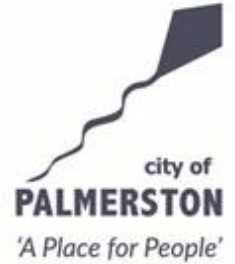


# MINUTES

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## 2nd ORDINARY COUNCIL MEETING

TUESDAY 15 JULY 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au)

UNCONFIRMED

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 15 July at 5:30pm.

**PRESENT**

**ELECTED MEMBERS**

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Damian Hale  
Councillor Benjamin Giesecke  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Sarah Henderson

**STAFF**

Chief Executive Officer, Andrew Walsh  
Deputy Chief Executive Officer, Nadine Nilon  
Acting General Manager Finance and Governance, Penny Hart  
Acting General Manager Community, Laura Hardman  
Acting General Manager People and Place, Emma Blight  
Minute Secretary, Jodi Holden

**GALLERY**

Nil members of the public  
One member of staff

Initials: \_\_\_\_\_

# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Nil

### 3.2 Leave of absence previously granted

Nil

## 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

Nil

## 5 DECLARATION OF INTEREST

### 5.1 Elected members

Moved: Councillor Henderson

Seconded: Deputy Mayor Hale

THAT the Declaration of Interest received from Councillor Morrison for Item 25.1 be received and noted.

**CARRIED (6/0) - 10/1978 - 15/07/2025**

### 5.2 Staff

Nil

Initials: \_\_\_\_\_

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of minutes

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT the Minutes of the Council Meeting held on 1 July 2025 pages 11776 to 11784 be confirmed.

CARRIED (6/0) - 10/1979 - 15/07/2025

### 6.2 Business arising from previous meeting

Nil

## 7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Henderson

THAT Report entitled Mayoral Update Report - June 2025 be received and noted.

CARRIED (6/0) - 10/1980 - 15/07/2025

## 8 DEPUTATIONS AND PRESENTATIONS

Nil

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: \_\_\_\_\_

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving confidential items into open

#### 10.1.1 Leave of Absence Requests

Moved: Councillor Hale  
Seconded: Councillor Garden

3. THAT the leave of absence received from Councillor Morrison for 25 June to 5 July 2025 inclusive be received and noted.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (7/0) - 10/1715 - 21/01/2025**

#### 10.1.2 Leave of Absence Requests

Moved: Deputy Mayor Hale  
Seconded: Councillor Fraser

1. THAT the leave of absence request received from Deputy Mayor Hale for 30 June to 4 July 2025 inclusive, for the reason of working remotely, be approved.
2. THAT the leave of absence request received from Deputy Mayor Hale for 7 July to 10 July 2025 inclusive, for the reason of working remotely be approved.
3. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (5/0) - 10/1973 - 1/07/2025**

Initials: \_\_\_\_\_

### 10.1.3 Yilli Housing - Request for Rate Exemption

**Moved:** Councillor Giesecke

**Seconded:** Councillor Fraser

1. THAT Report entitled Yilli Housing - Request for Rate Exemption be received and noted.
2. THAT Council resolves that a rate exemption is not applied to Yilli Rreung Housing Aboriginal Corporation as the organisation has not provided sufficient information to make an assessment on whether a rate exemption can be applied under Section 222 of the *Local Government Act 2019* (NT).
3. THAT a letter be sent to Yilli Rreung Housing Aboriginal Corporation advising them of this outcome.
4. THAT this decision be moved into open once the letter advising Yilli Rreung Housing Aboriginal Corporation of the outcome has been sent.
5. THAT the Mayor write to the Minister for Housing, Local Government and Community Development advising of Council's decision with respect to the rates exemption request from Yilli Rreung Housing Aboriginal Corporation.

**CARRIED (5/0) - 10/1975 - 1/07/2025**

## 10.2 Moving open items into confidential

Nil

## 10.3 Confidential items

**Moved:** Deputy Mayor Hale

**Seconded:** Councillor Giesecke

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1	External Presentation	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government</i>

Initials: \_\_\_\_\_

		(General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
27.1.1	Rate Concession Assessment	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p>
27.1.2	Financial Hardship Application	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government</i>

Initials: \_\_\_\_\_

		(General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
27.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.2.2	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (6/0) - 10/1981 - 15/07/2025

## 11 PETITIONS

Nil

## 12 NOTICES OF MOTION

Nil

Initials: \_\_\_\_\_



# 13 OFFICER REPORTS

## 13.1 Action reports

### 13.1.1 Review of Palmerston By-Laws

Moved: Councillor Giesecke  
Seconded: Councillor Henderson

1. THAT Report entitled Review of Palmerston By-Laws be received and noted.
2. THAT Council amends the priority review schedule for by-laws as follows:
  - a) Priority One - Palmerston (Public Places) By-Laws 2001.
  - b) Priority Two - Palmerston (Procedures for Meetings) By-Laws 2003.
  - c) Priority Three - Palmerston (Charges) By-Laws 1994.
  - d) Priority Four - Palmerston (Signs, Hoardings and Advertising) By-Laws 1999.

**CARRIED (6/0) - 10/1982 – 15/07/2025**

### 13.1.2 Zuccoli Community Hub Community Centre and Library Design Scope

Moved: Councillor Henderson  
Seconded: Councillor Giesecke

1. THAT Report entitled Zuccoli Community Hub Community Centre and Library Design Scope be received and noted.
2. THAT Council endorses the scope of the design of Stage 3 of Zuccoli Community Hub to include;
  - a. General alignment to the 2022 approved Masterplan and integration with the Stage 2 design;
  - b. Community hall building with a focus on event and creative performance activities, including connectivity to the outdoor events area and consideration of event seating options and audio-visual requirements;
  - c. Technology and community programs building with a versatile building that can support the delivery of library services, vocational training and bookable spaces for small business and other users;

Initials: \_\_\_\_\_

- d. Covered entrance area priorities accessibility and connectivity to key elements, including provision for small pop-up markets and bookable spaces;
  - e. Incorporate public toilets and change facilities;
  - f. Incorporate artwork within the design of landscaping and building architecture;
  - g. Low-maintenance, unfenced community garden with orchard-style planting and future flexibility;
  - h. Shaded, bespoke playground space that caters for a variety of age groups, including nature play;
  - i. Relocates the garden of reflection to the Stage 2 area;
  - j. Prioritises accessibility for all users; and
  - k. Considers contemporary sustainability outcomes.
3. THAT a workshop is held with Council following the engagement of a consultant for the design of Stage 3 of the Zuccoli Community Hub.

**CARRIED (6/0) - 10/1983 - 15/07/2025**

#### **13.1.3 2024-25 Capital Rollover**

**Moved: Deputy Mayor Hale**  
**Seconded: Councillor Fraser**

1. THAT Report entitled 2024-25 Capital Rollover be received and noted.
2. THAT Council adopts the capital works rollover movements of \$4,498,405.87 as identified in Table 1 "2025-26 Capital Roll-over" contained in the Report entitled 2024-25 Capital Rollover, from the 2024-25 financial year to the 2025-26 financial year.
3. THAT Council adopts the following capital works rollover movements effective as at 30 June 2025:
  - a) \$2,424,098.28 transferred to Unexpended Capital Works Reserve.
  - b) \$926,124.19 transferred to Waste Reserve.
  - c) \$1,148,183.40 will remain in Grants Liability.
4. THAT Council adopts the capital works rollover movements and associated expenditure effective as at 1 July 2025 of:
  - a) \$2,424,098.28 transferred from Unexpended Capital Works Reserve.
  - b) \$926,124.19 transferred from Waste Reserve.
  - c) \$1,148,183.40 will be recognised as Capital income, reducing the Unexpended Grants Liability.

Initials: \_\_\_\_\_

5. THAT Council adopts the amended 2025-26 Budget that includes the capital works rollover movements and associated income and expenditure as of 1 July 2025 as presented in **Attachment 13.1.3.1.**
6. THAT Council adopts the amended 2026-35 Long Term Financial Plan that includes the capital works rollover movements and associated income and expenditure as of 1 July 2025 as presented in **Attachment 13.1.3.2.**

**CARRIED (6/0) - 10/1984 – 15/07/2025**

## 13.2 Receive and note reports

### 13.2.1 Finance and Governance Quarterly Report - April to June 2025

Moved: Councillor Fraser  
Seconded: Councillor Morrison

THAT Report entitled Finance and Governance Quarterly Report - April to June 2025 be received and noted.

**CARRIED (6/0) - 10/1985 – 15/07/2025**

### 13.2.2 Financial Report for the Month of June 2025

Moved: Councillor Henderson  
Seconded: Deputy Mayor Hale

THAT Report entitled Financial Report for the Month of June 2025 be received and noted.

**CARRIED (6/0) - 10/1986 – 15/07/2025**

### 13.2.3 Gray Community Hall

Moved: Councillor Fraser  
Seconded: Councillor Giesecke

1. THAT Report entitled Gray Community Hall be received and noted.
2. THAT Council request a report on security upgrades that can be implemented to increase feelings of safety for users of the hall.  
Items including:
  - Lighting Improvements
  - Panic Buttons
  - Fencing
  - Security Patrols

Initials: \_\_\_\_\_

Laneway usage  
All Hours security  
Frosted Glass  
Other options to report anti-social  
behaviour

3. THAT the Mayor write to the Liquor Commissioner, Director of Licensing and the Attorney General to invite them to attend a council meeting to discuss liquor related issues in Gray Community and the wider Palmerston region.

**CARRIED (6/0) - 10/1987 – 15/07/2025**

**13.2.4 People and Place Quarterly Report - April to June 2025**

**Moved: Councillor Giesecke**  
**Seconded: Councillor Henderson**

THAT Report entitled People and Place Quarterly Report - April to June 2025 be received and noted.

**CARRIED (6/0) - 10/1988 – 15/07/2025**

**13.2.5 Major Capital Projects Update**

**Moved: Councillor Morrison**  
**Seconded: Deputy Mayor Hale**

THAT Report entitled Major Capital Projects Update be received and noted.

**CARRIED (6/0) - 10/1989 – 15/07/2025**

**13.2.6 Community Quarterly Report - April to June 2025**

**Moved: Deputy Mayor Hale**  
**Seconded: Councillor Henderson**

THAT Report entitled Community Quarterly Report - April to June 2025 be received and noted.

**CARRIED (6/0) - 10/1990 – 15/07/2025**

Initials: \_\_\_\_\_

### 13.2.7 Community Funding Program Quarterly Report - April to June 2025

Moved: Councillor Morrison

Seconded: Councillor Giesecke

THAT Report entitled Community Funding Program Quarterly Report - April to June 2025 be received and noted.

CARRIED (6/0) - 10/1991 - 15/07/2025

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

Nil

### 14.2 Correspondence

Nil

## 15 REPORT OF DELEGATES

Nil

## 16 QUESTIONS BY MEMBERS

Nil

## 17 GENERAL BUSINESS

### 17.1 Condolences - Hayley Arkinstall, Manager of Library Services

Moved: Mayor Pascoe-Bell

Seconded: Councillor Giesecke

THAT the City of Palmerston records its sorrow at the death of Hayley Arkinstall who served the Palmerston community as the Manager of Library Services and extend our heartfelt condolences to her husband Daniel, children Bronte and Riley and their family and friends.

CARRIED (6/0) - 10/1992 - 15/07/2025

Initials: \_\_\_\_\_

## 18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 August 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - 10/1993 - 15/07/2025

## 19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser  
Seconded: Councillor Giesecke

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - 10/1994 - 15/07/2025

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.21pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7.25 pm.

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Chair

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Print Name

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Date

Initials: \_\_\_\_\_