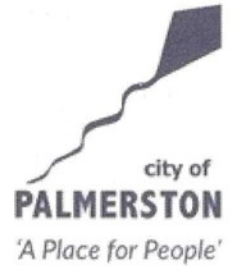


# MINUTES

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## 2nd ORDINARY COUNCIL MEETING

TUESDAY 17 MARCH 2026

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au)



Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 17 March 2026 at 5:30pm.

**PRESENT**

**ELECTED MEMBERS**

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Damian Hale  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Rob Waters  
Councillor Sarah Henderson  
Councillor Wayne Bayliss  
Councillor Yolanda Kanyai

**STAFF**

Chief Executive Officer, Andrew Walsh  
Deputy Chief Executive Officer, Nadine Nilon  
General Manager Finance and Governance, Wati Kerta  
General Manager Community, Konrad Seidl  
General Manager People and Place, Emma Blight  
Minute Secretary, Kate Roberts  
Executive Assistant Community, Tonisha Nykamp

**GALLERY**

Nil members of the public  
7 members of staff

Initials: 

# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

## 3 APOLOGIES

Nil

## 4 DECLARATION OF INTEREST

### 4.1 Elected members

Moved: Councillor Bayliss  
Seconded: Councillor Henderson

THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 12.1.5 be received and noted.

CARRIED (8/0) - 11/0286 - 17/03/2026

### 4.2 Staff

Nil

## 5 CONFIRMATION OF MINUTES

### 5.1 Confirmation of minutes

Moved: Deputy Mayor Hale  
Seconded: Councillor Kanyai

THAT the Minutes of the Council Meeting held on 3 March 2026 pages 12060 to 12069 be confirmed.

CARRIED (8/0) - 11/0287 - 17/03/2026

Initials:



## 5.2 Business arising from previous meeting

Nil

## 6 MAYORAL REPORT

Moved: Mayor Pascoe-Bell  
Seconded: Deputy Mayor Hale

THAT Report entitled Mayoral Update Report - February 2026 be received and noted.

CARRIED (8/0) - 11/0288 - 17/03/2026

## 7 DEPUTATIONS AND PRESENTATIONS

Nil

## 8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

## 9 CONFIDENTIAL ITEMS

### 9.1 Moving confidential items into open

#### 9.1.1 Leave of Absence Requests

Moved: Councillor Morrison  
Seconded: Deputy Mayor Hale

3. THAT the leave of absence request received from Councillor Morrison for 12 March 2026 to 16 March 2026 inclusive, for the reason of a holiday, be approved.
6. THAT the leave of absence request received from Acting Mayor Hale for 27 February 2026 to 4 March 2026 inclusive, for the reason of holiday, be approved.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (6/0) - 11/0197 - 20/01/2026

Initials:



### 9.1.2 Request For Audio/Audiovisual Conferencing

**Moved:** Councillor Morrison  
**Seconded:** Councillor Waters

3. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Morrison who will be physically prevented from attending a meeting for the period 12 March 2026 to 16 March 2026 inclusive, due to being on holiday.
5. THAT Council approve the request for Audio/Audiovisual Conferencing received from Acting Mayor Hale who will be physically prevented from attending a meeting for the period 27 February 2026 to 4 March 2026, due to holiday.
6. THAT this decision be moved to the open minutes following the Audio/Audiovisual Conferencing.

**CARRIED (6/0) - 11/0198 - 20/01/2026**

### 9.1.3 Leave of Absence Requests

**Moved:** Deputy Mayor Hale  
**Seconded:** Councillor Bayliss

1. THAT the leave of absence request received from Deputy Mayor Hale for 5 March 2026 to 9 March 2026 inclusive, for the reason of holiday, be approved.
5. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (8/0) - 11/0222 - 3/02/2026**

### 9.1.4 Request for Audio/Audiovisual Conferencing

**Moved:** Councillor Morrison  
**Seconded:** Councillor Waters

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Deputy Mayor Damian Hale who will be physically prevented from attending a meeting on Tuesday 3 March 2026, due to holiday.
2. THAT this decision be moved to the open minutes following the Audio/Audiovisual Conferencing.

**CARRIED (8/0) - 11/0223 - 3/02/2026**

Initials: 

### 9.1.5 Leave of Absence Requests

Moved: Councillor Waters  
Seconded: Councillor Bayliss

3. THAT the leave of absence request received from Councillor Waters for 2 March to 6 March 2026 inclusive, for the reason of business travel, be approved.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (7/0) - 11/0253 - 17/02/2026

### 9.1.6 Request for Audio/Audiovisual Conferencing

Moved: Deputy Mayor Hale  
Seconded: Councillor Bayliss

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Waters who will be physically prevented from attending a meeting on 3 March 2026, due to business travel.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Waters who will be physically prevented from attending a meeting on 17 March 2026, due to business travel.
3. THAT Council approve the request for Audio/Audiovisual Conferencing received from Deputy Mayor Hale who will be physically prevented from attending a meeting on 3 March 2026, due to business travel.
4. THAT this decision be moved to the open minutes following the Audio/Audiovisual Conferencing.

CARRIED (7/0) - 11/0254 - 17/02/2026

## 9.2 Moving open items into confidential

Nil

## 9.3 Confidential items

Moved: Councillor Henderson  
Seconded: Councillor Bayliss

Initials: 

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.1.3	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.

Initials:



26.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (8/0) - 11/0289 - 17/03/2026

## 10 PETITIONS

Nil

## 11 NOTICES OF MOTION

Nil

Initials: 

## 12 OFFICER REPORTS

### 12.1 Action reports

#### 12.1.1 Laneway Closure Request – Astrolabe Court Woodroffe

Moved: Councillor Henderson

Seconded: Councillor Bayliss

1. THAT Report entitled Laneway Closure Request – Astrolabe Court Woodroffe be received and noted.
2. THAT following consideration of the Laneway Closure – Astrolabe to Emery Ave application received 20 December 2025, a temporary part-time closure treatment is implemented within the first quarter of 2026-27.

CARRIED (8/0) - 11/0290 - 17/03/2026

#### 12.1.2 Council Policy Review - Procurement Policy

Moved: Councillor Waters

Seconded: Councillor Bayliss

1. THAT Report entitled Council Policy Review - Procurement Policy be received and noted.
2. THAT Council endorse the amended Procurement Policy at **Attachment 12.1.2.3**.

CARRIED (8/0) - 11/0291 - 17/03/2026

#### 12.1.3 Risk Management and Audit Committee Open Minutes February 2026

Moved: Councillor Morrison

Seconded: Deputy Mayor Hale

1. THAT Report entitled Risk Management and Audit Committee Open Minutes February 2026 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 12.1.3.1** to Report entitled Risk Management and Audit Committee Open Minutes February 2026 be received and noted.

Initials:



3. THAT Council adopts the recommendations from the Risk Management and Audit Committee meeting held Thursday 26 February 2026, as follows:
  - a. THAT the Risk Management and Audit Committee recommend to Council that the following item can be removed from the Action Report at Attachment 10.1.1.1.
    - i. Risk Management & Audit Committee Annual Work Plan RMA11/005.

**CARRIED (8/0) - 11/0292 - 17/03/2026**

#### **12.1.4 Council Policy Review – Alcohol Management Policy**

**Moved: Councillor Fraser**  
**Seconded: Councillor Henderson**

1. THAT Report entitled Council Policy Review – Alcohol Management Policy be received and noted.
2. THAT Council endorse the amended Alcohol Management Policy at **Attachment 12.1.4.3.** to Report entitled Alcohol Management Policy, with the following amendments:
  - a. Section 3 is amended to include:
    - i. Community Plan – Family and Community “Palmerston is a safe, friendly, family city...”- Measure of success: Reduce Crime specifically a reduction in alcohol fuelled violence; Strategy under objective 1.2 social implications.
    - ii. Amenity and Social Conditions of the area.

**CARRIED (8/0) - 11/0293 - 17/03/2026**

*Mayor Pascoe-Bell declared a conflict of interest and left the Chamber at 5.40pm. Deputy Mayor Hale assumed the Chair.*

Initials: 

### 12.1.5 Community Funding Program Grant Application - Palmerston Magpies

Moved: Councillor Fraser

Seconded: Councillor Bayliss

1. THAT Report entitled Community Funding Program Grant Application - Palmerston Magpies be received and noted.
2. THAT Council endorse payment of \$10,000 sponsorship through the Community Funding Program for 1 year with an option to review at the end of the funding period.
3. THAT Council request a review of the Community Funding Program Guidelines with a report for consideration to be provided by 2nd Ordinary Council meeting in June 2026.

**CARRIED (7/0) - 11/0294 - 17/03/2026**

*Mayor Pascoe-Bell returned to the Chamber at 5.56pm and resumed the Chair.*

### 12.1.6 Community Funding Program Grant Application - Palmerston Rovers Football Club Inc

Moved: Councillor Fraser

Seconded: Councillor Kanyai

1. THAT Report entitled Community Funding Program Grant Application - Palmerston Rovers Football Club Inc be received and noted.
2. THAT Council endorse Option One (1) - The Palmerston Rovers Football Club Incorporated sponsorship application for \$10,000 through the Community Funding Program.

**CARRIED (8/0) - 11/0295 - 17/03/2026**

Initials: 

### 12.1.7 Appointment of Deputy Mayor - 12 April 2026 to 5 November 2026

Moved: Councillor Fraser  
Seconded: Councillor Morrison

1. THAT Report entitled Appointment of Deputy Mayor - 12 April 2026 to 5 November 2026 be received and noted.
2. THAT Council appoint Councillor Bayliss as Deputy Mayor in accordance with the Appointment of Deputy Mayor Policy, for a period of 207 days from 12 April 2026 to 5 November 2026 inclusive.

CARRIED (8/0) - 11/0296 - 17/03/2026

## 12.2 Receive and note reports

### 12.2.1 Financial Report for the Month of February 2026

Moved: Councillor Bayliss  
Seconded: Councillor Henderson

THAT Report entitled Financial Report for the Month of February 2026 be received and noted.

CARRIED (8/0) - 11/0297 - 17/03/2026

### 12.2.2 Major Capital Projects Update

Moved: Councillor Waters  
Seconded: Councillor Bayliss

THAT Report entitled Major Capital Projects Update be received and noted.

CARRIED (8/0) - 11/0298 - 17/03/2026

# 13 INFORMATION AND CORRESPONDENCE

## 13.1 Information

Nil

Initials:



## 13.2 Correspondence

### 13.2.1 Call for Nominations - NT Heritage Council

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT correspondence dated 10 March 2026 entitled Call for Nominations - NT Heritage Council be received and noted.

CARRIED (8/0) - 11/0299 - 17/03/2026

## 14 REPORT OF DELEGATES

Nil

## 15 QUESTIONS BY MEMBERS

Moved: Deputy Mayor Hale  
Seconded: Councillor Bayliss

1. THAT the question asked by Deputy Mayor Hale regarding E-Scooters at Sanctuary Lakes, and the response provided by the Chief Executive Officer be received and noted.
2. THAT the question asked by Councillor Fraser regarding E-Scooter concerns and education at schools, and the response provided by the Chief Executive Officer be received and noted.

CARRIED (8/0) - 11/0300 - 17/03/2026

## 16 GENERAL BUSINESS

### 16.1 Australian Institute of Company Directors Courses

Moved: Councillor Bayliss  
Seconded: Councillor Kanyai

THAT Council seek information from the Local Government Association of the Northern Territory for further courses available to Elected Members in relation to Risk Management and Finance from the Australian Institute of Company Directors.

CARRIED (8/0) - 11/0301 - 17/03/2026

Initials: 

## 16.2 Appreciation to Civil Operations staff

Moved: Councillor Waters  
Seconded: Councillor Fraser

THAT Council thank staff for their quick response to pot holes.

CARRIED (8/0) - 11/0302 - 17/03/2026

## 17 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser  
Seconded: Councillor Bayliss

THAT the next Ordinary Meeting of Council be held on Tuesday, 7 April 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (8/0) - 11/0303 - 17/03/2026

## 18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Bayliss  
Seconded: Councillor Henderson

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (8/0) - 11/0304 - 17/03/2026

## 19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Kanyai  
Seconded: Councillor Bayliss

THAT the meeting be adjourned for 10 minutes for a break.

CARRIED (8/0) - 11/0305 - 17/03/2026

The meeting adjourned at 6.37pm.

The open section of the meeting closed at 6.37pm for the discussion of confidential matters.

Initials:



The closed section of the meeting reopened at 6.45pm.

The Chair declared the meeting closed at 7.48pm.



Chair

Mayor Pascoe-Bell

Print Name

7 April 2026

Date

Initials: