fulton Hogan Industries Pty Ltd	General Creditors	899,800.00	
V03073	Programmed Property Services	General Creditors	473,335.46	
V05599	Venture Housing Company Limited	General Creditors	438,022.41	
549	City of Darwin	General Creditors	435,732.24	
2	Australian Taxation Office - PAYG	General Creditors	251,213.00	
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	188,198.69	
V00295	Jacana Energy	Utilities	173,980.03	
5104	JLM Contracting Services Pty Ltd	General Creditors	173,271.15	
3936	Arafura Tree Services and Consulting	General Creditors	160,360.50	
V03556	Belgravia Health & Leisure Group Pty Ltd	General Creditors	141,468.80	
V00318	QuickSuper Clearing House	Superannuation	137,107.45	
54	Powerwater	Utilities	117,929.75	
V00770	Australian Taxation Office - FBT	General Creditors	94,765.87	
V04069	Quantum Library Supplies	General Creditors	94,305.20	
V01088	Department of Infrastructure, Planning & Logistics	General Creditors	92,109.47	
V05688	Allan King & Sons Construction Pty Ltd	General Creditors	88,847.00	
V03453	Hardy Landscaping (NT) Pt Ltd	General Creditors	87,712.00	
2587	Top End RACE	General Creditors	84,681.73	
V00228	Outback Tree Service	General Creditors	73,656.00	
1607	Sterling NT Pty Ltd	General Creditors	60,657.55	
V03609	VTG Waste & Recycling Pty Ltd	General Creditors	60,364.81	
V00368	iWater NT Pty Ltd	General Creditors	60,265.14	
V02162	RMI Security - Conigrave Pty Ltd	General Creditors	47,259.61	
V00200	Red Earth Automotive Pty Ltd	General Creditors	44,597.30	
V05234	Mills Oakley	General Creditors	42,717.95	
V01756	Democracy Co Unit Trust	General Creditors	35,288.18	
4190	National Australia Bank - Corporate Credit Cards	General Creditors	34,816.12	
3438	NT Shade & Canvas Pty Ltd	General Creditors	34,705.18	
V00343	MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	General Creditors	31,727.16	
V00860	Costojic Pty Ltd	General Creditors	30,606.87	
V03893	Acacia Land Management Pty Ltd	General Creditors	30,500.00	
V06218	Hexicor	General Creditors	29,997.44	
V00582	Ezko Commercial Services Pty Ltd	General Creditors	29,384.61	
V04789	ACECOM NT PTY LTD T/A ACECOM FIRE & SECURITY	General Creditors	26,540.07	
V00682	Leigh Dyson Plumbing	General Creditors	24,051.50	
87	Industrial Power Sweeping Services Pty	General Creditors	23,807.77	
V05373	LG Services Pty Ltd	General Creditors	22,876.70	
V01619	PKF Merit Pty Ltd	General Creditors	20,900.00	
V01134	Territory Technology Solutions Pty Ltd	General Creditors	20,416.00	
V04258	L H & P Gouldson Partnership	General Creditors	20,145.00	
V02814	Agon Environmental Pty Ltd	General Creditors	20,051.63	
V00694	Subscribe-Software Pty Ltd	General Creditors	19,595.90	
5031	All Aspects Recruitment & HR Services	General Creditors	16,836.21	
V01118	Wilson Security Pty Ltd	General Creditors	16,733.42	
V05105	Litchfield Welding	General Creditors	15,637.60	
V04317	Randstad Pty Ltd	General Creditors	15,529.63	
5	Australia Post	General Creditors	13,335.44	
V04859	Keegan Group Pty Ltd	General Creditors	12,589.50	
3683	Area9 IT Solutions	General Creditors	12,377.26	
5525	Easyweb Digital Pty Ltd	General Creditors	11,726.00	
V04381	Telstra Limited	General Creditors	11,331.42	
V04814	Niwrad Furniture Pty Ltd T/A Harvey Norman Furniture Darwin NT	General Creditors	11,285.00	
V03973	AANT Salary Packaging	General Creditors	11,284.12	
V05657	SPACETOCO PTY LTD	General Creditors	11,220.00	
V02534	Water Dynamics Pty Limited	General Creditors	10,499.99	
V02369	Maher Raunteen Solicitors	General Creditors	10,479.70	
V05309	Palmerston Cricket Club	Grants, Sponsorships, Donations & Prize	10,000.00	
V06400	Territory Weed Management	General Creditors	10,000.00	
V06379	Promotion Products Pty Ltd	General Creditors	9,762.50	
V00193	Amcom Pty Ltd Acc no CN5439	General Creditors	9,469.90	
V06294	Rentokil Initial Pty Ltd T/A Outback Pest Co	General Creditors	9,460.00	
V02432	E3 Pro Pty Ltd	General Creditors	9,449.49	

