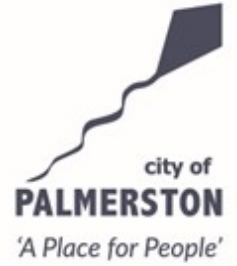


# AGENDA

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## 1st ORDINARY COUNCIL MEETING

TUESDAY 4 FEBRUARY 2025

The Ordinary Meeting of City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au) or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.

A handwritten signature in black ink, appearing to read "Nadine Nilon", is positioned above a horizontal line.

NADINE NILON  
CHIEF EXECUTIVE OFFICER



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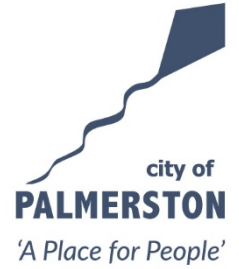
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- 1 ACKNOWLEDGEMENT OF COUNTRY
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  - 5 DECLARATION OF INTEREST
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  - 6 CONFIRMATION OF MINUTES
    - 6.1 Confirmation of minutes

THAT the Minutes of the Council Meeting held on 21 January 2025 pages 11562 to 11573 be confirmed.
    - 6.2 Business arising from previous meeting
  - 7 MAYORAL REPORT

# MAYORAL REPORT



1st Ordinary Council Meeting

<b>Agenda Item:</b>	7.1
<b>Report Title:</b>	Mayoral Update Report - December 2024
<b>Meeting Date:</b>	Tuesday 4 February 2025
<b>Author:</b>	Mayor, Athina Pascoe-Bell

## Community plan

Governance: Council is trusted by the community and invests in things that the public value.

## Purpose

This report provides Council with an overview of activities the Mayor has attended in December 2024 on behalf of Council.

## Key messages

- As the principal member of Council, the Mayor undertakes regular activities and attends events to speak on behalf of Council.
- During the month of December 2024, the Mayor attended meetings with Northern Territory Police, Member for Drysdale and Radio and Television Interviews were conducted.
- This report provides context on several events that were attended by the Mayor, on behalf of Council.

## Recommendation

THAT Report entitled Mayoral Update Report - December 2024 be received and noted.

## Discussion

As the principal member of Council, the Mayor undertakes regular activities and attends events on behalf of Council.

An overview of events attended by the Mayor during the month of December 2024 as follows:

- HPA – Celebrating International Day of People with disability
- 5<sup>th</sup>/7<sup>th</sup> Battalion Relinking Parade
- NT Police Assistant Commissioner Matthew Hollamby
- Palmerston Litchfield Seniors Association (PLSA) Christmas Lunch
- TOPROC Quarterly Meeting and Christmas Lunch
- Darwin Symphony Orchestra (DSO) Patron and Sponsor Celebration
- Riding for the Disabled Association (RDA) End of Year Celebration
- Darwin Symphony Orchestra (DSO) Voyage Performance
- Elected Members End of Year Breakfast Celebration
- Monthly meeting with Member for Drysdale Mr Clinton Howe
- Regional Capitals Australia (RCA) Monthly Meeting
- NT News Interview Christmas Wonderland
- ABC Interview Christmas Wonderland and Mayors Christmas Greeting
- STEPS Palmerston Christmas Party
- Palmerston Rural Business Association (PRBA) Christmas Event
- Christmas Wonderland – Low Sensory Day
- Christmas Wonderland Opening Night including Lighting of the Tree
- SWELL 1<sup>st</sup> Birthday Pool Party

### SWELL 1<sup>ST</sup> Birthday Pool Party

Since SWELL opening on 17 December 2023 more than 100,000 visits have occurred. SWELL is City of Palmerston’s biggest project to date, and I would once again like to thank the Federal Government and Northern Territory Government for their partnership and our staff and contractors for all their hard work. I was pleased to see the amazing mural come to life and the mushroom return to the site. It was a fun filled morning and a surprise visit from Santa delighted our younger guests.



L-R Mayor Athina Pascoe-Bell, Keira Pascoe-Bell, and Councillor Sarah Henderson

## Christmas Wonderland 2024

Christmas Wonderland was a great success again in 2024, with a 7% increase in attendance numbers from 2023. A total of 17,656 visits occurred and the weather was kind to us. Once again, the Low Sensory Day was very well attended and Council received lovely feedback that without the Low Sensory Day it would be impossible for families to attend and enjoy Christmas Wonderland. City of Palmerston continues to be 'A Place for People.' I hope everyone had a safe and Merry Christmas and Happy New Year to all.



ABC Interview for Christmas Wonderland and Mayors Christmas Greeting

## Policy implications

There are no policy implications for this report.

## Budget and resource implications

There are no budget or resource implications relating to this report.

## Risk, legal and legislative implications

There are no risk, legal and legislative implications relating to this report.

## Attachments

Nil

## 8 DEPUTATIONS AND PRESENTATIONS

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving confidential items into open

### 10.2 Moving open items into confidential

### 10.3 Confidential items


THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
27.1.2	Review of Confidential Matters	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local</i></p>



		<p><i>Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both</p>
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		<p>relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.</p>
27.1.3	Council Performance, Service Delivery and Budget Review	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p>
27.2.1	Confidential Restricted	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local</i></p>



		<i>Government Act 2019 and section 51(1)(f) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.</i>
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## 11 PETITIONS

## 12 NOTICES OF MOTION

## 13 OFFICER REPORTS

# COUNCIL REPORT

1st Ordinary Council Meeting

<b>Agenda Item:</b>	13.1.1
<b>Report Title:</b>	Australian Local Government Association National General Assembly and Australian Council of Local Government 2025
<b>Meeting Date:</b>	Tuesday 4 February 2025
<b>Author:</b>	Executive Support Officer, Jodi Holden
<b>Approver:</b>	Chief Executive Officer, Nadine Nilon

## Community plan

Governance: Council is trusted by the community and invests in things that the public value.

## Purpose

This Report seeks Council's endorsement for City of Palmerston representation at the Australian Local Government Association's (ALGA) National General Assembly (NGA) on 24 to 27 June 2025 and seeks endorsement of the Mayor or her representative's attendance.

## Key messages

- Australian Local Government Association considers the National General Assembly to be Australia's largest and most influential gathering of Local Government Elected Members, Chairs and Officials.
- The theme of the 2025 NGA will be "National Priorities Need Local Solutions"
- A copy of the business papers will be made available to Elected Members once circulated by the Australian Local Government Association.
- Council has previously attended the National General Assembly as it is the premier national gathering of local governments, and provides councils with the opportunity to further build on the relationship between local and Australian Government.
- City of Palmerston will be unable to submit motions or vote at the National General Assembly.

- Elected Members are encouraged to attend the assembly given the unique opportunity of the largest local government gathering for networking, advocacy and exchanging of ideas with the Federal Government and key Ministers.
- The 2025 event will include the Regional Cooperation and Development Forum on Tuesday 24 June and the National General Assembly from Wednesday 25 to Friday 27 June.

## Recommendation

1. THAT Report entitled Australian Local Government Association National General Assembly and Australian Council of Local Government 2025 be received and noted.
2. THAT Council endorse Mayor Pascoe-Bell or her representative, and Councillor/s \_\_\_\_\_ attendance to the 2025 Australian Local Government Association National General Assembly in Canberra being held 24 to 27 June 2025.
3. THAT Council endorse Mayor Pascoe-Bell or her representative attendance to the Australian Council of Local Government being held in Canberra on 24 to 27 June 2024.

## Background

The Australian Local Government Association (ALGA) was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the National General Assembly (NGA) has built the profile of local government on the national stage, showcased the value of councils, and most importantly demonstrated - particularly to the Australian Government - the strength and value of working with local government to help deliver on national priorities.

ALGA's NGA is regarded as the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

The event is held in Canberra annually and in previous years, the Mayor and Chief Executive Officer have attended the event to represent the City of Palmerston. Representation has provided Council with an opportunity to network with Federal Government and keep abreast of current and contemporary local government issues.

## Discussion

### Australian Local Government Association National General Assembly

The 2025 NGA will be held from 24 to 27 June 2025. The theme of the 2025 NGA is "National Priorities Need Local Solutions". The ALGA NGA website states:

“The theme for the 2025 NGA – **National Priorities Need Local Solutions** – highlights the unique role Australia’s 537 councils can play delivering local, place-based solutions that meet the needs of their communities, while addressing broader national priorities. The 2025 NGA provides you – the elected representatives of Australia’s local councils and communities – with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments and its capacity to deliver services and infrastructure to local communities across the nation.”

This year’s call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment;
- Circular economy.

ALGA have previously advised that City of Palmerston are able to attend the NGA whilst not being a member of Local Government Association Northern Territory (LGANT), however, would be unable to vote or to put up motions.

The benefits of attending would be the networking opportunities including the opportunity to engage with the newly elected Federal Government and key Ministers, and to see current issues faced by local government, proposed policy and directions.

Elected Members are encouraged to attend given the large representation of Local Government’s State and Australian Government representatives, providing a unique opportunity to hear and share contemporary ideas and practices for networking, advocacy and exchanging of ideas. Council is not limited to the number of Elected Members that can attend.

Once motions have been received and collated by ALGA, Business Papers will be formulated and distributed approximately two weeks prior to the event. A copy of the business papers will be made available to Elected Members.

## Consultation and marketing

There was no consultation or marketing required during the preparation of this Report.

## Policy implications

The Council Policy Elected Members Allowances and Expenses, identifies entitlements for Elected Member Travel.

## Budget and resource implications

The Mayor and any other Elected Member wishing to attend the NGA 2025 will be accompanied by the Chief Executive Officer and/or Deputy Chief Executive Officer.

To attend the conference in person the cost is estimated to be approximately \$5500 per person, which includes flights, accommodation, registration and incidentals.

As the time of writing this report, registration for ALGA 2025 is not yet open. Information indicates that registration details and the official opening of registration will be released in the coming weeks or months.

## Risk, legal and legislative implications

As good practise and to ensure valuable professional development and networking opportunities are available to Elected Members, attendance to the annual ALGA NGA will be placed to Council for endorsement and available to all Elected Members who wish to attend.

This Report addresses the following City of Palmerston Strategic Risks:

- 6. Governance**  
Failure to effectively govern.

## Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Inclusive, Diverse and Accessible Policy Framework

## Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## Attachments

Nil

# COUNCIL REPORT

## 1st Ordinary Council Meeting

<b>Agenda Item:</b>	13.1.2
<b>Report Title:</b>	Risk Management and Audit Committee - Chairperson
<b>Meeting Date:</b>	Tuesday 4 February 2025
<b>Author:</b>	Governance Lead, Angie Torr
<b>Approver:</b>	General Manager Finance and Governance, Wati Kerta

## Community plan

Governance: Council is trusted by the community and invests in things that the public value.

## Purpose

This Report provides Council with an update on the Risk Management and Audit Committee Chairperson's term of appointment and asks Council to nominate Elected Members to form the Selection Panel for the next Chairperson.

## Key messages

- The Risk Management and Audit Committee Terms of Reference, endorsed by Council, provide that the Chairperson position is an Independent Member appointed by Council.
- The current Chairperson's two-year appointment expires on 1 June 2025. Independent Members can be appointed for a total period of up to four years.
- The Terms of Reference do not prevent the current Chairperson from reapplying for the position and being appointed another term.
- To ensure a smooth transition between terms, it is recommended that advertising and recruitment for the Chairperson position commence as soon as possible.
- Council will be required to nominate three Elected Members to form the Chairperson selection panel.



## Recommendation

1. THAT Report entitled Risk Management and Audit Committee - Chairperson be received and noted.
2. THAT Council endorse the following three Elected Members to form the Risk Management and Audit Committee Chairperson selection panel:
  - a. Chair-
  - b. Member-
  - c. Member-

## Background

Section 86 of the Local Government Act 2019 (NT) (the Act) requires Council to establish an audit committee that oversees Council's governance, risk management and compliance.

The composition of the Risk Management and Audit Committee (RMAC) is guided by the Act and Terms of Reference (TOR) which requires the Chairperson to be independent of Council and Council staff. RMAC must consist of at least four members, with at least two being Independent Members. All members of RMAC must be appointed by Council resolution.

Independent Chairperson Ms Clare Milikins was initially appointed on 1 June 2021 for a period of two years ending on 1 June 2023. Ms Milikins was reappointed for a further two years, commencing 2 June 2023 and expiring 1 June 2025. As a result, the maximum four year appointment term as per the Terms of Reference for the RMAC has now ended.

## Discussion

Council undertakes a comprehensive and public recruitment process to attract independent members to RMAC, ensuring the inclusion of highly skilled professionals with relevant experience. The process involves advertising vacancies widely to reach a diverse pool of qualified candidates. Applicants are assessed based on their board and committee membership experience, responses to key questions, and alignment with RMAC's Terms of Reference.

When a committee position approaches the end of its term or becomes vacant, Council are required to recruit a replacement committee member. A selection panel (panel) is nominated from Council. The panel is required to short list applicants for the purpose of conducting interviews. Once the interviews are complete, the panel will make a selection recommendation to Council.

An Expression of Interest for the Chairperson position will be placed on the City of Palmerston Career Opportunities webpage and LinkedIn, as well as an advertisement in the NT News. Advertising is anticipated to commence in late February and run for a four-week period.

Due to the position being a significant role, it is recommended that recruitment commence as soon as possible to allow sufficient time to attract suitable applicants and to allow for a smooth transition between Chairpersons. The Terms of Reference doesn't exclude the current Chairperson from reapplying.

The process and recruitment timeframe will be as follows, the table below highlights key actions and the proposed timeline.

<b>1.</b>	<b>Action</b>	<b>2.</b>	<b>Key Dates</b>
<b>3.</b>	<b>Council Meeting – Selection Panel nominated</b>	<b>4.</b>	<b>4 February</b>
<b>5.</b>	<b>Advertisement commences</b>	<b>6.</b>	<b>17 February</b>
<b>7.</b>	<b>Advertisement closes</b>	<b>8.</b>	<b>17 March</b>
<b>9.</b>	<b>Selection Panel meets to discuss applications (prior/post Council Meeting)</b>	<b>10.</b>	<b>Week Beginning 31 March</b>
<b>11.</b>	<b>Interviews held</b>	<b>12.</b>	<b>Week Beginning 14 April</b>
<b>13.</b>	<b>Selection Panel meets to discuss preferred applicant (if required)</b>	<b>14.</b>	<b>Week Beginning 21 April</b>
<b>15.</b>	<b>Preferred Applicant endorsed by Council</b>	<b>16.</b>	<b>6 May</b>

The current Independent Chairperson will be advised of this process, including acknowledgement of their current term.

## Consultation and marketing

Marketing and Communications and People and Place teams were consulted to ensure that the process and the timeframes for the recruitment process are reasonable.

## Policy implications

The Risk Management and Audit Committee are responsible for delivering the principles and key roles as set out in the Terms of Reference including:

- Risk Management and Internal Controls
- Internal and External Audit Plan
- Review of Annual Report
- Review of Committee's Annual Performance

## Budget and resource implications

Council remunerates the Independent Chairperson of the Committee in accordance with the remuneration schedule set out by the Northern Territory Government for a Class C1 Advisory and Review Board.

## Risk, legal and legislative implications

The appointment of the Independent Chairperson and the composition of the Risk Management and Audit Committee is guided by section 86 of the Local Government Act 2019 (NT).

This Report addresses the following City of Palmerston Strategic Risks:

6. **Governance**  
Failure to effectively govern.

## Strategies, framework and plans implications

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Long Term Financial Plan

## Council officer conflict of interest declaration

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

## Attachments

Nil



## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

### 14.2 Correspondence

## 15 REPORT OF DELEGATES

## 16 QUESTIONS BY MEMBERS

## 17 GENERAL BUSINESS

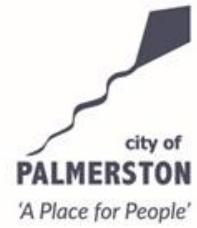
## 18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 18 February 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

## 19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



# MINUTES

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## 1st ORDINARY COUNCIL MEETING

TUESDAY 21 JANUARY 2025

The Ordinary Meeting of City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on City of Palmerston's website [palmerston.nt.gov.au](http://palmerston.nt.gov.au)

UNCONFIRMED

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 21 January 2025 at 5:30pm.

**PRESENT**

**ELECTED MEMBERS**

Mayor Athina Pascoe-Bell (*Via Audio/Audiovisual*)  
Deputy Mayor Mark Fraser (Chair)  
Councillor Amber Garden  
Councillor Benjamin Giesecke  
Councillor Damian Hale  
Councillor Danielle Eveleigh  
Councillor Lucy Morrison

**STAFF**

Chief Executive Officer, Nadine Nilon  
Acting General Manager Infrastructure, Katie O'Neill  
General Manager Finance and Governance, Wati Kerta  
Acting General Manager Community, Laura Hardman  
Acting General Manager People and Place, Emma Blight  
Minute Secretary, Jodi Holden

**GALLERY**

Four members of staff

Initials:

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30 pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Nil

### 3.2 Leave of absence previously granted

*THAT it be noted the following Elected Members have an approved Leave of Absence previously granted for this meeting:*

*Councillor Henderson*

## 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

*THAT it be noted the following Elected Members have previously been granted attendance via Audio/Audiovisual Conferencing for this meeting:*

*Mayor Pascoe-Bell*

*Councillor Giesecke*

## 5 DECLARATION OF INTEREST

### 5.1 Elected members

**Moved:** Councillor Morrison

**Seconded:** Councillor Garden

1. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 13.2.7 be received and noted

Initials:

2. THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 27.2.1 be received and noted
3. THAT the Declaration of Interest received from Councillor Eveleigh for Item 27.2.1 be received and noted.

CARRIED (7/0) - 10/1697 – 21/01/2025

## 5.2 Staff

Nil

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of minutes

Moved: Councillor Hale  
Seconded: Councillor Garden

THAT the Minutes of the Council Meeting held on 10 December 2024 pages 11534 to 11547 and the Minutes of the Special Council Meeting held on 17 December 2024 pages 11555 to 11557 be confirmed.

CARRIED (7/0) - 10/1698 – 21/01/2025

### 6.2 Business arising from previous meeting

Nil

## 7 MAYORAL REPORT

Nil

## 8 DEPUTATIONS AND PRESENTATIONS

Nil

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: \_\_\_\_\_



## 10 CONFIDENTIAL ITEMS

### 10.1 Moving confidential items into open

#### 10.1.1 LEAVE OF ABSENCE REQUESTS

**Moved:** Councillor Morrison  
**Seconded:** Councillor Giesecke

4. THAT the leave of absence received from Councillor Morrison for 25 November to 27 December 2024 inclusive be received and noted.
6. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (7/0) - 10/1557 - 1/10/2024**

#### 10.1.2 LEAVE OF ABSENCE REQUESTS

**Moved:** Councillor Hale  
**Seconded:** Councillor Giesecke

1. THAT the leave of absence received from Mayor Pascoe-Bell for 4 to 17 January 2025 inclusive be received and noted.
7. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (5/0) - 10/1584 - 15/10/2024**

#### 10.1.3 LEAVE OF ABSENCE REQUESTS

**Moved:** Councillor Garden  
**Seconded:** Councillor Henderson

1. THAT the leave of absence received from Councillor Garden for 23 December 2024 to 20 January 2025 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 11 December to 13 December 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 17 December to 19 December 2024 inclusive be received and noted.
6. THAT the leave of absence received from Mayor Pascoe-Bell for 19 December to 22 December 2024 inclusive be received and noted.
7. THAT the leave of absence received from Deputy Mayor Fraser for 23 December to 3 January 2025 inclusive be received and noted.

Initials: \_\_\_\_\_

8. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

CARRIED (6/0) - 10/1676 – 10/12/2024

## 10.2 Moving open items into confidential

Nil

## 10.3 Confidential items

Moved: Councillor Morrison

Seconded: Councillor Eveleigh

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
27.1.2	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
27.1.3	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the

Initials: \_\_\_\_\_

		<i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
27.2.1	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.
27.2.2	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.2.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
28.2.1	Confidential Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed,

Initials: \_\_\_\_\_

		be likely to prejudice the interests of the council or some other person.
28.2.2	Confidential Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED (7/0) - 10/1699 - 21/01/2025

## 11 PETITIONS

Nil

## 12 NOTICES OF MOTION

Nil

## 13 OFFICER REPORTS

### 13.1 Action reports

#### 13.1.1 Community Wellbeing Advisory Committee Minutes - 5 December 2024

Moved: Councillor Garden  
Seconded: Councillor Morrison

1. THAT Report entitled Community Wellbeing Advisory Committee Minutes - 5 December 2024 be received and noted.
2. THAT the unconfirmed Community Wellbeing Advisory Committee minutes provided as Attachment 13.1.1.1 to report entitled Community Wellbeing Advisory Committee Minutes - 5 December 2024 be received and noted.
3. THAT Council endorse the proposed recommendations from the Community Wellbeing Advisory Committee meeting held on 5 December 2024, being:

Initials: \_\_\_\_\_

- a. THAT the Community Wellbeing Advisory Committee meetings for 2025 be scheduled as follows:
  - i. 5:30pm Tuesday 25 March 2025 in Council Chambers
  - ii. 5:30pm Tuesday 10 June 2025 in Council Chambers
- b. THAT a review of the Community Wellbeing Advisory Committee meeting schedule take place after the declaration of the poll following the Local Government Election in 2025.
- c. THAT Council endorse the reviewed Terms of Reference for the Community Wellbeing Advisory Committee as **Attachment 13.1.1.4.**

**CARRIED (7/0) - 10/1700 - 21/01/2025**

#### **13.1.2 Nominations to Palmerston Division of the Development Consent Authority**

**Moved: Mayor Pascoe-Bell**  
**Seconded: Councillor Eveleigh**

1. THAT Report entitled Nominations to Palmerston Division of the Development Consent Authority be received and noted.
2. THAT Council nominate Deputy Mayor Fraser and Councillor Giesecke to the Minister for Lands, Planning and Environment for consideration for appointment to the position of Alternate Community Member of the Palmerston Division of the Development Consent Authority.

**CARRIED (7/0) - 10/1701 - 21/01/2025**

#### **13.1.3 Council Policy Review - Borrowing**

**Moved: Councillor Eveleigh**  
**Seconded: Councillor Hale**

1. THAT Report entitled Council Policy Review - Borrowing be received and noted.
2. THAT Council adopt amended Council Policy – Borrowing being **Attachment 13.1.3.3** Report entitled Council Policy Review - Borrowing.

**CARRIED (7/0) - 10/1702 - 21/01/2025**

Initials:

**13.1.4 Council to the Community Meetings 2025****Moved: Councillor Garden****Seconded: Councillor Hale**

1. THAT Report entitled Council to the Community Meetings 2025 be received and noted.
2. THAT Council approve the continuation of the Council to the Community Meetings including the pre-meeting public forum, in 2025 as a part of the Ordinary Meeting Calendar, for the following Ordinary Meeting:
  - a. 2<sup>nd</sup> Ordinary Meeting 15 April 2025.

**CARRIED (7/0) - 10/1703 – 21/01/2025****13.2 Receive and note reports****13.2.1 Community Quarterly Report - October to December 2024****Moved: Councillor Morrison****Seconded: Councillor Garden**

THAT Report entitled Community Quarterly Report - October to December 2024 be received and noted.

**CARRIED (7/0) - 10/1704 – 21/01/2025****13.2.2 Infrastructure Quarterly Report - October to December 2024****Moved: Councillor Morrison****Seconded: Councillor Eveleigh**

THAT Report entitled Infrastructure Quarterly Report - October to December 2024 be received and noted.

**CARRIED (7/0) - 10/1705 – 21/01/2025****13.2.3 People and Place Quarterly Report - October to December 2024****Moved: Councillor Garden****Seconded: Councillor Eveleigh**

THAT Report entitled People and Place Quarterly Report - October to December 2024 be received and noted.

**CARRIED (7/0) - 10/1706 – 21/01/2025**Initials:

**13.2.4 Reconciliation Action Plan Update**

Moved: Councillor Hale  
 Seconded: Councillor Eveleigh

THAT Report entitled Reconciliation Action Plan Update be received and noted.

CARRIED (7/0) - 10/1707 - 21/01/2025

**13.2.5 Major Capital Projects Update - January 2025**

Moved: Councillor Eveleigh  
 Seconded: Councillor Morrison

THAT Report entitled Major Capital Projects Update - January 2025 be received and noted.

CARRIED (7/0) - 10/1708 - 21/01/2025

*Mayor Pascoe-Bell left the meeting at 5:57 pm.*

**13.2.6 Disability Inclusion and Access Plan 2024-2025 Update**

Moved: Councillor Garden  
 Seconded: Councillor Hale

THAT Report entitled Disability Inclusion and Access Plan 2024-2025 Update be received and noted.

CARRIED (6/0) - 10/1709 - 21/01/2025

**13.2.7 Community Benefit Scheme - December Update**

Moved: Councillor Morrison  
 Seconded: Councillor Garden

THAT Report entitled Community Benefit Scheme - December Update be received and noted.

CARRIED (6/0) - 10/1710 - 21/01/2025

Initials: \_\_\_\_\_

Mayor Pascoe-Bell returned to the meeting at 5:59 pm.

#### 13.2.8 Finance and Governance Quarterly Report - October to December 2024

Moved: Councillor Eveleigh  
Seconded: Councillor Morrison

THAT Report entitled Finance and Governance Quarterly Report - October to December 2024 be received and noted.

CARRIED (7/0) - 10/1711 - 21/01/2025

#### 13.2.9 Financial Report for the Month of December 2024

Moved: Councillor Garden  
Seconded: Councillor Morrison

THAT Report entitled Financial Report for the Month of December 2024 be received and noted.

CARRIED (7/0) - 10/1712 - 21/01/2025

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

Nil

### 14.2 Correspondence

Nil

## 15 REPORT OF DELEGATES

Nil

## 16 QUESTIONS BY MEMBERS

Nil

## 17 GENERAL BUSINESS

Nil

Initials: \_\_\_\_\_



## 18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Eveleigh  
Seconded: Councillor Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 February 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (7/0) - 10/1713 - 21/01/2025

## 19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Morrison  
Seconded: Councillor Garden

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (7/0) - 10/1714 - 21/01/2025

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.05pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.06pm.

The Chair declared the meeting closed at 7.30pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Initials: