

# MINUTES

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## 1st ORDINARY COUNCIL MEETING

TUESDAY 4 FEBRUARY 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au)



Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 4 February 2025 at 5:30pm.

**PRESENT**

**ELECTED MEMBERS** Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Mark Fraser  
Councillor Amber Garden (*Via Audio/Audiovisual*)  
Councillor Benjamin Giesecke  
Councillor Damian Hale  
Councillor Danielle Eveleigh  
Councillor Lucy Morrison  
Councillor Sarah Henderson

**STAFF** Chief Executive Officer, Nadine Nilon  
Acting General Manager Infrastructure, Katie O'Neill  
General Manager Finance and Governance, Wati Kerta  
General Manager Community, Konrad Seidl  
Acting General Manager People and Place, Emma Blight  
Minute Secretary, Jodi Holden

**GALLERY** Four members of the public  
Seven members of staff

Initials: 

# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

# 2 OPENING OF MEETING

The Chair declared the meeting open at 5.48pm.

# 3 APOLOGIES AND LEAVE OF ABSENCE

## 3.1 Apologies

Nil

## 3.2 Leave of absence previously granted

Nil

# 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

*THAT it be noted the following Elected Members have been granted attendance via Audio/Audiovisual Conferencing for this meeting in accordance with the policy:*

*Councillor Garden*

# 5 DECLARATION OF INTEREST

## 5.1 Elected members

**Moved:** Mayor Pascoe-Bell  
**Seconded:** Deputy Mayor Fraser

1. THAT the Declaration of Interest received from Councillor Eveleigh for Item 27.2.1 be received and noted.
2. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 27.1.2 and 27.2.1 be received and noted.

**CARRIED (8/0) - 10/1727 - 4/02/2025**

Initials:



## 5.2 Staff

Nil

# 6 CONFIRMATION OF MINUTES

## 6.1 Confirmation of minutes

Moved: Councillor Eveleigh  
Seconded: Councillor Morrison

THAT the Minutes of the Council Meeting held on 21 January 2025 pages 11562 to 11573 be confirmed.

CARRIED (8/0) - 10/1728 - 4/02/2025

## 6.2 Business arising from previous meeting

Nil

# 7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Henderson

THAT Report entitled Mayoral Update Report - December 2024 be received and noted.

CARRIED (8/0) - 10/1729 - 4/02/2025

# 8 DEPUTATIONS AND PRESENTATIONS

Nil

# 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: 

# 10 CONFIDENTIAL ITEMS

## 10.1 Moving confidential items into open

### 10.1.1 Leave of Absence Requests

Moved: Councillor Garden  
Seconded: Councillor Henderson

4. THAT the leave of absence received from Councillor Giesecke for 20 January to 2 February 2025 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Henderson for 25 December to 25 January 2025 inclusive be received and noted.
8. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (6/0) - 10/1676 - 10/12/2024**

### 10.1.2 Leave of Absence Requests

Moved: Councillor Hale  
Seconded: Councillor Garden

5. THAT the leave of absence received from Councillor Hale for 22 January to 23 January 2025 inclusive be received and noted.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (7/0) - 10/1715 - 21/01/2025**

### 10.1.3 Declaration of Interest

Mover: Councillor Morrison  
Seconded: Councillor Eveleigh

1. THAT the Declaration of Interest received from Councillor Eveleigh for item 27.1.2 be received and noted.
2. THAT this decision be moved to the Open section of this meeting.

**CARRIED (8/0) - 10/1737 - 4/02/2025**

Initials: 

## Basketball NT Proposal

1. THAT Report entitled Basketball NT Proposal be received and noted.
2. THAT Council declines the \$400,000 funding request from Basketball NT and Palmerston and Regional Basketball Association as detailed in Report entitled Basketball NT Proposal.
3. THAT the Mayor writes to Basketball NT and Palmerston and Regional Basketball Association:
  - a. Confirming Council's support of the multi-purpose sports facility in Palmerston;
  - b. informing them that at this time Council will not be financially supporting the project;
  - c. advising that Council remains willing to consider a proposal to expand the Palmerston Recreation Centre owned and managed by City of Palmerston.

**CARRIED 10/629 – 15/11/2022**

## Risk Management and Audit Committee Confidential Minutes – 28 February 2023

1. THAT Report entitled Risk Management and Audit Committee Confidential Minutes - 28 February 2023 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as Attachment 25.1.7.1 to report entitled Risk Management and Audit Committee Confidential Minutes - 28 February 2023 be received and noted.
3. THAT Council endorse the recommendations from the Confidential Risk Management and Audit Committee meeting held on 28 February 2023:
  - a. THAT the Risk Management and Audit Committee notes that regular updates on the ERP Project will be provided to the Risk Management and Audit Committee through scheduled meetings and Councils monthly Major Capital Projects report.
  - b. THAT Council endorse the eight Strategic Risks and the associated risk tolerance levels as shown in Table 5: Strategic Risk and Tolerance Level contained in the Report titled Strategic Risk Register Review.
  - c. THAT Council notes that the finalised Strategic Risk Register and the 2023-26 Internal Audit Plan will be presented at the next RMAC meeting on 23 May 2023.
  - d. THAT Report entitled 2021-22 External Audit Findings be received and noted.

Initials: 

- e. THAT Council notes that higher risk recommendations impacting cash and revenue will be prioritised, and work will continue on the remaining recommendations.
- f. THAT the Chief Executive Officer will provide a written update to the City of Palmerston External Auditor.
- g. THAT Council adopt the tabled document as replacement for Attachment 16.2.1.1.
- h. THAT the Auditors management letter from 2021/22 be added to the next RMAC meeting of 23 May 2023.
- i. THAT the 2021-22 External Audit Findings are risk assessed and prioritised and presented to the RMAC meeting of 23 May 2023.

**CARRIED 10/768 – 21/03/2023**

### **Risk Management and Audit Committee Confidential Minutes – 23 May 2023**

1. THAT Report entitled Risk Management and Audit Committee Confidential Minutes – 23 May 2023 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as Attachment 25.1.3.1 to report entitled Risk Management and Audit Committee Confidential Minutes – 23 May 2023 be received and noted.
3. THAT Council endorse the recommendations from the Confidential Risk Management and Audit Committee meeting held on 23 May 2023:
  - a. THAT the Strategic Risk Register report be laid on the table subject to further information and explanation regarding definition of categories and associated consequences, and a review of impact on the risk register including residual risks.
  - b. THAT a further report on progress and updates on the External Audit findings will be provided at the July 2023 RMAC meeting.
  - c. THAT the Council notes the significant work undertaken in 2022-2023 regarding the Strategic Risk Register.
  - d. THAT the Internal Audit Plan 2023-24 to 2025-26 as shown at Attachment 16.1.3.3. of report entitled Internal Audit Update is endorsed.

**CARRIED 10/875 – 6/06/2023**

Initials: 

### 25.1.1 Risk Management and Audit Committee Confidential Minutes - 25 July 2023

1. THAT Report entitled Risk Management and Audit Committee Confidential Minutes - 25 July 2023 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as Attachment 25.1.1.1 to report entitled Risk Management and Audit Committee Confidential Minutes - 25 July 2023 be received and noted.
3. THAT Council endorse the recommendations from the Confidential Risk Management and Audit Committee meeting held on 25 July 2023:
  - a. 16.1.1 External Audit Findings
    2. THAT a further report on progress and updates on the External Audit Observations will be provided at the October 2023 Risk Management and Audit Committee meeting and KPMG will be invited to present to the Risk Management and Audit Committee.
  - b. 16.1.2 Strategic Risk Register - Additional Information
    2. THAT Risk Management and Audit Committee take the report entitled Strategic Risk Register off the table and replace the Report Attachment 16.1.1.1 with Attachment 16.1.2.1 of report entitled Strategic Risk Register - Additional Information.
    3. THAT the Recommendation 2. iii) in the Report entitled Strategic Risk Register be changed to:
      - iii) THAT the draft Risk Management Policy and Guidelines will be presented at the next Risk Management and Audit Committee meeting on the 24 October 2023.
  - c. 2. THAT the Risk Management and Audit Committee recommends to Council:
    - i. THAT Council endorse Strategic Risk Register shown at Attachment 16.1.2.1 of report entitled Strategic Risk Register - Additional Information.
    - ii. THAT a six-monthly report will be presented to RMAC on the Strategic Risk Register that addresses any change to the Council Risk Profile; any emerging risks; and progress against treatment plans.
    - iii. THAT the draft Risk Management Policy and Guidelines will be presented at the next RMAC meeting on the 24 October 2023.
  - d. 16.1.3 Internal Audit Update
    2. THAT the Risk Management and Audit Committee recommends to Council:

Initials: 



i) THAT the following items from the Internal Audit Action Register are complete and can be removed from the active Register:

- All items from Internal Audit 1: COVID-19 Process Review
- All items from Internal Audit 2: Asset Management Plan Review
- CIP1 Review of HR policies to contemporise including recruitment, performance management, learning and development.
- CIP2 Capability Framework and Development Plan templates to be implemented.

e. 18.1 Title: Provision of finance and governance advisory or consultancy service.

1. THAT General Business Item 18.1 is considered 'confidential' pursuant to 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021 as the matter comprises of the receipt or discussion of, or a motion or both relating to information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

2. THAT the Risk Management and Audit Committee recommend to the Council:

a. THAT a report be presented at the next Risk Management and Audit Committee meeting detailing the businesses that have provided significant > \$20,000 advisory or consultancy services in 2022-23 related to risk, financial management and governance, including audit.

**CARRIED 10/953 - 1/08/2023**

#### **25.1.1 2024 Northern Territory Election Advocacy (Limited Circulation Under Separate Cover)**

1. THAT Report entitled 2024 Northern Territory Election Advocacy be received and noted.
2. THAT Council endorses projects, funding partnerships and priorities, as detailed in Attachment 25.1.1.1, as its Northern Territory Election 2024 major advocacy projects noting a minor amendment to duplicated title of Pathways to Energy and Water.

**CARRIED 10/1290 -16/04/2024**

Initials: \_\_\_\_\_



### **25.2.1 Compliance Review 2022-2023 - Update**

THAT Report entitled Compliance Review 2022-2023 - Update be received and noted.

**CARRIED 10/1467 - 6/08/2024**

### **26.2.1 Update on Management Transfer of Public Housing Tenancies in Palmerston to Community Housing Providers**

THAT correspondence dated 25 July 2024 received from the Department of Territory Families, Housing and Communities regarding Update on Management Transfer of Public Housing Tenancies in Palmerston to Community Housing Providers be received and noted.

**CARRIED 10/1468 - 6/08/2024**

### **25.3 NT Govt DIPL Strategic Directions Planning Policy**

THAT the presentation by Dr David Ritche, Chairman of the NT Planning Commission and Ms Jenna Dixon, Senior Project Officer, Lands Planning, Department of Infrastructure, Planning and Logistics (DIPL) on Strategic Directions Planning Policy be received and noted.

**CARRIED 10/1493 - 20/08/2024**

Initials: 

### 25.1.1 Risk Management and Audit Committee Confidential Minutes - 27 August 2024

1. THAT Report entitled Risk Management and Audit Committee Confidential Minutes - 27 August 2024 be received and noted.
2. THAT the unconfirmed confidential Risk Management and Audit Committee minutes provided at Attachment 25.1.1.1 to Report entitled Risk Management and Audit Committee Confidential Minutes - 27 August 2024 be received and noted.
3. THAT Council endorse the recommendations from the Confidential Risk Management and Audit Committee meeting held on 27 August 2024 as follows:
  - a. THAT the Risk Management Audit Committee recommends to Council that the following completed items be removed from the Action Report at Attachment 16.1.1.1:
    - i. Risk Management and Audit Committee Schedule RMA10/103
    - ii. External Audit Observations - RMA10/109
    - iii. Annual Report and Audited Financial Statements - RMA10/ 110
    - iv. Internal Audit Update RMA10/111
    - v. Consultancy services - RMA10/ 98
4. THAT the Risk Management Audit Committee recommends to Council:
  - a. THAT Council note the inclusion of two additional control improvement plans CIP9 Conflict of Interest and CIP10 Fleet Management.
  - b. That the Council notes that the Employee Value Proposition has been developed and is to be implemented.
  - c. THAT the Risk Management and Audit Committee be provided with an update on the progress of the Fraud and Corruption Audit at the October 2024 meeting.
  - d. THAT a report be prepared on Cyber Security Insurance Options for the City of Palmerston for the Risk Management and Audit Committee meeting on the 29 October 2024.

**CARRIED 10/1509 - 3/09/2024**

Initials: 

### 25.2.1 Landscape and Grounds Maintenance Tender Award

1. THAT Report entitled Landscape and Grounds Maintenance Tender Award be received and noted.
2. THAT Council approve the immediate transfer of \$520,000 from the Working Capital Reserve to the Open Space budget:
  - a. for the purposes of the award of the landscape maintenance and grounds maintenance tenders, and
  - b. the Long-Term Financial Plan is updated to reflect the immediate and ongoing financial changes; and
  - c. the annual budget and Long Term Financial Plan are updated to recognise this movement at the first budget review of 2024/25.
3. THAT the decision relating to Report entitled Landscape and Grounds Maintenance Tender Award be moved into the open minutes following the award of the contracts for TS2024-05 Landscape Maintenance and TS2024-01 Grounds Maintenance.

**CARRIED 10/1510 - 3/09/2024**

### 26 2.1 2022-2023 Compliance Review Report with Interim Findings

THAT the Correspondence dated 23 August 2024 from Hugh King, Acting Director Sustainability and Compliance, Department of Chief Minister and Cabinet, in relation to the 2022-2023 Compliance Review Report with Interim Findings be received and noted.

**CARRIED 10/1511 - 3/09/2024**

### 22. Leave of Absence Request

4. THAT the leave of absence received from Councillor Morrison for 26 November to 28 December 2024 inclusive be received and noted.
8. THAT the leave of absence received from Councillor Hale for 2 October to 6 October 2024, inclusive be received and noted.
9. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (7/0) - 10/1535 - 17/09/2024**

Initials:



### 23 Request for Audio/Audiovisual Conferencing

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Morrison who will be physically prevented from attending a meeting due to being a greater distance than 100km from the appointed place of meeting for the period 26 November to 28 December 2024.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Hale who will be physically prevented from attending a meeting due to being a greater distance than 100km from the appointed place of meeting for the 1 October 2024 meeting.

**CARRIED (7/0) - 10/1536 - 17/09/2024**

### 22 Leave of Absence Request

5. THAT the leave of absence received from Councillor Hale for 2 October to 4 October 2024 inclusive be received and noted.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (7/0) - 10/1557 - 1/10/2024**

### 23 Request for Audio/Audiovisual Conferencing

1. THAT Council notes the approved request for Audio/Audiovisual Conferencing received for Councillor Garden who will be physically prevented from attending this meeting due to ill health.
2. THAT Council notes the approved request for Audio/Audiovisual Conferencing received for Deputy Mayor Fraser who will be physically prevented from attending this meeting due to a granted leave of absence, being a greater distance than 100km from the appointed place of meeting.

**CARRIED (7/0) - 10/1558 - 1/10/2024**

Initials: 

### **27.1.2 CEO Recruitment Consultancy**

1. THAT Report entitled Appointment of CEO Recruitment Consultancy be received and noted.
2. THAT Council approves the engagement of a professional recruitment agency to recruit to the role of CEO.
3. THAT Council appoints Local Government Services Group as the recruiter to undertake the recruitment process for the role of Chief Executive Officer.
4. THAT these decisions be moved to the open minutes of this Ordinary Meeting on acceptance of quote.

**CARRIED (7/0) - 10/1563 - 1/10/2024**

### **27.1.3 CEO Recruitment Process, PD and Contract**

1. THAT Report entitled CEO Recruitment Process, PD and Contract be received and noted.
2. THAT Council approves the CEO recruitment process as outlined in this report.
3. THAT Council approves the Chief Executive Officer Position Description as presented in Attachment 27.1.3.1.

**CARRIED (6/0) - 10/1564 - 1/10/2024**

### **27.1.4 New Council Policy - Chief Executive Officer Allowances and Other Benefits**

1. THAT Report entitled New Council Policy - Chief Executive Officer Allowances and Other Benefits be received and noted.
2. THAT Council adopts the Chief Executive Officer Allowances and Other Benefits Policy as per Attachment 27.1.4.1 of report entitled New Council Policy - Chief Executive Officer Allowances and Other Benefits with administrative changes to clause 4.3.
3. THAT the values relating to relocation assistance, vehicle allowance and professional development are not included within the Chief Executive Officer Allowances and Other Benefits Policy.
4. THAT Attachment 27.1.4.1 with amendments of report entitled New Council Policy - Chief Executive Officer Allowances and Other Benefits be moved to Open.

**CARRIED (6/0) - 10/1565 - 1/10/2024**

Initials: 

## 21.0 Resumption of Meeting

THAT the meeting be reconvened.

**CARRIED (5/0) - 10/1583 - 15/10/2024**

*The meeting reconvened at 6.33 pm.*

## 25.1 Remuneration Tribunal Presentation

THAT the confidential presentation by Michael Martin, Chair; and Gary Higgins, Member; of the Northern Territory Remuneration Tribunal be received and noted.

**CARRIED (5/0) - 10/1586 - 15/10/2024**

### 27.2.1 Quarterly Finance Control Update

THAT Report entitled Quarterly Finance Control Update be received and noted.

**CARRIED (5/0) - 10/1588 - 15/10/2024**

## 23 Request for Audio/Audiovisual Conferencing

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Hale during the period of the 12 - 14 November 2024 who will be physically prevented from attending a meeting due to being a greater distance than 100kms from the appointed place of meeting.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Morrison during the period of the 12 - 14 November 2024 who will be physically prevented from attending a meeting due to being a greater distance than 100kms from the appointed place of meeting.

**CARRIED (5/0) - 10/1605 - 5/11/2024**

### 27.1.3 Risk Management and Audit Committee Confidential Meeting Minutes - 29 October 2024

THAT the matter lay on the table pending the Auditors opinion to be presented at a special meeting held prior to 15 November 2024

**CARRIED (5/0) - 10/1609 - 5/11/2024**

Initials: 

### 27.1.1 Response to Compliance Review

1. THAT Report entitled Response to Compliance Review be received and noted.
2. THAT Council endorses the letter to the Department at Attachment 27.1.1.3 of Report entitled Response to Compliance Review.

**CARRIED (6/0) - 10/1638 - 19/11/2024**

### 27.1.4 Review of Long Term Financial Plan and Budget Development

1. THAT Report entitled Review of Long Term Financial Plan and Budget Development be received and noted.
2. THAT Council endorses the postponement of the next workshop to early 2025 and will cover a number of scenarios as outlined in this report.

**CARRIED (6/0) - 10/1641 - 19/11/2024**

### 21 Resumption of Meeting

THAT the meeting be reconvened.

**CARRIED (6/0) - 10/1675 - 10/12/2024**

The meeting reconvened at 7.12pm.

### 22 Leave of Absence Request

4. THAT the leave of absence received from Councillor Giesecke for 20 January to 2 February 2025 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Henderson for 25 December to 25 January 2025 inclusive be received and noted.
8. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (6/0) - 10/1676 - 10/12/2024**

Initials: 



### 23.0 Request for Audio/Audiovisual Conferencing

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Giesecke for the 21 January 2024 who will be physically prevented from attending a meeting due to being further than 100kms from the place of meeting.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Henderson for the 21 January 2024 who will be physically prevented from attending a meeting due to being further than 100kms from the place of meeting.

**CARRIED (6/0) - 10/1677 - 10/12/2024**

#### 27.1.1 Australia Day Awards Citizen of Year 2025

1. THAT Report entitled Australia Day Awards Citizen of Year 2025 be received and noted.
2. THAT Council Awards Rodney Greenwood as Palmerston Council's Citizen of the Year 2025.
3. THAT Council endorse the awarding of a Certificate of Acknowledgement to Natalie La Pira, Citizen of the Year Nominee, residing outside of Palmerston.
4. THAT the Council decision relating to the Report entitled Australia Day Awards Citizen of Year 2025 be moved to open in the 1st Ordinary Meeting in February 2025.

**CARRIED (5/0) - 10/1679 - 10/12/2024**

#### 27.1.2 Australia Day Awards Community Event or Group of the Year 2025

1. THAT Report entitled Australia Day Awards Community Event or Group of the Year 2025 be received and noted.
2. THAT Council endorses awarding NAIDOC Organising Committee as Palmerston Council's Community Event of the Year 2025 THAT the Council decision relating to the Report entitled Australia Day Awards Community Event or Group of the Year 2025 be moved to open in the 1st Ordinary Meeting in February 2025.

**CARRIED (6/0) - 10/1680 - 10/12/2024**

Initials: 

### 27.1.3 Australia Day Awards Young Citizen of the Year 2025

1. THAT Report entitled Australia Day Awards Young Citizen of the Year 2025 be received and noted.
2. THAT Council Awards Yolanda Kanyai as Palmerston Council's Young Citizen of the Year 2025.
3. THAT Council endorse the awarding of a Certificate of Acknowledgement to Penny Ralph, Young Citizen of the Year Nominee, under the age of 16 years old.
4. THAT the Council Decisions relating to the Report entitled Australia Day Awards Young Citizen of the Year 2025 be moved to open in the 1st Ordinary Council Meeting in February 2025.

**CARRIED (6/0) - 10/1681 - 10/12/2024**

### 27.2.2 Capital Works Procurement Update

THAT Report entitled Capital Works Procurement Update be received and noted.

**CARRIED (6/0) - 10/1688 - 10/12/2024**

### 27.2.3 Rates Debt Recovery

THAT Report entitled Rates Debt Recovery be received and noted.

**CARRIED (6/0) - 10/1689 - 10/12/2024**

Initials:



### 27.1.3 Community Safety Advisory Committee Nominations

1. THAT Report entitled Community Safety Advisory Committee Nominations be received and noted.
2. THAT Council endorse Lisa Palamountain, Executive Director of Greater Darwin Region be appointed as Northern Territory Families Representative to Community Safety Advisory Committee for a period of two years from date of appointment, and they attend their first Advisory Committee Meeting on 11 February 2025.
3. THAT Council (pending formal approval from the Chief Executive Officer Department of Chief Minister and Cabinet) endorse Darren Johnson, Acting Regional Executive Director of Chief Minister and Cabinet be appointed as Department of the Chief Minister and Cabinet Representative to Community Safety Advisory Committee for a period of two years from date of appointment, and they attend their first Advisory Committee Meeting on 11 February 2025.
4. THAT Council endorse Ana Aitcheson be appointed as the Community Member Representative to Community Safety Advisory Committee for a period of two years from date of appointment, and they attend their first Advisory Committee Meeting on 11 February 2025.
5. THAT Council seeks a second round of nominations for remaining vacant positions of the Community Safety Advisory Committee via public call for Expression of Interest, for the remaining vacant positions:
  - a. Business Associations Representative
  - b. Youth Community Member Representative

**CARRIED (7/0) - 10/1720 - 21/01/2025**

### 27.2.3 Quarterly Finance Control Update - October to December 2024

1. THAT Report entitled Quarterly Finance Control Update - October to December 2024 be received and noted.
2. THAT Council endorses that these matters are included in the reports provided to the Risk Management and Audit Committee to ensure oversight and alignment with risk management objectives.

**CARRIED (6/0) - 10/1723 - 21/01/2025**

Initials: 

### 28.2.1 2022-2023 Compliance Review

1. THAT Correspondence Item 28.2.1 is considered 'confidential' pursuant to 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as the matter comprises the receipt or discussion of, or motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
2. THAT correspondence dated 19 December 2024, entitled 2022-2023 Compliance Review be received and noted.

CARRIED (6/0) - 10/1724 - 21/01/2025

### 28.2.2 Minister Edgington - Proposed amendments to the Local Government Act 2019

1. THAT Correspondence Item 28.2.2 is considered 'confidential' pursuant to 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as the matter comprises the receipt or discussion of, or motion or both relating to information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
2. THAT correspondence dated 6 January 2025 28.2.2 entitled Minister Edgington - Proposed amendments to the Local Government Act 2019 be received and noted.

CARRIED (6/0) - 10/1725 - 21/01/2025

### CEO Vacancy Applications

1. THAT Report entitled CEO Vacancy Applicants be received and noted.
2. THAT Council notes the 35 applicants for the role of CEO and their applications.
3. THAT Council approves the appointment of Andrew Walsh as Chief Executive Officer subject to the terms and conditions in the approved CEO Employment Contract, and that this offer is made subject to all requirements of the Local Government Act, Regulations and Guidelines being met.
4. *This decision remains 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) and 51(1)(d) of the Local Government (General) Regulations 2021.*
5. THAT Council approves to go back to market and readvertise the role in early 2025 if Andrew Walsh declines the offer of employment.

Initials: 

6. THAT Council notes the references obtained for Andrew Walsh's previous three years of employment.
7. THAT decisions 1, 2, 3, 5 and 6 be moved to the open minutes of this Special Meeting after an offer of employment has been accepted by the preferred candidate and announced by City of Palmerston.

**CARRIED (7/0) - 10/1695 - 17/12/2024**

## 10.2 Moving open items into confidential

Nil

## 10.3 Confidential items

**Moved: Councillor Henderson**

**Seconded: Councillor Morrison**

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
27.1.2	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the

Initials: 

	<p>council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if</p>
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		<p>publicly disclosed, be likely to prejudice the security of the council, its members or staff.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating</p>
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		to information in relation to a complaint of a contravention of the code of conduct.
27.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
27.2.1	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.

CARRIED (8/0) - 10/1730 - 4/02/2025

## 11 PETITIONS

Nil

## 12 NOTICES OF MOTION

Nil

Initials: 



# 13 OFFICER REPORTS

## 13.1 Action reports

### 13.1.1 Australian Local Government Association National General Assembly and Australian Council of Local Government 2025

Moved: Councillor Morrison  
Seconded: Councillor Giesecke

1. THAT Report entitled Australian Local Government Association National General Assembly and Australian Council of Local Government 2025 be received and noted.
2. THAT Council endorse Mayor Pascoe-Bell or her representative, attendance to the 2025 Australian Local Government Association National General Assembly in Canberra being held 24 to 27 June 2025.
3. THAT Council endorse Mayor Pascoe-Bell or her representative attendance to the Australian Council of Local Government being held in Canberra in June 2025.

CARRIED (8/0) - 10/1731 - 4/02/2025

### 13.1.2 Risk Management and Audit Committee - Chairperson

Moved: Deputy Mayor Fraser  
Seconded: Councillor Henderson

1. THAT Report entitled Risk Management and Audit Committee - Chairperson be received and noted.
2. THAT Council endorse the following three Elected Members to form the Risk Management and Audit Committee Chairperson selection panel:
  - a. Chair- Mayor Pascoe-Bell
  - b. Member- Councillor Henderson
  - c. Member- Councillor Garden

CARRIED (8/0) - 10/1732 - 4/02/2025

## 13.2 Receive and note reports

Nil

Initials: 

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

Nil

### 14.2 Correspondence

Nil

## 15 REPORT OF DELEGATES

Nil

## 16 QUESTIONS BY MEMBERS

Nil

## 17 GENERAL BUSINESS

Nil

## 18 NEXT ORDINARY COUNCIL MEETING

Moved: Deputy Mayor Fraser  
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 18 February 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (8/0) - 10/1733 - 4/02/2025

Initials: 

## 19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Eveleigh  
Seconded: Councillor Hale

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (8/0) - 10/1734 - 4/02/2025

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.03pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.03pm.

The Chair declared the meeting closed at 7.27pm.



Chair



Print Name



Date

Initials: \_\_\_\_\_