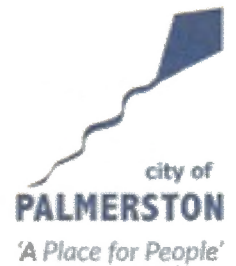


# MINUTES

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## 2nd ORDINARY COUNCIL MEETING

TUESDAY 18 MARCH 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website:  
[palmerston.nt.gov.au](http://palmerston.nt.gov.au)



Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 18 March 2025 at 5:30pm.

**PRESENT**

**ELECTED MEMBERS**

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Damian Hale  
Councillor Amber Garden  
Councillor Benjamin Giesecke  
Councillor Danielle Eveleigh  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Sarah Henderson

**STAFF**

Chief Executive Officer, Andrew Walsh  
Deputy Chief Executive Officer, Nadine Nilon  
General Manager Finance and Governance, Wati Kerta  
General Manager Community, Konrad Seidl  
Acting General Manager People and Place, Emma Blight  
Minute Secretary, Jodi Holden

**GALLERY**

Nil members of the public  
Six members of staff

Initials: 

# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

*Nil*

### 3.2 Leave of absence previously granted

*Nil*

## 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

*Nil*

## 5 DECLARATION OF INTEREST

### 5.1 Elected members

*Nil*

### 5.2 Staff

*Nil*

Initials:



## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of minutes

**Moved:** Councillor Henderson

**Seconded:** Deputy Mayor Hale

THAT the Minutes of the Council Meeting held on 4 March 2025 pages 11635 to 11644 be confirmed.

*CARRIED (8/0) - 10/1792 - 18/03/2025*

### 6.2 Business arising from previous meeting

*Nil*

## 7 MAYORAL REPORT

**Moved:** Mayor Pascoe-Bell

**Seconded:** Councillor Garden

THAT Report entitled Mayoral Update Report - February 2025 be received and noted.

*CARRIED (8/0) - 10/1793 - 18/03/2025*

## 8 DEPUTATIONS AND PRESENTATIONS

*Nil*

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

*Nil*

Initials: 

# 10 CONFIDENTIAL ITEMS

## 10.1 Moving confidential items into open

### 10.1.1 Library Café - Costings Report

**Moved:** Councillor Henderson

**Seconded:** Councillor Morrison

1. THAT Report entitled Library Café - Costings Report be received and noted.
2. THAT Council approves a budget of \$80,000 allocated from the working capital reserve, to facilitate refurbishment of the existing café space of Lot 6908, The Boulevard to comply with current regulations and standards as outlined within Option 1 in this report.

**CARRIED (8/0) - 10/1810 - 18/03/2025**

## 10.2 Moving open items into confidential

Nil

## 10.3 Confidential items

**Moved:** Councillor Morrison

**Seconded:** Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

Initials: 

27.1.2	Council Project Initiative	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.1.3	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

**CARRIED (8/0) - 10/1794 - 18/03/2025**

## 11 PETITIONS

*Nil*

## 12 NOTICES OF MOTION

*Nil*

## 13 OFFICER REPORTS

### 13.1 Action reports

#### 13.1.1 Preserving our Urban Forest Policy - Consultation Outcomes

**Moved:** Councillor Garden  
**Seconded:** Councillor Henderson

1. THAT Report entitled Preserving our Urban Forest Policy - Consultation Outcomes be received and noted.

Initials: 



2. THAT Council adopt the amended Preserving our Urban Forest Policy at **Attachment 13.1.1.2** to Report entitled Preserving our Urban Forest Policy - Consultation Outcomes.

**CARRIED (8/0) - 10/1795 - 18/03/2025**

#### **13.1.2 Council Policy Review - Credit Card CEO and Elected Members**

**Moved: Councillor Eveleigh**  
**Seconded: Deputy Mayor Hale**

1. THAT Report entitled Council Policy Review - Credit Card CEO and Elected Members be received and noted.
2. THAT Council rescinds the Credit Card by Chief Executive Officer Policy at **Attachment 13.1.2.1** to Report entitled Council Policy Review - Credit Card CEO and Elected Members.
3. THAT Council adopts the Credit Card for Chief Executive Officer and Elected Members Policy at **Attachment 13.1.2.3** to Report entitled Council Policy Review - Credit Card CEO and Elected Members.

**CARRIED (8/0) - 10/1796 - 18/03/2025**

#### **13.1.3 Review of Open Data Policy**

**Moved: Councillor Garden**  
**Seconded: Councillor Henderson**

1. THAT Report entitled Review of Open Data Policy be received and noted.
2. THAT Council adopts the amended Open Data Policy at **Attachment 13.1.3.3** to Report entitled Review of Open Data Policy.

**CARRIED (8/0) - 10/1797 - 18/03/2025**

#### **13.1.4 Review of Shared Services Policy**

**Moved: Councillor Fraser**  
**Seconded: Councillor Eveleigh**

1. THAT Report entitled Review of Shared Services Policy be received and noted.

Initials: 

2. THAT Council adopts the amended Shared Services Policy at *Attachment 13.1.4.3* to Report entitled Review of Shared Services Policy.

**CARRIED (8/0) - 10/1798 - 18/03/2025**

## 13.2 Receive and note reports

### 13.2.1 Major Capital Projects Update

**Moved:** Councillor Morrison  
**Seconded:** Councillor Garden

THAT Report entitled Major Capital Projects Update be received and noted.

**CARRIED (8/0) - 10/1799 - 18/03/2025**

### 13.2.2 Palmerston Youth Festival Program 2025

**Moved:** Councillor Henderson  
**Seconded:** Councillor Eveleigh

THAT Report entitled Palmerston Youth Festival Program 2025 be received and noted.

**CARRIED (7/1) - 10/1800 - 18/03/2025**

### 13.2.3 Financial Report for the Month of February 2025

**Moved:** Councillor Morrison  
**Seconded:** Councillor Fraser

THAT Report entitled Financial Report for the Month of February 2025 be received and noted.

**CARRIED (8/0) - 10/1801 - 18/03/2025**

### 13.2.4 Advisory Committee Member Remuneration

**Moved:** Councillor Fraser  
**Seconded:** Councillor Morrison

THAT Report entitled Advisory Committee Member Remuneration be received and noted.

**CARRIED (8/0) - 10/1802 - 18/03/2025**

Initials:





## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

*Nil*

### 14.2 Correspondence

*Nil*

## 15 REPORT OF DELEGATES

*Nil*

## 16 QUESTIONS BY MEMBERS

**Moved:** Councillor Fraser  
**Seconded:** Councillor Eveleigh

1. THAT the question asked by Councillor Morrison regarding City of Palmerston App not providing an email acknowledgement to the user, and the response provided by the Deputy Chief Executive Officer be received and noted.
2. THAT the question asked by Councillor Morrison regarding Charles Darwin University Durack Tennis Courts being indefinitely closed and additional courts to be considered with the Play Space Strategy be taken on notice by the Chief Executive Officer.

**CARRIED (8/0) - 10/1803 - 18/03/2025**

## 17 GENERAL BUSINESS

*Nil*

## 18 NEXT ORDINARY COUNCIL MEETING

**Moved:** Councillor Garden  
**Seconded:** Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 1 April 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**CARRIED (8/0) - 10/1804 - 18/03/2025**

Initials:



## 19 CLOSURE OF MEETING TO PUBLIC

**Moved:** Councillor Fraser  
**Seconded:** Councillor Eveleigh

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.


**CARRIED (8/0) - 10/1805 - 18/03/2025**

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

**Nil**

The open section of the meeting closed at 6.04 pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7.10pm.

  
\_\_\_\_\_  
Chair  
*Mayor Pascoe-Bell*  
\_\_\_\_\_  
Print Name  
*1/4/2025*  
\_\_\_\_\_  
Date

Initials: \_\_\_\_\_