

MINUTES

RISK MANAGEMENT AND AUDIT COMMITTEE MEETING

THURSDAY 23 OCTOBER 2025

The Committee Meeting of City of Palmerston held in the Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830, commencing at 5:00 pm.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

UNCONFIRMED



Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Thursday 23 October 2025 at 5:00pm.

PRESENT

**COMMITTEE
MEMBERS**

Clare Milikins, Independent Member (Chair)
Craig Kirby, Independent Member
David Ray, Independent Member (*Via Audio/ Audiovisual*)
Mayor Athina Pascoe-Bell
Councillor Wayne Bayliss
Councillor Sarah Henderson

STAFF

Acting Chief Executive Officer, Wati Kerta
General Manager Community, Konrad Seidl
General Manager People and Place, Emma Blight
Acting General Manager Infrastructure, Michael Williams
Executive Manager Organisational Performance, Penny Hart
Acting Executive Manager Financial Performance, Jeffrey Guilas
IT and Asset Manager, Glen Collins
Finance Data and System Lead, Canet Vas
Governance Lead, Angie Torr
Minute Secretary, Alexandra Malady

GALLERY

Nil members of the public
Councillor, Rob Waters
Casmel Taziwa, Audit Partner BDO Audit (NT)

Initials:



1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:01 pm.

3 APOLOGIES

Nil

4 DECLARATION OF INTEREST

4.1 Committee members

Nil

4.2 Staff

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

Moved: Councillor Henderson
Seconded: Craig Kirby

THAT the Minutes of the Risk Management and Audit Committee Meeting held on Tuesday 29 July 2025 pages 330 to 336 be confirmed.

CARRIED (6/0) - RMA11/001 - 23/10/2025

5.2 Business arising from previous meeting

Nil

6 DEPUTATIONS AND PRESENTATIONS

Initials: 

7 VERBAL UPDATE

7.1 Mayoral Update

Moved: Mayor Pascoe-Bell
Seconded: Councillor Bayliss

THAT the verbal report provided by Mayor Athina Pascoe-Bell regarding Mayoral Update be received and noted.

CARRIED (6/0) - RMA11/002 - 23/10/2025

7.2 Chief Executive Officer Update

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT the verbal report provided by Acting Chief Executive Officer Wati Kerta regarding Chief Executive Officer Update be received and noted.

CARRIED (6/0) - RMA11/003 - 23/10/2025

8 CONFIDENTIAL ITEMS

8.1 Moving confidential items into open

Nil

8.2 Moving open items into confidential

Nil

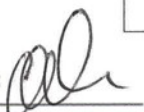
8.3 Confidential items

Moved: Mayor Pascoe-Bell
Seconded: Craig Kirby

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
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Initials:



18.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if

Initials: 

		publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.1.5	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.1.6	Council Project Initiative	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.2.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its

Initials: 

		meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
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CARRIED (6/0) - RMA11/004 – 23/10/2025

9 OFFICER REPORTS

9.1 Action reports

9.1.1 Risk Management & Audit Committee Annual Work Plan

Moved: Councillor Bayliss
 Seconded: Mayor Pascoe-Bell


1. THAT Report entitled Risk Management & Audit Committee Annual Work Plan be received and noted.
2. THAT the Risk Management and Audit Committee recommend:
 - a. THAT Council endorse the risk Management & Audit Committee Work Plan for 2026 at **Attachment 9.1.1.1** to Report entitled Risk Management & Audit Committee Annual Work Plan and adopt the 2026 meeting dates:
 - i. 26 February 2026
 - ii. 26 May 2026
 - iii. 25 August 2026
 - iv. 22 October 2026.

CARRIED (6/0) - RMA11/005 – 23/10/2025

9.1.2 Whistleblower Policy

Moved: Councillor Henderson
 Seconded: Craig Kirby

1. THAT Report entitled Whistleblower Policy be received and noted.
2. THAT the Risk Management & Audit Committee recommends to Council:

Initials: 

- a. THAT prior to presenting to Council that the draft policy at **Attachment 9.1.2.1** to Report entitled Whistleblower Policy be reviewed to ensure no limitations be placed on actions that can be taken in relation to fraud and corruption matters and to look into the mechanism for reporting and addressing the safety of the Whistleblower.

CARRIED (6/0) - RMA11/006 - 23/10/2025

9.1.3 Annual Audit Committee Self-Assessment

Moved: Clare Milikins

Seconded: Craig Kirby

1. THAT Report entitled Annual Audit Committee Self-Assessment be received and noted.
2. THAT the Risk Management and Audit Committee recommend to Council:
 - a. THAT the Risk Management and Audit Committee work plan list an annual committee self-assessment to be completed following the last RMAC meeting of the year.
 - b. THAT the Risk Management and Audit Committee Chairperson write to the Mayor and Council annually to report on the committee's activities and the outcomes of the annual self-assessment and that this be presented at a Council meeting.

CARRIED (6/0) - RMA11/007 - 23/10/2025

9.2 Receive and note reports

9.2.1 Action Report

Moved: Mayor Pascoe-Bell

Seconded: Councillor Henderson

THAT Report entitled Action Report be received and noted.

CARRIED (6/0) - RMA11/008 - 23/10/2025

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

Initials: 

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Mayor Pascoe-Bell
Seconded: Councillor Bayliss

THAT the committee note the proposed date of the next meeting of Thursday 26 February 2026 at 5.00 pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston is subject to Council approval.

CARRIED (6/0) - RMA11/009 - 23/10/2025

13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell
Seconded: Craig Kirby

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - RMA11/010 - 23/10/2025

The open section of the meeting closed at 5:40 pm for the discussion of confidential matters.

The closed section of the meeting reopened at 7:32 pm.

The Chair declared the meeting closed at 7:32 pm.

Initials: 




Chair

CLARE MILIKINS

Print Name

26/2/2026

Date

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Initials:

