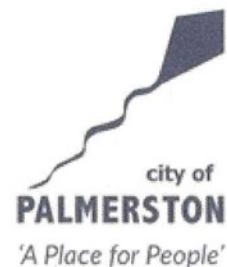


MINUTES



2nd ORDINARY COUNCIL MEETING

TUESDAY 21 OCTOBER 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au



Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 21 October 2025 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Damian Hale
Councillor Lucy Morrison
Councillor Mark Fraser
Councillor Rob Waters
Councillor Sarah Henderson
Councillor Wayne Bayliss
Councillor Yolanda Kanyai

STAFF

Acting Chief Executive Officer, Wati Kerta
General Manager Community, Konrad Seidl
General Manager People and Place, Emma Blight
Acting General Manager Infrastructure, Michael Williams
Executive Manager Organisational Performance, Penny Hart
Minute Secretary, Kate Roberts

GALLERY

Nil members of the public
Nine members of staff

Initials: 

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES

Nil

4 DECLARATION OF INTEREST

4.1 Elected members

Moved: Councillor Morrison
Seconded: Councillor Kanyai

1. THAT the Declaration of Interest received from Councillor Kanyai for Item 12.2.3 be received and noted.
2. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 26.2.1 be received and noted.
3. THAT the Declaration of Interest received from Deputy Mayor Hale for Item 26.2.1 be received and noted.
4. THAT the Declaration of Interest received from Councillor Henderson for Item 26.2.1 be received and noted.
5. THAT the Declaration of Interest received from Councillor Fraser for Item 26.2.1 be received and noted.
6. THAT the Declaration of Interest received from Councillor Waters for Item 26.2.1 be received and noted.

CARRIED (7/0) - 11/050 - 21/10/2025

4.2 Staff

Nil

Initials 

5 CONFIRMATION OF MINUTES

5.1 Confirmation of minutes

Moved: Councillor Henderson
Seconded: Councillor Bayliss

THAT the Minutes of the Council Meeting held on 7 October 2025 pages 11883 to 11893 be confirmed.

CARRIED (7/0) - 11/051 - 21/10/2025

5.2 Business arising from previous meeting

Nil

6 MAYORAL REPORT

Moved: Mayor Pascoe-Bell
Seconded: Councillor Waters

THAT Report entitled Mayoral Update Report - September 2025 be received and noted.

CARRIED (7/0) - 11/052 - 21/10/2025

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: 

9 CONFIDENTIAL ITEMS

9.1 Moving confidential items into open

9.1.1 Lease - Part Ground Floor, Civic Plaza, 1 Chung Wah Terrace

Moved: Councillor Henderson

Seconded: Councillor Giesecke

1. THAT Report entitled Lease - Part Ground Floor, Civic Plaza, 1 Chung Wah Terrace be received and noted.
2. THAT Council, in accordance with Section 40(4)(a) of the *Local Government Act 2019* (NT) delegates the power to the Chief Executive Officer, on behalf of Council to negotiate and enter into a lease for Part Ground Floor, Civic Plaza, 1 Chung Wah Terrace, Palmerston for one year plus one year, subject to safety measures being put in place.
3. THAT these decisions be moved to the Open Minutes following finalisation of the lease.

CARRIED (5/0) - 10/1976 - 1/07/2025

9.1.2 Leave of Absence Requests

Moved: Councillor Morrison

Seconded: Councillor Bayliss

4. THAT the leave of absence request received from Councillor Morrison for 8 October to 13 October 2025 inclusive, for the reason of Holidays, be approved.
6. THAT the leave of absence request received from Councillor Kanyai for 10 October to 13 October 2025 inclusive, for the reason of carers leave, be approved.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/21 - 16/09/2025

Initials: 

9.1.3 Leave of Absence Requests

Moved: Councillor Henderson
Seconded: Councillor Morrison

2. THAT the leave of absence request received from Deputy Mayor Hale for 15 October to 17 October inclusive, for the reason of working remotely, be approved.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (8/0) - 11/45 - 7/10/2025

9.1.4 NT Remuneration Tribunal - Local Government Submission 2025

Moved: Councillor Bayliss
Seconded: Councillor Kanyai

1. THAT Report entitled NT Remuneration Tribunal - Local Government Submission 2025 be received and noted.
2. THAT Council endorse the City of Palmerston submission to the Northern Territory Remuneration Tribunal Inquiry into Local Government Councils and Local Authority Member allowances 2026 being **Attachment 26.1.3.1** to report entitled NT Remuneration Tribunal - Local Government Submission 2025.
3. THAT this decision be moved into Open after the 21 October 2025 Ordinary Meeting.

CARRIED (8/0) - 11/072 - 21/10/2025

9.2 Moving open items into confidential

Nil

9.3 Confidential items

Moved: Councillor Henderson
Seconded: Councillor Kanyai

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Initials: 

Item	Confidential Category	Confidential Clause
25.1	Confidential Notice of Motion	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person. This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

Initials: 

26.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.1.3	Matters Relating to Council Staff and or Elected Members	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
26.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.2.1	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(f) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.

Initials: 

26.2.2	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
26.2.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED (7/0) - 11/053 - 21/10/2025

10 PETITIONS

Nil

11 NOTICES OF MOTION

Nil

Initials:



12 OFFICER REPORTS

12.1 Action reports

12.1.1 Darwin Symphony Orchestra - Proposed 3 Year Agreement

Moved: Councillor Waters
Seconded: Councillor Bayliss

1. THAT Report entitled Darwin Symphony Orchestra - Proposed 3 Year Agreement be received and noted.
2. THAT Council endorses entering into a three (3) year partnership agreement with Darwin Symphony Orchestra to deliver One full symphonic concert, One children's concert and Three (3) school workshops in Palmerston schools per year at \$30,500 (ex GST) per annum.

CARRIED (7/0) - 11/054 - 21/10/2025

12.1.2 City of Palmerston Library Opening Hours

Moved: Councillor Fraser
Seconded: Councillor Kanyai

1. THAT Report entitled City of Palmerston Library Opening Hours be received and noted.
2. THAT Council approve revised Option 1 for the revised library operating hours:
Outside of Market Season:
Monday to Thursday: 9:00am – 6:00pm.
Friday: 10:00am – 6:00pm.
Saturday: 10:00am – 1:00pm.
Sunday: 1:00pm – 4:00pm.

During Market Season:
Monday to Thursday: 9:00am – 6:00pm.
Friday: 10:00am – 8:00pm.
Saturday: 10:00am – 1:00pm.
Sunday: 1:00pm – 4:00pm.

CARRIED (7/0) - 11/055 - 21/10/2025

Initials: 

12.1.3 Local Government Association of the Northern Territory - Delegates

Moved: Councillor Waters

Seconded: Councillor Bayliss

1. THAT Report entitled Local Government Association of the Northern Territory - Delegates be received and noted.
2. THAT Council appoint the Mayor, Councillor Fraser and Councillor Henderson as its delegated representatives under clause 9 of the Local Government Association of the Northern Territory Constitution, to represent Council at meetings of the association for the period 22 October 2025 to 30 June 2026.
3. THAT all other Councillors are appointed as alternate delegated representatives under clause 9 of the Local Government Association of the Northern Territory Constitution, to represent Council at meetings of the Association for the period 22 October 2025 to 30 June 2026.

CARRIED (7/0) - 11/056 - 21/10/2025

12.1.4 2026-27 Budget Development Timeline

Moved: Councillor Henderson

Seconded: Councillor Fraser

1. THAT Report entitled 2026-27 Budget Development Timeline be received and noted.
2. THAT the Council endorse the 2026-27 Budget Timeline in **Attachment 12.1.4.1** contained in the report entitled 2026-27 Budget Development Timeline.

CARRIED (7/0) - 11/057 - 21/10/2025

12.2 Receive and note reports

12.2.1 People and Place Quarterly Report - July to September 2025

Moved: Councillor Bayliss

Seconded: Mayor Pascoe-Bell

THAT Report entitled People and Place Quarterly Report - July to September 2025 be received and noted.

Deputy Mayor Hale joined the meeting at 5.44pm.

CARRIED (8/0) - 11/058 - 21/10/2025

Initials: 

12.2.2 Community Quarterly Report - July to September 2025

Moved: Councillor Henderson
Seconded: Councillor Morrison

THAT Report entitled Community Quarterly Report - July to September 2025 be received and noted.

CARRIED (8/0) - 11/059 - 21/10/2025

Councillor Kanyai declared a conflict of interest and left the Chambers at 5.51pm.

12.2.3 Community Funding Program Quarterly Update July - September 2025

Moved: Councillor Fraser
Seconded: Councillor Waters

THAT Report entitled Community Funding Program Quarterly Update July - September 2025 be received and noted.

CARRIED (7/0) - 11/060 - 21/10/2025

Councillor Kanyai returned to the Chambers at 5.52pm.

12.2.4 Financial Report for the Month of September 2025

Moved: Councillor Bayliss
Seconded: Councillor Morrison

THAT Report entitled Financial Report for the Month of September 2025 be received and noted.

CARRIED (8/0) - 11/061 - 21/10/2025

12.2.5 Finance and Governance Quarterly Report - July to September 2025

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT Report entitled Finance and Governance Quarterly Report - July to September 2025 be received and noted.

CARRIED (8/0) - 11/062 - 21/10/2025

Initials: 

12.2.6 Major Capital Projects Update

Moved: Councillor Kanyai
Seconded: Councillor Henderson

THAT Report entitled Major Capital Projects Update be received and noted.

CARRIED (8/0) - 11/063 - 21/10/2025

13 INFORMATION AND CORRESPONDENCE

13.1 Information

Nil

13.2 Correspondence

13.2.1 Local Government Housing Forum

Moved: Councillor Bayliss
Seconded: Councillor Henderson

1. THAT correspondence dated 26 September 2025 13.2.1 entitled Local Government Housing Forum be received and noted.
2. THAT Council endorse Mayor Pascoe-Bell or her representative, attendance to the Local Government Housing Forum held in Canberra on Thursday 27 November 2025.

CARRIED (8/0) - 11/064 - 21/10/2025

14 REPORT OF DELEGATES

Nil

15 QUESTIONS BY MEMBERS

Nil

16 GENERAL BUSINESS

Nil

Initials:



17 NEXT ORDINARY COUNCIL MEETING

Moved: Deputy Mayor Hale
Seconded: Councillor Morrison

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 November 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (8/0) - 11/065 - 21/10/2025

18 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Waters
Seconded: Councillor Fraser

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (8/0) - 11/066 - 21/10/2025

19 ADJOURNMENT OF MEETING AND MEDIA LIAISON

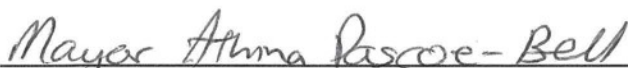
Nil

The open section of the meeting closed at 6.00pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7.28pm.



Chair



Print Name



Date

Initials: