

MINUTES

2nd ORDINARY COUNCIL MEETING

TUESDAY 18 FEBRUARY 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza,
1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website
palmerston.nt.gov.au



**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 18 February 2025 at 5:30pm.**

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Mark Fraser
Councillor Amber Garden
Councillor Benjamin Giesecke
Councillor Damian Hale
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Nadine Nilon
Acting General Manager Infrastructure, Katie O'Neill
General Manager Finance and Governance, Wati Kerta
General Manager Community, Konrad Seidl
Acting General Manager People and Place, Becky Saywell
Minute Secretary, Jodi Holden

GALLERY

One member of the public
Five members of staff

Initials:



1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Garden
Seconded: Deputy Mayor Fraser

THAT the apology received from Councillor Eveleigh for 18 February 2025 be received and noted.

CARRIED (7/0) - 10/1743 - 18/02/2025

3.2 Leave of absence previously granted

THAT it be noted the following Elected Members have an approved Leave of Absence previously granted for this meeting:

Councillor Morrison

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

Nil

Initials: 

5 DECLARATION OF INTEREST

5.1 Elected members

Moved: Deputy Mayor Fraser
Seconded: Councillor Henderson

1. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 13.1.5 be received and noted.
2. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 27.1.2 be received and noted.
3. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 27.1.3 be received and noted.
4. THAT the Declaration of Interest received from Deputy Mayor Fraser for Item 13.1.5 be received and noted.
5. THAT the Declaration of Interest received from Councillor Henderson for Item 13.1.5 be received and noted.

CARRIED (6/0) - 10/1744 - 18/02/2025

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of minutes

Moved: Councillor Henderson
Seconded: Councillor Hale

THAT the Minutes of the Council Meeting held on 4 February 2025 pages 11582 to 11607 be confirmed with the following amendments:

- Resolution 1 within item 5.1 Declaration of Interest have 27.2.1 removed
- Decision 10/1737 includes an additional resolution to move the decision to the open section of the meeting

CARRIED (6/0) - 10/1745 - 18/02/2025

6.2 Business arising from previous meeting

Nil

Initials: 

7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell
Seconded: Councillor Hale

THAT Report entitled Mayoral Update Report - January 2025 be received and noted.

CARRIED (6/0) - 10/1746 - 18/02/2025

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving confidential items into open

10.1.1 Leave of Absence Requests

Moved: Councillor Hale
Seconded: Councillor Garden

4. THAT the leave of absence received from Councillor Eveleigh for 8 February to 10 February 2025 inclusive be received and noted.
6. THAT the leave of absence received from Mayor Pascoe-Bell for 5 February to 11 February 2025 inclusive be received and noted.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (7/0) - 10/1715 - 21/01/2025

Initials: 

10.1.2 Code of Conduct Matter - Summary Decision 20 December 2024

Moved: Councillor Giesecke
Seconded: Councillor Hale

1. THAT Report entitled Code of Conduct Matter - Summary Decision 20 December 2024 be received and noted.
2. THAT Council notes that training has been provided to Council on Elected Member Code of Conduct and confidentiality, and these topics were included in the induction training delivered to this Council on 18 September 2021 and then as refresher training on 23 October 2023.
3. THAT Council notes that its current Code of Conduct for Elected Members and Committee Members and Confidential Information Policy provide a sufficient framework to regulate Councillor's obligations on related matters.
4. THAT these decisions and **Attachment 27.1.2.1**, being the Summary Decision Notice dated 20 December 2024, received 30 January 2025, be moved to the Open Minutes of this meeting.

CARRIED (5/0) - 10/1764 - 18/02/2025

10.1.3 Code of Conduct Matter - Summary Decision 30 January 2025

Moved: Councillor Giesecke
Seconded: Councillor Hale

1. THAT Report entitled Code of Conduct Matter - Summary Decision 30 January 2025 be received and noted.
2. THAT these decisions and **Attachment 27.1.3.1**, being the Summary Decision Notice dated 30 January 2025, received 31 January 2025, be moved to the Open Minutes of this meeting.

CARRIED (5/0) - 10/1765 - 18/02/2025

10.1.4 Correspondence from Hon Steven Edgington MLA regarding funding requests for CoP facilities

Moved: Councillor Garden
Seconded: Councillor Giesecke

1. THAT correspondence dated 7 January 2025 28.2.1 entitled Correspondence from Hon Steven Edgington MLA regarding funding requests for CoP facilities be received and noted.

Initials: 

2. THAT the Council decision relating to Correspondence entitled Funding requests for CoP facilities be moved to the Open Minutes of the 18 February 2025 meeting.

CARRIED (6/0) - 10/1766 - 18/02/2025

10.1.5 General Business Item - Submission to the Legislative Scrutiny Committee in relation to the Territory Coordinator Bill 2025

Moved: Councillor Garden
Seconded: Deputy Mayor Fraser

1. THAT General Business Item 30.1 is considered 'confidential' pursuant to 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(iv) of the *Local Government (General) Regulations 2021* as the matter comprises the receipt or discussion of, or a motion or both relating to subject to subregulation (3) – prejudice the interests of the council or some other person.
2. THAT Council provides a submission to the Legislative Scrutiny Committee in relation to the Territory Coordinator Bill 2025 consistent with previous correspondence.
3. THAT this decision is moved into the Open section of the meeting.

CARRIED (6/0) - 10/1768 - 18/02/2025

10.2 Moving open items into confidential

Nil

10.3 Confidential items

Moved: Councillor Garden
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations</i>

Initials: 

		2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
27.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.1.2	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.
27.1.3	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.
28.2.1	Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Initials:

28.2.2	Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
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CARRIED (6/0) - 10/1747 - 18/02/2025

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action reports

13.1.1 Appointment of Deputy Mayor - January 2025 to August 2025

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

1. THAT Report entitled Appointment of Deputy Mayor - January 2025 to August 2025 be received and noted.
2. THAT Council appoint Councillor Hale as Deputy Mayor, commencing 21 February 2025 to declaration of the poll (inclusive).

CARRIED (6/0) - 10/1748 - 18/02/2025

13.1.2 Community Safety Advisory Committee Minutes - 11 February 2025

Moved: Councillor Hale
Seconded: Councillor Garden

Initials: 

1. THAT Report entitled Community Safety Advisory Committee Minutes - 11 February 2025 be received and noted.
2. THAT the unconfirmed Community Safety Advisory Committee minutes provided as **attachment 13.1.2.1** to report entitled Community Safety Advisory Committee Minutes - 11 February 2025 be received and noted.
3. THAT Council endorse the proposed recommendation from the Community Safety Advisory Committee meeting held on 11 February 2025, being:
 - a. THAT Council endorse the reviewed Terms of Reference for the Community Safety Advisory Committee as **Attachment 13.1.2.4**.

CARRIED (6/0) - 10/1749 - 18/02/2025

13.1.3 Vibrant Economy Advisory Committee Meeting Minutes - 6 February 2025

Moved: Deputy Mayor Fraser

Seconded: Councillor Garden

1. THAT Report entitled Vibrant Economy Advisory Committee Meeting Minutes - 6 February 2025 be received and noted.
2. THAT the unconfirmed Vibrant Economy Advisory Committee Minutes provided as **Attachment 13.1.3.1** to report entitled Vibrant Economy Advisory Committee Meeting Minutes - 6 February 2025 be received and noted.
3. THAT Council endorse the proposed recommendations from the Vibrant Economy Advisory Committee meeting held on Thursday, 6 February 2025, being:
 - a. THAT Council endorse the reviewed Terms of Reference for the Vibrant Economy Advisory Committee as **Attachment 13.1.3.4** with the following additions to Section 8.1;
 - i. 8.1.2 Members entitled to this remuneration are:
 1. Community Members (x2)

CARRIED (6/0) - 10/1750 - 18/02/2025

13.1.4 Palmerston Recreation Centre Operational Use

Moved: Councillor Henderson

Seconded: Deputy Mayor Fraser

Initials:



1. THAT Report entitled Palmerston Recreation Centre Operational Use be received and noted.
2. THAT Council endorses the permanent change to the operating hours of the Palmerston Recreation Centre, being:
 - a. Provide full public access to the Palmerston Recreation Centre including access to the showers and toilets, between 8am to 9am, Monday to Friday, excluding days when the facility is closed to the public.
 - b. Provide access to the Palmerston Recreation Centre to users with a booking only, from 9am onwards Monday to Friday.
 - c. The facility is closed to the public on Saturday, Sunday, and Public Holidays, and only open to bookings.

CARRIED (6/0) - 10/1751 - 18/02/2025

13.1.5 ANZAC Day

Moved: Councillor Garden
Seconded: Councillor Henderson

THAT the matter be laid on the table due to lack of quorum, and for dispensation to be sought from The Minister for Housing, Local Government and Community Development.

CARRIED (6/0) - 10/1752 - 18/02/2025

13.2 Receive and note reports

13.2.1 Major Capital Projects Update - February 2025

Moved: Councillor Garden
Seconded: Deputy Mayor Fraser

THAT Report entitled Major Capital Projects Update - February 2025 be received and noted.

CARRIED (6/0) - 10/1753 - 18/02/2025

13.2.2 Communication Strategy Update

Moved: Deputy Mayor Fraser
Seconded: Councillor Giesecke

THAT Report entitled Communication Strategy Update be received and noted.

CARRIED (6/0) - 10/1754 - 18/02/2025

Initials: 

13.2.3 Community Benefit Scheme – January Update

Moved: Deputy Mayor Fraser
Seconded: Councillor Henderson

THAT Report entitled Community Benefit Scheme – January Update be received and noted.

CARRIED (6/0) - 10/1755 – 18/02/2025

13.2.4 Financial Report for the Month of January 2025

Moved: Councillor Garden
Seconded: Councillor Hale

THAT Report entitled Financial Report for the Month of January 2025 be received and noted.

CARRIED (6/0) - 10/1756 – 18/02/2025

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Nil

Initials: 

17 GENERAL BUSINESS

17.1 City of Palmerston App functionality

Moved: Councillor Hale
Seconded: Councillor Henderson

THAT a report is presented to Council in May 2025 in relation to the City of Palmerston App functionality including consideration of issue reporting improvements such as uploading multiple photographs and status updates.

CARRIED (6/0) - 10/1757 - 18/02/2025

18 NEXT ORDINARY COUNCIL MEETING

Moved: Deputy Mayor Fraser
Seconded: Councillor Giesecke

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 March 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - 10/1758 - 18/02/2025

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Fraser
Seconded: Councillor Garden

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - 10/1759 - 18/02/2025

Initials: 

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.16pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7.44pm.



Chair

Mayor Pascoe-Bell

Print Name

4/3/2025

Date

Initials: _____