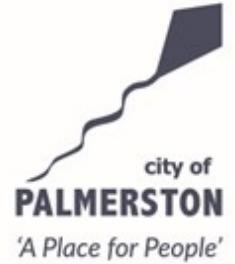


AGENDA



1st ORDINARY COUNCIL MEETING

TUESDAY 2 SEPTEMBER 2025

The Ordinary Meeting of City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.

ANDREW WALSH
CHIEF EXECUTIVE OFFICER



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- 1 ACKNOWLEDGEMENT OF COUNTRY
 - 2 OPENING OF MEETING
 - 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of absence previously granted
 - 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED
 - 5 DECLARATION OF INTEREST
 - 5.1 Elected members
 - 5.2 Staff
 - 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of minutes

THAT the Minutes of the Council Meeting held on 19 August 2025 pages 11813 to 11825 be confirmed.
 - 6.2 Business arising from previous meeting
 - 7 MAYORAL REPORT
 - 8 DEPUTATIONS AND PRESENTATIONS
 - 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
 - 10 CONFIDENTIAL ITEMS
 - 10.1 Moving confidential items into open

10.2 Moving open items into confidential

10.3 Confidential items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Review of Confidential Matters	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local</i></p>

		<p><i>Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council</p>
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		<p>on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.</p>
27.1.2	Confidential Restricted	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p>
27.2.1	Confidential Restricted	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.</p>

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

Nil



14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 September 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES



1st ORDINARY COUNCIL MEETING

TUESDAY 19 AUGUST 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website palmerston.nt.gov.au

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 19 August 2025 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Damian Hale
Councillor Benjamin Giesecke
Councillor Lucy Morrison
Councillor Mark Fraser
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Andrew Walsh
Deputy Chief Executive Officer, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
General Manager Community, Konrad Seidl
General Manager People and Place, Emma Blight
Minute Secretary, Jodi Holden

GALLERY

Three members of the public
Two members of staff

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of absence previously granted

Nil

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

Nil

5 DECLARATION OF INTEREST

5.1 Elected members

Moved: Mayor Pascoe-Bell

Seconded: Deputy Mayor Hale

THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 13.1.3 be received and noted.

CARRIED (6/0) - 10/2005 – 19/08/2025

5.2 Staff

Nil

Initials: _____

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT the Minutes of the Council Meeting held on 15 July 2025 pages 11790 to 11802 and the Special Council Meeting held on 28 July 2025 pages 11809 to 11812 be confirmed.

CARRIED (6/0) - 10/2006 – 19/08/2025

6.2 Business arising from previous meeting

Nil

7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT Report entitled Mayoral Update Report - July 2025 be received and noted.

CARRIED (6/0) - 10/2007 – 19/08/2025

8 DEPUTATIONS AND PRESENTATIONS

8.1 Youth Round Table

Moved: Councillor Giesecke
Seconded: Councillor Henderson

THAT the presentation by Amanda Stevenson, Palmerston Regional Youth Programs Coordinator, Office of Youth Affairs, Joel Taban and Lyle Markham. Members of the Youth Round Table be received and noted.

CARRIED (6/0) - 10/2008 – 19/08/2025

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: _____

10 CONFIDENTIAL ITEMS

10.1 Moving confidential items into open

10.1.1 Leave of Absence Requests

Moved: Mayor Pascoe-Bell
Seconded: Councillor Morrison

1. THAT the leave of absence request received from Mayor Pascoe-Bell for 24 July to 27 July 2025 inclusive, for the reason of holidays, be approved.
3. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (6/0) - 10/1925 – 3/06/2025

10.1.2 Leave of Absence Requests

Moved: Councillor Fraser
Seconded: Deputy Mayor Hale

1. THAT the leave of absence request received from Councillor Morrison for 17 July to 20 July inclusive, for the reason of holiday, be approved.
2. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (6/0) – 10/1995 – 15/07/2025

Initials:

10.1.3 Lease Renewal - Part Lot 9543, 60 Georgina Crescent, Yarrawonga**Moved: Councillor Giesecke****Seconded: Deputy Mayor Hale**

1. THAT Report entitled Lease Renewal - Part Lot 9543, 60 Georgina Crescent, Yarrawonga be received and noted.
2. THAT Council enters into a new lease with the Northern Territory Government for Part Lot 9543, 60 Georgina Crescent, Yarrawonga for a one year plus one year option to extend.
3. THAT Council, in accordance with Section 40(4)(a) of the *Local Government Act 2019* (NT) delegates the power to the Chief Executive Officer, on behalf of Council, to negotiate and enter into lease arrangements with the Northern Territory Government for Part Lot 9543, 60 Georgina Crescent, Yarrawonga for the purpose of a flexible learning centre.
4. THAT this decision be moved into Open following finalisation of the lease.

CARRIED (5/0) - 10/1954 - 17/06/2025**10.2 Moving open items into confidential**

Nil

10.3 Confidential items**Moved: Deputy Mayor Hale****Seconded: Councillor Morrison**

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly

Initials: _____

		disclosed, be likely to be contrary to the public interest.
27.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.2.1	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
28.2.1	Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED (6/0) - 10/2009 – 19/08/2025

11 PETITIONS

Nil

Initials: _____

12 NOTICES OF MOTION

12.1 Australian Flag Protocol - CoP Website and Emails

Moved: Councillor Fraser
Seconded: Deputy Mayor Hale

1. THAT the Notice of Motion received from Council Fraser entitled 12.1, Australian Flag Protocol - CoP Website and Emails be received and noted.
2. THAT the City of Palmerston's official email signatures, all display the Australian National Flag prominently.
3. THAT the City of Palmerston's official website, displays the Australian National Flag prominently.
4. THAT within the City of Palmerston's official website, is created, a 'Flags Definition Page', to provide background and context of all the official flags being displayed.
5. THAT the Chief Executive Officer conduct an audit of all City of Palmerston official digital platforms where it displays flags, and add the Australian National Flag, where it has been omitted.

CARRIED (6/0) - 10/2010 - 19/08/2025

13 OFFICER REPORTS

13.1 Action reports

13.1.1 Tamil Society - Grant Application

Moved: Councillor Giesecke
Seconded: Councillor Fraser

1. THAT Report entitled Tamil Society - Grant Application be received and noted.
2. THAT Council endorse Option Three (3) as outlined in the Report entitled Tamil Society - Grant Application.

CARRIED (6/0) - 10/2011 - 19/08/2025

Initials:

13.1.2 Gujarati Cultural Association of Darwin Inc (GCAD) – Grant Application

Moved: Councillor Morrison
Seconded: Deputy Mayor Hale

1. THAT Report entitled Gujarati Cultural Association of Darwin Inc (GCAD) – Grant Application be received and noted.
2. THAT Council endorse Option two (2) partial funding as outlined in the report entitled Gujarati Cultural Association of Darwin Inc (GCAD) – Grant Application for \$3,500 inc. GST, to support the Gujarati Cultural Association grant proposal at **Attachment 13.1.2.1.**

CARRIED (6/0) – 10/2012 – 19/08/2025

Mayor Pascoe-Bell declared a conflict of interest and left Chambers at 6.06 pm.

Deputy Mayor Hale assumed the Chair at 6.06 pm.

13.1.3 Soldier On - Aqua Fitness - Grant Application

Moved: Councillor Henderson
Seconded: Councillor Fraser

1. THAT Report entitled Soldier On - Aqua Fitness - Grant Application be received and noted.
2. THAT Council endorse Option two (2) as outlined in the report entitled Soldier On - Aqua Fitness - Grant Application. That City of Palmerston partially support the application through the Community Funding Program as **Attachment 13.1.3.1.**

CARRIED (5/0) – 10/2013 – 19/08/2025

Initials: _____

Mayor Pascoe-Bell returned to Chambers and resumed the Chair at 6.07 pm.

13.1.4 Risk Management & Audit Committee Open Minutes 29 July 2025

Moved: Councillor Henderson

Seconded: Councillor Fraser

1. THAT Report entitled Risk Management & Audit Committee Open Minutes 29 July 2025 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.4.1** to Report entitled Risk Management & Audit Committee Open Minutes 29 July 2025 be received and noted.
3. THAT Council adopts the recommendations from the Risk Management and Audit Committee meeting held Tuesday 29 July 2025, in relation to below item being removed from the Action Report at **Attachment 10.1.1.1**.
 - a. New Council Policy – Risk Management.

CARRIED (6/0) – 10/2014 – 19/08/2025

13.2 Receive and note reports

13.2.1 Infrastructure Quarterly Report - April to June 2025

Moved: Councillor Morrison

Seconded: Deputy Mayor Hale

THAT Report entitled Infrastructure Quarterly Report - April to June 2025 be received and noted.

CARRIED (6/0) – 10/2015 – 19/08/2025

13.2.2 Financial Report for the Month of July 2025

Moved: Councillor Henderson

Seconded: Councillor Morrison

THAT Report entitled Financial Report for the Month of July 2025 be received and noted.

CARRIED (6/0) – 10/2016 – 19/08/2025

Initials:

13.2.3 Major Capital Projects Update**Moved: Councillor Giesecke****Seconded: Deputy Mayor Hale**

THAT Report entitled Major Capital Projects Update be received and noted.

CARRIED (6/0) - 10/2017 - 19/08/2025**13.2.4 Creative Industries Plan 2023-2027 Annual Update****Moved: Councillor Henderson****Seconded: Councillor Morrison**

THAT Report entitled Creative Industries Plan 2023-2027 Annual Update be received and noted.

CARRIED (6/0) - 10/2018 - 19/08/2025**13.2.5 Planning Scheme Amendment PA2024/0130****Moved: Councillor Henderson****Seconded: Deputy Mayor Hale**

THAT Report entitled Planning Scheme Amendment PA2024/0130 be received and noted.

CARRIED (6/0) - 10/2019 - 19/08/2025**13.2.6 Palmerston Youth Festival - Update 2025****Moved: Councillor Fraser****Seconded: Councillor Giesecke**

1. THAT Report entitled Palmerston Youth Festival - Update 2025 be received and noted.
2. THAT Council notes the Mayor has sent a Letter of Appreciation to the Chief Minister and Minister Charls, thanking the Northern Territory Government for its continued support of the 2025 Palmerston Youth Festival and acknowledging this year's success.

CARRIED (6/0) - 10/2020 - 19/08/2025

Initials: _____

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

14.2.1 LGANT Annual Membership Subscriptions

Moved: Deputy Mayor Hale
Seconded: Councillor Henderson

THAT correspondence dated 28 July 2025 14.2.1 entitled LGANT Annual Membership Subscriptions be received and noted.

CARRIED (6/0) - 10/2021 - 19/08/2025

14.2.2 Chief Minister response to Mayors PYF 2025 Letter of Appreciation

Moved: Mayor Pascoe-Bell
Seconded: Councillor Fraser

1. THAT correspondence dated 11 August 2025 14.2.2 entitled Chief Minister response to Mayors PYF 2025 Letter of Appreciation be received and noted.
2. THAT the Mayor write to the relevant Minister to secure future funding commitments to the Palmerston Youth Festival.

CARRIED (6/0) - 10/2022 - 19/08/2025

15 REPORT OF DELEGATES

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Hale

THAT the verbal report provided by Mayor Pascoe-Bell regarding Tourism Top End August 2025 Meeting be received and noted.

CARRIED (6/0) - 10/2023 - 19/08/2025

Initials: _____

16 QUESTIONS BY MEMBERS

Moved: Councillor Henderson
Seconded: Councillor Fraser

THAT the question asked by Councillor Henderson regarding more accessible signs for parking outside of the Recreation Centre and the inclusion of another loading zone at the Recreation Centre, and the response provided by the Deputy Chief Executive Officer be received and noted.

CARRIED (6/0) - 10/2024 - 19/08/2025

17 GENERAL BUSINESS

17.1 Palmerston Seniors Day 2025 Thank You to Staff

Moved: Councillor Henderson
Seconded: Councillor Fraser

THAT staff be thanked for their work with the Palmerston Seniors Day 2025.

CARRIED (6/0) - 10/2025 - 19/08/2025

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser
Seconded: Deputy Mayor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 September 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - 10/2026 - 19/08/2025

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Councillor Henderson

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - 10/2027 - 19/08/2025

Initials: _____

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.41pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7.13 pm.

Chair

Print Name

Date

Initials: