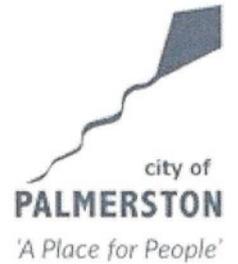


# MINUTES

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## 1st ORDINARY COUNCIL MEETING

TUESDAY 20 JANUARY 2026

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au)



Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 20 January 2026 at 5:30pm.

**PRESENT**

**ELECTED MEMBERS**

Acting Mayor Damian Hale (Chair)  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Rob Waters  
Councillor Wayne Bayliss  
Councillor Yolanda Kanyai

**STAFF**

Chief Executive Officer, Andrew Walsh  
Deputy Chief Executive Officer, Nadine Nilon  
General Manager Community, Konrad Seidl  
General Manager People and Place, Emma Blight  
Executive Manager Organisational Performance, Penny Hart  
Minute Secretary, Pania Withnall  
Executive Assistant to CEO, Kate Roberts

**GALLERY**

2 members of the public  
4 members of staff

Initials:



# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

# 2 OPENING OF MEETING

The Chair declared the meeting open at 5.31 pm.

# 3 APOLOGIES

**Moved:** Councillor Bayliss  
**Seconded:** Councillor Morrison

1. THAT the apology received from Mayor Pascoe-Bell for 20 January 2026 be received and noted.
2. THAT the apology received from Councillor Henderson for 20 January 2026 be received and noted.

**CARRIED (6/0) - 11/0174 - 20/01/2026**

# 4 DECLARATION OF INTEREST

## 4.1 Elected members

Nil

## 4.2 Staff

Nil

# 5 CONFIRMATION OF MINUTES

## 5.1 Confirmation of minutes

**Moved:** Councillor Waters  
**Seconded:** Councillor Kanyai

THAT the Minutes of the Council Meeting held on 9 December 2025 pages 11964 to 11980 be confirmed.

**CARRIED (6/0) - 11/0175 - 20/01/2026**

Initials: 

## 5.2 Business arising from previous meeting

Nil

## 6 MAYORAL REPORT

Moved: Deputy Mayor Hale  
Seconded: Councillor Fraser

THAT Report entitled Mayoral Update Report - December 2025 be received and noted.

CARRIED (6/0) - 11/0176 - 20/01/2026

## 7 DEPUTATIONS AND PRESENTATIONS

Nil

## 8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

## 9 CONFIDENTIAL ITEMS

### 9.1 Moving confidential items into open

#### 9.1.1 Leave of Absence Requests

Moved: Councillor Morrison  
Seconded: Councillor Bayliss

3. THAT the leave of absence request received from Councillor Hale for 25 December to 29 December inclusive, for the reason of Holidays, be approved.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/21 - 16/09/2025

Initials: 

### 9.1.2 Leave of Absence Requests

**Moved:** Councillor Henderson  
**Seconded:** Councillor Morrison

4. THAT the leave of absence request received from Councillor Waters for 22 December to 29 December 2025 inclusive, for the reason of holidays, be approved.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (8/0) - 11/045 - 7/10/2025**

### 9.1.3 Leave of Absence Requests

**Moved:** Deputy Mayor Hale  
**Seconded:** Councillor Morrison

2. THAT the leave of absence request received from Councillor Kanyai for 22 December 2025 to 4 January 2026 inclusive, for the reason of Holiday, be approved.
4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (7/0) - 11/0102 - 4/11/2025**

### 9.1.4 Questions by Members

**Moved:** Councillor Waters  
**Seconded:** Councillor Bayliss

1. THAT Questions by Members Item 28.1 is considered 'confidential' pursuant to 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as the matter comprises the receipt or discussion of, or motion or both relating to information that would, if publicly disclosed, be likely to subject to subregulation (3) - prejudice the interests of the council or some other person.
2. THAT the question asked by Councillor Fraser regarding signage for City of Palmerston major entry points, and the response provided by the Chief Executive Officer be received and noted.
3. THAT the question asked by Councillor Waters regarding a City of Palmerston portal for customers, and the response provided by the Chief Executive Officer and General Manager People and Place be received and noted.
4. THAT these decisions be moved to open in the minutes of this meeting.

**CARRIED (6/0) - 11/0201 - 20/01/2026**

Initials: 

## 9.2 Moving open items into confidential

Nil

## 9.3 Confidential items

Moved: Councillor Waters  
Seconded: Councillor Morrison

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

**CARRIED (6/0) - 11/0177 - 20/01/2026**

## 10 PETITIONS

Nil

Initials: 

# 11 NOTICES OF MOTION

**Moved:** Councillor Bayliss  
**Seconded:** Councillor Kanyai

1. THAT the Notice of Motion received from Councillor Bayliss, entitled 11.1 Palmerston Tourist Visitor Centre be received and noted.
2. THAT Council request a report on conducting a feasibility study into establishing a Palmerston Visitor Centre at the Palmerston Bus Exchange site to the second ordinary meeting in July 2026.

**CARRIED (6/0) - 11/0178 - 20/01/2026**

# 12 OFFICER REPORTS

## 12.1 Action reports

### 12.1.1 Cyclone Fina - Update January 2026

**Moved:** Councillor Kanyai  
**Seconded:** Councillor Waters

1. THAT Report entitled Cyclone Fina - Update January 2026 be received and noted.
2. THAT an update on Cyclone Fina is provided to the Second Ordinary Council Meeting of 17 February 2026.
3. THAT Council note that further consideration of revised capital and operational budget to accommodate expenditure for Cyclone Fina recovery will be included in the Second Budget Review provided to the Second Ordinary Council Meeting of 17 February 2026.

**CARRIED (6/0) - 11/0179 - 20/01/2026**

Initials: 

**12.1.2 Response to the NT Planning Commission request for comment about infill development and subdivision in Zone LR**

**Moved: Councillor Morrison**  
**Seconded: Councillor Fraser**

1. THAT Report entitled Response to the NT Planning Commission request for comment about infill development and subdivision in Zone LR be received and noted.
2. THAT Council endorse the letter provided at **Attachment 12.1.2.1** for submission to the NT Planning Commission.

**CARRIED (6/0) - 11/0180 - 20/01/2026**

**12.1.3 Response to proposed amendment to Part 4 and 5 of the NT Planning Scheme to convert certain low-risk developments to Permitted**

**Moved: Councillor Morrison**  
**Seconded: Deputy Mayor Hale**

1. THAT Report entitled Response to proposed amendment to Part 4 and 5 of the NT Planning Scheme to convert certain low-risk developments to Permitted be received and noted.
2. THAT Council endorse the letter provided at **Attachment 12.1.3.1** to this report entitled Response to proposed amendment to Part 4 and 5 of the NT Planning Scheme to convert certain low-risk developments to Permitted for submission to the Minister for Lands, Planning and Environment.

**CARRIED (4/2) - 11/0181 - 20/01/2026**

**12.1.4 Australian Local Government Association National General Assembly and Australian Council of Local Government 2026**

**Moved: Councillor Bayliss**  
**Seconded: Councillor Waters**

1. THAT Report entitled Australian Local Government Association National General Assembly and Australian Council of Local Government 2026 be received and noted.
2. THAT Council endorse Mayor Pascoe-Bell or her representative, and Councillor Henderson and Councillor Bayliss attendance to the 2026 Australian Local Government Association National General Assembly in Canberra.

Initials: 

3. THAT proposed motions for the 2026 National General Assembly are submitted to the Chief Executive Officer by close of business 4 February 2026.
4. THAT a Report be provided to the Second Ordinary Meeting in February 2026 to review 2026 National General Assembly motions and endorse a City of Palmerston submission.

**CARRIED (5/1) - 11/0182 - 20/01/2026**

#### **12.1.5 Council to the Community Meetings 2026**

**Moved: Councillor Waters**

**Seconded: Councillor Kanyai**

1. THAT Report entitled Council to the Community Meetings 2026 be received and noted.
2. THAT Council approve the continuation of the Council to the Community Meetings including the pre-meeting public forum, in 2026 as a part of the Ordinary Meeting Calendar, for the following Ordinary Meetings:
  - Second Ordinary Council Meeting in April 2026; to be held 21 April 2026.
  - Second Ordinary Council Meeting in September 2026; to be held 15 September 2026.

**CARRIED (6/0) - 11/0183 - 20/01/2026**

#### **12.1.6 Woodroffe Park Refurbishment Project - Final Concept Plans**

**Moved: Councillor Waters**

**Seconded: Councillor Bayliss**

1. THAT Report entitled Woodroffe Park Refurbishment Project - Final Concept Plans be received and noted.
2. THAT Council note the consultation results and endorse the Woodroffe Park Concept Plan as provided in **Attachment 12.1.6.1 Woodroffe Park Upgrade- Concept- Rev C.**

**CARRIED (6/0) - 11/0184 - 20/01/2026**

Initials: 

## 12.2 Receive and note reports

### 12.2.1 Infrastructure Quarterly Report - October to December 2025

Moved: Councillor Bayliss  
Seconded: Councillor Morrison

THAT Report entitled Infrastructure Quarterly Report - October to December 2025 be received and noted.

**CARRIED (6/0) - 11/0185 - 20/01/2026**

### 12.2.2 Finance and Governance Quarterly Report - October to December 2025

Moved: Councillor Morrison  
Seconded: Councillor Bayliss

THAT Report entitled Finance and Governance Quarterly Report - October to December 2025 be received and noted.

**CARRIED (6/0) - 11/0186 - 20/01/2026**

### 12.2.3 Financial Report for the Month of December 2025

Moved: Councillor Fraser  
Seconded: Councillor Kanyai

THAT Report entitled Financial Report for the Month of December 2025 be received and noted.

**CARRIED (6/0) - 11/0187 - 20/01/2026**

### 12.2.4 Major Capital Projects Update

Moved: Deputy Mayor Hale  
Seconded: Councillor Morrison

THAT Report entitled Major Capital Projects Update be received and noted.

**CARRIED (6/0) - 11/0188 - 20/01/2026**

Initials: 

### 12.2.5 Community Funding Program Quarterly Update - October to December 2025

Moved: Councillor Fraser  
Seconded: Councillor Kanyai

THAT Report entitled Community Funding Program Quarterly Update - October to December 2025 be received and noted.

CARRIED (6/0) - 11/0189 - 20/01/2026

### 12.2.6 Community Quarterly Report - October to December 2025

Moved: Councillor Kanyai  
Seconded: Councillor Morrison

THAT Report entitled Community Quarterly Report - October to December 2025 be received and noted.

CARRIED (6/0) - 11/0190 - 20/01/2026

## 13 INFORMATION AND CORRESPONDENCE

### 13.1 Information

Nil

### 13.2 Correspondence

Moved: Deputy Mayor Hale  
Seconded: Councillor Waters

1. THAT the tabled correspondence dated 6 January 2026, entitled City of Palmerston Nomination to the Minister's Advisory Council on Multicultural Affairs (MACMA) be received and noted.
2. THAT Council nominate Councillor Kanyai as the representative and Councillor Bayliss as an alternative to the Minister's Advisory Council on Multicultural Affairs.

CARRIED (6/0) - 11/0191 - 20/01/2026

## 14 REPORT OF DELEGATES

Nil

Initials: 

## 15 QUESTIONS BY MEMBERS

Moved: Councillor Fraser  
Seconded: Councillor Morrison

1. THAT the question asked by Councillor Bayliss regarding Youth Diversion and Palmerston Fire Station, and the response provided by the Chief Executive Officer be received and noted.
2. THAT the question asked by Councillor Waters regarding footpaths at Buscall Avenue, and the response provided by the Deputy Chief Executive Officer be received and noted.
3. THAT the question asked by Councillor Bayliss regarding Gray Community Hall, and the response provided by the Chief Executive Officer be received and noted.

CARRIED (6/0) - 11/0192 - 20/01/2026

## 16 GENERAL BUSINESS

Nil

## 17 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Bayliss  
Seconded: Councillor Waters

THAT the next Ordinary Meeting of Council be held on Tuesday, 3 February 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - 11/0193 - 20/01/2026

## 18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Morrison  
Seconded: Councillor Kanyai

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - 11/0194 - 20/01/2026

Initials: 

# 19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Deputy Mayor Hale

Seconded: Councillor Morrison

THAT the meeting be adjourned for 5 minutes for adjournment.

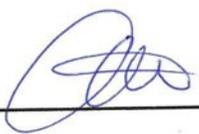
CARRIED (6/0) - 11/0195 - 20/01/2026

The meeting adjourned at 6.45pm.

The open section of the meeting closed at 6.45pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.53pm.

The Chair declared the meeting closed at 7.11pm.

  
\_\_\_\_\_  
Chair

*Mayor Pascoe-Bell*  
\_\_\_\_\_  
Print Name

*3 February 2026*  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Initials: