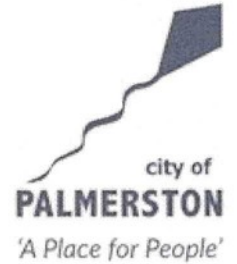


# MINUTES

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## 1st ORDINARY COUNCIL MEETING

TUESDAY 2 JUNE 2026

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au)



**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 2 June 2026 at 5:30pm.**

**PRESENT**

**ELECTED MEMBERS** Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Wayne Bayliss  
Councillor Damian Hale  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Rob Waters  
Councillor Sarah Henderson  
Councillor Yolanda Kanyai

**STAFF** Chief Executive Officer, Andrew Walsh  
Deputy Chief Executive Officer, Nadine Nilon  
Acting General Manager Finance and Governance, Penny Hart  
General Manager Community, Konrad Seidl  
General Manager People and Place, Emma Blight  
Minute Secretary, Pania Withnall

**GUEST** Chris Fearon

**GALLERY** Nil members of the public  
4 members of staff

Initials: 

# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

## 3 APOLOGIES

Nil

## 4 DECLARATION OF INTEREST

### 4.1 Elected members

Nil

### 4.2 Staff

Moved: Deputy Mayor Bayliss

Seconded: Councillor Kanyai

THAT the Declaration of Interest received from Chief Executive Officer, Andrew Walsh for Item 12.1.5 Council Committee Memberships Annual Review - 1 July 2026 to 30 June 2027 be received and noted.

**CARRIED (8/0) - 11/0403 - 2/06/2026**

## 5 CONFIRMATION OF MINUTES

### 5.1 Confirmation of minutes

Moved: Councillor Waters

Seconded: Councillor Henderson

1. THAT the Minutes of the Council Meeting held on 19 May 2026 pages 12146 to 12156 be confirmed with the following amendment:
  - a. Amend item 15, recommendation 2 to include "investigate the need to establish a standalone Youth Advisory Committee" in the question.

**CARRIED (8/0) - 11/0404 - 2/06/2026**

Initials: 

## 5.2 Business arising from previous meeting

Nil

## 6 MAYORAL REPORT

Nil

## 7 DEPUTATIONS AND PRESENTATIONS

Nil

## 8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

## 9 CONFIDENTIAL ITEMS

### 9.1 Moving confidential items into open

#### 9.1.1 Darwin Festival 2026

Moved: Councillor Bayliss  
Seconded: Councillor Henderson

1. THAT Report entitled Darwin Festival 2026 be received and noted.
2. THAT Council endorses Option 2, a three-year agreement at a value of \$150,000 per year at the same service levels as previous years.
3. THAT the Council Decision relating to the Report entitled Darwin Festival 2026 be moved to the Open Minutes following official announcement by Darwin Festival of their calendar of events.

**CARRIED (7/0) - 11/0261 - 17/02/2026**

Initials: 

### 9.1.2 Leave of Absence Requests

Moved: Councillor Hale  
Seconded: Councillor Waters

1. THAT the leave of absence request received from Councillor Morrison for 21 May 2026 to 24 May 2026 inclusive, for the reason of holiday, be approved.
4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/0397 - 19/05/2026

### 9.1.3 Community Satisfaction Survey 2026

Moved: Councillor Fraser  
Seconded: Councillor Hale

1. THAT Report entitled Community Satisfaction Survey 2026 be received and noted.
2. THAT Council endorse the Community Satisfaction Survey 2026 questions at **Attachment 26.1.2.1**.
3. THAT this decision be moved into the Open Minutes of the 2 June 2026 Ordinary Council Meeting.

CARRIED (8/0) - 11/0427 - 2/06/2026

## 9.2 Moving open items into confidential

Nil

Initials: 

## 9.3 Confidential items

Moved: Councillor Morrison  
Seconded: Deputy Mayor Bayliss

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED (8/0) - 11/0405 - 2/06/2026

## 10 PETITIONS

Nil

Initials: 

## 11 NOTICES OF MOTION

### 11.1 Recognition of Former Mayor Annette Burke

Moved: Councillor Morrison  
Seconded: Deputy Mayor Bayliss

1. THAT the Notice of Motion received from Councillor Morrison, entitled 11.1 Recognition of Former Mayor Annette Burke be received and noted.
2. THAT Council acknowledges the significant contribution of former Mayor Annette Burke to the City of Palmerston and the local community.
3. THAT Council requests the Chief Executive Officer to investigate and report back to Council on appropriate options to recognise and honour former Mayor Annette Burke, including (but not limited to) the future naming of a park or open space.

CARRIED (8/0) - 11/0406 - 2/06/2026

## 12 OFFICER REPORTS

### 12.1 Action reports

#### 12.1.1 Council Policy Review - Rating

Moved: Councillor Hale  
Seconded: Deputy Mayor Bayliss

1. THAT Report entitled Council Policy Review - Rating be received and noted.
2. THAT Council endorse the amended Rating Policy at Attachment 12.1.1.3 to Report entitled Council Policy Review - Rating.

CARRIED (8/0) - 11/0407 - 2/06/2026

Initials: 

### 12.1.2 Council Policy Review - Lighting up Palmerston

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Henderson

1. THAT Report entitled Council Policy Review - Lighting up Palmerston be received and noted.
  
2. THAT Council endorse the amended Light Up Palmerston Policy at Attachment 12.1.2.3, with the following amendments:
  - a. Clause 1.1 is amended to include the significance at the end of the sentence after international.
  - b. Clause 1.2 is updated from "*political party campaigns*" to "*political campaigns*", and
  - c. Clause 1.3 is updated to remove "*and would only be permitted by exception*".

CARRIED (8/0) - 11/0408 - 2/06/2026

### 12.1.3 Community Funding Program - Precious Plastic Palmerston

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Henderson

1. THAT Report entitled Community Funding Program - Precious Plastic Palmerston be received and noted.

CARRIED (8/0) - 11/0409 - 2/06/2026

Moved: Councillor Henderson  
Seconded: Councillor Kanyai

2. THAT Council endorse full funding at a cost of \$2,975 to Precious Plastic Palmerston to establish a community plastic micro-workstation in Palmerston through the Community Funding Program, subject to Precious Plastic Palmerston being auspiced by an established organisation.

CARRIED (5/3) - 11/0410 - 2/06/2026

Initials:



#### 12.1.4 2026-27 Municipal Plan - Feedback from Public Consultation

Moved: Councillor Henderson  
Seconded: Councillor Kanyai

1. THAT Report entitled 2026-27 Municipal Plan - Feedback from Public Consultation be received and noted.
2. THAT Council notes the feedback received from the community and thanks respondents for their contributions.
3. THAT Council notes that the feedback from the Department of Housing, Local Government and Community Development will be included in the final 2026-27 Municipal Plan and Budget.
4. THAT Council notes that the 2026-27 Municipal Plan and Budget will be presented for adoption at the 16 June 2026 meeting.

**CARRIED (8/0) - 11/0411 - 2/06/2026**

*Chief Executive Officer declared a conflict of interest and left the meeting at 5:59pm.*

*Deputy Chief Executive Officer, General Manager People and Place, General Manager Community, Acting General Manager Finance and Governance, Guest and all staff left the meeting at 5:59pm.*

#### 12.1.5 Council Committee Memberships Annual Review - 1 July 2026 to 30 June 2027

Moved: Councillor Henderson  
Seconded: Councillor Kanyai

1. THAT Report entitled Council Committee Memberships Annual Review - 1 July 2026 to 30 June 2027 be received and noted.
2. THAT Council make the following appointments to the Administrative Review Committee:
  - a. THAT the Mayor, the Deputy Mayor and Councillor Morrison be appointed to the Administrative Review Committee for the period 1 July 2026 to 30 June 2027.
  - b. THAT the Mayor remains as Chair of the Administrative Review Committee for the Term of the 11<sup>th</sup> Council.
  - c. THAT all other Councillors be appointed as alternative members to the Administrative Review Committee for the period 1 July 2026 to 30 June 2027.

Initials: 

3. THAT Council make the following appointments to the Chief Executive Officer Performance Appraisal Committee:
  - a. THAT Council note the Mayor is a member of the Chief Executive Officer Performance Appraisal Committee pursuant to section 59(1)(e) of the *Local Government Act 2019* (NT) and holds the position of Chairperson.
  - b. THAT Councillor Hale and Councillor Henderson be appointed to the Chief Executive Officer Performance Appraisal Committee for the period 1 July 2026 to 30 June 2027.
  - c. THAT all other Councillors be appointed as alternate members to the Chief Executive Officer Performance Appraisal Committee for the period 1 July 2026 to 30 June 2027.
  
4. THAT Council make the following appointments to the Risk Management and Audit Committee:
  - a. THAT the Mayor, Councillor Bayliss and Councillor Henderson be appointed to the Risk Management and Audit Committee for the period 1 July 2026 to 30 June 2027.
  - b. THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by Council.
  - c. THAT all other Councillors be appointed as alternate members to the Risk Management and Audit Committee for the period 1 July 2026 to 30 June 2027.
  - d. THAT Council note the current appointed Independent Members of the Risk Management and Audit Committee are:
    - i. Chairperson – Ms Clare Milikins.
    - ii. Independent Member – Mr Craig Kirby.
    - iii. Independent Member – Ms Melia Barrie.
  
5. THAT Council appoint the following Elected Members to External Organisations and/or Committees:
  - a. THAT Council notes the Mayor remains as Council's delegated representative and the Deputy Mayor as alternate member, to Regional Capitals Australia for the 11<sup>th</sup> Council Term.
  - b. THAT Council notes the Mayor remains as Council's delegated representative and the Deputy Mayor as alternate member, to the Top End Regional Organisation of Council for the 11<sup>th</sup> Council Term.
  - c. THAT the Mayor, Councillor Fraser and Councillor Henderson be appointed as Council's delegated representatives to the Local Government Association of the

Initials:



- Norther Territory, with all other Councillors appointed as alternate members for the period 1 July 2026 to 30 June 2027.
- d. THAT Councillor Waters be appointed as Council's delegate to the Palmerston Regional Business Association with all other Councillors appointed as alternate members for the period 1 July 2026 to 30 June 2027.
  - e. THAT Councillor Waters be appointed as Council's representative to Tourism Top End with Councillor Kanyai appointed as alternate member for the period 1 July 2026 to 30 June 2027.
6. THAT Council appoint the following Elected Members to the Palmerston Advisory Committees for the period 1 July 2026 to 30 June 2027:
- a. THAT Councillor Morrison be appointed as Chair of the Community Safety and Wellness Advisory Committee.
  - b. THAT Councillor Bayliss and Councillor Kanyai be appointed as members to the Community Safety and Wellness Advisory Committee.
  - c. THAT Councillor Hale be appointed as Chair of the Vibrant Economy Advisory Committee.
  - d. THAT Councillor Fraser be appointed as member to the Vibrant Economy Advisory Committee.
7. THAT Council appoint the following Elected Members to the Palmerston Networks for the period 1 July 2026 to 30 June 2027:
- a. Councillor Kanyai as Chair of the Palmerston Child and Youth Network.
  - b. Councillor Henderson as Chair of the Palmerston Safety Network.
  - c. Councillor Henderson as Chair of the Palmerston Seniors Network.
8. THAT Council notes, no appointment can be made to the following external committees, as appointment are made by the applicable agencies:
- a. Palmerston Division of the Development Consent Authority (DCA).
  - b. Minister's Advisory Council on Multicultural Affairs (MACMA).

**CARRIED (8/0) - 11/0412 - 2/06/2026**

Initials: 

Chief Executive Officer, Deputy Chief Executive Officer, General Manager People and Place, General Manager Community, Acting General Manager Finance and Governance, Guest and all staff returned to the meeting at 6:13pm.

#### **12.1.6 2025-26 Third Budget Review**

**Moved:** Deputy Mayor Bayliss

**Seconded:** Councillor Waters

1. THAT Report entitled 2025-26 Third Budget Review be received and noted.
2. THAT Council adopts the Third Budget Review 2025-2026, pursuant to Division 4 (9) of the *Local Government (General) Regulations 2021* (NT) as presented in **Attachment 12.1.6.1**, **Attachment 12.1.6.2** and **Attachment 12.1.6.3** of Report entitled 2025-26 Third Budget Review.

**CARRIED (8/0) - 11/0413 - 2/06/2026**

#### **12.1.7 Invitation to Join the Australian Local Government Women's Association of the Northern Territory**

**Moved:** Councillor Henderson

**Seconded:** Councillor Hale

1. THAT Report entitled Invitation to Join the Australian Local Government Women's Association of the Northern Territory be received and noted.
2. THAT Council accepts the invitation to join the Australian Local Government Women's Association subject to budget allocation.

**CARRIED (8/0) - 11/0414 - 2/06/2026**

Initials: 

### 12.1.8 Domestic Waste Collection Service Levels

Moved: Councillor Waters  
Seconded: Deputy Mayor Bayliss

1. THAT Report entitled Domestic Waste Collection Service Levels be received and noted.
2. THAT Council endorse the following service levels for the Domestic Waste Collection and Recycling tender;
  - a. 120L general waste collected twice per week for single dwellings.
  - b. 240L recycling collected once per fortnight for single dwellings.
  - c. 240L general waste collected three (3) times per week for multiple unit dwellings (1 x bin per 4 units).
  - d. 240L recycling collected once per week for multiple unit dwellings (1 x bin per 2 units).

CARRIED (8/0) - 11/0415 - 2/06/2026

### 12.1.9 2027-36 Long Term Financial Plan - Feedback from Public Consultation

Moved: Councillor Hale  
Seconded: Councillor Henderson

1. THAT Report entitled 2027-36 Long Term Financial Plan - Feedback from Public Consultation be received and noted.
2. THAT Council note the outcomes of the public consultation on the draft 2027-2036 Long-Term Financial Plan.
3. THAT Council note the minor administrative amendments on the draft 2027-2036 Long-Term Financial Plan presented at **Attachment 12.1.9.1.**
4. THAT the 2027-2036 Long-Term Financial Plan be presented at the 16 June 2026 Ordinary meeting for adoption and delivery to the Department of Housing, Local Government and Community Development in accordance with Section 200 (4) of the *Local Government Act 2019* before 30 June 2026 with a copy also provided to the Minister for Local Government.

CARRIED (8/0) - 11/0416 - 2/06/2026

Initials:



## 12.2 Receive and note reports

### 12.2.1 Palmerston Local Economic Plan Annual Update 2026

Moved: Deputy Mayor Bayliss  
Seconded: Councillor Kanyai

THAT Report entitled Palmerston Local Economic Plan Annual Update 2026 be received and noted.

**CARRIED (8/0) - 11/0417 - 2/06/2026**

### 12.2.2 Local Government Act Amendments 2026 - Tranche 2

Moved: Councillor Kanyai  
Seconded: Councillor Henderson

THAT Report entitled Local Government Act Amendments 2026 - Tranche 2 be received and noted.

**CARRIED (8/0) - 11/0418 - 2/06/2026**

## 13 INFORMATION AND CORRESPONDENCE

### 13.1 Information

#### 13.1.1 Draft Ministerial Guideline - Code of Conduct Framework

Moved: Councillor Kanyai  
Seconded: Councillor Henderson

1. THAT information entitled Draft Ministerial Guideline - Code of Conduct Framework be received and noted.
2. THAT the Mayor write to the Minister for Local Government to provide feedback on the Draft Ministerial Guideline.

**CARRIED (8/0) - 11/0419 - 2/06/2026**

### 13.2 Correspondence

Nil

Initials: 

## 14 REPORT OF DELEGATES

**Moved:** Councillor Kanyai  
**Seconded:** Deputy Mayor Bayliss

THAT the verbal report provided by Councillor Kanyai regarding Tourism Top End Meeting be received and noted.

**CARRIED (8/0) - 11/0420 - 2/06/2026**

## 15 QUESTIONS BY MEMBERS

**Moved:** Councillor Morrison  
**Seconded:** Deputy Mayor Bayliss

1. THAT the question asked by Councillor Henderson regarding topsoil and seed program, and the response provided by the Deputy Chief Executive Officer be received and noted.
2. THAT the question asked by Councillor Waters regarding Elected Members Market stall, a composting bin and giveaways, and the response provided by the Chief Executive Officer be received and noted.
3. THAT the question asked by Councillor Henderson regarding Elected Members Market Stall and giving away trees, and the response provided by the Chief Executive Officer be received and noted.

**CARRIED (8/0) - 11/0421 - 2/06/2026**

## 16 GENERAL BUSINESS

Nil

## 17 NEXT ORDINARY COUNCIL MEETING

**Moved:** Deputy Mayor Bayliss  
**Seconded:** Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 June 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**CARRIED (8/0) - 11/0422 - 2/06/2026**

Initials: 

## 18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Henderson  
Seconded: Councillor Kanyai

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (8/0) - 11/0423 - 2/06/2026

The open section of the meeting closed at 6:38pm for the discussion of confidential matters.

Deputy Mayor Bayliss, Councillor Hale and Councillor Waters left the meeting at 6:39pm.

## 19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

Councillor Hale returned to the meeting at 6:40pm.  
Deputy Mayor Bayliss returned to the meeting at 6:41pm.  
Councillor Waters returned to the meeting at 6:42pm.

The Chair declared the meeting closed at 7:21pm.



Chair

Mayor Athina Pascoe-Bell

Print Name

Initials:

16 June 2026

Date

Initials: \_\_\_\_\_