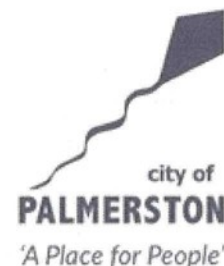


MINUTES



2nd ORDINARY COUNCIL MEETING

TUESDAY 18 NOVEMBER 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au



Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 18 November 2025 at 5:30pm.

PRESENT

ELECTED MEMBERS

Councillor Lucy Morrison (Chair)
Deputy Mayor Damian Hale
Councillor Rob Waters
Councillor Sarah Henderson
Councillor Wayne Bayliss
Councillor Yolanda Kanyai

STAFF

Chief Executive Officer, Andrew Walsh
General Manager Finance and Governance, Wati Kerta
General Manager People and Place, Emma Blight
Acting General Manager Infrastructure, Michael Williams
Community Services Manager, Laura Hardman
Minute Secretary, Georgina Davies

GALLERY

Two members of the public
Five members of staff

Initials: 

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES

Moved: Councillor Bayliss

Seconded: Councillor Kanyai

1. THAT the apology received from Mayor Pascoe-Bell for 18 November 2025 be received and noted.
2. THAT the apology received from Councillor Fraser for 18 November 2025 be received and noted.

CARRIED (6/0) - 11/0112 - 18/11/2025

4 DECLARATION OF INTEREST

4.1 Elected members

Moved: Councillor Kanyai

Seconded: Councillor Henderson

1. THAT the Declaration of Interest received from Deputy Mayor Hale for Item 26.2.1 be received and noted.
2. THAT the Declaration of Interest received from Councillor Henderson for Item 26.2.1 be received and noted.
3. THAT the Declaration of Interest received from Councillor Waters for Item 26.2.1 be received and noted.

CARRIED (6/0) - 11/0113 - 18/11/2025

4.2 Staff

Nil

Initials:

5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

Moved: Deputy Mayor Hale
Seconded: Councillor Henderson

THAT the Minutes of the Council Meeting held on 4 November 2025 pages 11920 to 11933 be confirmed.

CARRIED (6/0) - 11/0114 - 18/11/2025

5.2 Business arising from previous meeting

Nil

6 MAYORAL REPORT

Moved: Deputy Mayor Hale
Seconded: Councillor Bayliss

THAT Report entitled Mayoral Update Report - October 2025 be received and noted.

CARRIED (6/0) - 11/0115 - 18/11/2025

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials:



9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.1.1 Leave of Absence Requests

Moved: Councillor Morrison

Seconded: Councillor Bayliss

5. THAT the leave of absence request received from Councillor Bayliss for 24 October to 5 November 2025 inclusive, for the reason of Holidays, be approved.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/21 -16/09/2025

9.1.2 Leave of Absence Requests

Moved: Councillor Henderson

Seconded: Councillor Morrison

3. THAT the leave of absence request received from Councillor Waters for 3 November to 7 November 2025 inclusive, for the reason of holidays, be approved.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/45 - 7/10/2025

9.1.3 Review of City of Palmerston Community Plan

Moved: Councillor Kanyai

Seconded: Councillor Fraser

1. THAT Report entitled Review of City of Palmerston Community Plan be received and noted.
2. THAT Council undertake a Health Check of the Community Plan in 2025-26, with the following scope:
 - a. Inclusions:
 - i. Reviewing the strategic directions to ensure they continue to meet the needs and expectations of the community;
 - ii. Reviewing the measures that sit under the six outcomes to confirm their relevance and effectiveness; and
 - iii. Considering priority areas for action under each outcome.

Initials:



- b. Exclusions: The Health Check will not alter the Community Plan's overall vision or outcomes.
- 3. THAT this decision be moved into the Open minutes prior to the community engagement.

CARRIED (8/0) - 11/073 - 21/10/2025

9.1.4 City of Palmerston Enforceable Undertaking Update - November 2025

Moved: Councillor Bayliss
Seconded: Councillor Kanyai

- 1. THAT Report entitled City of Palmerston Enforceable Undertaking Update - November 2025 be received and noted.
- 2. THAT Council decisions relating to the Report entitled City of Palmerston Enforceable Undertaking Update - November 2025 be moved to the Open Minutes of the 18 November 2025 meeting.

CARRIED (6/0) - 11/0135 - 18/11/2025

9.2 Moving open items into confidential

Nil

9.3 Confidential items

Moved: Councillor Waters
Seconded: Councillor Bayliss

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
26.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly

Initials: 

		disclosed, be likely to prejudice the maintenance or administration of the law.
26.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.2.1	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.
26.2.2	Council Performance, Service Delivery and Budget Review	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as</p>

Initials:

		<p>comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p>
26.2.3	Contract and Tender Assessment and Award	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p>

CARRIED (6/0) - 11/0116 - 18/11/2025

10 PETITIONS

Nil

11 NOTICES OF MOTION

Nil

Initials: 

12 OFFICER REPORTS

12.1 Action reports

12.1.1 Mitchell Creek Concept Plan

Moved: Councillor Waters
Seconded: Councillor Henderson

1. THAT Report entitled Mitchell Creek Concept Plan be received and noted.
2. THAT Council endorse the Mitchell Creek Concept Plan to inform future discussions around tenure and management of the area.

CARRIED (6/0) - 11/0117 - 18/11/2025

12.1.2 Draft Palmerston City Centre Parking Policy

Moved: Councillor Kanyai
Seconded: Councillor Waters

1. THAT Report entitled Draft Palmerston City Centre Parking Policy be received and noted.
2. THAT a 21-day public notice period be undertaken, commencing in February 2026, seeking feedback from the community and city centre businesses, on the draft City Centre Parking Policy Attachment 12.1.2.1.
3. THAT the City Centre Parking Policy be presented to Council at the second Ordinary Council meeting in April 2026 for adoption, incorporating relevant feedback from the consultation period.

CARRIED (6/0) - 11/0118 - 18/11/2025

12.1.3 Proposed Palmerston Birthday Celebrations

Moved: Councillor Bayliss
Seconded: Councillor Henderson

1. THAT Report entitled Proposed Palmerston Birthday Celebrations be received and noted.
2. THAT Council resolve to observe 1 July 1985 as the official date of commencement of the municipal area of the City of Palmerston.
3. THAT Council resolve to defer the matter of a 50th anniversary celebration to the future 13th Council.

CARRIED (6/0) - 11/0119 - 18/11/2025

12.1.4 2025-26 First Budget Review

Moved: Deputy Mayor Hale
Seconded: Councillor Bayliss

1. THAT Report entitled 2025-26 First Budget Review be received and noted.
2. THAT Council adopts the 2025-26 First Budget Review, including movements between capital and operational expenditure, and the associated transfers to and from reserves as presented in **Attachment 12.1.4.1** of report entitled 2025-26 First Budget Review.
3. THAT Council adopts the revised Long Term Financial Plan as presented in **Attachment 12.1.4.3** of report entitled 2025-26 First Budget Review, pursuant to Division 4 (9) of the *Local Government (General) Regulations 2021*.

CARRIED (6/0) - 11/0120 - 18/11/2025

Initials: 

12.1.5 Community Funding Program Grant Application - Grant - Neighbourhood Watch Northern Territory Incorporated

Moved: Councillor Waters
Seconded: Councillor Henderson

1. THAT Report entitled Community Funding Program Grant Application - Grant - Neighbourhood Watch Northern Territory Incorporated be received and noted.
2. THAT Council endorse Option Three (3) for partial funding at a cost of \$6,000 to Neighbourhood Watch Northern Territory Incorporated for Palmerston based safety initiatives through the Community Funding Program 2025/2026 financial year.

CARRIED (6/0) - 11/0121 - 18/11/2025

12.1.6 Zuccoli Community Hub - Update and Funding Arrangement

Moved: Councillor Bayliss
Seconded: Councillor Waters

1. THAT Report entitled Zuccoli Community Hub - Update and Funding Arrangement be received and noted.
2. THAT Council commence the borrowing process for a bank loan of up to \$3 million, as identified in the City of Palmerston 2026-35 Long Term Financial Plan for the Zuccoli Community Hub.
3. THAT a further report be presented to Council by March 2026 with an update on the borrowing process and grant application.

CARRIED (6/0) - 11/0122 - 18/11/2025

12.1.7 2026 Developing North Australia Conference

Moved: Councillor Henderson
Seconded: Councillor Bayliss

1. THAT Report entitled 2026 Developing North Australia Conference be received and noted.
2. THAT Council endorses Mayor Pascoe-Bell, Deputy Mayor Hale, Councillor Bayliss, Councillor Henderson, to attend at the 2026 Developing Northern Australia Conference in Alice Springs from 17 - 19 August 2026 accompanied by the Chief Executive Officer.

CARRIED (6/0) - 11/0123 - 18/11/2025

Initials:

12.1.8 Community Funding Program Grant Application - Legacy Club Of The Northern Territory Incorporated

Moved: Councillor Kanyai
Seconded: Councillor Henderson

1. THAT Report entitled Community Funding Program Grant Application - Legacy Club Of The Northern Territory Incorporated be received and noted.
2. THAT Council endorse Option two (2) for partial funding at a cost of \$4,500 to Legacy Club of Northern Territory Incorporated to host luncheons in Palmerston in 2026 for families of deceased or incapacitated veterans through the Community Funding Program in the 2025/2026 financial year.

CARRIED (6/0) - 11/0124 - 18/11/2025

12.2 Receive and note reports

12.2.1 Financial Report for the Month of October 2025

Moved: Councillor Henderson
Seconded: Councillor Bayliss

THAT Report entitled Financial Report for the Month of October 2025 be received and noted.

CARRIED (6/0) - 11/0125 - 18/11/2025

12.2.2 Major Capital Projects Update

Moved: Councillor Henderson
Seconded: Councillor Morrison

THAT Report entitled Major Capital Projects Update be received and noted.

CARRIED (6/0) - 11/0126 - 18/11/2025

13 INFORMATION AND CORRESPONDENCE

13.1 Information

Nil

Initials: 

13.2 Correspondence

Nil

14 REPORT OF DELEGATES

Nil

15 QUESTIONS BY MEMBERS

Moved: Councillor Henderson

Seconded: Deputy Mayor Hale

1. THAT the question asked by Councillor Henderson regarding the Councillors new name badges and the response provided by the Chief Executive Officer be received and noted.
2. THAT the question asked by Councillor Waters regarding the National Road Conference and the response provided by the Chief Executive Officer be received and noted.
3. THAT the question asked by Deputy Mayor Hale regarding the Cyclone preparedness and the notification to the Elected Members and the response provided by the Chief Executive Officer be received and noted.

CARRIED (6/0) - 11/0127 - 18/11/2025

16 GENERAL BUSINESS

Nil

17 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Bayliss

Seconded: Deputy Mayor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 9 December 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - 11/0128 - 18/11/2025

Initials:



18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Waters
Seconded: Councillor Henderson

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - 11/0129 - 18/11/2025

19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.00pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.26pm.

Chair



Print Name

DAMIAN HALE

Date

9.12.2025

Initials: