

# MINUTES

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## 1st ORDINARY COUNCIL MEETING

TUESDAY 4 MARCH 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au)

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 4 March 2025 at 5:30pm.

**PRESENT**

**ELECTED MEMBERS**

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Damian Hale  
Councillor Amber Garden (*Via Audio/Audiovisual*)  
Councillor Benjamin Giesecke  
Councillor Danielle Eveleigh  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Sarah Henderson

**STAFF**

Chief Executive Officer, Nadine  
Acting General Manager Infrastructure, Katie O'Neill  
General Manager Finance and Governance, Wati Kerta  
General Manager Community, Konrad Seidl  
Acting General Manager People and Place, Emma Blight  
Incoming Chief Executive Officer, Andrew Walsh  
Minute Secretary, Jodi Holden

**GALLERY**

Two members of staff

Initials: 

# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

*Nil*

### 3.2 Leave of absence previously granted

*Nil*

## 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

*Nil*

## 5 DECLARATION OF INTEREST

### 5.1 Elected members

*Nil*

### 5.2 Staff

*Nil*

Initials: 

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of minutes

**Moved:** Councillor Henderson  
**Seconded:** Councillor Giesecke

THAT the Minutes of the Council Meeting held on 18 February 2025 pages 11614 to 11626 be confirmed.

**CARRIED (8/0) - 10/1771 - 4/03/2025**

### 6.2 Business arising from previous meeting

**Correspondence from The Minister for Housing, Local Government and Community Development**

**Moved:** Deputy Mayor Hale  
**Seconded:** Councillor Eveleigh

THAT the letter of dispensation relating to report entitled 13.1.5 ANZAC Day from the 18 February 2025 Ordinary Council Meeting from The Minister for Housing, Local Government and Community Development be tabled and received and noted.

**CARRIED (8/0) - 10/1772 - 4/03/2025**

**Moved:** Councillor Morrison  
**Seconded:** Councillor Henderson

THAT report entitled 13.1.5 ANZAC Day from 18 February 2025 Council Meeting be retrieved from the table.

**CARRIED (8/0) - 10/1773 - 4/03/2025**

**Moved:** Councillor Garden  
**Seconded:** Councillor Fraser

1. THAT Report entitled 13.1.5 ANZAC Day be received and noted.
2. THAT Council endorses the three (3) year partnership valued at \$20,000 annually with Palmerston & Returned and Services League of Australia, Palmerston Sub-Branch Inc. to deliver ANZAC day.

**CARRIED (8/0) - 10/1774- 4/03/2025**

Initials: 

## 7 MAYORAL REPORT

*Nil*

## 8 DEPUTATIONS AND PRESENTATIONS

*Nil*

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

*Nil*

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving confidential items into open

#### 10.1.1 Leave of Absence Requests

**Moved:** Councillor Hale  
**Seconded:** Councillor Garden

1. THAT the leave of absence received from Councillor Morrison for 15 February to 1 March 2025 inclusive be received and noted.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (8/0) - 10/1715 - 21/01/2025**

#### 10.1.2 Risk Management and Audit Committee Confidential Meeting Minutes - 25 February 2025

**Moved:** Councillor Garden  
**Seconded:** Councillor Fraser

3. THAT Council endorse the recommendations from the Confidential Risk Management and Audit Committee meeting held on Tuesday 25 February 2025 as follows:
  - a. THAT a further report on the Strategic Risk Register be provided to the Risk Management and Audit Committee in May 2025 with final updated Strategic Risk Register.

Initials: 

- b. THAT a report be presented to the Risk Management and Audit Committee on the reprioritisation of the Internal Audit Plan 2023-26, taking into consideration the Strategic Risks.

CARRIED (8/0) - 10/1790 - 4/03/2025

## 10.2 Moving open items into confidential

Nil

## 10.3 Confidential items

**Moved:** Councillor Henderson

**Seconded:** Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1	Confidential Presentation	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
27.1.1	Contract Matter	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
27.1.2	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section

Initials: 

		51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
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CARRIED (8/0) - 10/1775 - 4/03/2025

## 11 PETITIONS

*Nil*

## 12 NOTICES OF MOTION

*Nil*

## 13 OFFICER REPORTS

### 13.1 Action reports

#### **13.1.1 Council Policy Review - Grants and Community Benefit Scheme Policy & Draft Sponsorship Policy**

**Moved:** Councillor Giesecke

**Seconded:** Councillor Fraser

1. THAT Report entitled Council Policy Review - Grants and Community Benefit Scheme Policy & Draft Sponsorship Policy be received and noted.
2. THAT Council rescind the Grants, Donations and Sponsorship's Policy at **Attachment 13.1.1.1**
3. THAT Council adopt the Community Funding Program Policy at **Attachment 13.1.1.2** to report entitled Council Policy Review - Grants and Community Benefit Scheme Policy & Draft Sponsorship Policy with the following amendments:
  - a. Clause 1.7 is removed and incorporated into clause 2.2, with the remainder of Clause 1 renumbered to suit.
  - b. Clause 2.3 is removed and the remainder of Clause 2 renumbered to suit.

Initials:



4. THAT Council adopt the Sponsorship Policy at **Attachment 13.1.1.3** to report entitled Council Policy Review - Grants and Community Benefit Scheme Policy & Draft Sponsorship Policy with the following amendments:
  - a. Clauses 1.7 and 1.8 are removed, as these are duplicated at 1.3 and 1.4 respectively.
  - b. Clause 1.6 is amended to reference clause 3.3 instead of clause 3.

**CARRIED (8/0) - 10/1776 - 4/03/2025**

## 13.2 Receive and note reports

### **13.2.1 Risk Management and Audit Committee Meeting Minutes - 25 February 2025**

**Moved: Councillor Fraser**  
**Seconded: Councillor Henderson**

1. THAT Report entitled Risk Management and Audit Committee Meeting Minutes - 25 February 2025 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.2.1.1** to Report entitled Risk Management and Audit Committee Meeting Minutes - 25 February 2025 be received and noted.

**CARRIED (8/0) - 10/1777 - 4/03/2025**

### **13.2.2 Review of Palmerston (Procedures for Meetings) By-laws**

**Moved: Councillor Morrison**  
**Seconded: Councillor Eveleigh**

THAT Report entitled Review of Palmerston (Procedures for Meetings) By-laws be received and noted.

**CARRIED (8/0) - 10/1778 - 4/03/2025**

### **13.2.3 2025 Local Government Elections**

**Moved: Councillor Morrison**  
**Seconded: Councillor Eveleigh**

1. THAT Report entitled 2025 Local Government Elections be received and noted.

Initials: 



2. THAT Council endorses the following nominated locations for Palmerston for the 2025 Local Government Elections;
  - a. Palmerston Recreation Centre, for early voting and election day
  - b. SWELL
  - c. Rosebery Middle School or Zuccoli Primary School as determined by Northern Territory Electoral Commission.

**CARRIED (8/0) - 10/1779 - 4/03/2025**

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

#### **14.1.1 Northern Territory of Australia Remuneration Tribunal - Report on Determination No 1 of 2025**

**Moved: Councillor Fraser**  
**Seconded: Councillor Garden**

THAT information received entitled Northern Territory of Australia Remuneration Tribunal - Report on Determination No 1 of 2025 be received and noted.

**CARRIED (8/0) - 10/1780 - 4/03/2025**

### 14.2 Correspondence

#### **14.2.1 LGANT Membership request to TOPROC**

**Moved: Councillor Henderson**  
**Seconded: Councillor Eveleigh**

1. THAT correspondence dated 19 February 2025 14.2.1 entitled LGANT Membership request to TOPROC be received and noted.
2. THAT Council does not endorse the proposal from LGANT to become members of TOPROC.

**CARRIED (8/0) - 10/1781 - 4/03/2025**

Initials: 

## 15 REPORT OF DELEGATES

**Moved:** Councillor Henderson  
**Seconded:** Councillor Garden

THAT the verbal reports received by Councillor Fraser regarding PRBA Annual General Meeting and Councillor Giescke regarding Tourism Top End meeting be received and noted.

**CARRIED (8/0) - 10/1782 - 4/03/2025**

## 16 QUESTIONS BY MEMBERS

*Nil*

## 17 GENERAL BUSINESS

*Nil*

## 18 NEXT ORDINARY COUNCIL MEETING

**Moved:** Deputy Mayor Hale  
**Seconded:** Councillor Eveleigh

THAT the next Ordinary Meeting of Council be held on Tuesday, 18 March 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**CARRIED (8/0) - 10/1783 - 4/03/2025**

## 19 CLOSURE OF MEETING TO PUBLIC

**Moved:** Councillor Fraser  
**Seconded:** Councillor Morrison

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED (8/0) - 10/1784 - 4/03/2025**

Initials:



## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

*Nil*

The open section of the meeting closed at 6.03pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7.37pm.



Chair

*Mayor Pascoe-Bell*

Print Name

*18 March 2025*

Date

Initials: