



# MINUTES

## **2nd Ordinary Council Meeting Tuesday 19 November 2024**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Council business papers can be viewed on the City of Palmerston website [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)



city of  
**PALMERSTON**

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## COUNCIL MINUTES

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Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 19 November 2024 at 5:30pm.

### PRESENT

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#### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Mark Fraser  
Councillor Amber Garden  
Councillor Benjamin Giesecke  
Councillor Damian Hale  
Councillor Sarah Henderson

#### STAFF

Chief Executive Officer, Amelia Vellar  
General Manager Infrastructure, Nadine Nilon  
General Manager Finance and Governance, Wati Kerta  
General Manager Community, Konrad Seidl  
Acting General Manager People and Place, Emma Blight  
Minute Secretary, Jodi Holden

#### GALLERY

Nil members of the public  
Three members of staff

Initials: 

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.32pm..

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Moved: Deputy Mayor Fraser  
Seconded: Councillor Hale

1. THAT the apology received from Councillor Eveleigh for 19 November 2024 be received and noted.
2. THAT the apology received from Councillor Morrison for 19 November 2024 be received and noted.

**CARRIED (5/0) - 10/1622 - 19/11/2024**

### 3.2 Leave of Absence Previously Granted

Nil

## 4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

Nil

## 5 DECLARATION OF INTEREST

### 5.1 Elected Members

Moved: Councillor Garden  
Seconded: Deputy Mayor Fraser

THAT the Declaration of Interest received from Mayor Pascoe-Bell for Items 13.2.3 and 27.2.1 be received and noted.

**CARRIED (6/0) - 10/1623 - 19/11/2024**



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## 5.2 Staff

Moved: Councillor Henderson  
Seconded: Deputy Mayor Fraser

THAT the Declaration of Interest received from Chief Executive Officer for Item 27.2.2 be received and noted.

CARRIED (6/0) - 10/1624 - 19/11/2024

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of Minutes

Moved: Councillor Henderson  
Seconded: Councillor Giesecke

THAT the Minutes of the Council Meeting held on 5 November 2024 pages 11492 to 11501 be confirmed and that the Minutes of the Special Council Meeting held on the 14 November 2024 pages 11508 to 11511 be confirmed.

CARRIED (6/0) - 10/1625 - 19/11/2024

### 6.2 Business Arising from Previous Meeting

Nil

## 7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Garden

THAT Report entitled Mayoral Update Report - October 2024 be received and noted.

CARRIED (6/0) - 10/1626 - 19/11/2024

## 8 DEPUTATIONS AND PRESENTATIONS

Nil

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

Initials: 

**10 CONFIDENTIAL ITEMS**

**10.1 Moving Confidential Items into Open**

**10.1.1 LEAVE OF ABSENCE REQUESTS**

Moved: Councillor Garden  
Seconded: Councillor Morrison

1. THAT the leave of absence received from Councillor Eveleigh for 30 October to 3 November 2024 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Eveleigh for 7 November to 10 November 2024 inclusive be received and noted.

**CARRIED (7/0) - 10/1535 - 17/09/2024**

**10.1.2 LEAVE OF ABSENCE REQUESTS**

Moved: Deputy Mayor Fraser  
Seconded: Councillor Morrison

1. THAT the leave of absence received from Councillor Hale for 6 November to 8 November 2024 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 12 November to 14 November 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Morrison for 12 November to 14 November 2024 inclusive be received and noted.
4. THAT each decision be moved to the Open Minutes at expiry of the leave of absence.

**CARRIED (5/0) - 10/1604 - 5/11/2024**

**10.1.3 City of Palmerston Enforceable Undertaking Update - November 2024**

Moved: Councillor Henderson  
Seconded: Councillor Garden

1. THAT Report entitled City of Palmerston Enforceable Undertaking Update - November 2024 be received and noted.
2. THAT the decisions relating to Report entitled City of Palmerston Enforceable Undertaking Update - November 2024 be moved to the Open minutes of the Ordinary Meeting Tuesday 19 November 2024.

**CARRIED (6/0) - 10/1640 - 19/11/2024**

**10.2 Moving Open Items into Confidential**

Nil

Initials: 

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## 10.3 Confidential Items

Moved: Deputy Mayor Fraser  
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.1.2	Contract Assessment	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.  This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
27.1.3	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.  This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion

Initials: 

		or both relating to, information subject to an obligation of confidentiality at law, or in equity.
27.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.2.1	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a <b>complaint of a contravention of the code of conduct.</b>
27.2.2	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.


CARRIED (6/0) - 10/1627 - 19/11/2024

**11 PETITIONS**

Nil

**12 NOTICES OF MOTION**

Nil

Initials: 

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Parking Strategy Update

Moved: Deputy Mayor Fraser  
Seconded: Councillor Henderson

1. THAT Report entitled Parking Strategy Update be received and noted.
2. THAT a Council workshop is held in February 2025 in relation to the development of a new City of Palmerston Parking Strategy, including options for a Parking Policy.

CARRIED (6/0) - 10/1628 - 19/11/2024

13.1.2 Nomination to Regional Capitals Australia for a General Board Membership (NT)

Moved: Deputy Mayor Fraser  
Seconded: Councillor Hale

1. THAT Report entitled Nomination to Regional Capitals Australia for a General Board Membership (NT) be received and noted.
2. THAT Council endorse Mayor Pascoe-Bell's nomination to Regional Capitals Australia for a general board Membership (NT).

CARRIED (6/0) - 10/1629 - 19/11/2024

13.1.3 Abandoned Personal Effects Policy

Moved: Deputy Mayor Fraser  
Seconded: Councillor Garden

1. THAT Report entitled Abandoned Personal Effects Policy be received and noted.
2. THAT Council approves the policy, being **Attachment 13.1.3.1** contained in this report entitled Abandoned Personal Effects Policy.

CARRIED (6/0) - 10/1630 - 19/11/2024

13.2 Receive and Note Reports

13.2.1 Major Capital Projects Update - November 2024

Moved: Councillor Garden  
Seconded: Councillor Henderson

THAT Report entitled Major Capital Projects Update - November 2024 be received and noted.

CARRIED (6/0) - 10/1631 - 19/11/2024



**13.2.2 Financial Report for the Month of October 2024**

Moved: Councillor Hale  
Seconded: Councillor Garden

THAT Report entitled Financial Report for the Month of October 2024 be received and noted.

**CARRIED (6/0) - 10/1632 - 19/11/2024**

*Mayor Pascoe-Bell declared a Conflict of Interest and left Chambers at 5.46pm.  
Deputy Mayor Fraser assumed the Chair at 5.46pm.*

**13.2.3 Community Benefit Scheme - October Update**

Moved: Councillor Henderson  
Seconded: Councillor Hale

THAT Report entitled Community Benefit Scheme - October Update be received and noted.

**CARRIED (6/0) - 10/1633 - 19/11/2024**

*Mayor Pascoe-Bell returned to Chambers at 5.47pm and resumed the Chair.*

**14 INFORMATION AND CORRESPONDENCE**

**14.1 Information**

Nil

**14.2 Correspondence**

Nil

**15 REPORT OF DELEGATES**

Nil

**16 QUESTIONS BY MEMBERS**

Nil

**17 GENERAL BUSINESS**

Nil

Initials: 



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18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Garden  
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 10 December 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - 10/1634 - 19/11/2024

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Hale  
Seconded: Councillor Garden

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - 10/1635 - 19/11/2024

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 5.49pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.14pm.

Chair

Print Name

Date

Initials: \_\_\_\_\_