

# MINUTES

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## 1st ORDINARY COUNCIL MEETING

TUESDAY 21 JANUARY 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza,  
1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website  
[palmerston.nt.gov.au](http://palmerston.nt.gov.au)



Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 21 January 2025 at 5:30pm.

**PRESENT**

**ELECTED MEMBERS**

Mayor Athina Pascoe-Bell (*Via Audio/Audiovisual*)  
Deputy Mayor Mark Fraser (Chair)  
Councillor Amber Garden  
Councillor Benjamin Giesecke  
Councillor Damian Hale  
Councillor Danielle Eveleigh  
Councillor Lucy Morrison

**STAFF**

Chief Executive Officer, Nadine Nilon  
Acting General Manager Infrastructure, Katie O'Neill  
General Manager Finance and Governance, Wati Kerta  
Acting General Manager Community, Laura Hardman  
Acting General Manager People and Place, Emma Blight  
Minute Secretary, Jodi Holden

**GALLERY**

Four members of staff

Initials:



# 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

# 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30 pm.

# 3 APOLOGIES AND LEAVE OF ABSENCE

## 3.1 Apologies

*Nil*

## 3.2 Leave of absence previously granted

*THAT it be noted the following Elected Members have an approved Leave of Absence previously granted for this meeting:*

*Councillor Henderson*

# 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

*THAT it be noted the following Elected Members have previously been granted attendance via Audio/Audiovisual Conferencing for this meeting:*

*Mayor Pascoe-Bell*

*Councillor Giesecke*

# 5 DECLARATION OF INTEREST

## 5.1 Elected members

**Moved:** Councillor Morrison

**Seconded:** Councillor Garden

1. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 13.2.7 be received and noted

Initials:



2. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 27.2.1 be received and noted
3. THAT the Declaration of Interest received from Councillor Eveleigh for Item 27.2.1 be received and noted.

**CARRIED (7/0) - 10/1697 - 21/01/2025**

## 5.2 Staff

*Nil*

# 6 CONFIRMATION OF MINUTES

## 6.1 Confirmation of minutes

**Moved:** Councillor Hale  
**Seconded:** Councillor Garden

THAT the Minutes of the Council Meeting held on 10 December 2024 pages 11534 to 11547 and the Minutes of the Special Council Meeting held on 17 December 2024 pages 11555 to 11557 be confirmed.

**CARRIED (7/0) - 10/1698 - 21/01/2025**

## 6.2 Business arising from previous meeting

*Nil*

# 7 MAYORAL REPORT

*Nil*

# 8 DEPUTATIONS AND PRESENTATIONS

*Nil*

# 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

*Nil*

Initials:



# 10 CONFIDENTIAL ITEMS

## 10.1 Moving confidential items into open

### 10.1.1 LEAVE OF ABSENCE REQUESTS

**Moved:** Councillor Morrison  
**Seconded:** Councillor Giesecke

4. THAT the leave of absence received from Councillor Morrison for 25 November to 27 December 2024 inclusive be received and noted.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (7/0) - 10/1557 - 1/10/2024**

### 10.1.2 LEAVE OF ABSENCE REQUESTS

**Moved:** Councillor Hale  
**Seconded:** Councillor Giesecke

1. THAT the leave of absence received from Mayor Pascoe-Bell for 4 to 17 January 2025 inclusive be received and noted.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (5/0) - 10/1584 - 15/10/2024**

### 10.1.3 LEAVE OF ABSENCE REQUESTS

**Moved:** Councillor Garden  
**Seconded:** Councillor Henderson

1. THAT the leave of absence received from Councillor Garden for 23 December 2024 to 20 January 2025 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 11 December to 13 December 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 17 December to 19 December 2024 inclusive be received and noted.
6. THAT the leave of absence received from Mayor Pascoe-Bell for 19 December to 22 December 2024 inclusive be received and noted.
7. THAT the leave of absence received from Deputy Mayor Fraser for 23 December to 3 January 2025 inclusive be received and noted.

Initials: 

8. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (6/0) - 10/1676 - 10/12/2024**

## 10.2 Moving open items into confidential

*Nil*

## 10.3 Confidential items

**Moved:** Councillor Morrison

**Seconded:** Councillor Eveleigh

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
27.1.2	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
27.1.3	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the

Initials: 

		<i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
27.2.1	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.
27.2.2	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.2.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
28.2.1	Confidential Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed,

Initials: 

		be likely to prejudice the interests of the council or some other person.
28.2.2	Confidential Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

**CARRIED (7/0) - 10/1699 - 21/01/2025**

## 11 PETITIONS

*Nil*

## 12 NOTICES OF MOTION

*Nil*

## 13 OFFICER REPORTS

### 13.1 Action reports

#### **13.1.1 Community Wellbeing Advisory Committee Minutes - 5 December 2024**

**Moved:** Councillor Garden  
**Seconded:** Councillor Morrison

1. THAT Report entitled Community Wellbeing Advisory Committee Minutes - 5 December 2024 be received and noted.
2. THAT the unconfirmed Community Wellbeing Advisory Committee minutes provided as Attachment 13.1.1.1 to report entitled Community Wellbeing Advisory Committee Minutes - 5 December 2024 be received and noted.
3. THAT Council endorse the proposed recommendations from the Community Wellbeing Advisory Committee meeting held on 5 December 2024, being:

Initials:





- a. THAT the Community Wellbeing Advisory Committee meetings for 2025 be scheduled as follows:
  - i. 5:30pm Tuesday 25 March 2025 in Council Chambers
  - ii. 5:30pm Tuesday 10 June 2025 in Council Chambers
- b. THAT a review of the Community Wellbeing Advisory Committee meeting schedule take place after the declaration of the poll following the Local Government Election in 2025.
- c. THAT Council endorse the reviewed Terms of Reference for the Community Wellbeing Advisory Committee as **Attachment 13.1.1.4.**

**CARRIED (7/0) - 10/1700 - 21/01/2025**

**13.1.2 Nominations to Palmerston Division of the Development Consent Authority**

**Moved: Mayor Pascoe-Bell**  
**Seconded: Councillor Eveleigh**

1. THAT Report entitled Nominations to Palmerston Division of the Development Consent Authority be received and noted.
2. THAT Council nominate Deputy Mayor Fraser and Councillor Giesecke to the Minister for Lands, Planning and Environment for consideration for appointment to the position of Alternate Community Member of the Palmerston Division of the Development Consent Authority.

**CARRIED (7/0) - 10/1701 - 21/01/2025**

**13.1.3 Council Policy Review - Borrowing**

**Moved: Councillor Eveleigh**  
**Seconded: Councillor Hale**

1. THAT Report entitled Council Policy Review - Borrowing be received and noted.
2. THAT Council adopt amended Council Policy – Borrowing being **Attachment 13.1.3.3** Report entitled Council Policy Review - Borrowing.

**CARRIED (7/0) - 10/1702 - 21/01/2025**

Initials: \_\_\_\_\_



### **13.1.4 Council to the Community Meetings 2025**

**Moved:** Councillor Garden  
**Seconded:** Councillor Hale

1. THAT Report entitled Council to the Community Meetings 2025 be received and noted.
2. THAT Council approve the continuation of the Council to the Community Meetings including the pre-meeting public forum, in 2025 as a part of the Ordinary Meeting Calendar, for the following Ordinary Meeting:
  - a. 2<sup>nd</sup> Ordinary Meeting 15 April 2025.

**CARRIED (7/0) - 10/1703 - 21/01/2025**

## **13.2 Receive and note reports**

### **13.2.1 Community Quarterly Report - October to December 2024**

**Moved:** Councillor Morrison  
**Seconded:** Councillor Garden

THAT Report entitled Community Quarterly Report - October to December 2024 be received and noted.

**CARRIED (7/0) - 10/1704 - 21/01/2025**

### **13.2.2 Infrastructure Quarterly Report - October to December 2024**

**Moved:** Councillor Morrison  
**Seconded:** Councillor Eveleigh

THAT Report entitled Infrastructure Quarterly Report - October to December 2024 be received and noted.

**CARRIED (7/0) - 10/1705 - 21/01/2025**

### **13.2.3 People and Place Quarterly Report - October to December 2024**

**Moved:** Councillor Garden  
**Seconded:** Councillor Eveleigh

THAT Report entitled People and Place Quarterly Report - October to December 2024 be received and noted.

**CARRIED (7/0) - 10/1706 - 21/01/2025**

Initials:



#### **13.2.4 Reconciliation Action Plan Update**

**Moved:** Councillor Hale  
**Seconded:** Councillor Eveleigh

THAT Report entitled Reconciliation Action Plan Update be received and noted.

**CARRIED (7/0) - 10/1707 - 21/01/2025**

#### **13.2.5 Major Capital Projects Update - January 2025**

**Moved:** Councillor Eveleigh  
**Seconded:** Councillor Morrison

THAT Report entitled Major Capital Projects Update - January 2025 be received and noted.

**CARRIED (7/0) - 10/1708 - 21/01/2025**

*Mayor Pascoe-Bell left the meeting at 5:57 pm.*

#### **13.2.6 Disability Inclusion and Access Plan 2024-2025 Update**

**Moved:** Councillor Garden  
**Seconded:** Councillor Hale

THAT Report entitled Disability Inclusion and Access Plan 2024-2025 Update be received and noted.

**CARRIED (6/0) - 10/1709 - 21/01/2025**

#### **13.2.7 Community Benefit Scheme - December Update**

**Moved:** Councillor Morrison  
**Seconded:** Councillor Garden

THAT Report entitled Community Benefit Scheme - December Update be received and noted.

**CARRIED (6/0) - 10/1710 - 21/01/2025**

Initials: 

Mayor Pascoe-Bell returned to the meeting at 5:59 pm.

### **13.2.8 Finance and Governance Quarterly Report - October to December 2024**

**Moved:** Councillor Eveleigh  
**Seconded:** Councillor Morrison

THAT Report entitled Finance and Governance Quarterly Report - October to December 2024 be received and noted.

**CARRIED (7/0) - 10/1711 - 21/01/2025**

### **13.2.9 Financial Report for the Month of December 2024**

**Moved:** Councillor Garden  
**Seconded:** Councillor Morrison

THAT Report entitled Financial Report for the Month of December 2024 be received and noted.

**CARRIED (7/0) - 10/1712 - 21/01/2025**

## **14 INFORMATION AND CORRESPONDENCE**

### **14.1 Information**

*Nil*

### **14.2 Correspondence**

*Nil*

## **15 REPORT OF DELEGATES**

*Nil*

## **16 QUESTIONS BY MEMBERS**

*Nil*

## **17 GENERAL BUSINESS**

*Nil*

Initials: 

## 18 NEXT ORDINARY COUNCIL MEETING

**Moved:** Councillor Eveleigh  
**Seconded:** Councillor Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 February 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**CARRIED (7/0) - 10/1713 - 21/01/2025**

## 19 CLOSURE OF MEETING TO PUBLIC

**Moved:** Councillor Morrison  
**Seconded:** Councillor Garden

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED (7/0) - 10/1714 - 21/01/2025**

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

**Nil**

The open section of the meeting closed at 6.05pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.06pm.

The Chair declared the meeting closed at 7.30pm.



Chair

Mayor Pascoe-Bell

Print Name

4 February 2025

Date

Initials: \_\_\_\_\_