V05726	Neptune NT Pty Ltd	General Creditors	9,440.48	
V03950	Acquia Inc.	General Creditors	9,222.62	
V04802	AHG Building Contractors Pty Ltd	General Creditors	8,776.60	
1569	OneMusic Australia	General Creditors	8,157.56	
V02312	Harris Kmon Solutions Pty Ltd	General Creditors	8,063.00	
1109	Carcom Installations	General Creditors	8,001.00	
V03776	Business Fuel Cards Pty Ltd	General Creditors	7,469.34	
V06059	Australian Environmental Auditors Pty Ltd	General Creditors	7,323.25	
V00964	HD Enterprises Pty Ltd T/a HD Pumps	General Creditors	6,974.73	
V05173	Crest Performance Pty Ltd	General Creditors	6,814.50	
V01584	Salary Packaging Australia	General Creditors	6,503.02	
V02229	Studio B Designs	General Creditors	6,487.25	
V06413	Grassroots Action Palmerston Aboriginal	General Creditors	6,435.00	
V04167	All About Party Hire	General Creditors	6,300.00	
5131	Core Traffic Control Pty Ltd	General Creditors	6,226.00	
V05558	CDM Smith Australia Pty Ltd	General Creditors	6,121.50	
V00250	Ward Keller	General Creditors	6,119.28	
5387	Odd Job Bob - Darren John Fillmore	General Creditors	5,902.28	
4561	Bendesigns	General Creditors	5,846.50	
V05605	Benchmark Surveys WA t/a Benchmark Consulting WA	General Creditors	5,748.05	
V03425	CSS Services Pty Ltd ITF Corporate Strategic System Trust	General Creditors	5,720.00	
V03557	Global Headquarters Pty Ltd	General Creditors	5,692.50	
4482	Harvey Norman AV/IT Superstore Darwin	General Creditors	5,368.00	
V04056	Pit Stop Recharge Pty Ltd	General Creditors	5,000.00	
V03363	Arcocos Consulting Pty Ltd	General Creditors	4,950.00	
V03971	Darwin Catering Company	General Creditors	4,718.00	
V01748	FE Technologies Pty Ltd	General Creditors	4,578.20	
V04352	MH Training Pty Ltd	General Creditors	4,179.74	
V01529	Urbex No. 106 Pty Ltd	Refunds & Reimbursements	4,095.00	
1469	RTM - Police, Fire and Emergency	General Creditors	4,017.00	
4871	Reface Industries	General Creditors	3,991.77	
V06433		Refunds & Reimbursements	3,907.41	1
V06365	The Cafe Furniture Company Pty Ltd	General Creditors	3,858.00	
V03853	Service Air	General Creditors	3,839.94	
V02030	JAC Traders Pty Ltd T/a Brandit NT	General Creditors	3,786.75	
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	3,779.80	
V04917	OverDrive Australia	General Creditors	3,760.15	
479	JLT Risk Solutions Pty Ltd	General Creditors	3,703.74	
V06236	Jackadder International Pty Ltd	General Creditors	3,575.00	
V06440		Refunds & Reimbursements	3,548.32	1
3313	Zip Print	General Creditors	3,510.10	
5006	Australian Human Resources Institute Ltd (AHRI)	General Creditors	3,505.00	
V06396		Refunds & Reimbursements	3,500.00	1
V04812	RingCentral Australia Pty Ltd	General Creditors	3,491.08	
4735	Palmerston and Rural Party Hire	General Creditors	3,476.50	
30	Colemans Printing Pty Ltd	General Creditors	3,397.02	
V06234	Cussen Co Pty Ltd.	General Creditors	3,388.00	
3099	Iron Mountain Australia Pty Ltd	General Creditors	3,380.47	
215	Employee Assistance Services NT Inc (EASA)	General Creditors	3,284.28	
V06428		Refunds & Reimbursements	3,258.84	1
5254	True North	General Creditors	3,177.77	
V06367	Jocelyn Tribe	General Creditors	3,000.00	
V03441	Bereaved Parent Support NT Inc	Refunds & Reimbursements	2,900.00	
V06432		Refunds & Reimbursements	2,833.37	1
4398	Quality Indoor Plants Hire	General Creditors	2,788.95	
V02869	Tamsten Pty Ltd T/A Palmerston Veterinary Hospital	General Creditors	2,770.10	
V05606	Home Grown Lawn Mowing	General Creditors	2,750.00	
2977	Optic Security Group NT	General Creditors	2,701.89	
V01486	Brainium Labs Pty Ltd	General Creditors	2,700.00	
5651	Minter Ellison Lawyers	General Creditors	2,694.50	
V01789	Next Energy Lighting Pty Ltd	General Creditors	2,640.00	
V04537	Mile End Office Furniture	General Creditors	2,585.66	
V04650	GC Freestyle Football Show	General Creditors	2,530.00	
V06439		Refunds & Reimbursements	2,525.84	1
V06395		Refunds & Reimbursements	2,515.34	1
V04798	Australian Radio Network Pty Limited	General Creditors	2,453.00	
4678	Allabout Party Hire & Events - Darwin Party Hire	General Creditors	2,444.70	
V00542	Industry Health Solutions	General Creditors	2,437.00	
5114	S.E. Rentals Pty Ltd	General Creditors	2,330.90	
53	Eggin Electrical	General Creditors	2,207.13	

V00605	Cross Cultural Consultants	General Creditors	2,197.00	
V06437		Refunds & Reimbursements	2,187.32	1
V03600	CFO Business Associates	General Creditors	2,109.80	
V02254	Darwin Toplock Pty Ltd T/a Toplock NT	General Creditors	2,106.65	
V01106	Darwin Toilet Hire	General Creditors	2,090.00	
V03719	Local Government NSW	General Creditors	2,090.00	
4007	The Ark Animal Hospital Pty Ltd	General Creditors	2,063.35	
V01203	Tyrreright Palmerston	General Creditors	1,990.00	
5713	Clean Fun T/A Darwin Outdoor Cinema Hire/Darwin Laundries	General Creditors	1,793.00	
3829	Fairy Jill's Enchanted Entertainment	General Creditors	1,782.00	
712	Paradise Landscaping (NT) Pty Ltd	General Creditors	1,760.00	
256	The Bookshop Darwin	General Creditors	1,709.41	
V03301	The Clear Writing Coach - Samantha McCue	General Creditors	1,650.00	
V03767	WRM Water & Environment Pty Ltd	General Creditors	1,650.00	
V05634	Dream Impact Inspire Pty Ltd	General Creditors	1,650.00	
V06397		Refunds & Reimbursements	1,640.84	1
V04876	Rachael's Designacake	General Creditors	1,595.00	
272	City Wreckers	General Creditors	1,540.00	
V01397	RSPCA Darwin	Refunds & Reimbursements	1,540.00	
2199	SBA Office National	General Creditors	1,515.82	
V01627		Refunds & Reimbursements	1,500.00	1
35	WINC Australia Pty Limited	General Creditors	1,487.63	
V03124	KTLP Enterprises Pty Ltd T/A Bean Juice Cafe	General Creditors	1,466.95	
V06348	Donald Cant Watts Corke (WA) Pty Ltd	General Creditors	1,430.00	
4730	Sign City (NT) Pty Ltd	General Creditors	1,408.00	
V05959	ARN Defining Audio	General Creditors	1,379.40	
V05711	Rightpeople Pty Ltd	General Creditors	1,376.10	
V03569	JB Hi-Fi Group Pty Ltd	General Creditors	1,337.80	
V06438		Refunds & Reimbursements	1,293.86	1
V01420	CENTRELINK (PAYROLL)	General Creditors	1,277.14	
V00271	NTIT (Fuji Xerox Business Centre NT)	General Creditors	1,256.07	
V06430		Refunds & Reimbursements	1,238.94	1
V02760	Finlay's Stone	General Creditors	1,188.00	
V04604	Stone Monkey Australia	General Creditors	1,170.00	
V04888	DSGJB PTY LTD T/A Funbox Activities	General Creditors	1,157.86	
V02306	Well Done International Pty Ltd	General Creditors	1,140.48	
V01287	STEPS Group Australia Limited	General Creditors	1,100.00	
V03684	Territory Traffic Surveys	General Creditors	1,100.00	
V06091	Hawkins & Clements Pty Ltd	General Creditors	1,095.51	
V05074	On Point Creative NT	General Creditors	1,050.00	
353	Otis	General Creditors	1,048.80	
V03273	Bundirrik Cultural Services - Trent Lee	General Creditors	1,045.00	
V06429		Refunds & Reimbursements	1,044.52	1
V00022	Officeworks	General Creditors	1,016.35	
V06431		Refunds & Reimbursements	1,008.62	1
2186	Optus Billing Services Pty Ltd	General Creditors	990.00	
V00730	Tip Top Circus Entertainment	General Creditors	990.00	
V06426		Refunds & Reimbursements	982.41	1
V05733	National Windscreens Group	General Creditors	970.00	
V01038	CCSNT Pty Ltd	General Creditors	954.17	
4029	Totally Workwear Palmerston	General Creditors	952.00	
V01694	NT Advertising and Distribution	General Creditors	907.50	
V06082	All Global Training	General Creditors	907.50	
V06387	Palmerston Market	General Creditors	900.00	
V05036	S.K Fencing Pty Ltd	General Creditors	880.00	
V05199	ByProgress Pty Ltd t/as Giggling Geckos Amusements & Hire	General Creditors	846.45	
V06196	Top End Garage Doors & Gates	General Creditors	803.00	
V02316	Danielle Andrews	General Creditors	800.00	
V06144		Refunds & Reimbursements	800.00	1
4528	Miranda's Armed Security Officers Pty	General Creditors	779.50	
V00073	Off the Leash	General Creditors	775.50	
3442	Chung Wah Society Inc.	General Creditors	770.00	
V04943	Centreline Traffic Pty Ltd	General Creditors	759.00	
V05224		General Creditors	719.00	1
2064	Larrakia Nation Aboriginal Corporation	General Creditors	715.00	
5036	Dormakaba Aust P/L T/as Territory Door Services	General Creditors	704.00	
V03746	Kim Koole Music	General Creditors	650.00	
V06398		Refunds & Reimbursements	640.22	1
V00939	Defend Fire Services Pty Ltd	General Creditors	634.97	
V04642	Patel Distributors	General Creditors	600.00	

V05823	Nadine Benson	Refunds & Reimbursements	600.00	
V06301	Liam J O'Neill	General Creditors	600.00	
123	Kerry's Automotive Group - KAP Motors Pty Ltd	General Creditors	571.00	
V05720	T&E Group Pty Ltd T/As Tin Car Detailing	General Creditors	550.00	
V06331	Izzy Craven	General Creditors	550.00	
V02287	4Cabling Pty Ltd	General Creditors	521.77	
V06425		Refunds & Reimbursements	518.00	1
V06394	Orange Property 21 P/L ATF Orange Property Family Trust	Refunds & Reimbursements	517.16	
V06382	Lara Boyle	Grants, Sponsorships, Donations & Prize	500.00	
V06093	Zip Heaters (Aust) Pty Ltd	General Creditors	473.77	
3428	Bunnings Group Limited	General Creditors	448.39	
V00246	Cohera-Tech Pty Ltd	General Creditors	440.72	
V06424		Refunds & Reimbursements	430.71	1
V00122	Exeloo Pty Ltd	General Creditors	425.52	
36	DLK Security Pty Ltd Trading As Darwin Lock & Key	General Creditors	412.19	
V02314	Adam Scriven	General Creditors	400.00	
V03949	Christie Audio Productions	General Creditors	400.00	
V06130	Save a Paw NT Inc	General Creditors	400.00	
V06259	Alexandra Duff	General Creditors	400.00	
5759	Ward Hancock Music T/A Roots Assembly	General Creditors	385.00	
V02285	Territory Native Plants	General Creditors	380.42	
399	St John Ambulance (NT) Incorporated	General Creditors	379.50	
V06399		Refunds & Reimbursements	378.36	1
V01936	Arjays Sales & Services Pty Ltd	General Creditors	374.00	
V05222	Haruka Sasaki	General Creditors	363.00	
V01906	Darwin Automotive Pty Ltd (Darwin Motor Group)	General Creditors	354.00	
V00332	Hyper The Clown	General Creditors	352.00	
V05937	Andrew Walsh	Refunds & Reimbursements	350.00	
V06402	Telina Cowley	Refunds & Reimbursements	338.99	
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	335.05	
V02599	Freddy's Car Installations	General Creditors	330.00	
V06327	Lovely Audio	General Creditors	330.00	
V06157	Club Assist	General Creditors	312.00	
41	Harvey Distributors	General Creditors	311.78	
V00443	Forecast Machinery	General Creditors	305.80	
V00399	Palmerston & Regional Basketball Assoc (PARBA)	General Creditors	300.00	
V01720	Emma Rowe (Musician)	General Creditors	300.00	
V02035	Prayer Corby	General Creditors	300.00	
V02833	Kristy Joyce	Refunds & Reimbursements	300.00	
V03237	Glen Collins	Refunds & Reimbursements	300.00	
V04598	Kaitlyn William	Refunds & Reimbursements	300.00	
V04840	Luci-Anne Testa	Refunds & Reimbursements	300.00	
V05011	Richard Azzopardi	Refunds & Reimbursements	300.00	
V05093	Darwin RexYu Photography	General Creditors	300.00	
V05376	Christopher Tickner	Refunds & Reimbursements	300.00	
V05456	Dinesh Bajgain	Refunds & Reimbursements	300.00	
V05578	Geoffrey Watson	Refunds & Reimbursements	300.00	
V05588	Harish Arram	Refunds & Reimbursements	300.00	
V05702	Geovani Lopes	Refunds & Reimbursements	300.00	
V05798	Joedith Gepes	Refunds & Reimbursements	300.00	
V05799	Lorraine Gillis	Refunds & Reimbursements	300.00	
V05813	Dein Cantrill	General Creditors	300.00	
V05859	Saru Darji	Refunds & Reimbursements	300.00	
V05867	Danny Hughes	Refunds & Reimbursements	300.00	
V05900	Rosleyza Adom	Refunds & Reimbursements	300.00	
V05972	Chris Chow	Refunds & Reimbursements	300.00	
V06039	Jason Brady	Refunds & Reimbursements	300.00	
V06247	Olivia Sullivan	Refunds & Reimbursements	300.00	
V06405	Kelvin Sutherland	Refunds & Reimbursements	300.00	
V06409	Martina Rossato	Refunds & Reimbursements	300.00	
V06417	Binita Chhetri	Refunds & Reimbursements	300.00	
V06419	Laura Rey	Refunds & Reimbursements	300.00	
V06423	Jim Kerr	Refunds & Reimbursements	300.00	
V06427	Tony Yiannakos	Refunds & Reimbursements	300.00	
V05860	Deborah Hills	Refunds & Reimbursements	299.99	
V06408	Indu Jaswal	Refunds & Reimbursements	299.98	
V05858	Birat Thapa	Refunds & Reimbursements	297.83	
V02861	PETstock Berrimah	General Creditors	296.00	
V04986	Bridge NT Pty Ltd T/A Bridge Toyota	General Creditors	290.00	
V05089	Jeffrey Guilas	Refunds & Reimbursements	287.61	

3788	HPA Incorporated	General Creditors	286.00
V06377	Top End Music Centre	General Creditors	279.99
3569	NT Build	General Creditors	269.00
V05837	Simon Newton	Refunds & Reimbursements	262.51
V06411	Tonisha Nykamp	Refunds & Reimbursements	258.30
V05855	Caroline Villafior	Refunds & Reimbursements	255.97
V03976	Luva Cuppa	General Creditors	250.00
V05146	Teo Pellizzeri	General Creditors	250.00
V05691	Mikayla Waite	Grants, Sponsorships, Donations & Prize	250.00
V05978	Rory Chapman	Grants, Sponsorships, Donations & Prize	250.00
V06378	Sky Mullen	Grants, Sponsorships, Donations & Prize	250.00
V06383	Amelia Phommachanh	Grants, Sponsorships, Donations & Prize	250.00
V06385	Helava Wulf	Grants, Sponsorships, Donations & Prize	250.00
V06386	Kristof Palos	Grants, Sponsorships, Donations & Prize	250.00
V06388	Ellie Pullman	Grants, Sponsorships, Donations & Prize	250.00
V06389	Thomas Dalton	General Creditors	250.00
V06390	Harry Le Brink	Grants, Sponsorships, Donations & Prize	250.00
V06401	Oskar Shaw	Grants, Sponsorships, Donations & Prize	250.00
V06403	Kian 't Lam	Grants, Sponsorships, Donations & Prize	250.00
V06404	Mateo Fakapulua	Grants, Sponsorships, Donations & Prize	250.00
V06407	Layla Cook	Grants, Sponsorships, Donations & Prize	250.00
V06414	Tyler Heikkinen	Grants, Sponsorships, Donations & Prize	250.00
V06415	Damien Seubert	Grants, Sponsorships, Donations & Prize	250.00
V06416	Ariki John Hazeldine	Grants, Sponsorships, Donations & Prize	250.00
V06436	Eden Crawford	Refunds & Reimbursements	250.00
V03834	Tabellarius Pty Ltd TA Pack & Send	General Creditors	240.00
V04624	Niesha Korman	General Creditors	240.00
V06169	Zesh Ahmer	Refunds & Reimbursements	225.97
V03665	Bilske Investments Pty Ltd T/A Outback Pest Co	General Creditors	220.00
V03320	Jennie Attrill	General Creditors	200.00
V03799	Pilates with Alex Hurt	General Creditors	200.00
V05957	Telugu Association of Northern Territory	Refunds & Reimbursements	200.00
V06123	Ogbako Ndi Igbo Northern Territory Australia	General Creditors	200.00
V06320	Darwin Tongan Community Incorporated	General Creditors	200.00
V05654	Georgina Davies	Refunds & Reimbursements	190.00
V02114	Jaycar Pty Ltd	General Creditors	179.85
V00385	Automobile Association of Northern Territory -AANT	General Creditors	172.00
V05822	Sabina Shrestha	Refunds & Reimbursements	170.00
V06392	The Lanyards Factory	General Creditors	165.55
V06036	Daniel Baker	Grants, Sponsorships, Donations & Prize	154.17
V06312	Q and A Market Research Services	General Creditors	154.00
4703	Nicole Stokes	Refunds & Reimbursements	146.74
18	Integrated Land Information System	General Creditors	138.00
V06434	Rhiannon Holmes	Refunds & Reimbursements	134.99
V05856	Koren Martin	Refunds & Reimbursements	115.00
4303	Curby's Trophies	General Creditors	110.00
V05826	Penny Hart	Refunds & Reimbursements	104.00
V05109	Fresh Point Co Parap	General Creditors	93.00
900	Palmerston Golf & Country Club Inc	General Creditors	90.00
V03778	Becky Saywell	Refunds & Reimbursements	77.77
2009	The Big Mower (NT) Pty Ltd	General Creditors	75.00
V06179	Glenn Campbell	Refunds & Reimbursements	55.00
V06375	William Grant Dick	Refunds & Reimbursements	55.00
V06420	Ollic Mau	Refunds & Reimbursements	55.00
V06421	Peter Smith	Refunds & Reimbursements	55.00
V05857	Grace Ballard	Refunds & Reimbursements	50.00
V06422	Jill Corry	Refunds & Reimbursements	50.00
V01938	Windcave Pty Limited	General Creditors	49.50
V06384	Australian Institute of Management Western Australian Human Resource Development Cent	General Creditors	49.00
V06393	Mitchell Brushett	Refunds & Reimbursements	41.25
V05981	Hydrilla Pty Ltd	General Creditors	37.66
V05705	Central Animal Records	General Creditors	35.82
V02545	Amazon Web Services Inc	General Creditors	4.76
V05841	Kate Roberts	Refunds & Reimbursements	3.33
			6,571,877.63

Investments

-

Total Creditor Payments (excludes investments placed)

6,571,877.63

Total Payments made to Local suppliers this month

5,862,757.55

Percentage of this month's payments made to local suppliers

89.21%

Notes

1. Redacted names relate to rates refunds to individuals and identifiable businesses



Approved by: Exec Manager Financial Performance

SECTION 2
Financial Results

Creditor Accounts Outstanding as at
% of year passed

30 June 2026

100.00%

2.6 - Creditor Accounts Outstanding

Creditor No.	Creditor Name	Amount \$	Notes
2199	SBA Office National	(545.88)	1
272	City Wreckers	(616.00)	1
3438	NT Shade & Canvas Pty Ltd	(242.00)	1
4007	The Ark Animal Hospital Pty Ltd	(5,342.00)	1
4029	Totally Workwear Palmerston	(924.00)	2
4190	National Australia Bank - Corporate Credit Cards	41,161.75	2
54	Powerwater	(2,055.56)	1
5640	Think Water - Winnellie & Virginia	(2,759.36)	1
V00228	Outback Tree Service	(7,590.00)	1
V00318	QuickSuper Clearing House	(1,042.23)	1
V00542	Industry Health Solutions	(462.00)	1
V00682	Leigh Dyson Plumbing	(308.00)	1
V00907	University Avenue Veterinary Hospital	(944.00)	1
V01397	RSPCA Darwin	(2,860.00)	1
V02316	Danielle Andrews	(800.00)	1
V03200	Fulton Hogan Industries Pty Ltd	(165,000.00)	1
V03885	Benchmark Diesel Services	(6,924.50)	1
V04917	OverDrive Australia	(2,213.79)	1
V05088	Jodi Holden	(300.00)	1
V05605	Benchmark Surveys WA t/a Benchmark Consulting WA	(2,463.45)	1
V06410	Centre Com Sunshine Pty Ltd	(2,636.00)	1

Notes

1. Invoice to be processed
2. Please note that NAB credit relates to credit card end of Month automatic payments waiting for invoices to be entered after reconciliation are completed



Approved by: Exec Manager Financial Performance

Section 2
Financial Results

Commercial Leases as at
% of year passed

30 June 2026
100.00%

2.7 - Commercial Leases

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Income						
Library Services	0	0	0%	0	0%	
GM Finance & Governance	70,000	80,658	115%	70,000	115%	1
Civic Centre	166,587	167,976	101%	166,587	101%	
Income	236,587	248,634	105%	236,587	105%	
Expenditure						
GM Finance & Governance	-12,000	-13,067	109%	-12,000	109%	
Expenditure	-12,000	-13,067	109%	-12,000	109%	
Profit/(Loss)	224,587	235,567		224,587		

Notes

1. Due to higher rental income than expected



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Council Loans as at
% of year passed

2.8 - Council Loans

INTERNAL LOANS

Making the Switch Balances (FILOC)	
1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Repayments 2021/22	(321,849)
Repayments 2022/23	(330,299)
Repayments 2023/24	(338,971)
Repayments 2024/25	(346,950)
Loan Balance at 1/07/2025	1,486,165
Expected Repayments 2025/26	(357,004)
Expected Loan Balance as at 30/06/2026	1,129,161

Making the Switch (FILOC)					
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Interest for 2025- 26	Interest YTD	Loan balance as of 30/06/2026
1,486,165	-357,004	-357,004	-35,154	35,154	1,129,161

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer. External Loan - Archer Landfill Rehabilitation Balances

SWELL Loan (FILOC)	
Project Cost taken from FILOC	400,000
Repayments 2023/24	(80,000)
Repayments 2024/25	(80,000)
Loan Balance at 1/07/2025	240,000
Expected Repayments 2025/26	(80,000)
Expected Loan Balance as at 30/06/2026	160,000

SWELL Loan (FILOC)			
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Loan balance as of 30/06/2026
240,000	-80,000	-80,000	160,000

The above table shows the loan amount taken from the FILOC Reserve for SWELL construction. An amount of \$80K is repaid on yearly basis and no interest is charged. The loan repayments will end in 2028.

Section 2
Financial Results

Council Loans as at
% of year passed

30 June 2026
100.00%

2.8 - Council Loans

EXTERNAL LOANS

Archer Landfill Rehabilitation Balances (NAB)	
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	(228,223)
Repayments 2021/22	(234,634)
Repayments 2022/23	(241,037)
Repayments 2023/24	(248,082)
Repayments 2024/25	(254,986)
Loan Balance at 1/07/2025	531,624
Expected Repayments 2025/26	(262,201)
Expected Loan Balance as at 30/06/2026	269,423

Archer Landfill Rehabilitation (NAB)					
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Interest for 2025- 26	Interest YTD	Loan balance as of 30/06/2026
531,624	-262,201	-262,201	-12,172	12,172	269,422
The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.					

SWELL (NAB)	
Total Loan Amount	5,000,000
Repayments 2023/24	-187,500
Repayments 2024/25	-250,000
Loan Balance at 01/07/2025	4,562,500
Expected Repayments 2025/26	-250,000
Expected Loan Balance as at 30/06/2026	4,312,500

SWELL (NAB)					
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Interest for 2024- 25	Interest YTD	Loan balance as of 30/06/2026
4,562,500	-250,000	-250,000	-263,362	239,011	4,312,500
The External Loan - SWELL is for a term of 20 years commencing 29 December 2023 and concluding 28 September 2043. The interest rate is variable for the duration of the loan and is paid on a quarterly basis. The current interest for June quarter 2026 quarter is 5.47%					



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Section 2
Financial Results

Elected Member Expenses 30 June 2026
% of year passed 100.00%

2.9 - Elected Member Expenses

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Operating Expenditure						
Superannuation	-49,507	-50,382	102%	-49,507	102%	
Mayoral Allowance	-121,264	-121,596	100%	-121,264	100%	
Mayoral Vehicle Allowance	-25,000	-25,067	100%	-25,000	100%	
Mayoral Professional Dev Allowance	-5,000	-3,441	69%	-5,000	69%	1
Deputy Mayoral Allowance	-17,200	-13,759	80%	-17,200	80%	2
Elected Members Councillor Allowances	-179,095	-169,758	95%	-179,095	95%	
Elected Members Professional Dev Allowance	-30,000	-10,323	34%	-30,000	34%	1
Elected Members Meeting Allowance	-70,000	-70,800	101%	-70,000	101%	
Information Technology Capital Entitlement	-16,000	-6,045	38%	-16,000	38%	3
Acting Mayor Allowance	-10,546	-18,874	179%	-10,546	179%	2
Contractors	-315,000	-313,109	99%	-315,000	99%	
Stationery & Office Consumables	0	-100	0%	0	0%	
Printing & Photocopying Costs	-1,000	-50	5%	-1,000	5%	4
Other Sundry Expenses	-10,578	-6,495	61%	-10,578	61%	4
Food & Catering Costs	-12,500	-10,606	85%	-12,500	85%	4
Course Seminar & Conference Registration	-10,557	-13,001	123%	-10,557	123%	5
Air Travel	-17,278	-4,847	28%	-17,278	28%	5
Travel Accommodation	-9,471	-2,721	29%	-9,471	29%	5
Travel Related Costs Other	-1,031	-635	62%	-1,031	62%	5

Notes

The variance is due to following:

1. Professional development fees is lower than anticipated
2. Deputy Mayor acting in Mayor's role
3. IT-related expenses are incurred based on the requirements of Elected Members
4. Lower than expected expenditure and this will be utilised to offset overspending in other areas
5. Expenditure for these budget lines is dependent on the timing of seminars/conferences attended and travel undertaken



Approved by: Exec Manager Financial Performance

Section 2
Financial Results

CEO Credit Card Transactions as at 30 June 2026
% of year passed 100.00%

2.10 - CEO Credit Card Transactions

Cardholder Name: Andrew Walsh
Cardholder Position: CEO
Period 01/06/2026 to 30/06/2026

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
23/06/2026	33.13	CAN CABS PTY LTD	Transport taxi fare Australian Local Government Association National General Assembly
23/06/2026	19.37	CAN CABS PTY LTD	Transport taxi fare Australian Local Government Association National General Assembly
24/06/2026	26.78	TAXI PAY AUSTRALIA	Transport taxi fare Australian Local Government Association National General Assembly
24/06/2026	20.63	TAXI PAY AUSTRALIA	Transport taxi fare Australian Local Government Association National General Assembly
25/06/2026	29.24	ACT CABS 0261030882	Transport taxi fare Australian Local Government Association National General Assembly
26/06/2026	28.34	ACT CABS 0261030882	Transport taxi fare Australian Local Government Association National General Assembly
29/06/2026	30.29	ACT CABS 0261030882	Transport taxi fare Australian Local Government Association National General Assembly
29/06/2026	27.46	ACT CABS 0261030882	Transport taxi fare Australian Local Government Association National General Assembly
Total	\$215.24		

Cardholder Name: Nadine Nilon
Cardholder Position: Acting CEO
Period 22/06/2026 to 26/06/2026

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
No transactions on this period			
Total	\$ -		


Approved by: Exec Manager Financial Performance

13 INFORMATION AND CORRESPONDENCE

13.1 Information

13.2 Correspondence

13.2.1 Proposed reforms to Australia's disaster management system

1. THAT correspondence dated 1 July 2026 entitled Proposed reforms to Australia's disaster management system be received and noted.
2. THAT Council responds to the request for feedback from Minister McBain relating to the proposed new Disaster Recovery Funding Framework, with the following to be included;
 - a. Support of the proposed short-term clean-up package which enables funding for immediate clean up that includes damaged trees in public areas,
 - b. Support the inclusion of access to funding for environmental recovery, particularly in relation to urban bushland,
 - c. Recommends further review, consultation and clarification of waste management matters as they specifically relate to local government responsibilities, including the immediate management of different waste streams, processing and then disposal, and
 - d. Recommends improved detail and clarity relating to the ability to access funding to enable local government to proactively respond to disasters without concern of how funding arrangements may apply.



The Hon Kristy McBain MP

Minister for Emergency Management
Minister for Regional Development, Local Government and Territories
Member for Eden-Monaro

Dear Mayor

I write to share some important information about the Australian Government's proposed reforms to Australia's disaster management system.

On 5 June 2026, I briefed State and Territory Governments on the proposed reforms and sought their engagement to inform them about the detailed design work and implementation of these reforms. I also welcomed the engagement with numerous Councils during the recent National General Assembly of Local Government in Canberra.

The Independent Review of Commonwealth Disaster Funding (the Colvin Review) identified the complexity of Australia's disaster management system and noted it has not kept pace with the evolving nature of disasters. It also found Australia is increasingly reliant on local government for the delivery of recovery works.

The new Disaster Recovery Funding Framework is designed to better target recovery assistance, drive national consistency, remove duplication, streamline administrative processes and reduce disaster risk.

Importantly, these reforms do not change the arrangements for Councils – they simply mean that the Commonwealth and the State Government will equally share the costs of recovery on an event-by-event basis. The current system does not ask Councils to provide money into the system and nor does the new framework.

Key elements of a proposed new Disaster Recovery Funding Framework

The Australian Government proposes the following key elements of the Disaster Recovery Funding Framework for engagement and further development with States and Territories:

- *Embed an equal partnership between the Australian Government, and State and Territory Governments through a 50:50 cost-sharing funding model*, reflecting the primary role of the States and Territories in disaster management under the Constitution.
- Introduce a *simpler threshold for accessing cost-shared financial support* which allows smaller States to claim their reimbursements sooner. The Australian Government will contribute 50 per cent towards eligible costs that are in excess of an event-based financial trigger point for the costs of the entire event in that impacted State or Territory (not costs per impacted Local Government Area).

Parliament House, Canberra ACT 2600 Tel: 02 6277 7060 | Email: minister.mcbain@mo.regional.gov.au
Electorate Offices: PO Box 214, Queanbeyan NSW 2620 Tel: 02 6284 2442 | PO Box 1233, Bega NSW 2550 Tel: 02 6492 0542

- *New assistance categories and standardised packages* designed to deliver national consistency for disaster impacted communities and ensure recovery assistance can be easily understood and communicated. Further work will be undertaken to develop the specific forms of assistance under each category.
- *A Resilient Infrastructure Scheme* that will provide cost-shared funding to support timely reconstruction of damaged essential public assets and, where specific criteria are met, funding of up to 15 per cent cost-shared to rebuild the asset to a more resilient standard.
- *Tailored support for First Nations communities* to ensure the unique needs of disaster-affected First Nations communities are appropriately met in line with commitments under the National Agreement on Closing the Gap.
- *Flexibility to provide non-standard assistance in response to more severe or catastrophic disasters* when requirements for support genuinely exceed the standardised measures (e.g. in 'exceptional circumstances'). The support requested must be linked directly to the severity of the event's impact and include a detailed impact assessment.

Building on investment in disaster resilience and preparedness

Through the Australian Government's Disaster Ready Fund, we are investing up to \$1 billion over five years to 2028 to build critical projects that reduce disaster risk and strengthen community resilience. There has not been a reduction in the Government's investment in disaster resilience. Across the first three rounds, approximately \$600 million was invested in 450 projects, and Round Four opened on 29 May 2026. This investment is significantly enhanced through co-contributions, including by state and local government.

The Australian Government is also investing in core national capabilities to strengthen disaster preparedness and response, including through the National Aerial Firefighting Centre, the National Bushfire Intelligence Capability, the Northern Australia Fire Information service and the AusAlert emergency warning system.

The Australian Government values the critical role local government plays in disaster recovery and risk reduction, and I welcome engagement on how to ensure local government has the capability and resourcing to deliver these important functions. Any feedback can be sent to disastermanagementreform@nema.gov.au by 31 July 2026.

Yours sincerely



Kristy McBain MP
1/7/ 2026



13.2.2 LGANT Board meeting communique 1 July 2026

THAT correspondence dated 14 July 2026 entitled LGANT Board meeting communique 1 July 2026 be received and noted.

From: LGANT CEO
Sent: Mon, 13 Jul 2026 23:22:29 +0000
To: **Council CEOs; **Mayors and Presidents
Cc: **Council CEO EAs; **Mayors and Presidents EAs; **LGANT Board; **LGANTStaff; LGANT CEO
Subject: Correspondence - 1 July 2026 LGANT Board meeting communique
Attachments: 1 July 2026 LGANT Board meeting Communique.pdf, Communique ALGA Board meeting 21 May 2026.pdf

Good morning members,

On behalf of our CEO, please find enclosed the LGANT Board meeting communique from 1 July 2026. We kindly request that you table this document at your next Ordinary Council Meeting (OCM). This will ensure ongoing and effective communication with our members regarding LGANT's recent activities.

Kind regards,



Ellen Worsfold | Executive Officer
Local Government Association of the Northern Territory
t: (08) 8944 9688 | m: 0406 223 454
e: ellen.worsfold@lgant.asn.au | w: www.lgant.asn.au
21 Parap Road, Parap NT 0820 | PO Box 2075, Parap NT 0804

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We are local. We connect.

In the spirit of reconciliation, the Local Government Association of the Northern Territory acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past, present and emerging and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

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1 JULY 2026 LGANT BOARD MEETING COMMUNIQUE

The LGANT Board met for its third meeting of 2026 on Wednesday 1 July at the LGANT office and online.

The Board began their annual review of LGANT policies, approving the first tranche. The Board also endorsed the next steps for the CEO's annual performance and remuneration review and endorsed the LGANT nomination to Regional Development Australia NT (RDANT) Liveability Framework Working Group.

The LGANT President provided an update on his activities since the last Board Meeting including the 21 May 2026 ALGA Board meeting (Attachment 1) and fuel crisis meetings facilitated by ALGA with Minister McBain, attendance at ALGA's National General Assembly (NGA), meetings with a range of Federal Ministers and Shadow Ministers while in Canberra to discuss issues facing member councils, and meetings with the NT Minister for Local Government Steve Edgington and Shadow for Local Government Ed Smelt.

The Board noted the CEOs report including a summary of her meetings, and updates on local government legislative reform, key advocacy activities, LGANT's election and budget asks, the April 2026 Symposium, plans for the November 2026 Conference and the actions from the CEO, Mayors/Presidents, Regionals/Shires and Municipals Forums.

The Board also noted LGANT's current risk register and dashboard, WALGA IR/HR usage and Local Buy activity updates, the forward Board calendar, activity on General Meeting and Board motions, recent submissions lodged, and incoming and outgoing correspondence.

The Board will next meet on 2 September 2026.

Attachments:

1. 21 May 2026 ALGA Board Meeting Communique

If you have any questions or wish to discuss these matters further, please reach out to Mary Watson, LGANT CEO, at mary.watson@lgant.asn.au or on 0417 864 183.

Alternatively, you can contact members of the LGANT Board:

President: Cr Peter Pangquee	City of Darwin	peter.pangquee@darwin.nt.gov.au	0419 858 636
Vice President Municipal: Cr Allison Bitar	Alice Springs Town Council	abitar@alicesprings.nt.gov.au	0491 055 224
Vice President Regional and Shires: Mayor Brian Pedwell	Victoria Daly Regional Council	brian.pedwell@vicdaly.nt.gov.au	0429 341 336

Municipal Director - City of Darwin nominated representative: Cr Sam Weston	City of Darwin	sam.weston@darwin.nt.gov.au	0499 389 462
Municipal Director: Mayor Joanna Holden	Katherine Town Council	joanna.holden@krc.nt.gov.au	0428 717 044
Municipal Director: Cr Mark Fraser	City of Palmerston	councillor.fraser@palmerston.nt.gov.au	0411 224 670
Regional and Shires Director: Cr Peter Clee	Wagait Shire Council	peter.clee@wagait.nt.gov.au	0418 894 404
Regional and Shires Director Mayor Lynette De Santis	Tiwi Islands Regional Council	lynettejane.desantis@tiwiislands.nt.gov.au	0419 033 821
Regional and Shire Director: Mayor James Woods	West Arnhem Regional Council	james.woods@westarnhem.nt.gov.au	0497 919 225



8 Geils Court
Deakin, ACT 2600

E alga@alga.asn.au
W alga.com.au

21 May 2026 ALGA Board Meeting Communique

The ALGA Board met for its second meeting of 2026 on Thursday 21 May 2026 at the Australian Local Government Association office in Deakin ACT.

Fuel supply issues were a key topic of Board discussion, with directors noting ALGA's ongoing advocacy and close engagement with member associations on this matter. The discussion highlighted ALGA's work to date, including representations to the Fair Work Commission, ministerial roundtables and consistent engagement with government on our concerns. The discussion noted the importance of ongoing advocacy on these issues. The Board noted the strong need for direct financial assistance to local government to recognise the cost pressures of service delivery across the nation.

A range of governance, risk, financial and policy matters were considered, including decision items and key updates to support ALGA's strategic priorities. The Board approved ALGA's Budget for 2026-27 as put to the general meeting of members.

The Board received an update on the outcomes of the Federal Budget from the President, noting the significance of the \$2 billion enabling infrastructure fund to support local government and state utility providers. The President reflected that ALGA had made a concerted push on housing and enabling infrastructure since the Board agreed to include it as a Tier 1 policy priority in 2024.

The Board expressed concern that the Financial Assistance Grant allocation had gone backwards (0.49% Commonwealth Taxation Revenue) given no significant increase in the 2026-27 Federal Budget. The Board resolved to continue to press for this important fiscal outcome.

The Board endorsed the scope of a research project on product stewardship which will strengthen local government's evidence base and support ALGA's advocacy efforts on waste management. Discussion also progressed work on a national communications campaign to secure increased, untied Commonwealth funding for local government.

The Board was briefed by IPWEA on development of the 2026 National State of the Assets Report, and by Public Skills Australia on the 2025 Local Government Jobs and Skills Survey. Both reports will be released at the 2026 National General Assembly.

A report on Closing the Gap implementation was also considered, noting current activities and priorities for continued action.

The ALGA President and State and Territory Presidents presented reports highlighting emerging national and jurisdictional issues. The ALGA Vice President, also presented a report on the 2026 DFAT Foreign Engagement Forum to highlight the emerging risks relating to foreign engagement and interference.

The Chief Executive's report was received, including updates on ALGA's advocacy and events. These included the 2026-27 Federal Budget update and ALGA's engagement with federal government and the Fair Work Commission on fuel supply responses.

The CEO report noted that work on the National General Assembly (June, Canberra) and 2026 National Roads and Infrastructure Congress (August, Cairns) are progressing well.

The ALGA Board will next meet on 22 June 2026 for a briefing ahead of the National General Assembly of Local Government.



14 REPORT OF DELEGATES

15 QUESTIONS BY MEMBERS

16 GENERAL BUSINESS

17 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 August 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

18 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES



1st ORDINARY COUNCIL MEETING

TUESDAY 7 JULY 2026

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

UNCONFIRMED

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 7 July 2026 at 5:30pm.

PRESENT

ELECTED MEMBERS

Acting Mayor Wayne Bayliss (Chair)
Councillor Damian Hale
Councillor Lucy Morrison
Councillor Mark Fraser
Councillor Rob Waters
Councillor Sarah Henderson
Councillor Yolanda Kanyai

STAFF

Chief Executive Officer, Andrew Walsh
Deputy Chief Executive Officer, Nadine Nilon
General Manager Finance and Governance, Chris Fearon
General Manager Community, Konrad Seidl
General Manager People and Place, Emma Blight
Minute Secretary, Kate Roberts

GALLERY

Nil members of the public
Three members of staff

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:31pm.

3 APOLOGIES

Moved: Councillor Henderson
Seconded: Councillor Hale

THAT the apology received from Mayor Pascoe-Bell for 7 July 2026 be received and noted.

CARRIED (7/0) - 11/0461 - 7/07/2026

4 DECLARATION OF INTEREST

4.1 Elected members

Moved: Councillor Hale
Seconded: Councillor Fraser

THAT the Declaration of Interest received from Councillor Morrison for Item 26.1.1 be received and noted.

CARRIED (7/0) - 11/0462 - 7/07/2026

4.2 Staff

Nil

Initials: _____

5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

Moved: Councillor Morrison

Seconded: Councillor Fraser

THAT the Minutes of the Council Meeting held on 16 June 2026 pages 12182 to 12198 be confirmed.

CARRIED (7/0) - 11/0463 - 7/07/2026

5.2 Business arising from previous meeting

Moved: Councillor Fraser

Seconded: Councillor Kanyai

THAT report entitled Council Policy Review - Political Involvement in Council Events Policy be retrieved from the table.

CARRIED (7/0) - 11/0464 - 7/07/2026

Moved: Councillor Fraser

Seconded: Councillor Henderson

1. THAT Report entitled Council Policy Review - Political Involvement in Council Events Policy be received and noted.
2. THAT Council endorse the amended Political Involvement in Council Activities Policy tabled by the Chief Executive Officer on 7 July 2026.

CARRIED (7/0) - 11/0465 - 7/07/2026

6 MAYORAL REPORT

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

Initials: _____

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.1.1 Leave of Absence Requests

Moved: Councillor Fraser
Seconded: Deputy Mayor Bayliss

2. THAT the leave of absence request received from Councillor Morrison for 19 to 26 June 2026 inclusive, for the reason of holiday, be approved.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/0354 - 21/04/2026

9.1.2 Leave of Absence Requests

Moved: Councillor Hale
Seconded: Councillor Waters

3. THAT the leave of absence request received from Councillor Kanyai for 24 June 2026 to 30 June 2026 inclusive, for the reason of holiday, be approved.
4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/0397 - 19/05/2026

9.1.3 Leave of Absence Requests

Moved: Deputy Mayor Bayliss
Seconded: Councillor Waters

2. THAT the leave of absence request received from Councillor Morrison for 29 June 2026 to 26 June 2026 inclusive, for the reason of holiday, be approved.

Initials: _____

4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/0424 - 2/06/2026

9.1.4 Leave of Absence Requests

Moved: Deputy Mayor Bayliss
Seconded: Councillor Kanyai

2. THAT the leave of absence request received from Councillor Fraser for 20 June 2026 to 28 June 2026 inclusive, for the reason of holiday be approved.
4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (7/0) - 11/0456 - 16/06/2026

9.1.5 Leave of Absence Requests

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT the leave of absence request received from Councillor Morrison for 2 July to 3 July 2026 inclusive, for the reason of Work Trip, be approved.
4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (6/0) - 11/0482 - 7/07/2026

9.1.6 Path Closure Application – Dwyer Circuit

Moved: Councillor Fraser
Seconded: Councillor Waters

1. THAT Report entitled Path Closure Application – Dwyer Circuit be received and noted.
2. THAT Council reclassifies the laneway adjacent 7 Dwyer Circuit to be 'essential' in accordance with the Laneway Management Policy.
3. THAT Council advise the owners of 7 Dwyer Circuit that closure of the laneway is not supported.

Initials:

4. THAT Council write to the Palmerston Golf and Country Club to consider tree management and course layout to minimise risk to adjacent properties on Dwyer Circuit.
5. THAT these decisions be moved to Open Minutes following the First Ordinary Council Meeting on 7 July 2026.

CARRIED (6/0) - 11/0485 - 7/07/2026

9.2 Moving open items into confidential

Nil

9.3 Confidential items

Moved: Councillor Henderson

Seconded: Councillor Morrison

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

CARRIED (7/0) - 11/0466 - 7/07/2026

10 PETITIONS

Nil

11 NOTICES OF MOTION

Nil

Initials:

12 OFFICER REPORTS

12.1 Action reports

12.1.1 Community Funding Program - Geek Culture Collective

Moved: Councillor Kanyai
Seconded: Councillor Waters

1. THAT Report entitled Community Funding Program - Geek Culture Collective be received and noted.
2. THAT Council endorse Option Two (2) of the report to approve the partial sponsorship funding amount of \$5,000 to the Geek Culture Collective Northern Territory Incorporated through the Community Funding Program.

CARRIED (7/0) - 11/0467 - 7/07/2026

12.1.2 Risk Management & Audit Committee Schedule 2026

Moved: Councillor Henderson
Seconded: Councillor Hale

1. THAT Report entitled Risk Management & Audit Committee Schedule 2026 be received and noted.
2. THAT Council add one additional Risk Management & Audit Committee meeting date on Tuesday 29 September 2026 to the current year schedule.
3. THAT Council note that key documents, plans and policy reviews scheduled for presentation to Risk Management & Audit Committee meetings will, where possible due to time frames and external considerations, be circulated to the committee for early consideration.

CARRIED (7/0) - 11/0468 - 7/07/2026

Initials:

12.1.3 Local Government Association of the Northern Territory Conference 2026

Moved: Councillor Henderson

Seconded: Councillor Hale

1. THAT Report entitled Local Government Association of the Northern Territory Conference 2026 be received and noted.
2. THAT Council note the LGANT November 2026 Conference will be held on 10–11 November 2026 in Alice Springs.
3. THAT Council endorses Mayor Pascoe-Bell, Councillor Fraser and Councillor Henderson as its approved delegated representatives to attend the LGANT November 2026 Conference accompanied by the Chief Executive Officer.

CARRIED (7/0) - 11/0469 – 7/07/2026

12.1.4 Community Safety and Wellness Advisory Committee Meeting Minutes - 23 June 2026

Moved: Councillor Kanyai

Seconded: Councillor Henderson

1. THAT Report entitled Community Safety and Wellness Advisory Committee Meeting Minutes - 23 June 2026 be received and noted.
2. THAT the unconfirmed Community Safety and Wellness Advisory Committee minutes as provided at **Attachment 12.1.4.1** to report entitled Community Safety and Wellness Advisory Committee Meeting Minutes - 23 June 2026 be received and noted.
3. THAT Council endorse the following recommendations made at the Community Safety and Wellness Advisory Committee meeting:
 - (a) THAT the CSWAC Committee provides the following feedback and recommendations to inform the finalisation of the Disability Inclusion and Access Plan 2026 to 2028 prior to Council consideration and community consultation:
 - i. recommend consulting broadly.
 - ii. supportive of the HR & employment component.
 - iii. suggested dashboard on website.

CARRIED (7/0) - 11/0470 – 7/07/2026

Initials: _____

12.1.5 Council Policy Review - Breach of Code of Conduct by Elected Member**Moved: Councillor Fraser****Seconded: Councillor Kanyai**

1. THAT Report entitled Council Policy Review - Breach of Code of Conduct by Elected Member be received and noted.
2. THAT Council endorse the amended Breach of Conduct by Member Policy at **Attachment 12.1.5.2** to Report entitled Council Policy Review - Breach of Code of Conduct by Elected Member.

CARRIED (7/0) - 11/0471 - 7/07/2026**12.1.6 Council Policy Review - Rate Concession****Moved: Councillor Henderson****Seconded: Councillor Hale**

1. THAT Report entitled Council Policy Review - Rate Concession be received and noted.
2. THAT Council endorse the amended Rates Concession Policy at **Attachment 12.1.6.3** to Report entitled Council Policy Review - Rate Concession.

CARRIED (7/0) - 11/0472 - 7/07/2026**12.1.7 Feasibility Study - Establishing a Palmerston Visitor Centre at the Palmerston Bus Exchange****Moved: Councillor Hale****Seconded: Councillor Waters**

1. THAT Report entitled Feasibility Study - Establishing a Palmerston Visitor Centre at the Palmerston Bus Exchange be received and noted.
2. THAT a feasibility study into establishing a Palmerston Visitor Centre at the Palmerston Bus Exchange site be deferred until there is confirmed direction regarding the future use and operational lifespan of the Bus Exchange and sufficient certainty exists to support informed planning.

CARRIED (7/0) - 11/0473 - 7/07/2026Initials:

12.2 Receive and note reports

12.2.1 Infrastructure Quarterly Report - April to June 2026

Moved: Councillor Kanyai
Seconded: Councillor Henderson

THAT Report entitled Infrastructure Quarterly Report - April to June 2026 be received and noted.

CARRIED (7/0) - 11/0474 - 7/07/2026

13 INFORMATION AND CORRESPONDENCE

13.1 Information

Nil

13.2 Correspondence

Nil

14 REPORT OF DELEGATES

Nil

15 QUESTIONS BY MEMBERS

Moved: Councillor Fraser
Seconded: Councillor Hale

1. THAT the question asked by Councillor Waters regarding purchase of council vehicles approved through the budget, be taken on notice by the Chief Executive Officer.
2. THAT the question asked by Councillor Waters regarding Council appetite to build housing at the previous Archer Sports site and the response provided by the Chief Executive Officer be received and noted.
3. THAT the question asked by Councillor Henderson regarding Operation Ventura and the response provided by the Chief Executive Officer be received and noted.

CARRIED (7/0) - 11/0475 - 7/07/2026

Initials: _____

16 GENERAL BUSINESS

16.1 Taxi and Bus Zone Closures

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT Council investigate planning requirements for the Palmerston Shopping Centre and Bakewell Shopping Centre to maintain a Taxi and Bus Zone.

CARRIED (7/0) - 11/0476 - 7/07/2026

16.2 Staff appreciation

Moved: Councillor Morrison
Seconded: Councillor Waters

THAT Council thank staff for a fantastic start to the Palmerston Youth Festival 2026.

CARRIED (7/0) - 11/0477 - 7/07/2026

17 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Waters
Seconded: Councillor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 21 July 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (7/0) - 11/0478 - 7/07/2026

18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (7/0) - 11/0479 - 7/07/2026

Initials: _____



19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Fraser
Seconded: Councillor Hale

THAT the meeting be adjourned for 5 minutes for a break.

CARRIED (7/0) - 11/0480 - 7/07/2026

The meeting adjourned at 6:24pm.

The open section of the meeting closed at 6:24pm for the discussion of confidential matters.

Councillor Morrison left the meeting at 6:26pm.

The closed section of the meeting reopened at 6:31pm.

The Chair declared the meeting closed at 6:50pm.

Chair

Print Name

Date

Initials: