

AGENDA

Community Wellbeing Advisory Committee Meeting

Thursday 5 December 2024

The Advisory Committee Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5.30PM.

Advisory Committee business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



AMELIA VELLAR
CHIEF EXECUTIVE OFFICER



TABLE OF CONTENT

- 1 ACKNOWLEDGEMENT OF COUNTRY4
- 2 OPENING OF MEETING4
- 3 APOLOGIES AND LEAVE OF ABSENCE.....4
 - 3.1 Apologies.....4
 - 3.2 Leave of Absence Previously Granted4
 - 3.3 Leave of Absence Request.....4
- 4 DECLARATION OF INTEREST4
 - 4.1 Committee Members4
 - 4.2 Staff4
- 5 CONFIRMATION OF MINUTES.....4
 - 5.1 Confirmation of Minutes.....4
 - 5.2 Business Arising from Previous Meeting.....4
- 6 DEPUTATIONS AND PRESENTATIONS.....4
 - 6.1 Palmerston And Litchfield Seniors Association Summary Report 2024.....4
- 7 CONFIDENTIAL ITEMS4
 - 7.1 Moving Confidential Items into Open.....4
 - 7.2 Moving Open Items into Confidential.....4
 - 7.3 Confidential Items.....4
- 8 OFFICER REPORTS4
 - 8.1 Action Reports5



A Place for People

- 8.1.1 Community Wellbeing Advisory Committee Meeting Schedule 20255
- 8.1.2 Terms of Reference Review - Community Wellbeing Advisory Committee8
- 8.2 Receive and Note Reports.....22
 - 8.2.1 Community Services Network Update.....22
 - 8.2.2 Children's Week Celebration.....26
 - 8.2.3 International Men's Day 2024.....29
- 9 INFORMATION AND CORRESPONDENCE33
 - 9.1 Information.....33
 - 9.2 Correspondence.....33
- 10 GENERAL BUSINESS33
- 11 NEXT COMMITTEE MEETING.....33
- 12 CLOSURE OF MEETING33

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Previously Granted

3.3 Leave of Absence Request

4 DECLARATION OF INTEREST

4.1 Committee Members

4.2 Staff

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

THAT the Minutes of the Community Wellbeing Advisory Committee Meeting held on 12 September 2024 pages 39 to 43 be confirmed.

5.2 Business Arising from Previous Meeting

6 DEPUTATIONS AND PRESENTATIONS

6.1 Palmerston And Litchfield Seniors Association Summary Report 2024

THAT the presentation by Marg Lee, President and Neville Driver, Vice President, Palmerston And Litchfield Seniors Association on PLSA Summary Report 2024 be received and noted.

7 CONFIDENTIAL ITEMS

7.1 Moving Confidential Items into Open

7.2 Moving Open Items into Confidential

7.3 Confidential Items

Nil

8 OFFICER REPORTS

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.1.1
REPORT TITLE:	Community Wellbeing Advisory Committee Meeting Schedule 2025
MEETING DATE:	Thursday 5 December 2024
AUTHOR:	Executive Assistant to General Manager Community, Georgina Davies
APPROVER:	General Manager Community, Konrad Seidl

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks endorsement for recommendations to Council from the Community Wellbeing Advisory Committee, for the proposed schedule of 2025 meeting dates.

KEY MESSAGES

- The Terms of Reference state that meetings are to be held quarterly, and officers seek the committee's recommendation to Council for the proposed dates as follows:
 - 5:30pm Tuesday 25 March 2025 in Council Chambers
 - 5:30pm Tuesday 10 June 2025 in Council Chambers
- It is being recommended that further consideration be made for the Council Advisory Committee meeting schedule after the declaration of the poll following the Local Government Election 2025.

RECOMMENDATION

1. THAT Report entitled Community Wellbeing Advisory Committee Meeting Schedule 2025 be received and noted.
2. THAT the Community Wellbeing Advisory Committee recommend to the Council:
 - a. THAT the Community Wellbeing Advisory Committee meetings for 2025 be scheduled as follows:
 - i. 5:30pm Tuesday 25 March 2025 in Council Chambers
 - ii. 5:30pm Tuesday 10 June 2025 in Council Chambers
 - b. THAT a review of Community Wellbeing Advisory Committee meeting schedule take place after the declaration of the poll following the Local Government Election in 2025.

BACKGROUND

The Community Wellbeing Advisory Committee (Committee) is established as an Advisory Committee to City of Palmerston. Established pursuant Section 82(1) to the *Northern Territory Local Government Act 2019 (the Act)* which provides for Council to establish Advisory Committees at any time by Council resolution.

The Committee's Terms of Reference (ToR) were endorsed by Council in accordance with Section 83(4) of the *Local Government Act 2019* at the 2nd Ordinary Council meeting April 2024. The ToR requires the Committee to hold meetings quarterly, or more frequently as required.

Following Community Wellbeing Advisory Committee meeting held on 27 March 2024, Council endorsed the Community Wellbeing Advisory Committee minutes at the 2nd Ordinary Council Meeting of 16 April 2024 which provided the previous meeting schedule. Council made the following decision:

13.1.4 Community Wellbeing Advisory Committee Minutes – 27 March 2024

Moved: Deputy Mayor Giesecke

Seconded: Councillor Fraser

4. THAT Council endorse the Community Wellbeing Advisory Committee Meeting Schedule as follows:

- a. 5.30pm Thursday 13 June 2024 in Council Chambers
- b. 5.30pm Thursday 12 September 2024 in Council Chambers
- c. 5.30pm Thursday 5 December 2024 in Council Chambers

CARRIED 10/1296 – 16/04/2024

The Community Wellbeing Advisory Committee does not hold any decision-making powers and can only recommend a course of action to Council on matters falling within its function.

This report seeks committee endorsement of the recommendation to council from the Community Wellbeing Advisory Committee for the proposed schedule of 2025 meeting dates.

DISCUSSION

The Community Wellbeing Advisory Committee ToR requires the Committee Meetings to be held quarterly. The proposed schedule is as follows:

- 5:30pm Tuesday 25 March 2025 in Council Chambers
- 5:30pm Tuesday 10 June 2025 in Council Chambers

Due to the expected commencement of the Caretaker Period in July 2025, City of Palmerston is recommending further consideration be made for the Council Advisory Committee meeting schedule after the declaration of the poll following the Local Government Election 2025.

CONSULTATION AND MARKETING

There was no consultation or marketing required during the preparation of this Report.

POLICY IMPLICATIONS

The current Terms of Reference require the Community Wellbeing Advisory Committee to meet a minimum of four (4) times per year.

No change to the Terms of Reference is being recommended within this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

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RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

6. Governance
Failure to effectively govern.

STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Inclusive, Diverse and Accessible Policy Framework](#)

This report relates to the [Inclusive, Diverse & Accessible Policy Framework](#) due Council's engagement to the community in bringing people together with diverse perspectives that increase the inclusiveness, diversity and accessibility of culture, services, and operations.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.1.2
REPORT TITLE:	Terms of Reference Review - Community Wellbeing Advisory Committee
MEETING DATE:	Thursday 5 December 2024
AUTHOR:	Executive Assistant to General Manager Community, Georgina Davies
APPROVER:	General Manager Community, Konrad Seidl

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report presents the reviewed Community Wellbeing Advisory Committee Terms of Reference.

KEY MESSAGES

- At its 1st Ordinary Meeting on 5 November 2024, Council endorsed the remuneration of Council Committee Members at \$200 per meeting attended.
- The Terms of Reference have been reviewed to reflect the updated remuneration arrangements for Community Members.

RECOMMENDATION

1. THAT Report entitled Terms of Reference Review - Community Wellbeing Advisory Committee be received and noted.
2. THAT the Community Wellbeing Advisory Committee recommend to the Council:
 - a. THAT Council endorse the reviewed Terms of Reference for the Community Wellbeing Advisory Committee as **Attachment 8.1.2.3**.

BACKGROUND

The Community Wellbeing Advisory Committee (CWAC) was established at the 2nd Ordinary Council Meeting of 15 March 2022 as an advisory body to Council providing advice relating to the actions and priorities to the Inclusive, Diverse and Accessible Policy. The Advisory Committees have no delegation authority and are intended to inform on Committee related issues.

During the 1st Ordinary Council meeting of 5 November 2024, Council made the following decision:

13.1.1 Review of Council Committee Remuneration

Moved: Councillor Morrison
Seconded: Councillor Henderson

1. *THAT Report entitled Review of Council Committee Remuneration be received and noted.*
2. *THAT Council endorses Option Four from report entitled Review of Council Committee Remuneration as the applicable remuneration for Council Advisory Committee members and that*

this remuneration commence from the next applicable committee meeting with the Terms of Reference amended accordingly.

CARRIED (5/0) - 10/1594 - 5/11/2024

This report seeks to present a review of the Terms of Reference (ToR) following the Council's decision to remunerate Committee Members.

DISCUSSION

The recent decision by Council to introduce remuneration for Advisory Community Committee members necessitates a review of the CWAC ToR. This change reflects the Council's commitment to recognising the valuable contributions of community members while ensuring governance processes are up to date.

Council staff have undertaken a review of the CWAC ToR to incorporate this additional requirement for remuneration with changes to phrasing, punctuation and formatting.

The key amendments include:

- Updated template to align with City of Palmerston's brand refresh
- Added remuneration details in alignment with Council's endorsed remuneration rate of \$200 per meeting attended.

The recommended changes are detailed in **Attachment 8.1.2.2**, with the updated policy presented in **Attachment 8.1.2.3** for Council's consideration.

CONSULTATION AND MARKETING

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Organisational Performance

POLICY IMPLICATIONS

This report pertains to the Community Wellbeing Advisory Committee Terms of Reference.

It outlines recommended changes to ensure the Terms of Reference reflect the Council's recent decision to introduce remuneration for Advisory Community Committee members. These updates align with Council's governance framework and the objectives of the Inclusive, Diverse and Accessible Policy.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

6. Governance
Failure to effectively govern.

STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Inclusive, Diverse and Accessible Policy Framework

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



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ATTACHMENTS

1. 20240319 - Terms of Reference Community Wellbeing Advisory Committee - CURRENT [8.1.2.1 - 3 pages]
2. 20240314 - Terms of Reference Community Wellbeing Advisory Committee - TRACKED CHANGES [8.1.2.2 - 3 pages]
3. 20241205 - Terms of Reference Community Wellbeing Advisory Committee - FINAL [8.1.2.3 - 5 pages]



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TERMS OF REFERENCE

Committee Name:	Community Wellbeing Advisory Committee		
Type:	Council Advisory Committee		
Responsible Officer:	General Manager Community		
Owner:	Chief Executive Officer		
Approval Date:	16/04/2024	Next Review Date:	March 2026
Records Number:	496731	Council Decision:	10/1296

1 PURPOSE

The Community Wellbeing Advisory Committee (CWAC) provides strategic advice to Council relating to the actions and priorities of the Inclusive, Diverse and Accessible Policy Framework, specifically towards achieving the three key elements of the City of Palmerston Community Plan:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity
- In Palmerston everyone belongs
- In Palmerston everyone is safe

2 COMMITTEE OBJECTIVES

- 2.1 Provide advice to Council about strategies, programs and initiatives which increase access, inclusion, and participation of people from the community, in accordance with legislation and council policy.
- 2.2 Consider and endorse recommendations from its associated Networks to put forward for Council's consideration.
- 2.3 Provide a structure through which the views and interests of the Palmerston community can be articulated for the attention of Council on inclusion matters.
- 2.4 Increase partnerships in place between the Council and other levels of government which seek to address Community Wellbeing.
- 2.5 Draw on and shares the expertise of specialists, as appropriate.

3 AUTHORITY/DELEGATION

The CWAC is an advisory body to Council and does not hold any decision-making powers. The Committee is responsible to recommend a course of action to Council on matters falling within its function.

4 MEMBERSHIP

- 4.1 Members are appointed by the Council.
- 4.2 The City of Palmerston shall appoint suitably qualified or experienced individuals to be members of the Committee based on its purpose, being:
 - One Councillor as Chair
 - One Councillor as Member
 - One Senior Community Member
 - One Youth Community Member
 - One Representative of the Chief Minister and Cabinet
 - Maximum three representatives from key government and community organisations
- 4.3 The Chairperson will be a Councillor holding membership to the committee.
- 4.4 The Mayor will be ex-officio member.



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TERMS OF REFERENCE

- 4.5 Council staff attend in an advisory capacity, to provide information and updates. Staff do not hold voting rights and do not participate in group decisions unless specified.

5 TERMS AND VACANCIES

- 5.1 Membership term of a Councillor will be for one year, by nomination at an Ordinary Council Meeting.
- 5.2 Membership term for all other members will be for two years.
- 5.3 Council officers will invite relevant key community organisations to hold representation on the Committee.
- 5.4 Representatives shall be nominated by the appointed organisations.
- 5.5 A member who fails to attend three consecutive meetings without providing apology to the Chairperson is considered to have resigned their membership.
- 5.6 The Terms of Reference and membership profile will be reviewed by the Committee every two years from the commencement of the Committee term, or as required.

6 COMMUNITY MEMBER SELECTION PROCESS

- 6.1 In considering expressions of interest, applicants are expected to:
- Hold a special interest in the Diversity, Accessibility, and Inclusiveness for the Palmerston community.
 - Contribute positively to the work of Committee by actively participating in meetings.
 - Represent community interest as a whole and not as individual interest.
 - Be respectful of diverse views and work collaboratively.
 - Be a Resident of Palmerston
 - Meet the requirements of a senior or youth for representative membership
- 6.2 Community representatives shall be considered by submitting an Expression of Interest Form available on the Council website.
- 6.3 Submissions received will be submitted to a confidential Meeting of Council for consideration.

7 MEETINGS

- 7.1 **Notice of Meetings and Business Papers**
The Chief Executive Officer will convene meetings and will distribute business papers no later than three business days prior to a meeting.
- 7.2 **Regularity**
Meetings will be held quarterly, or more frequently as required.
- 7.3 **Attendance**
7.3.1 Meetings are open to the public unless confidential business is being considered.
7.3.2 Guests or Network Members may be invited to attend meetings by the Advisory Committee to provide advice or update on relevant matters.
- 7.4 **Quorum**
- 7.5 Quorum consists of a majority of its members holding office at the time of the meeting, maintaining one Councillor as the Chairperson.
- 7.6 **Chairperson Responsibilities**
7.6.1 To ensure meetings are conducted in accordance with the *Palmerston (Procedure for Meeting) By-Laws*, legislation, Council policies and according to the agenda.
7.6.2 Ensuring all discussion items end with a decision, action, or appropriate outcomes.
7.6.3 Should the Chairperson be unable to attend a meeting, the alternate Councillor or Mayor shall perform the duties of Chairperson and if unavailable the meeting will be postponed.



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TERMS OF REFERENCE

7.7 Voting

7.7.1 For voting purposes, the Chairperson shall accept motions moved and seconded by members of the Committee, by show of hands.

7.7.2 A Committee decision is by majority vote of voting members present at a meeting.

7.8 Minutes

Meeting minutes will be distributed to members within ten working days after a meeting and presented to Council at its next Ordinary Meeting.

8 CONDUCT

8.1 Conflicts of interest

Committee members must declare any real or perceived conflicts of interest when joining the Committee, annually and at the start of each meeting before discussion of the relevant agenda items on the approved Council form.

8.2 Code of Conduct

All Committee Members are required to abide with Schedule 1 of the *Local Government Act 2019 Code of Conduct for Elected Members and Committee Members*.

8.3 Committee Representation

Committee members must not speak on behalf of Council or the Committee without the approval of the Chief Executive Officer. Failure to abide by this requirement will constitute grounds for removal from the Committee.

9 PERFORMANCE REVIEW

The Committee will provide an annual summary of the Committees performance to Council prior to the end of financial year.



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TERMS OF REFERENCE

Committee Name:	Community Wellbeing Advisory Committee		
Type:	Council Advisory Committee		
Responsible Officer:	General Manager Community		
Owner:	Chief Executive Officer		
Approval Date:	16/04/2024	Next Review Date:	March 2026
Records Number:	496731	Council Decision:	10/1296

1 PURPOSE

The Community Wellbeing Advisory Committee (CWAC) provides strategic advice to Council relating to the actions and priorities of the Inclusive, Diverse and Accessible Policy Framework, specifically towards achieving the three key elements of the City of Palmerston Community Plan:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity
- In Palmerston everyone belongs
- In Palmerston everyone is safe

2 COMMITTEE OBJECTIVES

- 2.1 Provide advice to Council about strategies, programs and initiatives which increase access, inclusion, and participation of people from the community, in accordance with legislation and council policy.
- 2.2 Consider and endorse recommendations from ~~its~~ the committee's associated community networks to put forward for Council's consideration.
- 2.3 Provide a structure through which the views and interests of the Palmerston community can be articulated for the attention of Council on inclusion matters.
- 2.4 Increase partnerships in place between the Council and other levels of government which seek to address Community Wellbeing.
- 2.5 Draw on and shares the expertise of specialists, as appropriate.

3 AUTHORITY/DELEGATION

The CWAC is an advisory body to Council and does not hold any decision-making powers. The Committee is ~~responsible~~ authorised to recommend a course of action to Council on matters falling within its ~~function~~ objectives.

4 MEMBERSHIP

- 4.1 Members are appointed by the Council.
- 4.2 ~~The City of Palmerston Council~~ shall appoint suitably qualified or experienced individuals to be ~~M~~members of the Committee based on its purpose, being:
 - One Councillor as Chair~~person~~
 - One Councillor as Member
 - One Senior Community Member
 - One Youth Community Member
 - One Representative ~~from~~ of the Department of the Chief Minister and Cabinet
 - Maximum three representatives from key government and community organisations
- 4.3 ~~The Chairperson will be a Councillor holding membership to the committee.~~
- 4.4.3 The Mayor will be ex-officio ~~M~~member.



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TERMS OF REFERENCE

4.54.4 Council staff will attend in an advisory capacity, to provide information and updates. Staff do not hold voting rights and do not participate in group decisions unless specified invited to by the committee.

5 TERMS AND VACANCIES

5.1 Membership term of a Councillor will be for one year, by nomination at an Ordinary Council Meeting.

5.2 Membership term for all other ~~m~~Members will be for two years from date of appointment.

5.3 Council officers will invite relevant key community organisations to hold representation on the Committee.

5.4 Representatives shall be nominated by the appointed organisations.

5.5 A ~~M~~member who fails to attend three consecutive meetings without providing an apology to the Chairperson is considered to have resigned their membership.

5.6 Following the confirmed resignation of a member, Council will actively fill the position.

5.65.7 The Terms of Reference and membership profile will be reviewed by the Committee every two years from the commencement of the Committee term, or as required.

6 COMMUNITY MEMBER SELECTION PROCESS

6.1 In considering expressions of interest, applicants are expected to:

- Hold a special interest in the Diversity, Accessibility, and Inclusiveness for the Palmerston community.
- Contribute positively to the work of Committee by actively participating in meetings.
- Represent community interest as a whole and not as individual interest.
- Be respectful of diverse views and work collaboratively.
- Be a ~~R~~resident of Palmerston
- Meet the requirements of a senior or youth for representative membership

6.2 Community representatives ~~can~~shall be considered by submitting an Expression of Interest Form, which is available on the Council website HERE.

6.3 Submissions received will be submitted to a confidential Meeting of Ordinary Council Meeting for consideration.

7 MEETINGS

7.1 Notice of Meetings and Business Papers

The Chief Executive Officer will convene meetings and will distribute business papers no later than three business days prior to a meeting.

7.2 ~~Regularity Meeting Schedule~~

7.2.1 Meetings will be held quarterly, or more frequently as required.

7.2.2 The meeting schedule will be proposed to the committee in the last meeting of the quarter and submitted to the next Ordinary Council Meeting for endorsement.

7.3 Attendance

7.3.1 Meetings are open to the public unless confidential business is being considered.

7.3.2 Guests or ~~community N~~network Members may be invited to attend meetings by the ~~Advisory C~~committee to provide advice or updates on relevant matters.

7.4 Quorum

~~7.5~~ Quorum consists of a majority of its ~~committee M~~members holding office at the time of the meeting, maintaining one Councillor as the Chairperson. If no Councillor is available, the meeting will be postponed.

7.67.5 Chairperson Responsibilities



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TERMS OF REFERENCE

~~7.6.17.5.1~~ To ensure meetings are conducted in accordance with the *Palmerston (Procedure for Meeting) By-Laws*, legislation, Council policies and according to the agenda.

~~7.6.27.5.2~~ Ensuring all discussion items end with a decision, action, or appropriate outcomes.

~~7.6.37.5.3~~ Should the Chairperson be unable to attend a meeting, the alternate Councillor or Mayor shall perform the duties of Chairperson, ~~and if unavailable the meeting will be postponed.~~

~~7.7.6~~ Voting

~~7.7.17.6.1~~ For voting purposes, the Chairperson shall accept motions moved and seconded by ~~M~~members of the Committee, by show of hands.

~~7.7.27.6.2~~ A Committee decision is by majority vote of voting ~~M~~members present at a meeting.

~~7.8.7~~ Minutes

Meeting minutes will be distributed to ~~M~~members within ten working days after a meeting and presented to Council at its next Ordinary Council Meeting.

8 RENUMERATION

8.1 Entitlement

~~8.1.1~~ Community Members of the Community Wellbeing Advisory Committee shall receive remuneration of \$200 per meeting attended.

~~8.1.2~~ Members entitled to this remuneration include:

- Senior Community Member Representative,
- Youth Community Member Representative.

8.2 Applicable Meetings

Remuneration is applicable for attendance at formally convened committee meetings.

8.3 Exclusions

Remuneration does not apply to informal meetings, workshops, or other activities outside the scope of formally convened committee meetings.

8.4 Payment Process

Payment will be processed by City of Palmerston's finance department following confirmation of attendance in the meeting minutes.

9 CONDUCT

~~9.1~~ ~~8.1~~ Conflicts of interest

Committee ~~M~~members must declare any real or perceived conflicts of interest on the approved Council form when joining the Committee, annually and at the start of each meeting before discussion of the relevant agenda ~~items on the approved Council form.~~

~~9.2~~ ~~8.2~~ Code of Conduct

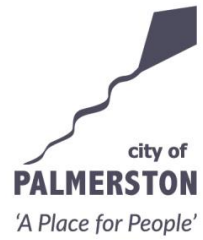
All Committee Members are required to abide ~~with by~~ Schedule 1 of the *Local Government Act 2019, the Code of Conduct for Elected Members and Committee Members.*

~~9.3~~ ~~8.3~~ Committee Representation

Committee ~~M~~members must not speak on behalf of Council or the Committee without the approval of the Chief Executive Officer. Failure to abide by this requirement will constitute grounds for removal from the Committee.

10 PERFORMANCE REVIEW

The Committee will provide an annual summary of the Committees performance to Council prior to the end of the financial year.



TERMS OF REFERENCE

COMMUNITY WELLBEING ADVISORY COMMITTEE

1. PURPOSE

The Community Wellbeing Advisory Committee (CWAC) provides strategic advice to Council relating to the actions and priorities of the Inclusive, Diverse and Accessible Policy Framework, specifically towards achieving the three key elements of the City of Palmerston Community Plan:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity
- In Palmerston everyone belongs
- In Palmerston everyone is safe

2. COMMUNITY OBJECTIVES

- 2.1. Provide advice to Council about strategies, programs and initiatives which increase access, inclusion, and participation of people from the community, in accordance with legislation and council policy.
- 2.2. Consider and endorse recommendations from the committee's associated community networks to put forward for Council's consideration.
- 2.3. Provide a structure through which the views and interests of the Palmerston community can be articulated for the attention of Council on inclusion matters.
- 2.4. Increase partnerships in place between the Council and other levels of government which seek to address Community Wellbeing.
- 2.5. Draw on and shares the expertise of specialists, as appropriate.

3. AUTHORITY/DELEGATION

The CWAC is an advisory body to Council and does not hold any decision-making powers. The Committee is authorised to recommend a course of action to Council on matters falling within its objectives.

4. MEMBERSHIP

- 4.1. Members are appointed by the Council.
- 4.2. Council shall appoint suitably qualified or experienced individuals to be Members of the Committee based on its purpose, being:
 - One Councillor as Chairperson
 - One Councillor as Member
 - One Senior Community Member
 - One Youth Community Member
 - One Representative from the Department of the Chief Minister and Cabinet
 - Maximum three representatives from key government and community organisations
- 4.3. The Mayor will be an ex-officio Member.
- 4.4. Council staff will attend in an advisory capacity, to provide information and updates. Staff do not hold voting rights and do not participate in group decisions unless invited to by the committee.

5. TERMS AND VACANCIES

- 5.1. Membership term of a Councillor will be for one year, by nomination at an Ordinary Council Meeting.
- 5.2. Membership term for all other Members will be for two years from date of appointment.
- 5.3. Council officers will invite relevant key community organisations to hold representation on the Committee.
- 5.4. Representatives shall be nominated by the appointed organisations.
- 5.5. A Member who fails to attend three consecutive meetings without providing an apology to the Chairperson is considered to have resigned their membership.
- 5.6. Following the confirmed resignation of a member, Council will actively fill the position.
- 5.7. The Terms of Reference and membership profile will be reviewed by the Committee every two years from the commencement of the Committee term, or as required.

6. COMMUNITY MEMBER SELECTION PROCESS

- 6.1. In considering expressions of interest, applicants are expected to:
 - Hold a special interest in the Diversity, Accessibility, and Inclusiveness for the Palmerston community
 - Contribute positively to the work of Committee by actively participating in meetings
 - Represent community interest as a whole and not as individual interest
 - Be respectful of diverse views and work collaboratively
 - Be a resident of Palmerston
 - Meet the requirements of a senior or youth for representative membership
- 6.2. Community representatives can be considered by submitting an Expression of Interest Form, which is available on the Council website [HERE](#).
- 6.3. Submissions received will be submitted to a confidential Ordinary Council Meeting for consideration.

7. MEETINGS

7.1. Notice of Meetings and Business Papers

The Chief Executive Officer will convene meetings and will distribute business papers no later than three business days prior to a meeting.

7.2. Meeting Schedule

7.2.1. Meetings will be held quarterly, or more frequently as required.

7.2.2. The meeting schedule will be proposed to the committee in the last meeting of the quarter and submitted to the next Ordinary Council Meeting for endorsement.

7.3. Attendance

7.3.1. Meetings are open to the public unless confidential business is being considered.

7.3.2. Guests or community network Members may be invited to attend meetings by the committee to provide advice or updates on relevant matters.

7.4. Quorum

Quorum consists of a majority of committee Members holding office at the time of the meeting, maintaining one Councillor as the Chairperson. If no Councillor is available, the meeting will be postponed.

7.5. Chairperson Responsibilities

7.5.1. To ensure meetings are conducted in accordance with the *Palmerston (Procedure for Meeting) By-Laws*, legislation, Council policies and according to the agenda.

7.5.2. Ensuring all discussion items end with a decision, action, or appropriate outcomes.

7.5.3. Should the Chairperson be unable to attend a meeting, the alternate Councillor or Mayor shall perform the duties of Chairperson.

7.6. Voting

7.6.1. For voting purposes, the Chairperson shall accept motions moved and seconded by Members of the Committee, by show of hands.

7.6.2. A Committee decision is by majority vote of voting Members present at a meeting.

7.7. Minutes

Meeting minutes will be distributed to Members within ten working days after a meeting and presented to Council at its next Ordinary Council Meeting.

8. REMUNERATION

8.1. Entitlement

8.1.1 Community Members of the Community Wellbeing Advisory Committee shall receive remuneration of \$200 per meeting attended.

8.1.2 Members entitled to this remuneration include:

- Senior Community Member Representative
- Youth Community Member Representative

8.2. Applicable Meetings

Remuneration is applicable for attendance at formally convened committee meetings.

8.3. Exclusions

Remuneration does not apply to informal meetings, workshops, or other activities outside the scope of formally convened committee meetings.

8.4. Payment Process

Payment will be processed by City of Palmerston's finance department following confirmation of attendance in the meeting minutes.

9. CONDUCT

9.1. Conflicts of interest

Committee Members must declare any real or perceived conflicts of interest on the approved Council form when joining the Committee, annually and at the start of each meeting before discussion of the relevant agenda items.

9.2. Code of Conduct

All Committee Members are required to abide by Schedule 1 of the *Local Government Act 2019*, the Code of Conduct for Elected Members and Committee Members.

9.3. Committee Representation

Committee Members must not speak on behalf of Council or the Committee without the approval of the Chief Executive Officer. Failure to abide by this requirement will constitute grounds for removal from the Committee.

10. PERFORMANCE REVIEW

The Committee will provide an annual summary of the Committee's performance to Council prior to the end of the financial year.

COMMITTEE AGENDA

Attachment 8.1.2.3

COMMITTEE NAME	Community Wellbeing Advisory Committee	TYPE	Council Advisory Committee
OWNER	Chief Executive Officer	RESPONSIBLE OFFICER	General Manager Community
APPROVAL DATE		NEXT REVIEW DATE	March 2026
RECORDS NUMBER	615407	COUNCIL DECISION	[Council Decision]

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.1
REPORT TITLE:	Community Services Network Update
MEETING DATE:	Thursday 5 December 2024
AUTHOR:	Acting Community Services Manager, Laura Hardman
APPROVER:	General Manager Community, Konrad Seidl

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report provides the Community Wellbeing Advisory Committee with an update on the following networks: Palmerston Kids Network, Palmerston Senior Network, and Palmerston and Rural Youth Services Network.

KEY MESSAGES

- City of Palmerston convenes several networks to support a collaborative and coordinated approach to sector development, engagement, and information sharing.
- The networks meet up to six (6) times yearly to share information, showcase best practices and needs, make connections, advocate, and promote professional development.
- Palmerston Kids Network held a meeting on 14 October 2024.
- Palmerston and Rural Youth Services Network held a meeting on 15 October 2024.
- Palmerston Seniors Network held a meeting on 2 October 2024.

RECOMMENDATION

THAT Report entitled Community Services Network Update be received and noted.

BACKGROUND

Palmerston Kids Network

The Palmerston Kids Network (PKN) brings together a dedicated group of professionals from various organisations committed to delivering essential services and programs for children aged 0-12 and their families. PKN meetings offer a vital platform for collaboration, allowing members to exchange information, address community concerns, and spark innovative initiatives. These gatherings are an excellent opportunity for sector updates, enabling the sharing of valuable resources and insights that benefit the entire community.

Palmerston and Rural Youth Services

Palmerston and Rural Youth Services (PaRYS) is a large group of professionals representing organisations providing services and programs paramount to improving the future for Palmerston young people. The Network provides a much-needed collaborative space for services to share funding opportunities, community programs and events for Palmerston young people. The agenda features a regular Service Spotlight segment, where organisations present an overview of their services, followed by a discussion

and question and answer session to address any barriers to inclusion. Recently, the Australian Human Rights Commission presented in this segment on behalf of Speaking from Experience. Previous organisations that have presented in the Service Spotlight include Headspace Palmerston, Disability Gateway, Amity, and NTCOSS.

Palmerston Seniors Network

Palmerston Seniors Network (PSN) provides networking opportunities, sector updates and a platform for attendees to raise awareness of issues critical to seniors in our community. The Network has a consistent group of four (4) to seven (7) members from a variety of Seniors Organisations and service providers in Palmerston.

DISCUSSION

Palmerston Kids Network

Discussions and updates from members included:

Autism NT shared its new organisation structure and provided updates on its broadened approach to community engagement, including engaging with Primary Schools and Early Education spaces. The Smith Family Foundation discussed the current scholarships available to children in four (4) major Primary Schools in the Palmerston, Darwin and Rural areas. The scholarships are designed to increase attendance at school for children around five (5) years of age to improve early education in the critical early years.

STEPS introduced a new Community Development Officer who shared the current programs being offered in multiple formats which included online or in-person. The organisations current focus is to support the new structure by providing more community engagement opportunities focusing on Primary Schools and Early Education.

National Association for Prevention of Child abuse and Neglect (NAPCAN) is currently focussing on ensuring families have access to high-quality child safety education, providing practical online and face-to-face training for families to keep their children safe at home with the “7 steps to Safety” program. There are free workshop webinars on the NAPCAN website covering “Safer Communities for Children and Reframing Parenting”.

At the final PKN for 2024, we will be hosting an information session around the new “Health Choices Made Easy” Guidelines that support the NT Health Department's healthy eating policy that they have been implementing since 2014. The session will be delivered by Mikaela Hopkins, a Senior Public Health Dietician.

No actions are required from the Community Wellbeing Advisory Committee at this time.

Palmerston and Rural Youth Services

The PARYS meeting held on 15 October 2024 featured a presentation from Jenifer Newman, Assistant Director – Income Management and Support Jenifer Newman, Assistant Director – Income Management and Support Services for the Department of Social Services. The discussion included community engagement around Basics Cards and systems improvements.

Over 26 organisations were represented with discussions around transport, employment mental health and sexual health.

Services included Headspace Palmerston, Red Cross, Clinic 34, YouthworX, and NAPCAN. During Hot Topics, discussions around drug use and services that carry Narcan were raised.

No actions are required from the Community Wellbeing Advisory Committee at this time.



PaRYS Meeting October 2024.

Palmerston Seniors Network

The October Seniors Network Meeting began with a presentation by the NT Seniors Concession Scheme, which was open to all community members. The presentation covered the support and discounts available through the NT Seniors Recognition and Concession Schemes. Participants learned about eligibility criteria and the application process.

The following Network Meeting provided valuable insights regarding current aged care reforms from the Federal Government's Department of Health and Aged Care. Representatives from the department shared information on how to access aged care supports aimed at helping seniors live independently at home for longer. Additionally, the Department of Health and Aged Care will deliver a presentation to all seniors before the Network Meeting on 4 December.

No actions are required from the Community Wellbeing Advisory Committee at this time.



NT Seniors Concession Scheme information session

CONSULTATION AND MARKETING

There was no consultation required for this Report.

A Place for People

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

1. Community Safety
Failure of Council to effectively plan and deliver its role in community safety.

STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This report relates to the Inclusive, Diverse and Accessible Policy Framework.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.2
REPORT TITLE:	Children's Week Celebration
MEETING DATE:	Thursday 5 December 2024
AUTHOR:	Community Development Officer, India Etherington
APPROVER:	General Manager Community, Konrad Seidl

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family-friendly community in which everyone belongs.

PURPOSE

This Report provides an overview to the Community Wellbeing Advisory Committee of the Children's Week event.

KEY MESSAGES

- City of Palmerston's Children Week Event was held on 22 October 2024, with over 700 people in attendance.
- The theme for Children's Week for 2024 was Article 24 of the United Convention on the Rights of a Child (UNCRC) "Children have the right to a clean and safe environment".
- 37 community organisations provided information about the services and support to children and families.
- The National Association for Prevention of Child Abuse and Neglect Northern Territory (NAPCAN NT) opened the event.

RECOMMENDATION

THAT Report entitled Children's Week Celebration be received and noted.

BACKGROUND

City of Palmerston has acknowledged and celebrated the importance of Children's Week since 2013. This event supports our vision of "A Place for People," and this event is guided by the Inclusive, Diverse, and Accessible Policy Framework and City of Palmerston's Community Plan while also incorporating the United Convention on the Rights of a Child (UNCRC) Article Theme for the year.

The Children's Week Council of Australia advocates and draws awareness to the UNCRC by celebrating one of the 42 child-related Article Themes.

The theme for 2024 is "Children have the right to a clean and safe environment," raising awareness of children's rights to have access to good-quality health care, clean water, nutritious food, and a clean environment to stay healthy.

DISCUSSION

City of Palmerston's annual Children's Week Event was hosted at the Palmerston Recreation Centre on 22 October 2024 from 9am until 12pm. The event drew a crowd of over 700 people and offered a range of education, support, and entertainment, while highlighting the important of children's rights.

A Place for People

There were a range of health and well-being professionals, such as Palmerston Community Care Clinic, Asthma Foundation, Autism NT, Red Cross, Team Health, Danila Dilba—Danggal Dalby, St Johns Ambulance, NT Consumer Affairs and Healthy Living NT, and NAPCAN. Charles Darwin University also provided educational fun for children with a STEAM interactive play space.

The Northern Territory Government’s Road Safety mascot, Hector the Road Safety Cat, made an appearance and engaged with the children and families.



Palmerston Recreation Centre Stadium



Hector the Road Safety Cat on stage

City of Palmerston Library engaged with the community by sharing information on available programs and held a special Storytime as part of the event.

Jumping Castles, an animal petting zoo with reptiles and barnyard animals, was also part of the celebrations. A photo booth captured special moments that families could take home.

The National Association for Prevention of Child Abuse and Neglect Northern Territory (NAPCAN NT) was invited to open the event on behalf of Australia’s Children’s Week Council. NAPCAN played an integral role in acknowledging the theme and providing insight into the celebration's origins.



Enjoying some healthy snacks with Oz Harvest



Fantastic Facepainting

CONSULTATION AND MARKETING

No consultation or marketing was required during the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no policy implications for this Report

A Place for People

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.

There are no legal, or legislative implications relating to this Report.

STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Inclusive, Diverse and Accessible Policy Framework
- Community Plan

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil



A Place for People

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.3
REPORT TITLE:	International Men's Day 2024
MEETING DATE:	Thursday 5 December 2024
AUTHOR:	Executive Assistant to General Manager Community, Georgina Davies
APPROVER:	General Manager Community, Konrad Seidl

COMMUNITY PLAN

Cultural Diversity: In Palmerston we celebrate our cultures in a way that values our diversity.

PURPOSE

This Report provides an overview to the Community Wellbeing Advisory Committee of the International Men's Day event.

KEY MESSAGES

- City of Palmerston's International Men's Day event was held on Tuesday, 19 November 2024, at Palmerston Recreation Centre.
- The theme for this year's international Men's Day event was Positive Male Role Models.
- 2024 marks the fourth year City of Palmerston has acknowledged and celebrated International Men's Day.
- International Men's Day seeks to challenge stereotypes, promote open conversations and establish support networks that empower men to lead healthier and more fulfilling lives.
- Over 140 people attended the event, with community organisations engaging with the community by sharing support service information.

RECOMMENDATION

THAT Report entitled International Men's Day 2024 be received and noted.

BACKGROUND

City of Palmerston has acknowledged and celebrated the importance of International Men's Day since 2021.

This event supports our vision of "A Place for People" and aligns with City of Palmerston's Inclusive, Diverse, and Accessible Policy Framework and Community Plan.

International Men's Day complements global initiatives to promote positive male role models, address men's health and wellbeing issues, and foster a culture of respect and inclusion. In 2024, the event focuses on the theme of Positive Male Role Models, highlighting the vital role men play in creating supportive communities while addressing social challenges and encouraging conversations about mental health, physical wellbeing, and emotional resilience.

By celebrating International Men's Day, City of Palmerston continues to raise awareness of the importance of building safe, connected, and inclusive environments that benefit all community members, including men and boys of all ages.

A Place for People

DISCUSSION

International Men's Day 2024 was held on Tuesday, 19 November, from 8 am to 11 am at Palmerston Recreation Centre and Goyder Square. This free event celebrated the theme of Positive Male Role Models and highlighted the importance of fostering supportive environments for men and boys in the community.

The event attracted 140 attendees and featured various activities, a panel discussion with guest speakers, local service providers, a complimentary BBQ and beverages, whilst ensuring accessibility for all. The day began with The Man Walk around Palmerston CBD at 8 am, an initiative designed to allow men to connect whilst exercising and supporting each other.

Event Highlights

His Honour Professor Honourable Hugh Heggie, Administrator of the Northern Territory, Ms. Ruth Jones, and City of Palmerston's Mayor Athina Pascoe-Bell, attended to further support the event which added to the initiative and highlight its value for the Palmerston community.



His Honour Professor Honourable Hugh Heggie, Administrator of the Northern Territory and City of Palmerston's Mayor Athina Pascoe-Bell

Bunnings' craft activities provided an opportunity to create serving boards, Golf Australia's inflatable golf course was popular among participants of all ages, and STEPS facilitated a tie-tying tutorial. The Palmerston and Regional Basketball Association (PaRBA) organised a Free-Throw Competition, with vouchers worth \$300 awarded to the winners.

A special Storytime session, led by City of Palmerston Library staff, allowed fathers and grandfathers to engage with children through storytelling. This activity emphasised the event's focus on positive role models within families and the community.

A Place for People



Father & Grandfather story time



Luva Cuppa



CDC

The panel discussion, featuring guest speakers Anthony Jackson (The Man Walk), Joel Benesha (Reality Creation), Charlie King (Founder of No More), and Emil Almazan (Dementia Australia), provided valuable insights into topics such as health, wellbeing, and community. Their presentations sparked meaningful dialogue, with attendees participating in active discussions.



Panel Discussion

A Place for People

The event also included 11 community stalls, featuring organisations such as Dementia Australia, Headspace, Men's Shed, Darwin Prostate Cancer Support Group, Services Australia, Darwin Community Legal Services and NBN, each providing valuable resources and information.

To commemorate the day, cookies shaped like black Mustaches and green ribbons for Mental Health Month were distributed to attendees.

Feedback from attendees and service providers was overwhelmingly positive, with Headspace Palmerston commenting on the event's welcoming and inclusive feel. Dementia Australia appreciated the event's success and looked forward to future collaborations.

CONSULTATION AND MARKETING

There was no consultation or marketing required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

4. Inclusion, Diversity and Access
Failure to balance meeting needs of Palmerston's cultural mosaic

STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Inclusive, Diverse and Accessible Policy Framework

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil



A Place for People

9 INFORMATION AND CORRESPONDENCE

9.1 Information

9.2 Correspondence

10 GENERAL BUSINESS

11 NEXT COMMITTEE MEETING

THAT the next Community Wellbeing Advisory Committee Meeting of Council be held on Tuesday, 25 March 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

12 CLOSURE OF MEETING



MINUTES
Community Wellbeing Advisory
Committee Meeting
Thursday 12 September 2024

The Advisory Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au

'A Place for People'



A Place for People

COMMITTEE MINUTES

Minutes of Community Wellbeing Advisory Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Thursday, 12 September 2024 at 5:30pm.

PRESENT

COMMITTEE MEMBERS	Councillor Danielle Eveleigh (Chair) Councillor Sarah Henderson (Member) Gabrielle Brown, Executive Director, Families Programs Michelle Walker Department of Chief Minister and Cabinet Representative Senior Sergeant Siiri-Kai Tennoaar, Northern Territory Representative Sheryl Sephton, Senior Community Member Veronica Matipira, Youth Community Member Representative
STAFF	General Manager Community, Konrad Seidl Acting General Manager Infrastructure, Katie O'Neill Community Services Manager, Sheree Jeeves Minute Secretary, Georgina Davies
GALLERY	Nil

Initials: _____

MINUTES COMMUNITY WELLBEING ADVISORY COMMITTEE MEETING - 12 SEPTEMBER 2024

39



A Place for People

COMMITTEE MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Henderson
Seconded: Sheryl Sephton

THAT the apology received from Mayor Pascoe-Bell for 12 September 2024 be received and noted.

CARRIED (7/0) - CWAC10/65 - 12/09/2024

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil

4.2 Staff

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Sheryl Sephton
Seconded: Siiri Tennesaar

THAT the Minutes of the Community Wellbeing Advisory Committee Meeting held on 13 June 2024 pages 34 to 38 be confirmed.

CARRIED (7/0) - CWAC10/66 - 12/09/2024

Initials: _____

MINUTES COMMUNITY WELLBEING ADVISORY COMMITTEE MEETING - 12 SEPTEMBER 2024 40



A Place for People

COMMITTEE MINUTES

5.2 Business Arising from Previous Meeting

Nil

6 DEPUTATIONS AND PRESENTATIONS

Nil

7 CONFIDENTIAL ITEMS

7.1 Moving Confidential Items into Open

Nil

7.2 Moving Open Items into Confidential

Nil

7.3 Confidential Items

Nil

8 OFFICER REPORTS

8.1 Action Reports

Nil

8.2 Receive and Note Reports

8.2.1 Community Services Network Update - August 2024

Moved: Michelle Walker

Seconded: Sheryl Sephton

THAT Report entitled Community Services Network Update - August 2024 be received and noted.

CARRIED (7/0) - CWAC10/67 - 12/09/2024

8.2.2 Get Active Program 2024

Moved: Siiri Tennosaar

Seconded: Veronica Matipira

THAT Report entitled Get Active Program 2024 be received and noted.

CARRIED (7/0) - CWAC10/68 - 12/09/2024

Initials: _____

MINUTES COMMUNITY WELLBEING ADVISORY COMMITTEE MEETING - 12 SEPTEMBER
2024

41



A Place for People

COMMITTEE MINUTES

8.2.3 Laneway Management Policy - Consultation

Moved: Councillor Henderson
Seconded: Gabrielle Brown

1. THAT Report entitled Laneway Management Policy - Consultation be received and noted.
2. THAT the Committee provides the following feedback to the Council regarding the draft Laneway Management Policy:
 - a. The committee supports the draft policy

CARRIED (7/0) - CWAC10/69 - 12/09/2024

8.2.4 2024 Palmerston Youth Festival - Outcome

Moved: Michelle Walker
Seconded: Siiri Tennosaar

THAT Report entitled 2024 Palmerston Youth Festival - Outcome be received and noted.

CARRIED (7/0) - CWAC10/70 - 12/09/2024

9 INFORMATION AND CORRESPONDENCE

9.1 Information

Nil

9.2 Correspondence

Nil

10 GENERAL BUSINESS

17.1 Palmerston Seniors Association - Seniors Fortnight update

Moved: Sheryl Sephton
Seconded: Councillor Henderson

THAT Sheryl Sephton provided an update on the Seniors Fortnight.

CARRIED (7/0) - CWAC10/71 - 12/09/2024

Initials: _____

MINUTES COMMUNITY WELLBEING ADVISORY COMMITTEE MEETING - 12 SEPTEMBER 2024 42



A Place for People

COMMITTEE MINUTES

11 NEXT COMMITTEE MEETING

Moved: Veronica Matipira
Seconded: Sheryl Sephton

THAT the next Community Wellbeing Advisory Committee Meeting of Council be held on Thursday, 05 December 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (7/0) - CWAC10/72 - 12/09/2024

12 CLOSURE OF MEETING

Moved: Sheryl Sephton
Seconded: Siiri Tennesaar

THAT the meeting of the Community Wellbeing Advisory Committee held in Council Chambers, Civic Plaza, Palmerston on 12 September 2024 closed at 5:58pm.

CARRIED (7/0) - CWAC10/73 - 12/09/2024

The Chair declared the meeting closed at 5:58pm.

Chair

Print Name

Date

Initials: _____

MINUTES COMMUNITY WELLBEING ADVISORY COMMITTEE MEETING - 12 SEPTEMBER
2024

43