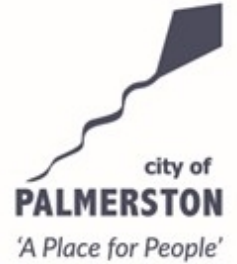


AGENDA



2nd ORDINARY COUNCIL MEETING

TUESDAY 17 MARCH 2026

The Ordinary Meeting of City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.

A handwritten signature in black ink, appearing to read "Andrew Walsh", is positioned above a horizontal line.

ANDREW WALSH
CHIEF EXECUTIVE OFFICER



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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES

4 DECLARATION OF INTEREST

4.1 Elected members

4.2 Staff

5 CONFIRMATION OF MINUTES

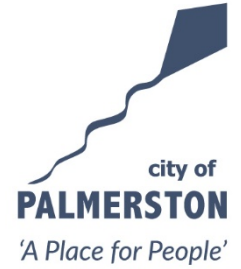
5.1 Confirmation of minutes

THAT the Minutes of the Council Meeting held on 3 March 2026 pages 12060 to 12069 be confirmed.

5.2 Business arising from previous meeting

6 MAYORAL REPORT

MAYORAL REPORT



2nd Ordinary Council Meeting

Agenda Item:	6.1
Report Title:	Mayoral Update Report - February 2026
Meeting Date:	Tuesday 17 March 2026
Author:	Mayor, Athina Pascoe-Bell

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report provides an overview of events the Mayor has attended in February 2026 on behalf of Council.

Key messages

- As the principal member of Council, the Mayor undertakes regular activities and attends events to speak on Council's behalf.
- During the month of February 2026, the Mayor attended meetings with Ministers, MLA's and Government Departments.
- This Report provides context on several events that were attended by the Mayor, on Council's behalf.

Recommendation

THAT Report entitled Mayoral Update Report - February 2026 be received and noted.

Discussion

As the principal member of Council, the Mayor undertakes regular activities and attends events on behalf of Council.

An overview of events attended by the Mayor during the month of February 2026 is as follows:

- 2026 Year Ahead, Chamber of Commerce
- Meeting with Leader of the Opposition
- Meeting with Department of Tourism and Hospitality

- Meeting with Litchfield Shire Council, Mayor Rachel Wright
- Meeting with City of Darwin, Lord Mayor Peter Styles
- Meeting with Member for Drysdale
- Meeting with Minister Yan
- Palmerston Liquor Accord
- Hiroco
- Meeting with Palmerston & Rural Division Police, Fire and Emergency Services (PFES)
- Official opening of Hobart Park amenities block
- Regional Capitals Australia board meeting
- Legacy NT Luncheon
- Bombing of Darwin Day commemorations
- Meeting with Attorney-General, Marie-Claire Boothby
- Meeting with Member for Port Darwin, Hon Robyn Cahill OAM
- Meeting with Minister Edgington
- Australian Army Birthday Celebrations

Bombing of Darwin Day Commemorations

In February I was honoured to attend a number of ceremonies as part of the Bombing of Darwin Commemorations, joining veterans, service personnel and community members. These events provided an important opportunity to honour those who lost their lives and reflect on the resilience of the Darwin community during wartime. Each ceremony served as a moving reminder of the sacrifices made to protect Australia and the importance of preserving these stories for future generations. I was proud to represent the City of Palmerston and stand with our community in remembrance.



Bombing of Darwin Day Commemoration Ceremony - Darwin



Bombing of Darwin Day Commemoration Ceremony – Adelaide River

Official opening of Hobart Park amenities

On 13 February, I was pleased to officially open the new amenities at Hobart Park, marking an exciting upgrade for this well-loved community space. The project includes a new amenities block with an accessible toilet, complemented by shaded picnic tables, additional seating and bins to make the park more comfortable for families and visitors. The amenities building also features a striking mural designed by local high school student Evelyn, adding a unique and creative touch to the space. Funded through the Australian Government’s Investing in Our Communities Program, these improvements build on Hobart Park’s existing attractions, including its playground, zipline, basketball court and Ninja obstacle course.



Mr. Luke Gosling MP, Evelyn Small and Mayor Pascoe-Bell

Policy implications

There are no policy implications for this Report.



Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

There are no risk, legal and legislative implications relating to this Report.

Attachments

Nil

7 DEPUTATIONS AND PRESENTATIONS

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.2 Moving open items into confidential

9.3 Confidential items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

26.1.3	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
26.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

10 PETITIONS

11 NOTICES OF MOTION

12 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.1
Report Title:	Laneway Closure request – Astrolabe to Emery
Meeting Date:	Tuesday 17 March 2026
Author:	Manager Civil Operations, Jenna Maloney
Approver:	Deputy Chief Executive Officer, Nadine Nilon

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This report considers an application for the closure of the laneway between Astrolabe Court and Emery Avenue, Woodroffe in accordance with Council’s Laneway Management Policy.

Key messages

- A laneway closure application was submitted to Council on 20 December 2025 requesting temporary full-time closure.
- Consultation has been undertaken with residents, NT Police and the Department of Housing, Local Government and Community Development.
- Anti-social behaviour in the laneway is the primary concern of residents.
- A laneway treatment is supported by the majority of responses.
- An assessment of the application, available treatments and costs has been undertaken.
- It is recommended that part-time closure of the laneway is implemented.

Recommendation

1. THAT Report entitled Laneway Closure Request – Astrolabe Court Woodroffe be received and noted.
2. THAT following consideration of the Laneway Closure – Astrolabe to Emery Ave application received 20 December 2025, a temporary part-time closure treatment is implemented within the first quarter of 2026-27.

Background

The laneway between Astrolabe Court and Emery Avenue, Woodroffe provides pedestrian access between Emery Avenue and the central part of Woodroffe. It is adjacent to Sacred Heart Primary School, a multi-dwelling unit complex and two (2) single dwelling properties.

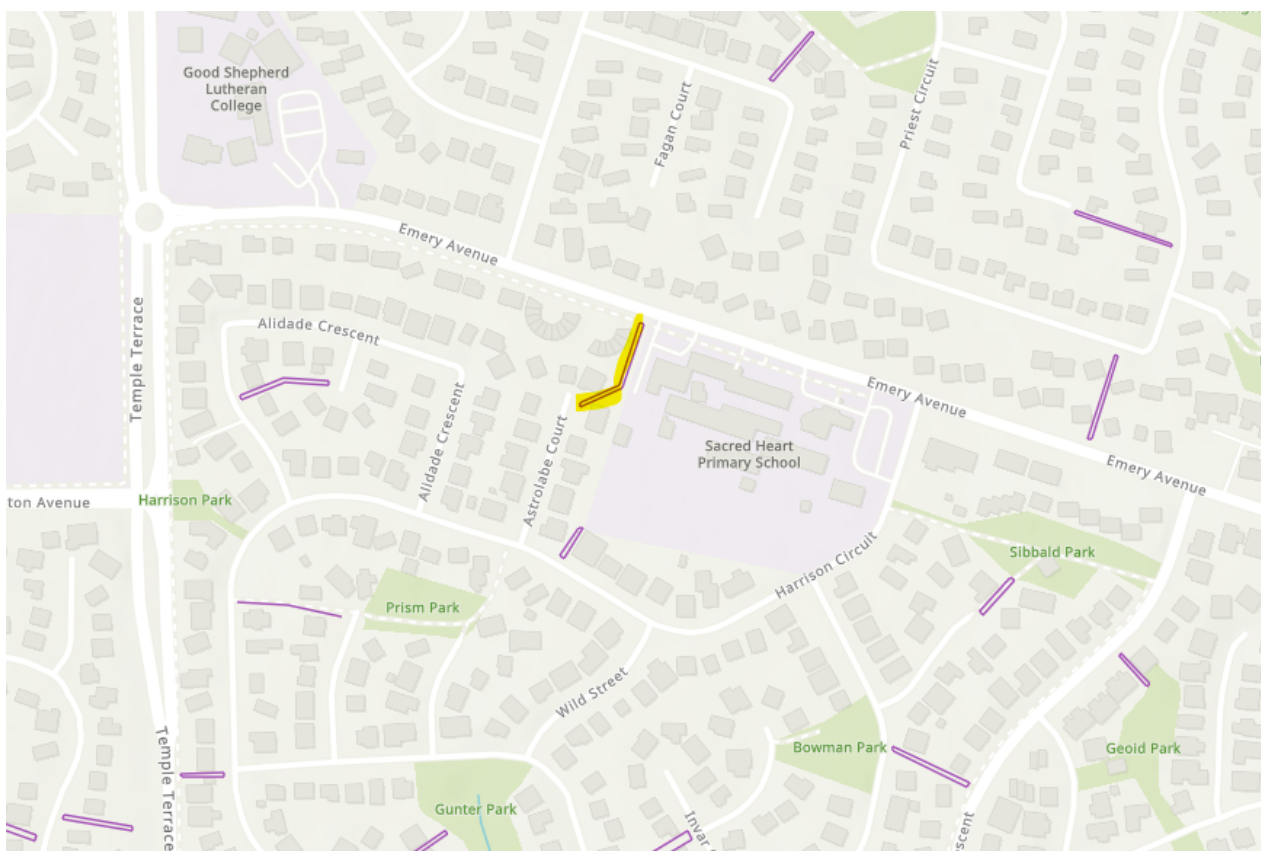


Figure 1: Laneway location

Council received a completed Laneway Application on 20 December 2025 requesting a temporary full-time closure of the laneway.

The motivation for the application was antisocial behaviour in the laneway. The application requests a temporary full-time closure.

The application is supported by:

- The Body Corporate of 26 Emery Avenue.
- Sacred Heart Primary School.
- Abutting property tenants.

Council's Laneway Management Policy contains principles including:

- Recognition of the intention of laneways and a preference to retain laneways where practicable.
- Engagement with the community and government agencies on social behaviour.
- Seeking to respond to the broad interest of the community.

On receipt of a valid application, an assessment of the laneway is required to be undertaken and a response to the assessment to provide by Council within three (3) months.

Council has the following laneway treatments it can apply:

1. Permanent full-time closure, where the laneway land is amalgamated with adjoining properties.
2. Temporary full-time closure, where the laneway is securely gated and remains closed at all times, however the land is not sold.
3. Part time closure, where the laneway is securely gated at night, but opened during daylight hours.
4. No treatment, where the laneway access remains as is.

Discussion

Laneway Assessment

The laneway between Astrolabe Court and Emery Avenue, Woodroffe is classified as non-essential, which is the category that has the highest potential or a treatment to be applied. This classification is based on the level of connectivity the laneway provides to the broader community, and considers the additional travel required to public transport, schools, shopping centres and major parks if the laneway was closed. The classification also determines the detail of the assessment process in accordance with the Policy. The assessment criteria for a non-essential laneway are:

Laneway Stormwater function

There are no stormwater assets in the laneway. The laneway is higher than both connecting streets, so stormwater runs away from the laneway, meaning it has no stormwater function.

Underground services within the laneway

A Dial Before You Dig Australia enquiry has shown that the laneway contains a water main and underground power, both owned by the Power and Water Corporation.

Information from NT Police relating to the laneway

Council requested incident data from NT Police for the most recent quarter.

- One (1) reported incident directly related to the laneway during the most recent quarter.
- Three (3) reported incidents between July and November 2025 directly relating to the laneway.

While details remain confidential, NT Police have confirmed that the incidents are consistent with the information provided in the application.

Relevant government & non-government organisations on local issues

There are several properties owned by the Department of Housing, Local Government and Community Development in the vicinity of the laneway. The department was consulted and provided the following detail:

Since 1 April 2025, there has been 110 ICADs (computer aided dispatch) for the properties across the road surrounding the lane way and 4 instances of antisocial behaviour from surrounding properties.

Although this doesn't specifically reference the laneway, the information appears to be consistent with detail provided in the application.

Four (4) week localised consultation through signage at the laneway

Between 27 January and 24 February, signage was displayed at both ends of the laneway, inviting public submissions on a possible treatment for the laneway.

A total of nine (9) submissions were received:

- Four (4) supported full-time closure.
- Four (4) supported part-time closure.
- One (1) supported no closure.

The supporters of a laneway closure consistently referred to a range of anti-social behaviours in the laneway. Supporters of a part-time closure referred to the anti-social behaviour occurring at night, while these respondents and the supporter of 'no treatment' cited the use of the laneway as a pedestrian link as a reason to keep the laneway open during the day.

Suitability of laneway treatments

Permanent full-time closure

The applicants did not express a desire for this treatment. With multiple adjacent owners, an amalgamation of the laneway land to existing properties is potentially complex and provides little benefit to the adjacent owners for significant cost. Furthermore, the presence of underground assets in the laneway makes this option even more complex and possibly unachievable.

Costs for this option have not been assessed as it is not supported by the community and unlikely to be feasible.

A permanent full-time closure is not recommended.

Full-time closure

A temporary full-time closure was the treatment requested by the applicant and its supporters.

The presence of underground assets does not prevent a temporary full-time closure. Access to the underground assets can be coordinated with Council when required. Other temporary full-time closures have been implemented on laneways where underground assets are present.

The application and the data provided from NT Police indicate that antisocial behaviour was occurring, and that the majority of incidents were at night-time. Four (4) reported incidents in a six (6) month period is arguably insufficient justification to apply this treatment. However, this behaviour is impacting residents enough for them to apply for a closure.

Four (4) of nine (9) respondents supported a temporary full-time closure. There appears to be low engagement and not strong support for a temporary full-time closure.

Other respondents noting the laneway was used by students travelling to and from school. On 26 February, observations were made of the laneway before and after schools and found the laneway was used by families including school aged children.

A full-time closure of the laneway would require laneway users to travel via Harrison Court. Depending on the destination, up to an additional six (6) mins and 400m is added to the trip.

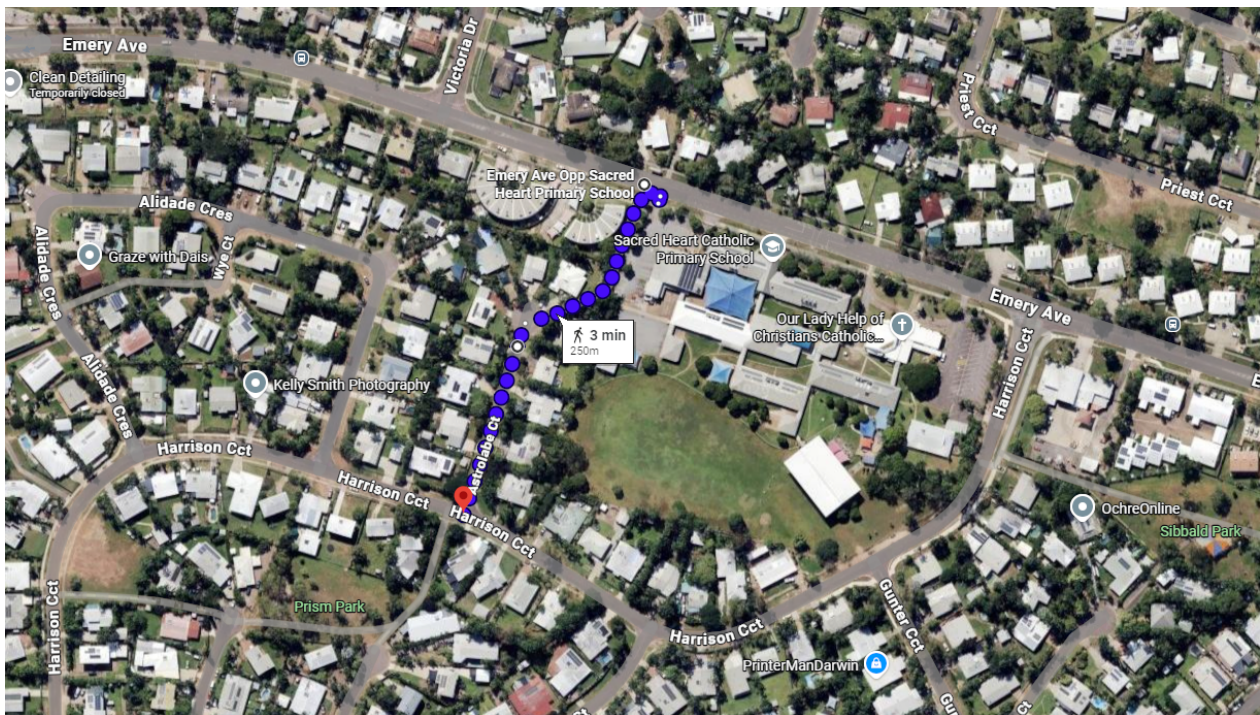


Figure 2: travel time and distance using laneway (3 minutes, 250m)



Figure 3: travel time and distance not using laneway (9 minutes, 650m)

Costs to install suitable locked gates at each of the laneway is estimated to be \$15,000. This is likely to be able to be accommodated within the 2026/27 capital works budget. Ongoing maintenance would have to be accommodated within operational budgets for the life of the treatment.

A temporary full-time closure is not recommended for the following reasons:

- Lack of evidence of antisocial behaviour during daylight hours.
- Limited support from respondents.
- Use of the laneway by students.
- Results in a 'redundant' portion of road reserve that Council is required to maintain whilst not providing a purpose for the community.

Part-time closure

A part-time closure can be implemented with the existing underground services. Both planned and emergency access provisions are similar to those described above for a temporary full-time closure.

A part-time closure greatly reduces the likelihood of the recurrence of nighttime anti-social behaviour in the laneway, as reported in the application and by NT Police. As described above, it is difficult to determine if four (4) reported incidents in a six (6) month period warrants a laneway treatment. However, the application and majority of public responses consider the level and frequency of anti-social behaviour is at a level that requires a treatment.

A part-time closure would retain connectivity for students and their families, known to use the laneway during the day.

Four (4) of nine (9) respondents favoured a nighttime closure, as users of the laneway. However, it is likely that the four (4) supporters of a temporary full-time closure would also support the implementation of a nighttime closure if that was Council's resolution.

Costs to implement a part time closure are similar to a full-time closure, i.e. \$15,000 for locked gates. Additional operating costs to open and close the gates daily under the existing laneway security contract is estimated to cost \$4,100 per year. This would require an increase to the operational budget. This is the highest cost option for Council.

A part-time closure is the recommended treatment for the following reasons:

- Addresses nighttime anti-social behaviour.
- Retains daytime connectivity.
- Responds to concerns raised by residents.

No treatment

No treatment requires no change to Council's current operations.

No treatment does not address the concerns of the residents and does not reduce the likelihood of antisocial behaviour in the laneway.

No treatment could be considered if the frequency and level of anti-social behaviour is considered tolerable. However, the application and consultation responses indicates that an intervention is required.

One (1) of nine (9) respondents supported this option while the majority of respondents, the applicant and its supporters were in favour of a treatment.

This is a no cost option for Council.

Proceeding with the 'No Treatment' option is not recommended for the following reasons:

- Does not address concerns raised by residents.
- Does not address nighttime anti-social behaviour.

Summary of treatment options

The recommended option is a part-time closure. This option is the most targeted and proportional response to the issue anti-social behaviour, reported at nighttime.

Although it is the highest cost option, due to the daily task of opening and closing the locked gates, retaining this connectivity has some support from the community and supports observed use patterns. If this option wasn't preferred by Council, the next option recommended would be to apply no treatment and keep the laneway open.

A risk for Council exists in not applying the treatment requested by the applicant. However, Council's assessment process rigour and transparency to the decision-making process. The

applicant retains the option of submitting a new application after 12 months if circumstances change.

Once a part time closure is implemented, there is a risk that access the laneway is still possible for people capable of climbing the adjacent private fences to get to a height to access the laneway. This has been reported at other laneways and has resulted in damage to private fences.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Projects & Civil Operations.
- Civil Operations Technical Officer.

In preparing this Report, the following external parties were consulted:

- Northern Territory Police.
- Department of Housing, Local Government and Community Development.

What community or other consultation has been identified or required:

- A 4-week consultation period was conducted from 27 January through until 24 February 2026.
- On-site signage was installed at the laneway inviting community feedback.
- Feedback was submitted via QR code directing users to Council's website.



Figure 4: Emery Avenue laneway end



Figure 5: Astrolabe Court laneway end

Policy implications

This report is in accordance with Council's Laneway Management Policy.

Budget and resource implications

Forecast Capital and Operational costs are shown in the table below, noting the costs of the permanent full-time closure have not been assessed.

Treatment	Implementation cost - one-off 2026/27 capital	Maintenance - annual and ongoing - operational	Operations (opening and closing) - annual and ongoing - operational
Permanent full-time closure	N/A	N/A	N/A
Temporary full-time closure	\$15,000	\$500	\$0
Part-time closure	\$15,000	\$500	\$4,100
No treatment	\$0	\$0	\$0

Table 1: treatment costs

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

5. Infrastructure

Failure to plan, deliver and maintain fit for purpose infrastructure.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Community Infrastructure Plan 2016-2026](#)

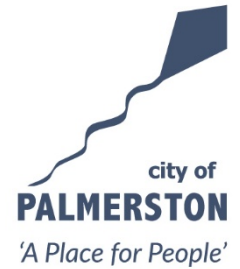
Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT



2nd Ordinary Council Meeting

Agenda Item:	12.1.2
Report Title:	Council Policy Review - Procurement Policy
Meeting Date:	Tuesday 17 March 2026
Author:	Executive Manager Organisational Performance, Penny Hart
Approver:	General Manager Finance and Governance, Wati Kerta

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Council endorsement of the amended Procurement Policy.

Key messages

- Council's Procurement Policy ensures it implements fair, transparent and accountable processes in purchasing goods and services that also achieve value for money and benefits the Palmerston community.
- The policy commenced on 4 October 2022 and is due for review before 9 September 2026.
- It is a legislative requirement that the Procurement Policy is reviewed within the first 12 months of a new Council term.
- Amendments are proposed to strengthen value for Palmerston as an overall policy principle and provide additional guidance on application of local content and sustainability in procurement assessment.
- Definitions have been updated and grammatical and administrative amendments have been made to the policy to improve its clarity and consistency.
- This report recommends that the amended policy is endorsed.

Recommendation

1. THAT Report entitled Council Policy Review - Procurement Policy be received and noted.
2. THAT Council endorse the amended Procurement Policy at **Attachment 12.1.2.3**

Background

The Procurement Policy at **Attachment 12.1.2.1** establishes a framework to ensure all Council purchasing is fair, transparent and delivers value for money while supporting broader community outcomes.

It promotes the use of local suppliers, requiring a minimum 20% weighting for local content and consideration of factors such as employment, skills development and regional economic benefits. The policy emphasises ethical conduct, open and effective competition, and environmental and social sustainability across the full lifecycle of goods and services.

The policy commenced on 4 October 2022 and is due for review before 9 September 2026 as, pursuant to Regulation 114 of the *Local Government (General) Regulations 2021* (NT) (the Regulations), Council must adopt a policy for procurement of supplies under Regulation 33 within 12 months after commencing a new term.

This report presents a review of the Procurement Policy for consideration.

Discussion

Pursuant to Regulation 33, Council's procurement policy must include the following principles:

- the enhancement of the capabilities of local enterprises and industries
- the employment of Aboriginal people
- ethical behaviour and fair dealings
- environmental protection and sustainability
- open and effective competition
- value for money
- any other principle the council considers appropriate.

The track changes version of the policy is presented at **Attachment 12.1.2.2**.

No amendments are proposed to the fundamental principles of the current Procurement Policy. However, it is recommended that the policy content is realigned to provide more significance to the overall 'value for Palmerston' principle.

The primary aim of the policy is to achieve value for Palmerston by supporting the community, economy and broader region. The Principles section has been rearranged to strengthen the value for Palmerston information and remove duplication of information listed under the Objectives section, leaving a clear position that reflects the strategic intent of the policy.

The Objectives section has been updated to link to value for Palmerston and reorder the list of principles to demonstrate significance.

The Procurement Model section has been updated to rename it to Responsibilities and insert legislative references staff are required to understand.

The Local Supplier section has been renamed Local Content to align with terminology used in procurement practices, which creates more easily understood links between the policy and Council's public tender, assessment and other procurement documentation.

The sustainability section has been reordered before the Procurement Entity section and strengthened to better align it with Local Content as an assessment criterion that must be applied to procurement activities. The section had duplication across two sub-sections that related to sustainability considerations for procurement. These sub-sections have been combined to streamline the policy.

In addition, employment of Aboriginal and Torres Strait Islander and diverse people and engagement with Aboriginal and Torres Strait Islander-owned businesses has been included in social sustainability because these contribute to increased economic participation and equity and reduction of barriers to employment.

The policy has been updated with the Local Government Association of the Northern Territory (LGANT) Local Buy purchasing information.

Definitions have been updated and new ones inserted to support the amendments to the policy, including local supplier, diverse and value. A review of terminology was undertaken to ensure the policy uses the correct information and references, including updating 'Aboriginal and Torres Strait Islander people'.

Finally, administrative and grammatical updates were made to the policy to improve readability and expand on the list of related legislation and documents.

Recommendation

In summary, the review of the Procurement Policy proposes no changes to its fundamental principles; however, several amendments have been made to strengthen the overarching 'value for Palmerston' focus and improve clarity, alignment and operational efficiency.

It is recommended that Council endorse the amended policy at **Attachment 12.1.2.3**.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Leadership Team
- Senior Leadership Team
- Governance Lead
- Procurement & Grants Coordinator.

Policy implications

This policy review is being undertaken in accordance with the adopted 11th Council Policy Review Schedule, which lists the Procurement Policy in Quarter 1, 2026.

The amended policy will replace the existing version and become effective from the date of adoption.

This policy will be reviewed in response to any legislative or operational changes. In the absence of such changes, a scheduled review will occur within the first 12 months of the next Council term.

Budget and resource implications

The Procurement Policy provides a structured framework that supports responsible and strategically aligned budget allocation.

Risk, legal and legislative implications

Council officers must comply with legislative requirements, act with integrity and consider environmental performance, social inclusion and whole-of-life costs when procuring on behalf of City of Palmerston.

While the policy may increase expenditure in some cases, particularly where local content, environmental performance or social sustainability considerations outweigh lower-cost options, it helps minimise long-term financial risk by promoting efficient resource use.

This Report addresses the following City of Palmerston Strategic Risks:

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

6. Governance

Failure to effectively govern.


Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Long Term Financial Plan
- Sustainability Strategy
- Disability Inclusion and Access Plan

The Procurement Policy supports financial sustainability by ensuring that all purchasing decisions deliver value for money through transparent, competitive processes and consideration of whole-of-life costs.

Sustainability considerations encompass both environmental impacts, such as resource efficiency and waste reduction, and social impacts, including community wellbeing, ethical



sourcing and fair labour practices. Including this as a mandatory assessment criteria in the Procurement Policy supports Council's Community Plan and commitments of the Sustainability Strategy and Disability Inclusion and Access Plan.

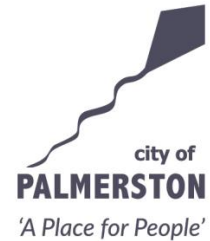
Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Current policy [12.1.2.1 - 4 pages]
2. Track changes [12.1.2.2 - 5 pages]
3. Amended policy [12.1.2.3 - 4 pages]

PROCUREMENT



COUNCIL POLICY

PURPOSE

The purpose of this policy is to ensure Council implements a fair, transparent, and accountable process in the purchase of goods and services that achieves value for money and benefits the Palmerston Community.

PRINCIPLES

The primary goal of any Council procurement activity is to achieve the best value-for-Palmerston outcome. Value-for-Palmerston does not just entail the price, but broader considerations such as whole of life costs, past performance, commercial and other risks, compatibilities, and local factors. The lowest price may not be the best overall option. Council's procurement system is underpinned by the following principles:

- Value for money
- Broader benefits to the local economy
- Open and fair competition
- Environmental protection
- Ethical behaviour and fair dealing
- Ensuring Transparency, Integrity, Openness and Accountability

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

TERM	DEFINITION
Procurement	Procurement shall mean, purchase, hire, lease, rental, exchange or any other commercial transaction involving the outlay of funds in return for the provision of goods. Services to Council, or third parties acting as representatives for Council.
Cost	Cost is defined as the full cost of the procurement of the goods and services and is inclusive of Goods and Services Tax (GST).
Local Supplier	A supplier operating in the Northern Territory and more particularly Palmerston or the Top End Region and satisfies elements such as operating in the Northern Territory, significant permanent resources and employs Northern Territory residents.

TERM	DEFINITION
Procurement Entity	An entity approved under Section 39 of the Local Government (General) Regulation 2021
Purchasing Officer	An officer of Council with financial purchasing delegation as defined in the Delegations Manual.
Top End	The geographical area comprising the northern part of the Northern Territory including Darwin, Palmerston, Litchfield and surrounding rural area south to the township of Adelaide River.
Diverse	Diversity encompasses all the differences between people including age, cultural background, abilities, gender, sexual orientation, and socio-economic background. These principles apply to all different groups within society, including Aboriginal and/or Torres Strait Islander people.

POLICY STATEMENT

1. Objectives

- 1.1. The objective of this policy is to establish a framework for the implementation of Council's purchasing arrangements to encourage:
- 1.1.1. the enhancement of the capabilities of local enterprises and industries;
 - 1.1.2. the employment of Aboriginal people;
 - 1.1.3. ethical behaviour and fair dealings;
 - 1.1.4. environmental protection and sustainability;
 - 1.1.5. open and effective competition;
 - 1.1.6. value for money;
 - 1.1.7. the sustainable employment of diverse people;
 - 1.1.8. social sustainability.

2. Procurement Model

- 2.1. Council officers responsible for purchasing goods and services must comply with this policy and it is the officer's duty to understand the meaning and intent of this policy.
- 2.2. Council officers are required to:
- Follow the standards of the Local Government Act and the corresponding legislations;
 - Preserve Council's integrity to ensure that Council may be seen to have acted appropriately in all procurement dealings; and
 - Abide by Council's Code of Conduct Policy and all applicable policies and instructions.

3. Local Suppliers

- 3.1. Every effort should be made to utilise local suppliers and to ensure locally based businesses and industries are given an opportunity to participate in quotation or tender processes.
- 3.2. Local supplier criteria weighing of at least 20% will be applied to the assessment process for the purpose of value-for-Palmerston, local development and value adding.
- 3.3. The assessment will consider a local content test. Local content assessment will consider principles such as, but not limited to;
 - Employment
 - Up-skilling
 - Local industry participation
 - Local and regional development initiatives
- 3.4. Local considers benefits to Palmerston, the Top End Region and the Northern Territory.
- 3.5. Whilst Council is committed to local suppliers, the reality is that certain types of goods and services cannot be purchased from within the Territory.

4. Procurement Entity

Council may procure under a contract that is facilitated by a procurement entity established under Section 39(2) of the Local Government Act (NT) 2019.

5. Sustainability

- 5.1. Considerations will be given to the environmental and social sustainability implications of the procurement. This should include, but not be exclusive to, lifecycle costs, resource use, greenhouse gas emissions, ethical purchasing implications, access and inclusivity and waste minimisation. These procurement factors should be considered at all stages of the product 'life cycle', including production, purchase, delivery and use.
- 5.2. Council may also consider the following:
 - the environmental performance of prospective contractors or suppliers;
 - the selection of products that may have a reduced impact on human health and or the natural environment; and
 - the environmental impact and performance of a requested product, such as energy and / or water efficiency rating, fuel efficiency, durability, recycled content, toxicity, origin of any components made from wood (e.g. paper products) and end of life disposal.

ASSOCIATED DOCUMENTS

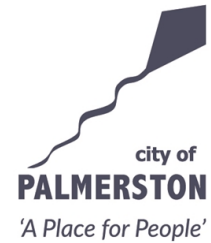
REFERENCES AND RELATED LEGISLATION

- Local Government Act

POLICY DETAILS

OWNER	CEO	RESPONSIBLE OFFICER	Director Finance and Governance
APPROVAL DATE	4 October 2022	NEXT REVIEW DUE	4 October 2024
RECORDS NUMBER	518759	COUNCIL DECISION	10/546

PROCUREMENT



COUNCIL POLICY

PURPOSE

The purpose of this policy is to ensure Council ~~implements procurement activities achieve value for Palmerston through~~ a fair, transparent and accountable processes in ~~the purchase of goods and services that achieves value for money and benefits the Palmerston Community~~ accordance with legislation.

PRINCIPLES

The primary goal of any Council procurement activity is to achieve the best value ~~for~~ Palmerston outcome. ~~Value for Palmerston does not just entail the price, but broader considerations such as whole of life costs, past performance, commercial and other risks, compatibilities, and local factors. The lowest price may not be the best overall option. Council's procurement system is underpinned by the following principles:~~

- ~~Value for money~~
- ~~Broader benefits to the local economy~~
- ~~Open and fair competition~~
- ~~Environmental protection~~
- ~~Ethical behaviour and fair dealing~~
- ~~Ensuring Transparency, Integrity, Openness and Accountability~~

Value for Palmerston is not limited to price, considering whole-of-life costs, risk, compatibility, local factors and local benefits. It reflects Council's strategic intent to support the Palmerston community, economy and broader region.

DEFINITIONS

For the purposes of this ~~p~~Policy, the following definitions apply:

TERM	DEFINITION
Cost	Cost is defined as the full cost of the procurement of the goods and services and is inclusive of Goods and Services Tax (GST).

TERM	DEFINITION
Diverse	Diversity encompasses all the differences between people including age, cultural background, abilities, gender, sexual orientation and socio-economic background. These principles apply to all different groups within society, including Aboriginal and/or Torres Strait Islander people.
Local Supplier	A supplier operating in the Northern Territory and more particularly Palmerston or the Top End Region and satisfies elements such as operating in the Northern Territory, significant permanent resources and employs Northern Territory residents. <u>Where the supplier operates in the Northern Territory and has a sustained physical presence and permanent resources within the Northern Territory.</u>
Procurement	Procurement shall mean, purchase, hire, lease, rental, exchange or any other commercial transaction involving the outlay of funds in return for the provision of goods, or services to Council, or third parties acting as representatives for Council.
Procurement Entity	An entity approved under Section 39 of the <i>Local Government (General) Regulation 2021</i> (NT)
Purchasing Officer	An officer of Council with financial purchasing delegation as defined in the Delegations Manual.
Top End	The geographical area comprising the northern part of the Northern Territory including Darwin, Palmerston, Litchfield and surrounding rural area south to the township of Adelaide River.
Value	<u>Consideration of the benefits of procurement outcomes.</u>

POLICY STATEMENT

1. Objectives

- 1.1. The objective of this policy is to establish a framework for the implementation of Council's purchasing arrangements to ~~encourage~~ensure value for Palmerston based on the principles of:
- ~~1.1.1. ethical behaviour and fair dealings~~
 - ~~1.1.2. value for money~~
 - ~~1.1.1.1.3. the~~ enhancement of the capabilities of local enterprises and industries
 - ~~1.1.2.1.1.4. the~~ employment of Aboriginal and Torres Strait Islander and diverse people
the sustainable employment of diverse people
 - ~~1.1.3. ethical behaviour and fair dealings~~
 - ~~1.1.4.1.1.5. environmental protection and sustainability~~
 - ~~1.1.5.1.1.6. open and effective competition~~
 - ~~1.1.6. value for money~~
 - ~~1.1.7. the sustainable employment of diverse people~~

~~1.1.8.1.1.7.~~ social sustainability.

2. ~~Procurement Model~~Responsibilities

- 2.1. Council officers responsible for purchasing goods and services must comply with this policy ~~and it is the officer's duty to understand the meaning and intent of this policy.~~
- 2.2. Council officers are required to:
- ~~Understand the meaning and intent of this policy and their responsibilities under the Local Government Act 2019 (NT) and the Local Government (General) Regulations 2021.~~
 - ~~Follow the standards of the Local Government Act and the corresponding legislations;~~
 - Preserve Council's integrity to ensure that Council ~~may be~~ is seen to have acted appropriately in all procurement dealings; ~~and~~
 - Abide by Council's Code of Conduct Policy and all applicable policies and instructions.

3. Local ~~Suppliers~~Content

~~3.1. Local content considers benefits to Palmerston, the Top End and the Northern Territory.~~

~~3.1.3.2.~~ Every effort should be made to utilise local suppliers and to ensure locally based businesses and industries are given an opportunity to participate in quotation or tender processes.

~~3.3. Local content assessment must be applied to all procurement activities.~~

~~3.1.1.3.3.1.~~ Local ~~supplier content~~ criteria weighing of at least 20% will be applied to the assessment process for the purpose of value ~~for~~ Palmerston, ~~local development and value adding.~~

~~3.1.2.3.3.2.~~ The assessment will consider ~~a~~ local content ~~test criteria.~~ ~~Local content assessment will consider~~ based on principles such as, but not limited to:

- Employment
- Upskilling
- Local industry participation
- Local and regional development initiatives

~~Support for local not-for-profit organisations, community or sporting groups.~~

~~3.2. Local considers benefits to Palmerston, the Top End Region and the Northern Territory.~~

~~3.4. Whilst Council is committed to local suppliers, the reality is that certain types of goods and services cannot be purchased from within the Territory.~~

~~3.3.3.5.~~ ~~Whilst Council seeks to maximise local purchasing, the availability of some goods and services within the Northern Territory is limited, necessitating external sourcing.~~

4. ~~Procurement Entity~~

~~Council may procure under a contract that is facilitated by a procurement entity established under Section 39(2) of the Local Government Act 2019 (NT).~~

5. ~~4.~~ Sustainability

~~4.1. Sustainability content assessment must be applied to all procurement activities.~~

~~5.1.4.2.~~ The assessment will consider relevant environmental and social sustainability impacts such as but not limited to:

4.3. Considerations will be given to the environmental and social sustainability implications of the procurement. This should include, but not be exclusive to,

4.3.1. lifecycle whole-of-life costs

4.3.2. efficient use of resources use,

4.3.3. greenhouse gas emissions and other pollutants,

4.3.4. ethical purchasing implications,

4.3.5. access and inclusivity and

4.3.6. employment of Aboriginal and Torres Strait Islander and diverse people

4.3.7. engagement with Aboriginal and Torres Strait Islander-owned businesses

4.3.8. waste minimisation

4.3.9. environmental performance of prospective contractors or suppliers

4.3.10. environmental impact and performance of products

4.3.11. end of life disposal

5.1.4.3.12. selection of products that may have a reduced impact on human health and or the natural environment. These procurement factors should be considered at all stages of the product 'life cycle', including production, purchase, delivery and use.

5.2. Council may also consider the following:

- the environmental performance of prospective contractors or suppliers;
- the selection of products that may have a reduced impact on human health and or the natural environment; and
- the environmental impact and performance of a requested product, such as energy and / or water efficiency rating, fuel efficiency, durability, recycled content, toxicity, origin of any components made from wood (e.g. paper products) and end of life disposal.

5. Procurement Entity

5.1. Council may procure under a contract that is facilitated by a procurement entity established under Section 39(2) of the *Local Government Act 2019* (NT).

5.2. Where appropriate and provides value for Palmerston, City of Palmerston can utilise the Local Buy arrangement through the Local Government Association of the Northern Territory which is an approved procurement entity.

ASSOCIATED DOCUMENTS

- Code of Conduct
- Fraud and Corruption Prevention Policy
- Procurement Procedure
- Register of Delegations by Council
- Register of Delegations by Chief Executive Officer

REFERENCES AND RELATED LEGISLATION

- Local Government Act 2019 (NT)



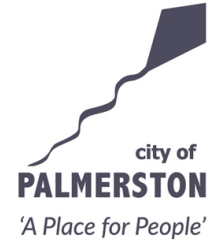
- [Local Government \(General\) Regulations 2021 \(NT\)](#)

POLICY DETAILS

OWNER	CEO	RESPONSIBLE OFFICER	General Manager Finance and Governance
APPROVAL DATE	[Approval Date]	NEXT REVIEW DUE	[Next Review Due]
RECORDS NUMBER	518759	COUNCIL DECISION	[Council Decision]



PROCUREMENT



COUNCIL POLICY

PURPOSE

The purpose of this policy is to ensure Council procurement activities achieve value for Palmerston through fair, transparent and accountable processes in accordance with legislation.

PRINCIPLES

The primary goal of any Council procurement activity is to achieve the best value for Palmerston.

Value for Palmerston is not limited to price, considering whole-of-life costs, risk, compatibility, local factors and local benefits. It reflects Council's strategic intent to support the Palmerston community, economy and broader region.

DEFINITIONS

For the purposes of this policy, the following definitions apply:

TERM	DEFINITION
Cost	Cost is defined as the full cost of the procurement of the goods and services and is inclusive of Goods and Services Tax (GST).
Diverse	Diversity encompasses all the differences between people including age, cultural background, abilities, gender, sexual orientation and socio-economic background.
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Procurement	Procurement shall mean, purchase, hire, lease, rental, exchange or any other commercial transaction involving the outlay of funds in return for the provision of goods, services to Council, or third parties acting as representatives for Council.
Procurement Entity	An entity approved under Section 39 of the <i>Local Government (General) Regulation 2021 (NT)</i>

TERM	DEFINITION
Top End	The geographical area comprising the northern part of the Northern Territory including Darwin, Palmerston, Litchfield and surrounding rural area south to the township of Adelaide River.
Value	Consideration of the benefits of procurement outcomes.

POLICY STATEMENT

1. Objectives

- 1.1. The objective of this policy is to establish a framework for the implementation of Council's purchasing arrangements to ensure value for Palmerston based on the principles of:
 - 1.1.1. ethical behaviour and fair dealings
 - 1.1.2. value for money
 - 1.1.3. enhancement of the capabilities of local enterprises and industries
 - 1.1.4. employment of Aboriginal and Torres Strait Islander and diverse people
 - 1.1.5. environmental protection and sustainability
 - 1.1.6. open and effective competition
 - 1.1.7. social sustainability.

2. Responsibilities

- 2.1. Council officers responsible for purchasing goods and services must comply with this policy.
- 2.2. Council officers are required to:
 - 2.2.1. Understand the meaning and intent of this policy and their responsibilities under the *Local Government Act 2019* (NT) and the *Local Government (General) Regulations 2021*.
 - 2.2.2. Preserve Council's integrity to ensure that Council is seen to have acted appropriately in all procurement dealings.
 - 2.2.3. Abide by Council's Code of Conduct Policy and all applicable policies and instructions.

3. Local Content

- 3.1. Local content considers benefits to Palmerston, the Top End and the Northern Territory.
- 3.2. Every effort should be made to utilise local suppliers and to ensure locally based businesses and industries are given an opportunity to participate in quotation or tender processes.
- 3.3. Local content assessment must be applied to all procurement activities.
 - 3.3.1. Local content criteria weighing of at least 20% will be applied to the assessment process for the purpose of value for Palmerston.
 - 3.3.2. The assessment will consider local content criteria based on principles such as, but not limited to:
 - Employment
 - Upskilling
 - Local industry participation

Local and regional development initiatives

Support for local not-for-profit organisations, community or sporting groups.

- 3.4. Whilst Council seeks to maximise local purchasing, the availability of some goods and services within the Northern Territory is limited, necessitating external sourcing.

4. Sustainability

- 4.1. Sustainability content assessment must be applied to all procurement activities.
- 4.2. The assessment will consider relevant environmental and social sustainability impacts such as but not limited to:
- whole-of-life costs
 - efficient use of resources
 - greenhouse gas emissions and other pollutants
 - ethical purchasing implications
 - access and inclusivity
 - employment of Aboriginal and Torres Strait Islander and diverse people
 - engagement with Aboriginal and Torres Strait Islander-owned businesses
 - waste minimisation
 - environmental performance of prospective contractors or suppliers
 - environmental impact and performance of products
 - end of life disposal
 - selection of products that may have a reduced impact on human health or the natural environment.

5. Procurement Entity

- 5.1. Council may procure under a contract that is facilitated by a procurement entity established under Section 39(2) of the *Local Government Act 2019* (NT).
- 5.2. Where appropriate and provides value for Palmerston, City of Palmerston can utilise the Local Buy arrangement through the Local Government Association of the Northern Territory, which is an approved procurement entity.

ASSOCIATED DOCUMENTS

- Code of Conduct
- Fraud and Corruption Prevention Policy
- Procurement Procedure
- Register of Delegations by Council
- Register of Delegations by Chief Executive Officer

REFERENCES AND RELATED LEGISLATION

- *Local Government Act 2019* (NT)
- *Local Government (General) Regulations 2021* (NT)

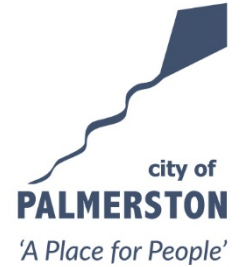


POLICY DETAILS

OWNER	CEO	RESPONSIBLE OFFICER	General Manager Finance and Governance
APPROVAL DATE	[Approval Date]	NEXT REVIEW DUE	[Next Review Due]
RECORDS NUMBER	518759	COUNCIL DECISION	[Council Decision]



COUNCIL REPORT



2nd Ordinary Council Meeting

Agenda Item:	12.1.3
Report Title:	Risk Management and Audit Committee Open Minutes February 2026
Meeting Date:	Tuesday 17 March 2026
Author:	Executive Assistant to General Manager Finance and Governance, Alexandra Malady
Approver:	General Manager Finance and Governance, Wati Kerta

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Council approval of the recommendation from the Risk Management and Audit Committee meeting held on Thursday 26 February 2026.

Key messages

- The Risk Management and Audit Committee met on Thursday 26 February 2026.
- The Risk Management and Audit Committee agenda and unconfirmed minutes from this meeting are available for viewing on Docs on Tap.
- The Risk Management and Audit Committee reviewed one Action reports.
- The Risk Management and Audit Committee made one recommendation to the Council.
- Council approval is sought to endorse the recommendations from the Risk Management and Audit Committee meeting held on Thursday 26 February 2026.

Recommendation

1. THAT Report entitled Risk Management and Audit Committee Open Minutes February 2026 be received and noted.

2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 12.1.3.1** to Report entitled Risk Management and Audit Committee Open Minutes February 2026 be received and noted.
3. THAT Council adopts the recommendations from the Risk Management and Audit Committee meeting held Thursday 26 February 2026, as follows:
 - a. THAT the Risk Management and Audit Committee recommend to Council that the following item can be removed from the Action Report at Attachment 10.1.1.1.
 - i. Risk Management & Audit Committee Annual Work Plan RMA11/005

Background

The Risk Management and Audit Committee (the Committee) is responsible for overseeing the responsibilities of corporate governance, particularly maintaining adequate internal controls over the revenue, expenditure, and assets of the Council.

As per the Local Government Act 2019 (the act) and the Local Government (Accounting) Regulations, the committee make recommendations to the council about any matters as a result of the committee's functions to monitor and review the integrity of the council's financial management and to monitor and review internal controls.

As per the Terms of Reference of the Committee, the Committee is advisory by nature and can only recommend matters, falling within its function and role, to the Council.

Discussion

The Risk Management and Audit Committee (RMAC) meeting was held on Thursday, 26 February 2026 with the unconfirmed minutes provided as **Attachment 12.1.3.1**.

The Agenda of the Risk Management and Audit Committee meeting can be located on the Council [website](#).

At the meeting, one action report was discussed. This report was in relation to the RMAC Action Report.

The Risk Management and Audit Committee provided one recommendation to Council. This recommendation was in relation to asking Council to remove an item from the RMAC Action Register as it has been endorsed by Council at the 04 November 2025 Council meeting.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Risk Management and Audit Committee Members.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

As per section 101(4) of the *Local Government Act 2019* the minutes of an audit committee, a council committee or a local authority must be tabled at the next meeting of the council.

This Report addresses the following City of Palmerston Strategic Risks:

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

6. Governance

Failure to effectively govern.

Strategies, framework and plans implications

There are no strategy, framework or plan implications for this Report.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. 20260226 - UNCONFIRMED Risk Management and Audit Committee Minutes - 26 February 2026 [12.1.3.1 - 8 pages]



MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

THURSDAY 26 FEBRUARY 2026

The Committee Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

UNCONFIRMED



Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Thursday 26 February at 5:00pm.

PRESENT

COMMITTEE MEMBERS

Clare Milikins, Independent Member (Chair)
Craig Kirby, Independent Member (*Via Audio/ Audiovisual*)
David Ray, Independent Member
Mayor Athina Pascoe-Bell
Councillor Wayne Bayliss
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Andrew Walsh
Deputy Chief Executive Officer, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
General Manager Community, Konrad Seidl
General Manager People and Place, Emma Blight
Executive Manager Organisational Performance, Penny Hart
Executive Manager Financial Performance, Jeffrey Guilas
Governance Lead, Angie Torr
Minute Secretary, Alexandra Malady

GALLERY

Nil members of the public

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:03 pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of absence previously granted

Nil

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

THAT it be noted the following Elected Members have been granted attendance via Audio/Audiovisual Conferencing for this meeting in accordance with the policy:

Independent Member Kirby

5 DECLARATION OF INTEREST

5.1 Committee members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

6.1.1 Confirmation of Minutes

Moved: Councillor Bayliss
Seconded: Councillor Henderson

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 23 October 2025 pages 342 to 351 be confirmed.

CARRIED (6/0) - RMA11/021 - 26/02/2026

6.2 Business arising from previous meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 VERBAL UPDATE

8.1 Mayoral Update

Moved: David Ray
Seconded: Councillor Henderson

THAT the verbal report provided by Mayor Athina Pasco-Bell regarding Mayoral Update be received and noted.

CARRIED (6/0) - RMA11/022 - 26/02/2026

8.2 Chief Executive Officer Update

Moved: Mayor Pascoe-Bell
Seconded: Councillor Bayliss

THAT the verbal report provided by Chief Executive Officer Andrew Walsh regarding Chief Executive Officer Update be received and noted.

CARRIED (6/0) - RMA11/023 - 26/02/2026

9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

Nil

9.2 Moving open items into confidential

Nil

9.3 Confidential items

Moved: Councillor Bayliss
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
19.1.1	Council Project Initiative	51(1)(c)(iv), This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.1.2	Council Performance, Service Delivery and Budget Review	51(1)(c)(iv), This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

19.1.3	Council Performance, Service Delivery and Budget Review	51(1)(c)(iv), This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.1.4	Council Performance, Service Delivery and Budget Review	51(1)(c)(iv), This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
19.2.1	Council Performance, Service Delivery and Budget Review	51(1)(c)(iv), This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
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CARRIED (6/0) - RMA11/024 - 26/02/2026

10 OFFICER REPORTS

10.1 Action reports

10.1.1 Action Report

Moved: Mayor Pascoe-Bell
Seconded: Councillor Bayliss

1. THAT Report entitled Action Report be received and noted.
2. THAT the Risk Management and Audit Committee recommend to Council that the following item can be removed from the Action Report at **Attachment 10.1.1.1**.
 - a. Risk Management & Audit Committee Annual Work Plan RMA11/005

CARRIED (6/0) - RMA11/025 - 26/02/2026

10.2 Receive and note reports

Nil

11 INFORMATION AND CORRESPONDENCE

11.1 Information

Nil

11.2 Correspondence

Nil

12 GENERAL BUSINESS

Nil

13 NEXT COMMITTEE MEETING

Moved: David Ray
Seconded: Councillor Bayliss

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 26 May 2026 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - RMA11/026 - 26/02/2026

14 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Bayliss
Seconded: Mayor Pascoe-Bell

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - RMA11/027 - 26/02/2026

The open section of the meeting closed at 5:16 pm for the discussion of confidential matters.

The closed section of the meeting reopened at 5:55 pm.

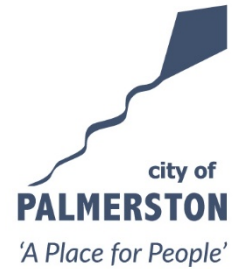
The Chair declared the meeting closed at 5:55 pm.

Chair

Print Name

Date

COUNCIL REPORT



2nd Ordinary Council Meeting

Agenda Item:	12.1.4
Report Title:	Council Policy Review – Alcohol Management Policy
Meeting Date:	Tuesday 17 March 2026
Author:	Community Services Manager, Laura Hardman
Approver:	General Manager Community, Konrad Seidl

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Council endorsement of the updated Alcohol Management Policy.

Key messages

- Council policy ‘Alcohol Management’ is scheduled for review at least once per Council term.
- The policy outlines how Council will manage applications for alcohol consumption on Council premises.
- The policy outlines how Council will assess and provide feedback on liquor licence applications submitted within the municipality to NT Licensing.
- The policy was endorsed on 1 March 2022 and is due for review in this quarter in accordance with the adopted 11th Council Policy Review Schedule.
- Wording and formatting amendments have been undertaken to improve the policy’s clarity, readability, and consistency.

Recommendation

1. THAT Report entitled Council Policy Review – Alcohol Management Policy be received and noted.
2. THAT Council endorse the amended Alcohol Management Policy at **Attachment 12.1.4.3.** to Report entitled Alcohol Management Policy.

Background

Council is responsible for approving requests for the consumption of alcohol on Council premises and for considering and providing feedback on liquor licence applications within the municipality submitted to NT Licensing.

This policy outlines Council's role in alcohol management within the Palmerston municipality. It covers the assessment and provision of comments on liquor licence applications submitted to Licensing NT under the *Liquor Act 2019*, as well as the governance of alcohol service and consumption on Council-owned and Council-controlled premises. The policy establishes principles, assessment criteria, and operational requirements to ensure decisions relating to alcohol availability are consistent, transparent, and aligned with community wellbeing, public safety, and the protection of local amenity.

In the 2024/25 financial year City of Palmerston approved 9 alcohol applications to consume alcohol on Council owned or controlled premises.

City of Palmerston commented on one (1) application for a liquor licence in 2024.

Discussion

No substantive change to the intent or application of the policy is proposed.

The policy purpose, principles, and assessment criteria for liquor licence applications have been updated to reflect the intent and application of this policy.

Amendments

The purpose section has been updated to reflect that public policies articulate how Council will make decisions. The previous sentence commencing "This policy provides staff direction..." has been removed, as this function more appropriately sits within an internal procedure that guides staff on the administration and implementation of the policy, rather than within a public-facing policy document.

The principles have been updated and reworded to outline strategic intent and decision-making, and definitions have been alphabetised.

Assessment Criteria for Liquor applications have been moved to the last section of the policy due to the infrequency of applications. Council receives more frequent requests for alcohol consumption on Council premises. Reference to City of Palmerston's Alcohol Management Plan has been included.

Sponsorship of Council events has been removed as a separate subheading and added under the new subheading Alcohol at Council, Partnered and Sponsored Events. Wording has been simplified to clarify its intent.

Insertion Section 2. 2.2 The approved applicant must comply with the *Responsible Service of Alcohol (RSA)*.

The current Alcohol Management Policy at **Attachment 12.1.4.1**.

Alcohol Management Policy with tracked changes at **Attachment 12.1.4.2**.

The Alcohol Management Policy clean version at **Attachment 12.1.4.3**.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Governance Lead
- Executive Manager of Organisational Performance
- Executive Leadership Team

Policy implications

The amended policy will replace the existing version of this policy and become effective from the date of adoption. The policy will be reviewed in response to any legislative or operational changes. In the absence of any such changes, a scheduled review will occur within the first 12 months of the next Council term.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.
6. **Governance**
Failure to effectively govern.

Strategies, framework and plans implications

- City of Palmerston's Alcohol Management Plan

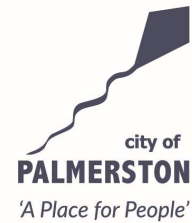
Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Current Alcohol Management Policy [**12.1.4.1** - 4 pages]
2. Alcohol Management Policy_- Tracked Changes Final [**12.1.4.2** - 6 pages]
3. Alcohol Management Policy Clean Version Final [**12.1.4.3** - 4 pages]

ALCOHOL MANAGEMENT



COUNCIL POLICY

PURPOSE

This policy provides staff direction regarding the assessment of applications for the operation of licensed venues seeking a liquor licence in the Palmerston Municipality and guidance on Council's management of alcohol provision on Council premises.

This policy applies to all comments Council staff provide to the Northern Territory Government (NTG) (Licensing NT) in regard to liquor licence applications for new liquor licences or changes and/or operation of existing licences under the Liquor Act.

This policy will also demonstrate how Council will meet the City of Palmerston Community Plan commitment to consider the social implications of all planning and decision making when contributing to Territory planning processes.

PRINCIPLES

Council is committed to providing a healthier and safer place for residents and visitors and a key aspect of this is via input Council provides on liquor licence applications within the Palmerston municipality and responsible alcohol management on its own premises and public spaces.

Council is a stakeholder in the Palmerston and Litchfield Liquor Accord. To support the intent of this organisation vendors who propose to serve alcohol at Council events or on council property should be members of the Palmerston and Litchfield Liquor Accord.

It is imperative that Council have a set criterion to consider relevant Liquor Licence applications to provide relevant comments under section 61 of the Liquor Act and other relevant legislation and if required, object to those applications that are inconsistent with an area or locality

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

TERM	DEFINITION
Council Premises	Any land or buildings under the effective control of Council.
Liquor Licence	Means a licence issued under the <i>Liquor Act</i> .

TERM	DEFINITION
Liquor	Means a beverage that contains more than 1.15% by volume of ethyl alcohol
Sensitive Land Use	<ul style="list-style-type: none"> • Schools, childcare centres and other places principally used by children; • Seniors living residential developments; • Community Centres; • Places of Public Worship; and • Other land uses identified at the time of an application.
Residential Areas	Land contained within a residential zone under the <i>NT Planning Scheme</i> .

POLICY STATEMENT

1. Assessment Criteria for Liquor Licence Applications

Council will consider, but is not limited to, the following criteria when considering liquor licence applications and formulating comments to Licensing NT:

- 1.1. Proximity and potential impacts on sensitive land uses. (Will the proposed licence impact on any nearby sensitive land uses by way of noise impacts, increased occurrences of itinerancy or antisocial behaviour etc?)
- 1.2. Hours of operation. (Is the proposal consistent with the operation hours of the surrounding land uses?)
- 1.3. Number of existing/proposed/approved licensed venues in the locality. Consideration of (represented spatially) existing/proposed/approved licensed venues in the locality with regards to the social conditions of the locality (a review of Socio-Economic Indexes for areas (SEIFA) data if required)
- 1.4. Number and nature of complaints lodged with Council in relation to an existing licensed premise. (if applicable)
- 1.5. The extent to which the premise has been designed to minimise the impacts of its activities on an adjacent residential development. (Considerations include Crime Prevention through Environmental Design Principles, noise attenuation measures, landscaping or fencing buffers between any car parking, service area, outdoor storage area and surrounding land use)
- 1.6. Level of security and surveillance to be adopted by the licensed premises. (Is the existing/proposed level of security and surveillance to be adopted by the licensed premises adequate for the locality or surrounding land uses?)
- 1.7. Does the application conflict with Community Plan objectives?
- 1.8. Does the application raise any additional matters of non-compliance with other legislation that may be relevant? (Does the proposed licence operation have the relevant Planning permits/approvals?)
- 1.9. Information contained with the Community Impact Assessment that accompanies applications.

1.10. Impact on visitors to the municipality.

Should an application raise significant conflicts with the above criteria it may be in the interest of Council to object to an application on relevant grounds.

An objection to an application should be made under Section 61 of the Liquor Act and based on conflicts or non-compliance with other relevant legislation.

2. Alcohol on Council Premises

Section 200 of the Liquor Act states permission for the consumption of alcohol in a prohibited public place may be permitted by Council (as the owner of the public place) on the provision that the approval is provided in writing.

- 2.1. Council does not generally serve alcohol at community events; however, alcohol may be served as appropriate at Council run limited access events (e.g. ticketed or by invitation only events) or unique events. This will be determined by the Chief Executive Officer on a case by case basis, with consideration of all relevant factors.
- 2.2. Council is prepared to allow the consumption of alcohol at privately run events on Council premises (e.g. parties, weddings) subject to written application advising of the provision of alcohol.
- 2.3. Organisers will need to demonstrate that they have complied with all relevant legislative and Council requirements and have engaged with NT Police including submitting a Northern Territory Police Party Smart Registration Form.
- 2.4. Council also reserves the right to impose additional conditions, including security arrangements, for the hirer.
- 2.5. Council reserves the right to impose the recovery of cleaning costs and an increased bond if it is deemed necessary for private events on Council premises.

3. Sponsorship of Council Events

Where sponsorship arrangements incorporating provision or promotion of alcohol are being considered as a way of assisting to meet the costs of a Council event, consideration must be given to the following:

- 3.1. The role, nature and value of the sponsorship package. The supply and service of alcohol as a main element of a sponsorship package is generally inconsistent with this policy, however an assessment of the role and purpose for the supply of alcohol will need to demonstrate alignment with the event setting.
- 3.2. Should the event be an open access (ie. all ages), the service of alcohol must not compromise access to the event.
- 3.3. The values of the sponsor must align with the values of Council as outlined in Council's Community Plan and requirements of Council policies as applicable.

ASSOCIATED DOCUMENTS

- City of Palmerston Community Plan



REFERENCES AND RELATED LEGISLATION

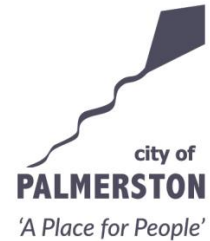
- *Liquor Act*
- *Planning Act*
- *Northern Territory Planning Scheme*

POLICY DETAILS

OWNER	Chief Executive Officer	RESPONSIBLE OFFICER	General Manager Community
APPROVAL DATE	1 March 2022	NEXT REVIEW DUE	2 March 2026
RECORDS NUMBER	494179	COUNCIL DECISION	10/225



ALCOHOL MANAGEMENT



COUNCIL POLICY

PURPOSE

This policy outlines the City of Palmerston's commitment to promoting the responsible availability, service, and consumption of alcohol within the municipality by providing clear and consistent parameters to assess applications.

This policy provides staff direction regarding the assessment of applications for the operation of licensed venues seeking a liquor licence in the Palmerston Municipality and guidance on Council's management of alcohol provision on Council premises.

This policy applies to all comments Council staff provide to the Northern Territory Government (NTG) (Licensing NT) in regard to liquor licence applications for new liquor licences or changes and/or operation of existing licences under the Liquor Act.

This policy will also demonstrate how Council will meet the City of Palmerston Community Plan commitment to consider the social implications of all planning and decision making when contributing to Territory planning processes.

PRINCIPLES

Council is committed to promoting a safe, healthy and inclusive community within the Palmerston municipality and will consider the social and public safety impacts of alcohol availability in its decision-making processes.

Council will demonstrate leadership in responsible alcohol management on Council premises, ensuring harm minimisation and protection of public amenity.

Council is committed to providing a healthier and safer place for residents and visitors and a key aspect of this is via input Council provides on liquor licence applications within the Palmerston municipality and responsible alcohol management on its own premises and public spaces.

~~Council is a stakeholder in the Palmerston and Litchfield Liquor Accord. To support the intent of this organisation vendors who propose to serve alcohol at Council events or on council property should be members of the Palmerston and Litchfield Liquor Accord.~~ As a stakeholder in the Palmerston and Litchfield Liquor Accord, Council supports coordinated harm reduction initiatives and expects vendors serving alcohol on Council premises to align with these principles.

It is imperative that Council have a set criterion to consider relevant Liquor Licence applications to provide relevant comments under section 61 of the Liquor Act and other relevant legislation and if required, object to those applications that are inconsistent with an area or locality Council will

apply consistent and evidence-informed criteria when providing comment on liquor licence applications under the Liquor Act 2019 and may make formal representations where applications are inconsistent with community interests or local amenity.

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

TERM	DEFINITION
Council Premises	Any land or buildings <u>owned, managed or</u> under the effective control of Council.
Liquor Licence	Means a <u>A</u> licence issued under the <i>Liquor Act 2019</i> .
Liquor	Means a <u>A</u> beverage that contains more than 1.15% by volume of ethyl alcohol
Sensitive Land Use	<u>Land uses that may be particularly affected by alcohol-related impacts, including:</u> <ul style="list-style-type: none"> • Schools, childcare centres and other places principally used by children; • Seniors living residential developments; • Community Centres; • Places of Public Worship; and • <u>Any</u> Other other land uses identified at the time of an application.
Residential Areas	<u>Land zoned for residential purposes under the Northern Territory Planning Scheme.</u> Land contained within a residential zone under the NT Planning Scheme. 2020

POLICY STATEMENT

~~1. Assessment Criteria for Liquor Licence Applications~~

~~Council will consider, but is not limited to, the following criteria when considering liquor licence applications and formulating comments to Licensing NT:~~

~~1.1. Proximity and potential impacts on sensitive land uses. (Will the proposed licence impact on any nearby sensitive land uses by way of noise impacts, increased occurrences of itinerancy or antisocial behaviour etc?)~~

~~1.2.1.1. Hours of operation. (Is the proposal consistent with the operation hours of the surrounding land uses?)~~

~~1.3.1.1. Number of existing/proposed/approved licensed venues in the locality. Consideration of (represented spatially) existing/proposed/approved licensed venues in the locality with regards to the social conditions of the locality (a review of Socio-Economic Indexes for areas (SEIFA) data if required)~~

~~1.4.1.1. Number and nature of complaints lodged with Council in relation to an existing licensed premise. (if applicable)~~

~~1.5.1.1. The extent to which the premise has been designed to minimise the impacts of its activities on an adjacent residential development. (Considerations include Crime Prevention through Environmental Design Principles, noise attenuation measures, landscaping or fencing buffers between any car parking, service area, outdoor storage area and surrounding land use)~~

~~1.6.1.1. Level of security and surveillance to be adopted by the licensed premises. (Is the existing/proposed level of security and surveillance to be adopted by the licensed premises adequate for the locality or surrounding land uses?)~~

~~1.7.1.1. Does the application conflict with Community Plan objectives?~~

~~1.8.1.1. Does the application raise any additional matters of non-compliance with other legislation that may be relevant? (Does the proposed licence operation have the relevant Planning permits/approvals?)~~

~~1.9.1.1. Information contained with the Community Impact Assessment that accompanies applications.~~

~~1.10.1.1. Impact on visitors to the municipality.~~

~~Should an application raise significant conflicts with the above criteria it may be in the interest of Council to object to an application on relevant grounds.~~

~~An objection to an application should be made under Section 61 of the Liquor Act and based on conflicts or non-compliance with other relevant legislation.~~

~~2.1. Alcohol at Council Events, partner or sponsored events~~

~~Section 200 of the Liquor Act [NT 2019](#) states [that](#) permission for the consumption of alcohol in a prohibited public place may be permitted by Council (as the owner of the public place) on the provision that the approval is provided in writing.~~

~~Council does not generally serve alcohol at community events; however, alcohol may be served as appropriate at Council run limited access events (e.g. ticketed or by invitation only events) or unique events. This will be determined by the Chief Executive Officer on a case by case basis, with consideration of all relevant factors.~~

~~1.1. [Council restricts the service of alcohol at community events to occasions where its inclusion is appropriate to the purpose of the celebration.](#)~~

~~1.2. [Alcohol may be permitted at Council-managed, ticketed-access or special events, as approved on a case-by-case basis by the Chief Executive Officer, with all relevant factors considered.](#)~~

~~1.3. [Where alcohol is permitted, Council will ensure appropriate management, supervision, and compliance with all legislative and policy requirements, including harm minimisation practices and risk mitigation measures.](#)~~

~~1.4. [Where Council considers sponsorship arrangements that include the provision or promotion of alcohol to support a Council event, the following requirements apply:](#)~~

~~1.4.1. Alcohol must not form the primary component of the sponsorship agreement. Any proposed supply or promotion of alcohol must be incidental to the event and appropriate to the nature, purpose and setting of the event.~~

- 1.4.2. For events that are open access and all ages, the service of alcohol must not restrict access, compromise safety, or detract from the inclusive nature of the event.
- 1.4.3. The Sponsor's values, conduct and brand alignment must be consistent with Council's adopted policies and the objectives of the City of Palmerston Community Plan.
- 1.4.4. Council reserves the right to decline sponsorship proposals that are inconsistent with this policy and strategic objectives.

2. Alcohol on Council Premises

- 2.1. Council ~~may permit~~ is prepared to allow the consumption of alcohol at privately run events on Council premises (e.g. parties, weddings), subject to a written application advising Council of the provision of alcohol and detailing relevant arrangements.
- 2.2. The approved applicant must comply with the Responsible Service of Alcohol (RSA)
- ~~2.2.~~ 2.3. Organisers will need to demonstrate that they have complied with all relevant legislative and Council requirements and have engaged with NT Police, including submitting a Northern Territory Police Party Smart Registration Form.
- ~~2.3.~~ Council also reserves the right to impose additional conditions, including security arrangements and a bond increase, for the hirer.
- ~~2.4.~~ Council reserves the right to impose the recovery of cleaning costs and an increased bond if it is deemed necessary for private events on Council premises.

~~3. Sponsorship of Council Events~~

~~Where sponsorship arrangements incorporating provision or promotion of alcohol are being considered as a way of assisting to meet the costs of a Council event, consideration must be given to the following:~~

- ~~3.1.~~ The role, nature and value of the sponsorship package. The supply and service of alcohol as a main element of a sponsorship package is generally inconsistent with this policy, however an assessment of the role and purpose for the supply of alcohol will need to demonstrate alignment with the event setting.
- ~~3.2.~~ Should the event be an open access (ie. all ages), the service of alcohol must not compromise access to the event.
- 2.4. The values of the sponsor must align with the values of Council as outlined in Council's Community Plan and requirements of Council policies as applicable.

3. Assessment Criteria for Liquor Licence Applications

When providing comments to Licensing NT on liquor licence applications, Council will consider the following in conjunction with City of Palmerston's Alcohol Management Plan:

- 3.1. Proximity to Sensitive Land Uses – potential impacts on nearby sensitive uses, including noise, antisocial behaviour, or itinerancy.

- 3.3. Concentration and Distribution of Licensed Premises – number, type, and spatial distribution of existing, approved, or proposed licensed venues and takeaway alcohol outlets, and cumulative social or community impacts.
- 3.4. Complaint History – number and nature of complaints received by Council regarding existing licensed premises.
- 3.5. Design and Amenity Impacts – measures to minimise impacts on adjacent residential or sensitive uses, including CPTED principles, noise attenuation, landscaping, fencing, and buffers.
- 3.6. Security and Surveillance Measures – adequacy of proposed security, crowd management, and surveillance arrangements relative to the locality.
- 3.7. Strategic Alignment – consistency with the objectives of the City of Palmerston Community Plan.
- 3.8. Impact on Visitors and the Broader Community – potential effect on visitors and the overall amenity, safety, and reputation of the municipality.

Where an application presents a significant conflict with these criteria, Council may lodge a formal objection under section 61 of the *Liquor Act NT 2019* based on legislative grounds and identified community impacts.

Council will consider, but is not limited to, the following criteria when considering liquor licence applications and formulating comments to Licensing NT:

- Proximity and potential impacts on sensitive land uses. (Will the proposed licence impact on any nearby sensitive land uses by way of noise impacts, increased occurrences of itinerancy or antisocial behaviour etc?)
- Hours of operation. (Is the proposal consistent with the operation hours of the surrounding land uses?)
- Number of existing/proposed/approved licensed venues in the locality. Consideration of (represented spatially) existing/proposed/approved licensed venues in the locality with regards to the social conditions of the locality (a review of Socio-Economic Indexes for areas (SEIFA) data if required)
- Number and nature of complaints lodged with Council in relation to an existing licensed premise. (if applicable)
- The extent to which the premise has been designed to minimise the impacts of its activities on an adjacent residential development. (Considerations include Crime Prevention through Environmental Design Principles, noise attenuation measures, landscaping or fencing buffers between any car parking, service area, outdoor storage area and surrounding land use)
- Level of security and surveillance to be adopted by the licensed premises. (Is the existing/proposed level of security and surveillance to be adopted by the licensed premises adequate for the locality or surrounding land uses?)
- Does the application conflict with Community Plan objectives?
- Does the application raise any additional matters of non-compliance with other legislation that may be relevant? (Does the proposed licence operation have the relevant Planning permits/approvals?)
- Information contained with the Community Impact Assessment that accompanies applications.
- Impact on visitors to the municipality.

~~Should an application raise significant conflicts with the above criteria it may be in the interest of Council to object to an application on relevant grounds.~~

~~An objection to an application should be made under Section 61 of the Liquor Act and based on conflicts or non-compliance with other relevant legislation.~~

ASSOCIATED DOCUMENTS

- City of Palmerston Community Plan
- [City of Palmerston's Alcohol Management Plan](#)

REFERENCES AND RELATED LEGISLATION

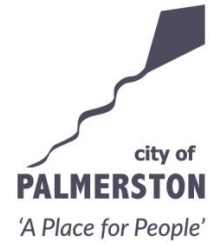
- *Liquor Act* [NT 2019](#)
- *Planning Act* [NT 1999](#)
- *Northern Territory Planning Scheme* [2020](#)

POLICY DETAILS

OWNER	Chief Executive Officer	RESPONSIBLE OFFICER	General Manager Community
APPROVAL DATE	1 March 2022 17 March 2026	NEXT REVIEW DUE	2 March 2026 5 March 2030
RECORDS NUMBER	494179	COUNCIL DECISION	10/225



ALCOHOL MANAGEMENT



COUNCIL POLICY

PURPOSE

This policy outlines City of Palmerston's commitment to promoting the responsible availability, service, and consumption of alcohol within the municipality by providing clear and consistent parameters to access applications.

PRINCIPLES

Council is committed to promoting a safe, healthy and inclusive community within the Palmerston municipality and will consider the social and public safety impacts of alcohol availability in its decision-making processes.

Council will demonstrate leadership in responsible alcohol management on Council-owned and Council-controlled premises, ensuring harm minimisation and protection of public amenity.

As a stakeholder in the Palmerston and Litchfield Liquor Accord, Council supports coordinated harm reduction initiatives and expects vendors serving alcohol on Council premises to align with these principles.

Council will apply consistent and evidence-informed criteria when providing comment on liquor licence applications under the *Liquor Act 2019* and may make formal representations where applications are inconsistent with community interests or local amenity.

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

TERM	DEFINITION
Council Premises	Any land or buildings owned, managed, or under the effective control of Council.
Liquor Licence	A licence issued under the <i>Liquor Act 2019</i>
Liquor	A beverage that contains more than 1.15% by volume of ethyl alcohol

TERM	DEFINITION
Sensitive Land Use	Land uses that may be particularly affected by alcohol-related impacts, including: <ul style="list-style-type: none"> • Schools, childcare centres and other places principally used by children; • Seniors living residential developments; • Community Centres; • Places of Public Worship; and • Any other land uses identified at the time of an application.
Residential Areas	Land zoned for residential purposes under the <i>Northern Territory Planning Scheme 2020</i> .

POLICY STATEMENT

1. Alcohol at Council, partnered or sponsored events

Section 200 of the *Liquor Act 2019* states that permission for the consumption of alcohol in a prohibited public place may be permitted by Council (as the owner of the public place) on the provision that the approval is provided in writing.

- 1.1. Council restricts the service of alcohol at community events to occasions where its inclusion is appropriate for the celebration.
- 1.2. Alcohol may be permitted at Council-managed, ticketed-access or special events, as approved on a case-by-case basis by the Chief Executive Officer, with all relevant factors considered.
- 1.3. Where alcohol is permitted, Council will ensure appropriate management, supervision, and compliance with all legislative and policy requirements, including harm minimisation practices and risk mitigation measures.
- 1.4. Where Council considers sponsorship arrangements that include the provision or promotion of alcohol to support a Council event, the following requirements apply:
 - 1.4.1. Alcohol must not form the primary component of the sponsorship arrangement. Any proposed supply or promotion of alcohol must be incidental to the event and appropriate to the nature, purpose and setting of the event.
 - 1.4.2. For events that are open access and all-ages, the service or promotion of alcohol must not restrict access, compromise safety, or detract from the inclusive nature of the event.
 - 1.4.3. The sponsor’s values, conduct and brand alignment must be consistent with Council’s adopted policies and the objectives of the City of Palmerston Community Plan.
 - 1.4.4. Council reserves the right to decline sponsorship proposals that are inconsistent with this Policy or Council’s strategic objectives.



2. Alcohol on Council Premises

- 2.1. Council may permit the consumption of alcohol at privately run events on Council premises (e.g. parties, weddings) subject to written application advising Council of the provision of alcohol and detailing relevant arrangements
- 2.2. The approved applicant must comply with the Responsible Service of Alcohol (RSA).
- 2.3. Organisers will need to demonstrate that they have complied with all relevant legislative and Council requirements and have engaged with NT Police, including submitting a Northern Territory Police Party Smart Registration Form.
- 2.4. Council also reserves the right to impose additional conditions, including security arrangements and a bond increase for the hirer.

3. Assessment Criteria for Liquor Licence Applications

When providing comments to Licensing NT on liquor licence applications, Council will consider the following in conjunction with City of Palmerston's Alcohol Management Plan:

- 3.1. Proximity to Sensitive Land Uses – potential impacts on nearby sensitive uses, including noise, antisocial behaviour, or itinerancy.
- 3.2. Hours of Operation – compatibility of proposed trading hours with surrounding land uses and locality character.
- 3.3. Concentration and Distribution of Licensed Premises – number, type, and spatial distribution of existing, approved, or proposed licensed venues and takeaway alcohol outlets, and cumulative social or community impacts.
- 3.4. Complaint History – number and nature of complaints received by Council regarding existing licensed premises.
- 3.5. Design and Amenity Impacts – measures to minimise impacts on adjacent residential or sensitive uses, including CPTED principles, noise attenuation, landscaping, fencing, and buffers.
- 3.6. Security and Surveillance Measures – adequacy of proposed security, crowd management, and surveillance arrangements relative to the locality.
- 3.7. Strategic Alignment – consistency with the objectives of the City of Palmerston Community Plan.
- 3.8. Impact on Visitors and the Broader Community – potential effect on visitors and the overall amenity, safety, and reputation of the municipality.
- 3.9. Where an application presents a significant conflict with these criteria, Council may lodge a formal objection under section 61 of the Liquor Act 2019 based on legislative grounds and identified community impacts.

ASSOCIATED DOCUMENTS

- City of Palmerston Community Plan
- City of Palmerston – Alcohol Management Plan

REFERENCES AND RELATED LEGISLATION

- *Liquor Act 2019*

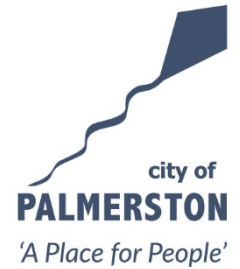
- *Planning Act NT 1999*
- *Northern Territory Planning Scheme 2020*

POLICY DETAILS

OWNER	Chief Executive Officer	RESPONSIBLE OFFICER	General Manager Community
APPROVAL DATE	17 March 2026	NEXT REVIEW DUE	5 March 20230
RECORDS NUMBER	[Records Number]	COUNCIL DECISION	[Council Decision]



COUNCIL REPORT



2nd Ordinary Council Meeting

Agenda Item:	12.1.5
Report Title:	Community Funding Program Grant Application - Palmerston Magpies
Meeting Date:	Tuesday 17 March 2026
Author:	Community Services Lead, Stephen Power
Approver:	General Manager Community, Konrad Seidl

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This report seeks a Council decision for a three (3) year sponsorship proposed by Palmerston Magpies Incorporated from March 2026 to March 2029, with support of the Community Funding Program.

Key messages

- Council supports initiatives that benefit the Palmerston community through the Community Funding Program.
- Palmerston Magpies Incorporated has applied for a three-year sponsorship at a cost of \$15,000 per year under the Community Funding Program.
- The application primarily seeks support for ongoing operational activities for the Palmerston Magpies and to reduce cost pressures on members.
- Although the sponsorship application aligns with City of Palmerston's Community Plan outcomes for Family and Community, the Community Funding Guidelines and Sponsorship policy do not support funding for operational costs.
- \$101,044.45 remains in the Community Funding Program grant budget for the 2025/26 financial year, including \$35,000 for Sponsorships.

Recommendation

1. That Report entitled Community Funding Program Grant Application - Palmerston Magpies be received and noted.
2. That Council endorse Option Three (3) – The Palmerston Magpies Incorporated sponsorship application is not supported through the Community Funding Program.

Background

The Community Funding Program (CFP) is the City of Palmerston's (CoP) grant funding initiative that supports individuals, groups, and organisations in delivering programs and projects that provide positive outcomes for the Palmerston community and align with Council's vision as A Place for People.

The following opportunities are available for eligible applicants:

- Individual and Team Representation Support
- Community Grants, Environmental Initiatives and Sponsorship
- Annual School Awards
- Graffiti Removal Grants

Palmerston Magpies Incorporated is a sporting organisation based at Cazalys Arena in Palmerston. The club fields 17 junior teams and five senior teams, including Premier League Women's and Men's, supporting over 600 players and more than 1,000 members annually. With reported game attendance exceeding 50,000 across the NTFL season. The Palmerston Magpies are currently concluding a previous three (3) year sponsorship agreement with CoP and are seeking to continue this funding through a new multi-year sponsorship arrangement.

In March 2025, CFP was reviewed to strengthen governance and ensure that public funds were allocated transparently and delivered clear, measurable community benefits. Sponsorship funding was reviewed, and it is intended to support initiatives that provide significant recognition to Council, foster economic development and promote growth within Palmerston. Examples include the NTG PGA Championship, and the Darwin Symphony Orchestra. These sponsorships delivered broader economic benefits that were measurable, introduced new activations within Palmerston, and attracted visitors from outside the city.

Council sponsorship programs are designed to fund:

- One-off events and festivals
- Community participation initiatives
- Programs that increase access and inclusion
- Activities that attract visitors to Palmerston

Discussion

Palmerston Magpies Incorporated has applied for \$15,000 annually through the CFP to support community football and related activities at Cazaly's Arena. The application proposes a three-year Platinum Sponsorship from March 2026 to March 2029.

The Palmerston Magpies delivers structured junior and senior football programs and facilitates family-friendly and community events that promote participation, inclusion and community connection within CoP.

While Palmerston Magpies demonstrates strong community participation and reach, the application primarily seeks support for ongoing operational activities and to alleviate cost pressures on members, rather than for a defined event, project, or economic development initiative consistent with the intent of the Sponsorship Funding Program.

The Community Funding Program Guidelines and Sponsorship Policy do not support allocating sponsorship funds to recurrent operational expenses, including general administration, utilities, wages, or routine club activities. Instead, sponsorship funding is only available for well-defined projects or events that meet Council's strategic objectives and result in broader economic or promotional benefits for the city. Community Funding Program Guidelines at **Attachment 12.1.5.1**.

Under the previous multi-year sponsorship agreement, the City of Palmerston received recognition through several promotional activities, including the CoP logo on team jumpers, boundary fence signage, social media advertising, CoP branding on off-field apparel, and invitations to club functions and awards events. Evidence confirmed that these deliverables were met. However, the information primarily demonstrated that the agreed promotional items were delivered, rather than providing evidence of audience reach, promotional exposure, or broader community outcomes. As a result, it is difficult to assess the overall impact of the sponsorship or determine whether it provided value for money or significant recognition in line with the objectives of Council's Sponsorship Policy and Community Funding Program Guidelines.

At the start of the 2025/26 financial year (FY), \$95,000 of the \$130,000 sponsorship budget was already committed to multi-year agreements. As a result, available funding is limited, and Council's ability to support other eligible applications is restricted. Approving another multi-year commitment would further constrain future budgets and reduce equitable access to funding for the Palmerston community in the 2026/27 FY.

Council is committed to supporting local organisations by offering grant-writing workshops and providing guidance to help them apply for and manage Community Grants. This approach provides support, builds community capacity, and ensures funds support clear, measurable initiatives.

All required supporting documents have been submitted and reviewed, including proof of incorporation, ABN registration, Certificate of Currency, sponsorship package details, and audited financial statements.

Further information is provided at **Attachment 12.1.5.2**.

Option 1 (Not Recommended)

Full Funding - \$15,000 per year for 3 years

City of Palmerston enter into a three-year sponsorship agreement with the Palmerston Magpies Incorporated at a cost of \$15,000 per year, totalling \$45,000 over the agreement term.

This option is not recommended as financial operational support does not align with the objectives or eligibility criteria of the CFP, which are designed to fund defined projects, events, or initiatives that deliver measurable community, economic, or promotional outcomes, rather than subsidise ongoing operational or recurrent expenses.

A multi-year commitment would allocate a significant portion of the sponsorship budget, limiting Council's ability to support new community initiatives, events, or changing priorities over the next three years.

Option 2 (Not Recommended)

Partial Funding - \$15,000 for 1 year

City of Palmerston enter into a one-year sponsorship agreement at a cost of \$15,000.

This option is not recommended as it would set a precedent whereby all Palmerston community and sporting clubs could reasonably expect access to CFP support for ongoing operational expenses, which is inconsistent with the intent of the program and would create significant and unsustainable financial implications for Council.

Option 3 (Recommended)

No Funding

City of Palmerston does not provide financial support to the Palmerston Magpies through this Sponsorship application.

City of Palmerston offers support to Palmerston Magpies Incorporated to develop a revised grant proposal that demonstrates broader community benefit and aligns with the Community Funding Program objectives, rather than focusing on operational expenses. For example, the club may consider applying for a specific initiative, such as a "come and try" day aimed at encouraging new participation and expanding community engagement.

This approach maintains a positive partnership with Palmerston Magpies while ensuring any funding provided aligns with the needs of local sporting clubs and remains consistent with Council's Community Plan and the objectives of the Community Funding Program.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Community Services Manager
- Community Connections Officer

The sponsorship applicant was consulted during the preparation of this Report.

Policy implications

This Report aligns with the following City of Palmerston policies and guidelines:

- Sponsorship Policy.
- Community Funding Guidelines.

Budget and resource implications

The Community Funding Program has the remaining funds for the 25/26 financial year.

- \$46,044.45 for Grants, Individual Representation, Graffiti and School Awards.
- \$35,000 for Sponsorship, with \$95,000 committed to multiyear agreements.
- \$20,000 for Environmental Initiatives.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.
2. **Financial Sustainability**
Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

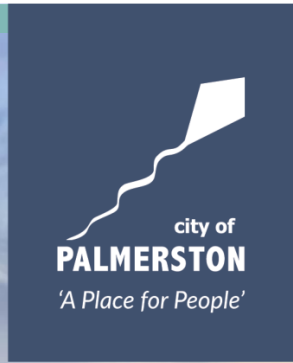
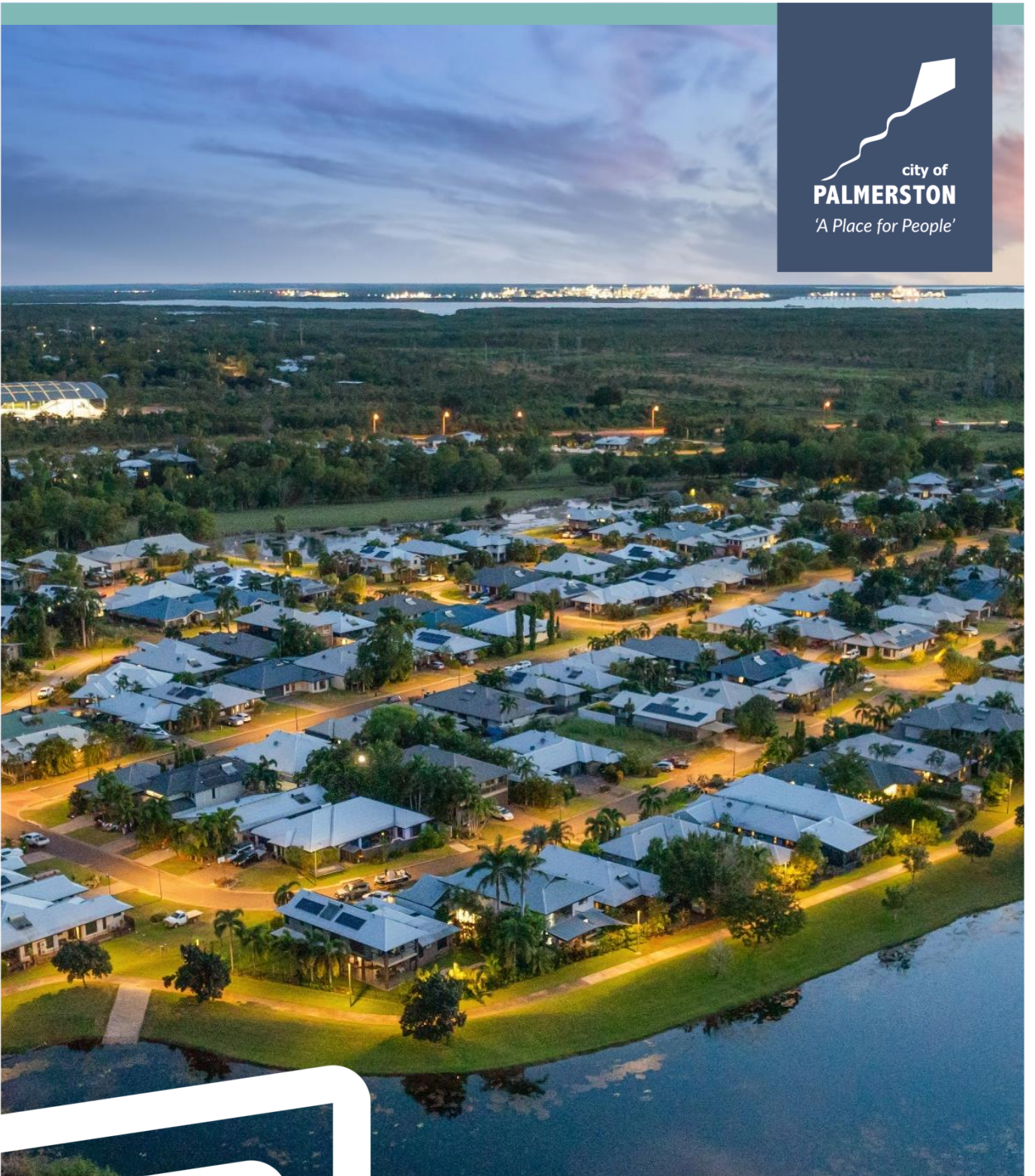
- [Inclusive, Diverse and Accessible Policy Framework](#)
- [Long Term Financial Plan](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Community Funding Program Guidelines [12.1.5.1 - 14 pages]
2. Palmerston Magpies Football Club redacted [12.1.5.2 - 11 pages]



COMMUNITY FUNDING PROGRAM GUIDELINES

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COMMUNITY FUNDING PROGRAM

The Community Funding Program (CFP) Guidelines outline the administration of the CFP including the eligibility, application and assessment process.

The Guidelines support City of Palmerston's Community Funding Policy and Sponsorship Policy.

City of Palmerston actively supports initiatives which benefit the Palmerston community and support delivery of the Community Plan. The CFP provides funding to support community initiatives through the following funding opportunities:

- Grants
- Sponsorship
- Environment and Sustainability Initiatives
- Representation Support
- Annual School Awards
- Graffiti Removal

Applications are open all year round and are limited to one successful application per individual, business or organisation per financial year.

CFP Principles

- Open and transparent governance, as well as ensuring Council is financially sustainable.
- Achieving the Outcomes of Council's Community Plan.
- Developing vibrant, engaged and more resilient communities.
- Distributing funds in an equitable, transparent, and sustainable manner.

Application Process

- Requests for funding under the CFP are to be made via City of Palmerston's website. Webforms are available on the CFP webpage.
- Application must be completed in full, including provision of supporting documentation.
- Once a complete application is received, it will be assessed by City of Palmerston to determine if it is eligible, suitable, and viable to fund.
- Depending on the complexity of the application and the amount requested, this process may take up to six (6) weeks.
- City of Palmerston will notify applicants on the outcome of their application via email.
- Successful applicants will receive a letter of outcome and a funding agreement, which must be signed and returned to City of Palmerston.
- Funds will be released once all documentation has been signed and returned.

COMMUNITY GRANTS

Aim

To encourage and support new projects and activities that build on social cohesion for the Palmerston community.

Available Funding

- \$500 and over.

Eligibility

- Applicants are a registered community, not-for-profit or incorporated organisation.
- An unincorporated organisation can have their application supported by an auspice organisation, provided they are an incorporated community group or not-for-profit organisation.

Supporting Documentation

All grant applications are required to provide the following supporting documentation:

- Evidence of registration as a community group, not-for-profit, or incorporated body.
- Evidence of appropriate Certificate of currency for applicable insurances.
- Minutes of the Committee meeting that document the decision to apply for CFP funding.
- A detailed budget, including all income and expenditure including in-kind contributions.
- Copies of quotations for all products and services listed in the budget.

In addition to the above, any grant applications for amounts over \$10,000 are also required to provide:

- A copy of the organisation's most recent audited financial statement.

If applying in partnership with an auspice organisation, applications must also include a letter or written agreement from the auspice organisation stating that they accept legal and financial accountability for the grant.

Assessment

Each application is considered against the Community Grants Assessment Criteria below:

1. Community benefit
2. Value for money
3. Capacity to deliver and previous experience
4. Promotion and acknowledgement
5. Risk management
6. Project sustainability.

Further details about the assessment criteria are provided on page 9.

Acquittal

All grant recipients are required to provide a grant acquittal once their activity is complete. What is required as part of the acquittal will depend on the value of funding provided. Grant acquittals are due within three (3) months of project completion.

- All grant recipients are required to acknowledge City of Palmerston's support for their activity and provide proof of acknowledgement. For example, this may include a screenshot of a social media post.
- For grants under \$2,000, the acquittal must include an outcomes report. No financial acquittal report is required.
- For grants over \$2,000, the acquittal must include an outcomes report and a financial report.
- Acquittal outcome reports are to be submitted on the form provided and include photos of the activity or project.

There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

ENVIRONMENTAL INITIATIVES

Aim

To support environmental initiatives that demonstrate impact in one or more actions within the City of Palmerston Sustainability Strategy.

Available funding

- \$20,000 or under.

Eligibility

- Applicants are a registered community, not-for-profit or incorporated organisation.
- An unincorporated organisation can have their application supported by an auspice organisation, provided they are an incorporated community group or not-for-profit organisation.
- No financial contribution is required for not-for-profit organisations; all other entities will be required to make a 50% financial contribution.

Supporting Documentation

All environmental initiative applications are required to provide the following supporting documentation:

- Evidence of registration as a community group, not-for-profit, or incorporated body.
- Evidence of appropriate Certificate of currency for applicable insurances.
- Minutes of the Committee meeting that document the decision to apply for CFP funding.
- A detailed budget, including all income and expenditure including in-kind contributions.
- Copies of quotations for all products and services listed in the budget.
- Details of alternate funding sources to a minimum of 50% of the total activity costs to demonstrate financial commitment.

In addition to the above, any grant applications for amounts over \$10,000 are also required to provide:

- A copy of the organisation's most recent audited financial statement.

If applying in partnership with an auspice organisation, applications must also include a letter or written agreement from the auspice organisation stating that they accept legal and financial accountability for the grant.

Assessment

All environment and sustainability initiative applications are assessed based on community impact and environmental merit, and alignment to City of Palmerston's Sustainability Strategy.

Acquittal

All environment and sustainability initiative grant recipients are required to provide a grant acquittal once their activity is complete. What is required as part of the acquittal will depend on the value of funding provided. Grant acquittals are due within three (3) months of project completion.

- All grant recipients are required to acknowledge City of Palmerston's support for their activity and provide proof of acknowledgement. For example, this may include a screenshot of a social media post.
- For grants under \$2,000, the acquittal must include an outcomes report. No financial acquittal report is required.
- For grants over \$2,000, the acquittal must include an outcomes report and a financial report.
- Acquittal outcome reports are to be submitted on the form provided and include photos of the activity or project.

There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

SPONSORSHIP

Aim

To support events, initiatives, or projects that provide significant recognition, foster economic development, and promote growth within the City of Palmerston.

Available funding

- \$500 and over.

Eligibility

- Applicants are a registered community, not-for-profit or incorporated organisation.
- An unincorporated organisation can have their application supported by an auspice organisation, provided they are an incorporated community group or not-for-profit organisation.
- Requests from commercial entities will generally not be considered, unless deemed to have merit by the Chief Executive Officer and subsequently presented to Council for consideration.

Supporting Documentation

All sponsorship applications are required to provide the following supporting documentation:

- A copy of the sponsorship package outlining the levels and categories of sponsorship.
- Evidence of registration as a community group, not-for-profit, or incorporated body.
- Evidence of appropriate Certificate of Currency for applicable insurances.

In addition to the above, any grant applications for amounts over \$10,000 are also required to provide:

- A copy of the organisation's most recent audited financial statement.

If applying in partnership with an auspice organisation, applications must also include a letter or written agreement from the auspice organisation stating that they accept legal and financial accountability for the grant.

Assessment

Each sponsorship application is assessed based on community impact, overall merit, and alignment to City of Palmerston strategies.

Acquittal

All sponsorship recipients are required to acknowledge City of Palmerston's support for their activity as per the sponsorship package level and provide proof of acknowledgement. There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

REPRESENTATION SUPPORT

Aim

To support opportunities where Palmerston residents can represent the community within the Northern Territory, nationally or internationally.

Available funding

- \$250 per individual and per team member.
- Up to \$2,000 (Minimum of 8 team members).

Eligibility

- Applicants must be Palmerston residents.
- Teams must be Palmerston based.

Supporting Documentation

All individual representation support applications are required to provide the following supporting documentation:

- Proof of selection for representation, either from the club or event organiser.
- Proof of residential address.
- Details of the competition or event.
- Outline of expenses associated with undertaking the representation, e.g. travel costs, registration fees, uniform costs.

All team representation support applications are required to provide the following supporting documentation:

- Proof of selection for representation, preferably from the event organiser.
- Proof of team/club base address.
- Details of the competition or event.
- Outline of expenses associated with undertaking the representation, e.g. travel costs, registration fees, uniform costs.
- List of team members noting which are Palmerston based.

Assessment

Each representation support application is assessed based on eligibility.

Acquittal

All representation support recipients are required to acknowledge City of Palmerston's support for their activity and provide proof of acknowledgement. For example, this may include a screenshot of a social media post. No acquittal outcomes report is required, although City of Palmerston appreciate receiving an update from recipients.

OTHER FUNDING

Graffiti Removal

City of Palmerston will support initiatives for graffiti removal requested by community organisations.

Up to \$500 is available.

All graffiti removal applications are required to provide the following supporting documentation:

- A signed declaration of consent from the owner of the property/infrastructure to remove the graffiti.
- Proof of registration as a community, not-for-profit, or incorporated body.
- Evidence from a Palmerston business to support indicative costs for materials.

Proof of removal of the graffiti is required within three months of project completion. For example, this may include photos of the location before and after the graffiti was removed.

Annual School Awards

City of Palmerston provides \$100 per annum to schools within the Palmerston Local Government Area for the purpose of a “City of Palmerston Community Service Award”.

Schools will be contacted with application details annually in July.

GRANT ASSESSMENT

Each application will be marked against the assessment criteria with the total score being out of 25. Applications which receive a score lower than 10 will be deemed not to meet the criteria.

Appendix A – Community Grants Assessment Criteria

CRITERIA	DESCRIPTION
Community benefit	Project outcomes and their alignment to the City of Palmerston Community Plan and strategies.
Value for money	Level of co-contribution, other funding sources, in-kind support or specialist knowledge or skills offered by the applicant.
Capacity	Relevant experience of the applicant in performing similar or comparable projects. Level of detail in the project plan.
Promotion and acknowledgement	Clear plan for the acknowledgement of City of Palmerston's contributions.
Risk Management	Level of risk associated with the project, and how any risk has been proactively managed.

Appendix B – Scoring Matrix

SCORE	DESCRIPTION
5	Requirements are addressed to a very high standard in all areas. Response demonstrates superior capability, capacity and experience relevant in similar project delivery.
4	Requirements are addressed to a high standard in all areas. Response demonstrates very good capability, capacity and experience relevant in similar project delivery.
3	Requirements are addressed to a good standard in all areas. Response demonstrates fair capability capacity and experience relevant in similar project delivery.
2	Requirements are addressed to an acceptable standard. Response demonstrates acceptable capability, capacity and experience similar project delivery.
1	Requirements are not fully met. Response demonstrates marginal capability, capacity and experience, relevant to project delivery.
0	Requirements are not met. Response does not demonstrate capability, capacity and experience, relevant to project delivery.

FREQUENTLY ASKED QUESTIONS

What will not be considered for funding?

1. Activities outside the Palmerston municipality.
2. Ongoing or general operating costs such as salaries, electricity, rent payments, insurance, uniforms etc.
3. Requests for reimbursement of funds already spent.
4. Activities that are the core responsibility of other levels of government.
5. Activities that duplicate other local service responses.
6. Activities whose predominate purpose is fundraising.
7. Activities where there is no expressed consent from the landowners.
8. Activities run in Palmerston Schools that do not provide broader community benefit.
9. Community initiatives or events that generate financial profits for commercial companies or individuals.
10. Alcohol or gambling related activities.
11. Travel costs including accommodation and flights (excluding for representation support).
12. Prize money, prizes or trophies, competitions (excluding for annual school awards).
13. Payment of debts and loans.
14. Activities which are considered to be a requirement under an existing agreement with another organisation.
15. School Excursions.

Where can I acknowledge council's support?

Acknowledgements can be posted on social media platforms, in public newsletters or on your organisation's website. If using City of Palmerston's logo, please ensure you use the correct image which will be sent to successful applicants who require it.

City of Palmerston can be tagged in socials using:

- If you require further support or information, please contact our Marketing and Communications team at marcomms@palmerston.nt.gov.au

What is an Auspice Organisation?

- An auspice organisation can assist smaller unincorporated groups with grant funding.
- An eligible organisation agrees to apply for and manage a grant on behalf of another group.
- The auspice organisation accepts responsibility for the legal and financial requirements of the project along with acquittal requirements.

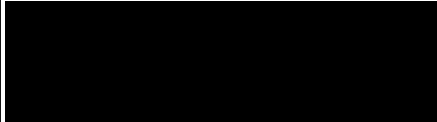
Where can I find copies of Council's publications?

Click [HERE](#) to access a list of City of Palmerston's publications.


Who can I ask for help with my application?

If you require further support or information, please contact our Community Funding Program team at grants@palmerston.nt.gov.au.

Community Funding Program - Grants, environmental initiatives & Sponsorship : Submission #12

Funding type sought:	Sponsorship
Organisation's name	Palmerston Magpies
Organisation type	Not For Profit
ABN: (if applicable):	46859611625
Details	<p>Carmine Rauseo President</p> 
Provide details of your organisation	<p>Palmerston Magpies' home ground is the Cazalys Arena, located at Charles Darwin University Palmerston Campus.</p> <p>The club's mission statement and vision are to continue training local players from diverse backgrounds across the NT with the aim of training them to the highest level of AFL and to provide better pathways to improved lives. During the NTFL season, Palmerston Football Club nominates 17 Junior Teams from under 9 mixed to Under 17 Boys/Girls and 5 Senior Teams including Premier League Women's and Premier League Men's.</p> <p>These teams comprise players from Darwin and various remote locations within the NT and during each phase of their participation from recruitment, training to match competition the process is designed to provide the players with opportunities to develop their life-skills and their sporting prowess. The club's culture aims at developing players' sense of self-worth and pride in belonging to a community club so that the learnings from this experience become self-</p>

	<p>sustaining for each of the members inside and outside the club's immediate influence.</p> <p>We also provide many opportunities for Interstate players to relocate to the Palmerston Community and be employed in the Palmerston Community.</p>
Provide details of the proposed activity	<p>We provide Community Football at all levels for over 600 Players and we also provide a community space for socialising to over 50,000 members that attend our games over the NTFL season.</p> <p>I believe the 2 most important community benefits is that we provide a community sporting club for families and children in our community that can be part of and develop skills that come from team sports.</p> <p>A stronger Palmerston sporting club is also a great advertisement for our local community that we can all be proud of.</p>
Provide details of previous activities held by the organisation	<p>We have continued to build community Football year after year and look for opportunities to do family events and also social events that are inclusive and gives a sense of belonging to Palmerston Members.</p>
What are the intended objectives of this activity, and how will you evaluate its success?	<p>We propose a 3 Year Sponsorship from March 2026 - March 2029 and can offer the Platinum Sponsorship at a discounted rate due to the importance of the connection between Palmerston Council and original Palmerston NTFL club.</p> <p>We require significant assistance to keep our club operating each year and do everything to not pass on these costs to our members where many families are doing it tough financially in the community.</p>
Date	01/06/2025 - 30/06/2026 - 30/06/2029
Venue	Cazalys Arena

Time	7 Days a Week
Expected number of attendees	Over 50,000 Attend our Venue every Year - Over 1000 members part of our club
Target audience	Whole Palmerston Community,
Total activity cost	Over
Amount requested through the Community funding program	15,000
Is the amount requested excluding GST?	No, it's including GST
Value of other funding sources	100,000 we aim for Sponsorship every year as a minimum
A copy of the sponsorship package outlining the levels and categories of sponsorship	Black-White-Sponsorship-2526.pdf (640.27 KB)
Evidence of registration as a community group, not-for-profit, or incorporated body	ABNCurrentDetails_46859611625.pdf (74.24 KB)
Evidence of appropriate Certificate of currency for applicable insurances	AFL_COC (2).pdf (59.55 KB)
A copy of the organisation's most recent audited financial statement (for applications over \$10,000)	20251217122627884 (1).pdf (571.46 KB)
City of Palmerston's support will be publicly acknowledged in the following ways:	Social media post, Website, Promotional material, Boundary Signage & Apparel
Signed	
Date signed	2026-02-02

MAGPIES UNITED SPONSOR

\$1,000

- D N SPONSORSHIP
C RY
- AL MEDIA COVERAGE



TEAM SPONSOR

\$2,500

- **C** NITION AND SPONSORSHIP
 - **S** FIC TEAM ADVERTISEMENT
 - **R** CERTIFICATE FROM TEAM
 - **M** ERTISING ON CLUB-RELATED
(MINIMUM 2 YEAR
- SPONSORSHIP**



RONZE SPONSOR

\$4,000

- O RED ON ALL OFF-FIELD APPAREL
- O NSOR BOARDS & EXCLUSIVE SEPARATE
- F ENTRANCE
- C AGE
- O MFC PREMIER LEAGUE HOME GAMES
- O IES TO SPONSORSHIP & NETWORKING

- T ESIDENTS FUNCTION
- 2 X TICKETS TO CLUB FUNCTIONS OR FUNDRAISERS
-
- ON CLUB-RELATED SOCIAL MEDIA (SPONSORSHIP)



SILVER SPONSOR

\$6,000

- O RED ON ALL OFF-FIELD APPAREL
- O NSOR BOARDS & EXCLUSIVE SEPARATE
- F ENTRANCE
- C AGE
- O MFC PREMIER LEAGUE HOME GAMES
- O IES TO SPONSORSHIP & NETWORKING

- T ESIDENTS FUNCTION
- 2 X TICKETS TO CLUB FUNCTIONS OR FUNDRAISERS
-
- ON CLUB-RELATED SOCIAL MEDIA (SPONSORSHIP)



GOLD SPONSOR

\$10,000

- O RED ON ALL OFF-FIELD APPAREL
- O NSOR BOARDS & EXCLUSIVE SEPARATE
- F ENTRANCE
- C AGE
- O MFC PREMIER LEAGUE HOME GAMES
- O IES TO SPONSORSHIP & NETWORKING

- T ESIDENTS FUNCTION
- 2 X TICKETS TO CLUB FUNCTIONS OR FUNDRAISERS
-
- ON CLUB-RELATED SOCIAL MEDIA (SPONSORSHIP)



ATINUM SPONSOR

\$20,000

- O RED ON ALL OFF-FIELD APPAREL
- O NSOR BOARDS & EXCLUSIVE SEPARATE
- F ENTRANCE
- C AGE
- O MFC PREMIER LEAGUE HOME GAMES
- O IES TO SPONSORSHIP & NETWORKING

- T ESIDENTS FUNCTION
- 2 X TICKETS TO CLUB FUNCTIONS OR FUNDRAISERS
-
- ON CLUB-RELATED SOCIAL MEDIA (SPONSORSHIP)



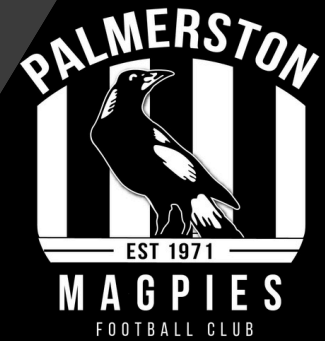
BLACK & WHITE SPONSOR \$30,000

- O RED ON ALL OFF-FIELD APPAREL
- O NSOR BOARDS & EXCLUSIVE SEPARATE
- F ENTRANCE
- C AGE
- O MFC PREMIER LEAGUE HOME GAMES
- O IES TO SPONSORSHIP & NETWORKING

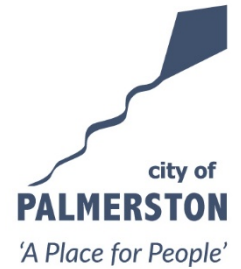
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(SPONSORSHIP)



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COUNCIL REPORT



2nd Ordinary Council Meeting

Agenda Item:	12.1.6
Report Title:	Community Funding Program Grant Application - Palmerston Rovers Football Club Inc
Meeting Date:	Tuesday 17 March 2026
Author:	Community Services Lead, Stephen Power
Approver:	General Manager Community, Konrad Seidl

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This report seeks a Council decision for a sponsorship proposed by Palmerston Rovers Football Club Incorporated to refurbish existing goal structures on all fields for improved mobility and functionality under the Community Funding Program.

Key messages

- Council supports initiatives that benefit the Palmerston community through the Community Funding Program.
- Palmerston Rovers Football Club Incorporated has applied for a sponsorship at a cost of \$10,000 under the Community Funding Program.
- The application primarily seeks support to refurbish and modify existing goal structures for Palmerston Rovers.
- The total project cost is \$38,658, with the majority funded through other sources.
- The sponsorship application aligns with City of Palmerston’s Community Plan outcomes for Family and Community, the Community Funding Guidelines and the outcomes support more vibrant, engaged and resilient communities.
- It has been determined that this application is more aligned to a grant application rather than sponsorship.
- \$101,044.45 remains in the Community Funding Program grant budget for the 2025/26 financial year, including \$35,000 for Sponsorships.

Recommendation

1. THAT Report entitled Community Funding Program Grant Application - Palmerston Rovers Football Club Inc be received and noted.
2. That Council endorse Option One (1) – The Palmerston Rovers Football Club Incorporated sponsorship application for \$10,000 to support the refurbishment and modification of existing goal structures is supported through the Community Funding Program as a grant activity.

Background

The Community Funding Program (CFP) is the City of Palmerston's (CoP) grant funding initiative that supports individuals, groups, and organisations in delivering programs and projects that provide positive outcomes for the Palmerston community and align with Council's vision as A Place for People.

The following opportunities are available for eligible applicants:

- Individual and Team Representation Support
- Community Grants, Environmental Initiatives and Sponsorship
- Annual School Awards
- Graffiti Removal Grants

Palmerston Rovers Football Club Incorporated is a sporting organisation established in 1984 based in Palmerston and competes in the local Darwin/Northern Territory football competitions organised by Football Northern Territory (FNT). It supports more than 400 players, coaches, committee members and volunteers, as well as approximately 800 parents and carers associated with the Club. The Palmerston Rovers previously had a three (3) year sponsorship agreement with the CoP from August 2022 to August 2025, with support of the Community Funding Program.

In March 2025, CFP was reviewed to strengthen governance and ensure that public funds were allocated transparently and delivered clear, measurable community benefits. Sponsorship funding was reviewed, and it is intended to support initiatives that provide significant recognition to Council, foster economic development and promote growth within Palmerston. Examples include the NTG PGA Championship, the Darwin Symphony Orchestra. These sponsorships delivered broader economic benefits that were measurable, introduced new activations within Palmerston, and attracted visitors from outside the city.

Council sponsorship programs are designed to fund:

- One-off events and festivals
- Community participation initiatives
- Programs that increase access and inclusion
- Activities that attract visitors to Palmerston

Discussion

Palmerston Rovers Football Club Incorporated has applied for \$10,000 through the Community Funding Program (CFP) to support the refurbishment and modification of existing goal structures. Palmerston Rovers is based at facilities located at 30 Victoria Drive, Gray, under a lease arrangement with FNT, with the facility owned by the Northern Territory Government (NTG).

Palmerston Rovers plays an important role in promoting and developing football within the City of Palmerston. The club has a strong focus on junior and coach development and increasing female participation in football and is re-entering the Premier League competition for both men's and women's teams in the upcoming season.

The proposed project involves refurbishing existing goalposts to make them mobile and installing protective measures to prevent birdlife from becoming entangled in nets. The total project cost is \$38,658.

One of the CFP Principles is 'Developing vibrant, engaged and more resilient communities. Infrastructure is a key outcome of the Community Plan. This project will improve operational efficiency for the club and support future participation and growth.

The Federal Government Department of Infrastructure supports sporting clubs with Infrastructure upgrades, however, there are no current funding rounds open.

The Department of People Sport and Culture Strategic Plan 2025 – 2028 has the following priority under the area of Sport:

Work to provide quality, well-planned and well-maintained facilities that attract national and international events that meet community needs and expectations.

Sport and Recreation Northern Territory provide grants for sporting clubs such as the Places and Spaces Quick Response Grant for immediate equipment and minor facility needs, and the Grassroots Grants Program (up to \$5,000 per club) for equipment purchases, infrastructure improvements, and planning. Larger initiatives include the proposed Sport and Active Recreation Infrastructure Fund (\$8 million over four years announced in 2024) for lighting, change rooms, and shade upgrades.

The CFP Guidelines highlight that funding will not be considered for activities that are the core responsibility of other levels of Government. While the oval and facilities are provided by the NTG, the applicant continues to work toward providing suitable equipment and facilities for their needs which may be outside what is available to them from NTG or other funding bodies.

As these works are classed as minor infrastructure upgrades, the club is required to source other funding. Sport & Recreation NT encourages clubs to apply for funding through NTG's Community Benefit Fund for this type of upgrade and equipment renewal. NTG's Community Benefit Fund has 12 rounds per year for request of up to \$15,000.

At the start of the 2025/26 financial year (FY), \$95,000 of the \$130,000 sponsorship budget had already been committed to multi-year agreements. As a result, limited funding remains available, reducing Council's capacity to support other eligible applications.

Sponsorship arrangements typically involve recognition of Council's contribution through branding, advertising, or public acknowledgment that enhances Council's profile within the community. In contrast, the upgrade of goal posts represents an infrastructure improvement to a sporting facility rather than an activity that provides promotional value to Council.

This request is more appropriately aligned with a grant, where funding is provided to support community organisations, rather than a sponsorship arrangement based on mutual promotional outcomes.

There is a potential that in supporting this application a precedent for similar infrastructure requests may be received from the community, which will add pressure to future funding available in the CFP budget. Further information is provided on the Community Funding Guidelines at **Attachment 12.1.6.1**.

Council remains committed to supporting local organisations by providing grant-writing workshops and guidance to assist groups in applying for and managing Community Grants. This approach helps build community capacity and ensures funding supports clearly defined and measurable initiatives.

All required supporting documentation has been submitted and reviewed, including proof of incorporation, ABN registration, Certificate of Currency, committee resolution, detailed budget, quotations and audited financial statements.

Further information is provided at **Attachment 12.1.6.2**.

Option 1 (Recommended)

Full Funding - \$10,000

City of Palmerston provides grant funding at a cost of \$10,000 to Palmerston Rovers Football Club Incorporated to support the refurbishment and modification of existing goal structures. As a condition of the funding, Palmerston Rovers will be required to complete an acquittal process, including the submission of invoices and a summary of project outcomes. The club will also acknowledge Council's support through promotion on its social media platforms.

This option recognises Infrastructure as a key outcome of the Community Plan and further acknowledges the realised outcomes to the community in terms of vibrant, engaged and inclusive.

Option 2 (Not Recommended)

No Funding

City of Palmerston does not provide financial support to Palmerston Rovers Football Club Incorporated through this Sponsorship application.

City of Palmerston offers support to Palmerston Rovers Football Club Incorporated to develop a revised grant proposal that demonstrates broader community benefit and aligns with the Community Funding Program objectives, rather than focusing on an infrastructure project. For example, the Club may consider applying for a specific initiative, such as a “come and try” day aimed at encouraging new participation and expanding community engagement.

This approach maintains a positive partnership with Palmerston Rovers while ensuring any funding still supports the needs of local sporting clubs and promotes broader participation and activation in the community.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Community Services Manager
- Community Connections Officer

In preparing this Report, the following external parties were consulted:

- The applicant
- Department of People, Sport and Culture

Policy implications

This Report aligns with the following City of Palmerston policies and guidelines:

- Sponsorship Policy.
- Community Funding Guidelines.

Budget and resource implications

The Community Funding Program has the remaining funds for the 25/26 financial year.

- \$46,044.45 for Grants, Individual Representation, Graffiti and School Awards.
- \$35,000 for Sponsorship, with \$95,000 committed to multiyear agreements.
- \$20,000 for Environmental Initiatives.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

- 1. Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.

2. Financial Sustainability

Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

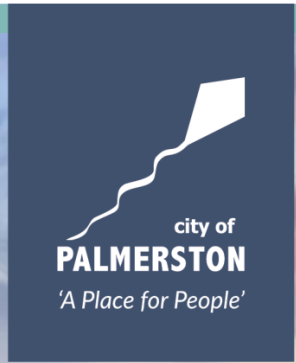
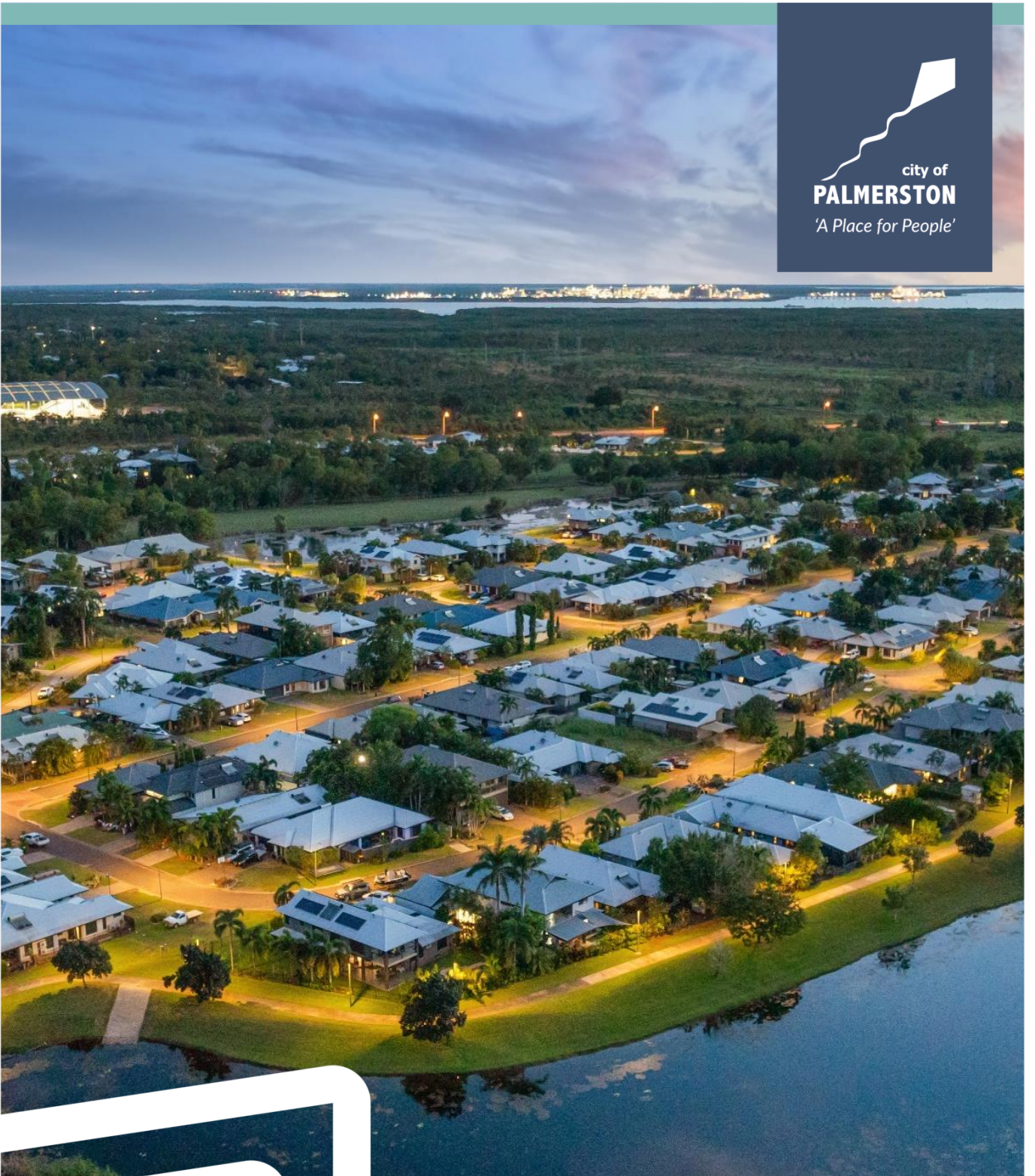
- [Inclusive, Diverse and Accessible Policy Framework](#)
- [Long Term Financial Plan](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Community Funding Program Guidelines [12.1.6.1 - 14 pages]
2. Community Funding Program Grants environmental initiatives Sponsorship Submission 13 and Proposal [12.1.6.2 - 7 pages]



COMMUNITY FUNDING PROGRAM GUIDELINES

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COMMUNITY FUNDING PROGRAM

The Community Funding Program (CFP) Guidelines outline the administration of the CFP including the eligibility, application and assessment process.

The Guidelines support City of Palmerston's Community Funding Policy and Sponsorship Policy.

City of Palmerston actively supports initiatives which benefit the Palmerston community and support delivery of the Community Plan. The CFP provides funding to support community initiatives through the following funding opportunities:

- Grants
- Sponsorship
- Environment and Sustainability Initiatives
- Representation Support
- Annual School Awards
- Graffiti Removal

Applications are open all year round and are limited to one successful application per individual, business or organisation per financial year.

CFP Principles

- Open and transparent governance, as well as ensuring Council is financially sustainable.
- Achieving the Outcomes of Council's Community Plan.
- Developing vibrant, engaged and more resilient communities.
- Distributing funds in an equitable, transparent, and sustainable manner.

Application Process

- Requests for funding under the CFP are to be made via City of Palmerston's website. Webforms are available on the CFP webpage.
- Application must be completed in full, including provision of supporting documentation.
- Once a complete application is received, it will be assessed by City of Palmerston to determine if it is eligible, suitable, and viable to fund.
- Depending on the complexity of the application and the amount requested, this process may take up to six (6) weeks.
- City of Palmerston will notify applicants on the outcome of their application via email.
- Successful applicants will receive a letter of outcome and a funding agreement, which must be signed and returned to City of Palmerston.
- Funds will be released once all documentation has been signed and returned.

COMMUNITY GRANTS

Aim

To encourage and support new projects and activities that build on social cohesion for the Palmerston community.

Available Funding

- \$500 and over.

Eligibility

- Applicants are a registered community, not-for-profit or incorporated organisation.
- An unincorporated organisation can have their application supported by an auspice organisation, provided they are an incorporated community group or not-for-profit organisation.

Supporting Documentation

All grant applications are required to provide the following supporting documentation:

- Evidence of registration as a community group, not-for-profit, or incorporated body.
- Evidence of appropriate Certificate of currency for applicable insurances.
- Minutes of the Committee meeting that document the decision to apply for CFP funding.
- A detailed budget, including all income and expenditure including in-kind contributions.
- Copies of quotations for all products and services listed in the budget.

In addition to the above, any grant applications for amounts over \$10,000 are also required to provide:

- A copy of the organisation's most recent audited financial statement.

If applying in partnership with an auspice organisation, applications must also include a letter or written agreement from the auspice organisation stating that they accept legal and financial accountability for the grant.

Assessment

Each application is considered against the Community Grants Assessment Criteria below:

1. Community benefit
2. Value for money
3. Capacity to deliver and previous experience
4. Promotion and acknowledgement
5. Risk management
6. Project sustainability.

Further details about the assessment criteria are provided on page 9.

Acquittal

All grant recipients are required to provide a grant acquittal once their activity is complete. What is required as part of the acquittal will depend on the value of funding provided. Grant acquittals are due within three (3) months of project completion.

- All grant recipients are required to acknowledge City of Palmerston's support for their activity and provide proof of acknowledgement. For example, this may include a screenshot of a social media post.
- For grants under \$2,000, the acquittal must include an outcomes report. No financial acquittal report is required.
- For grants over \$2,000, the acquittal must include an outcomes report and a financial report.
- Acquittal outcome reports are to be submitted on the form provided and include photos of the activity or project.

There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

ENVIRONMENTAL INITIATIVES

Aim

To support environmental initiatives that demonstrate impact in one or more actions within the City of Palmerston Sustainability Strategy.

Available funding

- \$20,000 or under.

Eligibility

- Applicants are a registered community, not-for-profit or incorporated organisation.
- An unincorporated organisation can have their application supported by an auspice organisation, provided they are an incorporated community group or not-for-profit organisation.
- No financial contribution is required for not-for-profit organisations; all other entities will be required to make a 50% financial contribution.

Supporting Documentation

All environmental initiative applications are required to provide the following supporting documentation:

- Evidence of registration as a community group, not-for-profit, or incorporated body.
- Evidence of appropriate Certificate of currency for applicable insurances.
- Minutes of the Committee meeting that document the decision to apply for CFP funding.
- A detailed budget, including all income and expenditure including in-kind contributions.
- Copies of quotations for all products and services listed in the budget.
- Details of alternate funding sources to a minimum of 50% of the total activity costs to demonstrate financial commitment.

In addition to the above, any grant applications for amounts over \$10,000 are also required to provide:

- A copy of the organisation's most recent audited financial statement.

If applying in partnership with an auspice organisation, applications must also include a letter or written agreement from the auspice organisation stating that they accept legal and financial accountability for the grant.

Assessment

All environment and sustainability initiative applications are assessed based on community impact and environmental merit, and alignment to City of Palmerston's Sustainability Strategy.

Acquittal

All environment and sustainability initiative grant recipients are required to provide a grant acquittal once their activity is complete. What is required as part of the acquittal will depend on the value of funding provided. Grant acquittals are due within three (3) months of project completion.

- All grant recipients are required to acknowledge City of Palmerston's support for their activity and provide proof of acknowledgement. For example, this may include a screenshot of a social media post.
- For grants under \$2,000, the acquittal must include an outcomes report. No financial acquittal report is required.
- For grants over \$2,000, the acquittal must include an outcomes report and a financial report.
- Acquittal outcome reports are to be submitted on the form provided and include photos of the activity or project.

There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

SPONSORSHIP

Aim

To support events, initiatives, or projects that provide significant recognition, foster economic development, and promote growth within the City of Palmerston.

Available funding

- \$500 and over.

Eligibility

- Applicants are a registered community, not-for-profit or incorporated organisation.
- An unincorporated organisation can have their application supported by an auspice organisation, provided they are an incorporated community group or not-for-profit organisation.
- Requests from commercial entities will generally not be considered, unless deemed to have merit by the Chief Executive Officer and subsequently presented to Council for consideration.

Supporting Documentation

All sponsorship applications are required to provide the following supporting documentation:

- A copy of the sponsorship package outlining the levels and categories of sponsorship.
- Evidence of registration as a community group, not-for-profit, or incorporated body.
- Evidence of appropriate Certificate of Currency for applicable insurances.

In addition to the above, any grant applications for amounts over \$10,000 are also required to provide:

- A copy of the organisation's most recent audited financial statement.

If applying in partnership with an auspice organisation, applications must also include a letter or written agreement from the auspice organisation stating that they accept legal and financial accountability for the grant.

Assessment

Each sponsorship application is assessed based on community impact, overall merit, and alignment to City of Palmerston strategies.

Acquittal

All sponsorship recipients are required to acknowledge City of Palmerston's support for their activity as per the sponsorship package level and provide proof of acknowledgement. There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

There may be progress reporting requirements for multi-year grant agreements. Specific details will be included in the funding agreement.

REPRESENTATION SUPPORT

Aim

To support opportunities where Palmerston residents can represent the community within the Northern Territory, nationally or internationally.

Available funding

- \$250 per individual and per team member.
- Up to \$2,000 (Minimum of 8 team members).

Eligibility

- Applicants must be Palmerston residents.
- Teams must be Palmerston based.

Supporting Documentation

All individual representation support applications are required to provide the following supporting documentation:

- Proof of selection for representation, either from the club or event organiser.
- Proof of residential address.
- Details of the competition or event.
- Outline of expenses associated with undertaking the representation, e.g. travel costs, registration fees, uniform costs.

All team representation support applications are required to provide the following supporting documentation:

- Proof of selection for representation, preferably from the event organiser.
- Proof of team/club base address.
- Details of the competition or event.
- Outline of expenses associated with undertaking the representation, e.g. travel costs, registration fees, uniform costs.
- List of team members noting which are Palmerston based.

Assessment

Each representation support application is assessed based on eligibility.

Acquittal

All representation support recipients are required to acknowledge City of Palmerston's support for their activity and provide proof of acknowledgement. For example, this may include a screenshot of a social media post. No acquittal outcomes report is required, although City of Palmerston appreciate receiving an update from recipients.

OTHER FUNDING

Graffiti Removal

City of Palmerston will support initiatives for graffiti removal requested by community organisations.

Up to \$500 is available.

All graffiti removal applications are required to provide the following supporting documentation:

- A signed declaration of consent from the owner of the property/infrastructure to remove the graffiti.
- Proof of registration as a community, not-for-profit, or incorporated body.
- Evidence from a Palmerston business to support indicative costs for materials.

Proof of removal of the graffiti is required within three months of project completion. For example, this may include photos of the location before and after the graffiti was removed.

Annual School Awards

City of Palmerston provides \$100 per annum to schools within the Palmerston Local Government Area for the purpose of a “City of Palmerston Community Service Award”.

Schools will be contacted with application details annually in July.

GRANT ASSESSMENT

Each application will be marked against the assessment criteria with the total score being out of 25. Applications which receive a score lower than 10 will be deemed not to meet the criteria.

Appendix A – Community Grants Assessment Criteria

CRITERIA	DESCRIPTION
Community benefit	Project outcomes and their alignment to the City of Palmerston Community Plan and strategies.
Value for money	Level of co-contribution, other funding sources, in-kind support or specialist knowledge or skills offered by the applicant.
Capacity	Relevant experience of the applicant in performing similar or comparable projects. Level of detail in the project plan.
Promotion and acknowledgement	Clear plan for the acknowledgement of City of Palmerston's contributions.
Risk Management	Level of risk associated with the project, and how any risk has been proactively managed.

Appendix B – Scoring Matrix

SCORE	DESCRIPTION
5	Requirements are addressed to a very high standard in all areas. Response demonstrates superior capability, capacity and experience relevant in similar project delivery.
4	Requirements are addressed to a high standard in all areas. Response demonstrates very good capability, capacity and experience relevant in similar project delivery.
3	Requirements are addressed to a good standard in all areas. Response demonstrates fair capability capacity and experience relevant in similar project delivery.
2	Requirements are addressed to an acceptable standard. Response demonstrates acceptable capability, capacity and experience similar project delivery.
1	Requirements are not fully met. Response demonstrates marginal capability, capacity and experience, relevant to project delivery.
0	Requirements are not met. Response does not demonstrate capability, capacity and experience, relevant to project delivery.

FREQUENTLY ASKED QUESTIONS

What will not be considered for funding?

1. Activities outside the Palmerston municipality.
2. Ongoing or general operating costs such as salaries, electricity, rent payments, insurance, uniforms etc.
3. Requests for reimbursement of funds already spent.
4. Activities that are the core responsibility of other levels of government.
5. Activities that duplicate other local service responses.
6. Activities whose predominate purpose is fundraising.
7. Activities where there is no expressed consent from the landowners.
8. Activities run in Palmerston Schools that do not provide broader community benefit.
9. Community initiatives or events that generate financial profits for commercial companies or individuals.
10. Alcohol or gambling related activities.
11. Travel costs including accommodation and flights (excluding for representation support).
12. Prize money, prizes or trophies, competitions (excluding for annual school awards).
13. Payment of debts and loans.
14. Activities which are considered to be a requirement under an existing agreement with another organisation.
15. School Excursions.

Where can I acknowledge council's support?

Acknowledgements can be posted on social media platforms, in public newsletters or on your organisation's website. If using City of Palmerston's logo, please ensure you use the correct image which will be sent to successful applicants who require it.

City of Palmerston can be tagged in socials using:

- If you require further support or information, please contact our Marketing and Communications team at marcomms@palmerston.nt.gov.au

What is an Auspice Organisation?

- An auspice organisation can assist smaller unincorporated groups with grant funding.
- An eligible organisation agrees to apply for and manage a grant on behalf of another group.
- The auspice organisation accepts responsibility for the legal and financial requirements of the project along with acquittal requirements.


Where can I find copies of Council's publications?

Click [HERE](#) to access a list of City of Palmerston's publications.

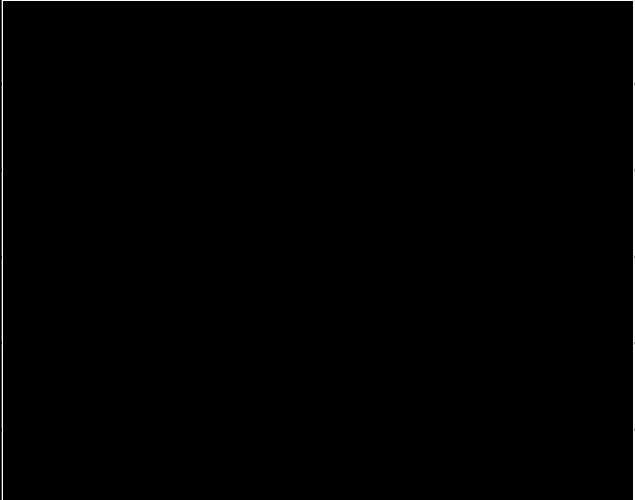

Who can I ask for help with my application?

If you require further support or information, please contact our Community Funding Program team at grants@palmerston.nt.gov.au.

Community Funding Program - Grants, environmental initiatives & Sponsorship : Submission #13

Funding type sought:	Community grant
Organisation's name	Palmerston Rovers Football Club Inc
Organisation type	Incorporated Association
ABN: (if applicable):	46 939 036 132
Details	
Provide details of your organisation	<p>The Club started in 1984, participating in Football(Soccer) in the greater Darwin area, before incorporating in 1991. We have participated in all levels of football in the greater Darwin area and for the coming season we are to re-enter the Premier League for both Men's and Women's. Our primary focus in the development of our younger players to provide the players for our future senior teams. With a heavy focus on coach and player development and the expansion of female numbers in the sport.</p> <p>We are charged with the promotion and development of Football in our area, this also involved the development and maintenance of our facility and equipment. The facility is owned by the NT Government and subject to a lease through Football NT. We have in excess of 400 players, coaches, committee members and volunteers as well as 800 parents and carers associated with the club.</p>
Provide details of the proposed activity	Refurbishment of goals for all fields, utilising

	<p>existing structures, making them mobile and also to protect from birds. The aims of this project are as follows:</p> <ul style="list-style-type: none"> - Reduce volunteer time in the set up of fields for both practice and games, up to 6 times a week - Reduce loss of birdlife which often get stuck in the nets - Increase the flexibility of our fields to help assist with our projected growth from 32 teams to in excess of 45 teams over the next 2 seasons. - Allow for the holding of other events which require fast changeover of goals, such as the Palmerston uo and a future wet season competition.
Provide details of previous activities held by the organisation	<ul style="list-style-type: none"> - Primarily the training and development of our players at the facility (3 days a week) - Holding game under formal competition structure (4 days a week) - Hosting external parties (Indonesian social group, NT Schools, African Confederation of Nations) - Hosting special one off events/competitions
What are the intended objectives of this activity, and how will you evaluate its success?	<ul style="list-style-type: none"> - Reduced volunteer time in set up of fields (We will review the time required) - Increased flexibility in field sizes (increased number of games/less wear and tear of fields) - Reduced loss of birdlife (Monitor number of incidents) - Capacity to hold further events (Review field usage) - Increased number of participants, especially female players and coaches
Date	From date of approval to 31 May 2026
Venue	30 Victoria Drive, GRAY
Time	for the duration
Expected number of attendees	Workers and volunteers involved with the project (10-15)
Target audience	Football participants in the greater Darwin area from ages 5 upwards

Total activity cost	\$38,658
Amount requested through the Community funding program	\$ 10,000
Is the amount requested excluding GST?	No, it's including GST
Value of other funding sources	\$28,658
Evidence of registration as a community group, not-for-profit, or incorporated body	
Evidence of appropriate Certificate of currency for applicable insurances	
Minutes of the Committee meeting that document the decision to apply for CFP funding	
A detailed budget, including all income and expenditure including in-kind contributions	
Copies of quotations for all products and services listed in the budget	
A copy of the organisation's most recent audited financial statement (for applications over \$10,000)	
City of Palmerston's support will be publicly acknowledged in the following ways:	
Signed	
Date signed	2026-02-10



PO Box 1670
Palmerston NT 0831
30 Victoria Drive
GRAY NT 0830
info.prfc@gmail.com

20 January 2026

City Of Palmerston
Palmerston NT 0830

On behalf of the Club, we are seeking the support of the City of Palmerston in two areas.

The first area will be support by way of sponsorship of Our Senior Women and Junior Girls as we seek to develop and grow this aspect of the Club's operations. In 2025 we had 2 Senior and 1 Junior Girl team, with several other junior girls playing in our mixed teams.

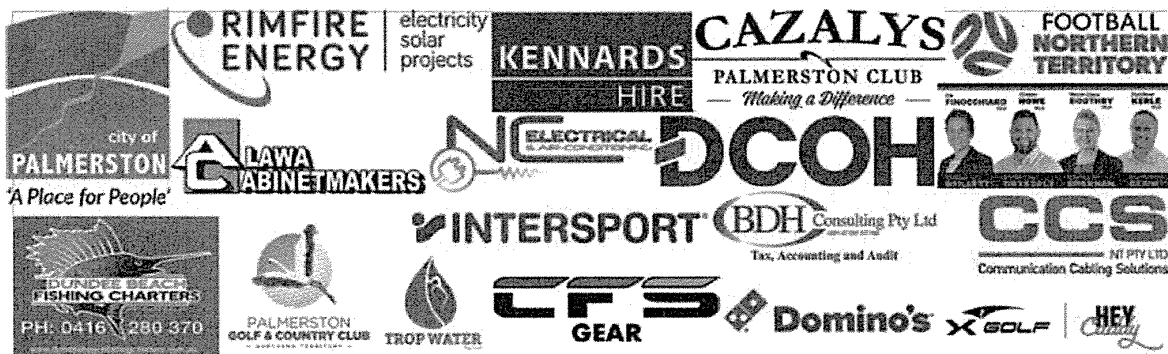
As part of a drive by FNT to further develop and grow the number of females involved in the sport they are pushing for all clubs to have a team in the Women's Premier League as well as retaining existing senior teams supported by junior involvement. To support this move we are endeavouring to field senior teams in the Premier, Premier Reserves and Social Div 3 competitions as well as 2 Junior teams. This will require the recruitment of several players in order for it to be sustainable as well as substantial investment in resources to maintain.

We are seeking sponsorship from the City of Palmerston over a 3 year period of \$10,000 per annum plus GST, this will be sponsorship of the Senior and Junior female teams and activities planned for the International Women's Day over the same period. These funds will assist in the recruitment of players and coaches and allow for the provision of equipment and playing kit. Please note there will be some crossover with some usage by the wider club. As an example, these funds will assist in covering the costs of:

1. Advertising/Promotional activities \$2,000 per annum
2. Financial Support for players \$3,000 per annum
3. Equipment and nets \$4,000 per annum
4. Playing Kit \$7,500 per annum

We will acknowledge this support by placement of signage at our ground (2 of), logo on the playing strip, inclusion in our sponsor banner on all emails and regular exposure on our social media inclusive of cross promotions as applicable. Members of the Council will also be invited to our sponsor day, presentations and other events throughout the year.

The second area relates to the update of our goal equipment with a view to making them all mobile, giving us greater flexibility with respect to field setup and field maintenance. This will also assist in the protection of our local birds which regularly get stuck in the nets. An additional benefit is it aims to reduce the number of





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 Palmerston NT 083 1
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volunteer hours involved in setting up the fields for training and games. As we are all aware, volunteers time is becoming scarcer, and we need to use what is available more effectively.

The costings for this project are estimated at \$39,000, based on material costs of \$ 21,140, painting \$ 4,000, Welding costs of \$ 13,860. We are seeking support also from Cazalys Sporting Club for \$10,000, we would be seeking support from the Council for the same amount.

We will be acknowledging this support by the inclusion of logos on the Net covers which will be displayed at the back of the goals when in use and over the nets when not being used, as well as social media coverage of the support as well.

If you have any questions with regards to these, please do not hesitate to contact myself.

Regards,

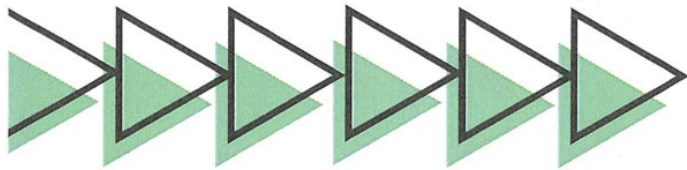
Byrne D Haigh
 President
 0402 090 432



JOIN PALMERSTON ROVERS FC!



GIRLS 11-18 YEARS & WOMEN'S



Palmerston Rovers FC welcome all new and returning players of all ages.

Every year more girls are joining and giving soccer (football) a go!

Our sessions are run by senior women players and female coaches - just bring some boots and come down for a kick!

- **Women's Premier League** (new in 2026)
- **Women's Premier Reserves**
- **Women's Social** (open to all ages 14+)
- **Women's Youth (U16-U18)** (new in 2026)
- **U13 Girls & U15 Girls** (new in 2026)
- **Miniroos U10 & U11 Girls** (training starts 17th March)

 30 Victoria Drive, Gray (Palmerston)

INFO.PRFC@GMAIL.COM

[FACEBOOK.COM/PRFCDARWIN/](https://www.facebook.com/PRFCDARWIN/)

Training Times/Dates:

- Girl's 5pm - 6pm
- Women's 6pm - 7pm
- All-girls *Come and Try Sessions* will run on Tuesdays & Thursdays from 3rd - 26th February.
- Formal pre-season training will commence for u13+ 3rd March, with competition games starting in March / April

JOIN PRFC IN 2026

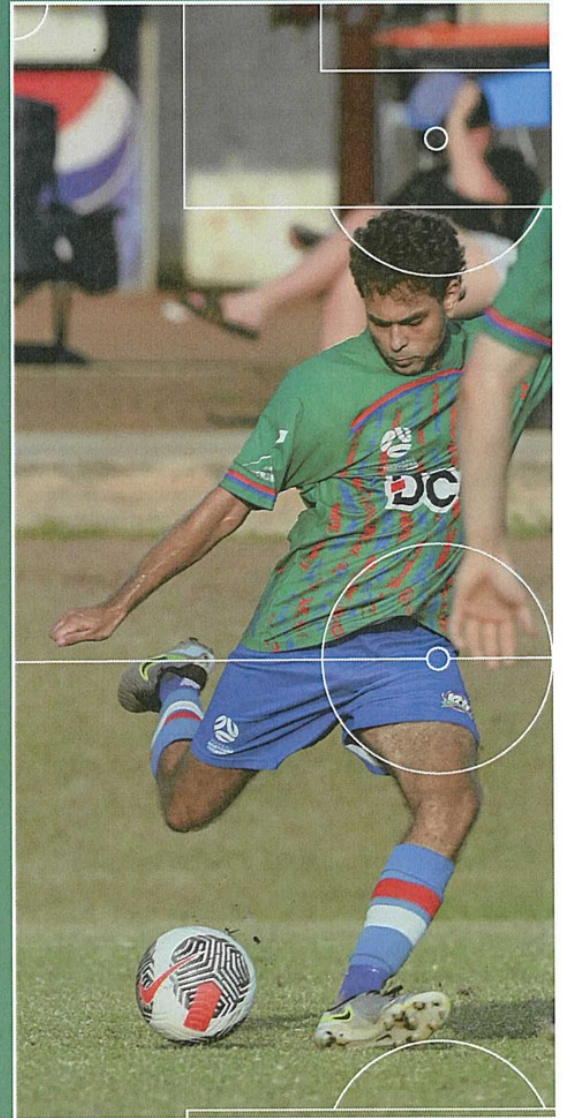
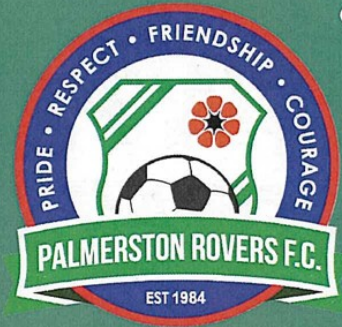
JUNIOR MIXED, BOYS & MENS

Palmerston Rovers FC welcome all new and returning players of all ages.

Our mixed juniors, boys and men's programs continue to grow, offering clear development pathways from junior football through to senior competition.

Sessions focus on skill development, game understanding and teamwork, with training designed to support players as they progress through the club's junior and senior pathways.

- *Men - Premier League, Premier Reserves & Div. 3*
- *Junior Competitive - U12, U14, U16 & U18*



📍 30 Victoria Drive, Gray (Palmerston)

INFO.PRFC@GMAIL.COM

[FACEBOOK.COM/PRFCDARWIN/](https://www.facebook.com/PRFCDARWIN/)



MEN'S TRAINING - PRE-SEASON: 22ND JANUARY (TUESDAYS & THURSDAYS)

- Time: 6.00pm to 8.00pm

JUNIORS TRAINING - 'COME & TRY': TUESDAYS & THURSDAYS FROM 3RD - 26TH FEB.

- Time: 5.00pm to 6.00pm

- Formal pre-season training will commence on **3rd March**
- Competition games start late March / early April



COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.1.7
Report Title:	Appointment of Deputy Mayor - 12 April 2026 to 5 November 2026
Meeting Date:	Tuesday 17 March 2026
Author:	Executive Assistant to CEO, Kate Roberts
Approver:	Chief Executive Officer, Andrew Walsh

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Council approval to appoint a Deputy Mayor for the period 12 April 2026 to 5 November 2026.

Key messages

- The current appointment of Deputy Mayor is due to expire on 11 April 2026.
- Section 61(3) of the *Local Government Act 2019* (NT) outlines that an appointment of a Deputy Principal Member (Deputy Mayor) can be made.
- Council's Appointment of Deputy Mayor Policy sets out the duration of appointments.
- This report seeks Council approval to appoint a Deputy Mayor for the period 12 April 2026 to 5 November 2026 (inclusive).

Recommendation

1. THAT Report entitled Appointment of Deputy Mayor - 12 April 2026 to 5 November 2026 be received and noted.
2. THAT Council appoint Councillor _____ as Deputy Mayor in accordance with the Appointment of Deputy Mayor Policy, for a period of 207 days from 12 April 2026 to 5 November 2026 inclusive.

Background

Section 61(3) of the *Local Government Act 2019* (NT) (the Act) provides for Council to appoint one of its members to be the Deputy Principal Member (Deputy Mayor) of the Council. The appointed term can be until the conclusion of the next general election, or a lesser term fixed by the Council.

City of Palmerston has endorsed the Appointment of Deputy Mayor Policy which states that for Palmerston the period of appointment will be for 207 days to enable all Councillors to take a turn as Deputy Mayor within the four-year Council term.

At the 1st Ordinary Council Meeting of 16 September 2025 Council made the following decision:

13.1.4 Appointment of Deputy Mayor

1. *THAT Report entitled Appointment of Deputy Mayor be received and noted.*
2. *THAT Council endorses the amended Appointment of Deputy Mayor Policy at Attachment 13.1.4.3 to Report entitled Appointment of Deputy Mayor.*
3. *THAT Council appoint Councillor Hale as Deputy Mayor in accordance with the Appointment of Deputy Mayor Policy, for a period of 207 days commencing 16 September 2025 to 11 April 2026 inclusive.*

CARRIED (7/1) - 11/8 - 16/09/2025

This report seeks appointment of the Deputy Mayor for the next period.

Discussion

Council acknowledges that the Mayor will, at times, not be available to perform their duties. Having a Deputy Mayor is important for ensuring continuity, leadership support and effective governance within Council.

In accordance with section 59(2) of the Act, the Deputy Mayor is required to carry out any of the Mayor's functions when the Mayor:

- Delegates the functions to the Deputy; or
- Is absent from official duties because of illness or for some other reason.

As the previous appointment term is coming to conclusion, Council now needs to appoint a Councillor as Deputy Mayor for the period 12 April 2026 to 5 November 2026 (inclusive).

In accordance with section 62(2) of the Act, Council policy Appointment of Deputy Mayor sets out that a Deputy Mayor shall be appointed for a period of 207 days, with the exclusion of the final appointment of the term, where the appointment extends to the declaration of the poll of the Local Government General Elections.

Any Councillor can nominate for the position, even those who have previously served a term. Nominations for the Deputy Mayor will be sought by a show of hands, unless otherwise determined by Council. It is not a conflict of interest for a member to vote for themselves.

The following appointments have been made since the commencement of the Eleventh Council:

APPOINTMENT DATES (INCLUSIVE)	ELECTED MEMBER
16 September 2025 to 11 April 2026	Councillor Damian Hale
12 April 2026 to 5 November 2026	Future appointment
6 November 2026 1 June 2027	Future appointment
2 June 2027 to 26 December 2027	Future appointment
27 December 2027 to 21 July 2027	Future appointment
22 July 2027 to 14 February 2028	Future appointment
15 February 2028 to 9 September 2028 (pending election declaration date)	Future appointment

Consultation and marketing

The following City of Palmerston staff were consulted during the preparation of this report:

- Executive Manager Organisational Performance.

The appointment of Deputy Mayor will be communicated to the community following this appointment.

Policy implications

The appointment of Deputy Mayor is in accordance with Council’s Appointment of Deputy Mayor Policy.

Budget and resource implications

The Deputy Mayor is paid an allowance (pro-rata for the appointment term) as determined by the Remuneration Tribunal in the Determination of Allowances for Members of the Local Councils, and in accordance with Council’s policies.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

6. **Governance**
Failure to effectively govern.

The Local Government Act 2019 states:

59 Role and functions of principal member and deputy or acting principal member

(2) In addition to the role of a member mentioned in section 44, the role of the deputy principal member of a council is to carry out any of the principal member's functions when the principal member:

(a) delegates the functions to the deputy; or

(b) is absent from official duties because of illness or for some other reason.

(3) If the principal member is absent from official duties and there is no deputy principal member or the deputy is not available to act in the principal member's position, the council may, by resolution, appoint another member of the council to act in the principal member's position for a specified period or until the principal member resumes official duties.

And:

61 Election or appointment of principal member and deputy principal member

(3) The council may appoint another one of its members to be the deputy principal member of the council.

The appointment will come into effect from 12 April 2026.

Council is not required to appoint a Deputy Principal Member; however, if it does not, then another member is required to be appointed to act in the principal member's position if they are absent.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans: [Inclusive, Diverse and Accessible Policy Framework](#)

This report relates to the principles of the City of Palmerston Inclusive, Diverse and Accessible Policy Framework which states under Principle 3: Visible, that visible means that role models representing all types of Palmerston citizens are supported and promoted.

This report provides an appointed elected member of City of Palmerston an opportunity to represent the Mayor when the Mayor is unavailable or unwell. In the Mayor's absence the Deputy Mayor will perform extra duties such as chair Council meetings, preside over citizenship ceremonies and attend media interviews on the Mayors behalf.

Council officer conflict of interest declaration

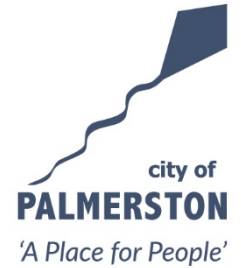
We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



Attachments

Nil

COUNCIL REPORT



2nd Ordinary Council Meeting

Agenda Item:	12.2.1
Report Title:	Financial Report for the Month of February 2026
Meeting Date:	Tuesday 17 March 2026
Author:	Executive Manager Financial Performance, Jeffrey Guilas
Approver:	General Manager Finance and Governance, Wati Kerta

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

The purpose of the Report is to present to Council the Financial Report for February 2026.

Key messages

- This report presents the February 2026 financial report and is representative of the year-to-date income and expenditure as at 28 February 2026.
- The financial health check ratios indicate that overall Council is in a positive financial position.
- The revised budget for 2025/26, is the original budget published in the 2025/26 Municipal Plan plus the budget rolled over from 2024/25, 2025/26 first budget review and 2025/2026 Second budget review.
- Operating income is \$42.53 million or 98% of the revised annual budget of \$43.27 million.
- Operating expenditure is \$31.56 million or 59% of the revised annual budget of \$53.20 million.
- Operating surplus (excluding depreciation) is at \$19.17 million.
- Capital income is \$1 million or 17% of the revised annual budget of \$5.78 million.
- Capital grants income is 29% of budget and is recognised when grant obligations are met, which is generally when capital expenditure is incurred.

- Capital expenditure is \$3.71 million or 33% of the revised annual budget of \$11.40 million. There is a further \$3.27 million in commitments where works have commenced or are awaiting payment, combined equates to 61% of the revised annual budget.
- The total cash and cash investments were \$26.19 million, which includes \$20.95 million in term deposits in various banking institutions with less than 12 months to maturity, and \$5.24 million in our general trading account.
- Rates debt receivables is \$8.46 million, which includes:
 - Debt for 2025/26 \$7.25 million, in which \$2.1 million is overdue after the third instalment
 - \$5.14 million (fourth instalment) is not yet due for 2025/26
 - \$648,781 remains outstanding for 2024/25
 - \$558,747 of accumulated unpaid rates from prior years
 - Total outstanding interest on outstanding rates of \$919
- Total payments to creditors in February 2026 amounted to \$2.33 million, of which \$1.8 million (77.29%) was paid to local suppliers.
- Council is compliant with its statutory obligations such as Pay-as-You-Go Withholdings, Goods and Services Tax, and Superannuation Guarantee reporting.
- There were no contract variations during February 2026 that met the criteria under Regulation 42 of the Local Government (General) Regulations 2021.

Recommendation

THAT Report entitled Financial Report for the Month of February 2026 be received and noted.

Background

In accordance with Local Government (General) Regulations 2021 - Part 2 (Division 7), the preceding month's Financial Report must be presented to Council. Regulation 17(1) of the General Regulation requires a monthly report from the Chief Executive Officer to provide the Council with the actual income and expenditure for the period; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

The information below is provided to assist with the terminology used throughout the report.

Annual Budget for 2025/26 consists of:

- the total budget per the municipal plan for the 2025/26 financial year.
- the approved capital expenditure roll-over from 2024/25.
- the approved first budget review 2025/26.
- the approved second budget review 2025/26.

Year-to-date actuals (YTD Actuals) is the actual income and expenditure from 1 July 2025 to the current reporting date, 28 February 2026.

This report should be read in conjunction with the following:

- Dashboard report found at **Attachment 12.2.1.1** which is a traffic-light reporting system highlighting the current health status and areas of interest to Council. Further details are then reported in the body of the report.
- Financial reports are included at **Attachment 12.2.1.2** presenting the financial position of Council as at 28 February 2026.

Discussion

Financial Health

The financial health check ratios provide Council with a quick snapshot of the Council's financial position.

- The February 2026 ratios are benchmarked against the forecast ratios as per the Municipal Plan. If the ratio indicates that Council is not on target, a detailed explanation is provided. The ratios show Council's ability to monitor the cashflows (in and out) and ensure that Council has sufficient cash to cover its obligations.
- The operating surplus ratio (operating surplus excluding depreciation divided by operating income) of 40% which is in line with the Key Performance Indicator (KPI).
- The debt service ratio (net operating income divided by debt repayments plus interest) for February 2026 is 13.84, indicating that the Council has sufficient capacity to meet its loan obligations and is in line with the KPI.
- Rates collection currently sits at 81% of total rates revenue, which is lower at this stage of the year as rates were only levied on 28 July, with the first instalment due on 30 September and the second instalment due on 30 December. The collection percentage is expected to increase as remaining instalment payments due on 30 March 2026 are received.
- The current ratio (Current Assets divide by Current Liability) is 3.96 for February 2026 which demonstrates that Council has enough resources to meet its short-term obligations and is in line with the KPI.

Operating Overview

The dashboard provides an overview of Council's operating income and expenditure for 2025/26 as at 28 February 2026. Refer to **Attachment 12.2.1.1**.

Total operating income as at 28 February 2026 is \$42.53 million, which is 98% of the revised annual budget of \$43.27, noting that this largely includes recognition of rates revenue when the rates notices are issued.

Total operating expenditure as at 28 February 2026 is \$31.56 million, this mainly consists of the following:

- \$8.54 million Employee Costs.
- \$7.42 million Materials & Contractors.
- \$8.20 million Depreciation (non-cash).
- \$1.54 million Other Expenses such as program running cost and training costs.
- \$1.50 millions in utilities
- \$0.84 million in Insurance expenses.

- \$1.27 million Professional services such as external consultants and management fee for Odegaard.
- \$0.90 million Software, Hardware, Stationery, and Subscription.

The \$4.82 million underspend in operating expenditure is largely due to invoices that are yet to be received and processed for services received in February and some services expected to be expensed by this point in time is deferred to be completed in later months of this financial year.

Capital Overview

The dashboard provides an overview of Council’s capital expenditure for 2025/26 as per **Attachment 12.2.1.1**.

Capital Expenditures

The 2025/26 revised capital expenditure annual budget is \$11.40 million. This includes \$5.10 million capital budget from last financial year that was rolled over to the current financial year and \$0.34 million from 2025/26 first budget review and \$0.64 million from 2025/26 second budget review.

The pie chart in the dashboard as per **Attachment 12.2.1.1** shows that out of the \$11.40 million capital expenditure budget, the actual capital expenditure is \$3.71 million which is 32% of the budget.

In addition to the \$3.71 million actual expenditure, there is a further \$3.27 million in commitments where works have commenced and/or are awaiting invoices for payment. The current expenditure combined with the commitments presents 61% of expenditure against the revised annual budget.

Capital Funding

Capital projects are funded by capital grants, Council contributions (operating surplus and financial reserves), and borrowings.

The table below provides a breakdown of the budgeted capital grants income for 2025/26 (A), and the grants that have been recognised as income (B). The table also provides an overview of the grants that have been received (C) and grants still yet to be received (D).

Grants that have been received are recognised as a grant liability until the assessment of income criteria has been met such as meeting the grant agreement obligations.

CAPITAL PROJECT 2025/26	TOTAL GRANT INCOME FOR 2025-26 (A)	GRANT RECOGNISED AS INCOME (B)	GRANT FUNDS RECEIVED TO DATE (C)	GRANT FUNDS YET TO BE RECEIVED (D)
Pump Parks/skate parks Zuccoli	\$0.19M	\$0.19M	\$0.19M	
SWELL Carpark Upgrade	\$0.03M		\$0.03M	
SWELL Basketball Court Shade Structure	\$0.09M		\$0.09M	
Reseal Program	\$0.21M		\$0.21M	

Road Reconstruction (R2R)	\$0.45M		\$0.45M	
Black Spot - Bonson Terrace	\$0.04M	\$0.04M		\$0.04M
Black Spot - Yarrawonga Road	\$0.11M			\$0.11M
Hobart Park Exeloo and Park Upgrade	\$0.37M	\$0.13M	\$0.14M	\$0.23M
21/22 Custom Animal Holding Pens (LG IP Grant)	\$0.02M	\$0.01M	\$0.02M	
Water Aquifer Prevention Strategy	\$0.10M	\$0.10M	\$0.10M	
Archer Recycling Modernisation Project	\$0.03M	\$0.03M	\$0.03M	
Lakebed Aerators	\$0.03M	\$0.03M	\$0.03M	
Woodroffe Park Upgrades	\$0.60M		\$0.60M	
Total	\$2.27M	\$0.77M	\$1.89M	\$0.38M

Cash and Investments

Trading Account: \$5.24 million.

Investments: \$20.95 million.

Annual Budgeted interest revenue: 1.26 million

Year to Date interest revenue: \$1.14 million.

CASH AT BANK AND INVESTMENTS				
DURATION	NO.	VALUE (\$)	% OF TOTAL PORTFOLIO	LIMIT
Cash at bank	1	\$5.24	NA	NA
<12months	10	\$20.95	100%	100%
Total	11	\$26.19	100%	100%

The investment portfolio is compliant with the Council Investments Policy.

- As at 28 February 2026 the Council held \$20.95 million in term deposits across three financial institutions.
- Cash held by Council in the National Australia Bank (NAB) trading account as at 28 February 2026 was \$5.24 million earning 3.95% interest per annum.
- Performance of our investments against our policy and details on our investments are provided in section 2.3 of the Investments Management Report at **Attachment 12.2.1.2**.

Receivables

Council has \$10.47 million in Receivables, which is made up of the following.

- \$8.55 million in Rates and charges, including rates levied during 2025/26. Further explanation of the breakdown is detailed below is rates and charges.
- \$1.92 million other receivables including:
 - \$0.47 million sundry debtors
 - \$0.72 million grants receivable
 - \$0.19 million GST receivable

- \$0.54 accrued interest receivables for Term Deposits

Rates and charges

- The dashboard at Attachment 12.2.1.1 highlights the rates levied for the 2025-26 financial year are \$38.11 million, of which \$30.89 million (81%) has already been collected and \$7.26 million (19%) yet to be collected.
- Item 2.4 Debtors Control at Attachment 12.2.1.2 provides for the summary of the breakdown of outstanding rates
- Rates overdue for 2025-26 after the third instalment is \$2,119,036.47
- \$1.21 million rates is overdue for prior years
- The actual overdue amount for 2024-25 rates as at February 2026, is \$648,781.11 which is 2% of the total 2024-25 rates revenue.
- There is \$558,747.89 of overdue rates from prior years.
- 401 properties have outstanding rates for 2024-25 and prior
- 6,396 Ratepayers have paid their 2025-26 rates in full.
- Total of 616 properties have either direct debit or payment arrangement in place.
- The Local Government Act 2019 (NT) allows Council to place an overriding statutory charge on a property where rates have been outstanding for at least six (6) months, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except for a previously registered overriding statutory charge. Council currently holds overriding statutory charges on 174 properties for debts from 2023-2024 and earlier.
- 18 Financial Hardship applications have been approved for the 2025/26 financial year. 16 are from the 2024-25 financial year and 2 are new applications.
- A balance of \$1.05 million of rates received in advance is accounted for in the balance sheet as a liability as it relates payment of rates for a future period.

Infringements

- Total infringements outstanding is \$227,710 as at 28 February 2026, this consists of:
 - Animals \$204,560
 - Public Place \$6,537 and
 - Parking \$16,613
- The graph in the dashboard at Attachment 12.2.1.1 shows the total infringements issued and collected for the year until 28 February 2026.
- Total Animal infringements issued for 2025-26 as at 28 February 2026 is \$55,269 and collected is \$2,528.
- Parking infringements issued for 2025-26 as at 28 February 2026 is \$1,554, out of which \$388 has been collected.
- Total Public Places infringements issued as at 28 February 2026 is \$142 and hasn't been collected yet.

Sundry Debtors

Sundry Debtors as at 28 February 2026 is \$0.65 million as presented in **Attachment 12.2.1.2**. This balance includes \$375,000 that is expected to be received from Department

of the Chief Minister and Cabinet, \$125,781.7 from Belgravia health, \$45,797.18 from Power and Water Corporation. The total also includes the amounts to be received relating to long grass and property maintenance. More details are available in section 2.4 Debtor Control Account.

Trade Creditors Paid

- Total payments to creditors in February 2026 amounted to \$2.33 million, of which \$1.80 million (77.29%) were paid to local suppliers.
- During February 2026, the significant vendor payments consisted of \$ 0.24 million to Outback Tree Service, \$0.22 million to Belgravia Health & Leisure Group Pty Ltd, \$0.21 million to JLM Contracting Services Pty Ltd, \$0.19 million to City of Darwin, \$0.16 million to Programmed Property Services, \$0.13 million to QuickSuper Clearing House, \$0.12 million to Arafura Tree Services and Consulting, \$0.11 million to Australian Taxation Office – PAYG.

Borrowings

Total external borrowings of \$6.96 million is made up of the following:

- Archer Land Fill Rehabilitation loan: The total amount borrowed from NAB was \$1.96 million with the balance as at 28 February 2026 being \$0.36 million. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis. This loan was for 8 years and is due to conclude on 30 June 2027.
- SWELL loan: The \$5 million approved loan for the SWELL project was drawn down during December 2023 with a current balance as at 28 February 2026 of \$4.39 million. This is a 20-year loan with current variable interest rate of 4.88% with the principal being repaid quarterly. This loan is renegotiated every 5 years.

Other Compliance matters

Council is compliant with payment and reporting of all tax liabilities as outlined below:

- Council has remitted \$1.84 million Year-to-Date (YTD) in Pay-As-You-Go (PAYG) tax to the Australian Taxation Office (ATO). The PAYG withholding tax is regularly reported to the Australian Taxation Office on a fortnightly basis by Council.
- The Business Activity Statement (BAS) balance for the month ended 28 February 2026 has been finalised and lodged in February 2026 as a Goods Services Tax refund of \$263,148. ATO refund was received in NAB on 26 February. The February 2026 BAS will be finalised and lodged in March 2026.
- Council has the required insurances to manage the current risk exposure.

Contract Variations

CONTRACT VARIATIONS	NO OF VARIATIONS
Varied contract, after a quotation under regulation 34 has been accepted and the total cost of supplies exceeds \$100,000 but is less than \$150,000.	Nil
Varied contract, after a quotation under regulation 34 has been accepted or a	Nil

public quotation under regulation 35 has been accepted and the total cost of supplies exceeds \$150,000.	
Varied contract is entered into after a tender under regulation 36 has been accepted and the total cost of supplies exceeds the original tender cost by more than 10%.	Nil

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Finance team
- Governance team
- Infrastructure team.

Policy implications

This report is in line with the reporting requirements under the *Local Government Act* and relevant Council Policies.

Budget and resource implications

This Report provides an overview of the budget and resource implications.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

- 2. Financial Sustainability**
Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.
- 6. Governance**
Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Long Term Financial Plan](#)

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



Attachments

1. Dashboard [**12.2.1.1** - 2 pages]
2. EOM February 2026 [**12.2.1.2** - 25 pages]

As at 28 February 2026 **DASHBOARD**

Financial Health Ratios	MP KPI	As at February 26	Status
Operating Surplus Ratio	> 0%	40%	On Track
Debt Service Ratio	> 2.0	13.84	On Track
Rates Collection	>95%	81%	One more rates instalments that is not yet due. To date 81% (\$30.89M) has been collected
Current Ratio	> 1.5	3.96	On Track

\$19.17 M ■
 Operating Surplus (excluding Depn)

 Annual Budget is at \$3.68 M

\$0.99 M ■
 Capital Income

 Annual Budget is at \$5.62 M

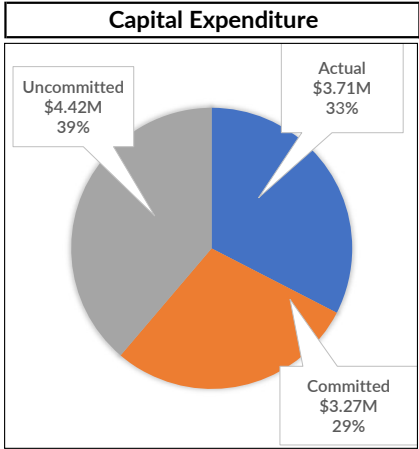
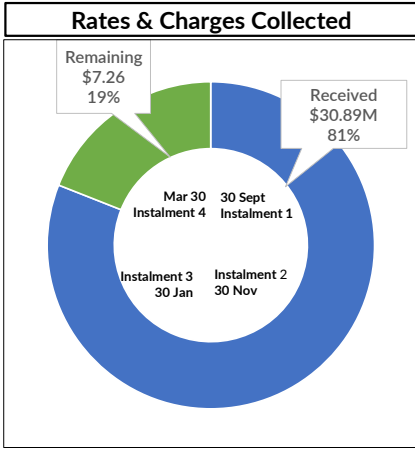
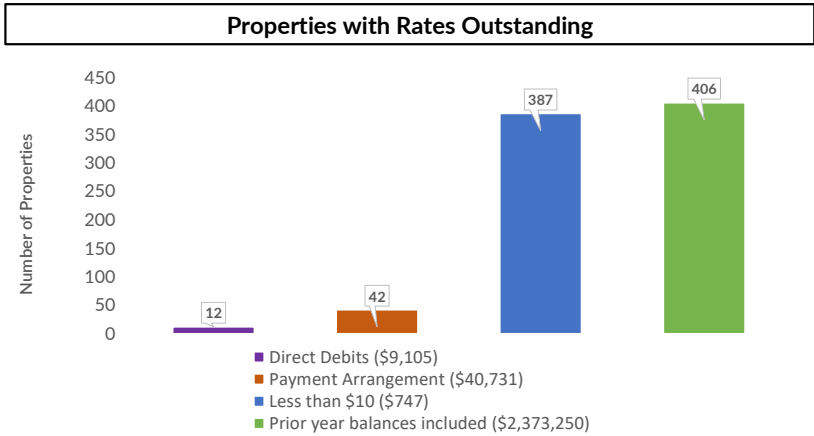
\$3.71 M ■
 Capital Expenditure

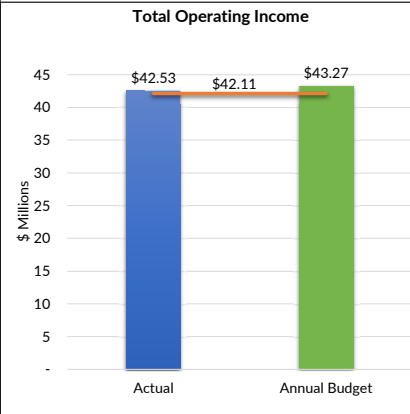
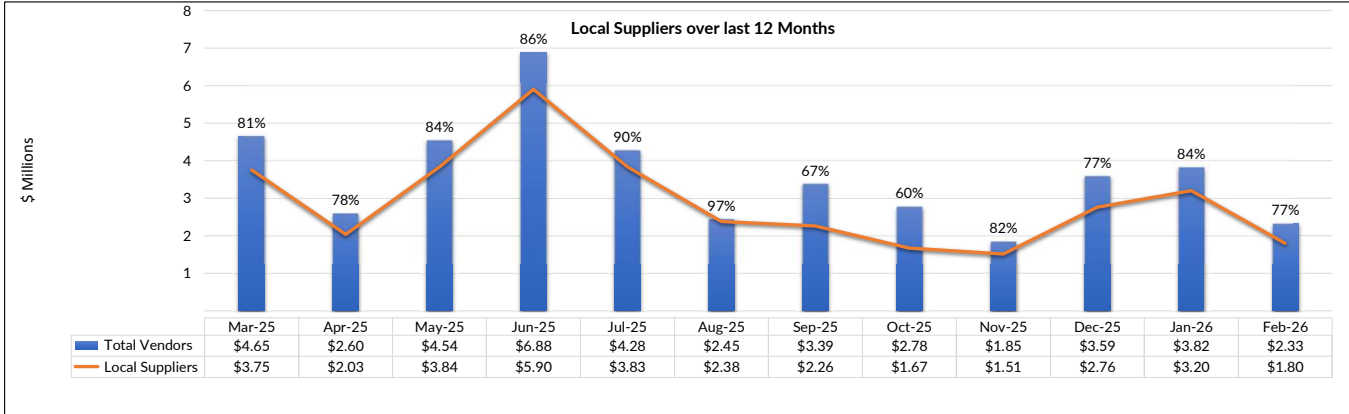
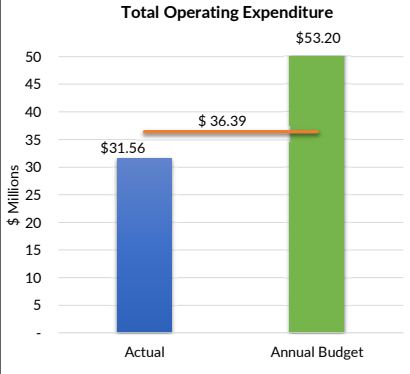
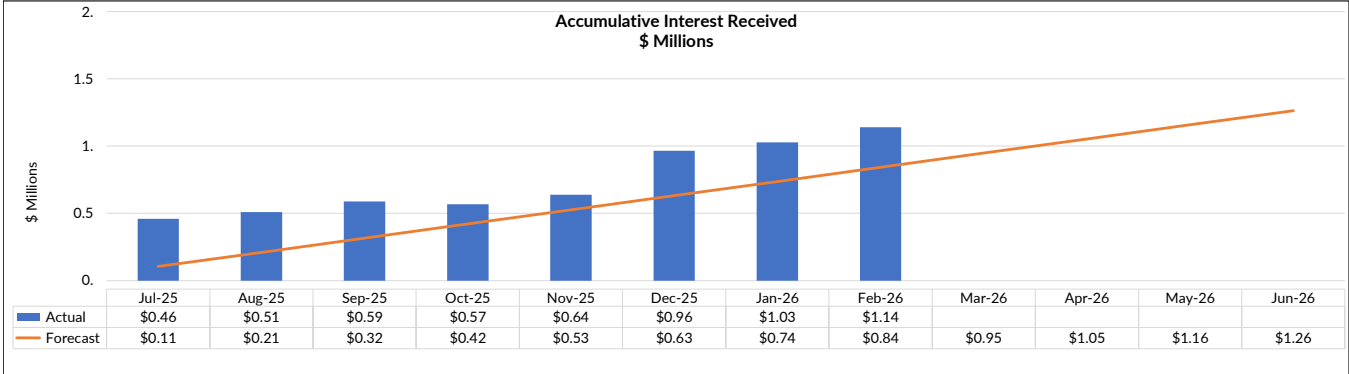
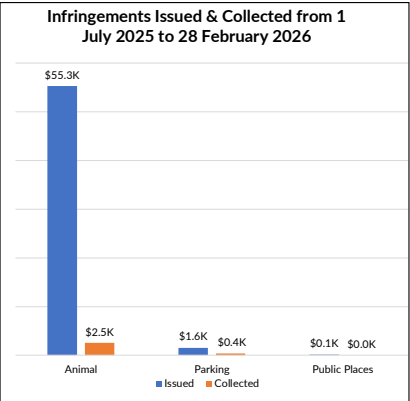
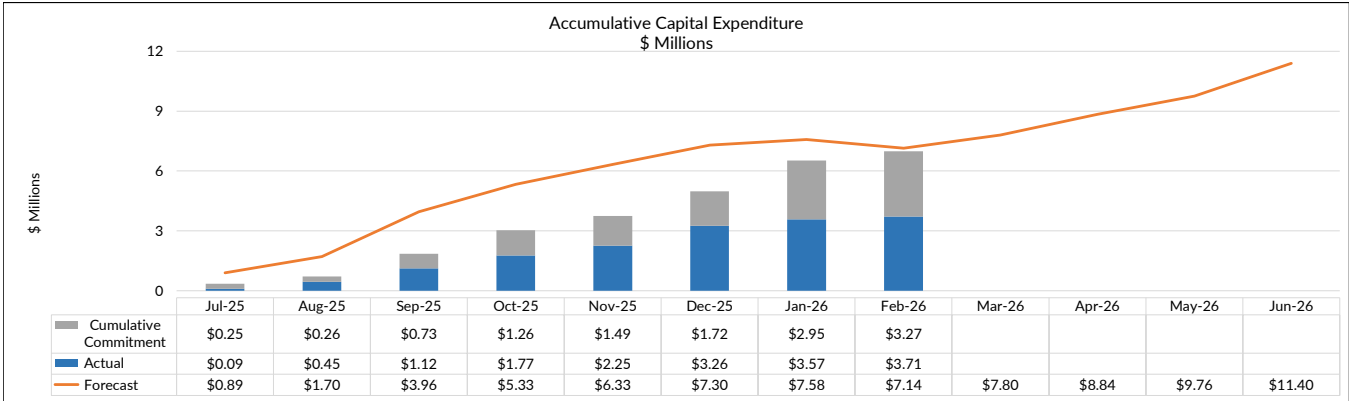
 Annual Budget is at \$11.4 M

\$26.19 M
 Cash Held

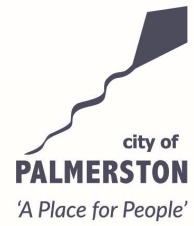
Legends

■ On Track ■ Explanation Required ■ Off Track





FINANCIAL MANAGEMENT REPORTS



FEBRUARY 2026

- 1. Executive Summary
- 2. Financial Results

FINANCIAL MANAGEMENT REPORTS | FEBRUARY 2026 | 1



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	2.9	Elected Member Expenses
	2.10	CEO Credit Card

Certification By Chief Executive Officer

I, Andrew Walsh, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's Financial Report for February 2026 best reflects the financial affairs of the Council.



Andrew Walsh
Chief Executive Officer

Section 2
Financial ResultsExecutive Summary as at
% of year passed

28 February 2026

66.67%

1.2 - Executive Summary

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Operating Income						
Rates	28,976,123	29,103,633	100%	28,956,123	101%	
Charge	8,932,422	9,041,942	101%	8,932,422	101%	
Fees & Charges	1,262,419	962,318	76%	1,006,005	96%	
Grants, Subsidies & Contributions	2,310,947	1,815,170	79%	2,013,413	90%	
Interest & Investment Revenue	1,741,911	1,458,288	84%	1,166,185	125%	1
Other Income	48,583	151,540	312%	34,996	433%	2
Operating Income	43,272,405	42,532,889	98%	42,109,145	101%	
Operating Expenditure						
Employee Costs	-13,496,550	-8,535,216	63%	-8,838,034	97%	
Materials & Contractors	-16,074,524	-7,420,687	46%	-11,340,895	65%	3
Depreciation, Amortisation & Impairment	-12,306,000	-8,204,000	67%	-8,204,000	100%	
Elected Members Allowances	-523,612	-346,745	66%	-362,370	96%	
Elected Members Expenses	-383,370	-338,194	88%	-372,794	91%	
Professional Services	-2,353,415	-1,269,465	54%	-1,528,119	83%	4
Auditor's Remuneration	-55,886	-200	0%	0	0%	
Utilities	-2,427,946	-1,503,933	62%	-1,665,153	90%	
Legal Expenses	-315,700	-204,900	65%	-210,531	97%	
Telephone & Other Communication Charges	-212,778	-157,774	74%	-171,800	92%	
Donations, Sponsorships & Grants	-255,000	-127,387	50%	-147,600	86%	5
Software, Hardware, Stationery, Subscriptions	-1,352,464	-900,038	67%	-1,015,835	89%	6
Insurance	-769,519	-838,049	109%	-764,987	110%	
Borrowing Costs	-309,806	-174,418	56%	-206,537	84%	7
Other Expenses	-2,362,303	-1,543,359	65%	-1,563,771	99%	
Operating Expenditure	-53,198,873	-31,564,366	59%	-36,392,426	87%	
OPERATING SURPLUS/(DEFICIT)	-9,926,468	10,968,524		5,716,718		
Capital Income						
Net gain (loss) on disposal or revaluation of assets	150,000	113,197	75%	110,000	103%	
Developer Contributions	200,000	174,004	87%	100,000	174%	8
Asset Income	3,000,000	0	0%	0	0%	
Grant Income	2,426,169	701,193	29%	1,177,144	60%	9
Capital Income	5,776,169	988,395	17%	1,387,144	71%	
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-4,150,299	11,956,919		7,103,863		

Section 2
Financial ResultsExecutive Summary as at
% of year passed28 February 2026
66.67%**1.2 - Executive Summary**

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Asset Purchase	-5,144,111	-2,036,577	40%	-3,511,502	58%	10
Asset Upgrade	-6,256,358	-1,676,139	27%	-3,632,505	46%	10
Capital Expenditure	-11,400,469	-3,712,716	33%	-7,144,007	52%	
Less Non-Cash Expenditure	-12,306,000	-8,204,000	67%	-8,204,000	100%	
Plus Gifted Assets	3,000,000	0	0%	0	0%	
NET CAPITAL SURPLUS/(DEFICIT)	-6,244,767	16,448,203	0	8,163,856		
Less Repayment of Borrowings	-512,201	-340,669	67%	-341,468	100%	
Reserve Movement	6,756,970	0	0%	0	0%	11
NET OPERATING SURPLUS/(DEFICIT)	-	16,107,534		7,822,388		

Notes

The variance is due to the following:

1. Higher interest income received than expected
2. Receipt of insurance claims for Tom price park and incorrect income recognised from a customer, will be corrected in the coming month
3. February invoices for vegetation, waste management, mowing, security, cleaning, maintenance, and utility yet to be received and processed
4. Invoices mainly relating to counselling, training, consulting, playground audits, annual report design and emergency management plan update yet to be received and processed
5. Donations, Sponsorships & Grants expenditure is dependent on the timing of application from the community
6. Some Invoices related to software licenses yet to be received and processed
7. Cashflowing of interest payment on borrowings is less than expected
8. Funds in lieu of construction received earlier than planned
9. Capital grant funds are linked to capital expenditure and only recognised as income when obligation is met
10. Some projects have commenced and are underway, with invoices for the expenditure yet to be received and processed. Refer to 1.3 Capital expenditure for more details
11. Actual Reserves Movement will be recognised as part of end of year process



 Approved by: Exec Manager Financial Performance

Section 2
Financial ResultsBudget Summary Report By Directorate as at
% of year passed28 February 2026
66.67%**1.3 - Operating Income**

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Office of the CEO	532,608	448,863	84%	399,456	112%	1
Office of the Chief Executive	532,608	448,863	84%	399,456	112%	
People and Place						
City Activation	300,000	220	0%	300,000	0%	2
People and Place	300,000	220	0%	300,000	0%	
Finance & Governance						
Governance	0	52,341	0%	0	0%	3
GM Finance & Governance	70,000	56,220	80%	46,667	120%	4
Financial Services	1,095,618	967,751	88%	730,408	132%	5
Rates	29,193,496	29,357,592	101%	29,101,705	101%	
Finance & Governance	30,359,114	30,433,903	100%	29,878,780	102%	
Community						
Library Services	778,094	756,345	97%	751,331	101%	
Senior Citizens	2,000	2,000	100%	2,000	100%	
Animal Management	426,750	339,400	80%	365,756	93%	
Parking & Other Ranger Services	42,223	24,546	58%	30,756	80%	6
Community	1,249,067	1,122,291	90%	1,149,843	98%	
Infrastructure						
Aquatic Centre	260,000	246,634	95%	260,000	95%	
Civic Centre	166,587	111,058	67%	116,197	96%	
Gray Community Hall	10,000	4,597	46%	5,000	92%	
GM Infrastructure	0	41,634	0%	0	0%	7
Private Works	50,000	37,860	76%	33,333	114%	8
Recreation Centre	18,000	8,166	45%	12,000	68%	9
Roads & Transport	657,527	545,337	83%	493,145	111%	1
Subdivisional Works	115,000	29,209	25%	76,667	38%	10
Waste Management	8,971,382	9,079,555	101%	8,958,395	101%	
Odegaard Drive Investment Property	478,920	317,118	66%	323,528	98%	
Durack Heights Community Centre	4,200	6,383	152%	2,800	228%	11
Goyder Square	100,000	100,000	100%	100,000	100%	
Infrastructure	10,831,616	10,527,552	97%	10,381,066	101%	
OPERATING INCOME	43,272,405	42,532,889	98%	42,109,145	101%	

Notes

The variance is due to the following:

1. Cashflowing of the Financial assistance grants income
2. Income from pop up dining was not cashflowed
3. Income from Insurance claim refund for Tom price park
4. Higher rental income than expected
5. Higher interest income received than expected
6. Income from long grass recovery is less than expected
7. Incorrect income recognised from a customer, will be corrected in the coming month
8. Higher than expected year to date income from permit works on council reserves
9. Less than expected bookings from Rec Centre community hall
10. Income from completed subdivisional works is low due to weather condition, more to receive around the fourth quarter of this year
11. Higher income year to date from facility hire than anticipated



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Section 2
Financial Results

28 February 2026

66.67%

Budget Summary Report By Directorate as at
% of year passed**1.3 - Operating Expenditure**

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Councillors	-906,982	-684,939	76%	-735,164	93%	
Office of the CEO	-955,426	-671,757	70%	-678,598	99%	
Office of the Chief Executive	-1,862,408	-1,356,696	73%	-1,413,762	96%	
People & Place						
GM People & Place	-618,498	-264,027	43%	-394,833	67%	1
Customer Experience	-370,789	-269,308	73%	-242,032	111%	2
People and Customer	-1,078,948	-631,494	59%	-736,538	86%	3
Public Relations and Communications	-848,857	-544,862	64%	-545,703	100%	
Arts & Culture	-60,000	-4,504	8%	-40,000	11%	4
City Activation	-1,797,105	-1,233,389	69%	-1,140,343	108%	
People & Place	-4,774,196	-2,947,584	62%	-3,099,449	95%	
Finance & Governance						
GM Finance & Governance	-586,379	-354,674	60%	-368,522	96%	
Records Management	-328,604	-200,406	61%	-215,623	93%	
Financial Services	-13,921,303	-9,147,750	66%	-9,129,753	100%	
Rates	-105,700	-44,016	42%	-57,367	77%	5
Governance	-1,535,389	-1,254,027	82%	-1,396,016	90%	
Information Technology	-2,037,998	-1,356,862	67%	-1,441,357	94%	
Fleet	-259,925	-82,623	32%	-131,125	63%	6
Finance & Governance	-18,775,298	-12,440,358	66%	-12,739,762	98%	
Community						
Community Development	-1,123,132	-515,162	46%	-724,052	71%	7
Diversity and Inclusion Activities	-34,000	-9,148	27%	-34,000	27%	8
Families & Children	-23,500	-16,617	71%	-12,150	137%	9
Health and Wellbeing Services	-12,000	-6,024	50%	-6,000	100%	
Library Services	-1,718,709	-1,025,290	60%	-1,141,170	90%	
Senior Citizens	-10,000	-9,635	96%	-10,000	96%	
Youth Services	-27,000	-1,756	7%	-15,000	12%	10
GM Community	-365,108	-235,254	64%	-219,876	107%	
Safe Communities	-20,000	-8,630	43%	-20,000	43%	10
Animal Management	-83,750	-51,288	61%	-68,396	75%	11
Parking & Other Ranger Services	-890,201	-751,716	84%	-576,661	130%	12
Community	-4,307,400	-2,630,520	61%	-2,827,306	93%	
Infrastructure						
Aquatic Centre	-1,523,736	-1,101,070	72%	-1,041,160	106%	
Civic Centre	-271,256	-156,614	58%	-176,628	89%	13
Depot	-82,093	-42,997	52%	-54,720	79%	13
Driver Resource Centre	-36,894	-16,707	45%	-24,585	68%	14
Emergency Operations	-1,481,180	-744,724	50%	-1,481,180	50%	15
Gray Community Hall	-106,716	-56,219	53%	-79,792	70%	14
GM Infrastructure	-1,455,027	-939,619	65%	-964,910	97%	
Open Space	-5,877,484	-2,816,227	48%	-3,834,889	73%	16
Private Works	-116,481	-77,804	67%	-76,502	102%	

Section 2
Financial Results28 February 2026
66.67%Budget Summary Report By Directorate as at
% of year passed**1.3 - Operating Expenditure**

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Recreation Centre	-347,299	-168,502	49%	-231,540	73%	13
Roads & Transport	-1,658,552	-1,161,449	70%	-1,154,553	101%	
Stormwater Infrastructure	-174,177	-172,400	99%	-93,000	185%	17
Street Lighting	-884,675	-621,240	70%	-636,098	98%	
Subdivisional Works	-25,000	-6,170	25%	-12,500	49%	18
Waste Management	-8,981,150	-3,868,914	43%	-6,134,340	63%	13
Odegaard Drive Investment Property	-123,003	-66,969	54%	-84,921	79%	13
Durack Heights Community Centre	-79,644	-36,034	45%	-57,873	62%	13
Goyder Square	-255,204	-135,550	53%	-172,956	78%	13
Infrastructure	-23,479,572	-12,189,208	52%	-16,312,147	75%	
OPERATING EXPENDITURE	-53,198,873	-31,564,366	59%	-36,392,426	87%	

Notes

The variance is due to following:

1. One of the positions remained vacant for a period but has since been filled
2. More year to date employee expenditure than expected but overall within the budget
3. Lower year to date expenditure on recruitment and consultant cost
4. Arts and Culture programs and events are expected to be expended in Quarters 4.
5. Slightly lower year to date legal and debt recovery costs than expected
6. Lower than expected cost on motor vehicle fuel, services and parts
7. Subscription and membership invoices are yet to be received, and grant payments dependent on the timing of applications from the community
8. Inclusion activities delayed due to review of Disability Inclusion Action Plan
9. Higher year to date program running cost for Children's weeks but it is within the annual budget
10. Expenditure related to program running cost for youth services and safe communities are expected in later month
11. Animal desexing program yet to commence, and rehoming invoice yet to be received
12. Higher employee costs for the period, will be managed within overall budget
13. Awaiting utilities, cleaning, security, external consultant and contractors invoices
14. Awaiting invoices for cleaning and building maintenance expenditure
15. More expenses related to Cyclone Fina to be received and processed.
16. Wet season is impacting on overall expenditure but expected to spend in coming months
17. Year-to-date stormwater maintenance costs are higher than expected due to the wet season, but overall expenditure remains within the approved annual budget.
18. Consultancy expenditure is expected later in the financial year



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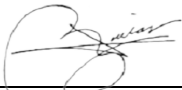
Section 2
Financial ResultsBudget Summary Report By Directorate as at
% of year passed28 February 2026
66.67%**1.3 - Capital Income**

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Office of the Chief Executive	0	0	0%	0	0%	
People & Place						
People & Place	0	0	0%	0	0%	
Finance & Governance						
Financial Services	3,000,000	0	0%	0	0%	
Fleet	150,000	113,197	75%	110,000	103%	
Finance & Governance	3,150,000	113,197	4%	110,000	103%	
Community & Culture						
Library Services	29,172	0	0%	29,172	0%	1
Animal Management	19,580	19,580	100%	19,580	100%	
Community & Culture	48,752	19,580	40%	48,752	40%	
Infrastructure						
Aquatic Centre	2,892	2,892	100%	2,892	100%	
GM Infrastructure	100,000	100,000	100%	100,000	100%	
Open Space	1,280,784	513,620	40%	690,784	74%	1
Roads & Transport	808,864	38,624	5%	149,839	26%	1
Street Lighting	158,400	0	0%	158,400	0%	1
Subdivisional Works	200,000	174,004	87%	100,000	174%	3
Waste Management	26,478	26,478	100%	26,478	100%	
Infrastructure	2,577,417	855,618	33%	1,228,392	70%	
CAPITAL INCOME	5,776,169	988,395	17%	1,387,144	71%	

Note: Capital Grants largely make up Capital Income. Grants are recognised when the grant obligations have been met, which is when expenditure on capital project has occurred.

Notes

- Variance is due to unspent grant funds not yet recognised as income
- Income from Funds in lieu of construction received earlier than planned



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Section 2
Financial Results

28 February 2026
66.67%

Budget Summary Report By Directorate as at
% of year passed

1.3 - Capital Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Office of the Chief Executive	0	0	0%	0	0%	
People & Place						
Arts & Culture	-90,000	-21,870	24%	-53,636	41%	1
People & Place	-90,000	-21,870	24%	-53,636	41%	
Finance & Governance						
Information Technology	-817,967	-209,472	26%	-474,722	44%	2
Fleet	-417,377	-265,603	64%	-367,377	72%	3
Finance & Governance	-1,235,344	-475,076	38%	-842,100	56%	
Community & Culture						
Library Services	-474,474	-4,415	1%	-418,490	1%	4
Animal Management	-19,580	-17,340	89%	-19,580	89%	5
Community & Culture	-494,054	-21,754	4%	-438,070	5%	
Infrastructure						
Aquatic Centre	-46,114	-22,892	50%	-21,886	105%	
Civic Centre	-125,000	-3,000	2%	-40,080	7%	6
Depot	-366,715	-26,375	7%	-336,490	8%	7
GM Infrastructure	-1,084,366	-127,265	12%	-964,366	13%	8
Open Space	-3,337,123	-1,635,710	49%	-2,073,923	79%	9
Recreation Centre	-90,984	0	0%	-35,000	0%	
Roads & Transport	-2,589,820	-320,348	12%	-821,748	39%	10
Stormwater Infrastructure	-110,329	-47,560	43%	35,174	-135%	
Street Lighting	-858,017	-103,128	12%	-616,577	17%	11
Waste Management	-972,602	-907,738	93%	-972,602	93%	
Infrastructure	-9,581,070	-3,194,016	33%	-5,810,201	55%	
CAPITAL EXPENDITURE	-11,400,469	-3,712,716	33%	-7,144,007	52%	

Notes

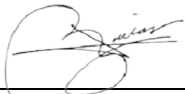
The variance is due to the following:

1. The Capital Art Initiative will be assessed as part of the third budget review.
2. Tender assessment in progress for Enterprise resource planning project, professional services has been invoiced. Program to be developed for other IT projects
3. Orders for more vehicles has been placed and awaiting delivery, invoices yet to be received and paid
4. Tender for library shelving to progress and construction tender awarded for library café, expenses yet to be incurred
5. Awaiting invoices relating to animal care equipment
6. Expenditure related to CX desk update expected to incur in April and planning for lift component renewal underway
7. Tender for the dog pound project has been advertised and work for incubators renewals yet to commence
8. Works have commenced for the Zuccoli Community Hub, and the contract for the Water Aquifer Project is presently being finalised. No major expenditure is anticipated until both projects commence
9. Most of the projects have commenced with the invoices yet to be received and processed
10. Works have commenced on some projects, while assessments are underway for others, with expenditure expected in the later months of the financial year
11. The Council is currently awaiting invoices for certain projects, with design and construction progressing on others


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Section 2
Financial ResultsCapital Expenditure & Funding as at 28 February 2026
% of year passed 66.67%**1.4 - Capital Expenditure & Funding**

CAPITAL EXPENDITURE	Annual Budget	Actuals
Land & Buildings	4,816,096	1,690,190
Infrastructure (including roads, footpaths, park furniture)	4,673,359	1,419,881
Fleet	436,957	282,943
Other Assets (including furniture & office equip)	817,967	209,472
TOTAL CAPITAL EXPENDITURE	11,400,469	3,712,716
TOTAL CAPITAL EXPENDITURE FUNDED BY:	Annual Budget	Actuals
Operating Income	3,762,477	732,333
Capital Grants	2,426,169	716,133
Transfers from Cash Reserves	5,211,822	2,264,250
Borrowings	0	0
TOTAL CAPITAL EXPENDITURE FUNDING	11,400,469	3,712,716



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Balance Sheet as at
% of year passed**2.1 - Balance Sheet**

Balance Sheet	YTD	
Assets		
Current Assets:		
Cash & cash equivalents		
<i>Cash on Hand</i>	1,355	Petty Cash
<i>Tied Funds</i>	5,240,140	Tied funds equals restricted reserve and unearned Grant income
<i>Untied Funds</i>		
Investments		
<i>Tied Funds</i>	5,985,044	Tied funds equals restricted reserve and unearned Grant income
<i>Untied Funds</i>	14,960,428	
Receivables		
<i>Rates and Charges</i>	8,555,201	
<i>Other Receivables</i>	1,915,280	
TOTAL CURRENT ASSETS	36,657,448	
Non-Current Assets:		
Infrastructure, property, plant & equipment	556,557,979	
Investment property	6,200,000	
Work in progress	4,081,242	
TOTAL NON-CURRENT ASSETS	566,839,221	
TOTAL ASSETS	603,496,669	
Liabilities		
Current Liabilities:		
Payables	2,882,317	
Unearned Grant Income (AASB1058)	1,093,412	Unearned grant income
Borrowings	619,205	
Provisions	1,110,364	
TOTAL CURRENT LIABILITIES	5,705,297	
Non-Current Liabilities:		
Borrowings	4,134,443	
Provisions	2,085,897	
TOTAL NON-CURRENT LIABILITIES	6,220,340	
TOTAL LIABILITIES	11,925,636	
NET ASSETS	591,571,033	
Equity		
Accumulated Surplus	237,994,770	
Profit & Loss - current Year	8,185,501	
Net Reserves	5,197,648	
<i>Working Capital Reserve</i>	4,995,227	
<i>Net Transfers to & from Reserves</i>	- 9,929,352	
<i>Unexpended Grant reserve</i>	1,430,338	Externally restricted reserve
<i>Election Reserve</i>	200,000	Internally restricted reserve
<i>Disaster reserve</i>	500,000	Internally restricted reserve
<i>Unexpended Capital works</i>	2,424,098	Internally restricted reserve
<i>Developer Funded reserve</i>	2,137,942	Internally restricted reserve
<i>Waste Reserve</i>	3,439,396	Internally restricted reserve
Revaluation reserves	340,193,113	
TOTAL EQUITY	591,571,033	



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Section 2
Financial Results
Statement of Reserves as at 28 February 2026
% of year passed 66.67%

2.2 - Statement of Reserves - Budget Movements 2025/26

OTHER RESERVES	Opening Balance \$ 01/07/2025	Surplus Analysis to Reserves \$	Original Budget 2025/26 to Reserves \$	Original Budget 2025/26 from Reserves \$	Transfer from reserves \$	1st Review 2025/26 to Reserves \$	1st Review 2025/26 from Reserves \$	2nd Review 2025/26 to Reserves \$	2nd Review 2025/26 from Reserves \$	Projected Balance at YTD 2025/26 \$
<i>Externally Restricted Reserves</i>										
Unexpended Grants Reserve	1,430,338					(1,430,338)				-
Externally Restricted Reserves	1,430,338		-	-	-	(1,430,338)	-	-	-	-
<i>Internally Restricted Reserves</i>										
Election Expenses Reserve	200,000			(200,000)						-
Disaster Recovery Reserve	500,000							(500,000)		-
Unexpended Capital Works Reserve	2,424,098						(2,424,098)			-
Developer Funds In Lieu Of Construction	2,137,942		627,871	(200,000)						2,565,813
Waste Management Reserve	3,439,396			(284,743)			(926,124)			2,228,529
Asset Renewal Reserve	-									-
Major Initiatives Reserve	-									-
Internally Restricted Reserves	8,701,436		627,871	(684,743)	-	-	(3,350,222)	-	(500,000)	4,794,342
<i>Unrestricted Reserves</i>										
Working Capital Reserve	4,995,227		80,462	(1,150,000)			(350,000)			3,575,689
Unrestricted Reserves	4,995,227		80,462	(1,150,000)	-	-	(350,000)	-	-	3,575,689
TOTAL RESERVES	15,127,000		708,333	(1,834,743)	-	(1,430,338)	(3,700,222)	-	(500,000)	8,370,031


Approved by: Exec Manager Financial Performance

Investments Management Report as at
% of year passed

2.3 - Investment Management Report

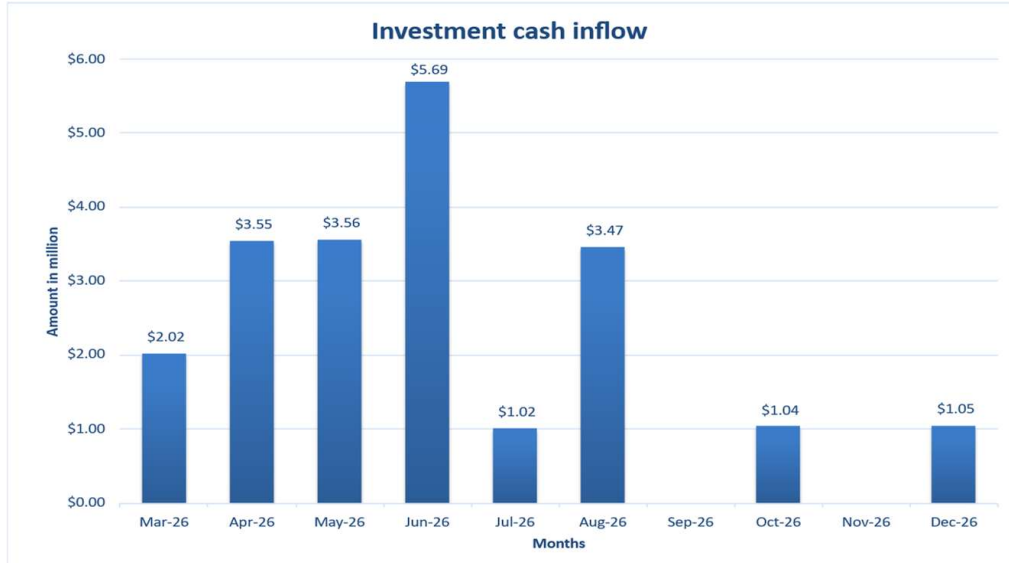
COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS
AMP	S&P A2	\$ 2,000,000	4.10%	March 20, 2026	20	\$ 2,000,000.00
CBA	S&P A1+	\$ 3,370,472	4.38%	August 3, 2026	156	
CBA	S&P A1+	\$ 3,500,000	4.26%	April 22, 2026	53	
CBA	S&P A1+	\$ 3,500,000	4.31%	May 26, 2026	87	
CBA	S&P A1+	\$ 2,000,000	4.35%	June 23, 2026	115	\$ 12,370,472.32
NAB	S&P A1+	\$ 1,000,000	4.20%	October 9, 2026	223	
NAB	S&P A1+	\$ 1,575,000	4.25%	December 5, 2025	0	
NAB	S&P A1+	\$ 1,000,000	4.60%	July 24, 2026	146	
NAB	S&P A1+	\$ 2,000,000	4.30%	June 22, 2026	114	
NAB	S&P A1+	\$ 1,000,000	4.50%	December 24, 2026	299	\$ 6,575,000.00
		\$ 20,945,472			121	

Investment Distribution by Credit Rating		
Credit Rating	% of Portfolio	Counterparty Limit
A1 & A1+	90%	100%
A2	10%	60%
A3	0%	40%

Investment Distribution by Individual Institution		
ADI	% of Total	Max Individual limit
National Australian Bank (NAB)	31%	60%
Commonwealth Bank (CBA)	59%	60%
AMP Bank Limited	10%	40%

Interest Income Year to Date	Amount
Total Year to Date Interest on Cash at Bank	\$ 265,756
Total Year to Date Investment Earnings	\$ 659,950
Total Year to Date Interest from internal loan	\$ 24,401
Total Year to Date interest penalty income	\$ 191,063
Total YTD Interest Income	\$ 1,141,170

Cash at bank & Investments	Amount
Trading Account	\$ 5,240,140
Short Term Investment	\$ 20,945,472
Petty Cash	\$ 1,355
Total Funds	\$ 26,186,968



PROPERTY INVESTMENT						
PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF
48 Odegaard Drive, Rosebery	Fair Value	\$ 6,200,000	\$ 317,118	\$ 66,969	\$ 250,149	3.85%
						\$ 158,915


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Section 2
 Financial Results
 28 February 2026
 66.67%

Debtor Control Accounts as at
 % of year passed

2.4 Debtor Control Accounts

RATES OUTSTANDING FOR THE CURRENT YEAR (Including interest)

Report Month	Debtor Rates & Charges	Current year Outstanding	Outstanding % of CY Rates	Current year overdue	Overdue % CY Rates	Total outstanding interest for all years	Payments Received in Advance
Feb-26	\$7,256,271	\$5,137,235	13%	\$2,119,036	5.6%	\$919	\$1,049,665
Feb-25	\$7,577,132		21%				\$960,217

RATES OVERDUE BY YEARS

	Total	2024-25	2023-24	2022-23	2021-22	2020-2021	2019-20	2018 & Prior
Rates and Charges Overdue Amount (Incl. Interest)	\$1,207,529	\$648,781	\$295,785	\$142,421	\$65,219	\$29,769	\$13,790	\$11,764
	100%	53.7%	24.5%	11.8%	5.4%	2.5%	1.1%	1.0%
Number Of Properties (Cumulative)	401	401	194	87	44	2511	6	6

INFRINGEMENTS

	Total	2026	2025	2024	2023	2022	2021	2020 & Prior
Animal Infringements	204,560	52,741	60,775	25,528	24,623	20,140	15,011	5,742
Public Places	6,537	142	3,139	139	1,632	1,485		
Parking Infringements	16,613	1,166	3,562	3,796	1,828	2,454	1,725	2,082
Net Balance on Infringement Debts	227,710	54,049	67,476	29,463	28,083	24,079	16,736	7,824
	100%	23.7%	29.6%	12.9%	12.3%	10.6%	7.3%	3.4%
Number of Infringements	1,360	143	294	281	230	200	139	73

SUNDRY DEBTORS:

	Total	Under 30 days	31 - 60 Days	61 - 90 Days	Over 90Days
	\$655,493.70	\$70,706.76	\$134,506.37	\$517.36	\$449,763.21
	100%	10.8%	20.5%	0.1%	68.6%


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SECTION 2
Financial Results
Creditor Accounts Paid 28 February 2026
% of year passed 66.67%

2.5 - Creditor Accounts Paid

Vendor Number	Creditor Name	Creditor Payment Type	Amount \$	Notes
V00228	Outback Tree Service	General Creditors	242,517.00	
V03556	Belgravia Health & Leisure Group Pty Ltd	General Creditors	224,931.78	
5104	JLM Contracting Services Pty Ltd	General Creditors	208,703.49	
549	City of Darwin	General Creditors	185,770.70	
V03073	Programmed Property Services	General Creditors	160,104.94	
V00318	QuickSuper Clearing House	Superannuation	127,224.50	
3936	Arafura Tree Services and Consulting	General Creditors	119,081.05	
2	Australian Taxation Office - PAYG	General Creditors	114,703.00	
1607	Sterling NT Pty Ltd	General Creditors	74,231.43	
V00295	Jacana Energy	Utilities	67,064.52	
V02309	Mousellis and Sons Pty Ltd	General Creditors	56,029.93	
V02162	RMI Security - Conigrave Pty Ltd	General Creditors	54,493.33	
V01308	CouncilWise Pty Ltd	General Creditors	51,243.50	
V05688	Allan King & Sons Construction Pty Ltd	General Creditors	37,482.67	
54	Powerwater	Utilities	32,761.63	
V03609	VTG Waste & Recycling Pty Ltd	General Creditors	27,953.20	
V04317	Randstad Pty Ltd	General Creditors	27,168.82	
479	JLT Risk Solutions Pty Ltd	General Creditors	25,791.48	
V02814	Agon Environmental Pty Ltd	General Creditors	24,688.13	
87	Industrial Power Sweeping Services Pty	General Creditors	23,137.09	
V01619	PKF Merit Pty Ltd	General Creditors	19,800.00	
V03851	Go1 Pty Ltd	General Creditors	19,553.60	
2587	Top End RACE	General Creditors	19,270.99	
V05234	Mills Oakley	General Creditors	16,569.21	
V06154		Refunds & Reimbursements	16,000.00	1
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	15,270.63	
V00368	iWater NT Pty Ltd	General Creditors	13,701.92	
3438	NT Shade & Canvas Pty Ltd	General Creditors	12,958.00	
1470	Local Government Professionals Australia	General Creditors	12,400.00	
V01936	Arjays Sales & Services Pty Ltd	General Creditors	11,360.04	
90	Local Government Association of the NT (LGANT Ltd)	General Creditors	11,355.00	
V02616	ELB Pty Ltd	General Creditors	10,971.98	
V05766	Complete PC Solutions	General Creditors	9,379.70	
V06131	Ninety Million Pty Ltd	General Creditors	8,800.00	
571	Animal Care Equip & Services (Aust) P/L	General Creditors	7,854.71	
V06169		Refunds & Reimbursements	7,590.14	1
V03973	AANT Salary Packaging	General Creditors	7,382.48	
V02369	Maher Raumteen Solicitors	General Creditors	6,930.00	
V04167	All About Party Hire	General Creditors	6,822.00	
V01584	Salary Packaging Australia	General Creditors	6,703.02	
3034	Australian Local Government Association (NGA)	General Creditors	6,376.00	
V05626	Local Government Professionals NSW	General Creditors	6,200.00	
V04917	OverDrive Australia	General Creditors	6,016.97	
V03776	Business Fuel Cards Pty Ltd	General Creditors	5,863.59	
V04934	Fewmore Contracting	General Creditors	5,830.00	
V00250	Ward Keller	General Creditors	5,772.60	
5520	BFX Furniture Pty Ltd	General Creditors	5,733.16	
V01801	Pumptech NT	General Creditors	5,379.00	
2336	Flick Anticimex Pty Ltd	General Creditors	5,183.17	
V04381	Telstra Limited	General Creditors	4,920.85	
V01664	BCA Engineers Pty Ltd	General Creditors	4,855.95	
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	4,694.09	
4912	Remote Area Tree Services Pty Ltd	General Creditors	4,226.20	
V03949	Christie Audio Productions	General Creditors	4,000.00	
4120	EnvisionWare Pty Ltd	General Creditors	3,723.76	
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	3,409.30	
422	ALIA -Australian Library & Information Association	General Creditors	3,330.00	

V06198		Refunds & Reimbursements	3,327.84	1
5254	True North	General Creditors	3,327.50	
V04812	RingCentral Australia Pty Ltd	General Creditors	3,264.57	
V05606	Home Grown Lawn Mowing	General Creditors	3,220.00	
353	Otis	General Creditors	3,212.00	
V06145	By Ash Brand Studio	General Creditors	3,135.00	
566	Stickers & Stuff	General Creditors	3,080.00	
272	City Wreckers	General Creditors	2,970.00	
V05797	Bel Rose Group	General Creditors	2,887.50	
V05934	Strategic Disaster Solutions	General Creditors	2,711.50	
V06095	Investigation Compliance & Enforcement Training Systems Pty Ltd	General Creditors	2,600.00	
V00474	Lane Communications	General Creditors	2,496.62	
5114	S.E. Rentals Pty Ltd	General Creditors	2,330.90	
1580	The Exhibitionist	General Creditors	2,273.70	
V03425	CSS Services Pty Ltd ITF Corporate Stategic System Trust	General Creditors	2,200.00	
4007	The Ark Animal Hospital Pty Ltd	General Creditors	2,187.67	
V06172		Refunds & Reimbursements	2,126.01	1
5	Australia Post	General Creditors	2,007.70	
399	St John Ambulance (NT) Incorporated	General Creditors	1,918.74	
V00443	Forecast Machinery	General Creditors	1,849.02	
V02306	Well Done International Pty Ltd	General Creditors	1,801.19	
256	The Bookshop Darwin	General Creditors	1,719.33	
V04802	AHG Building Contractors Pty Ltd	General Creditors	1,666.54	
V02312	Harris Kmon Solutions Pty Ltd	General Creditors	1,639.00	
V02229	Studio B Designs	General Creditors	1,485.00	
4398	Quality Indoor Plants Hire	General Creditors	1,477.65	
V00694	Subscribe-Software Pty Ltd	General Creditors	1,375.00	
V01486	Brainium Labs Pty Ltd	General Creditors	1,320.00	
V01420	CENTRELINK (PAYROLL)	General Creditors	1,283.12	
V03314	Sine Group Pty Ltd	General Creditors	1,151.70	
V01192	Easy Glass Services	General Creditors	1,111.02	
V03684	Territory Traffic Surveys	General Creditors	1,100.00	
V00193	Amcom Pty Ltd Acc no CN5439	General Creditors	1,085.70	
215	Employee Assistance Services NT Inc (EASA)	General Creditors	1,066.96	
2199	SBA Office National	General Creditors	1,053.03	
V01175	CSE Crosscom	General Creditors	1,038.40	
V00407	All Fence & Gates (NT) Pty Ltd	General Creditors	1,000.00	
V04951		Refunds & Reimbursements	1,000.00	1
V00917		Refunds & Reimbursements	989.47	1
3313	Zip Print	General Creditors	979.00	
V00582	Ezko Commercial Services Pty Ltd	General Creditors	966.04	
V05416	Good Year Auto Care - Palmerston	General Creditors	905.00	
V00270		General Creditors	900.00	
V04044	Deaf Connect t/a Deaf Services	General Creditors	876.70	
2915	Territory Uniforms	General Creditors	855.00	
V00200	Red Earth Automotive Pty Ltd	General Creditors	854.60	
639	Cleanaway Pty Ltd.	General Creditors	827.31	
V01612	News Pty Limited (Advertising)	General Creditors	824.27	
4871	Reface Industries	General Creditors	807.11	
V06163		Refunds & Reimbursements	800.00	1
V00022	Officeworks	General Creditors	799.68	
V02869	Tamsten Pty Ltd T/A Palmerston Veterinary Hospital	General Creditors	769.50	
5387	Odd Job Bob - Darren John Fillmore	General Creditors	756.25	
V00964	HD Enterprises Pty Ltd T/a HD Pumps	General Creditors	707.88	
V00542	Industry Health Solutions	General Creditors	693.00	
3569	NT Build	General Creditors	663.00	
V01397		Refunds & Reimbursements	660.00	1
V05105	Litchfield Welding	General Creditors	660.00	
V05929	Morrison Fabrication Pty Ltd	General Creditors	660.00	
V05654		Refunds & Reimbursements	613.37	1
V00271	NTIT (Fuji Xerox Business Centre NT)	General Creditors	589.29	
V06059	Australian Environmental Auditors Pty Ltd	General Creditors	566.50	
V06176		Refunds & Reimbursements	521.00	1
V06155		Refunds & Reimbursements	518.00	1

V06177		Refunds & Reimbursements	518.00	1
V06207		Refunds & Reimbursements	518.00	1
V01158	The Tamil Society	Grants, Sponsorships, Donations & Prizes	500.00	
V02316		General Creditors	500.00	1
V04383		General Creditors	500.00	1
V04818		Grants, Sponsorships, Donations & Prizes	500.00	1
V06134	Jesse Bell Art	General Creditors	500.00	
53	Eggins Electrical	General Creditors	495.00	
V01694	NT Advertising and Distribution	General Creditors	495.00	
4528	Miranda's Armed Security Officers Pty	General Creditors	484.00	
V02534	Water Dynamics Pty Limited	General Creditors	476.88	
V04923	Garrards Pty Ltd	General Creditors	459.43	
3428	Bunnings Group Limited	General Creditors	427.40	
35	WINC Australia Pty Limited	General Creditors	401.05	
123	Kerry's Automotive Group - KAP Motors Pty Ltd	General Creditors	399.00	
18	Integrated Land Information System	General Creditors	379.50	
V03971	Darwin Catering Company	General Creditors	377.00	
2977	Optic Security Group NT	General Creditors	375.39	
V06153		Refunds & Reimbursements	371.00	1
V00101		Refunds & Reimbursements	365.00	1
V03672		Refunds & Reimbursements	350.00	1
V06178		Refunds & Reimbursements	344.95	1
V05627	Top End Workfit	General Creditors	340.00	
V02599	Freddy's Car Installations	General Creditors	330.00	
41	Harvey Distributors	General Creditors	316.34	
V05769		Refunds & Reimbursements	300.00	1
V05804		Refunds & Reimbursements	300.00	1
V05834		Refunds & Reimbursements	300.00	1
V05869		Refunds & Reimbursements	300.00	1
V05911	The Trustee for Spotlight Stores Trading Trust	General Creditors	300.00	
V06113		General Creditors	290.00	1
V03853	Service Air	General Creditors	286.00	
V02357		Grants, Sponsorships, Donations & Prizes	250.00	
V04234		Grants, Sponsorships, Donations & Prizes	250.00	1
V04708		Grants, Sponsorships, Donations & Prizes	250.00	1
V06060		Grants, Sponsorships, Donations & Prizes	250.00	1
V06166		Grants, Sponsorships, Donations & Prizes	250.00	1
V06167		Grants, Sponsorships, Donations & Prizes	250.00	1
V06202		Refunds & Reimbursements	250.00	1
5640	Think Water - Winnellie & Virginia	General Creditors	220.03	
3788	HPA Incorporated	General Creditors	220.00	
V05772	CRC NT PTY LTD	General Creditors	220.00	
4029	Totally Workwear Palmerston	General Creditors	210.00	
V06206		Refunds & Reimbursements	200.52	1
V00356		Refunds & Reimbursements	200.00	1
V06208		Refunds & Reimbursements	200.00	1
V06174	AM Home Glass Repairs	General Creditors	198.00	
3648	Mobile Locksmiths Australia Pty Ltd	General Creditors	176.00	
V06152		Refunds & Reimbursements	176.00	1
V00475	Outback Batteries Pty Ltd	General Creditors	175.50	
V05749	News Pty Limited (Newspaper Subscription)	General Creditors	158.00	
V02030	JAC Traders Pty Ltd T/a Brandit NT	General Creditors	153.91	
V05770		Refunds & Reimbursements	151.00	1
V01810	Jacana Energy - Payroll Deductions	General Creditors	140.00	
V06164		Refunds & Reimbursements	125.00	1
V06165		Refunds & Reimbursements	125.00	1
V06180		Refunds & Reimbursements	125.00	1
V02167	Sanity Music Stores Pty Ltd	General Creditors	124.95	
V05826		Refunds & Reimbursements	96.00	1
V05652		Refunds & Reimbursements	55.00	1
V06078		Refunds & Reimbursements	55.00	1
V06149		Refunds & Reimbursements	55.00	1
V06150		Refunds & Reimbursements	55.00	1
V06151		Refunds & Reimbursements	55.00	1

V06173		Refunds & Reimbursements	55.00	1
V06175		Refunds & Reimbursements	55.00	1
V06179		Refunds & Reimbursements	55.00	1
V06146		Refunds & Reimbursements	50.00	1
V06147		Refunds & Reimbursements	50.00	1
V06148		Refunds & Reimbursements	50.00	1
V06170		Grants, Sponsorships, Donations & Prizes	50.00	1
V06181		Refunds & Reimbursements	50.00	1
V06182		Refunds & Reimbursements	50.00	1
V06183		Refunds & Reimbursements	50.00	1
V06184		Refunds & Reimbursements	50.00	1
V06186		Refunds & Reimbursements	50.00	1
V06187		Refunds & Reimbursements	50.00	1
V06188		Refunds & Reimbursements	50.00	1
V06189		Refunds & Reimbursements	50.00	1
V06190		Refunds & Reimbursements	50.00	1
V06191		Refunds & Reimbursements	50.00	1
V06192		Refunds & Reimbursements	50.00	1
V06193		Refunds & Reimbursements	50.00	1
V06194		Refunds & Reimbursements	50.00	1
V06195		Refunds & Reimbursements	50.00	1
V01938	Windcave Pty Limited	General Creditors	49.50	
V05705	Central Animal Records	General Creditors	25.87	
V02545	Amazon Web Services Inc	General Creditors	5.03	
			2,326,896.38	

Investments

Total Creditor Payments (excludes investments placed)

Total Payments made to Local suppliers this month

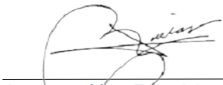
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2,326,896.38
1,798,545.03

Percentage of this month's payments made to local suppliers

77.29%

Notes

- Names redacted to de-identify personal details



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SECTION 2
Financial Results

Creditor Accounts Outstanding as at 28 February 2026
% of year passed 66.67%

2.6 - Creditor Accounts Outstanding

Creditor No.	Creditor Name	Amount \$	Notes
4190	National Australia Bank - Corporate Credit Cards	9,452.41	1
V01904	Veolia Environmental Service (Australia) Pty Ltd	143.92	2

Notes

1. Please note that NAB Credit relates to credit card end of month automatic payments waiting for invoices to be entered after reconciliation are completed
2. Invoice to be processed and paid in March



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Section 2
Financial ResultsCommercial Leases as at 28 February 2026
% of year passed 66.67%**2.7 - Commercial Leases**

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Income						
Library Services	12,000	0	0%	0	0%	1
GM Finance & Governance	70,000	56,220	80%	46,667	120%	2
Civic Centre	166,587	111,058	67%	111,058	100%	
Income	248,587	167,278	67%	157,725	106%	
Expenditure						
GM Finance & Governance	-12,000	-8,423	70%	-8,000	105%	
Expenditure	-12,000	-8,423	70%	-8,000	105%	
Profit/(Loss)	236,587	158,855		149,725		

Notes

1. Negotiation with preferred tenant is underway, expected to be finalised by end of March
2. Due to higher rental income than expected



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Section 2
Financial ResultsCouncil Loans as at
% of year passed28 February 2026
66.67%**2.8 - Council Loans****INTERNAL LOANS**

Making the Switch Balances (FILOC)	
1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Repayments 2021/22	(321,849)
Repayments 2022/23	(330,299)
Repayments 2023/24	(338,971)
Repayments 2024/25	(346,950)
Loan Balance at 1/07/2025	1,833,114
Expected Repayments 2025/26	(357,004)
Expected Loan Balance as at 30/06/2026	1,476,111

Making the Switch (FILOC)					
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Interest for 2025-26	Interest YTD	Loan balance as of 28/02/2026
1,833,114	-357,004	-237,037	-35,154	24,401	1,596,077

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer. External Loan - Archer Landfill Rehabilitation Balances

SWELL Loan (FILOC)	
Project Cost taken from FILOC	400,000
Repayments 2023/24	(80,000)
Repayments 2024/25	(80,000)
Loan Balance at 1/07/2025	240,000
Expected Repayments 2025/26	(80,000)
Expected Loan Balance as at 30/06/2026	160,000

SWELL Loan (FILOC)			
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Loan balance as of 28/02/2026
240,000	-80,000	-6,667	233,333

The above table shows the loan amount taken from the FILOC Reserve for SWELL construction. An amount of \$80K is repaid on yearly basis and no interest is charged. The loan repayments will end in 2028.

Section 2
Financial ResultsCouncil Loans as at
% of year passed

28 February 2026

66.67%

2.8 - Council Loans**EXTERNAL LOANS**

Archer Landfill Rehabilitation Balances (NAB)	
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	(228,223)
Repayments 2021/22	(234,634)
Repayments 2022/23	(241,037)
Repayments 2023/24	(248,082)
Repayments 2024/25	(254,986)
Loan Balance at 1/07/2025	531,624
Expected Repayments 2025/26	(262,201)
Expected Loan Balance as at 30/06/2026	269,423

Archer Landfill Rehabilitation (NAB)					
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Interest for 2025-26	Interest YTD	Loan balance as of 28/02/2026
531,624	-262,201	-174,002	-12,172	5,581	357,621

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.

SWELL (NAB)	
Total Loan Amount	5,000,000
Repayments 2023/24	-187,500
Repayments 2024/25	-250,000
Loan Balance at 01/07/2025	4,562,500
Expected Repayments 2025/26	-250,000
Expected Loan Balance as at 30/06/2026	4,312,500

SWELL (NAB)					
Principal as of 1/7/2025	Principal Loan Repayments for 2025-26	Principal Loan Repayments YTD	Interest for 2024-25	Interest YTD	Loan balance as of 28/02/2026
4,562,500	-250,000	-166,667	-263,362	144,435	4,395,833

The External Loan - SWELL is for a term of 20 years commencing 29 December 2023 and concluding 28 September 2043. The interest rate is variable for the duration of the loan and is paid on a quarterly basis. The current interest for March quarter 2026 quarter is 4.88%



Approved by: Exec Manager Financial Performance

Section 2
Financial ResultsElected Member Expenses 28 February 2026
% of year passed 66.67%**2.9 - Elected Member Expenses**

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Operating Expenditure						
Superannuation	-49,507	-35,506	72%	-33,005	108%	
Mayoral Allowance	-121,264	-81,729	67%	-80,843	101%	
Mayor Vehicle Allowance	-25,000	-16,849	67%	-16,667	101%	
Mayoral Professional Dev Allowance	-5,000	-3,785	76%	-5,000	76%	1
Deputy Mayoral Allowance	-17,200	-7,162	42%	-11,467	62%	2
Elected Members Councillor Allowances	-179,095	-110,882	62%	-119,397	93%	
Elected Members Professional Dev Allowance	-30,000	-7,570	25%	-18,000	42%	3
Elected Members Meeting Allowance	-70,000	-53,100	76%	-59,767	89%	7
Information Technology Capital Entitlement	-16,000	-6,045	38%	-11,000	55%	4
Acting Mayor Allowance	-10,546	-24,117	229%	-7,226	334%	2
Contractors	-350,000	-312,209	89%	-350,000	89%	5
Stationery & Office Consumables	0	-508	0%	0	0%	
Printing & Photocopying Costs	-1,000	0	0%	-830	0%	
Other Sundry Expenses	-6,578	-4,870	74%	-2,560	190%	6
Food & Catering Costs	-9,000	-6,723	75%	-6,665	101%	
Course Seminar & Conference Registration	-10,557	-6,683	63%	-8,615	78%	7
Air Travel	-3,093	-3,849	124%	-3,093	124%	7
Travel Accommodation	-2,111	-2,721	129%	0	0%	
Travel Related Costs Other	-1,031	-631	61%	-1,031	61%	7
Operating Expenditure	-906,982	-684,939	76%	-735,164	93%	

Notes

The variance is due to following:

1. Professional development fees lower year to date
2. Deputy Mayor acting on mayor's role
3. Elected member year to date professional development expenses less than expected
4. IT-related expenses are incurred based on the requirements of elected members
5. Invoice for the election expense received less than the budgeted
6. Cashflowing of expenditure, expenditure is within the annual budget
7. Expenditure for these budget lines is dependent on the timing of seminars/conferences attended and travel undertaken



Approved by: Exec Manager Financial Performance

Section 2
Financial Results

CEO Credit Card Transactions as at 28 February 2026
% of year passed 66.67%

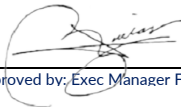
2.10 - CEO Credit Card Transactions

Cardholder Name: Andrew Walsh
Cardholder Position: CEO
Period 01/02/2026 to 28/02/2026

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
4/02/2026	\$ 5.00	Darwin's Convention Center	Parking fees
Total	\$ 5.00		

Cardholder Name: Nadine Nilon
Cardholder Position: Acting CEO
Period 23/02/2026

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
NIL			
Total	\$ -		


Approved by; Exec Manager Financial Performance

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	12.2.2
Report Title:	Major Capital Projects Update
Meeting Date:	Tuesday 17 March 2026
Author:	Executive Manager Projects & Civil Operations, Michael Williams
Approver:	Deputy Chief Executive Officer, Nadine Nilon

Community plan

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

Purpose

The purpose of this Report is to update Council on the status of current Major Capital Projects.

Key messages

- Council has several major capital projects underway that have a planned, or contracted value, greater than \$1 million.
- The following projects have updates included as attachments of this report:
 - Zuccoli Community Hub.
 - Enterprise Resource Planning Project (ERP).
- Updates on other relevant projects additional to those listed are also included within this report with updates, these include:
 - Hobart Park Upgrade.
 - Woodroffe Park Upgrade.
 - Library Café.

Recommendation

THAT Report entitled Major Capital Projects Update be received and noted.

Background

Council has a (revised) \$11.40M Capital Works Program in 2025/26. The Capital Works Program include a broad range of asset renewal programs along with major capital projects from planning and development stages to delivery.

Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal of assets such as road resurfacing). Typically, Council's programs and projects are reported through specific project communications with updates provided in the quarterly and financial reports.

Discussion

Updates on the following major capital projects are included as attachments to this report:

- Zuccoli Community Hub **Attachment 12.2.2.1.**
- Enterprise Resource Planning Project (ERP) **Attachment 12.2.2.2.**

Council is also progressing other relevant capital projects, with recent progress summarised below.

Hobart Park Upgrades

The additional seating with shade was completed in 2025 and most recently, the public toilet was opened on 16 February. Installation of signage for the park and minor landscaping is scheduled for March. This project has a budget of \$450,000 and is 100% funded by the Australian Government.

Woodroffe Park Upgrade

Procurement is underway to facilitate the work being delivered in the 2026 dry season, with a more detailed program to be determined by tender responses. This project has a budget of \$600,000 and is 100% funded by the Northern Territory Government.

Library Café

Work on the Library Café refurbishment is underway with completion on track for April.

Consultation and marketing

Consultation occurs as relevant to each project and its status required during the preparation of this Report.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

The projects are being delivered within the 2025/26 Capital Works Program. Individual budget updates are included with the current project summaries.



Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

5. Infrastructure

Failure to plan, deliver and maintain fit for purpose infrastructure.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Community Infrastructure Plan 2016-2026](#)

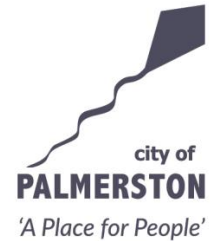
Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Zuccoli Community Hub [12.2.2.1 - 3 pages]
2. Enterprise Resource Planning Project (ER P) [12.2.2.2 - 2 pages]

ZUCCOLI COMMUNITY HUB



MARCH 2026 UPDATE

PROJECT OVERVIEW

Summary:

The Zuccoli Community Hub aims to provide an integrated multi-purpose precinct to meet open space, recreation and community needs for the rapidly growing Zuccoli and wider City of Palmerston communities. The Masterplan and Stage 1 are complete, with the Dog Park and Public Toilet open to the public. This report focusses on the current activities: the Stage 2 Pump Track, and the design of Stage 3.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/zuccoli-and-surrounds-community-hub-construction-0>

Total budget and funding:

Stage	Prior Year Costs	Current FY Budget	Total Budget to Date	Current FY Actuals	Current FY Commitment	Remaining Budget
Masterplan	\$113,062	\$0	\$113,062	\$0	\$0	\$0
Stage 1 - Dog Park	\$1,467,166	\$0	\$1,467,166	\$0	\$0	\$0
Stage 2 - Design	\$147,598	\$54,945	\$202,543	\$54,945	\$0	\$0
Stage 2 - Civil	\$676,905	\$125,510	\$802,415	\$125,510	\$0	\$0
Stage 2 - Walkway, Seating, BBQ	\$426,996	\$39,075	\$466,071	\$39,075	\$0	\$0
Stage 2 - Pump Track	\$0	\$1,180,070	\$1,180,070	\$589,830	\$574,948	\$15,292
Stage 3 - Design	\$0	\$450,000	\$450,000	\$375	\$450,000	-\$375
TOTAL	\$2,718,665	\$1,849,600	\$4,568,264	\$809,735	\$1,024,948	\$14,917

External Funding Sources (Stage 2):

- \$250,000 Northern Territory Government- Immediate Priority Grant (Pump Track).
- \$411,889 LRCI Phase IV.

Anticipated completion date:

- Stage 2 pump track – March 2026.
- Stage 3 design – 2026.

STATUS UPDATE**Current Contracts:**

Activity	Status	Awarded contract value	Approved variations	Approved claims	Amount to claim
Stage 2 Pump Track Construction	Awarded	\$928,623	\$197,388	\$554,358	\$571,653
Stage 2 Grass Reinstatement	Awarded	\$27,992	-	-	\$27,992
Stage 3 Design	Awarded	\$450,000	-	-	\$450,000
TOTAL		\$1,378,623	\$162,651	\$878,668	\$725,728

Works to date summary:**Stage 2**

Stage 2 includes the recreational facilities of the Zuccoli Community Hub and is being constructed in smaller stages as funding is available. A component of the walking trails and pathways, shade structure, and civil works were completed by mid-2025 as previously reported. The track was formally opened to the public on 4 March 2026.

There is currently no funding available for the remaining Stage 2 works, including the skate park, multi-purpose court, exercise equipment and elevated walkway.

Progress in the past month:

- Construction of the pump track is complete. Peripheral works remain outstanding including:
 - Installation of the poles and lights.
 - Installation of additional seat.
 - Minor defect rectification.
- Commissioning of BBQ in the nearby shelter has been completed.
- Line marking has been completed.
- Irrigation lines have been installed and grassing has been completed. Establishment of the grass seed in two sections nearby the pump track is ongoing and remains flagged off.



Figure 1: Pump track construction - 18 February 2026

Stage 3

Stage 3 incorporates all remaining elements of the site, with a focus on the community facilities, including the community hall, technology and community programs building, events space, covered entrance, gardens and carpark. This financial year, the design of these elements is being undertaken, with Council endorsing the scope of design activities in July 2025.

Progress in the past month:

- Commencement of design work.

Upcoming works:

Work progressing in the next month includes:

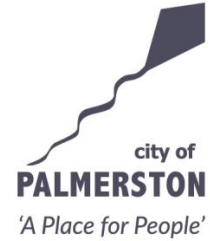
- Pump Track:
 - Installation of the poles and lights.
 - Installation of additional seat.
 - Minor defect rectification.
- Stage 3:
 - Progression of design to prepare concept for consultation mid-2026.
 - Grant funding finalisation.
 - Progression of borrowing process for construction funds.

Project risks:

Stage 2 Construction:

The installation of the light poles requires the ground conditions to dry to allow crane access. This will only occur after the wet season finishes.

ENTERPRISE RESOURCE PLANNING PROJECT



MARCH 2026 UPDATE

PROJECT OVERVIEW

Summary:

City of Palmerston (CoP) requires effective software systems capable of delivering efficient and quality services to the community while meeting the organisation's internal corporate needs. An Enterprise Resource Planning (ERP) Project has been identified to enable a strategic approach to updating Council's existing system.

Project budget:

\$2 million over three (3) financial years

Funding source(s):

City of Palmerston

Completion date:

2026

Contractor:

Project/Procurement Management Support – Corporate Strategic Systems (CSS)

STATUS UPDATE

Percentage complete:

25%

Actual costs to date (consultancy):

- FY24 - \$282,900.
- FY25 - \$494,784.
- FY26 - \$170,080.
- Total to date \$947,764.

Works to date summary:

CoP currently uses several software systems to meet its core operational requirements, some of which have partial integration, and most operate independently. To mitigate these issues, CoP has made the decision to invest in an Enterprise Resource Planning (ERP) project. CoP have engaged Corporate Strategic Systems (CSS) for the procurement stage of the project. An internal Project Control Group (PCG) has been established to provide direction and governance for the project.

An initial two-stage tender process was initiated with legal and probity support. The Expression of Interest (EOI) phase ran from 9 April to 21 May 2025. After evaluation, no submissions were progressed, and the CEO disbanded the tender panel.

In conjunction with CSS, a revised procurement process has been established including consideration of a best of breed selection process with focus on solutions for high-risk areas.

The full tender process commenced on 5 November 2025, supported by legal and probity advice, with submissions closing 8 December 2025.

Responses to the Tender were received and are now being evaluated by the Tender Assessment Panel. The assessment process consists of three (3) stages, and assessment is currently underway.

Completed activities:

- Tender submissions closed 8 December 2025.

Upcoming activities:

- Finalise tender assessment.

Project risks:

The project is currently tracking 19 risks.

The top four (4) high rated risks are:

- Limited CoP staff – as CoP has a limited number of resources, if business resources or SMEs are not available to support project activities, project deliverables, timelines and overall cost may be impacted.
- Impact of change and training activities - if change management and training activities are not timely and appropriately managed, there is a risk that staff may not use the system.
- Insufficient funding – while funds have been set aside for the implementation of the new ERP system, if the tender quote is higher and additional funding is not available, there is the risk that scope may need to be cut.
- No suitable vendors submitting tender responses was identified as a major risk, however a number of responses to the tender was received and assessment is currently underway



13 INFORMATION AND CORRESPONDENCE

13.1 Information

13.2 Correspondence

13.2.1 Call for Nominations - NT Heritage Council

1. THAT correspondence dated 10 March 2026 entitled 13.2.1 Call for Nominations - NT Heritage Council be received and noted.
2. THAT Council nominate _____ to the Local Government Association of the Northern Territory to join the Heritage Council.

From: LGANT CEO
Sent: Tue, 10 Mar 2026 07:39:49 +0000
To: **Council CEOs; **Mayors and Presidents
Cc: **Council CEO EAs; Ellen Worsfold; Mary Watson
Subject: Call for nominations - NT Heritage Council
Attachments: functions - Pages from heritage act.pdf, heritage-council-annual-report-2024-25.pdf, LGANT Representative Nomination Form - Heritage Council.docx

Good afternoon Mayors, Presidents and CEOs

The Minister for Lands, Planning and the Environment is seeking four (4) nominations to represent local government interests for his consideration to join the Heritage Council for the remainder of the current term, which is scheduled to conclude on 25 February 2027.

The Heritage Council includes local government representation to ensure that community perspectives and regional considerations are incorporated into decision-making, and to recognise the important responsibilities councils hold for land-use planning, community engagement, and the stewardship of heritage assets within their jurisdictions. Section 125 of the Heritage Act (refer attached) and the annual report (also attached) provide information on the functions of the Heritage Council.

To nominate, please complete the attached nomination and submit via return email before **CoB Wednesday 8 April 2026**.

Please note that while the Heritage Council has four set meetings a year, two in-person and two on Teams, the Heritage Council also has multiple out of session meetings on Teams. While the Heritage Council secretariat does everything possible to streamline process and create efficiencies, the Heritage Council has a legislated decision-making role, and members must actively participate for the Heritage Council to meet its legislated responsibilities. A failure to participate means that the Heritage Council may not reach quorum which can have flow on effects like blocking Ministerial decision making, failing to provide procedural fairness to stakeholders, and creating legal risks.

The Heritage Council provides reading and sitting fees.

The provision of several nominees will enable the Minister to consider the nominees skills and experience with that of the existing members, to appoint a suitable representative to the Heritage Council.

Please let me know if you have any questions.

Regards



Mary Watson | CEO
 Local Government Association of the Northern Territory
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 e: mary.watson@lgant.asn.au | w : www.lgant.asn.au
 21 Parap Road, Parap NT 0820 | PO Box 2075, Parap NT 0804

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We are local. We connect.

In the spirit of reconciliation, the Local Government Association of the Northern Territory acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past, present and emerging and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

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Chapter 6	Administrative matters
Part 6.1	Heritage Council
Division 1	Establishment, functions and powers

Chapter 6 Administrative matters

Part 6.1 Heritage Council

Division 1 Establishment, functions and powers

124 Establishment

The Heritage Council is established.

125 Functions

The functions of the Council are as follows:

- (a) to assess the heritage significance of places and objects;
- (b) to recommend to the Minister the declaration of places and objects to be heritage places and objects;
- (c) to recommend to the Minister the revocation of the declaration for heritage places and objects;
- (d) to advise the Minister on the conservation, use and management of heritage places and objects;
- (e) to advise the Minister about the carrying out of work on a heritage place or object and to decide applications for work approvals other than applications for major work;
- (f) to promote, as it considers appropriate, the public use and enjoyment of heritage places and objects in a way that is consistent with the conservation of the heritage significance of the places and objects;
- (g) to facilitate public education and programs about the Territory's cultural and natural heritage;
- (h) to advise the Minister on financial incentives or concessions for heritage agreements (either in general or on particular agreements);
- (i) to advise the Minister on matters affecting the Territory's cultural and natural heritage;
- (j) to perform other functions conferred under this or another Act or as directed by the Minister.

Heritage Council

Northern Territory



ANNUAL REPORT **2024-25**

ACKNOWLEDGEMENT OF COUNTRY

The Northern Territory Heritage Council acknowledges the Aboriginal and Torres Strait Islander peoples of this nation. We acknowledge the traditional custodians of the lands and waters. We pay our respects to ancestors and Elders, past, present and emerging. The Council is committed to honouring Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships to the land, waters and seas, and their rich contribution to society.

Front cover photo – Fort Dundas/Punata with survey instruments. Declared a Heritage Place in July 2024

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and the role of the
Heritage Council

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Rights Yingapungapu

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and Declaration

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and Engagement

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Tree, State Square

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and Management

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Heritage Places
and Objects



MESSAGE FROM THE CHAIRPERSON

This financial year included some big matters for the Heritage Council. This included the permanent declaration of three new heritage places, a new three-year strategic plan, and the movement of the Heritage Council and Heritage Branch to the Department of Lands, Planning and Environment. While the Heritage Council is a statutory authority, this move supports the strengthening of relationships with environmental regulators and the NT Environment Protection Authority.

I would firstly like to acknowledge the departure of members Ms Robyn Smith and Mr Robert Pocock from the Council. Both Robyn and Robert made considerable contributions, and they will be missed. I wish them the best for the future.

The year saw the permanent heritage listing of the Sea Rights Yingapungapu, located in northeast Arnhem Land, and the listing of the Historic Mission Precinct Wurrumiyanga and Fort Dundas/Punata, both located on the Tiwi Islands. These three places are located on Aboriginal land and the stories of the Mission Precinct and Fort Dundas/Punata are complex, drawing on colonial and Aboriginal narratives. An article on the Sea Rights Yingapungapu is featured in this report.

In November 2024 the Darwin Supreme Court handed down its findings on the matter of the Darwin Esplanade, between the City of Darwin, Heritage Council and the then Minister for Arts, Culture and Heritage. An important takeaway for the Council is the application of procedural fairness for landowners. The Council has been asked to again consider the heritage

significance of the Esplanade, and is consulting closely with directly affected parties.

In June the Council adopted its new strategic plan after a workshop and follow up discussions. In no order identified goals included (but are not limited to):

- That all stakeholders are active partners in protecting and enhancing the Territory's heritage;
- Processes for Council decision making are informed and consistent; and
- Council provides impartial expert advice to the Minister

This year two members of our Council joined the meeting of the Heritage Chairs and Officials of Australia and New Zealand (HCOANZ) in Canberra. I attended as the Council Chairperson and Mr Robert Pocock attended as our Indigenous Chairperson.

As the Chairperson of the Heritage Council I sit on the Northern Territory Planning Commission, strengthening links between regulatory agencies, such as the Development Consent Authority.

The annual report provides a snapshot of our year. I invite you to read about our work.

Randle Walker

THE *HERITAGE ACT 2011* AND THE ROLE OF THE HERITAGE COUNCIL

The object of the *Heritage Act 2011* ('the Act') is to provide for the conservation of the Northern Territory's cultural and natural heritage.

The Act is broad in its scope. It protects individual places and objects through a nomination, assessment and declaration process. It automatically protects all Aboriginal and Macassan archaeological places and objects, and has the capacity to automatically protect other classes of places.

The Act commenced on 1 October 2012.

The functions of the Heritage Council are set out in Section 125 of the Act, and are:

- (a) to assess the heritage significance of places and objects;
- (b) to recommend to the Minister the declaration of places and objects to be heritage places and objects;
- (c) to recommend to the Minister the revocation of the declaration for heritage places and objects;
- (d) to advise the Minister on the conservation, use and management of heritage places and objects;
- (e) to advise the Minister about the carrying out of work on a heritage place or object and to decide applications for work approvals other than applications for major work;
- (f) to promote, as it considers appropriate, the public use and enjoyment of heritage places and objects in a way that is consistent with the conservation of the heritage significance of the places and objects;
- (g) to facilitate public education and programs about the Territory's cultural and natural heritage;
- (h) to advise the Minister on financial incentives or concessions for heritage agreements (either in general or on particular agreements);
- (i) to advise the Minister on matters affecting the Territory's cultural and natural heritage;
- (j) to perform other functions conferred under this or another Act or as directed by the Minister.

COUNCIL MEMBERSHIP

The Act provides for a Council of 10 members appointed by the Minister, plus a member nominated by the Chief Executive Officer (CEO) of the department responsible for the administration of the Act.

Of the 10 appointed members, four are nominees of specified organisations. The Minister appoints the Chairperson from amongst the appointed members. The Deputy Chairperson is elected by the members of the Council.

Appointments to the Heritage Council were made by the Minister on 1 February 2024 for a three year term. Thereafter a number of new appointments were made as a result of resignations from the Council.



Mr Randle Walker

Randle is the CEO of Centrecorp Aboriginal Investment Corporation, based in Alice Springs. He has been involved in a number of heritage projects during his 12 years as CEO, including the refurbishment of heritage properties in the Alice Springs Heritage Precinct. Randle sits on several boards and committees, and has a strong personal interest in both Aboriginal and non-Aboriginal heritage.

Ms Katy Moir

Katy Moir is an Architect who has been working in the Northern Territory for 10 years. After receiving her Bachelor and Masters of Architecture from the University of Queensland she went on to work for Troppo Architects for four years. During this time, she relocated to Gulmerrogin (Darwin), and in 2017 commenced her independent practice across architecture, public art, performing and visual arts, research and heritage. Katy prides herself on being a 'local expert' with the primary focus of her work being community representation, and supporting the elevation of oppressed voices.



Mr Robert Pocock

Robert is an Aboriginal Territorian and former lawyer with almost 20 years' experience working in the Northern Territory Public Service. Robert has worked in senior roles in Aboriginal Affairs Policy for the Northern Territory Government since 2018, including as Director of Strategic Aboriginal Policy and Treaty Director in the Department of the Chief Minister and Cabinet, and Director of Policy and Governance at the Aboriginal Areas Protection Authority. Currently, Robert is the acting Director of the Aboriginal Justice Unit in the Department of the Attorney-General and Justice. Robert represents the Aboriginal Areas Protection Authority on the Council.

Mr Shaun Ansell

Shaun Ansell is an environmental professional deeply committed to the Northern Territory and has worked for more than two decades now caring for this country and our heritage. Born and educated in the Northern Territory with a Degree in Environmental Science, Shaun has spent his life and career living and working closely with remote communities, ranger programs, independent schools and philanthropic organizations. This long and successful career in an often-challenging sector has given him a clear understanding of the vital connection between people, culture, economy, heritage and the natural environment in shaping sustainable solutions.”



Mr Eddie Webber

Eddie has been a Territory resident since the 1960s and has worked across the Territory in various roles including as a Regional Director for the Parks and Wildlife Commission. He is an active member of several organisations, has been involved in the recording and preservation of a range of historical sites, and has worked with many Indigenous groups.

Dr Ilka Schacht

Ilka has a Master's of Science in Archaeology, a PhD in Cultural Heritage Management and 25 years' experience in the cultural heritage sector. Ilka served as an 'appointed member' of the Council and as Deputy Chairperson from October 2017 until May 2020, and then as the nominee of the CEO from May 2020 until October 2020. She was re-appointed as the nominee of the CEO in both February 2021 and February 2024.



Dr Daryl Wesley

Daryl has a PhD in Archaeology. Daryl is employed as Senior Lecturer, Archaeology with Flinders University in the College of Humanities, Arts and Social Sciences. Daryl has worked collaboratively with Indigenous communities for the past three decades in the Territory. He has expertise in rock art research, Indigenous contact archaeology and World War II. He has a strong passion for the conservation and management of cultural heritage sites in the Northern Territory.

Dr Robyn Smith

Dr Robyn Smith is a Lecturer at Charles Darwin University. Robyn has a PhD in Political History, a Masters of Cultural Heritage and Bachelor of Arts (Journalism & Anthropology). She is published extensively on the history, heritage and politics of the NT and has authored the Northern Territory Political Chronicles in the Australian Journal of Politics and History since 2012. As part of the late Professor Lyndall Ryan's team and Guardian Australia, Smith is a Walkley Award winner for her work on Colonial Frontier Massacres (<https://www.theguardian.com/australia-news/series/the-killing-times>) and in 2024 published *Licence to Kill: Massacre Men of Australia's North*.



Mr Simon Scally

Simon is an Architect by profession and ran an architectural practice, Build Up Design, in the Northern Territory for 25 years. The practice undertook work throughout NT, in urban and remote areas including investigations of historic buildings and the design of art centres and cultural keeping places. Simon has a strong commitment to improving the quality of our built environment and educating the public. To this end Simon has held various voluntary positions of the Australian Institute of Architects including NT president and National Director as well as positions on national committees including the Built Environment Education Committee. Simon has also curated walking and bus tours celebrating historic and contemporary Darwin architecture.

MEETINGS

The Council is required under the *Heritage Act 2011* to meet at least four times per year.

The Council had four meetings in 2023-24, as follows:

- 4 September 2024
- 10 December 2024
- 7 March 2025
- 6 June 2025

In the course of 2024-25, several matters were also dealt with out of session via email.



Heritage Council visiting Adelaide House, Alice Springs September 2024



The perimeter and internal designs of the large, oval shaped memorial are formed from compacted sand which is periodically renewed. Two wooden ceremonial poles (larrakitj) painted with sacred patterns by acclaimed Yolngu artists are positioned within the Yingapungapu. The perimeter fence both defines and protects the sculpture.

FEATURE ARTICLE

SEA RIGHTS YINGAPUNGAPU

The Sea Rights Yingapungapu (sand sculpture) is an extraordinary memorial which was created by the clans of Blue Mud Bay in 2018. The memorial commemorates the tenth anniversary of the legal decision which recognised that Traditional Aboriginal Owners under the *Aboriginal Land Rights (NT) Act, 1976* had exclusive rights to lands and waters within the intertidal zone in the Northern Territory. The Blue Mud Bay case was heavily contested and the final decision is considered one of the most significant legal decisions in Northern Territory history.

The memorial is located on the foreshore at Baniyala (northeast Arnhem land) near important ceremonial grounds which continue to be used for initiation, burial and peace-making ceremonies. The deliberate positioning of the yingapungapu memorial on the foreshore of Blue Mud Bay, combined with the positioning of Sea Rights flags in the sea in front of

the sculpture marking high and low water, is a highly evocative statement about the recognition and assertion of Aboriginal land rights in the intertidal zone by the Djalkiripuyngu (footprint people) clans of Blue Mud Bay Blue.

The Djalkiripuyngu clans fought for this recognition of their sea rights for more than a decade in the Australian legal system. The memorial represents their collective advocacy and achievement of sea rights and is a unique demonstration of Yolngu clans coming together and combining their clan designs for the purpose of the memorial. The Sea Rights Yingapungapu is the only known permanent example of a yingapungapu where Yolngu clans have come together to draw on their cultural practices and artistic expressions to memorialise a significant historical event *in situ*.



The sea rights flags marking the high and low water marks.



Each year Djalkiripuyngu clans gather with supporters to celebrate the sea rights decision, singing and dancing ancestral stories connecting them with the sea.

The Sea Rights Yingapungapu was permanently declared as a heritage place in July 2024. It is a unique heritage listing as a living memorial. The Sea Rights Yingapungapu is periodically maintained and renewed during ceremony or special occasions. In so doing the memorial assists in the passage of intergenerational cultural knowledge. Its shape, internal designs, larrakitj and flags draw on cultural knowledge passed down from ancestral beings to Yolngu people today, including

the more recent history of Macassan interactions. It is this knowledge that is the foundation for the assertion of traditional rights to country. The Sea Rights Yingapungapu has high cultural and social values for the clans who gather at the memorial to perform and pass on knowledge of the ancestral songs and dances for Sea Country and assert their rights to the cultural and economic management of their Sea Country.

KEY PERFORMANCE INDICATORS

On 4 September 2020, the Council endorsed Terms of Reference prepared by the then Department of Tourism, Sport and Culture. These Terms of Reference include a requirement for the Council to report against four Key Performance Indicators (KPIs).

The Council's performance against these KPIs in 2024-25 is shown in the following table:



KPI	Measure	Outcome 2023-24
Meetings held	Number of meetings held in the financial year.	Four scheduled meetings were held, as well as seven Out of Session meetings.
Assessments completed within statutory timeframes	% of assessments the Council completed within the statutory time period.	There were no assessment reports completed in 2024-25 in relation to places nominated since the commencement of the <i>Heritage Act 2011</i> were considered by the Council within 6 months of the nomination being accepted.
Applications for minor work processed within statutory timeframes	% of decisions made within statutory timeframes	In 2024-25, in 87% of cases, the Council made a decision within 14 days of having received an Application for minor work.
Applications for major work processed within statutory timeframes	% of times the Council provided advice within statutory timeframes	In 2024-25, in 100% of cases, the Council made a recommendation to the Minister within 30 days of receiving an Application for major work.

ASSESSMENT AND DECLARATION

Starting the Process

The heritage listing process starts by:

- someone nominating a place or object for heritage listing under section 20 of the Act; or
- the Council deciding to assess the significance of the place or object under section 22 of the Act; or
- the Minister directing the Council to assess the significance of the place or object under section 36 of the Act.

The Council accepted nominations for **one** place during 2024-25, namely:

- Vincent Lingiari Gravesite, Kalkaringi

The Council also resolved, under section 22 of the Act, to commence the assessment of **one** place, namely:

- Arid 'A' Type House Alice Springs (renominated)

Assessments

Once the assessment process has started, the Council must apply the heritage assessment criteria set out in the Act, in order to determine whether the place or object is of heritage significance.

The heritage assessment criteria for a place or object are set out in section 11 of the Act, and are as follows:

- whether it is important to the course, or pattern, of the Territory's cultural or natural history;
- whether it possesses uncommon, rare or endangered aspects of the Territory's cultural or natural history;
- whether it has potential to yield information that will contribute to an understanding of the Territory's cultural or natural history;
- whether it is important in demonstrating the principal characteristics of a class of cultural or natural places or environments;
- whether it is important in exhibiting particular aesthetic characteristics;
- whether it is important in demonstrating a high degree of creative or technical achievement during a particular period;
- whether it has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons, including the significance of a place to Aboriginal people as part of their continuing and developing cultural traditions;
- whether it has a special association with the life or works of a person, or group of persons, of importance in the Territory's history.

In 2024-25 the Council assessed the significance of **one** place, as follows:

- St Mary's Chapel, Alice Springs

Progress was delayed on completing assessments of some of the places nominated due to remoteness, permissions to access, seasonal restrictions and resources.

As at 30 June 2025, assessments were yet to be completed on the following twelve places:

- Coniston Massacre Site, Central Australia
- Greater Red Lily Lagoon Area
- Yalangbara
- Cobourg Saw Mill
- Former Wesleyan Church, Darwin
- Sidney Williams Hut – Boys Dormitory (St Francis Xavier Mission – Nauiya)
- Papunya
- McMinns Bluff Aboriginal Ochre Quarries
- No. 1 Bore and Water Storage Tank and the Motor Vehicle World War II Tyre Cooling Trough – Tennant Creek
- Mitsuaki Tanabe Wild Rice Sculptures, Mt Bunday
- Vincent Lingiari Gravesite, Kalkaringi
- Arid 'A' Type House Alice Springs (renominated)

Decisions not to invite public submissions

A decision not to invite public submissions is based on a decision that a nominated place or object is not of sufficient heritage significance to then invite submissions. There were no cases over 2024-25 in which the Council assessed the significance of a place or object, and then decided not to invite public submissions.

Decisions not to recommend to the Minister

There were no cases over 2024-25 in which the Council invited public submissions and then decided not to recommend permanent declaration of a place or object.

Minister's Decision not to declare

In the following case, the Council made a recommendation to permanently declare a place or object, but the Minister decided not to permanently declare that place or object:

- WWII N5-156 B-25 Mitchell Plane Wreck

Declared heritage places and objects

The following places were permanently declared as heritage places:

- Historic Mission Precinct, Wurrumiyanga
- Sea Rights Yinagpungapu, Baniyala
- Fort Dundas/Punata, Melville Island

Revocations

No declarations of heritage places or objects were revoked in 2024-25.

The State of the Register

The Northern Territory Heritage Register includes a total of **299*** places and objects that have been declared as heritage places and objects since the commencement of the *Heritage Conservation Act* in 1991.

Under the transitional provisions of the new Act, all places and objects declared under the old Act have the same status under the current Act. A complete list of all declared places and objects as at 30 June 2025 is provided in the Appendix.

The Heritage Register can be searched online at <https://www.ntlis.nt.gov.au/heritageregister/>

** The reported figure for 2024-25 is less than the 2023-24 figure of **306** as the 10 different locations of ELDO Rock Shelters were previously counted as individual sites.*

CONSULTATION AND ENGAGEMENT

The Heritage Council engages with the community and stakeholders on heritage matters at different times for different reasons. In the case of places being nominated as heritage places under the Act, once the Council has assessed the heritage significance of a place, and decided it meets the criteria, the Council consults interested parties and the public.

The Act sets out minimum requirements for how the Heritage Council consults interested parties and the public about a nomination. In practice, the Heritage Council exceeds the legislated requirements and works to consult widely and comprehensively.

The Council initiates additional steps in situations in which Aboriginal Territorians may have a specific interest in a proposed declaration. This may be because the place is a prescribed Aboriginal archaeological place under the Act, or because the

place is of recent or contemporary significance to Aboriginal people.

In these circumstances, Council initiates and supports direct contact with representative Aboriginal organisations and Aboriginal people, including land councils and those with an interest under the *Commonwealth Native Title Act 1993*. This consultation and engagement happens at multiple stages of the assessment process and embodies the principle of Free, Prior and Informed Consent (FPIC). This also recognises that Aboriginal people may be the holders of important information about heritage places.

The Heritage Council makes use of a variety of mediums to promote the public consultation period and to consult. The Council makes use of the departmental website, social media, newspapers, and, where deemed valuable, onsite public information sessions.



Above: Heritage Council consulting onsite at Alice Springs Telegraph Station on proposed works

Left: Heritage Council onsite at Government House, Darwin consulting on proposed future works

CASE STUDY

ADAPTIVE RE-USE – THE BANYAN TREE, STATE SQUARE (LIBERTY SQUARE)

The Banyan Tree is located within Liberty Square, within the larger State Square Precinct of Darwin, which includes Parliament House and the Supreme Court. The State Square Precinct is located on the traditional lands of the Larrakia people. The Banyan Tree is valued by the community as a remnant of the original Darwin foreshore vegetation. It is over 200 years old and was known as a congregation point for the Larrakia youths prior to ceremonies which took place under a nearby Tamarind tree. It has remained a focus for landscaping associated with the State Square Precinct and has survived cyclones, bombs and extensive development of the town. The Banyan Tree witnessed the Darwin Rebellion in 1918, with hundreds of workers marching in protest of the government's actions, resulting in a Royal Commission into the administration of the Northern Territory. It is this rebellion which gives Liberty Square its name.

A concept design was completed for the redevelopment of Liberty Square in April 2021 to create a relaxing and shady environment to enjoy with seating, gardens and decking.

Careful planning was required for the redevelopment particularly within the Banyan Tree's immediate surrounds to assure its conservation. The works approved by the Heritage Council proposed enhanced usage and interpretation, while reaffirming a root protection zone and other conservation measures. The plan stepped through the work from planning, construction to long term use.

The introduction of raised decking in place of paved areas assured better root protection and improvement of soil conditions for the Banyan Tree. Flexible footing designs, interspersed between the tree's foundations provides further protection for the root system.

Nighttime activation has also been considered with the introduction of low level lighting. This offers the chance for visitors to enjoy the space and to illuminate the tree as a nighttime feature.

A commissioned artwork by Keelan Douglas Fejo – Gamadang (Larrakia/Mayalli) titled Ways Under the Banyan Tree, 2024 has been featured in the

space. A series of five steel cut seating designs, have been integrated into the seating around the Banyan Tree featuring motifs that emphasise the Larrakia spiritual connection to the Banyan Tree.

The Banyan Tree has endured the city's growth and development. The Liberty Square redevelopment acknowledges the different layers of history and heritage of the site and places the Banyan Tree as a centre point for the community's continued use and enjoyment.



Banyan Tree in the background of the government offices, Mitchell Street the Wells building, circa 1960 – Library & Archives NT PH0093/0053



Banyan Tree in front of the Supreme Court in Liberty Square, Darwin City, 2015.



Banyan Tree with functional artwork Ways Under the Banyan Tree, 2024 by Keelan Douglas Fejo - Gamadang (Larrkia/Mayalli) located beneath, Liberty Square, Darwin City, 2025

WORK APPROVALS

Any construction work or proposed development on a heritage-listed property in the Northern Territory is regulated and controlled under the *Heritage Act 2011*. Owners of heritage-listed properties seek permission for minor and major work through a Work Approval application.

The following Work Approvals were issued in 2024-25 in relation to minor work to heritage places:

Name of Place	Nature of Work	Date of Decision
Government House, Darwin City	Replacement of louvres	4 September 2024
WWII East Point Fortifications	Installation of shared pathway	4 September 2024
80 Hartley Street, Alice Springs Heritage Precinct	Restoration and reconstruction of site	4 September 2024
Alice Springs Telegraph Station Historical Reserve	In principal approval – Larapinta Trail statement sign	4 September 2024
Adelaide House, Alice Springs	Installation of evaporative cooler	4 September 2024
Christ Church Cathedral, Darwin	Replacement of damaged floor tiles	18 October 2024
Lee Point Urban Development	Removal of Aboriginal archaeological objects	18 October 2024
14 Railway Terrace, Alice Springs	Replacement of gates	10 December 2024
Old Courthouse, 27 Hartley Street, Alice Springs	Installation of security screens	10 December 2024
Christ Church Cathedral, Darwin	Works to outdoor area, entry porch and earth mound	10 December 2024
Alice Springs Telegraph Station Historical Reserve	Installation of fencing and replacement of existing shed	21 January 2025
2 Gosse Street, Alice Springs	Installation of solar panels, water tank, ducted air-conditioning and upgrade of meter board	21 January 2025
2 Gosse Street, Alice Springs	Upgrade of kitchen, flooring, painting and installation of side fence	7 March 2025
Former Batchelor School	Relocation and installation of fencing	1 May 2025
Adelaide River Railway Siding	Installation of fencing	19 June 2025

The Council made recommendations to the Minister for Lands, Planning and Environment in relation to applications for the following major work:

Name of Place	Nature of Work	Council's Recommendation	Minister's Decision
Steam Pump House, Darwin	Incorporate Steam Pump House into the Larrakia Cultural Centre – Multiple works	Approve with conditions	Approved with conditions
Old Admiralty House, Darwin City	Multiple internal and external works	Approve some works with conditions	Approved all works with conditions

CONSERVATION AND MANAGEMENT

Northern Territory Heritage Grants Program

Owners of heritage places, other than Northern Territory Government agencies, are eligible for assistance under the Northern Territory Heritage Grants Program (NTHGP). The Council's role is to assess applications received under the NTHGP and to make recommendations to the Minister for Lands, Planning and Environment about the allocation of funding.



In 2024-25, a total of **nine** projects were funded by the NTHGP to a total value of **\$114,465** as follows:

Recipient	Project	Amount
CatholicCare NT	Catholic Church Precinct, Former Catholic Church – Repair and installation of gutter to prevent rain damage	\$12,800
Hamilton Downs Youth Camp Association Inc.	Hamilton Downs – Conservation works including limewashing and painting	\$18,650
National Trust NT	Tuxworth Fullwood House – Conservation works to gutters, door jam, roof and fascia boards	\$19,519
National Trust NT	Pine Creek Repeater station and railway precinct – Conservation works including the repair of window frames, fascia boards and roller door	\$10,180
Anindilyakwa Housing Aboriginal Corporation	Angurugu Heritage Precinct – Lot 371, Townsite of Angurugu, Mission House No 2 – Conservation works including repair of timber rot in balustrades, external cladding and fascia boards	\$20,000
Ms Francoise Barr	Schultze Street – conservation works of timber flooring including repair and oiling	\$1,100
Central Aviation Museum Inc	Heron Aircraft – Conservation works to the cabin lining and one seat	\$15,269
Larrakia Cultural Centre Limited	Steam Pump House – Design of interpretive signage	\$6,941
Mrs Lynne Wastell	Railway Terrace – Conservation works to water tank stand and replacement of water tank	\$10,006
TOTAL		\$114,465

Conservation Program for government-owned heritage assets

The Northern Territory Government leads by example in the conservation of the Territory's natural and cultural heritage by undertaking an annual Repairs and Maintenance and Minor New Works Program to declared heritage places that are owned or managed by the government.

The implementation of the program is an operational matter for the Department of Logistics and Infrastructure, working with the Heritage Branch within the Department of Lands, Planning and Environment. The Council is involved when Work Approvals are required and is provided with an annual update on work completed under the program.



Katherine River Railway Bridge – Updated signage 2024-25

POLICY AND STRATEGY

In 2024-25 the Council updated and endorsed a new three year strategic plan.

An all day workshop, facilitated by Salli Cohen of the Policy Room was held on 6 March 2025.

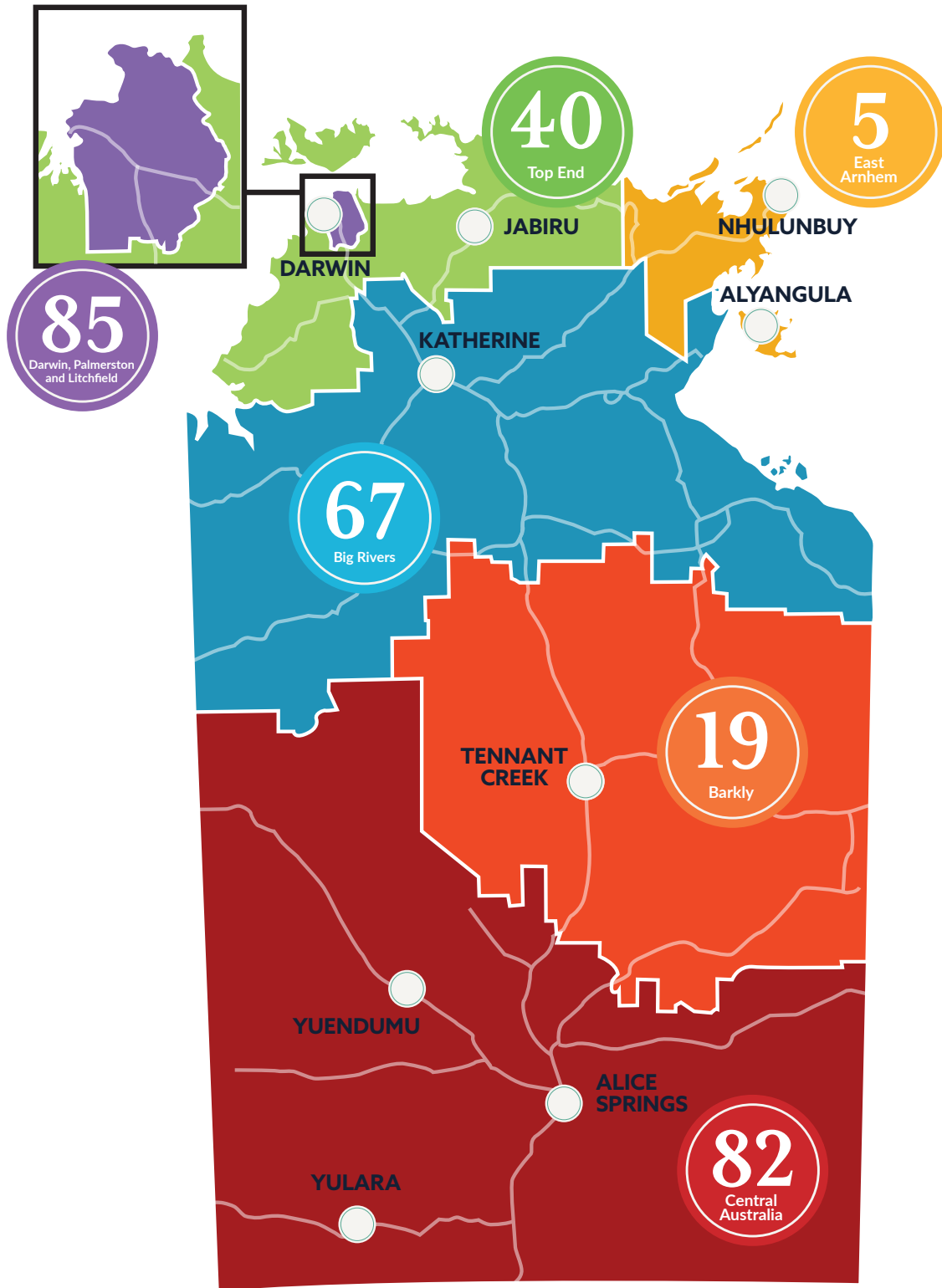
The Council focused on aligning terminology and tightening goals around best practice governance and operations. The updated strategic plan was endorsed by Council 6 June 2026, with the commitment to check progress against goals every 6 months.

NT HERITAGE COUNCIL STRATEGIC PLAN 2025-2028



As a part of the Council's work on strengthening governance and operations, the Application to Carry Out Works form, was amended. Amendments included increasing the range of conditions on a work approval including the capacity to put a deadline on approvals.

SITES PER REGION



APPENDIX

Aboriginal and Macassan archaeological places and objects

All Aboriginal and Macassan archaeological places and objects are automatically protected by the *Heritage Act 2011*. The Heritage Branch maintains an archaeological database that contains over 8,000 records of archaeological places and objects. All of these places and objects are considered to be 'heritage places' and 'heritage objects' but they do not appear on the public Heritage Register and have not gone through a formal assessment process to become a 'declared' heritage place.

Regional location of sites listed in the appendix can be identified by the colour of the symbol preceding them.

All sites on the NT Heritage Register

A

- A65-115, a C-47 aeroplane wreck, Darwin Harbour
- Adelaide House, Alice Springs
- Adelaide River Pioneer Cemetery
- Adelaide River Railway Siding and Railway Bridge
- Adelaide River War Cemetery and Wartime Civilian Cemetery
- Administrator's Offices, Darwin
- Aileron Homestead
- Albert Namatjira's House, near Hermannsburg
- Albert Namatjira's Memorial, near Hermannsburg
- Alcoota Fossil Beds, Plenty Highway
- Alice Springs General Cemetery
- Alice Springs Heritage Precinct
- Alice Springs Telegraph Station Historical Reserve
- Alice Well and Police Station, south of Alice Springs
- Angurugu Heritage Precinct, Groote Eylandt
- Anna's Reservoir Conservation Reserve, north of Alice Springs
- Anthony Lagoon, Tablelands Highway
- Anzac Hill Memorial, Alice Springs
- Araluen Homestead Precinct, Alice Springs
- 9th Aust. Advanced Ordinance Depot Camp, Alice Springs
- Avon Downs

B

- B-24J Liberator Aircraft Wreck Site, Cox Peninsula
- B24-D Liberator "Nothing Sacred", Douglas-Daly
- Bamboo Creek Tin Mine, Batchelor
- Banka Banka mudbrick homestead
- Barrow Creek Hotel
- Barrow Creek Telegraph Station
- Beatrice Hill Well & Beatrice Hill Stone Fences, Arnhem Highway
- Birdum Historic Township
- Blyth Homestead, Litchfield National Park
- Boab Tree, Cavenagh Street, Darwin
- Bonney Well, north of Alice Springs
- Borroloola Police Station Museum
- Bowson Hut, West MacDonnell Ranges
- Bradshaw's Packhorse Cutting, Timber Creek Region
- Brocks Creek Cemetery, Pine Creek Region
- Brocks Creek Chinatown and Temple Site, Pine Creek Region
- Brocks Creek Township, Railway Siding and Military Detention Barracks, Pine Creek Region
- Brown's Mart, Darwin
- Bullita Homestead Precinct and Stockyard, Timber Creek Region
- Bullock Creek Fossil Site, Victoria River
- 88 Mile Burrell Creek WWII Chemical Warfare Storage and Maintenance Depot and Camp Site, near Robin Falls
- Burrundie Explosives Magazines, Pine Creek Region
- Butterfly Gorge, Pine Creek Region

C

- Cape Don Lighthouse Complex, Garig Gunak Barlu National Park
- Catalina 4 Wreck Site, Darwin Harbour
- Catalina 5 Wreck Site, Darwin Harbour
- Catalina 6 Wreck Site, Darwin Harbour
- Catalina A24-1 Wreck Site, Darwin Harbour
- Catholic Church Precinct, Alice Springs
- Chain Calibration Site, Alice Springs
- Chambers Pillar Historical Reserve
- Channel Island Leprosarium and Reefs
- Charlie Rye's House, Alice Springs
- Charlotte Waters Telegraph Station Ruins
- 12 Mile Chinatown (Settlement and Battery), Pine Creek Region
- Christ Church Cathedral Heritage Precinct, Darwin
- Christ the King Church and Sidney Williams Hut, Tennant Creek
- Climbing Dune, Jessie Gap, near Alice Springs
- Commonwealth Bank, Darwin
- Connellan Hangar, Alice Springs
- CWA/Red Cross Shop, Darwin
- Cypress Pine Overland Telegraph Poles (via Pine Creek)

D

- Daly River Copper Mine and Graves
- Daly Waters Aviation Complex
- Darwin Botanic Gardens
- Darwin Cenotaph
- Delissaville (Belyuen) Cemetery
- Diesel Locomotive NSU63, Adelaide River
- Djirurri Rockshelter (Djurlirri or Djulirri), Arnhem Land
- Driffield Mine Site, Nitmiluk
- Drover's Rest Boab Precinct, Timber Creek Region

E

- East Point Fortifications, Darwin
- ELDO Rocket Shelters
- ELDO Satellite Tracking Antenna
- Elsey Memorial Cemetery, Mataranka
- Emungalan Cemetery, Katherine
- Emungalan Wheel Shrinkage Pit, Katherine
- Escape Cliffs
- Ewaninga Conservation Reserve, south of Alice Springs

F

- Fannie Bay Gaol, Darwin
- Fenton Airfield, Douglas-Daly Region
- Fergusson River North Australia Railway Bridge and Boiler
- Fergusson River Overland Telegraph Line Pylons and Oppenheimer Telegraph Poles
- Flying Fox, Daly Waters
- Flynn's Farm, near Batchelor
- Fogg Dam, Pump System, Rice Paddy and Sluice Gate, Arnhem Highway
- Former Alice Springs Post Office
- Former Australian Inland Mission Hospital, Wimmera Home, Victoria River Downs
- Former Batchelor Primary School
- Former C.W.A. Rooms, Alice Springs
- Former Methodist Manse, Darwin
- Former Repeater Station, Alice Springs
- Former Rum Jungle Mine Manager's House, Batchelor
- Former Rum Jungle Mine Single Women's Quarters (Block B), Batchelor
- Former Southport Telegraph and Police Station
- Former Tunck's Store, Alice Springs
- Fort Dundas/Punata
- Fort Wellington, Garig Gunak Barlu National Park
- Frances Bay Explosives Complex, Darwin

- Frew Ponds Overland Telegraph Line Memorial Reserve
- Frog Hollow, Darwin

G

- Gardens Road Cemetery, Darwin
- Ghan Carriage Washing and Maintenance Shed, Pine Creek
- Ghan's Bore, Tennant Creek
- Gilbert Well, south of Tennant Creek
- Glen Helen Meat House, Namatjira Drive
- 2 Gosse Street, Alice Springs
- Government Battery and Cyanide Works, Arltunga
- Government House, Darwin
- Grave of Goolam Rasool Nazar, Alice Springs
- Grave of Kato Osamu, South Goulburn Island
- Gregory's Tree, near Timber Creek
- Grove Hill Hotel, south of Adelaide River
- Gurindji Wave Hill Walk Off Route, Kalkarindji (NHL)

H

- Harts Range Mica Mines Complex
- Heavitree Gap Police Station, Alice Springs
- Heenan Building, Alice Springs
- Helen Springs Quarry (Kurutiti)
- Henbury Meteorites Conservation Reserve, south of Alice Springs
- Hermannsburg Historic Village (NHL)
- Hermannsburg Stone House
- Higgins Theatre, Alice Springs
- Historic Mission Precinct, Wurrumiyanga
- Hope Inlet Archaeological Sites, Shoal Bay
- Hore's Homestead, north of Katherine
- Hughes Avenue, Darwin
- Hunter House, Katherine

I

- Illamurta Springs Conservation Reserve

J

- Jasper Gorge, Victoria River Region
- John Flynn Memorial Church, Alice Springs
- John Flynn's Grave Historical Reserve, near Alice Springs
- John Veal Electronic Distance Measurement Baseline, near Darwin
- John William Ogilvie Bennett Memorial, Darwin

K

- Kahlin Compound Site
- Kaporilja Springs, near Hermannsburg
- Katherine Overland Telegraph Pylons
- Katherine Railway Precinct
- Keeping Place, Wurrumiyanga
- Kintore Caves Nature Park
- Knott's Crossing, Katherine
- Kohinoor Adit, near Pine Creek
- Koolendong Waterhole Boabs, Timber Creek Region

L

- Little Flower Mission and Cemetery, Arltunga
- Lot 5601, Town of Darwin (Qantas Hangar)
- Lots 7733-7736 inclusive, Town of Alice Springs (Railway Cottages)
- Ludmilla Saltpan, Darwin
- Lyons Cottage or British Australian Telegraph Company, Darwin

M

- Mac Clark (Acacia peuce) Conservation Reserve
- Maranboy Mining Precinct
- Masterton's Cave and Garden
- McLachlans Tree, south of Darwin
- Milingimbi Mudbrick Houses
- Mitsubishi A6M2b 'Zero' BII-124, Darwin
- Mount Riddock Cemetery
- Munmarlary Homestead Complex
- Mural painted by Robert Czako, St Mary's Chapel, Alice Springs
- Murraraji Track
- Myilly Point Precinct, Darwin
- Myrtle Villa Date Palm, Darwin

N

- NA1 Steam Locomotive known as Sandfly, Darwin
- NABP13 Passenger Carriage, Pine Creek
- Naval Fuel Installation, Darwin
- Naval Oil Tunnels No. 5 & 6, Darwin
- Navy Victualling Yards, Darwin
- N'Dhala Gorge Nature Park
- Newcastle Waters Township
- NF5 Locomotive, Pine Creek
- Noltenius Billabong and Grave, Daly River Road
- North Australia Railway Corridor, near The Narrows, Darwin
- North Australia Railway remnants, Pine Creek

O

- Observation Post, Sandy Creek, Casuarina Coastal Reserve
- O'Keefe House, Katherine
- Old Admiralty House, Darwin
- Old Andado Station

- Old Batchelor Hospital
- Old Bonrook Station Homestead
- Old Bradshaw Homestead Precinct
- Old Convent Building, Wadeye
- Old Courthouse, Alice Springs
- Old Hamilton Downs Station
- Old Hartley Street School, Alice Springs
- Old Hermannsburg Cemetery
- Old Lutheran Church, Alice Springs
- Old MacDonald Downs Homestead
- Old Mount Riddock Homestead, Plenty Highway
- Old Neutral Junction Homestead
- Old Owen Springs Homestead Complex
- Old Pine Creek Butchery
- Old Playford Club Hotel, Pine Creek
- Old Postmaster's Residence, Tennant Creek
- Old Stone Hut, Alice Springs
- Olive Pink Botanic Gardens, Alice Springs
- Original Glen Helen Homestead, Namatjira Drive

P

- Palmerston Cemetery, Darwin
- Patakijiyali Museum, Wurrumiyanga, Bathurst Island
- Peel's Well, Darwin
- Pine Creek Bakery
- Pine Creek Post Office and Repeater Station
- Pine Creek Railway Precinct
- Pitchi Richi Sanctuary, Alice Springs
- Powell Creek Telegraph Station
- Puritjarra Rock Shelter

Q

- Quarantine Anti-Aircraft Battery Site, Alice Springs

R

- Raggatt's Structure, Mount Zeil Region
- Remnant WWII No. 6 Oil Tank Wall, Darwin
- Remnants of the former 1872 settlement site known as "The Shackle", Pine Creek Region
- Reserve Bank building, Darwin
- Rogers Dam World War II Gravel Loading Platform, north of Alice Springs
- Roper River Overland Telegraph Construction Depot
- Roper River Police Station
- Ross River Homestead
- Ross Smith Memorial, Darwin
- Rrkwer Yurrkuru (Brooks Soak)
- Rumbalara Ochre Mine
- Ryan Well Historical Reserve, north of Alice Springs

S

- Sea Rights Yingapungapu
- Seven Mile Aerodrome, Alice Springs
- 12 Schultze Street, Darwin
- 17 Shepherd Street, Darwin
- Silver Bullets (Timber Creek)
- Smith Point Beacon, Garig Gunak Barlu National Park
- Snake Creek Armament Depot, near Adelaide River
- Southport Cemetery
- Spencer Hill Seismic Vault, Alice Springs
- Spencer Hill WWII sites, Alice Springs
- Spring Hill Battery Complex, Pine Creek Region
- Springvale Homestead Heritage Sites, Katherine Region
- St Barbara Catholic Church, Batchelor
- State Square Banyan Tree, Darwin
- Steam Pump House, Darwin
- Stella Maris Hostel, Darwin

- Stone Kerbing and Milkwood Trees, Smith Street Darwin
- Strauss Airstrip, south of Darwin
- Strauss WWII Anti-craft Gun Emplacement, south of Darwin
- Stuart Memorial Cemetery, Town of Alice Springs
- Stuart Town Gaol, Alice Springs
- Subsea Telegraph Cables Landing Site, Darwin
- Sue Wah Chin Building, Darwin

T

- Tennant Creek Hospital Outpatients Department
- Tennant Creek Telegraph Station
- The Residency, Alice Springs
- Timber Creek Police Station Precinct
- 1960s TJ series Bedford Truck, National Museum of Australia
- Tnorala (Gosse Bluff) Conservation Reserve
- Totem Theatre Complex, Alice Springs
- Town Hall Ruins, Darwin
- Tree of Knowledge, Darwin
- Trestle Bridge and NAR Corridor, Katherine

U

- Ucharonidge Station Number 1 Bore and 1949 Comet Windmill
- Union Camp, Newcastle Waters
- Uniya Station

V

- Vestey's Tank, Darwin
- VH-CLW Heron Aircraft, Alice Springs
- Victoria Settlement Historical Reserve, Garig Gunak Barlu National Park
- 1869 Virginia Townsite Survey Markers

W

- Warloch Ponds Bridge, Mataranka
- Warloch Ponds North Australia Railway Bridge, Mataranka
- Warruwi Church site, South Goulburn Island
- Well, Town of Alice Springs
- Westpac Bank, Darwin
- Wilkinson Cottage, Alice Springs
- Winnecke Goldfields Cemetery
- Wishart Siding Fettlers' Mess, McMinns Lagoon
- Woolngi Mine and Settlement, Fergusson River
- World War II (WWII) Coomalie Airstrip, Coomalie Creek
- World War II Degaussing Range, Darwin Harbour
- World War II RAAF Operations Room Site at Berrimah, Darwin
- World War II Shipwreck, British Motorist, Darwin Harbour
- World War II Shipwreck, Mauna Loa, Darwin Harbour
- World War II Shipwreck, Neptuna, Darwin Harbour
- World War II Shipwreck, USS Meigs, Darwin Harbour
- World War II Shipwreck, USS Peary, Darwin Harbour
- World War II Shipwreck, Zealandia, Darwin Harbour
- World War II Sidney Williams Hut (No. 37) Parap Camp, Darwin
- World War II Winnellie Camp, Darwin
- World War Two (WWII) Larrimah Telephone Repeater Station and Powerhouse
- Wreck of SS Ellengowan, Darwin Harbour
- Wreck of the Booya, Darwin Harbour
- Wreck of the Huddersfield, Darwin Harbour
- Wreck of the Kelat, Darwin Harbour
- Wreck of the Young Australian, Roper River
- Wurrwurrwuy stone pictures, East Arnhem (NHL)
- WWII Camp, 16 Mile, Lambrick Avenue, Palmerston

- WWII Former RAAF Explosives Storage Area, Darwin
- WWII Gorrie Airfield Precinct, south of Katherine
- WWII Hughes Airfield, south of Darwin
- WWII K5 Anti-Aircraft Gun Battery Site, Coomalie Creek
- WWII Manbulloo Airfield Operations Centre, Katherine Region
- WWII Mitsubishi G4M1 Betty Bomber crash site, Cox Peninsula
- WWII Noonamah Cricket Pitch and Oval
- WWII Noonamah Railway Siding and Store Depot
- WWII Observation Posts, Brinkin, Casuarina Coastal Reserve
- WWII Pell Airfield 4RSU RAAF Engineering Workshop and Main Camp
- WWII RAAF No.1 Medical Receiving Station, Coomalie Creek
- WWII Wagait Beach Gun Emplacements

Y

- Yarar Rockshelter
- Yuendumu Iron Building

Z

- Zuccoli WWII Defence Position, Palmerston



Heritage Council

Northern Territory

GPO Box 4198 Darwin NT 0801

Tel 08 8999 5039

Email heritagecouncil@nt.gov.au



PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee. Often the final committee representatives are at the discretion of the Minister therefore LGANT cannot guarantee final membership.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.



NOMINATION FORM Heritage Council

LGANT Nominations Wednesday 8 April 2026.

Council Name:

1. Agreement to be nominated

I, _____ agree to be nominated as a member
(Name in full)

of the Heritage Council.

I recognise and understand that as the LGANT representative I am required to:

- actively participate in Heritage Council business (eg. attending meetings, reading the agenda papers, responding to emails and contributing to informed decision making);
- regularly liaise with and represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT and that the NTG pay reading and sitting fees for Heritage Council members.

Signature: _____ Date: _____

2. Council confirmation of nomination

I, _____ the Chief Executive Officer
(Name in full)

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the **Heritage Council** at a meeting held on /2026

Signature: _____ Date: _____

3. Nominee's contact details

Email address: _____

Mobile: _____



4. Nominee information

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 Please list your educational qualifications:

4.4 What skills and experience do you have that is relevant to heritage management (eg. heritage management specifically, or a related area such as archaeology, history, heritage architecture, anthropology or land management)?

4.5 What skills and experience do you have in governance and committee decision making (eg. Board Director, council elected member, secretarial services to a board, executive leadership positions)?



14 REPORT OF DELEGATES

15 QUESTIONS BY MEMBERS

16 GENERAL BUSINESS

17 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 7 April 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

18 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES



1st ORDINARY COUNCIL MEETING

TUESDAY 3 MARCH 2026

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

UNCONFIRMED

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 3 March 2026 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Damian Hale (*via Audio/Audiovisual*)
Councillor Mark Fraser
Councillor Rob Waters (*via Audio/Audiovisual*)
Councillor Sarah Henderson
Councillor Wayne Bayliss
Councillor Yolanda Kanyai

STAFF

Chief Executive Officer, Andrew Walsh
Deputy Chief Executive Officer, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
General Manager Community, Konrad Seidl
General Manager People and Place, Emma Blight
Minute Secretary, Pania Withnall

GALLERY

No members of the public
3 members of staff

Initials:

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

3 APOLOGIES

Moved: Councillor Henderson
Seconded: Councillor Bayliss

THAT the apology received from Councillor Morrison for 3 March 2026 be received and noted.

CARRIED (6/0) - 11/0264 - 3/03/2026

4 DECLARATION OF INTEREST

4.1 Elected members

Moved: Councillor Bayliss
Seconded: Councillor Henderson

THAT the Declaration of Interest received from Councillor Waters for Item 26.1.3 be received and noted.

CARRIED (6/0) - 11/0265 - 3/03/2026

4.2 Staff

Moved: Councillor Fraser
Seconded: Councillor Kanyai

THAT the Declaration of Interest received from Chief Executive Officer, Andrew Walsh for Item 26.1.1 be received and noted.

CARRIED (6/0) - 11/0266 - 3/03/2026

Initials:

5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

Moved: Councillor Kanyai
Seconded: Councillor Bayliss

THAT the Minutes of the Council Meeting held on 17 February 2026 pages 12039 to 12051 be confirmed.

CARRIED (6/0) - 11/0267 - 3/03/2026

5.2 Business arising from previous meeting

Nil

6 MAYORAL REPORT

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.1.1 Local Government Act Amendments 2025 - Tranche 2

1. THAT Report entitled Local Government Act Amendments 2025 - Tranche 2 be received and noted.
2. THAT Council provides the submission to the Local Government Legislation Amendments 2025 consultation tabled on 17 December 2025 to the Department of Housing, Local Government and Community Development.

Initials:

3. THAT this decision be moved into open once the proposed amendments have been introduced in the Legislative Assembly of the Northern Territory.

CARRIED (6/0) - 11/0172 - 17/12/2025

9.1.2 Leave of Absence Requests

2. THAT the leave of absence request received from Councillor Morrison for 14 February 2026 to 1 March 2026 inclusive, for the reason of a holiday, be approved.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (6/0) - 11/0197 - 20/01/2026

9.1.3 Request For Audio/Audiovisual Conferencing

2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Morrison who will be physically prevented from attending a meeting for the period 14 February 2026 to 1 March 2026 inclusive, due to being on holiday.
6. THAT this decision be moved to the open minutes following the Audio/Audiovisual Conferencing.

CARRIED (6/0) - 11/0198 - 20/01/2026

9.2 Moving open items into confidential

Nil

9.3 Confidential items

Moved: Deputy Mayor Hale

Seconded: Councillor Bayliss

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Matters Relating to Council Staff and or Elected Members	51(1)(a) This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General)

Initials:

		Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
26.1.2	Council Performance, Service Delivery and Budget Review	51(1)(c)(i) This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.1.3	Appointment of Committee Member	51(1)(b) This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
26.1.4	Appointment of Committee Member	51(1)(b) This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(b) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
26.1.5	Contract and Tender Assessment and Award	51(1)(c)(iv) This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government

Initials: _____

		(General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.6	Council Performance, Service Delivery and Budget Review	51(1)(c)(i) This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.1.7	Legal Advice	51(1)(c)(iv) This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED (6/0) - 11/0268 - 3/03/2026

10 PETITIONS

Nil

11 NOTICES OF MOTION

Nil

Initials:

12 OFFICER REPORTS

12.1 Action reports

Councillor Waters joined the meeting at 5:39 pm.

12.1.1 Council Policy Review - Political Involvement in Council Events Policy

Moved: Councillor Henderson

Seconded: Councillor Kanyai

1. THAT Report entitled Council Policy Review - Political Involvement in Council Events Policy be received and noted.
2. THAT Council lay on the table the Report entitled Council Policy Review - Political Involvement in Council Events Policy, and an amended policy be presented to Council by June 2026 reviewing the Political Involvement in Council Events Policy to consider inclusion of neutrality standards.

CARRIED (7/0) - 11/0269 - 3/03/2026

12.1.2 Council Policy Review - Confidential Information Policy

Moved: Councillor Kanyai

Seconded: Councillor Henderson

1. THAT Report entitled Council Policy Review - Confidential Information Policy be received and noted.
2. THAT Council endorse the amended Confidential Matters at Council Meetings Policy at **Attachment 12.1.2.3** to the Report entitled Council Policy Review - Confidential Information Policy.

CARRIED (7/0) - 11/0270 - 3/03/2026

Initials:

12.1.3 Irrigation Service Levels

Moved: Councillor Bayliss
Seconded: Councillor Henderson

1. THAT Report entitled Irrigation Service Levels be received and noted.
2. THAT Council endorses the irrigation service levels as set out in **Attachment 12.1.3.1**.

CARRIED (7/0) - 11/0271 - 3/03/2026

12.1.4 City of Palmerston Reconciliation Action Plan

Moved: Deputy Mayor Hale
Seconded: Councillor Kanyai

1. THAT Report entitled City of Palmerston Reconciliation Action Plan be received and noted.
2. THAT Council endorses the final version of City of Palmerston's Reconciliation Action Plan at **Attachment 12.1.4.1** to Report entitled City of Palmerston Reconciliation Action Plan.
3. THAT Council notes the statement read out loud by Mayor Pascoe-Bell on behalf of Deputy Mayor Hale, provided by Dr Richard Fejo:

"Palmerston City Council recognises that the municipality of Palmerston City and beyond is located on the traditional lands of Gulumoerrgin, the lands that belong to the Larrakia First Nations people of Australia. We acknowledge their ancient heritage of land, lore and culture. Their custodianship of the community and environment. We acknowledge their families, people and Elders past, present and emerging. We are proud to live and work on Larrakia community, a community that is a part of us as much as we are a part of it. May their ancestors guide and protect us always. Dr. Richard Fejo."

CARRIED (7/0) - 11/0272 - 3/03/2026

Initials:

12.2 Receive and note reports

12.2.1 Communication Strategy Annual Update 2026

Moved: Councillor Bayliss
Seconded: Councillor Henderson

THAT Report entitled Communication Strategy Annual Update 2026 be received and noted.

CARRIED (7/0) - 11/0273 – 3/03/2026

13 INFORMATION AND CORRESPONDENCE

13.1 Information

Nil

13.2 Correspondence

Nil

14 REPORT OF DELEGATES

Nil

15 QUESTIONS BY MEMBERS

Nil

16 GENERAL BUSINESS

Nil

Initials:

17 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Kanyai
Seconded: Councillor Bayliss

THAT the next Ordinary Meeting of Council be held on Tuesday, 17 March 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (7/0) - 11/0274 - 3/03/2026

18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Bayliss
Seconded: Councillor Waters

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (7/0) - 11/0275 - 3/03/2026

19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6:15 pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:42 pm.

Chair

Print Name

Date

Initials: