AGENDA

2nd ORDINARY COUNCIL MEETING

TUESDAY 15 JULY 2025

The Ordinary Meeting of City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au or at the Council Office located:
Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.

ANDREW WALSH
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of absence previously granted

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

5 DECLARATION OF INTEREST

5.1 Elected members

5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

THAT the Minutes of the Council Meeting held on 1 July 2025 pages 11776 to 11784 be confirmed.

6.2 Business arising from previous meeting

7 MAYORAL REPORT

MAYORAL REPORT

2nd Ordinary Council Meeting

Agenda Item:	7.1
Report Title:	Mayoral Update Report - June 2025
Meeting Date:	Tuesday 15 July 2025
Author:	Mayor, Athina Pascoe-Bell

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This report provides an overview of events the Mayor has attended in June 2025 on behalf of Council.

Key messages

- As the principal member of Council, the Mayor undertakes regular activities and attends events to speak on Council's behalf.
- During the month of June 2025, the Mayor attended meetings with Ministers, MLA's and Government Departments.
- This report provides context on several events that were attended by the Mayor, on Council's behalf.

Recommendation

THAT Report entitled Mayoral Update Report - June 2025 be received and noted.

Discussion

As the principal member of Council, the Mayor undertakes regular activities and attends events on behalf of Council.

An overview of events attended by the Mayor during the month of June 2025 as follows:

- Regional Capitals Australia Board Meeting
- 2025 Darwin Festival Program Launch
- Palmerston College Visit to Chambers
- ABC Radio Interview
- TOPROC meeting
- GTNT Group Awards Ceremony 2025
- City of Darwin Councillors tour of Palmerston Youth Centre
- Palmerston Litchfield Seniors Association
- Venture Housing Palmerston Apartments Open House
- Development Consent Authority Palmerston
- Meeting with Leader of the Opposition, Selena Uibo
- Palmerston Raiders Rugby League Football Club – Mayors Cup
- Brekkie in the Park
- Litchfield Council Citizenship Ceremony
- Palmerston Youth Festival Media Launch
- Legacy Northern Territory Lunch
- Palmerston Drivers Parade Live broadcast with HOT 100
- Department of Foreign Affairs and Trade
- Palmerston Drivers Parade Interview with MC Amy Hetherington
- ABC Head Honcho Radio Interview
- First Nations Radio Interview
- Mix 104.9 Interview with Katie Woolf
- Arafura Music Collective – La Fete de la Musique
- 31st Australian Legislative General Assembly (ALGA) National General Assembly
- National General Assembly Dinner including the 2025 NALG Awards Ceremony

Palmerston Raiders Rugby League Football Cup – Mayors Cup

It was a lovely afternoon spent cheering on both Palmerston clubs at the annual Mayors Cup between the Palmerston Raiders and Palmerston Sharks! This year the Palmerston Raisers took out the Cup. Palmerston Raiders Rugby League Football Club are one of the many local sporting and community groups that benefit from the Community Fund Programme.



L-R Mayor Athina Pascoe-Bell and Palmerston Raiders Captain Brad Hansen

Brekkie in the Park June 2025

Brekkie in the Park was held in Woodroffe Park and once again there was a large turnout of several hundred attendees. It is wonderful to see just how many residents are attending the free events that the City of Palmerston are providing. I believe the Riding for the Disabled pony Kinder Surprize was the star attraction for the day. I would like to thank all the stakeholders and staff that made the event such a success.



Community members enjoying Story Time at Brekkie in the Park

31st Australian Local Government Association (ALGA) National General Assembly

Once again, I went to Canberra for the National General Assembly which involves Mayors, Shire Presidents, Councillors and local government leaders. This year's event National Priorities Need Local Solutions had a record 1300 attendees. It was a great opportunity to catch up with several local Territory Councils Elected Members and staff including Litchfield, West Arnhem, Katherine, City of Darwin and Barkley. Several of us got to see the Media wing including the Channel Nine studio that is located within Parliament House, this is where recordings and interviews happen within Parliament House.

At the ALGA NGA, SWELL received another award, this time an Honourable Mention in the Productivity Through Infrastructure category at this year's National Awards for Local Government. A huge congratulations to everyone involved – This recognition reflects the meaningful work being done to develop inclusive and accessible community spaces.



L-R: Barkly Regional Council Councillor Darryl Morton, City of Palmerston Mayor Athina Pascoe-Bell, Barkly Regional Council Mayor Sid Vahist, Central Desert Regional Council Councillor Jeff Iversen, West Arnhem Regional Council Mayor James Woods in Canberra at the National General Assembly.



L-R: City of Palmerston CEO Andrew Walsh, Department of the Senate Indigenous Liaison Officer Ben Vea Vea, Groote Archipelago Regional Council CEO Shane Marshall, City of Palmerston Mayor Athina Pascoe-Bell, Groote Archipelago Regional Council Deputy Mayor Gregson Lalara, Groote Archipelago Regional Council Councillor Kieranson Wurramura, Groote Archipelago Regional Council Mayor Gordon Walsh and Groote Archipelago Regional Council Councillor Fabian Lalara at the Channel Nine News studio in Canberra during ALGA.

Policy implications

There are no policy implications for this report.

Budget and resource implications

There are no budget or resource implications relating to this report.

Risk, legal and legislative implications

There are no risk, legal and legislative implications relating to this report.

Attachments

Nil

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

10.1 Moving confidential items into open

10.2 Moving open items into confidential

10.3 Confidential items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1	External Presentation	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(e) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
27.1.1	Rate Concession Assessment	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(b) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer. This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(ii) of

		the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law. This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(d) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
27.1.2	Financial Hardship Application	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(b) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
27.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.2.2	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(i) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause

		commercial prejudice to, or confer an unfair commercial advantage on, any person.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.1.1
Report Title:	Review of Palmerston By-Laws
Meeting Date:	Tuesday 15 July 2025
Author:	Acting General Manager Finance and Governance, Penny Hart
Approver:	Acting General Manager Finance and Governance, Penny HartPenny Hart

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report proposes an update to the adopted schedule of review of City of Palmerston by-laws.

Key messages

- In September 2024, Council adopted a schedule for the review of the City of Palmerston by-laws.
- The City of Palmerston (Procedures for Meetings) By-Laws 2003 are scheduled for review next, commencing in 2025.
- The Palmerston (Public Places) By-Laws 2001 are also significantly out of date.
- As the Procedures for Meetings by-laws remain suitable for Council's use and the Public Places by-laws are more critical to regulatory operations, it is recommended that the Public Places by-laws are reviewed next.
- Review of the Procedures for Meetings by-laws would be deferred to commence in 2027/28.

Recommendation

1. THAT Report entitled Review of Palmerston By-Laws be received and noted.

2. THAT Council amends the priority review schedule for by-laws as follows:
   a) Priority One - Palmerston (Public Places) By-Laws 2001
   b) Priority Two - Palmerston (Procedures for Meetings) By-Laws 2003
   c) Priority Three - Palmerston (Charges) By-Laws 1994
   d) Priority Four - Palmerston (Signs, Hoardings and Advertising) By-Laws 1999

Background

City of Palmerston has five (5) sets of By-Laws:

- City of Palmerston (Animal Management) By-Laws 2024
- Palmerston (Charges) By-Laws 1994
- Palmerston (Procedures for Meetings) By-Laws 2003
- Palmerston (Public Places) By-Laws 2001
- Palmerston (Signs, Hoardings and Advertising) By-Laws 1999.

The by-laws are significantly dated and require review to contemporise them.

At the 1st Ordinary Council Meeting of 3 September 2024 Council made the following decision regarding the priority for review:

> ***13.1.2 By-Laws Review***
>
> ***Moved:*** ***Deputy Mayor Fraser***
> ***Seconded:*** ***Councillor Henderson***
>
> *2. THAT Council endorse the priority review schedule as follows to commence in 2024:*
>
> a. *Priority One - Palmerston (Procedures for Meetings) By-Laws 2003*
> b. *Priority Two - Palmerston (Public Places) By-Laws 2001*
> c. *Priority Three - Palmerston (Charges) By-Laws 1994*
> d. *Priority Four - Palmerston (Signs, Hoardings and Advertising) By-Laws 1999*
>
> ***CARRIED 10/1499 – 3/09/2024***

The Animal Management By-laws were adopted in 2024. It was intended that Council would commence the next review on the schedule in 2025, which is the Palmerston (Procedures for Meetings) By-Laws 2003.

Discussion

The City of Palmerston (Procedures for Meetings) By-Laws 2003 are scheduled for review next, commencing in 2025. The Palmerston (Public Places) By-Laws 2001 are also significantly out of date. As the Procedures for Meetings By-Laws remain suitable for Council's use and the Public Places By-Laws are more critical to regulatory operations, it is recommended that the Public Places By-Laws are reviewed next. Review of the Procedures for Meetings By-Laws would be deferred to commence in 2027/28.

Community safety and wellbeing of the people living within the Palmerston municipality are priorities for Council. The Palmerston (Public Places) By-Laws 2001 (the Public Places by-laws) supplement existing NT legislation and were enacted to ensure safety, convenience, and enjoyment of public spaces for all persons.

The Public Places by-laws provide legal requirements in managing activities including, but not limited to controlling behaviour, maintaining public order in public places, parks, parking, waste disposal, and the use of council owned amenities like libraries and swimming pools. They set out clear rules regarding prohibited behaviours, including littering, vandalism, damage to council property, and unauthorised vehicle access or camping in public areas.

The Public Places by-laws also govern the use of recreational spaces, outlining conditions for activities such as skateboarding, cycling, and holding public events, with the goal of balancing community enjoyment with respect for public property and other users.

In addition to behavioural regulations, the Public Places by-laws empower Council officers to educate and enforce compliance through the issue of warnings, directions, infringements, notices, or removal of individuals from public buildings and areas when necessary. They also cover the use of signage, and the management of markets or trading activities.

The Public Places by-laws play a critical role in maintaining order, cleanliness, and shared responsibility in the city's public domains, contributing to a safe and respectful environment for all residents and visitors.

These by-laws are nearing 26 years of age, and a review will allow clauses to be contemporised and address the current needs of the growing Palmerston community.

Next Steps

It is recommended Council amend the priority review schedule to bring forward the Palmerston (Public Places) By-Laws review. If Council endorses the change to the schedule the proposed timeline for the review will be 12 months commencing in 2025/26. The process will consist of the following steps.

Initial Planning and Consultation

City of Palmerston will be planning the review process, which will include developing a project plan and identifying key stakeholders. Public consultation will also be a part of this phase, where feedback is obtained on the existing by-laws and potential changes.

Drafting and Review.

Based on feedback received from the public and stakeholders, City of Palmerston drafts proposed changes to the by-laws. A document is prepared setting out the drafting instructions for the updated by-laws. This draft is reviewed both internally and with the support of Legal consultants. Council resolves to approve the drafting instructions and to have the By-Laws drafted.

Public Consultation

A formalised public consultation period will follow where the proposed draft by-laws are made available for community review and feedback.

The public consultation draft by-laws must go back to the council for approval for consultation as set out in section 278 of the *Local Government Act 2019* (The Act). Council must, at least 28 days before the meeting at which it proposes to make the by-laws:

- publish the proposed by-laws on its website
- make copies of the proposed by-laws available for public inspection, without fee, at the council's public office
- give notice in a newspaper circulating in the area of the council of the availability of the by-laws and of its general nature and effect.

Council must allow at least 21 days for members of the public to make written submissions to the council about the by-laws.

Review and Adoption

After the feedback is received from the public, City of Palmerston reviews it and finalises the by-law amendments. The proposed changes are presented to the NT Office of Parliamentary Counsel (OPC) to ensure that the amendments are legally sound, clear, and effectively drafted.

Once approved by OPC, the Chief Executive Officer of DHLGCD will issue a certificate confirming the by-laws are consistent with the *Local Government Act 2019* (The Act). This certificate is required by section 278 of the *Act*. The certificate and settled by-laws will be forwarded to Council.

The settled by-laws and certificate will be presented to Council with a report concerning any submissions received during the consultation process. The final resolution to adopt the by-laws must be a special resolution of Council, supported by the votes of at least three quarters of the total number of members.

Then the by-laws will be provided to the DHLGCD to arrange for the Minister for Local Government to publish them in the government *Gazette* and tabled in the Legislative Assembly of the Northern Territory which formally approves them.

Consultation and marketing

All by-law reviews must include community consultation under the Lo*cal Government Act 2019* (NT).

Policy implications

Changes to by-laws may result in updates to Council policies.

Budget and resource implications

The by-law review will be undertaken using existing operational budgets and staff.

Specialist legal advice may be necessary for the development of the by-law drafting instructions for the Office of the Parliamentary Counsel.

Risk, legal and legislative implications

Section 278 of the *Local Government Act* guides the making of by-laws.

Public safety issues which can be enforced through the by-laws are required to be reviewed to ensure its currency with today's community expectations. Failure to review and update the by-laws may also lead to successful legal challenges from members of the public.

The Public Places by-laws are available on the Legislation Database:
https://legislation.nt.gov.au/Legislation/PALMERSTON-PUBLIC-PLACES-BYLAWS-2001

This Report addresses the following City of Palmerston Strategic Risks:

6. **Governance**
   Failure to effectively govern.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.1.2
Report Title:	Zuccoli Community Hub Community Centre and Library Design Scope
Meeting Date:	Tuesday 15 July 2025
Author:	Deputy Chief Executive Officer, Nadine Nilon
Approver:	Deputy Chief Executive Officer, Nadine Nilon

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This Report seeks Council endorsement of the scope for the design of Stage 3 of Zuccoli Community Hub.

Key messages

- Zuccoli Community Hub is Council's largest strategic project in planning and delivery stages. The project is broadly split into three (3) stages, with a total anticipated cost of $30m;
  - Stage 1 ($1.5 million) - Dog park and public toilet – complete.
  - Stage 2 ($6.5million) – Pump track, skate park, landscaping, multi-purpose court, seating, exercise equipment, pathways – commenced with sub-stages underway.
  - Stage 3 ($22 million) – Playground, community centre, library, entrance, events spaces, formal gardens, carparking.
- Updates on the project are provided in the monthly Major Capital Update report to Council.
- The revised 2024/2025 budget for the Zuccoli Community Hub is $2.1 million which includes prior year rollovers and grant funding.
- To date, $625,252 has been spent on stage 2 works with a further $609,063 committed for design activities, civil earthworks and a walking trail including seating area and BBQ.

- There is currently $872,000 remaining for Zuccoli Community Hub, including the construction of the pump track. This funding is unlikely to be sufficient to complete all works related to the pump track (ie lighting) and additional funding options are being considered.
- In the 2025/2026 Municipal Plan and Budget there is funding of $450,000 to undertake design of Stage 3.
- The Federal Government has committed $10 million to the project, with details currently being finalised. Council is contributing $3 million to this part of the project, which has been included in Council's Long Term Financial Plan.
- This report relates to the scope of works to be included in the design of Stage 3, and the priorities for delivery.

Recommendation

1. THAT Report entitled Zuccoli Community Hub Community Centre and Library Design Scope be received and noted.

2. THAT Council endorses the scope of the design of Stage 3 of Zuccoli Community Hub to include;
   a. General alignment to the 2022 approved Masterplan and integration with the Stage 2 design;
   b. Community hall building with a focus on event and creative performance activities, including connectivity to the outdoor events area and consideration of event seating options and audio-visual requirements;

3. Technology and community programs building with a versatile building that can support the delivery of library services, vocational training and bookable spaces for small business and other users;
   a. Covered entrance area priorities accessibility and connectivity to key elements, including provision for small pop-up markets and bookable spaces;
   b. Incorporate public toilets and change facilities;
   c. Incorporate artwork within the design of landscaping and building architecture;
   d. Low-maintenance, unfenced community garden with orchard-style planting and future flexibility;
   e. Shaded, bespoke playground space that caters for a variety of age groups, including nature play;
   f. Relocates the garden of reflection to the Stage 2 area;
   g. Prioritises accessibility for all users; and
   h. Considers contemporary sustainability outcomes.

4. THAT a workshop is held with Council following the engagement of a consultant for the design of Stage 3 of the Zuccoli Community Hub.

Background

The Master Plan for the Zuccoli Community aims to provide an integrated multi-purpose precinct to meet open space, recreation and community needs for the rapidly growing Zuccoli and wider City of Palmerston communities.

The project has been developed as three (3) stages, some of which will have 'sub-stages' to enable the progressive delivery of the project. The staging and delivery are dependent on funding availability.

The total cost of the entire project is estimated to be approximately $30 million. If funding were available for all stages, it is anticipated that the project could be delivered within five (5) years.

The current staging and estimated budget, is;

- Stage 1 – Dog Park and public toilet – complete, total cost $1.5m, partially funded by NTG grant for $250k towards public toilet.
- Stage 2 – Recreation elements, total cost estimated to be $6.5m;
  - Pump track – to be constructed 2025.
  - Walking trail – partially complete.
  - Seating and BBQ areas – partially complete.
  - Skate Park – design and earthworks complete.
  - Exercise area, including outdoor gym and multi-sport court – design and earthworks complete.
- Stage 3 – Community facilities, total cost estimated to be $22m;
  - Playground - $3m.
  - Community hall & library - $13m.
  - Multi-purpose covered entrance, events spaces, formal gardens - $4.5m.
  - Carpark - $1.5m.

The works are being progressed in accordance with the Masterplan endorsed by the Minister of Infrastructure, Planning and Logistics in 2022 as part of the agreement for Council to develop the land. The approved Masterplan is provided as **Attachment 13.1.2.1.** The Masterplan development included community consultation, which occurred in 2021.

Stage 2 of Zuccoli Community Hub has been designed and is provided at the overall plan level at **Attachment 13.1.2.2**. When the civil earthworks for Stage 2 were designed, this also included preliminary design of the Stage 3 area to ensure the stormwater and ground levels were appropriately considered to enable the delivery of the Stage 3 elements of the Masterplan.

Works are progressing in Stage 2 in relation to the pump track with available funds, which includes $250,000 of grant funding from the Northern Territory Government. The civil earthworks and stormwater for the Stage 2 area were completed in June 2025. Australian Government Local Roads and Community Infrastructure (LRCI) funding has also enabled the construction of part of the walking trail along with connection to the public toilet, a

shaded seating area and barbecue to be installed. The remaining Stage 2 elements will be constructed as funding is available, with the areas being grassed in the interim.

As part of the 2025 Federal Election, both major parties committed to providing $10 million towards the project, with a focus on the buildings within Stage 3, being the community hall and library. This also included Council contributing a further $3 million.

Council allocated $450,000 in the 2025/2026 Municipal Plan and Budget towards a community facility project.

As the funding agreement with the Australian Government is being progressed, it is timely to commence the design of the Stage 3 elements of the Zuccoli Community Hub. This will include the buildings and all remaining elements on the site which will enable detailed cost estimates in addition to further community consultation on what is being delivered.

This report provides an overview of the proposed scope for the design brief to be tendered. Following engagement of a consultant, further engagement with Elected Members, along with community consultation will occur.

Discussion

The elements of Stage 3, as per the Masterplan, include;

- Playground.
- Community hall.
- Library.
- Multi-purpose covered entrance.
- Events space.
- Community garden.
- Garden of reflection.
- Carpark.
- Artwork.

The general layout, as per the Masterplan is provided in the image below;

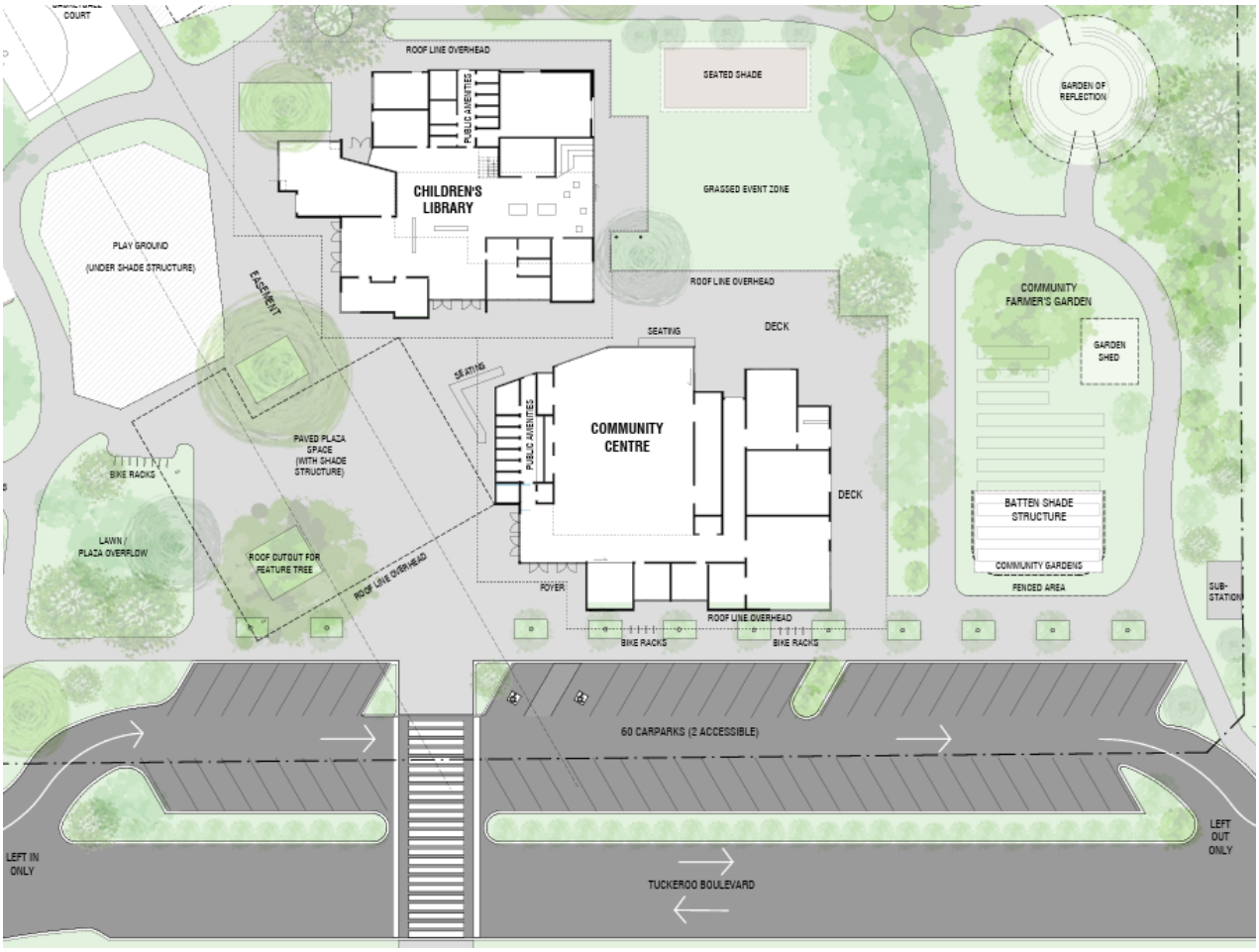


Figure 1 - Masterplan Stage 3 Extent

The general location of these elements is expected to align with the current Masterplan and civil design completed to date, and it's not intended to significantly alter or change these.

It is intended that the design will include the Stage 3 elements and integrate with the Stage 2 design.

However, there are some aspects that have been explored further and are relevant for Council's consideration of what is included with the design. This are discussed further below.

Playground

The budget allocated to the playground is based on it being a bespoke playground area, with integration into the ground levels as there is a change of grade in this area, and with a focus on natural design elements and integration of artwork. The shading and softfall treatments would also be designed to integrate with the surrounding elements and features. The total area of the playground is not significant; however it will cater for a variety of age ranges and abilities and will maximise the use of space through a bespoke design tailored to the project.

Examples of similar type of playground is provided below for reference (noting that shading would be provided at Zuccoli);



Figure 2 - Warrina Lakes Community Parklands
Source: https://yoursay.cassowarycoast.qld.gov.au/warrina-lakes

Recommended outcome – playground to be a bespoke design with a focus on nature play, providing for a wide range of ages and accessibility.

Community Garden

The community garden will be explored further through community consultation to understand how it may function. As the access to all elements is a focus for the site overall, it's not recommended to have a space similar to Harvest Corner that is fenced and managed by a specific group(s). Options for more of an orchard style garden, or low maintenance Council-maintained edible garden will be explored as part of the design and consultation. Should the community have a desire to actively manage this space for all users, then this could still occur, however the design would be flexible. This space also provides a buffer from the buildings and activated areas to the neighbouring residential property.

Recommended outcome – preference for low-maintenance community garden options without fencing, such as an orchard and/or Council-maintained edible garden, with flexibility for the space to be community managed.

Garden of Reflection

A garden of reflection is intended to provide a calm space for people to sit alone or with others. The current location nominated may not be appropriate due to its proximity to the dog park and events space. Therefore, the option of this space being incorporated into the

elevated boardwalk and walking trail will be explored, as this will have an outlook over the creek area and will be located away from the more activated areas. This also aligns with the elevated boardwalk area being part of a sensory trail.

Recommended outcome – explore the option to relocate the Garden of Reflection to an elevated boardwalk area within Stage 2.

Library/Tech Hub

There has been further review of what would be incorporated into these facilities and spaces. This includes consideration of the Litchfield library moving to Coolalinga, and Council's new Library Masterplan. As a result, in relation to the library itself, it is not proposed that this space operates as a traditional library space, but more as a space for library program delivery. This venue would be designed to have a technical focus that supported activities such as e-sports, community workshops, business support programs, small business use and/or vocational training. The building would be set up to cater for the type of training and programs not able to be readily delivered in existing facilities.

There is also the opportunity to have a small library space located within the building through something similar to the Anytime Library, or combined with a staffed reception area that supports the Community Hub and provides customer service (likely at reduced hours). Additional staff offices will also be considered as a future-use of a portion of this space. The spaces provided would range from small, individual spaces to medium group training areas (ie 20-30 people). The exact make-up of the spaces would be determined through the concept design stage and with further stakeholder consultation.

Recommended outcome – change the focus of the 'Library' building to become a Tech Hub (or similar), that caters for a broad range of uses, including being utilised for library programs, technical training and business support.

Community Hall and Events Space

The Community Hall scope has considered the current options available to users, and existing gaps. One of the gaps identified is the lack of space for larger events and performance-style activities. Gray Community Hall provides this for small to medium size groups, however, is unable to cater for larger events. Council currently uses the Recreation Centre for larger events (such as Australia Day), however at times the space is too large for the activity and with competing users within the stadium.

The Community Hall at Zuccoli Community Hub provides the opportunity for a single, open space, that is designed for performance-style use and events. For example, the inclusion of a temporary, or moveable, stage area would be incorporated into the design along with appropriate audio-visual.

The adjacent events space is also an important part of the Community Hall as they will be able to use as a combined larger event space or used separately. This may result in the orientation and final locations of the two (2) buildings adjusting, or even merging, to maximise the use of the site. This area is also at the 'top' of the overall Zuccoli Community Hub site and will overlook the dog park and other elements, so the buildings and event space

will also consider how the elements are 'sited' to maximise the outlook and minimise impact on neighbouring properties.

Recommended outcome – the Community Hall space will be tailored to cater for larger community events and creative art performances, with consideration of seating options and inclusion of audio-visual.

Entrance

The entrance from the carpark is intended to provide an outdoor plaza-style area that connects the carpark to the buildings, the playground area and Stage 2, as indicated in the image below prepared with the Masterplan.



Figure 3 – Entrance

Opportunities for small market-style events and bookable spaces will be incorporated into this area where possible. The type of markets would likely be pop-up and table-style rather than for larger food trucks. This will be done through the layout and the provision of power and water sources. An option to include an area that's bookable for 'parties' that incorporates outdoor kitchen facilities will also be explored, similar to the example below.

The public toilet amenities for the entrance and broader public space will be incorporated into the building design(s), which will be in addition to the existing automatic public toilet located near the dog park.



Figure 4 - The 'Patio' at Kwinana Adventure Park. Source: https://www.kwinana.wa.gov.au/city-life/facilities-and-public-spaces/venues-and-facilities-for-hire/the-patio-at-kwinana-adventure-park

Recommended outcome – the covered entrance area will provide for connectivity whilst also having the ability to have bookable spaces and support small-scale pop-up markets.

Next Steps

The details of the scope identified in the discussion above are recommended for endorsement. Following this, a tender will be prepared and advertised to engage a suitable architect and relevant consultants to proceed with the design. Once engaged, it's recommended that there is a workshop with Council and the consultant to further explore the design scope. Key stakeholders will also be involved at this time, which is anticipated to be late 2025.

Once a concept design is developed, it will be presented to Council prior to undertaking further community consultation. The timing of consultation will likely be in early 2026. Following the consultation and any amendments, the design will be completed, including tender documentation and detailed cost estimates which will enable delivery in 2027. This is on the basis that there would be $10 million grant funding secured and $3 million of Council borrowing, or alternative source of funding confirmed prior to tender.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- General Manager Community.
- General Manager Finance and Governance.
- Acting General Manager People and Place.
- Executive Manager Projects and Civil Operations.
- Acting Executive Manager People and Customer.
- Executive Manager Environment.
- Economic Development Lead.

- Place and Culture Lead.
- Events Lead.
- Community Services Manager.
- Library Services Manager.

The existing Masterplan underwent a consultation process as part of its development in 2021 prior to its approval in 2022.

Further consultation was undertaken in 2024 in relation to the pump track, which has been used to inform the final design of that element of Stage 2.

Community consultation will occur in relation to the Stage 3 design following the development of the concept plan. This will provide an opportunity to update the priorities identified by the community as part of the Masterplan process and ensure that the details of the design will meet the current and future needs of the community.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There is $450,000 available in 2025/2026 to undertake the design of Stage 3 of the Zuccoli Community Centre.

The grant funding details for the $10 million commitment are currently being coordinated for an agreement to be finalised this year, with the Council funded portion to be determined in more detail as part of the 2026/2027 budget process.

The 2026-2035 Long Term Financial Plan includes $3 million borrowing in 2026/2027. The process for this borrowing will commence in early 2026.

In addition, alternative sources of funding such as Northern Territory Government grants will also continue to be sought to contribute to the project, which includes the completion of Stage 2 elements (skate park, court, elevated walkway etc) and the elements of Stage 3 unable to be funded from the currently identified $13 million.

Risk, legal and legislative implications

Undertaking the design of all Stage 3 works will result in a complete design package for the entirety of Zuccoli Community Hub. This will enable staging works to be planned to align with budgets, including as external funding is identified and available.

This Report addresses the following City of Palmerston Strategic Risks:

5. **Infrastructure**
   Failure to plan, deliver and maintain fit for purpose infrastructure.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Community Infrastructure Plan 2016-2026
- Disability Inclusion Access Plan 2022-2025
- Palmerston Play Space Strategy 2022
- Sustainability Strategy 2022-2026

All relevant strategies and plans will be used to inform the design outcomes.

Council officer conflict of interest declaration

I the author and approving officer declare that I do not have a conflict of interest in relation to this matter.

Attachments

1. 2022 R A 20-121 - Updated Masterplan 1.500 - 220209 [**13.1.2.1** - 1 page]
2. Zuccoli Hub Stage 2_ Masterplan Concept [**13.1.2.2** - 1 page]



MASTER PLAN UPDATED

1:500 @ A1, 1:1000 @ A3

SCALE 1 : 500

0 10 20 30

LEGEND

BENCH SEATING	1
BENCH SEATING UNDER SHADE STRUCTURE	2
GYM STATION	3
LARGE SHADE STRUCTURE	4
SHADE SAILS	5
BASKETBALL HALF COURT	6
BIKE RACKS	7
SUB STATION	8
GARDEN BEDS	9
ROOF CUT OUT FOR A TREE	10
WATER PLAY	11
DOG PARK CONTROLLED ENTRY	12
SAND / DIGGING PLAY	13
TOILET BLOCK	14
DENOTES FENCING	
BOUNDARY LINE	
EASEMENT LINE	
MAIN ROOF LINE OVER	
SHADE STRUCTURE (ROOF LINE OVER)	
EXCLUSION BUFFER ZONE	

ISSUED FOR INFORMATION

ROSSIARCHITECTS | **ZUCCOLI COMMUNITY HUB PRECINCT** | CITY OF PALMERSTON | LOT 13503 TUCKEROO BOULEVARD, ZUCCOLI, NT | **MASTER PLAN** | RA20-121 | 09/02/22 | **SK01** |


NATIVE PLANTING AND VEGETATION
PUMP TRACK
ELEVATED SENSORY PATH
SKATE PARK
PUBLIC AMENITIES
LARGE DOG AREA
SMALL DOG AREA
GYM STATION
SHADED BBQ AND SEATING SREA
GYM STATION
TERRACED SEATING
MULTICOURT
PLAY GROUND
COMMUNITY CENTRE
NATIVE PLANTING AND VEGETATION
RAMP
ENTRY AND GATHERING SPACE
1:1000 @ A3

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.1.3
Report Title:	2024-25 Capital Rollover
Meeting Date:	Tuesday 15 July 2025
Author:	General Manager Finance and Governance, Wati Kerta
Approver:	Acting General Manager Finance and Governance, Penny Hart

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report seeks Council approval to transfer funds from the 2024-25 unexpended capital budget into the 2025-26 capital budget.

Key messages

- Council's revised capital budget for 2024-25 was $15.07 million with several projects scheduled to be delivered within the 2025 dry season.
- As part of the 2024-25 end-of-year process, the capital expenditure projects have been reviewed to identify unexpended budgets that require rollover into the new financial year.
- The criteria used to identify the projects to be rolled over include projects that are funded by grants, projects that are in progress where a contract has been awarded and works are underway, or projects where they are considered to be of significant value to the community.
- The total value of capital funds recommended to be rolled over into the 2025-26 financial year is $4.5 million.
- Over $2 million of the rollover is related to Zuccoli Community Hub and the Archer Waste Management Facility upgrade.
- $1.21 million of the rollover relates to projects added into the 2024-25 capital budget throughout the year (such as the Library Cafe and new grant-funded projects).

- Where the source of funding is through Council contribution, the budget to be rolled over for these projects will be transferred to Unexpended Capital Works Reserve ($2.42 million) and Waste Reserves ($0.93 million) and the grant funded projects will remain in grants liability as at 30 June 2025.
- Effective 1 July 2025, for the Council contribution amounts, $2.42 million will be transferred out of Unexpended Capital Works Reserve and $.93 million from Waste Reserve. The grant funded component of $1.15 million, will be recognised as income. A corresponding increase will also be recognised in the Capital Expenditure budget for 2025-26.
- All recommended capital rollover movements have been included in the amended 2025-26 Budget and 2026-35 Long Term Financial Plan to reflect the material changes to the capital budget and presented to the Council for adoption.

Recommendation

1. THAT Report entitled 2024-25 Capital Rollover be received and noted.

2. THAT Council adopts the capital works rollover movements of $4,498,405.87 as identified in Table 1 "2025-26 Capital Roll-over" contained in the Report entitled 2024-25 Capital Rollover, from the 2024-25 financial year to the 2025-26 financial year.

3. THAT Council adopts the following capital works rollover movements effective as at 30 June 2025:
   a) $2,424,098.28 transferred to Unexpended Capital Works Reserve.
   b) $926,124.19 transferred to Waste Reserve.
   c) $1,148,183.40 will remain in Grants Liability.

4. THAT Council adopts the capital works rollover movements and associated expenditure effective as at 1 July 2025 of:
   a) $2,424,098.28 transferred from Unexpended Capital Works Reserve.
   b) $926,124.19 transferred from Waste Reserve.
   c) $1,148,183.40 will be recognised as Capital income, reducing the Unexpended Grants Liability.

5. THAT Council adopts the amended 2025-26 Budget that includes the capital works rollover movements and associated income and expenditure as of 1 July 2025 as presented in **Attachment 13.1.3.1**

6. THAT Council adopts the amended 2026-35 Long Term Financial Plan that includes the capital works rollover movements and associated income and expenditure as of 1 July 2025 as presented in **Attachment 13.1.3.2**

Background

The revised capital budget for 2024-25 was $15.07 million with several projects scheduled to be delivered within the 2025 dry season.

As of 30 June 2025, there are a small number of projects not completed for a variety of reasons which require rollover to the 2025-26 budget to enable their completion. Section 204 of the *Local Government Act 2019* states that Council must not allocate money unless a provision for the allocation is made in the budget for the relevant financial year. However, Section 204(2)-(4) provides for exceptions, although it must still be subsequently authorised by a Council resolution.

As part of the year-end process, staff have reviewed the capital expenditure and projects to identify works that are required to be rolled over into the 2025-26 financial year to allow for completion. Reasons identified for budget rollover include:

- Grant-funded project timing, including projects commenced in 2024-25 but not required to be delivered until 2025-26. These projects may be fully or partially grant funded.
- Delayed projects due to unforeseen circumstances, such as contractor availability, budget constraints (ie tenders over available budget) or internal resource constraints.
- Significant projects requiring multi-year staging and delivery, or where not rolling over funds would significantly impact future program delivery.

This report provides Council with a list of projects that have been identified as capital rollovers for 2024-25.

Discussion

At the end of June, 62.51% ($9.42 million) of capital funds have been expended, with a further anticipated 6% to be processed as of 30 June 2025 and 15.2% ($2.29 million) committed through contracts for works that have commenced.

The projects that have commenced or have purchase orders pending rollover approval are outlined below. In addition to the projects outlined, there is also the opportunity to utilise confirmed underspend from programs to enable two (2) significant projects to continue, being;

- Zuccoli Community Hub – additional funds for Stage 2 works (pump track)
- Marlow Lagoon Masterplan

Each project identified for rollover, including the amount is outlined below.

Zuccoli Community Hub

- Rollover request - $936,499, this includes $250,000 of grant funds designated for pump track construction.
- Current commitments include:
  - Civil earthworks - $115,570
  - Stage 2 Design - $54,090
- Rollover will enable the pump track to be delivered, including associated infrastructure (up to the value of the available budget).
- Tender for the pump track will be released in July, with regular updates provided in the monthly Major Capital report to Council.
- Further funds for this project are recommended to be rolled over from other projects as identified within this report.

SWELL Carpark and Infrastructure Upgrades

- Rollover request - $125,764
- 100% grant funded
- Work is underway on procurement of new facilities under the remaining grant funds, including a new shade structure over the basketball court.

Water Aquifer Preservation Study

- Rollover request - $200,000
- 50/50 grant funded
- Tender currently advertised

Dark Spots (street lighting) upgrade

- Rollover request - $160,990
- Two projects remain to be completed, Kilgour Lane and Fiveash Lane Carpark which are city centre lighting projects. Both projects have designs nearing completion to enable works to be completed before the end of 2025.
- Not rolling over the funds would require these projects to be completed from the 2025-26 budget which would delay other projects as the total 2025-26 program funding is $250,000.

Black Spots (Bonson Terrace and Yarrawonga Road)

- Rollover request - $312,393
- The projects were initially 100% grant funded; however, due to final designs and pricing additional Council funds required. As a result, savings in reseals are being utilised to enable the completion of these projects.
- Bonson Terrace works have commenced with completion early July as the works are occurring during school holidays.
- Yarrawonga Road works will be commencing in July with the contractor organised.
- In addition, there were grant savings in the other two black spot projects completed which have been requested to be transferred to these projects. If this occurs, the budget would be adjusted as part of the first budget review in 2025-26.

Mitchell Creen and Escarpment Feasibility Study

- Rollover request - $27,500
- Grant funding supported the majority of this project, total was $100,000 grant funded, $50,000 Council funded.
- Full amount of rollover is committed, with the study nearing completion for presentation to Council.

Archer Waste Management Facility Upgrade and Cardboard Compactor

- Rollover request - $826,124 for the upgrade works, $126,477 for cardboard compactor.
- Funds are largely from the waste management reserve, with $26,477.50 remaining of grant funding for the cardboard compactor.
- Funds are committed with works delayed as reported to Council.

Tree Replacement Program

- Rollover request - $337,368
- Tree planting program has been completed with $1.04 million spent and/or committed awaiting invoices.
- Rollover will enable establishment of trees planted over the past 12 months (approximately $280,00 estimated cost) and enable additional trees to be planted in 2025-26 as the program budget for 2025-26 is $150,000.

Sustainability Program

- Rollover request - $33,527
- Rollover will enable the purchase of a pool blanket recommended through energy audit completed for the site.
- Quotes have been received, and the order is pending confirmation of rollover. If funds aren't rolled over, the purchase would be funded from the 2025-26 program which is $100,000, however this would delay other actions from the building energy audits.

Fleet

- Rollover request - $17,377
- Final fleet-related purchase has occurred, relating to a trailer that is currently being built and due for delivery in August.

IT – ERP Review

- Rollover request - $314,367
- Multi-year project, with a further $350,000 allocated in 2025-26.
- Regular updates provided in the monthly Major Capital report to Council and to the Risk Management and Audit Committee.

Custom Animal Holding Pens

- Rollover request - $19,580
- 100% grant funded
- Project is complete (animal cages for vehicles), with remaining grant funds identified for additional activities, pending grant variation approval.

Hobart Park Public Toilet and Upgrades

- Rollover request - $373,194
- 100% grant funded
- Tender awarded for toilet supply and installation, procurement underway for remaining elements of project (seating and shade).

Library Café Refurbishment

- Rollover request - $247,310
- First stage of demolition and 'making safe' is complete.
- Second stage of works pending finalisation of EOI process for lessee.

Lakebed aerators

- Rollover request - $26,834
- 100% grant funded
- Project is nearing completion.

Public Art, Pathway Renewal, New Pathways and Irrigation Renewal

- Total rollover request - $413,101
- These projects have savings identified that are recommended to be rolled over to enable the following:
  - Delivery of the Zuccoli Community Hub pump track - $263,101
  - Recommencement of Marlow Lagoon Masterplan -$150,000.

The total value of projects recommended to be rolled over into the 2025-26 financial year to enable their completion is $4.5 million; of these projects $1.15 million are grant funds, and $3.35 million are Council funds.

Where the source of funding is through Council contribution, the budgets to be rolled over will be transferred to the Unexpended Capital Works Reserves and Waste Reserve. The grant funded portions will remain in grants liability effective as at 30 June 2025.

Effective 1 July 2025, the budgets funded by Council contribution will then be transferred out of the reserves with a corresponding increase to the Capital Expenditure budget. The grant funded component will be recognised as income with a corresponding increase to the Capital Expenditure budget.

The funding for the projects will be recognised in financial statements as at 30 June 2025 as follows:

- Unexpended Capital Works Reserve – for Council's own contribution to the project and where the grant funds are yet to be received.
- Unexpended Grants Liability – for projects funded through a grant and the funds are sitting in the bank account.

The table below summarises the projects, rollover amounts and allocation of reserve or grant funding that align with the recommended movements. For the projects where there's a reallocation of funds, this are referenced in the table below, with the final allocation of funds to projects provided in the attached budget movement.

Table 1: 2024-25 Capital Rollover

PROJECTS	2024-25 ROLLOVER AMOUNT	GRANT LIABILITY	WASTE RESERVE	UNEXPENDED CAPITAL WORKS RESERVE
Zuccoli Community Hub (Stage 2)	468,730.00			468,730.00
Zuccoli Community Hub - Pump Track	467,769.25	250,000.00		217,769.25

PROJECTS	2024-25 ROLLOVER AMOUNT	GRANT LIABILITY	WASTE RESERVE	UNEXPENDED CAPITAL WORKS RESERVE
SWELL Carpark Upgrade	49,893.26	49,893.26		
SWELL Basketball Court Shade Structure	75,871.04	75,871.04		
Water Aquifer Preservation Strategy	200,000.00	100,000.00		100,000.00
Dark Spots - Fiveash Lane Carpark	80,000.00			80,000.00
Dark Spots - Kilgour Lane	80,990.00			80,990.00
Black Spot - Bonson Terrace	37,124.12	37,124.12		
Black Spot - Yarrawonga Road	275,268.50	112,715.00		162,553.50
Mitchell Creek & Escarpment Feasibility Study	27,500.00			27,500.00
Archer Waste Management Facility Upgrade	826,124.19		826,124.19	
Archer Recycling Modernisation Project	126,477.50	26,477.50	100,000.00	
Tree Replacement Program	337,368.38			337,368.38
Sustainability Program	33,527.00			33,527.00
IT - ERP Review	314,366.80			314,366.80
Custom Animal Holding Pens (LG IP Grant)	19,580.00	19,580.00		
Hobart Park Toilet and Park Upgrade	373,193.69	373,193.69		
Lakebed Aerators	26,834.38	26,834.38		
Library Cafe - Demolition	57,309.80			57,309.80

PROJECTS	2024-25 ROLLOVER AMOUNT	GRANT LIABILITY	WASTE RESERVE	UNEXPENDED CAPITAL WORKS RESERVE
Fleet Purchases	17,377.27			17,377.27
Library Cafe - Refurbishment	190,000.00			190,000.00
Irrigation renewal*	105,923.82			105,923.82
New Pathways*	94,780.50	76,494.41		18,286.09
Public Art*	156,200.46			156,200.46
Pathway Replacements*	56,195.91			56,195.91
Total	**4,498,405.87**	**1,148,183.40**	**926,124.19**	**2,424,098.28**

* These projects are being rolled over to provide funding for the Zuccoli Community Hub and the Marlow Lagoon Masterplan.

The proposed rollover of $4.5 million will have a material impact on the 2025-26 Budget and it is therefore recommended that the Long-Term Financial Plan is amended as presented in **Attachment 13.1.3.2** along with the 2025-26 budget as presented in **Attachment 13.1.3.1**

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Leadership Team.
- Senior Leadership Team.
- Project Officers.

Policy implications

All reserve movements require a decision of Council as per Council Policy *FIN19 – Reserves.*

Budget and resource implications

The rolling over of incomplete capital works from 2024-25 to the 2025-26 financial year will not impact the bottom line, as all projects have allocated funding. The budget and resource movements are described in the body of this Report.

For the 2025-26 Financial Year the Capital Work budget will increase from $6.6 million to $11.1 million.

The 30 June 2025 budget will be reduced from $15.07 million to $10.57 million. This would result in the actual capital spend at the end of the financial year being approximately 98%. The details relating to this will be finalised as part of the end of year processes.

Risk, legal and legislative implications

If funding for these projects is not approved, Council will not be able to deliver on the community infrastructure projects.
While there have been delays in some of the projects, the majority are funded by grants and Council has an obligation to meet terms and conditions of the agreements including milestones. An assessment of these conditions has been undertaken and Council are meeting these obligations.

Recent recruitment action and project administration has enabled the strengthening of our overall project delivery. However, project delivery is also subject to uncontrollable factors such as price and labour cost increase and seasonal weather conditions. The intent is to deliver the projects and to mitigate the risks associated with construction.

This report is required to ensure that that Council is in compliant with the following provisions of the *Local Government Act 2019*:

1. Section 204(1) prohibits Council from allocating money unless there is budget provided; however, Section 204(2)-(4) provides for when there are exceptions, although it must still be authorised by a Council resolution.
2. Section 11 requires a Council resolution to take effect a transfer to or from council reserves.

This Report addresses the following City of Palmerston Strategic Risks:

2. **Financial Sustainability**
   Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Long Term Financial Plan
- Municipal Plan
- Asset Management Plan

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. 2025-26 Revised Budget [**13.1.3.1** - 2 pages]
2. 2026-35 Revised LTFP [**13.1.3.2** - 5 pages]

STATEMENT OF COMPREHENSIVE INCOME

Description	Original Budget $	Capital Rollover Increase/ (Decrease) $	Revised Annual Budget $
Operating Income			
Rates	29,143		29,143
Charge	8,971		8,971
Fees & Charges	964		964
Grants, Subsidies & Contributions	3,560		3,560
Interest & Investment Revenue	1,562		1,562
Other Income	3		3
Operating Income	**44,204**	**-**	**44,204**
Operating Expenditure			
Employee Costs	(13,690)		(13,690)
Materials & Contractors	(24,751)		(24,751)
Depreciation, Amortisation & Impairment	(12,306)		(12,306)
Elected Members Allowances	(474)		(474)
Borrowing Costs	(310)		(310)
Operating Expenditure	**(51,531)**	**-**	**(51,531)**
OPERATING SURPLUS/(DEFICIT)	**(7,328)**	**-**	**(7,328)**
Capital Income			
Net gain (loss) on disposal or revaluation of assets	150		150
Developer Contributions	200		200
Asset Income	3,000		3,000
Grants received	659	1,148	1,807
Capital Income	**4,009**	**1,148**	**5,157**
Net SURPLUS / (DEFICIT) transferred to Equity Statement	**(3,318)**	**1,148**	**(2,170)**
Capital Expenditure			
Asset Purchase/ Assest upgrade	(6,602)	(4,498)	(11,100)
Capital Expenditure	**(6,602)**	**(4,498)**	**(11,100)**
Less Non-Cash Expenditure	(12,306)	-	(12,306)
Plus Gifted Assets	3,000	-	3,000
NET CAPITAL SURPLUS/(DEFICIT)	**(614)**	**(3,350)**	**(3,964)**
Borrowings	-	-	-
Less Repayment of Borrowings	(512)	-	(512)
Reserve Movement	1,126	3,350	4,476
NET OPERATING SURPLUS/(DEFICIT)	**(0)**	**0**	**(0)**

Capital Projects	2025-26 Current Capital Budget	2024-25 Proposed Capital Budget Rollover	2025-26 Revised Capital Budget
Zuccoli Community Hub - Stage 2		1,199,599.94	1,199,599.94
Marlow Lagoon Masterplan		150,000.00	150,000.00
Community Facility	450,000.00		450,000.00
ERP software	350,000.00	314,366.80	664,366.80
Animal Management Facility	350,000.00		350,000.00
Custom Animal Holding Pens (LG IP Grant)		19,580.00	19,580.00
New Driveways - FILOC	200,000.00		200,000.00
Archer Waste Management Facility Renewals	20,000.00		20,000.00
Archer Waste Management Facility Upgrade		826,124.19	826,124.19
Archer Recycling Modernisation Project		126,477.50	126,477.50
New Pathways	180,000.00		180,000.00
Play Space Upgrades	200,000.00		200,000.00
Tree Planting & Replacement	150,000.00	337,368.38	487,368.38
Sustainability Programs (Solar Panels & LEDs etc)	100,000.00	33,527.00	133,527.00
Creative Industries	100,000.00		100,000.00
Water Aquifer Preservation Strategy		200,000.00	200,000.00
Public Lighting Upgrades (Dark Spots)	250,000.00		250,000.00
Dark Spots - Fiveash Lane Carpark		80,000.00	80,000.00
Dark Spots - Kilgour Lane		80,990.00	80,990.00
Black Spot - Bonson Terrace		37,124.12	37,124.12
Black Spot - Yarrawonga Road		275,268.50	275,268.50
Mitchell Creek & Escarpment Feasibility Study		27,500.00	27,500.00
Hobart Park Toilet and Park Upgrade		373,193.69	373,193.69
Lakebed Aerators		26,834.38	26,834.38
All Ability Access	60,000.00		60,000.00
SWELL Carpark Upgrade		49,893.26	49,893.26
SWELL Basketball Court Shade Structure		75,871.04	75,871.04
Aquatic Centre Capital (SWELL) Renewals	72,227.84		72,227.84
Civic Plaza Capital Renewals	179,920.00		179,920.00
Driver Resource Centre Capital Renewals	10,240.00		10,240.00
Durack Community Arts Centre Capital Renewals	9,267.20		9,267.20
60 Georgina Cres - Building renewal	10,240.00		10,240.00
Odegaard Drive Building Capital Works	72,227.84		72,227.84
Library Building Capital Renewals	105,984.00		105,984.00
Recreation Centre Capital Renewals	105,984.00		105,984.00
Depot Capital Renewals	14,745.60		14,745.60
Driveway Renewals	53,248.00		53,248.00
Laneway Renewals	51,200.00		51,200.00
Pathways Renewals	122,880.00		122,880.00
IT Projects	153,600.00		153,600.00
Play Space Renewals	450,000.00		450,000.00
Road Safety Program	60,000.00		60,000.00
Bitumen Reseal & Asphalt Overlay Program	1,383,944.22		1,383,944.22
Road Reconstruction	450,000.00		450,000.00
Stormwater Renewals	204,800.00		204,800.00
Public Lighting Renewals	61,440.00		61,440.00
Fleet Replacement	400,000.00	17,377.27	417,377.27
Irrigation Refurbishment	220,000.00		220,000.00
Library Café		247,309.80	247,309.80
Total	6,601,948.70	4,498,405.87	11,100,354.57

SCENARIO 2

Table 1		4.9%	4.9%	4.9%	3.9%	3.9%	3.9%	3.9%	3.9%	3.9%
Long Term Financial Plan										
INCOME STATEMENT										
	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035
$'000's	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Income										
Rates & annual charges	**38,115**	**40,429**	**42,884**	**45,391**	**47,699**	**50,124**	**52,675**	**55,358**	**58,179**	**61,153**
Rates	*29,143*	*31,009*	*32,993*	*35,105*	*37,000*	*38,998*	*41,104*	*43,324*	*45,664*	*48,129*
Waste	*8,971*	*9,420*	*9,891*	*10,287*	*10,698*	*11,126*	*11,571*	*12,034*	*12,515*	*13,023*
Statutory Charges	99	102	105	108	111	114	117	120	124	127
User charges & fees	865	889	914	940	966	993	1,021	1,050	1,079	1,109
Interest & investment revenue	1,562	871	861	874	922	1,021	1,109	1,174	1,382	1,622
Other revenues	3	3	3	3	3	3	4	4	4	4
Grants & contributions for operating purposes	3,560	3,660	3,762	3,868	3,976	4,087	4,201	4,319	4,440	4,564
TOTAL INCOME	**44,204**	**45,954**	**48,529**	**51,184**	**53,677**	**56,343**	**59,127**	**62,025**	**65,207**	**68,579**
Operating Expenditure										
Employee benefits & costs	13,690	13,929	14,346	14,776	15,218	15,674	16,144	16,628	17,126	17,639
Borrowing costs	*310*	*399*	*368*	*340*	*311*	*282*	*252*	*220*	*188*	*155*
Elected Member Allowances	*474*	*487*	*501*	*515*	*529*	*544*	*560*	*575*	*591*	*608*
Elected Member Expenses	-	-	-	-	-	-	-	-	-	-
Materials, contracts and other expenses	24,751	25,540	26,510	27,314	28,472	28,963	29,920	30,707	31,967	32,565
Depreciation, amortisation & Impairment	12,306	12,734	13,049	13,374	13,690	14,065	14,494	14,867	15,257	15,649
TOTAL EXPENDITURE	***51,531***	***53,089***	***54,774***	***56,318***	***58,220***	***59,528***	***61,370***	***62,996***	***65,129***	***66,616***
BUDGETED OPERATING SURPLUS/(DEFICIT)	***(7,327)***	***(7,135)***	***(6,245)***	***(5,135)***	***(4,544)***	***(3,185)***	***(2,243)***	***(971)***	***78***	***1,963***
Add: Amounts received specifically for new or upgraded assets	*1,009*	*1,133*	*1,174*	*1,075*	*1,075*	*1,075*	*1,075*	*1,075*	*1,075*	*1,075*
Add: Physical resources received free of charge (non-cash)	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*
Less: Asset disposal and fair value adjustment										
BUDGET SURPLUS / (DEFICIT)	***(3,318)***	***(3,003)***	***(2,071)***	***(1,060)***	***(469)***	***890***	***1,832***	***3,103***	***4,153***	***6,038***
TOTAL COMPREHENSIVE INCOME / (LOSS)	***(3,318)***	***(3,003)***	***(2,071)***	***(1,060)***	***(469)***	***890***	***1,832***	***3,103***	***4,153***	***6,038***
Add: Depreciation	*12,306*	*12,734*	*13,049*	*13,374*	*13,690*	*14,065*	*14,494*	*14,867*	*15,257*	*15,649*
Add: Other non-cash										
Less: Resources free of charge	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*	*3,000*
Less: Capital Expenditure	*11,100*	*9,839*	*7,663*	*7,949*	*7,438*	*9,482*	*11,530*	*9,082*	*9,639*	*9,700*
Add: Borrowings (Loans advances)		*3,000*		-	-	-	-	-	-	-
Less: Loan Repayments	*512*	*751*	*495*	*508*	*523*	*538*	*555*	*572*	*590*	*609*
Add: Net Reserve Transfers	*5,625*	*859*	*179*	*(857)*	*(2,260)*	*(1,934)*	*(1,242)*	*(5,316)*	*(6,181)*	*(8,378)*
Less: Changes in Revaluation surplus	-	-	-	-	-	-	-	-	-	-
Add: loss on Disposal										
NET CASH BUDGET SURPLUS/(DEFICIT)	-	-	-	-	-	-	-	-	-	-

Table 2

Long Term Financial Plan

STATEMENT OF FINANCIAL POSITION

	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035
	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Assets										
Current Assets:										
Cash & cash equivalents	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Investments	6,347	5,731	5,765	6,842	9,341	11,517	13,006	18,577	25,012	33,648
Receivables	2,209	2,297	2,425	2,558	2,683	2,816	2,955	3,100	3,259	3,428
TOTAL CURRENT ASSETS	***12,556***	***12,028***	***12,190***	***13,400***	***16,024***	***18,333***	***19,961***	***25,677***	***32,271***	***41,077***
Non-Current Assets:										
Infrastructure, property, plant & equipment	562,362	562,467	560,081	557,656	554,404	552,821	552,857	550,073	547,453	544,502
Investment property	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Work in progress	-	-	-	-	-	-	-	-	-	1
TOTAL NON-CURRENT ASSETS	***567,862***	***567,967***	***565,581***	***563,156***	***559,904***	***558,321***	***558,357***	***555,573***	***552,953***	***550,003***
TOTAL ASSETS	***580,419***	***579,995***	***577,771***	***576,556***	***575,928***	***576,654***	***578,318***	***581,249***	***585,224***	***591,080***
Liabilities										
Current Liabilities:										
Payables	6,761	6,950	7,145	7,345	7,551	7,762	7,980	8,203	8,433	8,669
Borrowings	520	495	508	523	538	555	572	590	609	629
Provisions	1,315	1,355	1,395	1,437	1,480	1,525	1,570	1,617	1,666	1,716
TOTAL CURRENT LIABILITIES	***8,596***	***8,800***	***9,049***	***9,305***	***9,569***	***9,841***	***10,122***	***10,410***	***10,708***	***11,014***
Non-Current Liabilities:										
Payables	2	-	1	2	2	2	2	2	1	3
Borrowings	4,132	6,406	5,898	5,375	4,837	4,282	3,710	3,121	2,511	1,882
Provisions	2,544	2,646	2,752	2,862	2,976	3,095	3,219	3,348	3,482	3,621
TOTAL NON-CURRENT LIABILITIES	***6,678***	***9,052***	***8,651***	***8,239***	***7,815***	***7,379***	***6,931***	***6,470***	***5,994***	***5,506***
TOTAL LIABILITIES	***15,274***	***17,852***	***17,699***	***17,544***	***17,384***	***17,221***	***17,053***	***16,881***	***16,702***	***16,520***
NET ASSETS	**565,145**	**562,142**	**560,072**	**559,012**	**558,542**	**559,433**	**561,265**	**564,369**	**568,522**	**574,560**
Equity										
Retained earnings/(accumulated deficit)	231,808	229,665	227,773	225,856	223,127	222,083	222,674	220,462	218,434	216,094
Other Reserves	8,305	7,446	7,267	8,124	10,384	12,318	13,559	18,875	25,056	33,434
Revaluation reserves	*325,032*	*325,032*	*325,032*	*325,032*	*325,032*	*325,032*	*325,032*	*325,032*	*325,032*	*325,032*
TOTAL EQUITY	***565,145***	***562,142***	***560,072***	***559,012***	***558,543***	***559,433***	***561,266***	***564,369***	***568,522***	***574,560***

Table 3

Long Term Financial Plan

STATEMENT OF CASH FLOWS

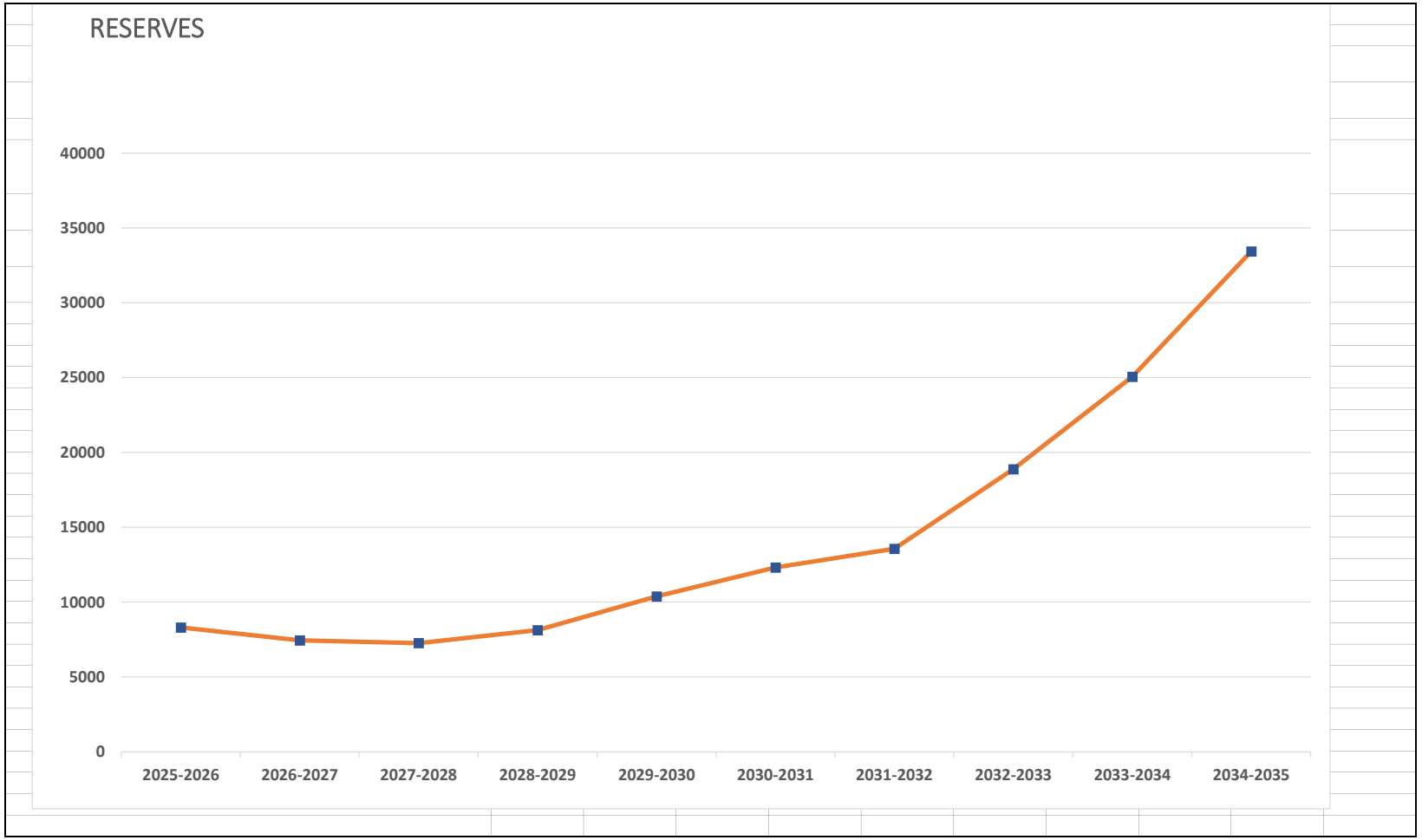
$ '000	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035
	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Cash Flows from Operating Activities										
Receipts:										
Rates & waste charges	*39,284*	*40,341*	*42,755*	*45,259*	*47,574*	*49,991*	*52,536*	*55,213*	*58,020*	*60,984*
User charges & fees	964	991	1,019	1,048	1,077	1,107	1,138	1,170	1,203	1,236
Investment & interest revenue received	1,562	871	861	874	922	1,021	1,109	1,174	1,382	1,622
Grants & contributions	3,560	3,660	3,762	3,868	3,976	4,087	4,201	4,319	4,440	4,564
Other	3	3	3	3	3	3	4	4	4	4
Payments:										
Employee benefits & costs	(13,326)	(13,787)	(14,199)	(14,624)	(15,061)	(15,511)	(15,974)	(16,452)	(16,943)	(17,450)
Materials, contracts & other expenses	(28,933)	(25,838)	(26,816)	(27,629)	(28,795)	(29,296)	(30,263)	(31,058)	(32,329)	(32,937)
Finance Payments	(310)	(399)	(368)	(340)	(311)	(282)	(252)	(220)	(188)	(155)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	**2,804**	**5,842**	**7,017**	**8,459**	**9,385**	**11,121**	**12,499**	**14,149**	**15,589**	**17,870**
Cash Flows from Investing Activities										
Receipts:										
Sale of investment securities	7,799	616	-	-	-	-	-	-	-	-
Amounts specifically for new or upgraded assets	859	983	1,024	925	925	925	925	925	925	925
Payments:										
Purchase of investment securities	-	-	(33)	(1,076)	(2,499)	(2,176)	(1,490)	(5,570)	(6,435)	(8,636)
Purchase of infrastructure, property, plant & equipment	(11,100)	(9,839)	(7,663)	(7,949)	(7,438)	(9,482)	(11,530)	(9,082)	(9,639)	(9,700)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	***(2,292)***	***(8,091)***	***(6,522)***	***(7,950)***	***(8,862)***	***(10,583)***	***(11,945)***	***(13,577)***	***(14,999)***	***(17,261)***
Cash Flows from Financing Activities										
Receipts:										
Proceeds from borrowings & advances	-	3,000	-	-	-	-	-	-	-	-
Payments:										
Repayment of borrowings & advances	(512)	(751)	(495)	(508)	(523)	(538)	(555)	(572)	(590)	(609)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	***(512)***	***2,249***	***(495)***	***(508)***	***(523)***	***(538)***	***(555)***	***(572)***	***(590)***	***(609)***
plus: CASH & CASH EQUIVALENTS - beginning of year	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	-	-	-	-	-	-	-	-	-	-
Total Cash at Bank	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**
plus: INVESTMENTS ON HAND - beginning of year	14,147	6,348	5,732	5,766	6,842	9,341	11,517	13,007	18,577	25,012
NET INCREASE/(DECREASE) IN INVESTMENTS ON HAND	(7,799)	(616)	33	1,076	2,499	2,176	1,490	5,570	6,435	8,636
Total Investments on Hand	***6,348***	***5,732***	***5,766***	***6,842***	***9,341***	***11,517***	***13,007***	***18,577***	***25,012***	***33,648***
TOTAL CASH & CASH EQUIVALENTS & INVESTMENTS - end of year	***10,348***	***9,732***	***9,766***	***10,842***	***13,341***	***15,517***	***17,007***	***22,577***	***29,012***	***37,648***
NET INCREASE/(DECREASE) IN CASH, CASH EQUIVALENTS & INVESTMEI	***(7,799)***	***(616)***	***33***	***1,076***	***2,499***	***2,176***	***1,490***	***5,570***	***6,435***	***8,636***

Table 4

Long Term Financial Plan

Financial Ratios

FINANCIAL RATIOS										
	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-34	2033-35
	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
o										
ncil's ability to contain operating expenditure within	11.96%	13.05%	14.78%	16.76%	17.62%	19.81%	21.15%	22.76%	23.81%	25.91%
	(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding c									
nue paying for its	3.19	2.92	2.83	3.05	3.62	4.12	4.38	5.65	7.01	8.89
	*(current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12*									
		1.37	1.35	1.44	1.67	1.86	1.97	2.47	3.01	3.73
		abilities								
				92%	93%	93%	93%	93%	93%	93%
Benchmark - Greater than 60%< 75%										
Own funding / total operating revenue	*Total income less Grants/total income*									
						35	15.18	17.42	19.47	22.65
							st costs			
								4	82.43	114.45
This ratio indicates the extent to which Council with capital renewals of existing asseets	90%									62%
	Capital Expenditure / Depreciation									


RESERVES
40000
35000
30000
25000
20000
15000
10000
5000
0
2025-2026
2026-2027
2027-2028
2028-2029
2029-2030
2030-2031
2031-2032
2032-2033
2033-2034
2034-2035

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.2.1
Report Title:	Finance and Governance Quarterly Report - April to June 2025
Meeting Date:	Tuesday 15 July 2025
Author:	Executive Assistant to General Manager Finance and Governance, Alexandra Malady
Approver:	General Manager Finance and Governance, Wati Kerta

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report summarises the key activities undertaken by the Finance and Governance Directorate during the April to June 2025 quarter.

Key messages

- During the quarter, a total of $14.04 million was paid to vendors, with $11.55 million (82.27%) paid to local suppliers.
- Of the $35.59 million rates and charges levied in August 2024, $34 million has been collected with $1.5 million outstanding.
- The total number of ratepayers now receiving rates notices digitally is 5827, which reflects 37% of rates notice and improves sustainability.
- Governance activities occurred during the quarter, including:
  - a Risk Management and Audit Committee meeting.
  - review of three Council policies
  - adoption of one new policy
  - six grant reports finalised.
  - four procurement activities over $100,000 were undertaken, two are scheduled to be released in the next quarter and two are due to be awarded.
- One Freedom of Information request was received and completed.

- City of Palmerston's quarterly Wi-Fi report highlights a user range of close to 6,000.
- The 2025-26 Budget and Municipal Plan (MP), along with the 2026-35 Long-Term Financial Plan (LTFP), were adopted following community consultation.

Recommendation

THAT Report entitled Finance and Governance Quarterly Report - April to June 2025 be received and noted.

Background

Council is provided with a report on key activities undertaken by the Finance and Governance Directorate on a quarterly basis.

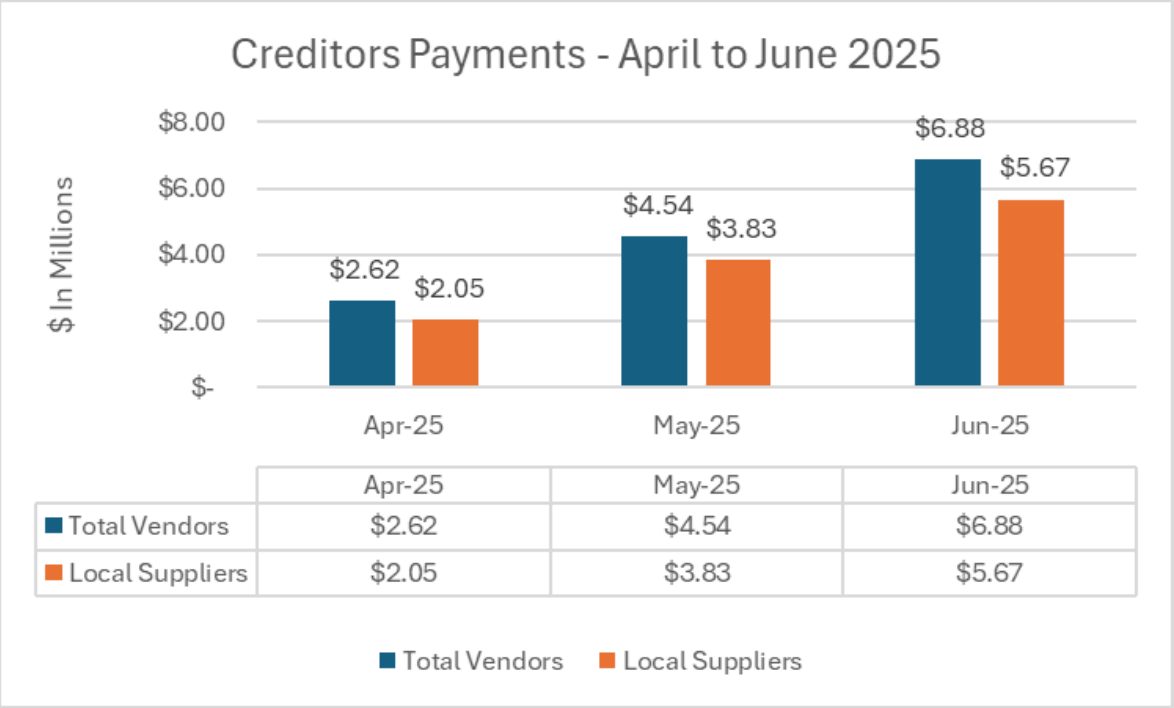
Discussion

The Finance and Governance quarterly update identifies the activities undertaken during the quarter that supports the delivery of the Community Plan outcome.

Objective 2.1: 'We promote 'employ local' and 'buy local' where possible

Support Local

Total paid creditors for the period between 1 April 2025 to 30 June 2025 was $14.04 million of this 82.27% or $11.5 million was paid to local suppliers.



	Apr-25	May-25	Jun-25
Total Vendors	$2.62	$4.54	$6.88
Local Suppliers	$2.05	$3.83	$5.67

Objective 5.1: 'Reduce our footprint on the environment'

Electronic Rate Notices

The April to June 2025 quarter recorded an increase of 943 ratepayers registered to receive electronic notices. The total number of ratepayers now receiving rates notices digitally is 5827, which reflects 37 % of rates notices.

Objective 6.1 'Be effective – do what we are supposed to do and deliver our community plan' and 'Be accountable – open and transparent and also report back on our progress'

Rates and Charges

Of the $35.59 million rates and charges levied in August 2024, $34 million has been collected as at June 2025. Rates and Charges can be paid in 4 instalments over the financial year, with the final instalment falling due on the 31 March 2025.

Grants Management

The following grant reporting requirements were finalised for the quarter:

- Immediate Priority Grant Regulatory Service Vehicle Custom Holding Pen acquittal.
- Priority Infrastructure Fund progress report and acquittal.
- Roads to Recovery 2019-2024 End of program life expenditure report.
- Roads to Recovery 2024-29 January – March 2025 expenditure report.
- Northern Territory Recreational Fishing grants scheme progress report.
- NT Youth Week 2025 – Gulwa Recordings acquittal and evaluation report.

Procurement – over $100,000

The following public procurement processes were undertaken for projects estimated to be over $100,000 in the April – June quarter:

PROCUREMENT	AWARDED TO	CONTRACT VALUE	LENGTH OF PERIOD CONTRACT	LOCAL SUPPLIER
SWELL Carpark Shade	HCS Constructions Pty Ltd	$92,232.80 inc GST	N/A	Yes
Hobart Park Accessible Toilet Construction	Terrain Group	$312,180.00 inc GST	N/A	No
Zuccoli Hub Stage 2 Civil Works	Allan King & sons Construction Pty Ltd	$708,895.56 inc GST3	N/A	Yes
Enterprise Resource Planning	All offers declined	N/A	N/A	N/A

The following public procurement activities for projects over $100,000 are in the planning preparation stage and are scheduled to be released in the quarter:

- Bitumen Reseal and Asphalt Overlay Program.
- Zuccoli Pump Track Construction.

The following public procurement activities for projects over $100,000 are in the assessment stage and are scheduled to be awarded in the next quarter:

- Irrigation maintenance and refurbishment.
- Palmerston Dolostone Aquifer Study.

Freedom of Information

One Freedom of Information request was received and completed in this quarter.

To assist Council staff to better understand the Freedom of Information requirements, the Records Team developed training to provide an insight into the process and staff responsibilities regarding provision of information.

Review of Council Policies

The following Council Policies were reviewed and updated for the quarter, in line with the endorsed Policy Review Schedule and operational requirements:

- Elected Member Casual Vacancies
- Breach of Code of Conduct by Elected Member
- Gifts and Benefits for Elected Members

Council also adopted a new Risk Management Policy, setting the framework for risk management for the organisation.

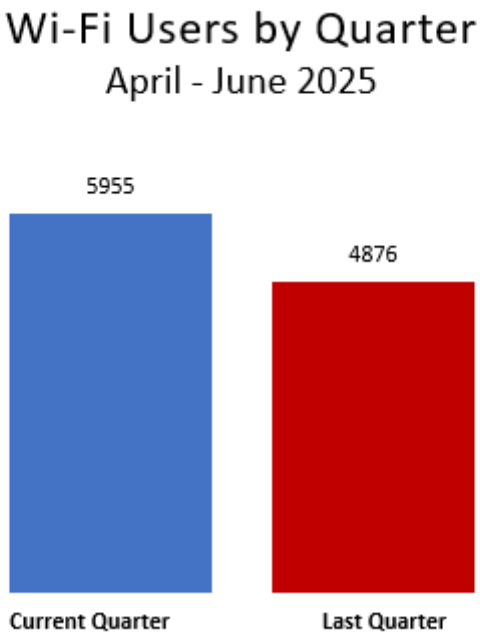
Risk Management

The Risk Management and Audit Committee meeting was held on Tuesday, 27 May 2025.

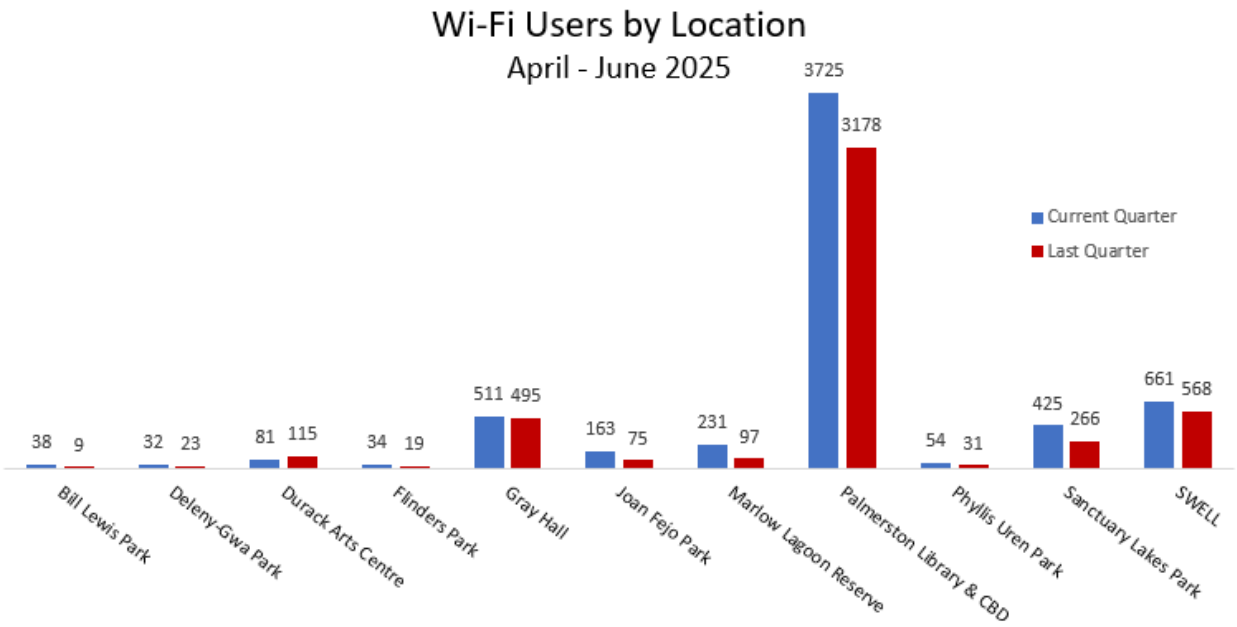
IT and Assets

Public Wi-Fi

City of Palmerston's (CoP) quarterly Wi-Fi report highlights a user range of close to 6,000, an increase of just over 1,000 additional users over the previous quarter. This is to be expected with the onset of the dry season and the significant number of community events during this time, including the Palmerston Markets each Friday.



Overall, the most significant increase was at the library and in the CBD, with the Palmerston markets contributing to this.



Consultation and marketing

All staff within the directorate contributed to the development of this report.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

The 2025-26 Budget and Municipal Plan, along with the 2026-35 Long Term Financial Plan were adopted on 17 June 2025 following community consultation.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

2. **Financial Sustainability**
   Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

6. **Governance**
   Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Long Term Financial Plan

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.2.2
Report Title:	Financial Report for the Month of June 2025
Meeting Date:	Tuesday 15 July 2025
Author:	Finance Manager, Jeffrey Guilas
Approver:	General Manager Finance and Governance, Wati Kerta

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

The purpose of the Report is to present to Council the Financial Report for June 2025.

Key messages

- This report presents the June 2025 financial report and is representative of the year-to-date income and expenditure as of 30 June 2025. These figures do not include the final year-end transactions and accruals and will vary from the financial statements to be presented in the Annual Report for 2024-2025.
- The financial health check ratios indicate that overall Council is in a positive financial position.
- The annual budget is the 2024-25 budget, which is the original budget published in the 2024-25 Municipal Plan plus the budget review adjustments throughout the year.
- Total operating income is $43.6 million or 103% of the annual budget. The 3% over budget is attributed to the early receipt of 50% of the 2025-26 Financial Assistance Grant.
- Capital income is at 32% of the $7.55 million budget. Grants income is recognised when grant obligations are met, which is generally when capital expenditure is incurred.

- Capital expenditure is $9.39 million which is 62% of the $15 million approved revised Capital budget. There is a further $2.25 million in commitments where works have commenced or are awaiting payment.
- Operating surplus (excluding depreciation) is at $8.84 million.
- The total cash and cash investments were $20.3 million, which includes $16.7 million in term deposits in various banking institutions with less than 12 months to maturity and $3.6 million in our general bank account.
- Rates debt receivables is $2.54 million, which includes:
  - $1.49 million outstanding for 2024-25.
  - A further $511,250 outstanding from 2023-24, and $476,037 of accumulated unpaid rates from prior years.
  - Total outstanding interest on rates for all years is $56,360.
- Total payments to creditors in June 2025 amounted to $6.89 million, of which $5.90 million (86%) was paid to local suppliers.
- Council is compliant with its statutory obligations such as Pay-as-You-Go Withholdings, Goods and Services Tax, and Superannuation Guarantee reporting.
- There was one contract variation during June 2025 that met the criteria under Regulation 42 of the Local Government (General) Regulations 2021.

Recommendation

THAT Report entitled Financial Report for the Month of June 2025 be received and noted.

Background

In accordance with *Local Government (General) Regulations 2021* - Part 2 (Division 7), the preceding month's Financial Report must be presented to Council. Regulation 17(1) of the General Regulation requires a monthly report from the Chief Executive Officer to provide the Council with the actual income and expenditure for the period; the most recently adopted annual budget; and details of any material variances between the most recent actuals and the most recently adopted annual budget.

The information below is provided to assist with the terminology used throughout the report.

Annual Budget for 2024-25 consists of:

- the total budget per the municipal plan for the 2024-25 financial year,
- the approved capital expenditure roll-over from 2023-24 (refer Decision 10/1476, 2nd Ordinary meeting in August 2024),
- adjustments from the first budget review (refer Decision 10/1662, 1st Ordinary meeting in December 2024),
- adjustments from the second budget review (refer Decision 10/1841, 2nd Ordinary meeting in April 2025).
- adjustments from the third budget review (refer Decision 10/1916, 1st Ordinary meeting in June 2025).

- Year-to-date actuals (YTD Actuals) is the actual income and expenditure from 1 July 2024 to the current reporting date, 30 June 2025.
- As this is the final month of the year, the June 2025 YTD budget equals the Annual budget.

This report should be read in conjunction with the following:

- Dashboard report found at **Attachment 13.2.2.1** which is a traffic-light reporting system highlighting the current health status and areas of interest to Council. Further details are then reported in the body of the report.
- Financial reports are included at **Attachment 13.2.2.2** presenting the financial position of Council as at 30 June 2025.

Discussion

Financial Health

The financial health check ratios provide Council with a quick snapshot of the Council's financial position.

- The June 2025 ratios are benchmarked against the forecast ratios as per the Municipal Plan. If the ratio indicates that Council is not on target, a detailed explanation is provided. The ratios show Council's ability to monitor the cashflows (in and out) and ensure that Council has sufficient cash to cover its obligations.
- The operating surplus ratio (operating surplus divide by operating income) of 21% is higher than the KPI due to the expenditures that are yet to be processed as part of the end of year transactions and accruals.
- The debt service ratio (net operating income divide by debt repayments plus interest) for June 2025 is 10.23 which indicates that Council has the capacity to meet loan obligations. This ratio is high due to high operating surplus which is a result of expenditures that are yet to be received and approved.
- Rates collection shows that 96% of total rates revenue has been collected, to date $34.25 million of the 2024-25 rates has been collected.
- The current ratio (Current Assets divide by Current Liability) is 2.88 times as at 30 June 2025 which demonstrates that Council has enough resources to meet its short-term obligations.

Operating Overview

The dashboard provides an overview of Council's operating income and expenditure for 2024-25 as at 30 June 2025. Refer **Attachment 13.2.2.1.**

Total Operating Income as at 30 June 2025 is $43.6 million, which is 103% of the Annual Budget of $42.26 million including the budget review adjustments throughout the year. The 3% over budget relates to early receipt of 50% of the 2025-26 Financial Assistance Grant.

Total Operating Expenditure at 30 June 2025 is $46.84 million, this mainly consists of the following:

- $12.07 million Employee Costs.
- $12.45 million Materials & Contractors.

- $12 million Depreciation (non-cash).
- $2.21 million Utilities.
- $2.21 million Professional services such as external consultants and management fee for Odegaard.
- $1.78 million Other Expenses such as program running cost and training costs.
- $1.19 million Software, Hardware, Stationery, and Subscription.

The $2.41 million underspend in operating expenditure is largely due to:

- $1.19 million in materials and contractors, of which $.92 million is sitting in commitments. This is mainly due to invoices that are yet to be received.
- $372.97K in employee cost. The accruals of employee cost for 30 June is yet to be completed.
- $224.61K in professional services.
- $257.41K in utilities.

The end of year process is ongoing. Back posting of invoices received post 30 June for works that relates to 2024-25, expenses accruals, and closing of purchase orders (PO) siting in commitments are yet to be completed.

Capital Overview

The dashboard provides an overview of Council's capital expenditure for 2024-25 as per **Attachment 13.2.2.1**. The cashflow forecast of the capital expenditure is based on last year's trends.

Capital Expenditures

The 2024-25 Capital Expenditure budget is $15 million. This includes $5.56 million capital budget from last financial year that was rolled over to the current financial year and $1.31 million budget reduction from the budget reviews.

The pie chart in the dashboard as per **Attachment 13.2.2.1** shows that out of the $15 million capital expenditure budget, the actual capital expenditure is $9.39 million which is 62% of the budget.

In addition to the $9.39 million actual expenditure, there is a further $2.25 million in commitments where works have commenced and/or are awaiting payments, or for capital budget roll-over. The current expenditure combined with the commitments presents 77% of expenditure against the original capital budget. Due to the timing, the completion of some of these projects may occur in the next financial year. The remaining unspent capital program has been assessed to determine the eligibility of a Capital roll-over. This review will be presented in a report to Council to ensure the delivery of critical community infrastructure.

Capital Funding

Capital projects are funded by capital grants, Council contributions (operating surplus and financial reserves), and borrowings.

The table below provides a breakdown of the budgeted capital grants income for 2024-25 (A), funds that have been received (C) and funds still yet to be received (D).

- Grants that have been received are recognised as a grant liability until the assessment of income criteria has been met such as meeting the grant agreement obligations.
- As at 30 June 2025, a total of $2.03 million of capital grants has been recognised as income as they have met the obligations of the respective grant agreement.

CAPITAL PROJECT 24-25	TOTAL GRANT INCOME FOR 2024-25	GRANT RECOGNISED AS INCOME	GRANT FUNDS RECEIVED TO DATE	GRANT FUNDS YET TO BE RECEIVED
	(A)	(B)	(C)	(D)
New Pathway ($4M Greening and Cooling)	$0.24M	$0.18M	$0.24M	
Tree Planting and Replacement ($4M Greening & Cooling)	$0.25M	$0.25M	$0.25M	
2Dark Spot ($4M Greening and Cooling)	$0.11M	$0.11M	$0.11M	
Tree Planting and Replacement	$0.02M	$.02M	$0.02M	
Road Safety Program (R2R)	$0.53M		$0.53M	
Black Spot Program 24/25	$0.27M			$0.27M
Black Spot Program 23/24, 24/25	$0.35M	$.12M		$0.35M
Hobart Park Exeloo and Park Upgrade	$0.45M	$.08M		$0.45M
SWELL BBQ($7.05M Youth Drop In)	$0.10M	$.06M	$0.10M	
SWELL Carpark Upgrade ($7.05M Youth Drop in)	$0.37M	$0.31M	$0.37M	
SWELL Carpark Landscape ($7.05M Youth Drop In)	$0.16M	$0.16	$0.16M	
SWELL Basketball Court Shade ($7.05M Youth Drop in)	$0.04M		$0.04M	
LRCI Phase 4 Part A	$0.41M	$0.31M	$0.41M	
LRCI Phase 4 Part B	$0.16M	$.02M		$0.16M
Zuccoli Community Hub IPG (Pump Park/Skates)	$0.25M	$.06M	$0.25M	
Water Aquifer Prevention Strategy	$0.10M		$0.10M	
Palmerston Library Modernisation	$0.04M	$.04M	$0.04M	
21/22 Custom Holding Pen	$0.10M	$.08M	$0.10M	

Archer Recycling Modernisation Project	$0.02M			$0.02M
Mitchell Creek & Escarpment Feasibility Study	$0.04M	$.04M	$0.04M	
Lakebed Aerators (Fishing Grant)	$0.10M	$.07M	$0.10M	
$ Total	**$4.11M**	**$2.03M**	**$2.86M**	**$1.25M**

Cash and Investments

Trading Account: $3.60 million.
Investments: $16.7 million.
Year to Date interest revenue: $1.49 million.

CASH AT BANK AND INVESTMENTS				
DURATION	**NO.**	**(MILLION)$ VALUE**	**% OF TOTAL PORTFOLIO**	**LIMIT**
Cash at bank	1	$3.6M	NA	NA
<12months	11	$16.7M	100%	100%
Total	12	$20.3M	100%	100%

The investment portfolio is compliant with the Council Investments Policy.

- As at 30 June 2025 the Council held $16.7 million in term deposits across three financial institutions.
- Cash held by Council in the National Australia Bank (NAB) Trading account as at 30 June 2025 was $3.6 million earning 3.85% interest per annum.
- Performance of our investments against our policy and details on our investments are provided in section 2.3 of the Investments Management Report at **Attachment 13.2.2.2.**

Receivables

Council has $4.3 million in Receivables, which is made up of the following.

- $2.69 million in Rates and charge, including rates levied during 2024-2025. Further explanation of the breakdown is detailed below is rates and charges.
- $1.66 million in other receivables including infringements, sundry debtors, grants receivables, GST receivables and accrued interest receivable for Term Deposits.

Rates and charges

- The dashboard at **Attachment 13.2.2.1** highlights the rates levied for the 24/25 financial year are $35.73 million, of which $34.25 million has been already collected.
- Item 2.4 Debtors Control at **Attachment 13.2.2.2** provides for the summary of the breakdown of the $2.5 million rates overdue:
- The actual overdue amount for 2024-25 rates as at June 2025, is $1.49 million which is 4.2% of the total 2024-25 rates revenue.
- There is $0.51 million in overdue rates still to be collected from the 2023-24 financial year, and a further rates debt of $0.47 million from prior years.

- There is also outstanding interest of $56,360.
- 352 properties have outstanding rates for previous years.
- 12,880 Ratepayers have paid their 2024-25 rate in full.
- Total of 581 properties have either direct debit or payment arrangement in place.
- *The Local Government Act 2019* (NT) allows Council to place an overriding statutory charge on a property where rates have been outstanding for at least six (6) months, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except for a previously registered overriding statutory charge. Council currently holds overriding statutory charges on 70 properties for debts from 2018/19 and earlier.
- 17 new Financial Hardship applications were approved for the 2024-25 financial year, with one additional to be presented to Council for consideration.
- A balance of $2.09 million of rates received in advance is accounted for in the balance sheet as a liability as it relates payment of rates for a future period.

Infringements

- Total infringements outstanding is $198,256.70 as at 30 June 2025; this consists of Animals ($170,777.26), Public Place ($6,356) and Parking ($21,123.44).
- The graph in the dashboard at **Attachment 13.2.2.1** shows the total infringements issued and collected for the year until 30 June 2025.
- Total Animal infringements issued for 2024-25 as at 30 June 2025 is $159,174 and collected is $87,192.
- Parking infringements issued and collected for 2025-25 as at 30 June 2025 is $16,479 and $9,302 respectively.
- Total Public Places infringements issued for 2024-25 as at 30 June 2025 is $10,912, of which $7,812 has been collected.

Sundry Debtors

Sundry Debtors as at 30 June 2025 is $158,528.04 as presented in **Attachment 13.2.2.2**. This balance relates to an amount of $75,000 is expected to be received from Department of the Chief Minister and Cabinet. The total also includes the amounts to be received relating to long grass and property maintenance. More details are available in section 2.4 Debtor Control Account.

Trade Creditors Paid

- Total payments to creditors in June 2025 amounted to $6.88 million, of which $5.90 million (86%) were paid to local suppliers.
- During June 2025, the significant vendor payments consisted of $1 million to Fulton Hogan Industries, $0.68 million to Allan King & Sons Construction, $0.48 million to Australian Taxation Office – PAYG, $0.29million to Jacana Energy, $0.29 million to Programmed Property Services, $0.27 million to JLM Contracting Services, $0.25 million to Top End Race, $0.24 million to Belgravia Health & Leisure Group, $0.24 million to iWater NT Pty Ltd, $0.21 million to Cleanaway Pty Ltd, $0.18 million to CMA Contracting and $0.17 million to City of Darwin.

Borrowings

Total external borrowings of $6.96 million is made up of the following:

- Archer Land Fill Rehabilitation loan: The total amount borrowed from NAB was $1.96 million with the balance as at 30 June 2025 being $0.53 million. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis. This loan was for 8 years and is due to conclude on 30 June 2027.
- SWELL loan: The $5 million approved loan for the SWELL project was drawn down during December 2023 with a current balance of $4.56 million. This is a 20-year loan with current variable interest rate of 5.28% with the principal being repaid quarterly. This loan is renegotiated every 5 years.

Other Compliance matters

Council is compliant with payment and reporting of all tax liabilities as outlined below:

- Council has remitted $2,503,690 Year-to-Date (YTD) in Pay-As-You-Go (PAYG) tax to the Australian Taxation Office (ATO). The PAYG withholding tax is regularly reported to the Australian Taxation Office on a fortnightly basis by Council.
- The Business Activity Statement (BAS) balance for the month ended 31 May 2025 has been finalised and lodged in June 2025 as a Goods Services Tax refund of $320,006. ATO refund was received in NAB on 26th of June. The June 2025 BAS will be finalised and lodged in July 2025. Annual FBT for period ending March 31, 2025, was lodged in May.
- Council has the required insurances to manage the current risk exposure.

Contract Variations

CONTRACT VARIATIONS	NO OF VARIATIONS
Varied contract, after a quotation under regulation 34 has been accepted and the total cost of supplies exceeds $100,000 but is less than $150,000.	Nil
Varied contract, after a quotation under regulation 34 has been accepted or a public quotation under regulation 35 has been accepted and the total cost of supplies exceeds $150,000.	Nil
Varied contract is entered into after a tender under regulation 36 has been accepted and the total cost of supplies exceeds the original tender cost by more than 10%.	Supplier: Veolia Environmental Services (Australia) Pty Ltd. Supplies Provided: Contract extension for 3 months of the Archer Waste Management Facility Operations. Original contract cost: $3,043,704.03 over 3 years. Total contract cost of supplies is $7,267,654.47 over 6.75 years Percentage increase from original contract cost to total contract cost: 138.78%. Applicable provision: Section 42 (5)(a)

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Finance team.
- Governance team.

Policy implications

This report is in line with the reporting requirements under *the Local Government Act* and relevant Council Policies.

Budget and resource implications

This Report provides an overview of the budget and resource implications.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

2. **Financial Sustainability**
   Failure of Council to be financially sustainable to deliver key services and infrastructure for the community.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Long Term Financial Plan.
- Municipal Plan.
- Community Plan.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Dashboard [**13.2.2.1** - 1 page]
2. EOM June 2025 [**13.2.2.2** - 34 pages]

0 June 2025

DASHBOARD

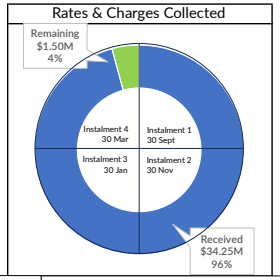
$8.8 M
Operating Surplus (excluding Depn)
Annual Budget is at $5.05 M

$20.3 M
Cash Held

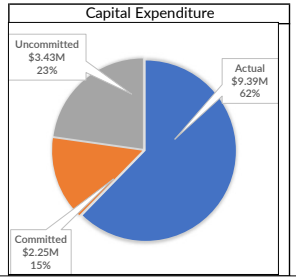
Financial Health Ratios	MP KPI	As at June 25	Status
Operating Surplus Ratio	> 0%	21%	Higher than the KPI due to the expenditures that are yet to be processed as part of the end of year transactions and accrual
Debt Service Ratio	> 2.0		
Rates Collection	>95%		
Current Ratio			

Legends: On Track; Explanation Required; Off Track

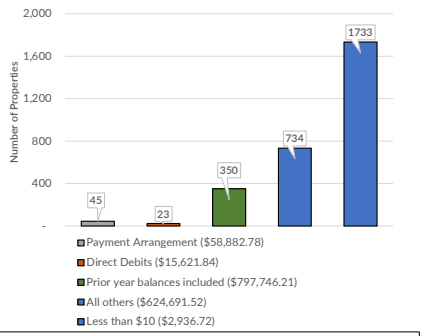
Rates & Charges Collected



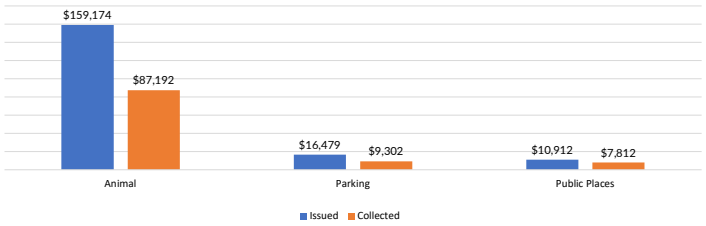
Capital Expenditure



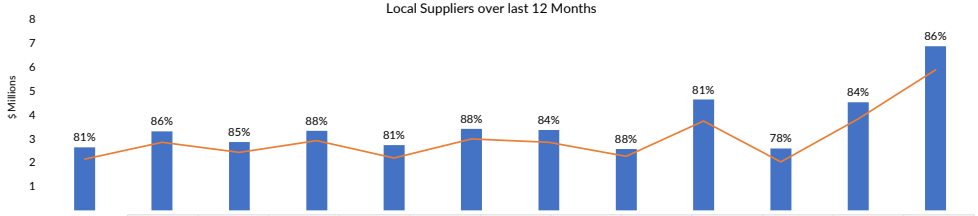
Properties with Rates Outstanding



Infringements Issued & Collected from 1 July 2024 to 30 June 2025

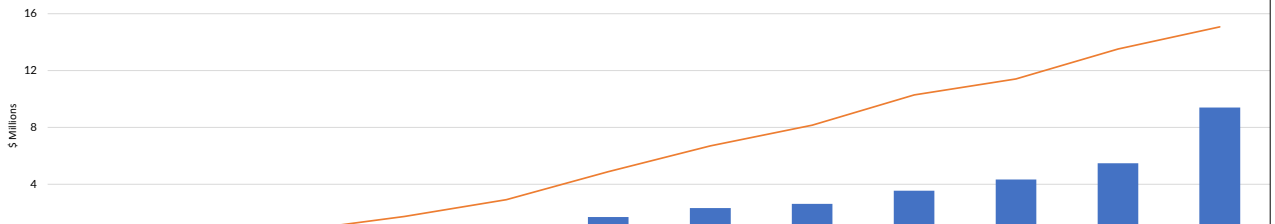


Local Suppliers over last 12 Months



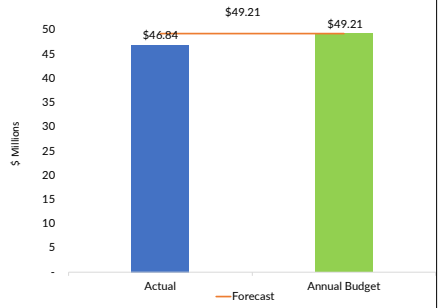
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Total Vendors	$2.64	$3.32	$2.87	$3.33	$2.73	$3.42	$3.37	$2.57	$4.65	$2.60	$4.54	$6.88
Local Suppliers	$2.15	$2.86	$2.43	$2.93	$2.20	$2.99	$2.85	$2.27	$3.75	$2.03	$3.84	$5.90

Accumulative Capital Expenditure

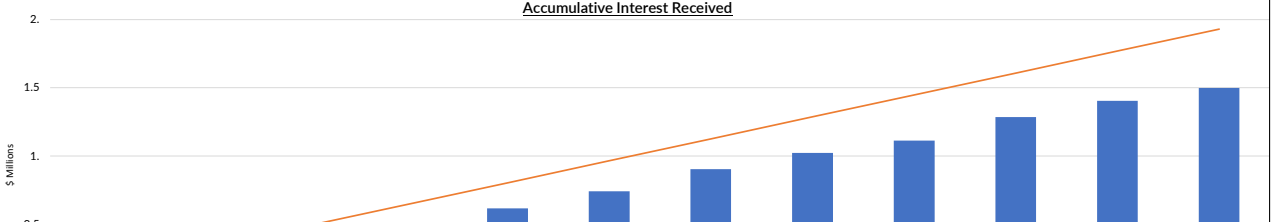


	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Actual	$0.04	$0.44	$0.11	$0.29	$0.71	$1.69	$2.33	$2.61	$3.54	$4.33	$5.49	$9.39
Forecast	$0.11	$0.12	$0.79	$1.74	$2.91	$4.90	$6.70	$8.16	$10.28	$11.41	$13.51	$15.07

Total Operating Expenditure

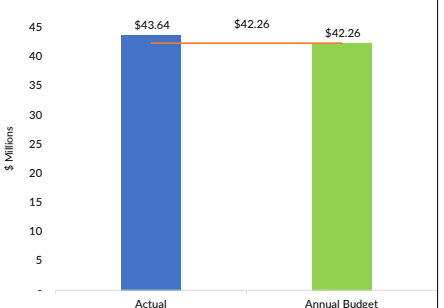


Accumulative Interest Received



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Actual	$0.11	$0.22	$0.34	$0.47	$0.62	$0.74	$0.90	$1.02	$1.11	$1.29	$1.40	$1.50
Forecast	$0.16	$0.32	$0.48	$0.64	$0.80	$0.96	$1.13	$1.29	$1.45	$1.61	$1.77	$1.93

Total Operating Income



FINANCIAL MANAGEMENT REPORTS

JUNE 2025

- 1. Executive Summary
- 2. Financial Results

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June 2025

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	2.10	CEO Credit Card

Certification By Chief Executive Officer

I, Andrew Walsh, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's Financial Report for June 2025 best reflects the financial affairs of the Council.



_____

Andrew Walsh
Chief Executive Officer

Section 2
Financial Results
30 June 2025
100.00%

Executive Summary as at
% of year passed

1.2 - Executive Summary

Description	Annual Budget $	YTD Actual $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Operating Income						
Rates	27,609,403	27,571,312	100%	27,609,403	100%	
Charge	8,111,851	8,175,300	101%	8,111,851	101%	
Fees & Charges	974,041	962,887	99%	974,041	99%	
Grants, Subsidies & Contributions	3,574,827	4,880,616	137%	3,574,827	137%	1
Interest & Investment Revenue	1,929,865	1,961,050	102%	1,929,865	102%	
Other Income	63,000	87,139	138%	63,000	138%	2
Operating Income	***42,262,987***	***43,638,305***	***103%***	***42,262,987***	***103%***	
Operating Expenditure						
Employee Costs	-12,441,170	-12,068,311	97%	-12,441,170	97%	
Materials & Contractors	-13,620,565	-12,448,466	91%	-13,620,565	91%	
Depreciation, Amortisation & Impairment	-12,000,000	-12,000,000	100%	-12,000,000	100%	
Elected Members Allowances	-497,676	-439,997	88%	-497,676	88%	
Elected Members Expenses	-90,617	-28,384	31%	-90,617	31%	3
Professional Services	-2,504,799	-2,283,275	91%	-2,504,799	91%	
Auditor's Remuneration	-48,537	-5,771	12%	-48,537	12%	4
Bad and Doubtful Debts	0	0	0%	0	0%	
Utilities	-2,464,117	-2,208,784	90%	-2,464,117	90%	5
Legal Expenses	-563,700	-536,358	95%	-563,700	95%	
Telephone & Other Communication Charges	-292,582	-246,128	84%	-292,582	84%	6
Donations, Sponsorships & Grants	-255,000	-174,864	69%	-255,000	69%	7
Software, Hardware, Stationery, Subscriptions	-1,151,837	-1,194,670	104%	-1,151,837	104%	
Insurance	-764,190	-828,030	108%	-764,190	108%	
Borrowing Costs	-297,781	-391,111	131%	-297,781	131%	8
Other Expenses	-2,217,015	-1,984,354	90%	-2,217,015	90%	9
Operating Expenditure	***-49,209,586***	***-46,838,503***	***95%***	***-49,209,586***	***95%***	
OPERATING SURPLUS/(DEFICIT)	***-6,946,599***	***-3,200,199***		***-6,946,599***		
Capital Income						
Net gain (loss) on disposal or revaluation of assets	180,000	190,227	106%	180,000	106%	
Developer Contributions	240,000	223,601	93%	240,000	93%	
Asset Income	3,000,000	0	0%	0	0%	
Grants received	4,135,747	2,033,087	49%	4,135,747	49%	10
Capital Income	***7,555,747***	***2,446,916***	***32%***	***4,555,747***	***54%***	
Net SURPLUS / (DEFICIT) transferred to Equity Statement	***609,148***	***-753,283***		***-2,390,852***		
Capital Expenditure						
Land Purchase	0	0	0%	0	0%	
Asset Purchase	-3,839,437	-3,726,413	97%	-3,839,437	97%	
Asset Upgrade	-11,232,775	-5,663,226	50%	-11,232,775	50%	
Capital Expenditure	***-15,072,213***	***-9,389,640***	***62%***	***-15,072,212***	***62%***	11

Section 2
Financial Results

Executive Summary as at 30 June 2025
% of year passed 100.00%

1.2 - Executive Summary

Description	Annual Budget $	YTD Actual $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Less Non-Cash Expenditure	-12,000,000	-12,000,000	100%	-12,000,000	100%	
Plus Gifted Assets	3,000,000	0	0%	0	0%	12
NET CAPITAL SURPLUS/(DEFICIT)	***-5,463,065***	***1,857,077***		***-5,463,064***		
Borrowings	0	0	0%	0	0%	
Less Repayment of Borrowings	-504,000	-507,031	101%	-504,000	101%	
Reserve Movement	5,948,065	0	0%	5,948,065	0%	13
NET OPERATING SURPLUS/(DEFICIT)	***-19,000***	***1,350,047***		***-19,000***		

Notes
1. Variance is due to early payment of 50% of Financial assistance grants for FY 2025/26
2. Maintenance charges for long grass and bin upgrades were higher than anticipated, also includes insurance refund
3. Variance is due to the elected members expenses being lower than budgeted
4. Auditor remuneration will be paid once the services is delivered after the end of financial year
5. The invoices relating to Electricity and water are yet to be paid for the month of June
6. Some of the June invoices are yet to be received
7. The timing of the payment of grants and sponsorships from Community Funding Program is dependent on timing of approved applications
8. The variable interest rate for the loan was slightly higher than budgeted
9. Miscellaneous expenses were slightly lower than expected
10. Capital grants are recognised when the grant obligations have been met, which is when expenditure on capital project has occurred. Recognition and reconciliation of grants is currently being done as part of the end of year procedure
11. Refer to 1.3 - Capital Expenditure for further explanation on the status of the capital expenditure
12. Gifted assets are recognised as part of end of year process
13. Actual Reserves Movement will be recognised as part of end of year process

Approved by: Finance Manager

Section 2
Financial Results

Budget Summary Report By Directorate as at 30 June 2025
% of year passed 100.00%

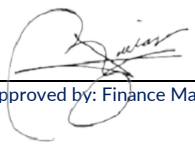
1.3 - Capital Income

Description	Annual Budget $	YTD Actuals $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Councillors	0	0	o%	0	o%	
Office of the CEO	0	0	o%	0	o%	
Office of the Chief Executive	***0***	***0***	***o%***	***0***	***o%***	
People & Place						
GM People & Place	0	0	o%	0	o%	
Customer Experience	0	0	o%	0	o%	
People and Customer	0	0	o%	0	o%	
Public Relations and Communications	0	0	o%	0	o%	
Arts & Culture	0	0	o%	0	o%	
City Activation	0	0	o%	0	o%	
People & Place	***0***	***0***	***o%***	***0***	***o%***	
Finance & Governance						
GM Finance & Governance	0	0	o%	0	o%	
Records Management	0	0	o%	0	o%	
Financial Services	3,000,000	0	0%	0	o%	1
Rates	0	0	o%	0	o%	
Governance	0	0	o%	0	o%	
Information Technology	0	0	o%	0	o%	
Fleet	180,000	190,227	106%	180,000	106%	
Finance & Governance	***3,180,000***	***190,227***	***6%***	***180,000***	***106%***	
Community & Culture						
Community Development	0	0	o%	0	o%	
Diversity and Inclusion Activities	0	0	o%	0	o%	
Families & Children	0	0	o%	0	o%	
Health and Wellbeing Services	0	0	o%	0	o%	
Library Services	44,219	44,219	100%	44,219	100%	
Senior Citizens	0	0	o%	0	o%	
Youth Services	0	0	o%	0	o%	
GM Community	0	0	o%	0	o%	
Safe Communities	0	0	o%	0	o%	
Animal Management	100,700	81,120	81%	100,700	81%	2
Parking & Other Ranger Services	0	0	o%	0	o%	
Community & Culture	***144,919***	***125,339***	***86%***	***144,919***	***86%***	

Infrastructure						
Aquatic Centre	100,000	59,979	60%	100,000	60%	3
Archer Sports Club	0	0	o%	0	o%	
Civic Centre	0	0	o%	0	o%	
Depot	0	0	o%	0	o%	
Driver Resource Centre	0	0	o%	0	o%	
Emergency Operations	0	0	o%	0	o%	
Gray Community Hall	0	0	o%	0	o%	
GM Infrastructure	511,889	274,736	54%	511,889	54%	4
Open Space	1,643,384	1,081,032	66%	1,643,384	66%	5
Plant & Equipment	0	0	o%	0	o%	
Private Works	0	0	o%	0	o%	
Recreation Centre	0	0	o%	0	o%	
Roads & Transport	1,595,770	378,693	24%	1,595,770	24%	5
Stormwater Infrastructure	0	0	o%	0	o%	
Street Lighting	113,308	113,308	100%	113,308	100%	
Subdivisional Works	240,000	223,601	93%	240,000	93%	
Waste Management	26,478	0	0%	26,478	0%	
Odegaard Drive Investment Property	0	0	o%	0	o%	
Durack Heights Community Centre	0	0	o%	0	o%	
CBD Car Parking	0	0	o%	0	o%	
Goyder Square	0	0	o%	0	o%	
Infrastructure	***4,230,828***	***2,131,349***	***50%***	***4,230,828***	***50%***	
Less Borrowings						
Loan	0	0	o%	0	o%	
CAPITAL INCOME	***7,555,747***	***2,446,916***	***32%***	***4,555,747***	***54%***	

Note: Capital Grants largely make up Capital Income. Grants are recognised when the grant obligations have been met, which is when expenditure on capital

Notes
1. Gifted Assets will be calculated as part of end of year process
2. Income not recognised, unexpended income will be assessed as part of the roll-over process
3. Swell Upgrade is ongoing and income will be recognised once the project has been completed and remaining bugdet will be assessed as part of the roll-over process
4. Income will be recognised as the LRCI 4 projects are completed
5. Income will be recognised once the expenditure has been incurred and remaining funds will be assessed as part of the roll-over process



Approved by: Finance Manager

Section 2
Financial Results
Budget Summary Report By Directorate as at 30 June 2025
% of year passed 100.00%

1.3 - Capital Expenditure

	Annual Budget	YTD Actuals $	% YTD Actuals of Annual	YTD Budget	% YTD Actuals of YTD Budget	Notes
Of						
Coun					o%	
Office of the CEO	0	0	o%	0	o%	
the Chief Executive	***0***	***0***	***o%***	***0***	***o%***	
People & Plac						
GM People & Pl					o%	
Customer Experien					o%	
People and Customer					o%	
Public Relations and Co					o%	
Arts & Culture					28%	1
City Activation	0	0	o%	0	o%	
	-241,500	***-67,345***	***28%***	***-241,500***	***28%***	
Finance & Governance						
GM Finance & Governance					o%	
Records Management					o%	
Financial Services					o%	
Rates					o%	
Governance					o%	
Information Technology	-87				53%	2
Fleet	-350,000	-322,143	92%	-350,000	92%	
	0	***-781,360***	***64%***	***-1,220,700***	***64%***	
Community & Culture						
Community Development	0				o%	
Diversity and Inclusion Activities	0				o%	
Families & Children	0				o%	
Health and Wellbeing Services	0				o%	
Library Services	-431,219	-155,730			36%	3
Senior Citizens	0	0			o%	
Youth Services	0	0			o%	
GM Community	0	0			o%	
Safe Communities	0	0			o%	
Animal Management	-100,700	-81,120	81%		81%	4
Parking & Other Ranger Services	0	0		0	o%	
				-531,919	***45%***	
Infrastructure						
Aquatic Centre	-152,117	-126,971	83%	-	83%	5
Archer Sports Club	0	0	o%		o%	
Civic Centre	-67,100	-16,644	25%	-67,1	25%	6
Depot	-14,800	-3,201	22%	-14,800	22%	6

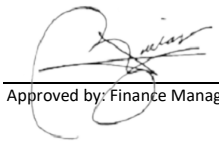
Section 2
Financial Results
Budget Summary Report By Directorate as at 30 June 2025
% of year passed 100.00%

1.3 - Capital Expenditure

	Annual Budget $	YTD Actuals $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Driver Resource Centre	-100,687	-92,867	92%	-100,68	92%	
Emergency Operations	0	0	o%		o%	
Gray Community Hall	0	0	o%		o%	
GM Infrastructure	-1,189,772	-432,063	36%		36%	7
Open Space	-5,101,137	-3,465,434			68%	6
Plant & Equipment	0	0			o%	
Private Works	0				o%	
Recreation Centre	-66,500	-			99%	
Roads & Transport	-3,839,843				74%	8
Stormwater Infrastructure	-120,0				36%	8
Street Lighting	-				73%	8
Subdivisional Works					o%	
Waste Management					37%	6
Odegaard Drive Investment Pro					o%	
Durack Heights Communi					o%	
CBD Car Parking					o%	
Goyder Square	0	0	o%	0	o%	
tructure	***-13,078,093***	***-8,304,084***	***63%***	***-13,078,093***	***63%***	
CAPITAL EXPENDITURE	***-15,072,213***	***-9,389,639***	***62%***	***-15,072,212***	***62%***	

Note: Please refer to the Major Capital Projects Update Report for more details on specific projects.

Notes
1. The underspend is due to some projects being delayed and will be assessed as part of the roll-over process
2. This relates to the Enterprise Resource Planning project and rest of the funds will be assessed as part of the roll-over process
3. Library Café design completed, civic works to be commenced soon and remaining fund will be assessed as part of the roll-over process
4. Remaining funds will be assessed as part of the roll-over process
5. Upgrades to SWELL (construction of BBQ) are completed and invoices are expected to be paid
6.These projects are underway, remaining funds will be assessed as part of the roll-over process
7. Two projects are underway and the remaining balance will be assessed as part of the roll-over process
8. Most of the projects are completed and remaining balance will be used to fund other overspend areas



Approved by: Finance Manager

Section 2
Financial Results
30 June 2025
100.00%

Budget Summary Report By Directorate as at
% of year passed

1.3 - Operating Expenditure

Description	Annual Budget $	YTD Actuals $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Councillors	-588,293	-468,382	80%	-588,293	80%	1
Office of the CEO	-1,458,274	-1,318,602	90%	-1,458,274	90%	
Office of the Chief Executive	***-2,046,567***	***-1,786,983***	***87%***	***-2,046,567***	***87%***	
People & Place						
GM People & Place	-688,061	-550,114	80%	-688,061	80%	2
Customer Experience	-392,294	-373,191	95%	-392,294	95%	
People and Customer	-1,345,852	-1,288,873	96%	-1,345,852	96%	
Public Relations and Communications	-883,538	-854,441	97%	-883,538	97%	
Arts & Culture	-43,000	-15,409	36%	-43,000	36%	3
City Activation	-1,340,634	-1,302,129	97%	-1,340,634	97%	
People & Place	***-4,693,379***	***-4,384,155***	***93%***	***-4,693,379***	***93%***	
Finance & Governance						
GM Finance & Governance	-554,372	-503,149	91%	-554,372	91%	
Records Management	-346,453	-303,352	88%	-346,453	88%	4
Financial Services	-13,424,894	-13,302,162	99%	-13,424,894	99%	
Rates	-105,700	-294,909	279%	-105,700	279%	5
Governance	-1,424,297	-1,341,951	94%	-1,424,297	94%	
Information Technology	-1,742,457	-1,734,815	100%	-1,742,457	100%	
Fleet	-268,096	-215,475	80%	-268,096	80%	6
Finance & Governance	***-17,866,270***	***-17,695,812***	***99%***	***-17,866,270***	***99%***	
Community						
Community Development	-670,417	-719,060	107%	-670,417	107%	
Diversity and Inclusion Activities	-53,568	-49,685	93%	-53,568	93%	
Families & Children	-29,111	-22,018	76%	-29,111	76%	7
Health and Wellbeing Services	-38,700	-30,157	78%	-38,700	78%	7
Library Services	-1,622,602	-1,626,548	100%	-1,622,602	100%	
Senior Citizens	-6,956	-6,812	98%	-6,956	98%	
Youth Services	-417,019	-249,359	60%	-417,019	60%	8
GM Community	-356,274	-314,276	88%	-356,274	88%	
Safe Communities	-23,000	-13,732	60%	-23,000	60%	8
Animal Management	-76,844	-77,520	101%	-76,844	101%	
Parking & Other Ranger Services	-1,023,889	-1,032,764	101%	-1,023,889	101%	
Community	***-4,318,380***	***-4,141,930***	***96%***	***-4,318,380***	***96%***	
Infrastructure						

Section 2
Financial Results

Budget Summary Report By Directorate as at 30 June 2025
% of year passed 100.00%

1.3 - Operating Expenditure

Description	Annual Budget $	YTD Actuals $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Aquatic Centre	-1,153,218	-1,308,277	113%	-1,153,218	113%	9
Archer Sports Club	0	0	o%	0	o%	
Civic Centre	-275,487	-220,282	80%	-275,487	80%	10
Depot	-75,392	-99,180	132%	-75,392	132%	11
Driver Resource Centre	-38,601	-35,440	92%	-38,601	92%	
Emergency Operations	-10,557	-6,496	62%	-10,557	62%	12
Gray Community Hall	-71,823	-94,350	131%	-71,823	131%	11
GM Infrastructure	-1,181,319	-1,104,417	93%	-1,181,319	93%	
Open Space	-5,545,259	-4,738,417	85%	-5,545,259	85%	13
Plant & Equipment	0	0	o%	0	o%	
Private Works	-108,633	-109,694	101%	-108,633	101%	
Recreation Centre	-345,216	-395,621	115%	-345,216	115%	11
Roads & Transport	-1,625,241	-1,546,895	95%	-1,625,241	95%	
Stormwater Infrastructure	-214,177	-205,319	96%	-214,177	96%	
Street Lighting	-1,293,408	-1,230,293	95%	-1,293,408	95%	
Subdivisional Works	-25,000	-18,424	74%	-25,000	74%	8
Waste Management	-7,806,644	-7,268,127	93%	-7,806,644	93%	
Odegaard Drive Investment Property	-131,580	-106,392	81%	-131,580	81%	14
Durack Heights Community Centre	-69,137	-73,577	106%	-69,137	106%	11
CBD Car Parking	-69,727	-25,675	37%	-69,727	37%	15
Goyder Square	-244,571	-242,748	99%	-244,571	99%	
Infrastructure	***-20,284,989***	***-18,829,623***	***93%***	***-20,284,989***	***93%***	
OPERATING EXPENDITURE	***-49,209,586***	***-46,838,503***	***95%***	***-49,209,586***	***95%***	

Note: Cashflow is based on last year trends. Variance is due to timing difference

Notes
1. Overall Councillor expenses except allowances is lower than budgeted
2. Variance is due to lower consultant fees than expected and funds to be used to adjust the overspend on other areas
3. Invoices for Palmerston Youth Festival yet to be paid
4. Expenditure on postage was lower than expected
5. Due to hiring labour hire staff to cover the vacant positions during the period and funded through underspends in other employee expenses
6. Due to timing of vehicle registrations, lower maintenance costs for the period and outstanding invoices
7. Some invoices are yet to be paid for the month of June
8. More invoices are to be paid and remaining funds are assessed as part of EOY adjustment
9. Overspend on contractors are to be adjusted from savings from other areas
10. Some invoices are yet to be paid for the month of June and rest will be used to adjust the overspent on other areas
11. Higher cleaning, utilities and maintenance cost incurred than expected and will be absorbed in saving elsewhere.
12. Professional fees on emergency operation expenses for the period are lower than budgeted
13.Expenditure on contractors are lower than expected and funds will be used to adjust overspend on other areas
14.Mowing and maintenance invoices for the month of June are yet to be paid
15. Reduced maintenance cost due to the decommissioning of parking meters

Approved by: Finance Manager

Section 2
Financial Results
Budget Summary Report By Directorate as at 30 June 2025
% of year passed 100.00%

1.3 - Operating Income

Description	Annual Budget $	YTD Actuals $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Office of the Chief Executive						
Councillors	0	0	o%	0	o%	
Office of the CEO	1,104,259	1,813,962	164%	1,104,259	164%	1
Office of the Chief Executive	***1,104,259***	***1,813,962***	***164%***	***1,104,259***	***164%***	
People and Place						
GM People & Place	0	0	o%	0	o%	
Customer Experience	0	0	o%	0	o%	
People and Customer	0	0	o%	0	o%	
Public Relations and Communications	0	0	o%	0	o%	
Arts & Culture	0	0	o%	0	o%	
City Activation	17,250	17,386	101%	17,250	101%	
People and Place	***17,250***	***17,386***	***101%***	***17,250***	***101%***	
Finance & Governance						
Governance	50,000	51,728	103%	50,000	103%	
GM Finance & Governance	69,205	68,818	99%	69,205	99%	
Records Management	0	0	o%	0	o%	
Financial Services	1,296,332	1,359,380	105%	1,296,332	105%	
Rates	27,842,422	27,791,653	100%	27,842,422	100%	
Information Technology	0	0	o%	0	o%	
Fleet	0	0	o%	0	o%	
Finance & Governance	***29,257,959***	***29,271,578***	***100%***	***29,257,959***	***100%***	
Community						
Community Development	0	0	o%	0	o%	
Diversity and Inclusion Activities	5,000	0	0%	5,000	0%	2
Families & Children	0	0	o%	0	o%	
Health and Wellbeing Services	0	0	o%	0	o%	
Library Services	741,140	754,601	102%	741,140	102%	
Senior Citizens	0	0	o%	0	o%	
Youth Services	300,000	300,000	100%	300,000	100%	
GM Community	0	0	o%	0	o%	
Safe Communities	0	0	o%	0	o%	
Animal Management	369,500	400,945	109%	369,500	109%	
Parking & Other Ranger Services	73,850	23,828	32%	73,850	32%	3
Community	***1,489,490***	***1,479,374***	***99%***	***1,489,490***	***99%***	
Infrastructure						
Aquatic Centre	0	0	o%	0	o%	
Archer Sports Club	0	0	o%	0	o%	
Civic Centre	151,150	166,587	110%	151,150	110%	4
Depot	0	0	o%	0	o%	
Driver Resource Centre	1,000	182	18%	1,000	18%	5

Emergency Operations	0	0	o%	0	o%	
Gray Community Hall	20,000	10,648	53%	20,000	53%	5
GM Infrastructure	0	0	o%	0	o%	
Open Space	0	0	o%	0	o%	
Plant & Equipment	0	0	o%	0	o%	
Private Works	50,000	51,300	103%	50,000	103%	
Recreation Centre	25,000	15,125	60%	25,000	60%	5
Roads & Transport	1,359,668	1,953,649	144%	1,359,668	144%	
Stormwater Infrastructure	0	0	o%	0	o%	
Street Lighting	0	0	o%	0	o%	
Subdivisional Works	105,000	78,420	75%	105,000	75%	
Waste Management	8,111,851	8,213,312	101%	8,111,851	101%	
Odegaard Drive Investment Property	466,160	462,800	99%	466,160	99%	
Durack Heights Community Centre	4,200	3,982	95%	4,200	95%	
CBD Car Parking	0	0	o%	0	o%	
Goyder Square	100,000	100,000	100%	100,000	100%	
Infrastructure	***10,394,029***	***11,056,004***	***106%***	***10,394,029***	***106%***	
OPERATING INCOME	***42,262,987***	***43,638,305***	***103%***	***42,262,987***	***103%***	

Note: Cashflow is based on last year trends. Variance is due to timing difference

Notes
1. Variance is due to early payment of Financial assistant grant for FY 2025/26
2. Grant application did not proceed and this will be assessed as part of the EOY adjustment
3. Due to lower infringements and court fines recovery than anticipated
4. Rent for ground floor Civic Centre is slightly higher than budgeted
5. Due to lower bookings and venue hire than expected

Approved by: Finance Manager

Section 2
Financial Results

Capital Expenditure & Funding as at 30 June 2025
% of year passed 100.00%

1.4 - Capital Expenditure & Funding

CAPITAL EXPENDITURE	Annual Budget	Actuals
Land & Buildings	4,088,459	1,799,946
Infrastructure (including roads, footpaths, park furniture)	8,819,424	6,135,914
Public Lighting	835,130	603,940
Fleet	350,000	322,143
Other Assets (including furniture & office equip)	979,200	527,696
Plant & Machinery		
Leased Land and Building		
TOTAL CAPITAL EXPENDITURE	**15,072,213**	**9,389,640**
TOTAL CAPITAL EXPENDITURE FUNDED BY:	**Annual Budget**	**Actuals**
Operating Income	4,552,137	5,021,155
Capital Grants	4,135,747	2,033,087
Transfers from Cash Reserves	6,384,329	2,335,397
Borrowings	0	0
TOTAL CAPITAL EXPENDITURE FUNDING	**15,072,213**	**9,389,640**



Approved by: Finance Manager

Section 2
Financial Results
Major Capital Works as at 31 May 2025
% of year passed 75%

1.5 - Major Capital Works

Project Code	Class of Assets		Total Prior Year(s) Actuals	Revised Budget 2024-25	Total Planned Budget $	YTD Actuals $ (D)	Total Actuals $ (E=A+D)	% Spent (F=E/C)	Total Yet to Spend $ (G=C-E)	Project Status	Expected Project Completion Date
PRJ10021	Infrastructure						$ 45,549.91	70%	$ 19,261.45	completed	Jun-25
PRJ10057	Land & Buildings						$ 128,895.50	95%	$ 7,459.25	completed	Apr-25
PRJ10058	Land & Building						$ 249,712.46	85%	$ 44,491.84	on-going	Future years
PRJ10064	IT (Other Asse						$ 146,880.24	100%	$ -	completed	Jun-25
PRJ10068	Fleet						$ 724,798.13	96%	$ 27,856.72	in progress	Jun-25
PRJ10117	Infrastructur						$ 986,550.65	72%	$ 378,433.33	on-going	Future years
PRJ10133	Land & Bui						$ 81,270.00	15%	$ 468,730.00	Design 90% complete	Future years
PRJ10167	Infrastruct						$ 10,518.30	10%	$ 94,780.50	in progress	Jul-05
PRJ10179	Public Lig						$ 103,887.65	76%	$ 33,527.00	in progress	Future years
PRJ10218	Public L						$ 64,595.00	31%	$ 144,879.64	completed	Jun-25
PRJ10219	Land &						$ 149,639.41	46%	$ 174,154.55	on-going	Next year
PRJ10246	Infras						$ 37,615.50	55%	$ 30,370.17	completed	Jun-25
PRJ10280	IT (O						$ 688,516.76	63%	$ 411,483.37	in progress	Future years
PRJ10303	Lan						$ -	0%	$ 200,000.00	Not commenced	Dec-25
PRJ10310	La						$ 1,036,526.73	56%	$ 826,124.19	in progress	Jun-25
PRJ10368	P						$ 366,189.64	100%	$ 1,110.36	almost completed	Jul-25
PRJ10380							$ 739,394.24	61%	$ 467,769.25	in progress	Next year
PRJ10468							$ 328,404.30	80%	$ 83,484.70	completed	Jun-25
PRJ10522							$ 76,806.31	17%	$ 373,193.69	in progress	Aug-25
PRJ10526							$ -		$ -	Not commenced	Future years
PRJ10533							$ 30,227.78	15%	$ 169,772.22	completed	May-25
PRJ1053							$ 8,625.00	6%	$ 141,375.00	completed	May-25
PRJ105							$ 57,562.70	31%	$ 127,437.30	in progress	Aug-25
PRJ105							$ 22,285.00	17%	$ 112,715.00	in progress	Sep-25
PRJ10							$ 398,841.25	92%	$ 35,408.75	completed	May-25
PRJ1							$ 549,200.00	97%	$ 16,550.00	in progress	Apr-25
PRJ							$ 167,998.78	75%	$ 55,001.22	completed	complete
PR							$ 367,469.79	124%	$ (70,469.79)	completed	Apr-25
P				$ 190,855.41	$ 190,855.41	$ 230,333.75	$ 230,333.75	121%	$ (39,478.34)	completed	Apr-25
		TOTAL	***$ 1,686,056.88***	***$ 10,447,659.27***	***$ 12,133,716.15***	***$ 6,112,237.90***	***$ 7,798,294.78***	***64%***	***$ 4,335,421.37***		

Notes
1. Revised budget for 2024-25 includes rollovers where relevant
2. Detail regarding projects to be completed in future financial years to be added in future reports

Approved by: Finance Manager

Section 2
Financial Results

Balance Sheet as at
% of year passed

30 June 2025
100.00%

2.1 - Balance Sheet

Balance Sheet	*YTD*	
Assets		
Current Assets:		
Cash & cash equivalents		
Cash on Hand	1,355	Petty Cash
Tied Funds	3,596,036	Tied funds equals restricted reserve and unearned Grant income
Untied Funds	0	
Investments		
Tied Funds	7,237,416	Tied funds equals restricted reserve and unearned Grant income
Untied Funds	9,463,092	
Receivables		
Rates and Charges	2,689,673	
Other Receivables	1,660,848	
TOTAL CURRENT ASSETS	24,648,420	
Non-Current Assets:		
Infrastructure, property, plant & equipment	535,277,296	
Investment property	5,500,000	
Work in progress	7,285,383	
TOTAL NON-CURRENT ASSETS	548,062,679	
TOTAL ASSETS	***572,711,099***	
Liabilities		
Current Liabilities:		
Payables	5,095,862	
Unearned Grant Income (AASB1058)	1,566,201	Unearned grant income
Borrowings	602,846	
Provisions	1,285,866	
TOTAL CURRENT LIABILITIES	8,550,774	
Non-Current Liabilities:		
Payables	-	
Borrowings	4,491,470	
Provisions	1,967,630	
TOTAL NON-CURRENT LIABILITIES	6,459,100	
TOTAL LIABILITIES	***15,009,874***	
NET ASSETS	***557,701,224***	
Equity		
Accumulated Surplus	237,611,486	
Profit & Loss - current Year	- 10,142,922	
Net Reserves	5,197,648	
Working Capital Reserve	5,711,243	
Net Transfers to & from Reserves	- 9,780,846	
Unexpended Grant reserve	-	Externally restricted reserve
Election Reserve	100,000	Internally restricted reserve
Disaster reserve	500,000	Internally restricted reserve

Unexpended Capital works	4,103,508	Internally restricted reserve
Developer Funded reserve	989,011	Internally restricted reserve
Waste Reserve	3,574,733	Internally restricted reserve
Major initiative	- 0	Internally restricted reserve
Revaluation reserves	325,035,012	
TOTAL EQUITY	***557,701,224***	



Approved by: Finance Manager

Section 2
Financial Results
Statement of Reserves as at 30 June 2025
% of year passed 100.00%

2.2 - Statement of Reserves - Budget Movements 2024/25

OTHER RESERVES	Opening Balance $ 01/07/2024	Surplus Analysis to Reserves $	Original Budget 2024/25 to Reserves $	Original Budget 2024/25 from Reserves $	1st Review 2024/25 to Reserves $	1st Review 2024/25 from Reserves $	2nd Review 2024/25 to Reserves $	2nd Review 2024/25 from Reserves $	3rd Review 2024/25 to Reserves $	3rd Review 2024/25 from Reserves $	Projected Balance at the YTD 2024/25 $
Externally Restricted Reserves											
Unexpended Grants Reserve	-								141,600		141,600
Externally Restricted Reserves	-	-	-	-	-	-	-	-	***141,600***	-	***141,600***
Internally Restricted Reserves											
Election Expenses Reserve	100,000	50,000	50,000	-	-	-					200,000
Disaster Recovery Reserve	500,000		-		-	-					500,000
Unexpended Capital Works Reserve	4,103,508		-		(764,873)	(3,338,635)					-
Developer Funds In Lieu Of Construction	989,011	697,459	320,000	(200,000)							1,806,470
Waste Management Reserve	3,574,733	313,471	231	(50,000)	(334,274)	(931,756)				(175,000)	2,397,404
Asset Renewal Reserve	-			-	-						-
Major Initiatives Reserve	-										-
Internally Restricted Reserves	***9,267,252***	***1,060,930***	***370,231***	***(250,000)***	***(1,099,147)***	***(4,270,391)***	-	-	-	***(175,000)***	***4,903,874***
Unrestricted Reserves											
Working Capital Reserve	5,711,243	371,668	20,000	(1,948,888)	1,099,147	(520,000)	1,250,000	(604,275)			5,378,895
Unrestricted Reserves	***5,711,243***	***371,668***	***20,000***	***(1,948,888)***	***1,099,147***	***(520,000)***	***1,250,000***	***(604,275)***	-	-	***5,378,895***
TOTAL RESERVES	***14,978,495***	***1,432,598***	***390,231***	***(2,198,888)***	-	***(4,790,391)***	***1,250,000***	***(604,275)***	***141,600***	***(175,000)***	***10,424,369***

Approved by: Finance Manager

Section 2
Financial Results

Investments Management Report as at 30 June 2025
% of year passed 100.00%

2.3 - Investment Management Report

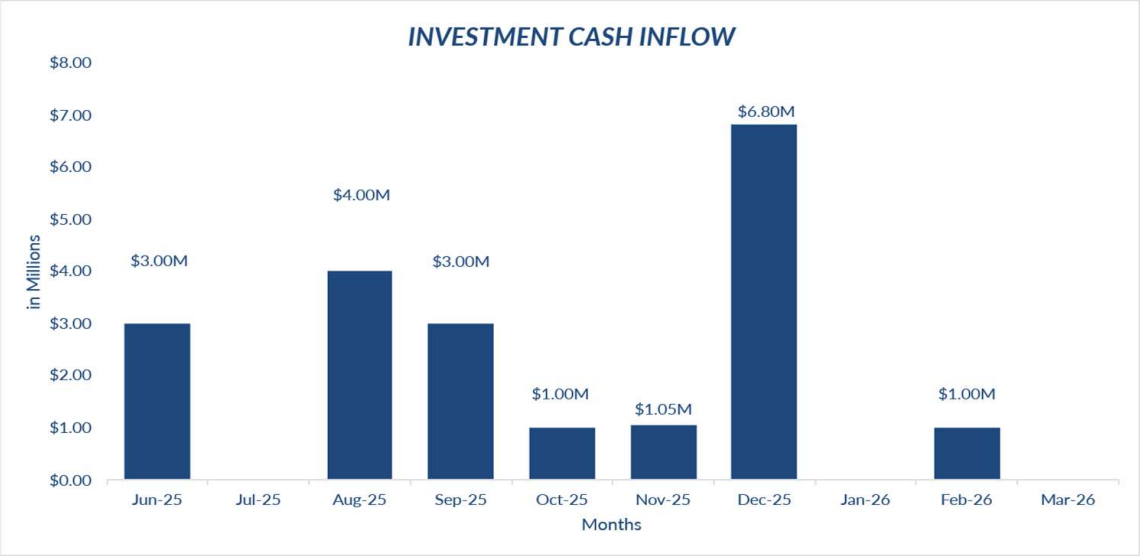
COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAY MATURITY	ED ERAGE RATE	INSTITUTION TOTALS
AMP	S&P A2	$ 2,000,000	5.00%	December 20, 2025	173	0.299%	
AMP	S&P A2	$ 3,000,000	5.10%	September 5, 2025	67	0.458%	
AMP	S&P A2	$ 1,051,000	4.85%	November 12, 2025	135	0.153%	$ 6,051,000.00
CBA	S&P A1+	$ 3,149,508	4.11%	December 1, 2025	154	0.388%	$ 3,149,508.49
NAB	S&P A1+	$ 4,000,000	5.05%	August 18, 2025	49	0.605%	
NAB	S&P A1+	$ 1,000,000	4.95%	October 9, 2025	101	0.148%	
NAB	S&P A1+	$ 1,500,000	5.10%	December 5, 2025	158	0.229%	
NAB	S&P A1+	$ 1,000,000	4.70%	February 24, 2026	239	0.000%	$ 7,500,000.00
		$ 16,700,508			***135***		

Investment Distribution by Credit Rating		
Credit Rating		*Counterparty Limit*
A1 & A1+		100%
A2		60%
A3		%

Investment Distribution by Individual institution			
ADI	*% of Total*		*Max Individual limit*
National Australian Bank (NAB)	45%		60%
Commonwealth Bank (CBA)	19%		60%
AMP Bank Limited	36%		40%

Interest Income Yea	
Total Year to Date Interest on Cash at Bank	$ 344,211
Total Year to Date Investment Earnings	$ 969,619
Total Year to Date Interest from internal loan	$ 45,209
Total Year to Date interest penalty income	$ 139,211
Total YTD Interest Income	***$ 1,498,250***

		Amount
Trading Account		$ 3,596,036
Short Term Investment		$ 16,700,508
Petty Cash		$ 1,355
Total Funds		***$ 20,297,899***



PROPERTY INVESTMENT						
PROPERTY ADDRESS	*VALUATION BASIS*	*VALUE*	*INCOME YTD*	*EXPENSE YTD*	*NET PROFIT YTD*	*COMPARITIVE YTD YIELD AT CASH RATE OF 3.85%*
48 Odegaard Drive, Rosebery	Fair Value	$ 5,500,000	$ 462,800	$ 106,392	$ 356,409	$ 211,750

Approved by: Finance Manager

Section 2
Financial Results

Debtor Control Accounts as at 30 June 2025
% of year passed 100.00%

2.4 Debtor Control Accounts

RATES OUTSTANDING (Includes Interest)

Report Month	*Debtor Rates & Charges*	*Payments Received in Advance $*
Jun-25	*$2,507,594*	$2,094,651

RATES OVERDUE FOR THE CURRENT YEAR (Including interest)

	Debtor Rates & Charges	*Current year Overdue*		*st*	*Payments Received in Advance*
		$1,499,879			$2,094,651

RATES OVERDUE BY YEARS

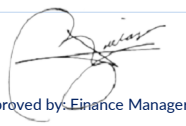
	Total	*2023-24*	*2022-23*	*2021-22*	*2020-21*	*2019-20*	*2018-19*	*2017 & Prior*
Rates and Charges Overdue Amount (Incl. Interest)	***$987,289***	$511,251	$251,571	$121,990	$58,327	$24,786	$9,219	$10,144
	100%	51.8%	25.5%	12.4%	5.9%	2.5%	0.9%	1.0%
Number Of Properties	***353***	353	149	80	48	22	10	3

INFRINGEMENTS

	Total	*2024-25*	*2023-24*	*2022-23*	*2021-22*	*2020-21*	*2019-18*	*2018-17*
l Infringements	***170,777.26***	71,982.00	28,169.00	25,480.86	21,787.40	16,994.00	5,859.00	505.00
s	***6,356.00***	3,100.00	139.00	1,632.00	1,485.00			
nts	***21,123.44***	7,177.00	4,808.00	2,169.00	3,012.00	1,725.00	2,232.44	
	-	-		-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	198,256.70	82,259.00	33,116.00	29,281.86	26,284.40	18,719.00	8,091.44	505.00
	100%	41.5%	16.7%	14.8%	13.3%	9.4%	4.1%	0.3%
Infringments	***1,245.00***	1245	0	0	0	0	0	0

SUNDRY DEBTORS:

Total	*Under 30 days*	*31 - 60 Days*	*61 - 90 Days*	*Over 90Days*
$158,528.04	$15,855.53	$4,299.96	$6,090.96	$132,281.59
100%	10.0%	2.7%	3.8%	83.4%



Approved by: Finance Manager

SECTION 2
Financial Results
Creditor Accounts Paid 30 June 2025

% of year passed 100.00%

2.5 - Creditor Accounts Paid

Vendor Number	Creditor Name	Creditor Payment Type	Amount $	Notes
123	Kerry's Automotive Group - KAP Motors Pty Ltd	General Creditors	58,309.00	
1607	Sterling NT Pty Ltd	General Creditors	162,796.77	
1642	Environment Centre NT	General Creditors	330.00	
2	Australian Taxation Office - PAYG	General Creditors	476,128.83	
2049	Super Sealing Pty Ltd	General Creditors	26,455.00	
2064	Larrakia Nation Aboriginal Corporation	General Creditors	825.00	
215	Employee Assistance Services NT Inc (EASA)	General Creditors	2,762.14	
2199	SBA Office National	General Creditors	1,906.34	
256	The Bookshop Darwin	General Creditors	1,454.80	
2587	Top End RACE	General Creditors	250,495.03	
272	City Wreckers	General Creditors	1,848.00	
2977	Optic Security Group NT	General Creditors	500.52	
30	Colemans Printing Pty Ltd	General Creditors	57.20	
3313	Zip Print	General Creditors	5,742.00	
3428	Bunnings Group Limited	General Creditors	909.99	
3438	NT Shade & Canvas Pty Ltd	General Creditors	24,922.48	
3442	Chung Wah Society Inc.	General Creditors	220.00	
3486	Gold Medal Services (NT) Pty Ltd	General Creditors	27,328.84	
35	WINC Australia Pty Limited	General Creditors	741.78	
353	Otis	General Creditors	959.28	
3647	Plastic Card Customization	General Creditors	632.35	
3683	Area9 IT Solutions	General Creditors	9,641.57	
376	Jackson's Drawing Supplies	General Creditors	131.00	
3787	Top End Sounds Pty Ltd T/A Total Event Services	General Creditors	12,598.85	
3936	Arafura Tree Services and Consulting	General Creditors	40,260.00	
399	St John Ambulance (NT) Incorporated	General Creditors	95.00	
4007	The Ark Animal Hospital Pty Ltd	General Creditors	3,046.69	
4029	Totally Workwear Palmerston	General Creditors	1,094.00	
4065	Southern Cross Protection Pty Ltd	General Creditors	6,735.54	
41	Harvey Distributors	General Creditors	564.72	
4190	National Australia Bank - Corporate Credit Cards	General Creditors	59,110.11	
4221	Institute of Public Works Engineering - IPWEA	General Creditors	1,540.00	
4398	Quality Indoor Plants Hire	General Creditors	1,311.15	
4561	Bendesigns	General Creditors	3,257.10	
4703	[redacted]	Refunds & Reimbursements	294.95	1
4730	Sign City (NT) Pty Ltd	General Creditors	4,786.50	
4731	[redacted]	General Creditors	660.00	1
4735	Palmerston and Rural Party Hire	General Creditors	2,086.10	
4912	Remote Area Tree Services Pty Ltd	General Creditors	976.25	
5104	JLM Contracting Services Pty Ltd	General Creditors	271,767.25	
5114	S.E. Rentals Pty Ltd	General Creditors	2,330.90	
5131	Core Traffic Control Pty Ltd	General Creditors	8,104.80	
5387	Odd Job Bob - Darren John Fillmore	General Creditors	575.30	
54	Powerwater	Utilities	96,808.36	
5414	Nitro Software, Inc.	General Creditors	20,826.96	
5417	Institute of Public Works Engineering - IPWEAQ (Qld & NT)	General Creditors	330.00	
549	City of Darwin	General Creditors	171,788.00	
5508	Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	73,787.79	
5520	BFX Furniture Pty Ltd	General Creditors	6,925.67	
5651	Minter Ellison Lawyers	General Creditors	11,941.08	
5713	Clean Fun T/A Darwin Outdoor Cinema Hire/Darwin Laundries	General Creditors	88.00	
639	Cleanaway Pty Ltd.	General Creditors	212,713.79	
87	Industrial Power Sweeping Services Pty	General Creditors	23,380.56	
900	Palmerston Golf & Country Club Inc	General Creditors	33,000.00	
V00073	Off the Leash	General Creditors	770.00	
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	123.20	
V00193	Amcom Pty Ltd Acc no CN5439	General Creditors	1,085.70	
V00228	Outback Tree Service	General Creditors	42,000.75	
V00250	[redacted]	General Creditors	9,639.00	1
V00271	NTIT (Fuji Xerox Business Centre NT)	General Creditors	1,577.68	
V00295	Jacana Energy	Utilities	293,316.18	
V00318	QuickSuper Clearing House	Superannuation	143,156.65	
V00368	iWater NT Pty Ltd	General Creditors	236,384.61	
V00399	Palmerston & Regional Basketball Assoc (PARBA)	General Creditors	7,749.19	

V00402	[redacted]	General Creditors	200.00	1
V00443	Forecast Machinery	General Creditors	1,131.64	
V00474	Lane Communications	General Creditors	1,214.29	
V00482	AECOM Australia Pty Ltd	General Creditors	192.50	
V00542	Industry Health Solutions	General Creditors	209.00	
V00582	Ezko Property Services (Aust) Pty Ltd	General Creditors	30,756.99	
V00730	Tip Top Circus Entertainment	General Creditors	687.50	
V00855	ESRI Australia	General Creditors	35,565.20	
V00939	Defend Fire Services Pty Ltd	General Creditors	5,630.55	
V01088	Department of Infrastructure, Planning & Logistics	General Creditors	147,560.82	
V01106	Darwin Toilet Hire	General Creditors	1,375.00	
V01115	Aerosail Engineered Fabric Structures Pty Ltd	General Creditors	21,820.00	
V01118	Wilson Security Pty Ltd	General Creditors	5,517.96	
V01192	Easy Glass Services	General Creditors	4,603.53	
V01203	Tyreright Palmerston	General Creditors	705.00	
V01244	O'Brien Glass Industries Ltd	General Creditors	1,637.00	
V01397	[redacted]	Refunds & Reimbursements	220.00	1
V01420	CENTRELINK (PAYROLL)	General Creditors	1,155.39	
V01486	Brainium Labs Pty Ltd	General Creditors	2,700.00	
V01584	Salary Packaging Australia	General Creditors	3,155.08	
V01600	Property Council of Australia	General Creditors	4,190.00	
V01638	The Royal Agricultural Society of the NT Inc	General Creditors	463.71	
V01643	KPMG	General Creditors	5,747.50	
V01694	NT Advertising and Distribution	General Creditors	385.00	
V01720	[redacted]	Grants, Sponsorships, Donations & Prizes	200.00	1
V01748	FE Technologies Pty Ltd	General Creditors	4,578.20	
V01750	Extreme Marquees Pty Ltd	General Creditors	2,131.09	
V01789	Next Energy Lighting Pty Ltd	General Creditors	30,386.12	
V01810	Jacana Energy - Payroll Deductions	General Creditors	100.00	
V01814	N and M Klidaras Nominees Pty Ltd T/A Vrahos Contr	General Creditors	84,826.50	
V01850	Sam Eyles Refrigeration and Air Conditioning P/L	General Creditors	369.89	
V01904	Veolia Environmental Service (Australia) Pty Ltd	General Creditors	118,318.94	
V01906	Darwin Automotive Pty Ltd (Darwin Motor Group)	General Creditors	341.70	
V01938	Windcave Pty Limited	General Creditors	49.50	
V01948	Scorptec Computers -Scorpion Technology Unit Trust	General Creditors	88.00	
V02025	Event Hospitality & Entertainment	General Creditors	20,241.57	
V02036	Telefonix Technology Group Pty Ltd	General Creditors	2,498.90	
V02162	RMI Security - Conigrave Pty Ltd	General Creditors	26,945.56	
V02167	Sanity Music Stores Pty Ltd	General Creditors	54.98	
V02229	Studio B Designs	General Creditors	113.85	
V02280	[redacted]	General Creditors	943.00	1
V02285	Territory Native Plants	General Creditors	545.36	
V02306	Well Done International Pty Ltd	General Creditors	943.48	
V02309	Mousellis and Sons Pty Ltd	General Creditors	90,822.66	
V02369	Maher Raumteen Solicitors	General Creditors	5,261.30	
V02474	HMG - Heath Motor Group Pty Ltd (Isuzu)	General Creditors	1,622.59	
V02534	Water Dynamics Pty Limited	General Creditors	4,780.77	
V02545	Amazon Web Services Inc	General Creditors	5.40	
V02579	Human Synergistics Pty Ltd	General Creditors	2,486.00	
V02599	Freddy's Car Installations	General Creditors	330.00	
V02605	QIT Plus Pty Ltd	General Creditors	15,675.00	
V02618	[redacted]	Refunds & Reimbursements	510.98	1
V02698		Refunds & Reimbursements	296.65	1
V02869	Tamsten Pty Ltd T/A Palmerston Veterinary Hospital	General Creditors	2,000.70	
V03000	Jess Cussen Graphic Design	General Creditors	11,660.00	
V03035	Darwin Mobile Detailers	General Creditors	660.01	
V03037	KWPX Pty Ltd	General Creditors	4,124.12	
V03073	Programmed Property Services	General Creditors	285,134.04	
V03200	Fulton Hogan Industries Pty Ltd	General Creditors	992,114.28	
V03320	[redacted]	General Creditors	250.00	1
V03363	Arccos Consulting Pty Ltd	General Creditors	12,039.50	
V03553	Fiber Sense Operations Pty Ltd	General Creditors	10,725.00	
V03556	Belgravia Health & Leisure Group Pty Ltd	General Creditors	242,315.70	
V03566	Terrain Group	General Creditors	66,326.70	
V03600	CFO Business Associates	General Creditors	1,054.90	
V03609	VTG Waste & Recycling Pty Ltd	General Creditors	28,185.34	
V03638	North Landscapes Pty Ltd	General Creditors	12,987.97	
V03685	Peel Valentine Whitehead Partners Pty Ltd	General Creditors	4,180.00	
V03746	Kim Koole Music	General Creditors	350.00	
V03763	[redacted]	Refunds & Reimbursements	250.00	1
V03776	Business Fuel Cards Pty Ltd	General Creditors	7,221.91	
V03778	[redacted]	Refunds & Reimbursements	300.00	1

V03796	Veronica Matipira	General Creditors	200.00	
V03799	Pilates with Alex Hurt	General Creditors	150.00	
V03936	[redacted]	General Creditors	520.00	1
V03971	Darwin Catering Company	General Creditors	610.00	
V03973	AANT Salary Packaging	General Creditors	7,382.48	
V03976	Luva Cuppa	General Creditors	250.00	
V04086	[redacted]	Grants, Sponsorships, Donations & Prizes	250.00	1
V04094	Information Professionals Pty Ltd	General Creditors	38,896.00	
V04097	[redacted]	General Creditors	300.00	1
V04161		Refunds & Reimbursements	2,000.00	1
V04167	All About Party Hire	General Creditors	610.00	
V04172	Charlie Bliss Creative	General Creditors	770.00	
V04228	[redacted]	Grants, Sponsorships, Donations & Prizes	250.00	
V04319	Foundation Recruitment Pty Ltd	General Creditors	6,960.65	
V04343	Jaytex Construction	General Creditors	4,461.77	
V04376	[redacted]	Refunds & Reimbursements	300.00	1
V04381	Telstra Limited	General Creditors	18,057.46	
V04428	ESEL Pty Ltd T/A Mwave	General Creditors	185.45	
V04446	PS Fabrication NT	General Creditors	1,202.58	
V04498	HCS Constructions NT Pty Ltd	General Creditors	117,192.02	
V04531	Mulga Security Pty Ltd	General Creditors	316.36	
V04549	[redacted]	Grants, Sponsorships, Donations & Prizes	250.00	1
V04563	Gen Air Engineers	General Creditors	4,254.25	
V04570	[redacted]	Grants, Sponsorships, Donations & Prizes	250.00	1
V04582		Refunds & Reimbursements	125.00	1
V04598		Refunds & Reimbursements	300.00	1
V04604	Stone Monkey Australia	General Creditors	459.00	
V04624	[redacted]	General Creditors	240.00	1
V04677		Grants, Sponsorships, Donations & Prizes	250.00	
V04710	Sydney Tools Pty Ltd	General Creditors	30.00	
V04767	Alpha Trophies Pty Ltd T/A Badge-A-Minit	General Creditors	380.80	
V04783	[redacted]	Refunds & Reimbursements	300.00	1
V04798	Australian Radio Network Pty Limited	General Creditors	3,507.68	
V04802	AHG Building Contractors Pty Ltd	General Creditors	22,011.80	
V04803	Top End Sounds Pty Ltd T/A Territory Events & Hire	General Creditors	8,238.00	
V04812	RingCentral Australia Pty Ltd	General Creditors	3,164.59	
V04835	Associated Advertising & Promotions Pty Ltd	General Creditors	5,940.00	
V04840	[redacted]	Refunds & Reimbursements	270.00	1
V04859	Keegan Group Pty Ltd	General Creditors	27,856.24	
V04877	TDH Chartered Accountants	General Creditors	14,049.00	
V04904	Tropical Tree Services Pty Ltd	General Creditors	119,033.75	
V04906	[redacted]	Refunds & Reimbursements	299.99	1
V04917	OverDrive Australia	General Creditors	5,119.94	
V04934	Fewmore Contracting	General Creditors	2,561.90	
V04985	DPSH Industries Pty Ltd T/A Northern Panel Works	General Creditors	2,950.00	
V04986	Bridge NT Pty Ltd T/A Bridge Toyota	General Creditors	1,034.39	
V04996	Peppermint Consulting Pty Ltd	General Creditors	1,100.00	
V05011	[redacted]	Refunds & Reimbursements	300.00	1
V05051		Refunds & Reimbursements	1,200.00	1
V05056		Grants, Sponsorships, Donations & Prizes	250.00	1
V05074	On Point Creative NT	General Creditors	450.00	
V05088	[redacted]	General Creditors	258.00	
V05105	Litchfield Welding	General Creditors	1,650.00	
V05145	[redacted]	Grants, Sponsorships, Donations & Prizes	250.00	1
V05146		General Creditors	150.00	1
V05152		Refunds & Reimbursements	1,685.92	1
V05194	Imogen and Madison Walker	Grants, Sponsorships, Donations & Prizes	500.00	
V05199	ByProgress Pty Ltd t/as Giggling Geckos Amusements & Hire	General Creditors	682.00	
V05224	[redacted]	General Creditors	719.00	1
V05234	Mills Oakley	General Creditors	17,473.72	1
V05317	NOI	General Creditors	75.00	
V05353	[redacted]	Refunds & Reimbursements	297.30	1
V05354	Cleaner The Crow Cleaning Service P/L	General Creditors	396.00	
V05357	[redacted]	Refunds & Reimbursements	300.00	1
V05376		Refunds & Reimbursements	405.63	1
V05393		Refunds & Reimbursements	300.00	1
V05400	FIRSTAIDPRO AUSTRALIA PTY. LTD	General Creditors	277.00	
V05456	[redacted]	Refunds & Reimbursements	300.00	1
V05495	Proper Creative Darwin Pty Ltd	General Creditors	18,150.00	
V05507	CMA Contracting Pty Ltd	General Creditors	180,579.77	
V05534	[redacted]	Refunds & Reimbursements	600.00	1
V05558	CDM Smith Australia Pty Ltd	General Creditors	14,870.73	

V05578	[redacted]	Refunds & Reimbursements	299.00	1
V05580	Hoogland Consult Pty Ltd	General Creditors	22,550.00	
V05605	Benchmark Surveys WA t/a Benchmark Consulting WA	General Creditors	3,367.65	
V05606	Home Grown Lawn Mowing	General Creditors	6,180.00	
V05611	[redacted]	General Creditors	200.00	1
V05638	The Trustee for UDLA Unit Trust trading as UDLA Pty Ltd	General Creditors	25,894.00	
V05654	[redacted]	Refunds & Reimbursements	299.60	1
V05657	SPACETOCO PTY LTD	General Creditors	7,700.00	
V05688	Allan King & Sons Construction Pty Ltd	General Creditors	684,202.29	
V05700	Carpet Court Design & Decor	General Creditors	10,772.00	
V05702	[redacted]	General Creditors	300.00	1
V05720	T&E Group Pty Ltd T/As Tin Car Detailing	General Creditors	330.00	
V05724	[redacted]	General Creditors	1,600.00	1
V05726	Neptune NT Pty Ltd	General Creditors	9,680.00	
V05733	National Windscreens Group	General Creditors	150.00	
V05735	[redacted]	General Creditors	250.00	1
V05744	Paintology Darwin	General Creditors	4,290.00	
V05747	Zimbabwe Dancing Queens	General Creditors	200.00	
V05749	News Pty Limited (Newspaper Subscription)	General Creditors	5,304.00	
V05754	Areasafe Products Pty Ltd	General Creditors	37,392.30	
V05755	GX Outdoors Pty Ltd	General Creditors	15,917.00	
V05757	CJD Equipment	General Creditors	82,204.39	
V05758	[redacted]	General Creditors	250.00	1
V05759		General Creditors	125.00	1
V05760		General Creditors	50.00	1
V05761		General Creditors	155.00	1
V05762	Wild Creative Pty Ltd	General Creditors	1,493.80	
V05763	Annie Barrett Naturopath Pty Ltd	General Creditors	125.00	
V05764	Araan Pty Ltd T/A Oneroof Solar	General Creditors	742.50	
V05766	Complete PC Solutions	General Creditors	2,169.20	
V05767	[redacted]	General Creditors	250.00	1
V05769		Refunds & Reimbursements	300.00	1
V05770		General Creditors	300.00	1
V05772	CRC NT PTY LTD	General Creditors	159.50	
V05773	[redacted]	General Creditors	250.00	1
V05774		Grants, Sponsorships, Donations & Prizes	250.00	1
V05775		General Creditors	250.00	1
V05776		General Creditors	250.00	1
V05777		General Creditors	250.00	1
V05778		General Creditors	250.00	1
V05779		General Creditors	250.00	1
V05780		General Creditors	50.00	1
V05781		General Creditors	50.00	1
V05784		General Creditors	250.00	1
V05786		General Creditors	500.00	1
V05787		Refunds & Reimbursements	1,113.00	1
V05789		Refunds & Reimbursements	2,690.76	1
V05791		General Creditors	125.00	1
V05792		Refunds & Reimbursements	481.65	1
V05793		Refunds & Reimbursements	564.02	1
V05794		Refunds & Reimbursements	1,661.00	1
V05795		Refunds & Reimbursements	2,000.00	1
V05797	Bel Rose Group	General Creditors	11,000.00	
V05798	[redacted]	General Creditors	300.00	1
V05799		General Creditors	213.70	1
V05800		Refunds & Reimbursements	5,996.69	1
V05801		General Creditors	60.00	1
V05802		General Creditors	50.00	1
V05804		General Creditors	300.00	1
V05805		General Creditors	300.00	1
V05806		General Creditors	293.98	1
V05808		General Creditors	300.00	1
V05809		General Creditors	300.00	1
V05810		General Creditors	300.00	1
V05811		General Creditors	50.00	1
V05812		General Creditors	250.00	1
V05816		General Creditors	4,429.11	1
V05817		General Creditors	125.00	1
V05818		General Creditors	250.00	1
V05819		General Creditors	250.00	1
V05820		General Creditors	300.00	1
V05821		General Creditors	300.00	1

V05822	[redacted]	General Creditors	300.00	1
V05823		General Creditors	259.00	1
V05824		General Creditors	251.19	1
V05825		General Creditors	300.00	1
V05826		General Creditors	199.00	1
V05827		General Creditors	299.99	1
V05828		General Creditors	300.00	1
V05829		General Creditors	50.00	1
V05830		Refunds & Reimbursements	308.29	1
V05831		General Creditors	300.00	1
V05832		General Creditors	300.00	1
V05833		General Creditors	300.00	1
V05834		General Creditors	300.00	1
V05836		General Creditors	300.00	1
V05837		General Creditors	300.00	1
V05838		General Creditors	257.82	1
V05839		Refunds & Reimbursements	3,800.00	1
V05840		General Creditors	250.00	1
V05841		General Creditors	300.00	1
V05844		General Creditors	60.00	1
V05845		General Creditors	250.00	1
V05846		General Creditors	50.00	1
V05848		General Creditors	50.00	1
V05849		General Creditors	50.00	1
V05850		General Creditors	50.00	1
V05853		General Creditors	269.99	1
V05854		General Creditors	300.00	1
V05855		General Creditors	238.80	1
V05856		General Creditors	300.00	1
V05857		General Creditors	299.00	1
V05858		General Creditors	300.00	1
V05859		General Creditors	300.00	1
V05860		General Creditors	279.99	1
V05861	[redacted]	Refunds & Reimbursements	230.52	1
V05863		Refunds & Reimbursements	1,316.24	1
V05864		General Creditors	300.00	1
V05865		General Creditors	300.00	1
V05866		General Creditors	70.00	1
V05867		General Creditors	300.00	1
V05868		General Creditors	300.00	1
V05869		General Creditors	300.00	1
V05870		General Creditors	270.00	1
V05872		General Creditors	295.99	1
V05874		General Creditors	299.93	1
			6,882,081.18	

Investments	-
Total Creditor Payments (excludes investments placed)	***6,882,081.18***
Total Payments made to Local suppliers this month	***5,898,580.86***
Percentage of this month's payments made to local suppliers	***85.71%***

Notes
1. Names redacted to de-identify personal details

Approved by: Finance Manager

SECTION 2
Financial Results

Creditor Accounts Outstanding as at 30 June 2025
% of year passed 100.00%

2.6 - Creditor Accounts Outstanding

Creditor No.	Creditor Name	Amount $	Notes
4190	National Australia Bank - Corporate Credit Cards	24,868.64	1

Notes
1. June credit card transactions, waiting for credit card holders reconciliation

Approved by: Finance Manager

Section 2
Financial Results

Commercial Leases as at 30 June 2025
% of year passed 100.00%

2.7 - Commercial Leases

Description	Revised Annual Budget $	YTD Actuals $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Income						
Library Services	5,646	5,646	100%	5,646	100%	
GM Finance & Governance	69,205	68,818	99%	69,205	99%	
Aquatic Centre	0	0	o%	0	o%	
Civic Centre	151,150	166,587	110%	151,150	110%	1
Income	***226,001***	***241,052***	***107%***	***226,001***	***107%***	
Expenditure						
GM Finance & Governance	-12,000	-14,990	125%	-12,000	125%	
Expenditure	***-12,000***	***-14,990***	***125%***	***-12,000***	***125%***	***2***
Profit/(Loss)	***214,001***	***226,062***		***214,001***		

Notes
1. Rent for Civic Centre is slightly higher than budgeted due to CPI increase
2. High due to lease renewal charges for 60 Georgina Crescent

Approved by: Finance Manager

Section 2
Financial Results

Council Loans as at 30 June 2025
% of year passed 100.00%

2.8 - Council Loans

INTERNAL LOANS

Making the Switch Balances (FILOC)	
1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	***3,337,849***
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Repayments 2021/22	(321,849)
Repayments 2022/23	(330,299)
Repayments 2023/24	(338,971)
Loan Balance at 1/07/2024	***1,833,114***
Expected Repayments 2024/25	(347,871)
Expected Loan Balance as at 30/06/2025	***1,485,244***

Making the Switch (FILOC)					
Principal as of 1/7/2024	*Principal Loan Repayments for 2024-25*	*Principal Loan Repayments YTD*	*Interest for 2024-25*	*Interest YTD*	*Loan balance as of 30/06/2025*
1,833,114	***-347,871***	***-346,950***	***44,288***	***45,553***	***1,486,165***

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is $3,223,849 not including employee costs for the Public Lighting Officer. External Loan - Archer Landfill Rehabilitation Balances

SWELL Loan (FILOC)	
Project Cost taken from FILOC	***400,000***
Repayments 2023/24	(80,000)
Loan Balance at 1/07/2024	***320,000***
Expected Repayments 2024/25	(80,000)
Expected Loan Balance as at 30/06/2025	***240,000***

SWELL Loan (FILOC)			
Principal as of 1/7/2024	*Principal Loan Repayments for 2024-25*	*Principal Loan Repayments YTD*	*Loan balance as of 30/06/2025*
320,000	***-80,000***	***0***	***320,000***

The above table shows the loan amount taken from the FILOC Reserve for SWELL construction. An amount of $80K is repaid on yearly basis and no interest is charged. The loan repayments will end in 2028.

Section 2
Financial Results

Council Loans as at 30 June 2025
% of year passed 100.00%

2.8 - Council Loans

EXTERNAL LOANS

Archer Landfill Rehabilitation Balances (NAB)	
Total Loan Amount	***1,960,000***
Repayments 2019/20	(221,414)
Repayments 2020/21	(228,223)
Repayments 2021/22	(234,634)
Repayments 2022/23	(241,037)
Repayments 2023/24	(248,082)
Loan Balance at 1/07/2024	***786,610***
Expected Repayments 2024/25	(254,975)
Expected Loan Balance as at 30/06/2025	***531,635***

Archer Landfill Rehabilitation (NAB)					
Principal as of 1/7/2024	*Principal Loan Repayments for 2024-25*	*Principal Loan Repayments YTD*	*Interest for 2024-25*	*Interest YTD*	*Loan balance as of 30/06/2025*
786,610	*-254,975*	*-254,986*	*-19,243*	*19,387*	*531,624*

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.

SWELL (NAB)	
Total Loan Amount	***5,000,000***
Repayments 2023/24	***-187,500***
Loan Balance at 31/12/2023	***4,812,500***
Expected Repayments 2024/25	***-250,000***
Expected Loan Balance as at 30/06/2025	***4,562,500***

SWELL (NAB)					
Principal as of 1/7/2024	*Principal Loan Repayments for 2024-25*	*Principal Loan Repayments YTD*	*Interest for 2024-25*	*Interest YTD*	*Loan balance as of 30/06/2025*
4,812,500	*-250,000*	*-250,000*	*-263,362*	*326,172*	*4,562,500*

The External Loan - SWELL is for a term of 20 years commencing 29 December 2023 and concluding 28 September 2043. The interest rate is variable for the duration of the loan and is paid on a quarterly basis. The current interest for June 2025 quarter is 5.2754%

Approved by: Finance Manager

Section 2
Financial Results
Elected Member Expenses 30 June 2025
% of year passed 100.00%

2.9 - Elected Member Expenses

Description	Revised Annual Budget $	YTD Actuals $	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget	Notes
Operating Expenditure						
Salaries & Wages	0	0	o%	0	o%	
Overtime	0	0	o%	0	o%	
Casual Wages	0	0	o%	0	o%	
Employee Allowances	0	0	o%	0	o%	
Fringe Benefit Taxes	0	0	o%	0	o%	
Staff Reimbursements	0	0	o%	0	o%	
Annual Leave	0	0	o%	0	o%	
Sick Leave	0	0	o%	0	o%	
Long Service Leave	0	0	o%	0	o%	
Superannuation	-44,461	-41,875	94%	-44,461	94%	
Other Employee Costs	0	0	o%	0	o%	
Relocation Costs	0	0	o%	0	o%	
Uniforms / Clothes Purchased	0	0	o%	0	o%	
Temp Staff Employed Through Agency	0	0	o%	0	o%	
Additional Personal Leave	0	0	o%	0	o%	
Audit Services Financial Reports	0	0	o%	0	o%	
Other Audit Services	0	0	o%	0	o%	
Debt Collection Legal Fees	0	0	o%	0	o%	
Accounting Services	0	0	o%	0	o%	
Legal Fees	0	0	o%	0	o%	
Building Consultant Fees	0	0	o%	0	o%	
Consultants	0	0	o%	0	o%	
Debt Collection Services	0	0	o%	0	o%	
IT Consultants	0	0	o%	0	o%	
Planning Consultant Fees	0	0	o%	0	o%	
Valuation Expenses	0	0	o%	0	o%	
Other External Services	0	0	o%	0	o%	
Commission on Sale of Asset	0	0	o%	0	o%	
General Asset Insurance	0	0	o%	0	o%	
Public Liability Insurance	0	0	o%	0	o%	
Motor Vehicle Insurance	0	0	o%	0	o%	
Other Insurance	0	0	o%	0	o%	
Excess Payable on Insurance Claims	0	0	o%	0	o%	
Workers Compensation Insurance	0	0	o%	0	o%	
Salary Continuance Insurance	0	0	o%	0	o%	
Water Charges	0	0	o%	0	o%	
Sewerage Charges	0	0	o%	0	o%	

Electricity	0	0	o%	0	o%	
Depreciation Expense	0	0	o%	0	o%	
Depreciation Land Improvements	0	0	o%	0	o%	
Depreciation Building & Other Structures	0	0	o%	0	o%	
Depreciation Plant & Equipment	0	0	o%	0	o%	
Depreciation Furniture & Fittings	0	0	o%	0	o%	
Depreciation Roads	0	0	o%	0	o%	
Depreciation Footpaths & Bicycleways	0	0	o%	0	o%	
Depreciation Kerb & Gutter	0	0	o%	0	o%	
Depreciation Stormwater Drainage	0	0	o%	0	o%	
Depreciation Motor Vehicles	0	0	o%	0	o%	
Depreciation Water & Sewerage	0	0	o%	0	o%	
Depreciation Investment Property	0	0	o%	0	o%	
Depreciation Street Lights	0	0	o%	0	o%	
Mayoral Allowance	-116,600	-116,599	100%	-116,600	100%	
Mayor Vehicle Allowance	-25,000	-24,999	100%	-25,000	100%	
Mayoral Professional Dev Allowance	-4,000	-4,000	100%	-4,000	100%	
Deputy Mayoral Allowance	-19,289	-16,320	85%	-19,289	85%	1
Deputy Mayoral Electoral Allowance	0	0	o%	0	o%	
Elected Members Councillor Allowances	-170,111	-161,760	95%	-170,111	95%	
Elected Members Electoral Allowance	0	0	o%	0	o%	
Elected Members Professional Dev Allowance	-28,000	-1,234	4%	-28,000	4%	
Elected Members Attendance Reimbursement	0	0	o%	0	o%	
Elected Members Meeting Allowance	-70,000	-57,600	82%	-70,000	82%	2
Information Technology Capital Entitlement	-9,600	-2,000	21%	-9,600	21%	
Communications Entitlement	0	0	o%	0	o%	
Acting Mayor Allowance	-10,615	-13,611	128%	-10,615	128%	1
Acting Mayor Electoral Allowance	0	0	o%	0	o%	
Contractors	-51,450	0	0%	-51,450	0%	
Materials Purchased	0	0	o%	0	o%	
Rentals/Leases Office Equipment	0	0	o%	0	o%	
Rentals/Leases IT Equipment	0	0	o%	0	o%	
Operating Lease Rental - non-cancellable	0	0	o%	0	o%	
Computer Hardware Expensed	0	0	o%	0	o%	
Software Purchase & Upgrade - Expensed	0	0	o%	0	o%	
Software Licenses	0	0	o%	0	o%	
Advertising	0	0	o%	0	o%	
Stationery & Office Consumables	0	-332	o%	0	o%	
Printing & Photocopying Costs	-2,000	-82	4%	-2,000	4%	
Subscriptions & Memberships	0	0	o%	0	o%	
Postage	0	0	o%	0	o%	
Courier	0	0	o%	0	o%	
Telephone Charges	0	0	o%	0	o%	
Mobile Phone Charges	0	0	o%	0	o%	
Telecommunication Charges	0	0	o%	0	o%	
Telephone Reimbursements to Staff	0	0	o%	0	o%	
Cleaning Supplies	0	0	o%	0	o%	

Book Purchases	0	0	o%	0	o%	
CD/DVD Purchases	0	0	o%	0	o%	
Other Library Stock	0	0	o%	0	o%	
Fuel & Oil	0	0	o%	0	o%	
Motor Vehicle Services & Parts	0	0	o%	0	o%	
Motor Vehicle Registration Fees	0	0	o%	0	o%	
Motor Vehicle External Repair Costs	0	0	o%	0	o%	
Short Term External Hire	0	0	o%	0	o%	
Tools/Equipment Expensed	0	0	o%	0	o%	
Furniture & Equipment expensed	-1,433	0	0%	-1,433	0%	
Other Sundry Expenses	-7,857	-5,610	71%	-7,857	71%	
Court Costs	0	0	o%	0	o%	
Search Costs	0	0	o%	0	o%	
Legal Costs Other	0	0	o%	0	o%	
Bank Fees & Charges	0	0	o%	0	o%	
Merchant Fees	0	0	o%	0	o%	
Online Payment Charges	0	0	o%	0	o%	
BPay Charges	0	0	o%	0	o%	
IVR Charges	0	0	o%	0	o%	
Aust Post Merchant Fees	0	0	o%	0	o%	
Abandoned Vehicles Fees	0	0	o%	0	o%	
Animal Euthanasia	0	0	o%	0	o%	
Food & Catering Costs	-11,085	-10,184	92%	-11,085	92%	
Entertainment Costs	0	0	o%	0	o%	
Program Running Costs	0	0	o%	0	o%	
Donations Paid	0	0	o%	0	o%	
Sponsorships Paid	0	0	o%	0	o%	
Community Grants	0	0	o%	0	o%	
Contributions Paid	0	0	o%	0	o%	
Subsidies Paid	0	0	o%	0	o%	
Fire System Control Service	0	0	o%	0	o%	
Security Building Surveillance	0	0	o%	0	o%	
Security Cash Protection	0	0	o%	0	o%	
Security Patrols	0	0	o%	0	o%	
Course Seminar & Conference Registration	-10,557	-6,216	59%	-10,557	59%	
Air Travel	-3,093	-4,650	150%	-3,093	150%	3
Travel Accommodation	-2,111	-375	18%	-2,111	18%	
Travel Related Costs Other	-1,031	-937	91%	-1,031	91%	4
Cashiers Rounding Adjustments	0	0	o%	0	o%	
Overheads Allocated	0	0	o%	0	o%	
Interest payable Loan	0	0	o%	0	o%	
Impairment Expense	0	0	o%	0	o%	
Loss on Sale of Asset	0	0	o%	0	o%	
Asset Revaluation Decrement	0	0	o%	0	o%	
Loss on Disposal of Assets	0	0	o%	0	o%	
Allowance for Doubtful Debts	0	0	o%	0	o%	
FILOC Internal Loan	0	0	o%	0	o%	
Operating Expenditure	***-588,293***	***-468,382***	***80%***	***-588,293***	***80%***	

Notes
1. Expenses relates to Deputy Mayor acting on Mayor's role
2. Meeting allowance expenses is lower than budgeted
3. Expenses relate to the flight tickets for ALGA 23-27 conference held in June
4. Relates to vehicle expenses of elected members



Approved by: Finance Manager

Section 2
Financial Results
CEO Credit Card Transactions as at 30 June 2025
% of year passed 100.00%

2.10 - CEO Credit Card Transactions

Cardholder Name: Andrew Walsh
Cardholder Position: CEO
Period 01/06/2025 to 22/06/2025 and 28/06/2025 to 30/06/2025

Transaction Date	*Amount $*	*Supplier's Name*	*Reason for the Transaction*
		No transactions	
Total	***$***		

Cardholder Name: Konrad Seidl
Cardholder Position: Acting CEO
Period 23/06/2025

Transaction Date	*Amount $*	*Supplier's Name*	*Reason for the Transaction*
		No transactions	
Total	***$***	-	

Cardholder Name: Nadine Nilon
Cardholder Position: Acting CEO
Period 24/06/2025 to 27/06/2025

Transaction Date	*Amount $*	*Supplier's Name*	*Reason for the Transaction*
		No transactions	



Approved by: Finance Manager

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.2.3
Report Title:	Gray Community Hall
Meeting Date:	Tuesday 15 July 2025
Author:	Acting General Manager Community, Laura Hardman
Approver:	Acting General Manager Community, Laura Hardman

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This Report seeks to advise Council of the escalating issues of antisocial behaviour being experienced by users of Gray Community Hall and Harvest Corner Community Garden.

Key messages

- Gray Community Hall is a flagship facility for City of Palmerston, which reopened to the public in January 2022 after undergoing redevelopment.
- The Hall is a highly valuable resource for our community, hosting numerous events and programs throughout the year, including Citizenship Ceremonies, parties and seniors' groups.
- Community members are voicing their concerns around the level of antisocial behaviour experienced around Gray Community Hall.
- The Management Group at Harvest Corner requests that the Council address the situation, which poses a significant health and safety risk to their employees and members.
- The Community Safety Advisory Committee has provided strategies to reduce antisocial behaviour as outlined in this report.
- A Crime through Environmental Design assessment was conducted at the Gray Community Hall on 2 June 2025.

Recommendation

THAT Report entitled Gray Community Hall be received and noted.

Background

Gray Community Hall a flagship facility for City of Palmerston reopened to the public in January 2022 after undergoing redevelopment. It offers a large entertainment space and a smaller function room for community hire.

The Hall is a highly valuable resource for our community. It provides a space for City of Palmerston events, including Citizenship Ceremonies and cultural celebrations. Numerous community organisations utilise the facility for events, workshops, and programs, and families hire it frequently for birthday parties, cultural events, and weddings.

The site also houses Harvest Corner Community Garden, which is managed by Steps Group Australia, Helping People Achieve (HPA), and Life Without Barriers (LWB).

Anti-social behaviour in the forecourt of Gray Hall is having an impact on the community, bookings and the site.

A Report was presented to the Community Safety Advisory Committee (CSAC) at the committee meeting held on 14 May 2025. The report requested that the committee discuss the escalating situation and provide possible suggestions to minimise anti-social behaviour at the venue.

Discussion

The Hall was envisioned as a central, vibrant community space, highlighting Palmerston's commitment to quality community facilities. However, the current environment presents some challenges to this vision and may impact community confidence and participation, as the area has experienced increased concerns related to safety, particularly due to frequent incidents involving intoxicated individuals exhibiting antisocial behaviour.

Large groups of up to 15 people congregate numerous time per week under the roof at the front of the hall; This large, undercover area serves as a gathering place or a retreat from the weather for numerous groups of people each day and night, this significantly impacts community use, leading to cancellation of bookings and complaints.



Undercover veranda area

Complaints have been received from customers and users who report feeling unsafe and been intimidated when using the facility, as they are continually interrupted or distracted by events occurring under the veranda area. Due to safety concerns, several organisations have requested an alternative venue. Hall users have requested that Council act to manage the increasing safety risk associated with using the facility.

Groups over 20 people can congregate around the hall; some are under the influence of alcohol or drugs, and aggressive behaviour and physical altercations are commonplace. Drug paraphernalia and alcohol bottles are discarded outside the hall daily alongside the area being used for public toileting. The veranda area also serves as a shortcut to access the bus stop or the Gray shops with people continually walking under this area, which can cause issues if the outdoor space is being used for an event. Disruptive behaviour is more prevalent during the wet season, with contributing factors including rainfall and heat.

Year to date, 11 private hirers/community organisations have cancelled bookings due to safety concerns, with 15 lodging complaints regarding anti-social behaviour encountered around the hall.

The following is an example of a community group's feedback after using the facility in March 2025:

> *"After the event, staff transferred our belongings from the hall to the carpark. Around 15 people were sitting and standing on the veranda outside the hall's front doors. They were arguing, and two men were getting very heated, and it looked like they were ready to fight. My colleagues were in the carpark ready to leave. I quickly ran over to tell them not to leave me alone and to wait for me, as I was worried for my safety. I noticed they also go to the toilet along the side of the building where the meeting room is. We had to weave in and out from them.*
>
> *As per our conversation, I suggest to City of Palmerston that the front veranda be fenced off for safety reasons.*
> *If possible, fencing from the hall to the carpark would be more beneficial for everyone".*

The following is an example of a private party booking cancellation from March 2025:

> *"Unfortunately, we will not be using the Gray community hall on the 1st of March.*
> *We drove past on Saturday at 11am and many people were underneath the shade structure at the front. There were a couple of people fighting, smoking, lying on the ground and even a person bent over? vomiting (not sure if he was intoxicated). As we left the car park the police just parked up on the side to address the situation. It is a shame we cannot use this space as it was THE perfect venue for our son's first birthday. For future, I'm not sure whether you can change the bus stop location as it doesn't help having it on the same side as the community hall and perhaps a fence needs to be put up?*
>
> *It was so lovely meeting you and thank you so much for your time and enthusiasm."*

Further complaints at **Attachment 13.2.3.1.**

Aside from community group hire, Gray Community Hall's full day hire fee for commercial use is $600 as per Council's fees and charges. Public perception of the venue is declining, as shown by frequent cancellations after the site induction and negative feedback received after use.

Staff have received feedback that there is a perception that the outside of the hall is being used as a refuge for individuals fleeing domestic violence (DV). Supporting vulnerable individuals is essential, however, it is critical to balance safety and functionality. The hall's primary purpose is as a community space funded by ratepayers, not as an informal refuge. The hall does not have any on site management or qualified outreach workers present to monitor the needs of vulnerable people and steer them to appropriate support services.

Community safety consistently emerges as the primary concern for Palmerston residents in the Customer Satisfaction Survey. It is essential that immediate action is taken to support the community by addressing their complaints and concerns effectively while implementing measures to minimise risks and impacts.

Harvest Corner Community Garden

Harvest Corner is a fenced community garden area attached to the Gray Community Hall. Three (3) community organisations manage Harvest Corner Community Garden on behalf of City of Palmerston:

- Steps Group Australia.
- HPA.
- LWB.

The management group has raised ongoing concerns about anti-social behaviour and the ability to maintain the garden in line with their agreement with CoP. Before each use, a thorough cleaning is necessary to ensure safety and hygiene. The management group regularly encounters vandalism, human excrement, drug paraphernalia, and sharp objects, including needles and smashed glass. There is growing apprehension that the community organisations managing Harvest Corner may withdraw due to the escalating safety and hygiene risks.

CoP has taken the following steps to mitigate the risks to the community. However, further action is required to ensure that the city's reputation remains strong and responsive to the needs of residents and visitors.

- Adding a cover over the door handle and code to the gate into Harvest Corner to stop members of the public from accessing the garden for reasons other than its intended purpose.
- The issues are raised frequently at the daily multi-agency patrol meetings, and the Darwin Palmerston and Litchfield Interagency Tasking and Coordination Group (ITCG) is attended by the General Manager Community monthly.
- Community members and organisations are briefed on antisocial behaviour as part of the facility's induction process and encouraged to report issues to the Police to ensure that data accurately reflects concerns and risks. Staff also promote the use of the NT Anti-Social Behaviour app and the NT Public Safety app as other reporting channels.

- Additional outdoor cleaning to ensure the hall remains litter-free before events.
- Mayor Athina Pascoe-Bell sent a letter outlining the issues and requesting support on 2 May 2025 to Mr Clinton Howie MLA, Member for Drysdale at **Attachment 13.2.3.2.**

Community Safety Advisory Committee (CSAC)

A report was presented to CSAC on Tuesday, 14 May 2025. The report requested that the committee discuss the escalating situation and provide possible suggestions to minimise anti-social behaviour at the venue.

Below are the strategies discussed by the committee:

Strategy One

Conduct a Crime Prevention through Environmental Design (CPTED) analysis. A detailed review of the venue outlining ways to improve safety around the venue through potential design tweaks. The cost is approximately $5,000 for a full safety report.

Strategy Two

Adding an option for venue users to add security personnel to their booking. This cost would be covered by the community group or individual at a rate of approximately $77.00 per hour, with a minimum of four (4) hours as per the award, meaning a minimum cost of $308 per booking.

Strategy Three

Playing unpopular or classical music: This strategy has been used by Councils internationally with some success in reducing loitering and antisocial behaviour. This option would require the installation of a speaker system, with music played at a low level under the veranda area. The cost is approximately $5,000 for a system that can be configured remotely.

City of Palmerston has actioned two of the suggested strategies with an update for all strategies provided below:

Strategy One update

A Crime Prevention through Environmental Design (CPTED) assessment was conducted on 2 June 2025, by NT Security Solutions. The Executive Summary is at **Attachment 13.2.3.3.**

The assessment identified several commendable security features, including a well-maintained security culture, professional CCTV camera system, contracted security patrols, monitored alarm system, and access control with FOB entry. However, several vulnerabilities were noted, such as break-in attempts, broken windows, graffiti, property damage, and antisocial behaviour.

The following key recommendations were made:

- Installation of anti-climb fencing around the perimeter.
- Upgrading security lighting to LED solar sensor lights.
- Fortifying all glazed windows and doors with 3M security film and glass-break detection.
- Expanding CCTV coverage to include the perimeter fencing and community garden.
- Integrating a monitored security alarm system with image-capturing PIR detectors, reed switches, and glass-break sensors.

  Implementing security warning signage and maintaining clear visibility around the premises.

Strategy Two update

This fee has been added to CoP's Fees and Charges as an option for users. The cost is published as an "hourly rate (minimum of four (4) hours) plus a 10% administration fee on the total cost. Charges are variable depending on the day of the week and time.

Strategy Three update

The cost and installation of an outdoor speaker are currently being investigated. Consideration of neighbouring houses must be factored into planning alongside a decibel count.

CoP will monitor the effectiveness of the actioned strategies and implement minor actions recommended in the CPTED report, which can be funded within the 2025/26 operational budget.

To determine whether the measures undertaken to date, along with the further measures identified, are providing a positive outcome, quantitative and qualitative data will be gathered over the next five (5) months.

This data will include:

- Customer feedback and complaints
- Number of bookings during this period compared with the same period in 2024 and 2023.
- Feedback from the Harvest Corner Management Group.
- Number of instances of antisocial behaviour reported to City of Palmerston.
- Number of instances of vandalism and graffiti.
- Number of instances reported to police.

A further report will be presented to Council at the 2nd Ordinary Council Meeting in November 2025. The report will demonstrate the impact of implemented strategies and provide additional recommendations, if necessary.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Regulatory Services Manager.
- Senior Project Manager.
- City Activation Manager.
- Health Safety & Wellbeing Coordinator.
- Community Inclusion and Projects Officer.
- Community Facilities Officer.

The following external stakeholders were consulted in preparing this Report:

- Palmerston Safety Advisory Committee.
- Harvest Corner Community Garden Management Group.
- Venue patrons and user groups.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

The budget implications relating to this Report are as follows:

- Minor measures for implementation to be funded by 2025/26 Operational budget.
- The addition of a CCTV to allow a clear view of the community garden (this issue has been identified in the recent CCTV audit)
- Adding security warning signage to the building.
- Additional lighting in the Community Garden (Sensor)

Risk, legal and legislative implications

Failure to respond to the community's concerns poses significant safety risks to customers and stakeholders and carries a reputational risk for City of Palmerston.

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
   Failure of Council to effectively plan and deliver its role in community safety.

5. **Infrastructure**
   Failure to plan, deliver and maintain fit for purpose infrastructure.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Community Infrastructure Plan 2016-2026

City of Palmerston Community Plan measures of success: Reduced crime rates, specifically a reduction in alcohol-fuelled violence. Increased accessibility of Council facilities and resources for community activities for all members of our community.

Council officer conflict of interest declaration

I the author and approving officer declare that I do not have a conflict of interest in relation to this matter.

Attachments

1. 20250520 - GCH - Complaints- redacted [**13.2.3.1** - 4 pages]
2. 20250502 - EXECUTED - Gray - Impact of Anti- Social Behaviour [**13.2.3.2** - 3 pages]
3. Gray Community Hall CPTED Executive Summary 2025 [**13.2.3.3** - 4 pages]

[redacted]

From: [redacted]
Sent: Monday, 19 May 2025 4:00 PM
To: [redacted]
Subject: Gray Hall

[redacted]

Just wanting to raise a few points of concern with Gray Hall.

I have been using the hall for close to 7 years now with different students and families. I did note that after the renovations the space became safer for a time, but it seems that the antisocial and dangerous behaviours have dramatically increased in the last 12-18 months to a concerning level. We will once again not book any later than this time as we are very worried about walking to the car in the dark.

While I have booked each Thursday from 3-5:30pm, I am finding that I am trying to move as many classes to the rec centre as possible to avoid dangerous situations. I am not only concerned for my students but also my own children who will accompany me at times.

Some of the things we have witnessed or been subjected to are as follows:

- Using areas with plants as outside bathrooms next to windows and doors (for some added information I teach all female students who have been somewhat disturbed when men use the area as a urinal).
- Sexual behaviour in the open undercover areas as well as in planted spots.
- Rocks, bricks, toys, bottles/cans and vehicles (such as broken scooters and skateboards) thrown at the glass windows and doors.
- Inappropriate behaviour while girls are dancing (the girls are wearing costumes or leotards and being mocked or having some sexual gestures made outside).
- Domestic violence is a regular. We turn the children around and I on occasion have taken my own children (3 and 5 now) into the bathroom area so they don't witness the behaviour but it is often out on the grassy area near the bus stop or in the undercover area between bbq's.
- The amount of alcohol consumed and bottles broken is also concerning as the behaviour seems to escalate as time goes on.
- We are, not as often, but regularly enough heckled as we walk back to our cars and the students must be supervised walking to parents, or parents must walk the short distance from the room to the car park because we deem this to be unsafe for them to do unaccompanied. There have been a few instances where people have been looking inside my own personal vehicle and I have had to stay inside with my children because I didn't feel I could keep myself and them safe if anything happened.

I absolutely love the team I deal with at Palmerston recreation centre and will continue to use the spaces offered to keep costs down for Palmerston residents as much as possible given Calisthenics is a sport with already very low numbers, but I am concerned what this type of environment offers younger students and my own children. The rec centre definitely feels much safer as it is indoors and we have the added benefit of security guards to monitor dangerous situations outside, but I would hate to hear of someone being hurt because I have not assed on information.

The worst part is, that even though we are relatively safe inside the centre, I do not feel safe walking to my car, I'm worried about how people may be using mobile phones or anything to get images and videos of my children and students in an inappropriate matter. I had booked my children's 3rd and 5th birthday parties there in March but given the feel of the place I did not feel safe having children running around at all.

If council could get some sort of frosting on windows and doors, or fencing to keep the area a bit safer including our own vehicles it would be ideal. Given the families we teach are trying to make ends meet financially they do not have the luxury of waiting for vehicles to be repaired and miss out on work or anything, and vehicles being damaged honestly seems like a best case scenario at times.

Thank you for your time and I hope that council might be able to find a way to make the area safe again.

Warm regards,
[redacted]

[redacted]

From: [redacted]
Sent: Monday, 19 May 2025 3:57 PM
To: [redacted]
Subject: Safety concerns as Grey Community Hall

[redacted]

I would say that in the last 12 months the anti-social aspects (like most places around Darwin/Palmerston and probably the nation) has increased substantially but over the last few months has definitely increased to a point where we sometimes feel unsafe at the venue and have had parents indicate they do not want to go there because of the number of persons loitering and sitting around the venue as well as moving through the car park and going into the garden areas directly outside the venue.

As a rule we don't train at Grey during the evening anymore as it is too stressful on everyone and so we only use the venue during the day when we feel like we can at least see outside and would have better luck at contacting others or emergency services should we need it. Even when we use it for committee meetings, we all walk out together as a group because everyone feels unsafe. The car park is forever littered with glass and it's unsettling.

A few particular times where things have felt particularly unsafe, include when we were training there during the day are listed below:

- Large groups (20+ of adults) sitting around the venue, particularly in the covered area consuming alcohol and being drunk and disorderly. Often this will also include urinating within direct view of the entry doors which is not ideal when you have children with you
- Youths with electric scooters. There were two times late last year and again earlier this year where some older children were trying to gain access to the room and because we were not letting them inside they started ramming the glass door with their electric scooter. Each time it go a bit faster and on the third attempt I actually moved away and prepared for the glass to break. Fortunately it turned out that that last attempt must have injured one of them from the impact so they decided to then abandon the idea and left.
- Last month while we were at the venue with the team, there was a huge group of people loitering around outside and many were intoxicated. One of them urinated on the door facing the girls and exposed himself. At another point two men wearing face masks ran over and were hiding between the garden area and the meeting room door. One had an ankle bracelet; they were both clearly hiding from someone and agitated and I genuinely had to pull Elise inside and discuss where we would safely lock ourselves if they got inside. Thankfully a bus arrived at the bus stop and they ran and got on that.

I have witnessed countless serious assaults and called police each time there was serious danger. They have only come once.

Apologies that we haven't documented this beforehand, sadly I think it has become the normal and we don't realise how bad things are until we stop and discuss them. Plus we are incredibly grateful to have access to such great spaces - so didn't want to come across as anything else.

[redacted]

[redacted]

From: [redacted]
Sent: Monday, 19 May 2025 3:41 PM
To: [redacted]
Subject: Grey issues

[redacted]

Hey,

[redacted]

- We've seen people go to the toilet outside (they use the bush area and sit up next to the glass windows)
- we've seen locals fighting out the front, which has caused us to stay inside instead of leaving to keep us safe, so we'd wait till it's over.
- in the seating area they like to all drink which than turns into fight because no one wants to share their alcohol
- we've seen a male and a female giving each other some love -non-PG stuff (sorry I don't know how to say it without having it be weird 😂)
-

[redacted]

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OFFICE OF THE MAYOR

city of PALMERSTON
'A Place for People'

ID: 628827 – APB:ks

2 May 2025

Mr Clinton Howe MLA
Member for Drysdale
Country Liberal Party
Tenancy T53, Gateway Shopping Centre, 1 Roystonea Avenue
YARRAWONGA NT 0831

Dear Mr Howe

Gray - Impact of Anti-Social Behaviour

I am writing to express the Palmerston community and Council's growing concerns regarding the significant increase in antisocial behaviour and alcohol-related harm within the suburb of Gray. I understand your office has received similar feedback from constituents, and I appreciate your recent letter to the Northern Territory Liquor Commission requesting an independent inquiry into this matter.

The City of Palmerston supports your call for a formal investigation under the Liquor Act 2019 (NT) into the impact of liquor licensing and alcohol supply in Gray. We respectfully request that the Liquor Commission take urgent action to:

1. Review the operation, conditions, and management practices of the liquor outlet in the Gray shopping precinct.

2. Investigate the broader sources and routes of alcohol supply contributing to harm within the community.

3. Provide recommendations to reduce public drinking, violence, and social disorder across affected areas.

Gray's shopping precinct on Essington Avenue has become a consistent hotspot for alcohol-related offences, including assaults, domestic violence, public intoxication, and other antisocial behaviours. Most recently, on the 29 April a female was attacked by four women in the car park to the shopping precinct resulting in hospitalisation and minor injuries to a male who intervened.

(08) 8935 9969
mayor@palmerston.nt.gov.au
Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830
PO Box 1, Palmerston NT 0831
ABN 42 050 176 900
PALMERSTON.NT.GOV.AU

Properties along Emery Avenue, Priest Circuit, and Victoria Drive are heavily impacted, diminishing local amenity and resident wellbeing. The Council has actively supported interagency responses on several Department of Housing, Local Government and Community Development (DHLGCD) properties in this area with little to no success.

Of particular concern is the escalating dangerous behaviours and misuse of Gray Community Hall and its undercroft by intoxicated individuals, including visitors from remote communities. These behaviours have resulted in the presence of drug paraphernalia, human waste, domestic violence, aggressive conduct, and ongoing disruption to legitimate user groups—including seniors' organisations. This has adversely affected bookings and compromised perceptions of safety in our public spaces.

Some examples of community sentiment are as follows:

"After the event, staff transferred our belongings from the hall to the carpark. Around 15 people were sitting and standing on the veranda outside the hall's front doors. They were arguing, and two men were getting very heated, and it looked like they were ready to fight. My colleagues were in the carpark ready to leave. I quickly ran over to tell them not to leave me alone and to wait for me, as I was worried for my safety. I noticed they also go to the toilet along the side of the building where the meeting room is. We had to weave in and out from them.

……

"Unfortunately, we will not be using the Gray community hall on the 1st of March.
We drove past on Saturday at 11am and many people were underneath the shade structure at the front. There were a couple of people fighting, smoking, lying on the ground and even a person bent over? vomiting (not sure if he was intoxicated). As we left the car park the police just parked up on the side to address the situation. It is a shame we cannot use this space as it was THE perfect venue for our son's first birthday. For future, I'm not sure whether you can change the bus stop location as it doesn't help having it on the same side as the community hall and perhaps a fence needs to be put up? "

Year to date 11 private hirers/community organisations have cancelled bookings due to safety concerns, with a further 15 lodging complaints regarding the anti-social behaviour encountered around the hall. It is forecasted without intervention that antisocial behaviour around Gray Community Hall and throughout Gray will continue to increase reducing liveability and amenity for our residents.

The Community Garden has also been impacted with volunteers having to face the behaviours and attend to the mess left behind when tending to the gardens. Community facilities, open spaces are increasingly becoming unsafe and unusable for our residents.

Dunbar Park is attracting significant concern from the community and residents of Gray. The City of Palmerston has received complaints regarding the amount of rubbish, illegal alcohol consumption, drug use, domestic violence, assaults, and disorderly behaviour within the park area. A bus stop is also situated on Essington Avenue near the park which large groups of intoxicated persons utilise for transport purposes and loitering, which impacts Palmerston community members utilising the service.

During November 2024 and January 2025, regular patrols were conducted of Dunbar Park to ascertain which community members were frequenting the area. This information was regularly relayed back to the Daily Patroller's meeting daily.

Key Community Concerns Include:

1. The high frequency of alcohol-related complaints specific to Gray.
2. Proximity of alcohol supply to sensitive community locations, such as Gray Primary School.
3. Regular public drinking and antisocial activity in public parks including Dunbar Park and the Gray Community Hall.
4. Alcohol-related littering, social disruption, and violence around bus stops and the precinct.
5. Secondary supply and unmanaged alcohol flow into the community.

Council's Immediate Requests

1. Funded increased security patrols in Gray throughout the day and evening.
2. Boost visible policing in the precinct to deter crime and improve public confidence.
3. Provide urgent funding to allow security upgrades to Gray Community Hall to protect legitimate users.
4. Strengthen enforcement and behavioural management in DHLGCD-managed properties.
5. Urgent review and inquiry into the availability of alcohol and liquor licensing in the vicinity.

The City of Palmerston strives to be "A Place for People." To achieve this, we must ensure our residents feel safe and are safe in their community and public spaces.

I welcome the opportunity to work with you and the Northern Territory Government in responding swiftly to these issues.

I respectfully request that this matter continues to be raised in Parliament and prioritised across all relevant departments.

Yours sincerely



Mayor Athina Pascoe-Bell

SECURITY-IN-CONFIDENCE

Business Security / Worker Safety Report

City of Palmerston – Gray Community Hall



Site address: Corner of Essington Avenue and Victoria Drive, Gray, NT

Prepared by:

State Security & Protective Services (Aust) Pty Ltd ABN: 59 081 463 345
Trading as NT Security Solutions (Security Audit Contractor)

2 Background and Notices

2.1 Background

Todd Shone, CEO of One Business NT Pty Ltd, trading as NT Security Solutions, was recently contacted by Laura Hardman Community Services Manager from the City of Palmerston in the Northern Territory, in relation to the security of the Gray Community Hall. NT Security Solutions was appointed to provide a Security, Crime Prevention Through Environmental Design Audit (CPTED).

2.2 Report Protection

This report contains sensitive information relative to security at Palmerston Community Hall. Any recipient shall not duplicate, publish, or otherwise disclose the information contained herein to any third party without the prior written consent of the author or Laura Hardman.

Printed copies of this document must be kept securely when not in use. Care must be taken to protect electronic copies of this document in storage and transmission.

2.3 Disclaimer

This report has been prepared by One Business NT Pty Ltd, trading as NT Security Solutions(the “Security audit contractor”), based on the scope of works supplied and, unless otherwise noted, is focused on external criminal sources of threat. Unless otherwise noted, the scope of this report specifically excludes:

- information technology
- cyber threats
- fraud

Conclusions and recommendations in this report have been drawn from observations made during on-site inspections conducted on 2nd June 2025, combined with information provided by representatives of City of Palmerston Gray Community Hall.

If the recommendations in this report are correctly implemented in full, they will provide a basis upon which the identified vulnerabilities may be reduced or mitigated, thereby addressing associated risks. Conclusions and recommendations are based on the specific conditions that existed at the time of the site audits. It must be noted that security-related risks are dynamic and cannot be eliminated. No guarantee can be given, nor is it implied that any security-related risk would not be realised due to a change in conditions or variation in threat.

2.4 Release and Indemnity

Should Palmerston Gray Community Hall implement all or any of the recommendations of this report City of Palmerston Gray Community Hall completely releases and indemnifies One Business NT PTY LTD, trading as NT Security Solutions, and its representatives against any loss or damage of any nature that may arise from the conduct of the security audit and/or subsequent eligible works.

2.5 No Conflict

It must be noted that a business registered both as a 'Security Audit Contractor' and a 'Security Improvement Service Provider' cannot carry out both activities. One Business NT PTY LTD, trading as NT Security Solutions, cannot quote and carry out the security improvement works described herein by this security audit.

Any eligible business that subsequently provides a quotation for eligible works to be carried out at the premises named herein must not be related to or a relative of any person associated with the audit or preparation of this report.

2.6 Broader Obligations

In considering and implementing recommendations made in this report, it is recommended that consideration be given to any impact on adjacent businesses and the community in which the City of Palmerston operates.

2.7 Certification

I, Todd Shone, of One Business NT Pty Ltd, trading as NT Security Solutions, ABN 75 684 352 930, certify that this report is accurate to the best of my knowledge, based on observations made and information provided. I certify that this report has been prepared in an unbiased, independent, and professional manner and that neither One Business NT Pty Ltd, trading as NT Security Solutions, nor any of its employees, has any commercial or other interest in any supplier of products or services described or recommended in this report. I further confirm that NT Security Solutions is excluded from quoting for the supply of products or services discussed in this report that may be the subject of an application for works.

Signed: _____

Todd Shone
CEO
One Business NT Pty Ltd, trading as NT Security Solutions

2.8 Executive Summary

This report presents a comprehensive security audit conducted by NT Security Solutions for the Gray Community Hall, located at the corner of Essington Avenue and Victoria Drive, Gray, Northern Territory. The audit was authorised by Laura Hardman, Community Services Manager, and conducted on 2nd June 2025.

Background

The audit was initiated in response to concerns raised by the City of Palmerston regarding the security of the Gray Community Hall. NT Security Solutions was appointed to perform a Crime Prevention Through Environmental Design (CPTED) audit to identify vulnerabilities and recommend improvements.

Key Findings

The audit identified several commendable security features, including a well-maintained security culture, professional CCTV camera system, contracted security patrols, monitored alarm system, and access control with FOB entry. However, several vulnerabilities were noted, such as break-in attempts, broken windows, graffiti, property damage, and antisocial behaviour.

Recommendations

To enhance security and worker safety, the following key recommendations were made:

- Installation of anti-climb fencing around the perimeter.
- Upgrading security lighting to LED solar sensor lights.
- Fortifying all glazed windows and doors with 3M security film and glass-break detection.
- Expanding CCTV coverage to include the perimeter fencing and community garden.
- Integrating a monitored security alarm system with image-capturing PIR detectors, reed switches, and glass-break sensors.
- Implementing security warning signage and maintaining clear visibility around the premises.

Conclusion

The City of Palmerston is committed to improving the security and safety of the Gray Community Hall. By implementing the recommended measures, the identified vulnerabilities can be mitigated, thereby reducing associated risks and enhancing the overall security of the premises.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.2.4
Report Title:	People and Place Quarterly Report - April to June 2025
Meeting Date:	Tuesday 15 July 2025
Author:	Executive Assistant to General Manager People & Place, Georgina Davies
Approver:	Acting General Manager People and Place, Emma Blight

Community plan

Governance: Council is trusted by the community and invests in things that the public value.

Purpose

This Report presents the key activities undertaken by the People and Place Directorate in the April to June 2025 quarter.

Key messages

- City of Palmerston delivered a number of successful community events over the past quarter, including Easter, ANZAC Day, Live at the Lake, FlicNics, and Culture Fest.
- City of Palmerston launched the 2025 events marketing campaign with wide promotion across print, digital, and radio.
- Art & Culture highlights consisted of the mural at Marlow Lagoon Basketball Court, CBD planter box art, 3D Mapping and Mobile Filmmaking workshops, and the new arts webpages launched.
- Palmerston welcomed 37 new citizens from 12 countries at a Citizenship Ceremony held at Sanctuary Lakes.
- City of Palmerton's Enterprise Agreement was approved by the Fair Work Commission effective 27 May 2025 with an overwhelming vote of support from staff.
- City of Palmerston continues to support staff through professional development opportunities with over 100 training spots filled in the past quarter.
- The Customer Experience team resolved 68% of phone enquiries at the first point of contact.

- Safety and wellbeing of our staff and contractors remains a priority and we continued to support this through small wellbeing initiatives and improving and updating policies and procedures.
- Four (4) Community engagements were conducted on key Council projects.
- City of Palmerston's social media pages continue to increase in following (2.59% on Facebook and just over 2% for both Instagram and LinkedIn).
- Palmerston Youth Festival social media pages received an increase of over 8% of followers.
- Website visitation dropped slightly with an increase in broken links due to the website redevelopment (now rectified).
- The City of Palmerston App has recently been updated allowing extra images and in line with the new brand and further enhancements are planned for this financial year.

Recommendation

THAT Report entitled People and Place Quarterly Report - April to June 2025 be received and noted.

Background

The People and Place Directorate provides a quarterly report to Council on key activities undertaken during the quarter. The Directorate includes the departments of Marketing and Communications, City Activation, and People and Customer (inclusive of Safety and Wellbeing).

This Report presents to Council the key activities undertaken by People and Place in the April to June 2025 quarter, aligned to City of Palmerston's Community Plan outcomes and objectives.

Discussion

Family and Community

Palmerston is a safe and family friendly community where everyone belongs.

Events

Easter – Saturday 12 and Sunday 13 April 2025

Easter programming brought festive cheer to shopping centres in Palmerston across two (2) fun filled days, Saturday 12 and Sunday 13 April. City of Palmerston collaborated with Event Cinema to deliver Saturday's event, with the cinema hosting a vibrant Easter themed family zone within its VMAX lounge featuring animal handling, face painting and a photo booth. A free screening of "A Minecraft Movie" saw 218 free tickets given away. The Easter Bunny also visited, delighting children and families as it handed out chocolate eggs between Event Cinemas and Gateway Shopping Centre.





Event Cinema Entrance Easter Bunny in VMAX Lounge

The Easter Bunny continued its rounds on Sunday 13 April across Zuccoli Plaza, Oasis, Bakewell, and Palmerston Shopping Centres. Palmerston Shopping Centre also featured hands-on activities including a paint-a-cookie station, animal encounters, and face painting. Complementing the weekend festivities, a week-long Easter Egg Scavenger Hunt ran from 12–21 April, encouraging local spending in Palmerston shopping centres. Residents searched for hidden Easter egg cut-outs across five (5) participating centres, scanning QR codes for a chance to win one of five (5) $100 gift cards; each redeemable at the centre where the entry was submitted.



Easter Egg Scavenger Hunt

ANZAC Day Commemorative Service and Veteran March

On Thursday 25 April, City of Palmerston, in partnership with the Returned and Services League of Australia, Palmerston Sub-branch Inc. (Palmerston RSL), delivered the ANZAC Day Commemorative Service and Veteran March. This solemn occasion provided the community with an opportunity to reflect and honour the sacrifice of those who served and died in military operations for Australia and New Zealand.

Approximately 2,200 community members gathered at Memorial Park for the Dawn Service, joined by defence groups, veterans, school groups, and families. The commemorations continued with the ANZAC March through the Palmerston CBD, concluding with a flyover of defence jets and helicopters coordinated by the Palmerston RSL to mark the end of ANZAC Day 2025.



Dawn Service, Memorial Park

Live at the Lake

On Saturday 10 May, Sanctuary Lakes came alive with music and entertainment as City of Palmerston launched its dry season calendar of events. The evening began with relaxed acoustic tunes from Casey Jane, followed by the high-energy Mandy Boots Duo who captivated the crowd with a mix of upbeat performances and classic hits. Families enjoyed a fun-filled atmosphere, with children entertained by Hyper the Clown and Imagine That Face Painting, while The Bami Winnellie and Soft Serve Fantasy served up tasty meals and sweet treats for all to enjoy.



Casey Jane Performing



Hyper the Clown Entertaining

Flinders Park in Durack set the scene for a relaxed Friday afternoon as it hosted the second Live at the Lake event on 6 June from 5:00pm to 7:30pm. Emma Rowe opened the evening with mellow tunes, followed by Jennie Attrill, who carried the crowd into sunset with her performance. Just over 100 attendees enjoyed the relaxing atmosphere, while children were kept entertained by Giggling Gekkos Jumping Castle and Tip Top Circus Entertainment. Red Dog Donuts satisfied sweet cravings, adding the perfect touch to a chilled end of week gathering.



Sunset over the Lake



Enjoying Tip Top Circus Entertainment

Blessing of the Mast

The mast of HMAS Ipswich II stands proudly among the ANZAC Day memorial and Australian Army equipment in Memorial Park. Decommissioned by the Royal Australian Navy on 11 May 2007, its legacy was formally honoured on Sunday 11 May, with a special blessing ceremony hosted by City of Palmerston in partnership with the Australian Defence Force.

The ceremony was attended by several dignitaries, including Mr Matthew Kerle MLA; Captain David Shirvington, Commanding Officer of HMAS Coonawarra; and various defence representatives. The blessing paid tribute to the legacy of HMAS Ipswich II and honoured the service and sacrifice of all who served aboard it.





HMAS Ipswich II Ship Mast – Memorial Park

FlicNics

FlicNics retuned for 2025 this quarter, activating parks and lakes across the municipality to bring families and community members together for movies under the stars. The first movie of the series, Piece by Piece; a Lego style film inspired by The Lego Movie, was screened on Saturday 17 May at Durack Community Arts Centre. With 140 attendees, the evening featured a stunning sunset over Durack Community Centre's Lake. Giggling Gekko Jumping Castles entertained the children before the movie, while The Bami Winnellie and Curled Ice Cream served dinner and sweet treats for everyone to enjoy.



Families Enjoying the Venue Pre Movie

On Saturday 14 June, SWELL's carpark hosted Palmerston's first ever Drive-in movie experience. The screening of Sonic the Hedgehog 3 attracted a mix of attendees, some arriving by car, others walking in from nearby homes. The atmosphere was lively with Yenz Entertainment providing fun for all before the movie kicked off, while Amsterdam Sliders and Curled Ice Cream kept everyone well fed. Across both general admission and vehicle entry, the event welcomed over 200 attendees.



SWELL Drive-in

Culture Fest

Culture Fest returned to Goyder Square on Saturday 24 May, delivering a vibrant celebration of flavour, rhythm, and tradition. The event brought Goyder Square, the Boulevard, and Frances Drive to life with food, music, dance, and interactive workshops. Thirteen performances lit up the stage, showcasing a rich tapestry of cultures: from an interactive Chinese Lion Dance and Tai Chi Sword display to belly dancing and Gujarati song and dance, offering something for everyone to enjoy.

Tip Top Circus kept children entertained with bubbles and face painting, while families relaxed and watched the performances. Workshops in henna, Indigenous weaving, and origami were popular throughout the day, with lines forming consistently. A diverse

selection of food trucks, including The Bami Winnellie, Taste of Asia, Cilantro, African Soul Food, Supertato, and NT Poffertjes kept the 1,400 attendees well-fed and satisfied.



Chinese Lion Dance in the Crowd



Goyder Square

Vibrant Economy

Palmerston is a destination city for employment; it is a place where businesses are encourages to set up and grow.

Economic Development

Business capability support was one of the top three (3) priorities selected by businesses in the Business Survey conducted in March 2024. Guided by this result, between April and May 2025, three (3) business capability workshops were delivered, reinforcing the commitment to supporting local enterprise. Sessions covered core business topics such as marketing, cashflow management and social media strategy, and were well attended both in person and online. Participant feedback was overwhelmingly positive, leading Council officers to commence planning on the next workshop series for the second half of 2025.

These workshops will feature as a regular on the business support calendar, helping to upskill local operators and respond to emerging needs that are identified through areas such as ongoing business surveys, attendee responses, and Vibrant Economy Advisory Committee recommendations endorsed by Council.



A diverse mix of business owners attended the Business Workshops

Marketing and Communications campaigns

City of Palmerston promoted a range of events, activities and workshops this quarter, with a range of formats. These campaigns were:

2025 Events campaign

This campaign runs throughout the year with a large focus on the dry season and covers all planned events and activities City of Palmerston hosts, covering Culture Fest, Live at the Lake, FlicNics, Brekkie in the Park, School Holiday Program and more.

This campaign is run on social media, radio (ads, live reads that changes regularly and organised interviews), pole signage in Palmerston CBD and major parks, printed booklets distributed throughout City of Palmerston's facilities, at events and online, website (including regularly featured on the home page), Off The Leash magazine, Territory Savvy, free online event listings and digital screens at fuel stations across Darwin, Palmerston and Coolalinga, and at the Library and Recreation Centre.

Individual Events

In addition to the overall events campaign, individual events are specifically promoted which includes paid and organic social posts, radio live reads and media releases. Events are captured through a photographer and these images are then used post event to increase engagement.

To align with our sustainability strategy, printed flyers have reduced in volume (they are still available) and are starting to be replaced with digital boards and eDM (e-newsletters).

Planning is underway for the marketing of Darwin Festival in Palmerston, including creative collateral, events and competitions and tickets have been published on the website.

Arts and Culture

Community engagement through face to face occurred in the library for the 'Word Art installation'. This work is currently underway and will be completed in July.

Marlow Lagoon basketball court public art commission promotion occurred with support through video creation and promotion on socials.

Promotion of workshops on 3D mapping and Mobile Film making went live on social media and website. This resulted in great awareness, with the workshops being fully booked.

Economic Development

Palmerston Business Workshops were a success, with promotion of the workshops occurring through eDM to Palmerston businesses, on LinkedIn and paid and organic posting on social media.

The Expression of Interest for the Palmerston Library Café went live on the website and in the NT News. Promotion also occurred on social media.

Palmerston Youth Festival

An awareness and engagement campaign was launched for Palmerston Youth Festival this quarter. It covered a range of platforms including buses, radio, flagpole banners, digital boards, NT News (print and digital), social media (Facebook, Instagram, TikTok, In-app gaming, YouTube, school engagement, eDM, banners, booklet distribution, printed and online version of Territory Savvy and Off the Leash magazine, employee and Elected Member email signatures, a media release and media event.



Electronic Banner



Printed booklets



Magazine write up



Digital board



Magazine ad

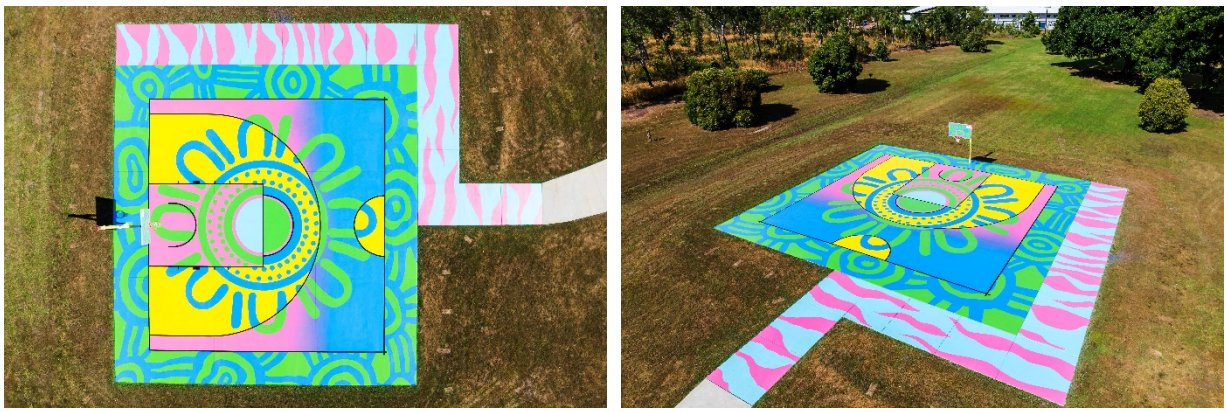


Digital board

Art and Culture

Marlow Lagoon Basketball Court Public Art Commission

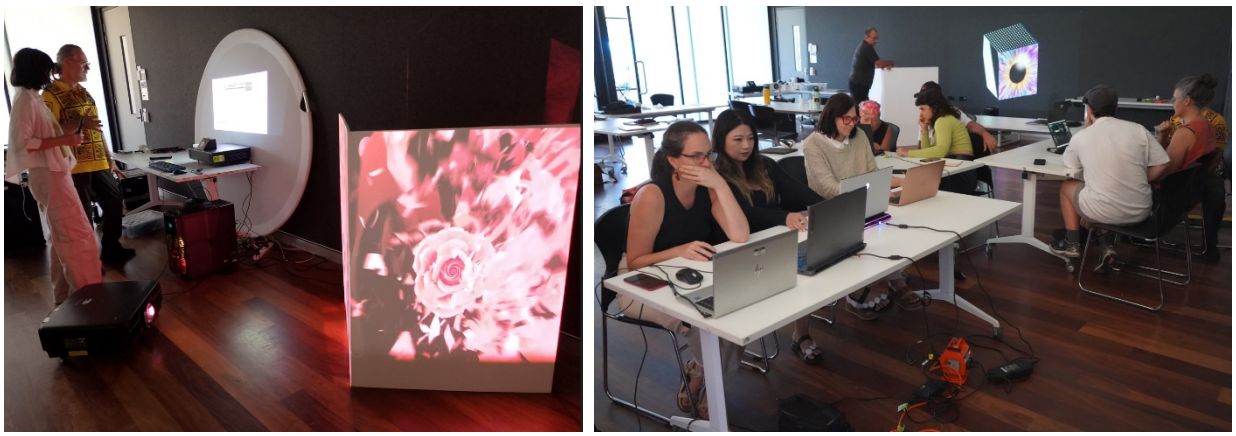
This quarter, the Marlow Lagoon Basketball Court was transformed into a vibrant public art mural by Jason Lee, a Larrakia artist and Palmerston local. Completed in June 2025, the artwork reflects Jason's contemporary style, shaped by over 15 years of experience in curating murals and street art. His design tells meaningful stories and celebrates the cultural spirit of the Palmerston community. The mural adds a dynamic visual identity to the court, blending traditional storytelling with modern expression. This public art commission not only enhances the space but also honours the connection between people, place, and culture through Jason's creative and community-focused approach.



Completed artwork by Jason Lee

3D Mapping Workshop

A 3D projection mapping one-day workshop was led by Northern Lights NT in May, which introduced participants to animation, spatial design, and projection software. Attendees created a 60-second projection mapping piece using two (2) projection planes. The hands-on session engaged local artists and creatives, offering a valuable opportunity to explore light-based creative outcomes in a supportive, skill-building environment.



3D mapping workshop demonstrating art and technology

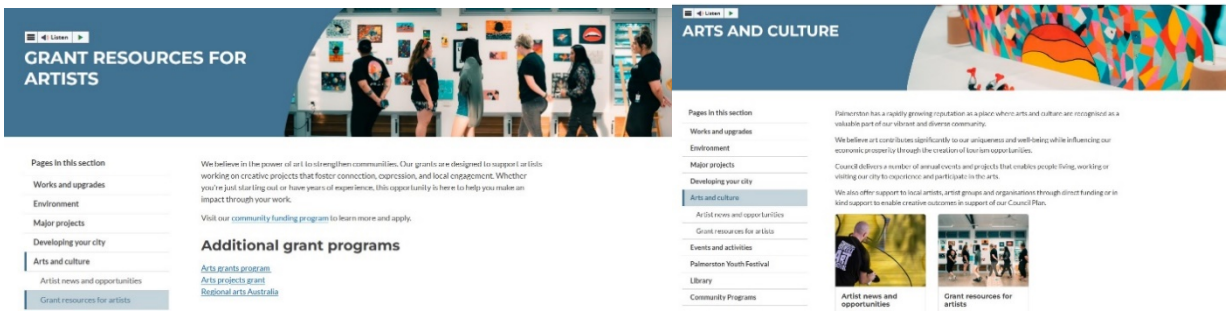
Mobile Film Making

A Mobile Film Making workshop was held on June 28, with technical support provided by Charles Darwin University. This was a hands-on workshop that introduced participants to the fundamentals of mobile filmmaking. Using only their smartphones, attendees learned how to shoot and edit short films through a series of fun, practical exercises. The workshop focused on building confidence, developing storytelling skills, and encouraging creative exploration. It catered to both beginners and those looking to better understand their phone's camera, offering an accessible and engaging introduction to digital film making.

Digital Platforms

Two (2) new sections have launched on City of Palmerston's website this quarter to better support the local arts community, featuring two (2) distinct webpages. The *Arts & Culture* page provides general resources, news, and updates related to Palmerston's creative scene, including access to current art projects, grant information and project showcases such as the recently completed Marlow Lagoon Basketball Court commission. In addition, the

dedicated *Artist News and Opportunities* page focuses specifically on supporting local artists and creatives. It will feature current commission opportunities, workshops, and invitations to networking events and potential art referencing committee meetings.



New digital resource platforms for Palmerston's creatives

City of Palmerston Planter Boxes

Local artist Jesse Bell recently completed the design of public artwork on planter boxes in the Palmerston CBD. The concept celebrates the native flora of Palmerston, using bold and vibrant designs that reflect the unique character of the local environment. The project aims to enhance the visual appeal of public spaces by transforming everyday urban elements into meaningful, community-focused art. This commission forms part of the city's broader commitment to embedding art in public places, fostering a sense of identity and place.



New designs for the planter boxes by artist Jesse Bell



Mobile Phone Films demonstrating art and technology

Inter-Council Arts Officer Strategy Meetings

A new quarterly initiative has been established between Arts officers across Northern Territory councils to foster collaboration, share insights, and strengthen arts engagement in regional and remote areas. The first quarterly meeting was held on June 26, with attendees from Alice Springs Town Council, City of Darwin, City of Palmerston, and Litchfield Council.

The agenda covered Council program snapshots, discussions on resourcing models, community engagement strategies, and potential for inter-council collaboration on projects such as residencies or touring work. Council officers identified common challenges and opportunities, with strong interest in continued meetings and knowledge sharing. The initiative aims to build a connected arts network across Councils, support more effective program delivery, and explore joint initiatives to amplify impact in the NT arts sector.

Cultural Diversity

In Palmerston we celebrate our cultures in a way that values our diversity.

Citizenship Ceremony

City of Palmerston held its first dry season Citizenship Ceremony on Saturday 31 May at Sanctuary Lakes: the only outdoor ceremony of the year. Set against the stunning lake backdrop, the event welcomed 37 conferees from 12 countries, who received their certificates from the Mayor. Yolanda Kenyai, the 2025 Palmerston Young Citizen of the Year, assisted in presenting gifts to the new citizens, while Crystal Robbins provided acoustic music, enhancing the atmosphere of the occasion.



Conferees and Guests



Conferees Receiving Certificates

Governance

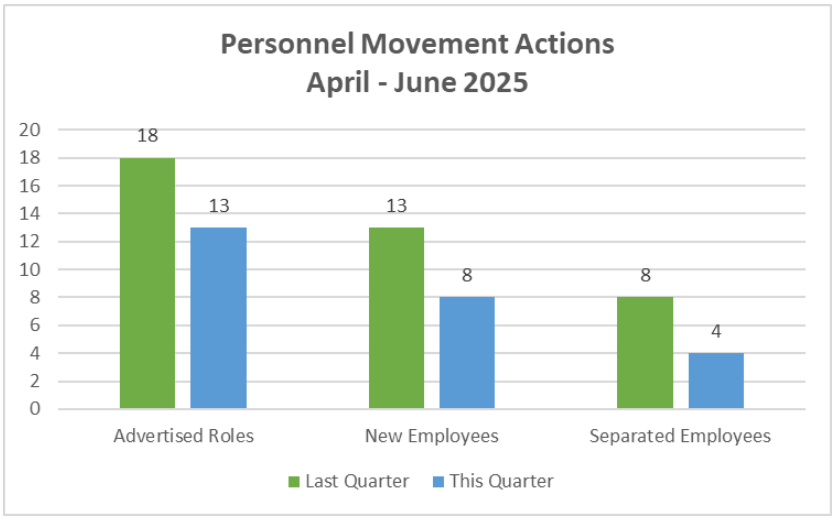
Council is trusted by the community and invests in things that the public values.

Our People

13 recruitment processes were run over the April to June quarter, and we saw eight (8) new employees onboarded. We bid farewell to four (4) employees. All new positions were advertised for a minimum of two (2) weeks and were filled in an average time of 41 days.

City of Palmerston's approved Full Time Equivalent (FTE) was 101.35, with 87.85 FTE employed as of 25 June 2025. City of Palmerston's headcount on 26 June 2025 was 104 employees, comprising 90 full-time, five (5) part-time and nine (9) casual employees.

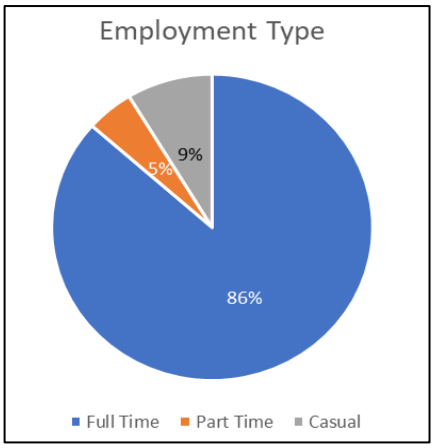
After an overwhelmingly supportive 'yes' vote, City of Palmerston's Enterprise Agreement was approved by Fair Work Commission this quarter and came into effect on 27 May 2025. The implementation continues to progress, with the financial components such as increased wages and backpay being implemented immediately. An annual wellbeing allowance was introduced to support health and wellness activities/purchases and take up of this by our employee group has been strong, and our retention bonuses have been implemented. We have observed positive improvements in retention and morale throughout the organisation as we continue to strive to become an employer of choice.

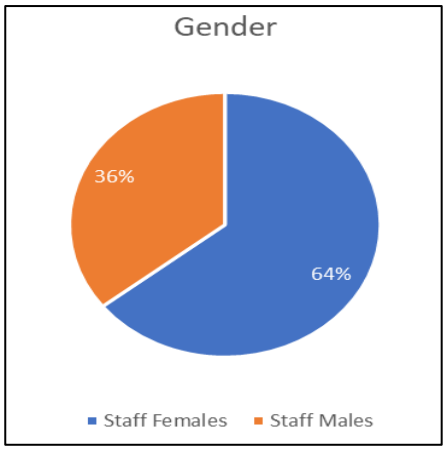


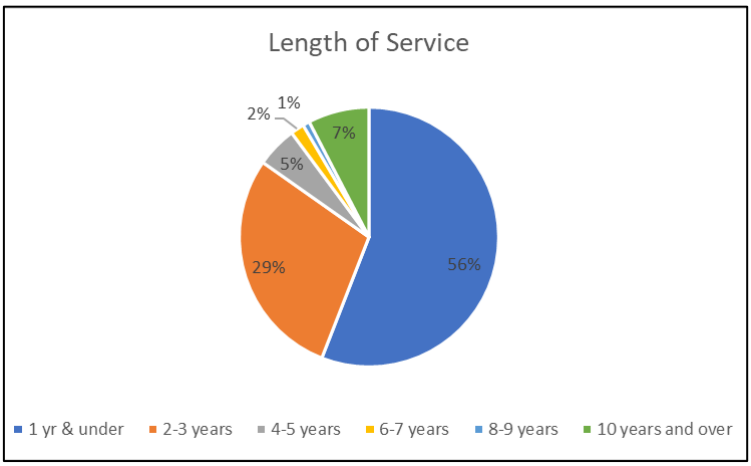
Graph: breakdown of personnel movement across April - June 2025

Quarterly Workforce Statistics and Diversity

As of 26 June 2025, our staff comprised of people from over 16 nationalities demonstrating a culturally diverse workforce reflective of our community. Our employees comprised 67 females and 37 males and the average age of a staff member was 38.73 years, a slight decrease from the last quarter. The average length of service with City of Palmerston is the same as last quarter which is 2.29 years with nine (9) staff completing more than 10 years of service.







Professional Development of Our People

Investing in our workforce is an investment in our community. Over the past quarter, City of Palmerston has reaffirmed its dedication to the professional development of its employees by providing 10 internal and external training and development activities. A total of 100 training opportunities were filled by staff committed to further developing their skills in the below areas.

Training included:

- Recruitment and Selection,
- Employee Self Service and Purchase Orders,
- Appropriate Workplace Behaviours,
- Conflict of Interest,
- Freedom of Information,
- Brand design,
- Social media,
- Magiq User Training,
- Psychosocial Hazards Workshop, and
- Working with Cultural Differences.

Health and Wellbeing

As part of our ongoing wellbeing program, a free vaccination initiative was provided to staff and Elected Members this quarter. To ensure all that were interested could participate, the sessions were conducted over two (2) separate days, with a total of 59 people taking part.

To welcome the dry season and to celebrate the new Enterprise Agreement, CoP hosted a staff barbeque breakfast at Civic Plaza. The event saw enthusiastic participation from employees and showcased a collaborative effort across multiple teams. Our employees have reported that small events like these bringing them together increases staff morale and engagement with one another. It provides a sense of inclusion and encourages open communication strengthening teamwork.

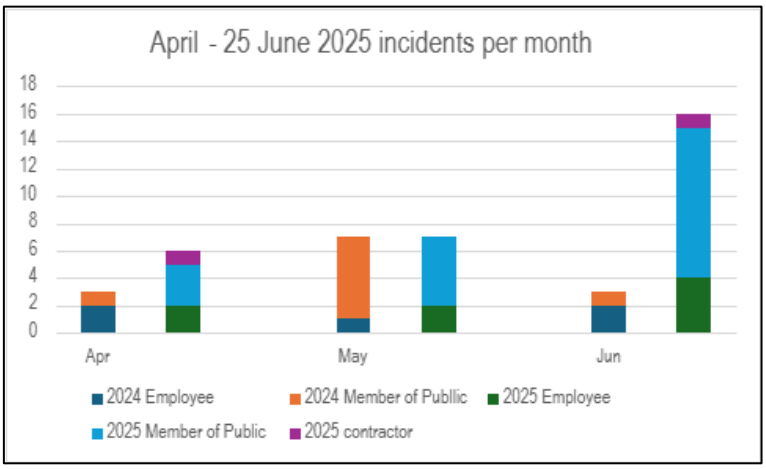


BBQ at Civic Centre

To improve security in our workplaces, swipe access technology has now been installed at the main gate of the Operations Centre. This important update is designed to improve staff safety and help safeguard our valuable assets.

Safety

April - June 2025 incidents



Throughout the quarter, the number of reported incidents has remained relatively high in comparison to the same quarter in the previous year. The majority of incidents have involved members of the public due to anti-social and disruptive behaviour, predominantly at the library. There were two (2) contractors that reported separate incidents during the quarter.

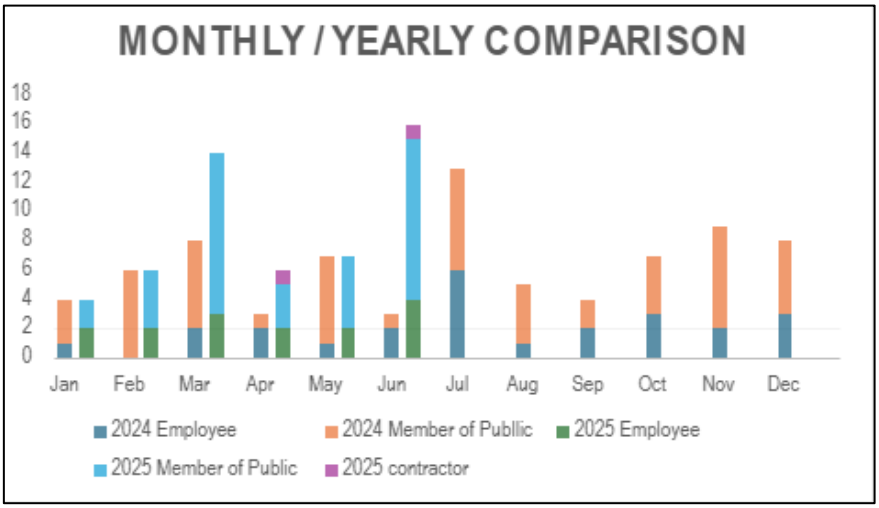
In response to the members of public incidents, we have conducted consultation with library staff to identify effective strategies for reducing such behaviours and to provide additional support for our employees.

City of Palmerston is trialling a number of strategies over this quarter to reduce anti-social behaviour, including:

- Introduction of live music on a Friday night inside the library to create an increase in visitation whilst deterring anti-social behaviour;

- Library shelving has been rearranged to reduce concealed spaces; and
- Increased security at the library, particularly on a Friday whilst the markets are active.

A recent incident involving a contractor at SWELL, (who is reported to have made a full recovery) has provided a valuable opportunity to revisit our contractor safety procedures, and we are now in the process of refining our contractor management procedures as a continuous improvement initiative.



Our Customer Experience

From 1 April to 30 June 2025, there was a total 4,101 calls made to the generic Council number with a total of 3,800 answered. This resulted in fewer than 7% of callers either being missed or that chose to hang up whilst on hold. Council officers continue to resolve requests at the first point of contact with 68% of calls being resolved or 2,164 calls being transferred onto other departments.

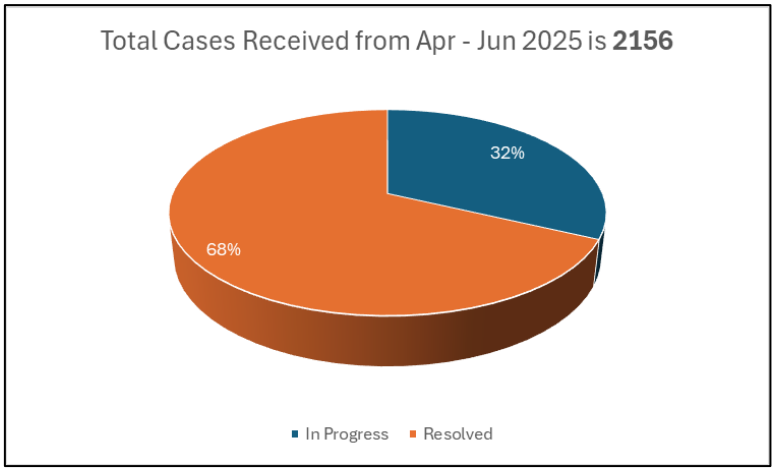
Call data has a trend to be higher on Mondays and Fridays and peaks during rate payment and pet registration periods. During the last quarter, there was only one significant peak in May which was attributed to a waste issue, and calls average around 45 per day. This call data trend is consistent with the previous quarter.

Enquiries were received for information across the organisation including registration of dogs and cats, or other animal related issues, overgrown verges, waste collection and bin enquiries, facility bookings as well as rates and general enquiries.

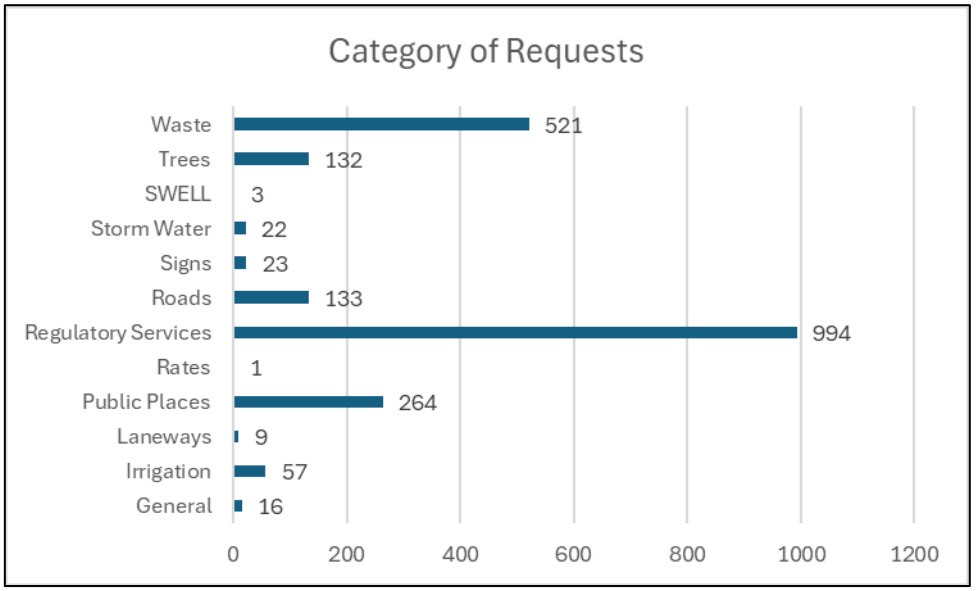
Afterhours Calls

There was a total of 174 calls made to Council out of hours from May to June 2025, with more than 30% of these calls related to animals, a total of 52 calls requiring attention from an on-call ranger and 15 calls were resolved at the first point of contact. (note: statistics for April 2025 were not available)

Customer Requests



Regulatory services related enquiries generates the highest volume of requests with 994 requests for this quarter, significantly more than any other category. Waste and public places follow. Tree-related requests are notable as well, with 132 requests. Overall, the above chart highlights the areas where Council's resources and attention may be most needed and the primary focus areas for Palmerston residents.



Community Engagement

During the quarter, community engagement was undertaken on the following Council publications and projects, being:

- Draft Municipal Plan 2025-26 (16 April to 13 May 2025).
- Draft Long-Term Financial Plan 2026-35 (9 to 23 May 2025).
- Draft Reconciliation Action Plan (17 April to 8 May 2025).
- Palmerston Library 5-year Masterplan (27 May to 24 June 2025),

To encourage community feedback and reach as many residents as possible, all community engagement opportunities were widely promoted through multiple channels. These included a feature on the website homepage, a dedicated 'Join the Conversation' page with

an online feedback form, social media promotion, newspaper advertising, and where possible in-person opportunities to provide feedback at community events. In an ongoing effort to maintain genuine community engagement, there are a minimum of three (3) points of contact for community engagement, generally face-to-face, email and survey responses.



Council publications

Public Relations/Media

There were seven (7) media releases sent out during the last quarter. These releases covered community consultations (draft Municipal Plan 2025-26, draft Long-Term Financial Plan 2026-35, draft Reconciliation Action Plan, Palmerston Library 5-year Masterplan), Elected Members movements and the Palmerston Youth Festival date and formal announcement. There was a total of 49 media interactions including newspaper (11), radio (26) and online (12).

Social Media

Facebook

City of Palmerston's Facebook page continues to grow steadily, with a 2.59% increase in followers from the previous quarter. The total reach rose strongly in both paid and organic content. Paid reach alone increased by 55.82%.

There was a notable spike in Facebook page visits this quarter, indicating a major uplift in traffic to the page. This may have been driven by high-performing content or promotional activity.

Content output also improved, with a 24.53% increase in posts, and story content increased by 81.28% compared to the previous quarter. This is due to a busy event season. It's common that there is an increase during this quarter each year.

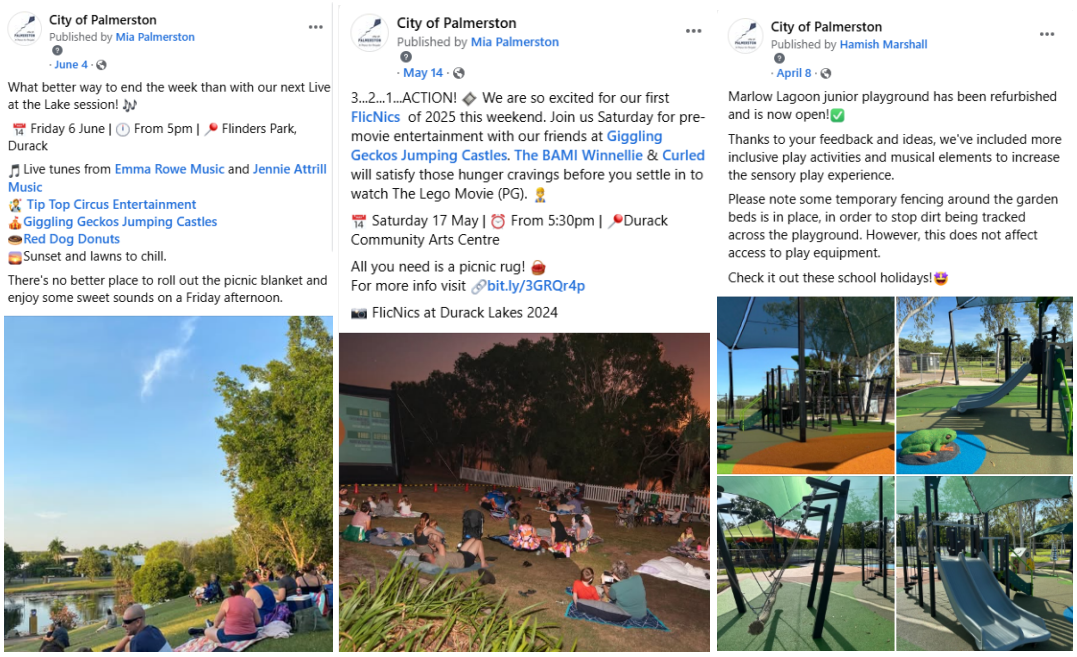
THIS IS METRICS	JAN-MARCH	APRIL-JUNE	% CHANGE
FOLLOWERS	19,134	19,629	^2.59
REACH	148,377	168,590	^13.62

THIS IS METRICS	JAN-MARCH	APRIL-JUNE	% CHANGE
PAID REACH	67,858	105,736	^55.82
PAGE VISITS	477,910	875,551	^83.20
POSTS	53	66	^24.53
STORIES	16	29	^81.25

Top 5 organic posts:

Engagement remained strongest on posts related to local events and information that related to community facilities/assets. This is a positive result, and the team continues to deliver strategic posts that will result in high engagement.

The highest performing post was Live at the Lake, which achieved a reach of nearly 35,000 and over 50,000 impressions. The Marlow Lagoon playground post saw the highest engagement with 341 interactions, including 230 likes and 93 comments.



Facebook posts for Live at the Lake, FlicNics and Marlow Lagoon playground

TOPIC	REACH	IMPRESSIONS	ENGAGEMENT	LIKES & REACTIONS	COMMENTS	SHARES
Live at the Lake	34,967	52,551	135	75	37	21
FlicNics	28,983	41,458	182	114	40	18
Marlow Lagoon playground	24,989	38,237	341	230	93	12

TOPIC	REACH	IMPRESSIONS	ENGAGEMENT	LIKES & REACTIONS	COMMENTS	SHARES
Sanctuary Lakes playground	22,248	30,325	258	166	78	9
SWELL Adventure Play reopened	19,679	21,331	51	33	12	3

Instagram

Instagram saw a 2.22% increase in followers this quarter. Reach grew solidly, reflecting improved content performance and higher audience engagement.

There was a steady increase in content output, with posts, stories and reels all seeing growth. Stories increased by over 70% and reels doubled, highlighting a focus on short-form and visual content. This emphasis appears to have played a key role in driving the rise in reach, despite only modest follower growth.

METRICS	JAN – MAR	APRIL - JUN	% CHANGE
Followers	2,429	2,483	^2.22
Reach	2,623	11,467	^337.28%
Posts	17	22	^29.41%
Stories	15	26	^73.33%
Reels	1	3	^200%

LinkedIn

LinkedIn follower growth remained steady with a 2.06% increase this quarter. However, overall performance declined due to a reduction in post frequency.

Impressions dropped significantly by over 85% and engagement rate almost halved, reflecting lower visibility and audience interaction. Four (4) posts were published compared to thirteen in the previous quarter, highlighting the impact of less consistent content delivery.

METRICS	JAN – MAR	APRIL - JUN	% CHANGE
Followers	2,869	2,928	^2.06
Impressions	24,134	3,412	-85.85
Posts	13	4	-69.23

METRICS	JAN – MAR	APRIL - JUN	% CHANGE
Engagement rate	11.9%	6.1%	-48.74

City of Palmerston Social Media Campaigns (Paid Advertisements)

City of Palmerston had eight (8) paid social media campaigns across this quarter, targeting various demographics. The campaigns included the monthly *What's On* carousel (April, May, June) and separate events including Culture Fest, Brekkie in the Park, FlicNics, Live at the Lake and Easter in Palmerton.

In total of all eight (8) campaigns, $909.34 was spent across the ads, resulting in 217,752 reach, 376,573 impressions and averaging $1.36 cost per result. The average cost per result in the previous quarter was $2.48, this improvement suggests that the campaigns are performing better. Generally aiming for a cost per result under $2.00, however this could fluctuate on other factors including how long the ad is advertised for, the audience constraints and more.

Top 3 advertisement

CAMPAIGN	IMPRESSIONS	TOTAL REACH	COSTS
June what's on	105,518	64,476	$200
April What's on	100,781	56,212	$200
May What's on	88,522	63,069	$200

Palmerston Youth Festival Social Media

Similar to the previous year, content has been increased using the Palmerston Youth Festival social media accounts.

Palmerston Youth Festival's Facebook platform showed significant growth this quarter. Followers increased by 8.66%, while reach and page visits saw extraordinary jumps of over 3,300%, driven largely by increased content and promotional activity.

Paid reach was introduced this quarter, contributing strongly to the overall increase in visibility.

With increased content across the channels, City of Palmerston saw growth in both audience engagement, which is to be expected with a relatively dormant channel and platform activity. Below are the stats as of March 2025 showing the increase at the end of June 2025.

Palmerston Youth Festival Facebook stats

METRICS	MARCH 2025	JUNE 2025	% CHANGE
Followers	2,922	3,175	^8.66
Reach	2,324	81,635	^3,412.69

METRICS	MARCH 2025	JUNE 2025	% CHANGE
Paid Reach	0	78,770	0
Page visits	6,662	227,937	^3,321.45
Posts	3	18	^500

Paid advertising on Palmerston Youth Festival socials

This quarter, 13 paid social media campaigns were delivered, focusing on video engagement, page awareness, event promotion and competition entries. The total spend was $1,188.46, resulting in 80,832 reach and 200,357 impressions. The average cost per result was $0.75.

Previously Instagram data wasn't collected for Palmerston Youth Festival, noting by the end of June the page had 925 followers.

Website

- New users refer to first-time visitors to the website.
- Engaged sessions are meaningful visits where users stay longer, view multiple pages, or trigger key events.
- Engaged session are the number of sessions that last longer than 10 seconds or had a key event or had two (2) or more screen or page views.
- Engagement rate is the percentage of sessions that count as engaged.
- Key events are specific user actions such as clicking a button, submitting a form, or viewing a key page.
- Active users are unique users who visited a page or acted during the reporting period.

METRICS	JANUARY – MARCH	APRIL - JUNE	% CHANGE
New users	33,070	31,655	-4.28
Engaged sessions	31,161	34,561	^10.91
Engagement rate	56.85	61,64	^8.42
Engagement time	65 seconds	49 seconds	-24.62
Event count	347,675	308,053	-11.40

Website performance this quarter showed a slight decrease in new users, down by 4.28%, while engaged sessions increased by 10.91%. This indicates stronger engagement from a slightly smaller audience.

Engagement rate rose by 8.42%, showing that a higher proportion of visitors are actively interacting with the site. However, the average engagement time dropped by 24.62%, and the total number of events recorded decreased by 11.40%, suggesting shorter sessions and fewer actions overall.

Traffic by channel

CHANNEL	ENGAGED SESSION	ENGAGEMENT RATE	KEY EVENTS
Organic search:	20,407	62.01	11,359
Direct:	7,570	55.4	6,464
Referral:	5,628	85.9	5,126
Organic social:	1,441	39.05	658
Paid Social:	74	12.91	34

Organic search continues to drive the largest share of engaged sessions and key events, suggesting that users are actively looking for City of Palmerston services and information. Direct traffic remains strong, showing intentional visits to the site. Referral traffic maintained high engagement, reflecting the value of partnerships and external sources. Engagement from organic and paid social media remained low, presenting an opportunity to strengthen content and targeting strategies.

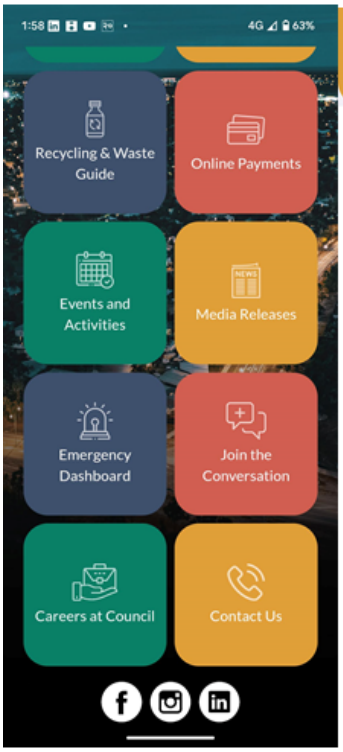
Top 5 visited pages

LANDING PAGES	SESSIONS	ACTIVE USERS	KEY EVENTS
Library:	6,484	5,266	145
Pound:	3172	989	59
Bin collections:	2,871	1,589	57
Events:	2,431	1,657	305
Careers:	2,413	1,349	78

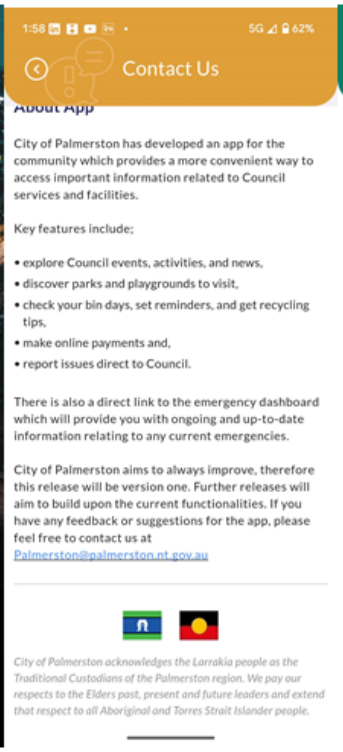
It should be noted that "Page not found" and "Search" were the second and third most viewed pages overall during this period. This is a result of the website migration that took place last quarter, which caused broken links and gaps in search functionality. Training is now planned on the content management platform to help teams resolve these issues as they occur and reduce traffic to error or fallback pages.

There continues to be improvements made to City of Palmerston's App, with the option of adding in extra images when reporting an issue. Future improvements and developments will be rolled out in July on Android and iOS Apple, which include:

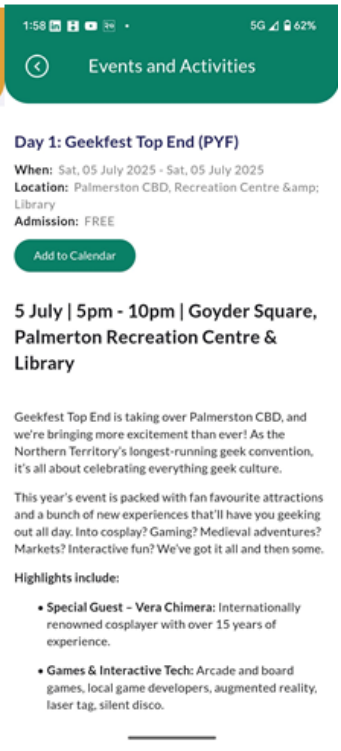
- Updating the look to align with the new branding,
- Adding the option to save an event to the phone calendar,
- Including the career opportunities and community engagements,
- Adding an Acknowledgement of Country to the home page.



Home screen



Acknowledgement of Country



Adding events to phone calendar

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Acting Executive Manager People and Customer
- Acting Marketing and Communications Manager
- Acting Marketing and Communications Lead
- Marketing and Communications Support Officer
- City Activation Manager
- Economic Development Lead
- Place and Culture Lead
- Events Lead
- Events Officer
- Human Resources Lead
- Health, Safety and Wellbeing Coordinator
- Recruitment and Training Advisor
- Customer Experience Coordinator

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

6. **Governance**
   Failure to effectively govern.

Strategies, framework and plans implications

There are no strategy, framework or plan implications for this Report.

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.2.5
Report Title:	Major Capital Projects Update
Meeting Date:	Tuesday 15 July 2025
Author:	Senior Project Manager, Richard Azzopardi
Approver:	Deputy Chief Executive Officer, Nadine Nilon

Community plan

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

Purpose

The purpose of this Report is to update Council on the status of current Major Capital Projects.

Key messages

- Council has several major capital projects underway that have a planned, or contracted value, greater than $1 million.
- The following projects have updates included as attachments of this report:
  - Archer Waste Management Facility Upgrade.
  - Zuccoli Community Hub – Stage 2.
  - Enterprise Resource Planning Project (ERP).
- Updates on other relevant projects additional to those listed are also included within this report with updates, these include:
  - Road Reseal and Reconstruction Programs.
  - Footpath Connectivity & Renewal Program.
  - Dark Spot Lighting Upgrade Program.
  - Driver Community Centre.
  - SWELL Barbecue and Carpark Upgrades.
  - Library Café Refurbishment.
  - Hobart Park Upgrade.

- Black spot Projects.

Recommendation

THAT Report entitled Major Capital Projects Update be received and noted.

Background

Council has a $15.07M million Capital Works Programs in 2024/25 following the third budget review. These programs include a broad range of asset renewal programs along with major capital projects from planning and development stages to delivery.

Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal of assets such as road resurfacing). Typically, Council's programs and projects are reported through specific project communications with updates provided in the quarterly and financial reports.

Discussion

Updates on the following major capital projects are included as attachments to this report:

- Archer Waste Management Facility Upgrade **Attachment 13.2.5.1.**
- Zuccoli Community Hub **Attachment 13.2.5.2.**
- Enterprise Resource Planning Project (ERP) **Attachment 13.2.5.3.**

Council is also progressing other relevant capital projects, as summarised below.

Road Reseal and Reconstruction Programs

Road reseals works for 2024/25 were finalised in June with line marking completed at sites resealed in May.

Footpath Connectivity & Renewal Program

The Footpath Connectivity Program aims to increase connectivity between key services, assets and public open spaces. A pathway program for 2024/25 was developed to identify and remediate areas that are most in need of upgrading and outlining opportunities for new pathways.

Works for the financial year were completed with paths in Darla Place and Duwun Road, Rosebery constructed, while a path in Bonson Terrace, Moulden was completed in conjunction with the Black Spot project.



New Path in Darla Place, Rosebery

Dark Spot Lighting Upgrade Program

Council's period contractor has completed work on the 2024/25 Dark Spots upgrade program.

Installation of new lights on Stockwhip Drive, Marlow Lagoon is complete with final luminaires to relocated from existing power poles and then energisation by Power and Water.

The design of lighting upgrades in Kilgour Lane and Fiveash Lane is being finalised, which will enable work to progress, subject to capital rollover approval.

Work has commenced to determine priorities for the 2025/26 Dark Spots program.

Driver Community Centre

The Driver Community Centre (currently known as the Driver Family Resource Centre), originally built in the mid-1980s as a childcare facility adjacent to Driver Primary School, is nearing the end of its usable life and requires redevelopment to better serve the community. Design documentation is complete, a development application has been lodged, and the exhibition period has passed. Once a planning permit is obtained, a building permit can be sought when required.

The proposed design features 353 square metres of internal floor space, accommodating up to 100 users across three (3) pods, each with its own adjacent outdoor area. The project is currently costed at $3.9 million, based on a Quantity Survey of the final design.

Further updates will be provided in relevant reports once funding is secured, and construction is ready to proceed.

SWELL Barbecue and Carpark Upgrades

Grant funding previously received of $668,210.39 has been allocated to entrance upgrades to SWELL and the Youth Drop-In Centre, completion of internal SWELL works, and carpark upgrade works at SWELL.

A new shade structure in the car park is complete, and a new shade structure over the basketball area is anticipated in August.



New shade structure at SWELL car park

Library Café Refurbishment

Demolition and rectification work to bring building services up to standards is now complete. The next phase of work is ready to commence following a successful Expression of Interest (EOI) process for the cafe operation.



Completed demolition work at Library Cafe

Hobart Park Upgrades

A tender has been awarded for the design and construction of a new public toilet. Off-site manufacturing has commenced, and installation is expected in October 2025. Procurement of new shade structures and park furniture has commenced utilising the remainder of the grant funds.

Black Spot Projects

Council has secured $620,000 for Black Spot Projects at four (4) locations.

Work at the intersection of Packard Avenue and Haultain Crescent is complete. The size of the roundabout has been increased, which will reduce vehicle speeds, improving safety of road users.



Roundabout works at Packard Avenue and Haultain Crescent

Work on Buscall Avenue between Bakewell Primary School and Roystonea Avenue is complete. The traffic lanes have been narrowed which will reduce speeds and has created parking next to Sanctuary Lakes.



Buscall Avenue

Work on safety improvements on Bonson Terrace between the SWELL access and Tilston Avenue intersection is underway and will be completed in July.

Work on safety improvements on Yarrawonga Road is expected to commence in July and be completed in August.

Consultation and marketing

Consultation occurs as relevant to each project and its status required during the preparation of this Report.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

The projects are being delivered within the 2024-25 Capital Works Program. Individual budget updates are included with the current project summaries.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

5. **Infrastructure**
   Failure to plan, deliver and maintain fit for purpose infrastructure.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Community Infrastructure Plan 2016-2026

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

1. Archer Waste Management Facility Upgrade [**13.2.5.1** - 3 pages]
2. Zuccoli Community Hub [**13.2.5.2** - 4 pages]
3. Enterprise Resource Planning Project (ER P) [**13.2.5.3** - 2 pages]

ARCHER WASTE MANAGEMENT FACILITY UPGRADE

JULY 2025 UPDATE

PROJECT REVIEW

Summary:

Redevelopment of the Archer Waste Management Facility (AWMF) includes the construction of a new recycling area (inclusive of a cardboard compactor), relocation of the gatehouse to facilitate the recycling area upgrade, improvements to access and roads, and the construction of a general waste push-pit to improve safety and functionality.

Website link:

https://palmerston.nt.gov.au/operations/major-projects/archer-waste-management-facility-awmf-upgrade.

Total budget:

$1,581,733

Funding source(s):

- City of Palmerston - $1,555,255.
- Northern Territory Government – $26,477 (installation of the cardboard compactor).

Anticipated completion date(s):

- Gatehouse Relocation – Completed June 2024.
- Cardboard Compactor – September 2025.
- Recycling area – September 2025.

STATUS UPDATE

Percentage complete:

Design: 100%
Construction: 45%

Value of Works Complete:

$565,972

Cost to complete:

Approximately $950,074

Works to date summary:

The contract for the design and construction of the recycling area, which will accommodate the cardboard compactor, was awarded on 17 October 2024 to CMA Contracting.

The contractor commenced construction in January 2025. Clearing, demolition, disconnection of existing services, and bulk earthworks have been completed.

Unfavourable weather conditions in February caused project delays. Subgrade preparation was completed in early March, and drainage works commenced. However, significant additional rainfall appeared to have raised the water table, causing instability in the material beneath the subgrade. As a result, further progress was not possible without substantial additional earthworks to stabilise the site. All works were ceased on 20 March 2025.

Following a geotechnical investigation, it was recommended to Council that the site be allowed to naturally dry prior to recommencing works. Standdown costs and some re-works were required which has increased the overall costs of the project.

Groundwater monitoring was established in May, which after regular monitoring, works resumed on site 23 June 2025, three (3) weeks later than previously forecast, as groundwater impacted the subgrade material longer than anticipated. This has delayed the likely completion and installation of the carboard compactor from August to September.

Since recommencement, drainage installation has progressed and work to prepare the subgrade for pavement has been completed.

The cardboard compactor is ready for delivery to site. Council is in communication with the supplier to coordinate delivery with the schedule of works.

Upcoming works:

Including some re-work to the subgrade layer, approximately 10 weeks will be required to complete construction. The current anticipated timeline is as follows:

July 2025

- Drainage culverts & underground service installation.
- Completion of road subbase.

August 2025

- Completion of drainage culverts
- Footings and concrete slab for cardboard compactor
- Shade structure and cardboard compactor installation.
- Completion of road basecourse.

September 2025

- Kerbing and asphalt.
- Landscaping and irrigation.
- Commissioning of services, cardboard compactor and handover.

Project risks:

The AWMF is highly utilised by City of Palmerston residents and community engagement and consultation is critical to project success. There is a potential risk of community dissatisfaction during the project construction phase. This can be mitigated by advising residents as works progress and limiting the site compound and construction to a barricaded / fenced area that will not impact residents use of the facility for a majority of the works. City of Palmerston's media team will be advised of the anticipated recommencement date in order to update the public in advance.

ZUCCOLI COMMUNITY HUB

JULY 2025 UPDATE

PROJECT OVERVIEW

Summary:

The Master Plan for the Zuccoli Community aims to provide an integrated multi-purpose precinct to meet open space, recreation and community needs for the rapidly growing Zuccoli and wider City of Palmerston communities. The Master Plan details the proposed stages of construction. This report pertains to the construction of Stage 2.

Total budget:

$ 2,106,563 (2024/25) – for Stage 2 construction
$ 450,000 (2025/26) – for Stage 3 design

Funding source(s):

- City of Palmerston - $1,444,674 (2024/25).
- Federal Government – $411,889 LRCI (2024/25).
- Northern Territory Government - $250,000 (2024/25).
- Internal Reserves $450,000 (2025/26).

Anticipated completion date:

- Stage 2 pump track– 2025.

Additional information:

- Website Link: https://palmerston.nt.gov.au/operations/major-projects/zuccoli-and-surrounds-community-hub-construction-0.

STATUS UPDATE

Stage 2 Costs:

ACTIVITY	STATUS	AWARDED CONTRACT VALUE	APPROVED VARIATIONS	APPROVED CLAIMS
Civil Design	Complete	$54,970	N/A	$54,970
Stage 2 Landscape Design	Underway	$133,885	Nil	$79,795
Walking Trail (LRCI)	Complete	$270,904	Nil	$270,904
BBQ and Seating (LRCI)	Underway	$165,110	Nil	$57,500
Stage 2 Civil Works	Complete	$644,450	$100,350	$622,002
TOTAL		**$1,369,669**	**$100,350**	**$1,085,171**

Works to date summary:

Stage 2 includes the pump track, walking paths, shade structures, BBQ facilities, and associated civil works. The civil design, encompassing earthworks and stormwater management, has been completed.

The current activities within the available budget aims to complete the Stage 2 landscaping design, Stage 2 civil earthworks and stormwater, walking trail with seating and BBQ area provided, and the pump track. The areas for all remaining Stage 2 elements will be grassed in the interim. Progress in the past month:

- Practical Completion of Stage 2 Civil works. Poor ground conditions were encountered requiring subgrade stabilisation, however practical completion was achieved in June 2025.
- Access pathway for BBQ area completed.
- Procurement of park furniture including BBQ, shelter, seating and bins complete with construction of the area nearing completion (at the time of writing this report).
- Landscape and pump track design has progressed beyond 90% and tender documentation for construction is being finalised for advertising in July.



Stage 2 Civil works complete – pump track and skate park areas



BBQ & Shade Structure Area under construction

Upcoming works:

Work progressing in the next two month includes:

- Hydroseeding with 12-week establishment for Stage 2 areas including sports court, skate park and gym station areas.
- Finalisation of the designs for Stage 2 infrastructure, including the elevated walkway, skate park, basketball/multi-purpose court, and exercise equipment.
- Advertising of tender for Pump Track construction.

The elevated walkway, skate park, basketball/multi-purpose court, and exercise equipment will be built as further funding becomes available.

Project risks:

The allocated budgets are based on concept designs and high-level estimates. A detailed cost assessment for the remainder of the Stage 2 works will be updated once the design is complete and will be used to inform future staging and budget requirements.

Current project funding will enable the completion of the civil earthworks, the identified walking trail and seating areas, and commencement of the pump track. The final extent of supporting infrastructure able to be delivered with the pump track (i.e. lighting, additional seating, shade, landscaping) will be limited to the available budget at the time of tendering.

ENTERPRISE RESOURCE PLANNING PROJECT

JULY 2025 UPDATE

PROJECT OVERVIEW

Summary:

City of Palmerston (CoP) requires effective software systems capable of delivering efficient and quality services to the community while meeting the organisation's internal corporate needs. An Enterprise Resource Planning (ERP) Project has been identified to enable a strategic approach to updating Council's existing system.

Project budget:

$2 million over three (3) financial years

Funding source(s):

City of Palmerston

Completion date:

2026

Contractor:

Project Management Support - Information Professionals Group (IPG).

STATUS UPDATE

Percentage complete:

25%

Actual costs to date (consultancy):

- FY24 - $282,900.
- FY25 (to June) $496,749.
- Total to date $776,649.

Works to date summary:

CoP currently uses several software systems to meet its core operational requirements, some of which have partial integration, and most operate independently. To mitigate these issues, CoP has made the decision to invest in an Enterprise Resource Planning (ERP) tool. Information Professionals Group (IPG) have been engaged to provide project management services and specialist resources. An internal Project Control Group (PCG) has been established to provide direction and governance for the project.

A two-stage tender process has been prepared utilising the engaged professional services for legal support and probity services. The initial stage of Expression of Interest (EOI) was distributed to the market on 9 April and closed on 21 May. Following the assessment process, it was determined that no submissions would be proceeded with, and all vendors have been advised of the outcome. A new process is being prepared.

Concurrently with the procurement process, the Information Asset Register (IAR) is continuing to be updated to incorporate IT data, processes, and systems. Once complete, the IAR will serve as a comprehensive repository of IT assets. Planning is also underway to identify and coordinate the necessary data management activities.

The high-level test cases, plans and acceptance criteria have been completed for three (3) directorates, with the two (2) remaining to be completed in July 2025.

Upcoming works:

- Update of Project Plan to meet revised deliverables.
- Continued population of the IAR, expanding to non-ERP business functions.
- Complete high-level test cases, plans and acceptance criteria, based on known requirements as documented.

Project risks:

The project is currently tracking 19 risks and 0 issues.

The top three (3) high rated risks are:

- Limited CoP staff – as CoP has a limited number of resources, if business resources or SMEs are not available to support project activities, project deliverables, timelines and overall cost may be impacted.
- Impact of change and training activities - if change management and training activities are not timely and appropriately managed, there is a risk that staff may not use the system.
- Insufficient funding – while funds have been set aside for the implementation of the new ERP system, if the tender quote is higher and additional funding is not available, there is the risk that scope may need to be cut.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.2.6
Report Title:	Community Quarterly Report - April to June 2025
Meeting Date:	Tuesday 15 July 2025
Author:	Executive Assistant to General Manager Community, Tonisha Nykamp
Approver:	Acting General Manager Community, Laura Hardman

Community plan

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

Purpose

This Report summarises the key activities undertaken by the Community Directorate in the April to June 2025 quarter.

Key messages

- The 25th anniversary of the Northern Territory Youth Week (NTYW) was celebrated by City of Palmerston with a community event at SWELL on Friday 4 April.
- City of Palmerston celebrated its first 'Mate's Day' in Goyder Square on Thursday 8 May.
- Brekkie in the Park, returned on 18 May to celebrate National Families Week at Harvest Corner Community Garden, with the second event held in Woodroffe Park on Sunday 15 June.
- City of Palmerston's Recreation Centre has become the second Dementia-Friendly building in Palmerston, with Mayor Athina Pascoe-Bell receiving a certification of achievement from the CEO of Dementia Australia, Tanya Buchannan.
- Four (4) Network meetings have been held this quarter, building community capacity and supporting vital community services.
- Six (6) additional network meetings, committees and working groups have been attended by the Community Services department.

- Harmony Week and Refugee Week celebrations in the library, were delivered in partnership with STEPS, featured culturally diverse Storytime sessions, performances, and shared morning teas, fostering inclusion and community engagement.
- The April Easter Library School Holiday Program attracted 205 attendees, offering a week of themed activities for children aged 5–12 years.
- The Youth Week Gulwa Recording Studio Experience provided 16 young people with hands-on skills in music and content production, with plans to expand the program pending funding.
- In the library, art gallery exhibitions and new programs such as All-In Activities, Afternoon Art Adventures, and Friday Night Music enhanced community participation and engagement.
- National Simultaneous Storytime in the library attracted approximately 150 attendees, promoting literacy and community connection and was featured in NT News.
- The June/July School Library Holiday Program commenced with strong attendance and will continue in July, including NAIDOC Week activities
- The draft Animal Management Plan is currently being reviewed. Once the caretaker period has concluded, the draft will be sent to council for review and then public consultation.
- City of Palmerston has been utilising the now operational LPRx system targeting illegal parking around schools and the CBD area.

Recommendation

THAT Report entitled Community Quarterly Report - April to June 2025 be received and noted.

Background

City of Palmerston (CoP) is a 'Place for People' and provides a broad range of community services to enhance safety and well-being. This report provides Council with an update on key community activities undertaken during the previous quarter.

Discussion

The Community Directorate has had a productive quarter, delivering a range of events, programs, and services that foster community engagement and networking opportunities. Initiatives delivered from April to June 2025 are detailed below:

Northern Territory Youth Week (NTYW) Pool Party

NTYW is the largest single celebration of young Territorians aged 12 to 25, promoting a positive view of young people by celebrating their talents, achievements, and positive impact in the community. This year's theme was "Lift up your voice!"

City of Palmerston worked in partnership with Northern Territory Government (NTG), YMCA, CDC and Belgravia to deliver the event.

The event featured a dynamic range of youth-focused activities and mentoring opportunities. Build-Up Skateboarding held mentoring sessions, while DJ Charly Templar provided hands-on DJ skill practice and shared insights from his remote community work. YMCA NT facilitated a youth consultation booth, enabling young people to vote on issues currently being discussed in Youth Parliament.

PYC hosted a special skate deck art session in their Youth Drop-In space, led by a local graphic artist. A virtual reality experience was held within SWELL, allowing young people to explore space travel and a local martial arts expert led a mentoring session focused on personal resilience and inner strength. Palmerston and Rural Youth Round Table members Amelia Jade Phommachanh and Lyle Markham, along with NT Youth Week Ambassadors Elizabeth Roy and Oliver Wurst, engaged with attendees to discuss youth matters, share Headspace resources, and network with local community organisations.



Virtual Reality experience and skateboarding



Mental resilience and self-defence

Mate's Day – Celebrating Friendship and Community

Mate's Day is celebrated annually in Australia on 8 May. It is a day dedicated to honouring friendships, building networks of support, and fostering a sense of camaraderie within our communities, making sure no one gets left behind. Many Aboriginal and Torres Strait Islander people also observe Mate's Day as an alternative to Australia Day, emphasising inclusivity and unity.




City of Palmerston Employees, Councillor Fraser and Dr. Christine Fejo-King

Mate's Day brought together 250 attendees who celebrated friendship and community spirit with a free coffee, bacon and eggs and a sausage sizzle.

The event was made possible through the collaboration of the following community service organisations, working in partnership to make the day a success with Catholic Care, NT STEPS Group Australia, Relationships Australia, Headspace, and Larrakia Nation in attendance.



Catholic Care NT Brekkie in the Park

National Families Week at Harvest Corner Community Garden, 18 May 2025

National Families Week is an annual celebration of families' vital role in Australian society. The theme for 2025, "Lending a Hand to Thrive—Supporting Each Other", highlights the importance of family connections and community support.

This year's event was held at Gray Community Hall and Harvest Corner Garden, providing a welcoming space for the community to connect.

Attendees had the opportunity to engage with the Mayor and Elected Members while enjoying a complimentary breakfast of sausages, bacon, fruit, yoghurt, donuts and pastries, generously cooked by PaRBA. The event attracted over 400 participants.



Residents enjoying brekkie cooked by Mayor Athina Pascoe-Bell with member of the Harvest Corner





Residents enjoying the sunshine and activities at Brekkie in the Park

The event offered a variety of engaging activities for all ages, including face painting and animal encounters with barnyard animals. To promote health and wellbeing, sessions such as Native Plants workshops, Mini Movers, and basketball games were available.

A lively Storytime session that encouraged a love for reading and nursery rhymes among young attendees. Additionally, community engagement was fostered through information and support provided by STEPS, Neighbourhood Watch, and Life Without Barriers, all of which promoted the Community Garden as an inclusive space where residents with a passion for gardening could connect, learn, and grow together.

Brekkie in the Park, Woodroffe Park 15 June 2025

The second Brekkie in the Park for 2025 was held at Woodroffe Park.

Attendees had an opportunity to engage with the Mayor and Elected Members along with Rangers who provided information on animal registrations. The library's 5-year Master Plan was also a key point of discussion.

PaRBA worked in partnership with STEPS to cook a BBQ breakfast using STEPS' free community BBQ trailer, while also keeping kids fit with obstacle activities.

Riding for the Disabled (RDA) attended with an opportunity for the community to pat a pony. 54 Reasons brought the Play bus down with resources and information about their flexible education programs and Hippy and Play2Learn.





54 Reasons and Riding for the Disabled

Community Inclusion Update

Dementia Australia (DA) –Dementia-Friendly Facility - Recreation Centre

The Recreation Centre has become the second Dementia-Friendly building in City of Palmerston. Dementia Australia presented Mayor Athina Pascoe-Bell with a certificate recognising this achievement.



CEO CoP, Andrew Walsh, Mayor Athina Pascoe-Bell,

CEO Dementia Australia, Tanya Buchannan.

Deaf Awareness Fire Alarms

The Palmerston Recreation Centre installed strobe lighting on existing fire alarms, with the word 'Fire' written beside each alarm, to provide a visual alert for people who are hard of hearing, ensuring they are aware when the alarm is activated. This has now been extended to the Library and Civic Plaza, further enhancing accessibility across Council facilities.

All Abilities Parking

City of Palmerston is installing one new all abilities parking bay and three drop-and-go bays on Frances Drive to provide support to people with disabilities.

Following an audit of accessible parking bays in Civic Plaza and the CBD, staff have secured quotes to update existing bays to meet current standards.

Additionally, a new small waiting area in the foyer, featuring three seating bays, chairs, and a table, has been well-received, providing a comfortable space for people to wait while their carer retrieves the car.

Council remains committed to improving accessibility and exploring further solutions.

Harvest Corner Community Garden

In May, the sign at Harvest Corner was updated to include the three organisations that run the Gardens on behalf of City of Palmerston.



Harvest Corner Community Garden *Updated Sign including* Life Without Barriers, STEPS and HPA

The Department of Corrections team continues to provide invaluable support by maintaining the garden, including mowing the grass every second Monday. Their ongoing

assistance is greatly appreciated and makes a significant contribution to the upkeep of the space.

During this quarter, there have been several improvements made to the garden, including updates to the irrigation system and the addition of new plants, trees, and crops.
An old bath that was no longer required has been taken to the tip for recycling.

New planting has included:

- *Native Plants:* Eight (8) native plants were planted along the fence line to provide future shade.
- *Banana Trees:* Are thriving in the newly enriched soil where the large wicking bed was previously located.
- *Vegetables and Herbs*: Basil, chilli, corn seeds, eggplant, rock melons, spring onions, and sunflower seeds have been sown, and more vegetables will be planted now the season has changed.
- *Flowers:* Have been planted near the gazebo to enhance the garden's visual appeal.

Light Up Palmerston

Light Up Palmerston has celebrated 14 significant days over this quarter.

To help our community raise awareness within Palmerston, local groups and organisations are invited to request the illumination of various Council infrastructure to highlight special events, causes, and significant days. This includes the Palmerston Recreation Centre. Consideration for lighting requests includes local and regional events, historic occasions, and events of city, state, national, or international importance. This year, the Council has partnered with organisations to increase awareness for important medical conditions and syndromes, such as World Haemophilia Day, Apraxia Awareness Day, World Sickle Cell Day, and Lymphoedema Awareness Month. Days of significance for Do It for Dolly Day and Thank a First Responder Day were also acknowledged.

DATE	COMMUNITY ORGANISATION	COLOUR
7-12 April	Parkinson's Australia	Blue
12 -16 April	Australian Dysphonia Network	Red
17-Apr	World Haemophilia Day	Red
08-May	International Thalassaemia Day	Red
09-May	Do It for Dolly	Blue
5 - 12 May	Light it Up 4 HD	Blue
14-May	Apraxia Awareness Day	Blue
15 - 18 May	World NF Awareness Day	Blue
19 May	World IB Day	Purple
25 May	Millon Paws Walk	Blue

DATE	COMMUNITY ORGANISATION	COLOUR
1-2 June	Lipoedema Awareness Month	Purple
2-6 June	Haemochromatosis Australia	Red
10 June	Thank a First Responder Day 2025	Teal
19 June	World Sickle Cell Day	Red



Palmerston Recreation Centre – Light Up Palmerston – blue

Community Networks

Palmerston Kids Network (PKN)

One (1) Palmerston Kids Network (PKN) meeting was held during the quarter, on 23 May 2025.

The following services attended the meeting and gave updates:

- Create Foundation
- Services Australia
- Kentish Community Services
- Danila Dilba
- 54 Reasons
- Autism NT
- City of Palmerston Library
- Australian Childhood Foundation

Topics covered during the meeting included the following:

- Discussion about NAIDOC week celebrations, potential partnerships between stakeholders and how these events could best be shared through the network.
- Brainstorming service mapping templates for the Palmerston region.
- Updates on the Australian Early Developmental Census (AEDC) data and utilising this data for service mapping, targeting suburbs that require additional support and resources.
- Parent Pathways new program being facilitated by Bamara is becoming successful and will expand .
- Family Tax Benefits and the current impacts to payments, families are educated for not having awareness or staying current with their children's required immunisations
- Planning for the Aboriginal and Torres Strait Islander Children's Day.

Australian Childhood Foundation (ACF) were a guest speaker for our service spotlight. ACF shared their new program Safe Connections. This program is designed to support children and families who are presenting harmful sexualised behaviour. It can be flexibly delivered direct to services, community services and education and care providers and is free of cost.

Palmerston and Rural Youth Services Network (PARYS)

The Palmerston and Rural Youth Services (PARYS) Network meeting was held on 25 May 2025.

The following services attended the meeting and gave updates:
- Clinic 34
- TeamHealth
- The Salvation Army
- CAAPS
- NDIS
- Headspace
- Palmerston Youth Centre (PYC)
- Catholic Care NT
- Canteen Australia
- Ruby Gaea
- Palmerston and Regional Basketball Association (PaRBA)
- Be You
- Office of Youth Affairs (OYA)
- Larrakia Nation
- Legal Aid NT
- Services Australia

Topics covered included:
- Introduction of new programs Dads Tuning into Kids (TeamHealth), Young Voices for Action (Ruby Gaea), All Abilities Basketball (PaRBA).

- Stakeholders are seeking partnership on School Holiday events for the June/July holidays.
- The recent changes to Bail Laws that have been inconsistently messaged out to the community, as raised by young people.
- Palmerston Youth Festival are seeking Expressions of Interest for stakeholders to engage the community through stalls and activations at the 7-day festival.
- Clinic 34 then hosted the service spotlight on sexual health to capacity build services that engage with young people. The session was designed to guide them on how to have those challenging conversations on inclusively and safely, where to direct young people seeking sexual health care and how to reduce the stigma of sexual health for young people actively.

Based on this input, information sessions have been scheduled as part of the next three (3) network meetings to cover the following topics:

- Laws that impact Young People, delivered by Legal Aid NT.
- Be You will provide a service spotlight on the mental health programs available in schools.
- Local Drug Action Team update provided by PYC.

Palmerston Seniors Network (PSN)

The most recent PSN meeting was held on 7 May 2025. 11 committee members attended the second meeting of 2025 and five apologies were received. The Chair welcomed all to the meeting, with a special welcome given to the newest member, the representative for Palmerston Probus Club.

Council staff updated the group on actions from the previous meeting - Lights out in the Gazebo at Cunningham Park and advised that these had been fixed at the beginning of February.

An update was given on dry season events and links to where to find them on City of Palmerston website.

The following organisations gave updates:

- COTA
- PROBUS
- Healthy Living NT
- NT Breathe Easy Staars/Simply Craft
- Air NT
- PLSA
- Rotary NT
- 50+ Club
- Dementia Australia
- Services Australia
- Arthritis and Osteoporosis NT (AONT)

Topics covered during the meeting included:

- Seniors are afraid to go out at night and are no longer go walking in the evening. They are also finding on their morning walks, in certain locations large number of rough sleepers, which also makes them feel unsafe.
- Cost of living is so high all over Australia. Financial counselling is available through organisations such as Catholic Care, Anglicare, Sommerville and Vinnies.
- With the cost of living so high, it has been suggested that CoP staff approach Food Bank as a guest speaker to give the Network an update on what they provide, who is eligible and how to access the vouchers.

The next Palmerston Seniors Network meeting will be held on 6 August 2025.

Palmerston Safe Communities Network (PSCN)

The second Palmerston Safe Communities Network (PSCN) of 2025 was held on Thursday, 29 April 2025 in the Recreation Centre. 15 Service providers were in attendance.

The following organisations gave updates:

- Office of Youth Affairs
- CDC NT
- Transit Safety, Passenger Transport - DIL
- St Vincent De Paul
- Catholic Care NT
- NT Police

Topics covered during the meeting included:

- There has been a surge in young people having access to fake ID'S that are undetectable to security checks and legitimate ID, allowing them to purchase alcohol and enter 18+ premises (CWASP update).
- There has also been a developing rise of group violence with young people. i.e. an altercation arises between two individuals and then posted on social media, which then draws in family members.
- YouthFIRST is a pilot voluntary programme for young people aged 16-24 who are experiencing or at risk of experiencing family or intimate partner violence. Support and intervention are provided through specialist family and intimate partner violence risk assessment, risk management, safety planning, psychoeducation and outreach case management.
- There have been 47 rock throwing incidents so far this year. This is an increase of 3 from this time last year. This figure includes the increase of 25 incidents reported in Palmerston from Emery Avenue, Chung Wah Terrace and even during the daytime in Bellamack.
- The introduction of new security measures at Casuarina Square is believed to have displaced individuals, contributing to increased incidents in Palmerston.

- There has been a notable rise in the use of weapons on buses, including machetes, axes, knives, and hammers. In one instance, a safety hammer was used to smash a bus's front window.

The next Palmerston Safety Network meeting will be held on 22 July 2025.

Additional community networks/committees and working groups

- Palmerston Indigenous Network (Chaired by Palmerston Child and Family Centre)
- Headspace Consortium (Chaired by the NT Mental Health Coalition)
- Palmerston Youth Activities Meeting (Coordinated by Office of Youth Affairs)
- Greater Darwin Community Investment Committee (Chaired by Youth Worx NT)
- Youth Domestic and Family Sexual Violence Working Group (Coordinated by Office of Youth Affairs)
- Local Drug Action Plan Working Group (Coordinated by Palmerston Youth Centre)

Library Services Update

Harmony Week Library Storytimes

As part of our Harmony Week celebrations, we hosted two special Storytime sessions that highlighted cultural diversity and community engagement.

On Tuesday, 18 March, we held a Bilingual Storytime in Sinhalese, led by one of our own Sinhalese staff members. The event featured a live guitar performance and songs. The session was well attended, with 39 participants.

Our second Harmony Week event took place on Thursday, 20 March, in collaboration with STEPS Group. Participants from STEPS contributed food for a shared morning tea and presented four cultural dance performances, as well as a performer singing cultural songs. This event also drew a strong turnout, with 80 attendees participating in the celebration.

Both events were well-received and served as meaningful opportunities to foster inclusion, cultural appreciation, and community connection.





STEPS Harmony Day morning tea and performance, Sinhaelse bilingual Storytime

Library April Easter School Holiday Program

The library hosted a week-long School Holiday Program from Monday 7 to Friday 11 April, offering free activities tailored for children aged 5 to 12 years.

With Easter approaching the following week, all sessions were themed around the holiday, featuring fun, creative, and engaging activities. The program was entirely delivered by library staff, who planned and facilitated each session throughout the week.

Our school holiday programs provide a vibrant and welcoming space for children and families during the school break and were well received by attendees.

- Monday 7 April: Movie Monday: Rabbit Academy
- Tuesday 8 April: Easter Sand Art
- Wednesday 9 April: Decorate your own Easter frame
- Thursday 10 April: Make your own Easter basket
- Friday 11 April: Friday Flic: Peter Rabbit

The week was very successful and well attended with a total number of 205 attendees for the week.





Egg decorating and meeting the Easter Bunny

Library Youth Week Gulwa Recording Studio Experience

With the aid of a Youth Week NTG grant, the library delivered a Youth Week program in April which was centred around the Gulwa Recording Studio. A barrier to using the recording studio is the knowledge needed to use the sound recording equipment. The library hired the services of a professional sound technician for the week so that young people had the opportunity to either learn the technology skills of content production or have their content produced.

This event helped to develop their technological skillsets and provide an outlet for their creativity, all while developing a professional product. It was a successful event with 16 young participants attending and included a variety of talents from two (2) bands, four (4) solo artists, a voice-over artist and two (2) participants wanting to learn the technical side. The event was such a success that the library will be planning to possibly deliver it as an annual event and during school holidays, dependant on grant funding.




Participants enjoying making Music

CloudNine – PC booking system

The library has upgraded its PC management system from PC Reservation to CloudNine, both provided by Envisionware. CloudNine is a web-based system featuring a modern interface that enhances ease of navigation.

Library Art Gallery

The library art gallery space serves as a platform for the community to showcase their artistic talents. This quarter, we featured an exhibition of works by James Venetis, which was well received by visitors and brought fresh energy to the library environment. Currently, the gallery is displaying artwork created during our All-In Activities program, celebrating the creativity and skill of local participants. These exhibitions enrich the experience for all who visit and highlight the library's role as a hub for community expression.




Library staff with local artist Jame Ventis and artwork from library programs

National Simultaneous Storytime

On 21 May, the library held an event for National Simultaneous Storytime (NSS). NSS is an annual event that is supported by the Australian Library and Information Association (ALIA), where each year an Australian written and illustrated children's picture book is read simultaneously throughout Australia in libraries, schools and any other organisation that wish to participate.

This year The Truck Cat by Deborah Frenkel was chosen and to go with the theme, the library held a Storytime in Goyder Square which featured a volunteer fire truck, a garbage truck, ranger's Ute, ambulance and police car for the attendees to explore. The event also had a jumping castle, petting zoo, face painter and free BBQ. The event was well attended by approximately 150 people and promoted a love of reading and lifelong learning and social inclusion.

The event was featured in a 2-page spread in the NT News with quotes from the attendees such as:

- *"I attended last year, but it was just inside and normal story time, and today we are celebrating it as an event, so it is making a big difference, and I like it a lot."*
- *A participant whose son loved the petting zoo so much said: "He's having so much fun"*
- *"We didn't know it was on … but it's very friendly and open"*
- *"It's just something so close to home"*
- *"It's a free and open event, so it makes it so much more inviting for everyone to just feel welcomed."*
- *"We're just very excited to be here; the children are very excited to get out and about and do some things."*
- *Another participant said the children were most excited about the jumping castle, but she noted "once they saw the sausages, that's all they wanted".*



Families sitting for the Truck Cat book read and getting face painting




Fun in the petting zoo and a Palmerston childcare centre interacting with one of the vehicle displays




Some of the organisations who volunteered their time to be part of the event with their vehicles

Library All-in Activities

All-in Activities is a new regular fortnightly program that is aimed towards the adult demographic. The library was expecting to attract the senior demographic, however along with seniors, there has been a large participation from across the adult age groups.

Participants can attend and follow an instructional art class, create art of their own desire or simply play board games and socialise with other attendees. The classes have had large attendance and popularity, and with feedback advising that participants would like to attend weekly, which will be explored in the new financial year.

This program encourages lifelong learning, promotes creativity and increases socialisation and has been attracting approximately 10 to 20 participants per session.



Creating paintings

Library Youth Space

The library rearranged the youth shelving to create a more inviting and functional space designed to encourage teenagers to spend more time in the area. We also added new lounges, enhancing the overall atmosphere and making the youth section a welcoming place for socialising, studying, and relaxing.



New and improved youth space

Library Afternoon Art Adventures

This quarter, we launched a new program called Afternoon Art Adventures, designed to engage participants in creative painting sessions led by a library staff member who is also a practicing artist. Held on the last Sunday of each month, the program was scheduled to accommodate those who expressed interest in a weekend option, particularly attendees of our All-In Activities and Late Night at the Library programs. Our first session saw good attendance, showing strong community support for this new opportunity to explore art in a relaxed, supportive environment.



Participants from Afternoon Art Adventures

Library Refugee Week storytime with STEPS

As part of Refugee Week celebrations, the library partnered with STEPS to host a special storytime event celebrating inclusion, belonging, and cultural diversity. Families and children were treated to cultural performances by STEPS and enjoyed a shared morning tea. The library was beautifully decorated with handmade bunting created by STEPS, featuring the words "welcome" and "hello" in a variety of languages—reflecting the many cultures that enrich our community. The event attracted 69 attendees and created a welcoming, inclusive space for all.




STEPS storytime and morning tea for Refugee Week




STEPS storytime and morning tea for Refugee Week

Friday Night Music in the Library

This quarter, the library introduced live music every Friday night during the Dry Season Markets to activate the area and provide a positive atmosphere. Four (4) musical nights have been held by local musicians This initiative has been well received by visitors and is helping to enhance the overall market experience.



Local musicians

Library Magazine Donation

TEMHCO visited the library to collect a box of deleted magazines, which will be repurposed for their art and craft activities. This ongoing partnership supports community engagement and promotes creative expression through the reuse of library materials.



TEMHCO staff and library staff

Library Outreach

This quarter, the library continued regular outreach activities by visiting CAPPS to deliver four (4) Storytime sessions, engaging children and staff with music and storytelling.

Additionally, library staff maintained weekly visits to childcare centers every Friday, providing a total of nine (9) Storytime sessions to support early childhood learning. These ongoing efforts help to maintain strong connections with the community and promote a love of reading among young children.



Library staff visiting one of the childcare centres

First week of June/July Library School Holiday Program

The midyear School Holiday Program kicked off with The Amazing Drumming Monkeys, which was well attended with 70 attendees. Throughout the week, children enjoyed a variety of engaging activities, including sensory play with playdough and pasta, creative insect-themed crafts with Fairy Jill, shadow puppetry with Anna Thomson, and a popular movie day.

The School Holiday Program will continue for the next two weeks in July, featuring additional activities, including special events for NAIDOC Week. A full summary of these activities and attendance figures will be included in the next quarterly report.





The Amazing Drumming Monkeys & Sensory play with play doh and pasta with Fairy Jill



Shadow puppetry with Anna Thomson

Regulatory Services Update

Public Places

Regulatory Services has started utilising the Licence Plate Recognition (LPRx) system throughout the municipality targeting school zones during drop off and pick up school hours and the CBD. This is enforced to ensure safety of children and to minimise traffic parking congestion.

Review of By-Laws

City of Palmerston has requested that Council prioritises the review of the Palmerston (Public Places) By-Laws 2001 as the next by-Laws to be reviewed and approved by the Office of the Parliamentary Counsel. The by-laws are significantly outdated and require review to contemporise them.

Animal Management

City of Palmerston is progressing the Draft Animal Management Plan. Once council concludes caretaker mode in September 2025, council will be able to review the plan and then it can go out for public consultation.

Registrations of dogs and cats continue to be an issue. Regulatory Services have now adopted a zero tolerance for animal owners who have not registered their animals. After engagement efforts are exhausted, animal owners will now risk their animal being seized and infringement notices issued.

Amrric Collaboration

Animal Management in Rural and Remote Indigenous Communities (Amrric) requested Rangers from Regulatory Services to assist and support assessing and treating animals at the Palmerston Indigenous Village also known as 15 Mile Camp.

On 27 May 2025, a team consisting of Amrric veterinarians and City of Palmerston Rangers attended the indigenous village. 55 dogs, 11 cats, and one chicken were assessed and

provided treatment. A number of the dogs and cats were also microchipped during this process.



Veterinarian assessing pet animal

Million Paws Walk

On 25 May 2025, the RSPCA held its last million paws walk event at Marlows Lagoon. Regulatory Services attended and had a stall at the event. Regulatory Services provided flyers, information brochures, and animal merchandise to people attend the event. It was a big family day event which attracted many people and their animal pets.



Rangers at the Million Paws Walk

Brekkie in the Park Events

Regulatory Services attended both Brekkie in the Park events during May and June. It was an excellent opportunity to educate the public on microchipping and registering their animal pets and to assist with any other general queries around animal management within the municipality.



Rangers at Brekkie in the Park

National Simultaneous Storytime Recognition

Regulatory Services assisted and supported Library Services in their successful event on 21 May 2025. Rangers helped with the free barbecue and story time during the event. Library Services acknowledged Regulatory Services with a certificate.





Rangers helping out during story time and receiving thank you certificate

Dog and Cat Registration

As of 24 June 2025, there are 5199 animals currently registered within the municipality, with an additional 2145 pending registrations. This time last year there were only 1542 animals registered. A breakdown of these figures regarding dog and cat registration is as follows in **Attachment 13.2.6.1,** Graph 1.1.

Cat registrations are still low despite regular community TV broadcasts and social media. The community has not taken to the registering of cats and other strategic options are being considered.

It is acknowledged that there is still a high number of animals not registered within the municipality. A current audit is ongoing and engagement with the community to register animals will continue. Further breaches of the By-Laws may result in regulatory action being undertaken against owners until registration of animals is complied with. Unregistered dogs that are impounded are not released until the owner pays for both registration and microchipping.

Impounding & Pound Management

Over the current quarter, Council impounded a total of 157 dogs, an increase of 3 dogs in the total number of dogs impounded from the previous quarter. **Attachment 13.2.6.1,** Graph 2.1 provide a visual representation of the reason for impoundment and outcome.

The number of unclaimed animals increased over the quarter, and City of Palmerston will continue to work closely with rehoming agencies to provide unclaimed animals a safe environment with new adopted owners. Rehoming agencies have limited capacity to support the volume of unwanted animals in the region and as such animals are euthanised. **Attachment 13.2.6.1,** Graph 2.2 provides a comparative review of the number of animals that were rehomed, returned to owner and euthanised throughout the current and previous quarter.

Out of Hours Ranger Engagement and Patrols

During the quarter, Council staff conducted 99 after-hours patrols, focusing primarily on animal management. **Attachment 13.2.6.1,** Graph 3.1 compares the patrols across Traffic Offences, Animal Management, and Public Places for the three (3) reporting periods. Animal management saw the highest engagement, with 66 people engaged from April to June quarter. Public places and traffic offences recorded minimal patrol numbers during this quarter.

Rangers received 97 after-hours calls which is an increase of 27 more since the last quarter. Calls about contained and roaming animals were the most common. **Attachment 13.2.6.1,** Graph 3.2 illustrates the after-hours call distribution for Council staff.

Customer Action Requests

Attachment 13.2.6.1, Graph 4.1 provides a representation of the cumulative count of customer action requests that have been submitted to City of Palmerston over the course of April to June. Animal Management continues to lead in the customer reporting requests across all regulatory functions. Over the current quarter, Rangers have responded to 815 customer action requests which is an increase of 267 requests from the last quarter.

Infringements

Animal Management

A total of 182 infringements have been issued for animal related offences within the reporting quarter. This is an increase of 140 more infringements from the last quarter. the containment of dogs and unregistered dogs making up the primary infringed offences. **Attachment 13.2.6.1,** Graph 5.1 provide a visual comparison of the totals incurred of the current and previous quarter.

Parking and Traffic

A total of 122 Parking Infringements were issued for parking violations within the quarter. This was an increase of 114 infringements from the last quarter. The increase is due to proactive parking enforcement activities and the introduction of the LPRx system.

Vehicle parking continues to be free in all parking areas within the municipality. However, time limits on parking remain. Drivers must still obey all traffic signs and road rules in accordance with the Traffic Regulations and Australian Road Rules. Rangers will continue to patrol Palmerston to ensure accessible parking and safety on public roads for all members of the public. A total of eight (8) infringements were issued for parking and traffic offences as shown in **Attachment 13.2.6.1,** Graph 6.1.

Community Facility Usage

New Community Facilities booking system

As part of ongoing improvements to customer service and operational efficiency, City of Palmerston is currently transitioning to a new venue booking system. This upgrade is expected to deliver a more user-friendly interface, streamlined processes for both staff and community users, and improved reporting capabilities in the long term. However, during the implementation phase, access to historical and current usage data has been temporarily impacted. As a result, complete facility usage data for this reporting period is unavailable. Staff are working closely with the system provider to finalise the configuration and ensure a smooth transition. Once fully operational, the new system will provide more accurate, real-time data and improved insights into community access and usage trends across our facilities.

SWELL Palmerston

SWELL currently has over 300 children enrolled in its GoSwim program.

Two School Carnivals were held in May, with over 600 attendees using the 50-metre pool for competition. A variety of fitness classes were conducted this quarter, with aqua classes remaining the most popular with the community.

Over 3000 people have experienced the Adventure Play Course this year.



Adventure Play Course

Durack Community Art Centre

We were proud to support TEMHCO during Schizophrenia Awareness Month through a City of Palmerston Community Funding Program (CFP) grant. As part of this initiative, an art exhibition was held at the Durack Community Art Centre, showcasing works created by community members with lived experience of mental illness. The exhibition provided a platform for expression, connection, and raising awareness of mental health in our community.



Art displayed as part of the exhibition

Gray Community Hall

Following a significant $1.83 million redevelopment which was completed in early 2022, the hall now features versatile indoor and outdoor spaces, kitchen facilities, accessible amenities, and enhanced security and sustainability features such as solar panels and smart-controlled irrigation. Gray Community Hall accommodates a wide range of functions—from

meetings and workshops to social gatherings and recreational activities—making it a much-loved gathering place for local groups and residents

The 50 Plus Club recently hosted a successful "Biggest Morning Tea" event, bringing the community together to support cancer research and support services. Through generous donations and strong attendance, the event raised over $800. It was a great example of our local seniors making a meaningful contribution while enjoying a social morning of tea, treats, and connection.



Mayor Athina Pascoe-Bell and Councillor Sarah Henderson with attendees

Palmerston Recreation Centre

The Badminton Multicultural Meet 2025, part of the Annual Filipino Sportsfest, successfully commenced last week at the Palmerston Recreation Centre. The event featured 12 men's teams, 10 mixed teams, and 3 women's teams, with participation drawn from invited internal community groups. Despite being limited to select groups, the event attracted strong interest and a number of visitors from other clubs, with feedback suggesting wider participation would be welcomed in future. The organiser has expressed interest in expanding the event next year due to the positive turnout and community response.



Badminton players

Attachment 13.2.6.2 for the Library Access and Program.

Consultation and marketing

The following City of Palmerston staff were consulted in preparing this Report:

- Community Services Manager.
- Community Facilities Officer.
- Community Development Officer.
- Community Inclusion & Projects Officer.
- Manager Library Services.
- Library Operations Coordinator.
- Regulatory Services Manager.
- Regulatory Services Operations Coordinator.

Policy implications

There are no policy implications for this Report.

Budget and resource implications

There are no budget or resource implications relating to this Report.

Risk, legal and legislative implications

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
   Failure of Council to effectively plan and deliver its role in community safety.
4. **Inclusion, Diversity and Access**
   Failure to balance meeting needs of Palmerston's cultural mosaic.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Companion Animal Management Plan
- Disability Inclusion Access Plan 2022-2025
- Inclusive, Diverse and Accessible Policy Framework

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

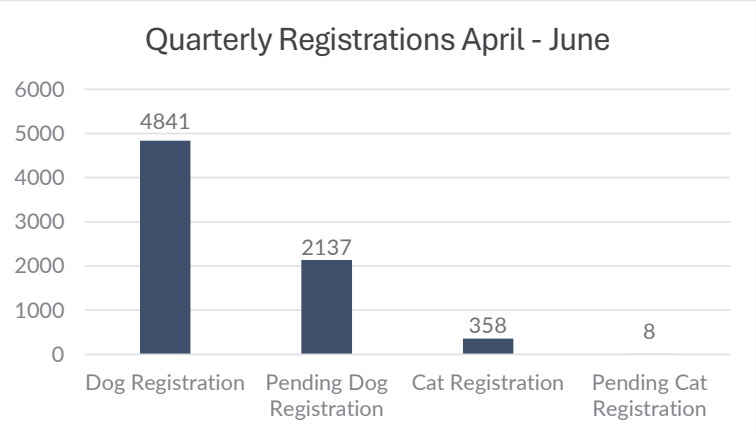
1. REGULATORY SERVICES Quarterly Report April June [**13.2.6.1** - 5 pages]
2. Library Access and Program Apr- Jun [**13.2.6.2** - 2 pages]

REGULATORY SERVICES

QUARTERLY REPORT APRIL TO JUNE

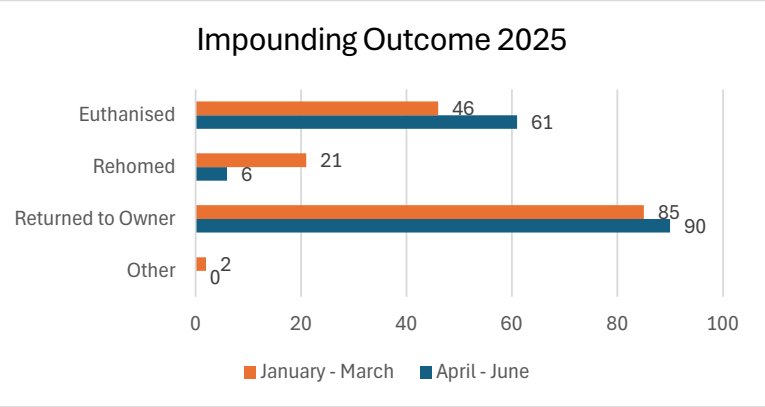
1. DOG AND CAT REGISTRATION

Graph 1.1

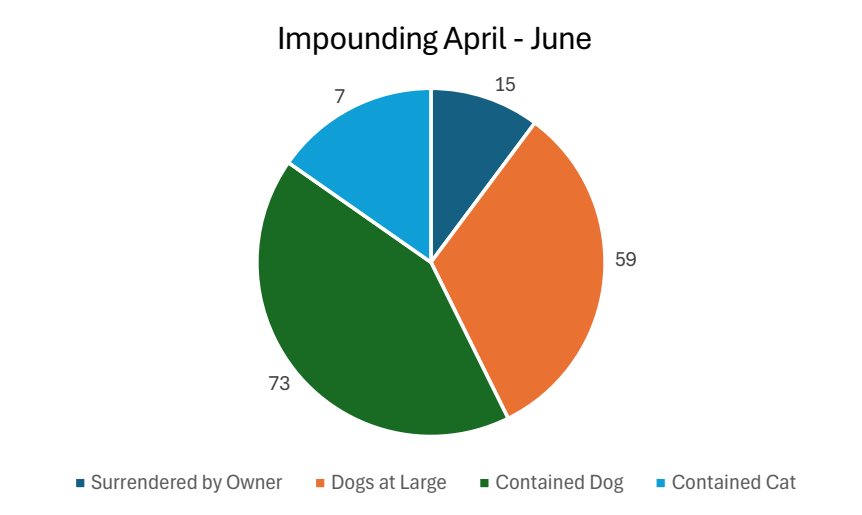


2. IMPOUNDING AND POUND MANAGEMENT

Graph 2.1

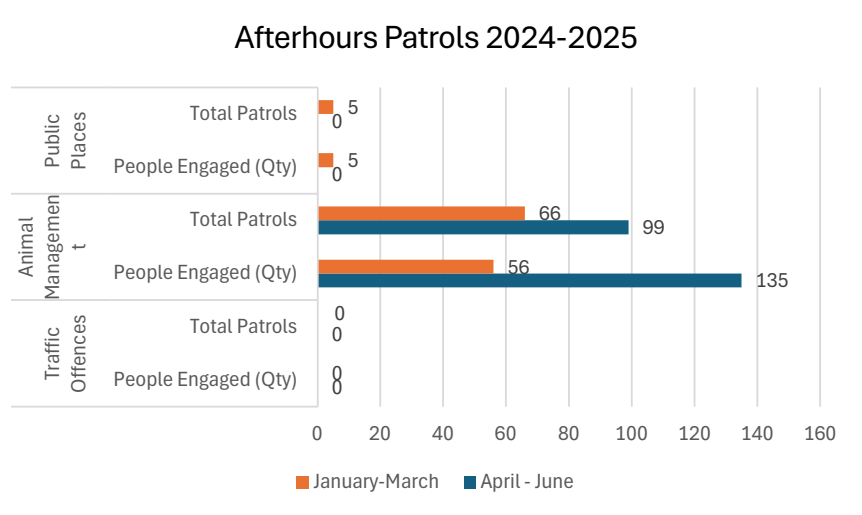


Graph 2.2

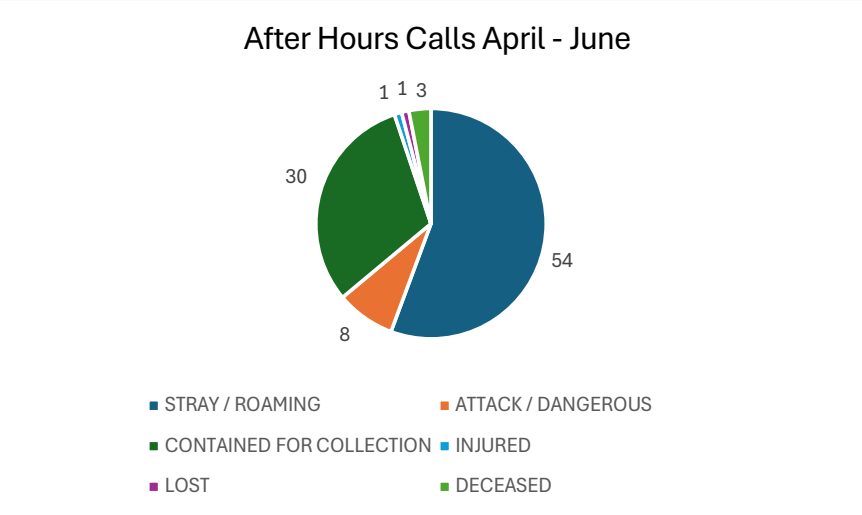


3. OUT OF HOURS RANGER ENGAGEMENT AND PATROLS

Graph 3.1

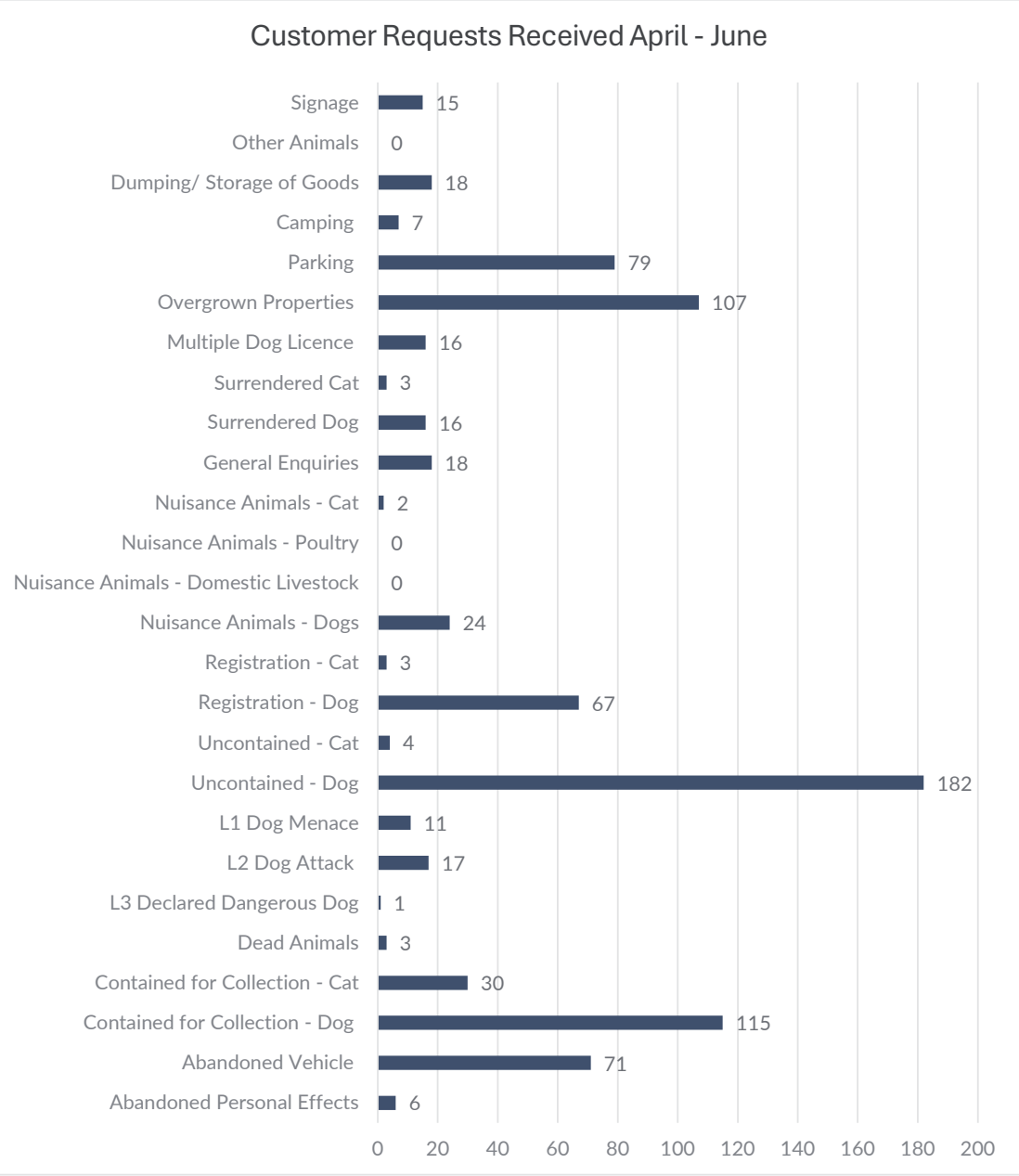


Graph 3.2


After Hours Calls April - June
1 1 3
30
54
8
STRAY / ROAMING
ATTACK / DANGEROUS
CONTAINED FOR COLLECTION
INJURED
LOST
DECEASED

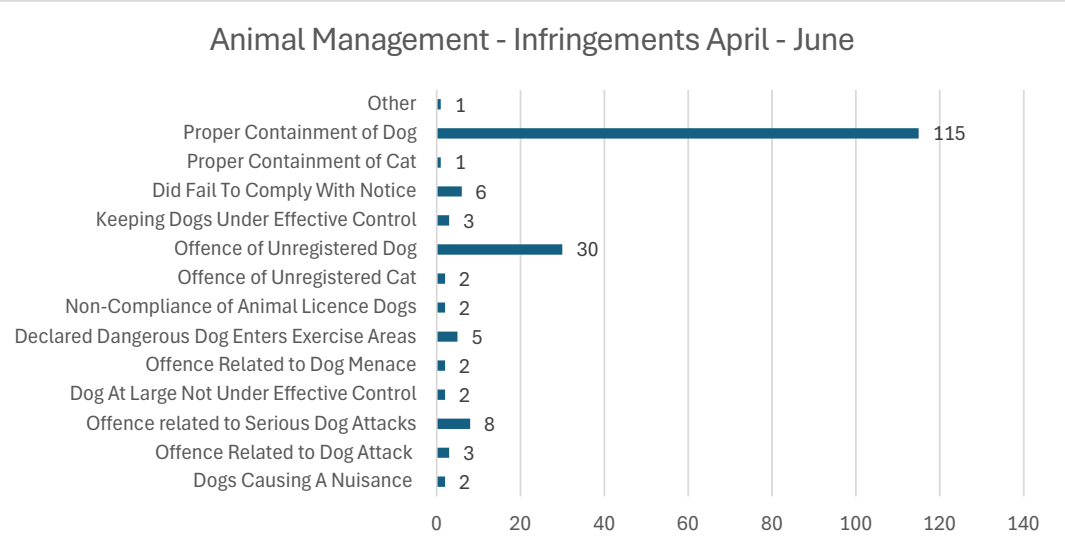
4. CUSTOMER ACTION REQUESTS

Graph 4.1



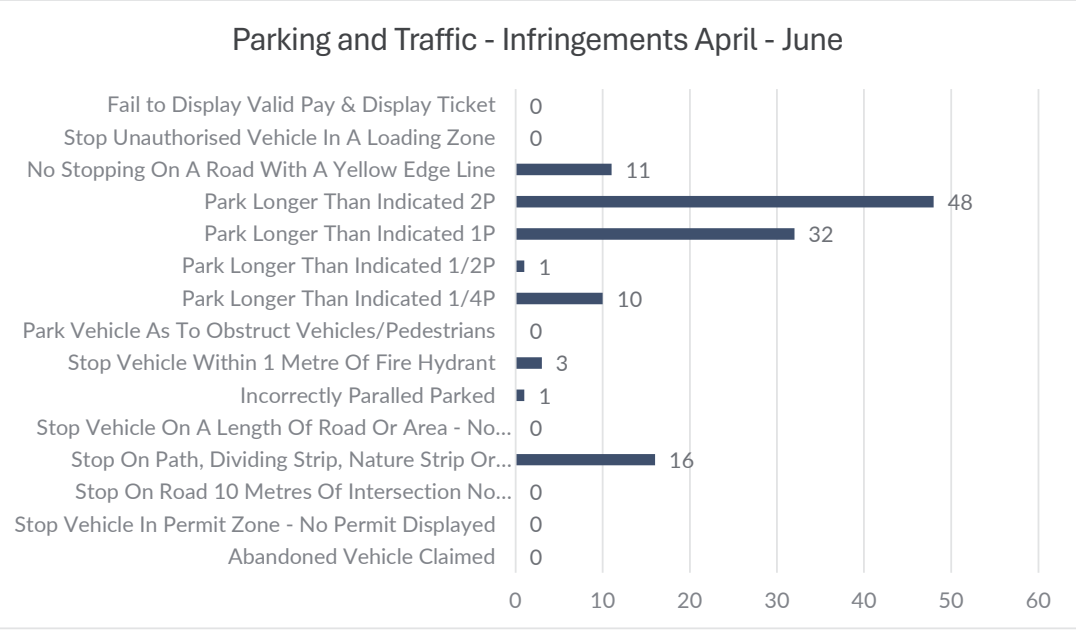
5. ANIMAL MANAGEMENT

Graph 5.1



6. PARKING AND TRAFFIC

Graph 6.1



LIBRARY STATISTICS

QUARTERLY REPORT APRIL TO JUNE

PALMERSTON LIBRARY ACCESS STATISTICS

	APRIL	MAY	JUNE	TOTAL
Library Visits	16,686	14,265	12,797	43,748
Library Members	10,053	10,071	10,133	10,133
Library Items Borrowed	5,100	5,704	5,848	16,652
Hours on Public PCs	1,595	1,442	1,377	4,414
Library Programs	57	38	37	132
Library Programs Attending	1,004	971	920	2,895

PALMERSTON LIBRARY PROGRAM STATISTICS

PROGRAM	SESSIONS	TOTAL ATTENDANCE
School Holidays	11	492
Storytime	24	760
Nursery Time	12	315
Incursions	15	359
Gadgets and Games	14	110
Geek Squad	12	125
Code Club	9	78
Lego Club	15	106
Late Night @ the Library	2	18
All in Activities	6	75

PROGRAM	SESSIONS	TOTAL ATTENDANCE
Afternoon Art Adventures	2	31
Special Events	10	426
Totals	117	2,895

*Library statistics for April include the last week of March.
*Library statistics are correct as of 01/07/25.

COUNCIL REPORT

2nd Ordinary Council Meeting

Agenda Item:	13.2.7
Report Title:	Community Funding Program Quarterly Update - April to June
Meeting Date:	Tuesday 15 July 2025
Author:	Community Facilities Officer, Rachel Fosdick
Approver:	Acting General Manager Community, Laura Hardman

Community plan

Family and Community: Palmerston is a safe and family-friendly community where everyone belongs.

Purpose

This report provides Council with a summary of the Community Funding Program activity from April to June 2025.

Key messages

- This report provides an update for the quarter of 1 April to 30 June 2025, for FY25.
- The Community Funding Program budget for FY25 is $250,000.
- 52 Individual Representation Support applications were approved this quarter.
- Two (2) Grant applications and One (1) Sponsorship application were received this quarter.

Recommendation

THAT Report entitled Community Funding Program Quarterly Update - April to June be received and noted.

Background

City of Palmerston provides funding through the Community Funding Program (CFP) to eligible community groups and organisations to deliver activities, projects, and services that benefit the Palmerston community. The funding supports programs that enhance social wellbeing and cohesion by developing the capability of community groups and building

community connection and a sense of belonging. The CFP supports City of Palmerston's vision to be 'A Place for People'.

The Community Funding Program has a budget of $250,000 for FY25. This includes $230,000 for representation support, grants, donations and sponsorship, and $20,000 for Environmental Initiatives.

Available funding

Representation Support

Council provides financial assistance to individuals, groups, or teams representing Palmerston locally, nationally or internationally.

Annual School Awards

Council provides financial assistance to Palmerston Schools towards student awards.

Graffiti Removal

Council will support graffiti removal by offering financial assistance.

Grants

Council provides financial assistance to organisations that are executing projects or activities that offer benefit to the Palmerston community.

Sponsorship

Council makes financial contributions to support events, initiatives or projects that provide significant recognition, foster economic development and promote growth within City of Palmerston.

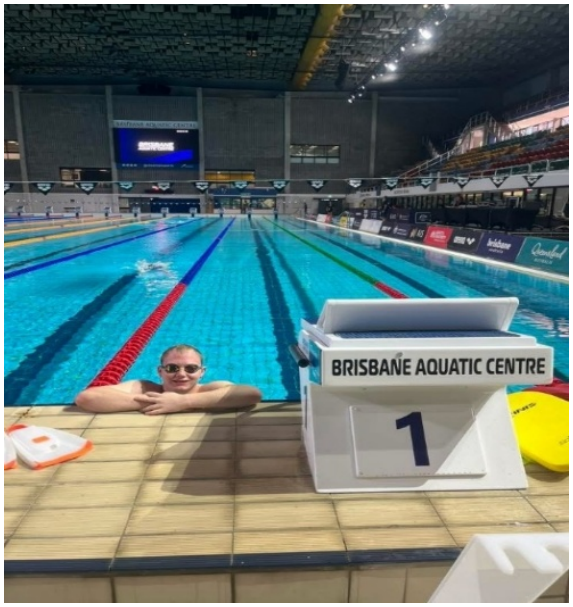
Discussion

Representation Support

57 Individual Representation Support applications were received. Five (5) applications were deemed ineligible due to the applicants living outside the Palmerston municipal area or having previously received CFP funding in the 2024/25 financial year.

52 applications were supported for a diverse range of activities, including:

- Volleyball
- Irish dancing
- Cricket
- Netball
- Boxing
- Hockey
- Calisthenics
- Rugby
- K-pop dancing





Sean Deutsch, Australian Age Swimming & Ben King, SSNT Cricket supported through CFP.

Annual School Awards

No Annual School Awards were allocated during this reporting period.

Graffiti Removal

No Graffiti Removal applications were received during this period.

Grants

Two (2) CFP Grant applications were received during this reporting period.

Amber NT, A Walk to Remember, successfully secured funding to the value of $2,000, and Podcast Project - Discover You Podcast, is currently under assessment and in the approval process.

Environmental Initiatives

The Palmerston Conservation Group was awarded $19,450.00, excluding GST for the Mitchell Creek Catchment Conservation this quarter. The group focuses on practical issues such as weed invasion, vegetation management (regeneration and revegetation), erosion, littering and raising public awareness of the natural values of this beautiful creek system.

Sponsorship

One (1) CPF Sponsorship application was received for the Walking of the War Within, their vision is to encourage people to speak up and shake the stigma associated with suicide and mental health to reduce suicide rates in communities around Australia and our mission is to create inclusive community events that stomps out the stigma associated with mental health and suicide and encourages people to share the burden and walk as one.

The group were awarded the requested amount of $1000, excluding GST, for the important event “Share the Burden Walk as One” to be held on the Saturday 16 August 2025 at East Point Reserve.

Multiyear Sponsorship Agreements

No new multi-year sponsorship agreements were presented to the Council during the period from April to June.

Past funding

Feedback and photos were received from the Top End Mental Health Consumer Organisation, which received funding to the value of $2,000 in September 2024 during the 2024/25 CFP financial year. The Top End Mental Health Consumers Organisation Inc. (TEMHCO) is a not-for-profit and charitable organisation based in Palmerston. Their drop-in centre gives people living with a mental illness a place to feel safe, build friendships and to get the help and support that they need.

TEMHCO hosted both art workshops and an art exhibition at the Durack Community Art Centre in May to highlight Schizophrenia Awareness Day.



Art Exhibition – Durack Art Centre



Paintings displayed



Promotional Material

Feedback from TEMHCO Chief Executive Officer, Karen McGlashen:

I wanted to share some photos with you from our recent art exhibit, which was held to raise awareness about individuals living with schizophrenia and other mental health challenges.
We are incredibly grateful to you for allowing us to use the Durack Community Centre. It was a fantastic venue, and we truly appreciate the opportunity to showcase both our members' and the public's artwork in such a welcoming and inspiring space.
Thank you again for your support; it made a meaningful difference.

Consultation and marketing

There was no consultation or marketing required during the preparation of this Report.

Policy implications

Council Policies *Community Funding Program and Sponsorship* provide governance for the Community Funding Scheme.

Budget and resource implications

The Community Funding Program budget for the 2024/25 financial year for grants and sponsorships is $230,000. The 2024/25 Environmental Initiatives budget is a further $20,000.

At the end of the 2024/25 Financial Year, the following amounts were expended.

- Grants $53,605 (including annual school awards, representation support, and graffiti).
- Sponsorship $113,486.
- Environmental Initiatives $19,450.00.
- Total Expenditure $186,541.

Risk, legal and legislative implications

Council is responsible for the efficient and sustainable management of the Community Funding Program budget. Funding activities or items that are not seen to be benefitting the Palmerston Community may erode trust in Council and its processes. Council mitigates this risk by following the policy relating to eligibility criteria as outlined in its Policies *Community Funding Program and Sponsorship*.

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
   Failure of Council to effectively plan and deliver its role in community safety.

6. **Governance**
   Failure to effectively govern.

Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Disability Inclusion Access Plan 2022-2025
- Inclusive, Diverse and Accessible Policy Framework

Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

Attachments

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 August 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1)* of the *Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES

1st ORDINARY COUNCIL MEETING

TUESDAY 1 JULY 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

UNCONFIRMED

Minutes of Council Meeting held in Council Chambers Civic Plaza, 1 Chung Wah Terrace, Palmerston on Tuesday 1 July 2025 at 5:30pm.

PRESENT

ELECTED MEMBERS	Mayor Athina Pascoe-Bell (Chair) Deputy Mayor Damian Hale *(Via Audio/Audiovisual)* Councillor Benjamin Giesecke Councillor Mark Fraser Councillor Sarah Henderson
STAFF	Chief Executive Officer, Andrew Walsh Deputy Chief Executive Officer, Nadine Nilon General Manager Finance and Governance, Wati Kerta Acting General Manager Community, Laura Hardman Acting General Manager People and Place, Becky Saywell Minute Secretary, Jodi Holden
GALLERY	Nil members of the public Three members of staff

UNCONFIRMED

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of absence previously granted

THAT it be noted the following Elected Members have an approved Leave of Absence previously granted for this meeting:

Councillor Morrison

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

THAT it be noted the following Elected Members have previously been granted attendance via Audio/Audiovisual Conferencing for this meeting:

Deputy Mayor Hale

5 DECLARATION OF INTEREST

5.1 Elected members

Nil

5.2 Staff

Nil

UNCONFIRMED

Initials: _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

Moved: **Councillor Fraser**
Seconded: **Councillor Giesecke**

THAT the Minutes of the Council Meeting held on 17 June 2025 pages 11751 to 11766 be confirmed.

CARRIED (5/0) - 10/1957 – 1/07/2025

6.2 Business arising from previous meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving confidential items into open

10.1.1 Leave of Absence Requests

Moved: **Mayor Pascoe-Bell**
Seconded: **Deputy Mayor Hale**

2. THAT the leave of absence request received from Councillor Fraser for 17 June to 20 June 2025 inclusive, for the reason of bereavement, be approved.

UNCONFIRMED

Initials: _____

3. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (5/0) - 10/1950 – 17/06/2025

10.2 Moving open items into confidential

Nil

10.3 Confidential items

Moved: **Councillor Henderson**
Seconded: **Mayor Pascoe-Bell**

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(b) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
27.1.2	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(i) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (5/0) - 10/1958 – 1/07/2025

UNCONFIRMED

Initials: _____

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action reports

13.1.1 Discover you Podcast - Real People, Raw Stories Grant Application

Moved: Councillor Fraser
Seconded: Councillor Henderson

1. THAT Report entitled Discover you Podcast - Real People, Raw Stories Grant Application be received and noted.

2. THAT Council endorse Option two (2) as outlined in this report entitled Discover You Podcast - Real People, Raw Stories Grant Application for $2,704.55 inc. GST.

CARRIED (5/0) – 10/1959 – 1/07/2025

13.1.2 2025 Local Government Elections - Update July 2025

Moved: Councillor Giesecke
Seconded: Councillor Henderson

1. THAT Report entitled 2025 Local Government Elections - Update July 2025 be received and noted.

2. THAT Council amends the Ordinary Council Meeting schedule for 2025 to remove the 1st Ordinary Council Meeting on 5 August 2025.

CARRIED (5/0) - 10/1960 – 1/07/2025

UNCONFIRMED

Initials: _____

13.2 Receive and note reports

13.2.1 Community Satisfaction Survey 2025

Moved: **Councillor Fraser**
Seconded: **Councillor Giesecke**

THAT Report entitled Community Satisfaction Survey 2025 be received and noted.

CARRIED (5/0) - 10/1961 – 1/07/2025

13.2.2 Palmerston Local Economic Plan 2021-31 Update

Moved: **Councillor Henderson**
Seconded: **Councillor Giesecke**

THAT Report entitled Palmerston Local Economic Plan 2021-31 Update be received and noted.

CARRIED (5/0) - 10/1962 – 1/07/2025

13.2.3 Play Space Strategy Update

Moved: **Councillor Fraser**
Seconded: **Councillor Giesecke**

1. THAT Report entitled Play Space Strategy Update be received and noted.

2. THAT Widdup Park be included in the 2025-26 Play Space consultation for inclusion in the 2026-27 Capital Replacement Program.

CARRIED (5/0) - 10/1963 – 1/07/2025

13.2.4 Crime Prevention Through Environmental Design Workshop Outcomes

Moved: **Councillor Henderson**
Seconded: **Councillor Giesecke**

THAT Report entitled Crime Prevention Through Environmental Design Workshop Outcomes be received and noted.

CARRIED (5/0) - 10/1964 – 1/07/2025

UNCONFIRMED

Initials: _____

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

14.2.1 Northern Territory Government Woodroffe Oval Community Consultation

Moved: **Councillor Fraser**
Seconded: **Councillor Giesecke**

THAT correspondence dated 13 June 2025 14.2.1 entitled Northern Territory Government Woodroffe Oval Community Consultation be received and noted.

CARRIED (5/0) - 10/1965 – 1/07/2025

14.2.2 ALGA National General Assembly - request for support of Sunshine Coast Council Motions

Moved: **Councillor Giesecke**
Seconded: **Councillor Henderson**

THAT correspondence dated 20 June 2025 14.2.2.1 entitled ALGA National General Assembly - request for support of Sunshine Coast Council Motions and response dated 23 June 2025 14.2.2.2 be received and noted.

CARRIED (5/0) - 10/1966 – 1/07/2025

14.2.3 Early Payment 2025-26 Financial Assistance Grants

Moved: **Councillor Giesecke**
Seconded: **Councillor Henderson**

THAT correspondence dated 23 June 2025 14.2.3 entitled Early Payment 2025-26 Financial Assistance Grants be received and noted.

CARRIED (5/0) - 10/1967 – 1/07/2025

UNCONFIRMED

Initials: _____

15 REPORT OF DELEGATES

Moved: **Mayor Pascoe-Bell**
Seconded: **Deputy Mayor Hale**

1. THAT the verbal report provided by Mayor Pascoe-Bell regarding the Australian Local Government Association (ALGA) National General Assembly 2025 be received and noted.

2. THAT the verbal report provided by Councillor Giesecke regarding Tourism Top End June 2025 General Meeting be received and noted.

CARRIED (5/0) - 10/1968 – 1/07/2025

16 QUESTIONS BY MEMBERS

Moved: **Councillor Henderson**
Seconded: **Councillor Fraser**

THAT the question asked by Councillor Henderson regarding painting of planter boxes at Civic Plaza, and the response provided by the Chief Executive Officer be received and noted.

CARRIED (5/0) - 10/1969 – 1/07/2025

17 GENERAL BUSINESS

17.1 Councillor Fraser would like to thank staff

Moved: **Councillor Fraser**
Seconded: **Councillor Henderson**

THAT Councillor Fraser would like to thank and recognise Council staff on road repairs, long grass issues and Palmerston Markets lighting and security issues being repaired and addressed in a timely manner.

CARRIED (5/0) - 10/1970 – 1/07/2025

18 NEXT ORDINARY COUNCIL MEETING

Moved: **Councillor Fraser**
Seconded: **Mayor Pascoe-Bell**

THAT the next Ordinary Meeting of Council be held on Tuesday, 15 July 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

Initials: _____

UNCONFIRMED

CARRIED (5/0) - 10/1971 – 1/07/2025

19 CLOSURE OF MEETING TO PUBLIC

Moved: **Councillor Henderson**
Seconded: **Councillor Fraser**

THAT pursuant to *section 99(2) and 293(1)* of the *Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (5/0) - 10/1972 – 1/07/2025

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.16pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.43pm.

Chair

Print Name

Date

UNCONFIRMED

Initials: