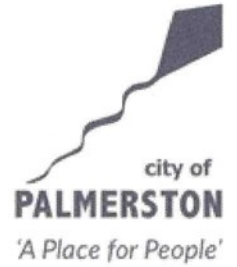


MINUTES



1st ORDINARY COUNCIL MEETING

TUESDAY 9 DECEMBER 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au



Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 9 December 2025 at 5:30pm.

PRESENT

ELECTED MEMBERS

Deputy Mayor Damian Hale (Chair)
Councillor Lucy Morrison
Councillor Mark Fraser
Councillor Rob Waters
Councillor Sarah Henderson
Councillor Wayne Bayliss
Councillor Yolanda Kanyai

STAFF

Acting Chief Executive Officer, Nadine Nilon
Acting General Manager Finance and Governance, Penny Hart
Acting General Manager Community, Laura Hardman
General Manager People and Place, Emma Blight
Minute Secretary, Kate Roberts

GALLERY

Nil members of the public
Three members of staff

Initials:



1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES

Moved: Deputy Mayor Hale
Seconded: Councillor Kanyai

THAT the apology received from Mayor Pascoe-Bell for 9 December 2025 be received and noted.

CARRIED (7/0) - 11/0138 - 9/12/2025

4 DECLARATION OF INTEREST

4.1 Elected members

Moved: Councillor Henderson
Seconded: Councillor Morrison

1. THAT the Declaration of Interest received from Councillor Bayliss for Item 26.1.4 be received and noted.
2. THAT the Declaration of Interest received from Deputy Mayor Hale for Item 26.2.1 be received and noted.
3. THAT the Declaration of Interest received from Councillor Fraser for Item 26.2.1 be received and noted.
4. THAT the Declaration of Interest received from Councillor Henderson for Item 26.2.1 be received and noted.
5. THAT the Declaration of Interest received from Councillor Waters for Item 26.2.1 be received and noted.

CARRIED (7/0) - 11/0139 - 9/12/2025

Initials:



4.2 Staff

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

Moved: Councillor Kanyai
Seconded: Councillor Waters

THAT the Minutes of the Council Meeting held on 18 November 2025 pages 11945 to 11957 be confirmed.

CARRIED (7/0) - 11/0140 - 9/12/2025

5.2 Business arising from previous meeting

Nil

6 MAYORAL REPORT

Moved: Councillor Morrison
Seconded: Councillor Bayliss

THAT Report entitled Mayoral Update Report - November 2025 be received and noted.

CARRIED (7/0) - 11/0141 - 9/12/2025

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials:



9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.1.1 Leave of Absence Requests

Moved: Councillor Morrison
Seconded: Councillor Bayliss

2. THAT the leave of absence request received from Councillor Hale for 21 November to 6 December inclusive, for the reason of Holidays, be approved.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/21 -16/09/2025

9.1.2 Request for Audio/Audiovisual Conferencing

Moved: Councillor Kanyai
Seconded: Councillor Fraser

THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Waters who will be physically prevented from attending a meeting due to holiday on the 4 November 2025.

CARRIED (8/0) - 11/067 - 21/10/2025

9.1.3 Lot 9542 - 56 Georgina Crescent, Yarrawonga

Moved: Councillor Waters
Seconded: Councillor Bayliss

1. 1. THAT Report entitled Lot 9542 - 56 Georgina Crescent, Yarrawonga be received and noted.
2. THAT Council thank Mr McGrath (the Lessee) of Lot 5942, 56 Georgina Crescent, Yarrawonga for their offer and advise that Council is not interested in selling whole or part of Lot 5942, 56 Georgina Crescent and is not interested in purchasing the buildings located on the allotment.
3. THAT this decision be moved to the Open Minutes following notification to Mr McGrath.

CARRIED (8/0) - 11/070 - 21/10/2025

Initials: _____

9.1.4 Leave of Absence Requests

Moved: Deputy Mayor Hale
Seconded: Councillor Morrison

3. THAT the leave of absence request received from Deputy Mayor Hale for 17 to 19 November 2025 inclusive, for the reason of Travel, be approved.
4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (7/0) - 11/0102 - 4/11/2025

9.1.5 48 Odegaard Property Investments - Annual Performance Report

Moved: Councillor Bayliss
Seconded: Councillor Henderson

1. THAT Report entitled 48 Odegaard Property Investments - Annual Performance Report be received and noted.
2. THAT Council continues to undertake the following and report back to Council as required but no later than 31 December 2026.
 - a. Continue to monitor the performance of the investment property.
 - b. Investigate divestment options for the investment property.
3. THAT the Council Decision relating to the Report entitled 48 Odegaard Property Investments - Annual Performance Report be moved to the Open Minutes of the 9 December 2025 meeting.

CARRIED (7/0) - 11/0166 - 9/12/2025

9.2 Moving open items into confidential

Nil

9.3 Confidential items

Moved: Councillor Henderson
Seconded: Councillor Bayliss

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
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Initials: 

26.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.2	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.3	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

Initials:



26.1.4	Rate Concession Assessment	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
26.1.5	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
26.1.6	Rate Concession Assessment	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

Initials:

26.1.7	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
26.1.8	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.1.9	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

Initials:

26.2.1	Complaint of a Contravention of the Code of Conduct	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(f) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.
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CARRIED (7/0) - 11/0142 - 9/12/2025

10 PETITIONS

Nil

11 NOTICES OF MOTION

11.1 Youth Diversion Community Service Hours

Moved: Councillor Bayliss

Seconded: Councillor Waters

1. THAT the Notice of Motion received from Councillor Bayliss, entitled 11.1 Youth Diversion Community Service Hours be received and noted.
2. THAT Council consider having diversion clients perform duties with council staff to fulfil community service obligations of their diversion programs.
3. THAT a Report be provided to Council by the 2nd Ordinary Council Meeting in February 2026, following engagement with service providers.

CARRIED (7/0) - 11/0143 - 9/12/2025

Initials:



11.2 Palmerston Memorial Park - Official Naming

Moved: Councillor Morrison
Seconded: Councillor Henderson

1. THAT the Notice of Motion received from Mayor Pascoe-Bell, entitled 11.2 Palmerston Memorial Park - Official Naming be received and noted.
2. THAT City of Palmerston seeks letters of support from the Palmerston RSL Sub-branch, the Australian Defence Force, and the community to have Palmerston Memorial Park officially registered in the NT Place Names Registry.
3. THAT City of Palmerston submits a request to the NT Place Names Committee to have Palmerston Memorial Park officially registered.

CARRIED (7/0) - 11/0144 - 9/12/2025

11.3 Relocate Palmerston Mens Shed to the Vacant former Palmerston Fire Station

Moved: Councillor Bayliss
Seconded: Councillor Fraser

1. THAT the Notice of Motion received from Councillor Bayliss, entitled 11.3 Relocate Palmerston Mens Shed to the Vacant former Palmerston Fire Station be received and noted.
2. THAT Palmerston Council undertake investigations into the feasibility of acquiring the former Fire Station at Emery Avenue, Woodroffe, from the Northern Territory Government and completing any necessary renovations to repurpose the building as a multi-purpose facility, including a permanent, fit-for-purpose Men's Shed.

CARRIED (6/1) - 11/0145 - 9/12/2025

Initials:



12 OFFICER REPORTS

12.1 Action reports

12.1.1 Council Advisory Committee Review and Membership

Moved: Councillor Fraser
Seconded: Councillor Kanyai

1. THAT Report entitled Council Advisory Committee Review and Membership be received and noted.
2. THAT Council retains the Vibrant Economy Advisory Committee, with amendments to remuneration in the existing Terms of Reference.
3. THAT Council endorses the proposed changes to the Advisory Committees and Networks as outlined in this report.
4. THAT Council abolish the following Council Advisory Committees and Networks:
 - a. Community Safety Advisory Committee.
 - b. Community Wellbeing Advisory Committee.
 - c. Palmerston and Rural Youth Services Network.
 - d. Palmerston Kids Network.
 - e. Palmerston Animal Management Network.
5. THAT Council establish the following Advisory Committee and Networks, noting that Advisory Committees and Networks have no delegated authority:
 - a. Community Safety and Wellness Advisory Committee.
 - b. Palmerston Child and Youth Network.
6. THAT in accordance with section 83(4) of the *Local Government Act 2019*, Council endorse the following Terms of Reference relating to the report entitled Council Advisory Committee Review and Membership:
 - a. Network Terms of Reference, **Attachment 12.1.1.1.**
 - b. Community Safety and Wellness Advisory Committee, **Attachment 12.1.1.2.**
 - c. Vibrant Economy Advisory Committee **Attachment 12.1.1.3.**

CARRIED (7/0) - 11/0146 - 9/12/2025

Initials: 

Moved: Councillor Waters
Seconded: Councillor Henderson

7. THAT Council make the following appointments to the Vibrant Economy Advisory Committee:
 - a. THAT Councillor Fraser be appointed as Chair to the Vibrant Economy Advisory Committee for the period 9 December 2025 to 30 June 2026.
 - b. THAT Councillor Morrison be appointed to the Vibrant Economy Advisory Committee for the period 9 December 2025 to 30 June 2026.
 - c. THAT all other Councillors be appointed as alternate members to the Vibrant Economy Advisory Committee for the period 9 December 2025 to 30 June 2026.

8. THAT Council make the following appointments to the Community Safety and Wellness Advisory Committee:
 - a. THAT Councillor Morrison be appointed as Chair to the Community Safety and Wellness Advisory Committee for the period 9 December 2025 to 30 June 2026.
 - b. THAT Councillor Bayliss and Councillor Kanyai be appointed to the Community Safety and Wellness Advisory Committee for the period 9 December 2025 to 30 June 2026.
 - c. THAT all other Councillors be appointed as alternate members to the Community Safety and Wellness Advisory Committee for the period 9 December 2025 to 30 June 2026.

9. THAT Council make the following appointments to the Community Networks:
 - a. THAT Councillor Henderson be appointed as Chair to the Palmerston Seniors Network for the period 9 December 2025 to 30 June 2026.
 - b. THAT Councillor Henderson be appointed as Chair to the Palmerston Safety Network for the period 9 December 2025 to 30 June 2026.
 - c. THAT Councillor Kanyai be appointed as Chair to the Palmerston Child and Youth Network for the period 9 December 2025 to 30 June 2026.
 - d. THAT all other Councillors be appointed as alternate Chairs to the Community Networks should the Chair be unavailable for the period 9 December 2025 to 30 June 2026.

Initials: 

10. THAT Council undertake an Expressions of Interest process to fill all vacant positions on the below Advisory Committees:
- a. Vibrant Economy Advisory Committee.
 - b. Community Safety and Wellness Advisory Committee.

CARRIED (7/0) - 11/0147 - 9/12/2025

12.1.2 Update on Cyclone Fina

Moved: Councillor Morrison
Seconded: Councillor Waters

1. THAT Report entitled Update on Cyclone Fina be received and noted.
2. THAT Council approve \$500,000 being drawn from the Disaster Recovery Reserve for expenses related to Cyclone Fina recovery.
3. THAT Council approve expenditure from the current operational and capital budgets to cover expenses related to Cyclone Fina until a revised budget is approved by Council.
4. THAT a report be brought to Council on 20 January 2025 to present a revised capital and operational budget to accommodate expenditure for Cyclone Fina recovery.

CARRIED (7/0) - 11/0148 - 9/12/2025

12.2 Receive and note reports

12.2.1 Financial Report for the Month of November 2025

Moved: Councillor Kanyai
Seconded: Councillor Henderson

THAT Report entitled Financial Report for the Month of November 2025 be received and noted.

CARRIED (7/0) - 11/0149 - 9/12/2025

Initials: 

12.2.2 Major Capital Projects Update

Moved: Councillor Bayliss
Seconded: Councillor Kanyai

THAT Report entitled Major Capital Projects Update be received and noted.

CARRIED (7/0) - 11/0150 - 9/12/2025

13 INFORMATION AND CORRESPONDENCE

13.1 Information

Nil

13.2 Correspondence

13.2.1 Application to Amend the NT Planning Scheme 2020 - LOT 12954 and LOT 16214

Moved: Councillor Waters
Seconded: Councillor Henderson

THAT correspondence dated 11 November 2025, 13.2.1 entitled Application to Amend the NT Planning Scheme 2020 - LOT 12954 and LOT 16214 be received and noted.

CARRIED (7/0) - 11/0151 - 9/12/2025

13.2.2 Consideration of the Statutory Immunity from Criminal Liability Provisions in the Local Government Act 2019

Moved: Councillor Bayliss
Seconded: Councillor Morrison

THAT correspondence dated 24 November 2025, 13.2.2 entitled Consideration of the Statutory Immunity from Criminal Liability Provisions in the Local Government Act 2019 be received and noted.

CARRIED (7/0) - 11/0152 - 9/12/2025

Initials: 

13.2.3 Palmerston Division of the Development Consent Authority Appointment of Community Members

Moved: Councillor Fraser
Seconded: Councillor Morrison

THAT correspondence dated 2 December 2025, 13.2.3 entitled Palmerston Division of the Development Consent Authority Appointment of Community Members be received and noted.

CARRIED (7/0) - 11/0153 - 9/12/2025

14 REPORT OF DELEGATES

Nil

15 QUESTIONS BY MEMBERS

Moved: Councillor Bayliss
Seconded: Councillor Fraser

1. THAT the question asked by Councillor Waters regarding Cyclone clean up be taken on notice.
2. THAT the question asked by Councillor Waters regarding roadwork on Buscall Ave and the response provided by the Acting Chief Executive Officer be received and noted.
3. THAT the question asked by Councillor Waters regarding Development Application of a Medical Clinic next to Rydges Palmerston, and the response provided by the Acting Chief Executive Officer be received and noted.
4. THAT the question asked by Councillor Henderson regarding temporary closures at SWELL over the weekend and the response provided by Acting General Manager Community be received and noted.
5. THAT the question asked by Councillor Morrison regarding preparation of Christmas Wonderland and the response provided by General Manager People and Place be received and noted.

CARRIED (7/0) - 11/0154 - 9/12/2025

Initials: 

16 GENERAL BUSINESS

Nil

17 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Kanyai
Seconded: Councillor Bayliss

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 January 2026 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (7/0) - 11/0155 - 9/12/2025

18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Councillor Bayliss

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (7/0) - 11/0156 - 9/12/2025

19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Fraser
Seconded: Councillor Morrison

THAT the meeting be adjourned for 5 minutes for a break.


CARRIED (7/0) - 11/0157 - 9/12/2025

The meeting adjourned at 6.45pm.

The open section of the meeting closed at 6.50pm for the discussion of confidential matters.

Initials: 

The Chair declared the meeting closed at 7.15pm.



Chair

DAMIAN HALE

Print Name

20.1.2026

Date

Initials: _____