



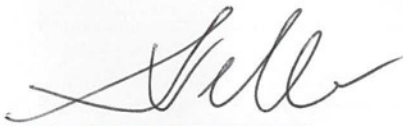
AGENDA

Community Safety Advisory Committee Meeting

Tuesday 12 November 2024

The Advisory Committee Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Advisory Committee business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



AMELIA VELLAR
CHIEF EXECUTIVE OFFICER



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COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.1.1
REPORT TITLE:	Community Safety Advisory Committee Meeting Schedule 2025
MEETING DATE:	Tuesday 12 November 2024
AUTHOR:	Executive Assistant to General Manager Community, Georgina Davies
APPROVER:	General Manager Community, Konrad Seidl

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks endorsement for recommendations to Council from the Community Safety Advisory Committee, for the proposed schedule of 2025 meeting dates.

KEY MESSAGES

- The Terms of Reference state that meetings are to be held quarterly, and officers seek the committee's recommendation to Council for the proposed dates as follows:
 - 5:30pm Tuesday 11 February 2025 in Council Chambers
 - 5:30pm Tuesday 13 April 2025 in Council Chambers
- It is being recommended that further consideration be made for the Council Advisory Committee meeting schedule after the declaration of the poll following the Local Government Election 2025.

RECOMMENDATION

1. THAT Report entitled Community Safety Advisory Committee Meeting Schedule 2025 be received and noted.
2. THAT the Community Safety Advisory Committee recommend to the Council:
 - a. THAT the Community Safety Advisory Committee meetings for 2025 be scheduled as follows:
 - i. 5:30pm Tuesday 11 February 2025 in Council Chambers
 - ii. 5:30pm Tuesday 13 April 2025 in Council Chambers
 - b. THAT a review of the Community Safety Advisory Committee meeting schedule take place after the declaration of the poll following the Local Government Election in 2025.

BACKGROUND

The Community Safety Advisory Committee (Committee) is established as an Advisory Committee to City of Palmerston. Established pursuant Section 82(1) to the *Northern Territory Local Government Act 2019 (the Act)* which provides for Council to establish Advisory Committees at any time by Council resolution.

The Committee's Terms of Reference (ToR) were endorsed by Council in accordance with Section 83(4) of the *Local Government Act 2019* at the 2nd Ordinary Council meeting April 2024. The ToR requires the Committee to hold meetings quarterly, or more frequently as required.

Following Community Safety Advisory Committee meeting held on 26 March 2024, Council endorsed the Community Safety Advisory Committee Meeting minutes at the 2nd Ordinary Council Meeting of 16 April 2024 which provided the previous meeting schedule. Council made the following decision:

13.1.3 Community Safety Advisory Committee Minutes – 26 March 2024

Moved: Councillor Morrison

Seconded: Councillor Henderson

4. THAT Council endorse the Community Safety Advisory Committee Meeting Schedule as follows:
 - a. 5:30pm Tuesday 14 May 2024 in Council Chambers
 - b. 5:30pm Tuesday 13 August 2024 in Council Chambers
 - c. 5:30pm Tuesday 12 November 2024 in Council Chambers

CARRIED 10/1295 – 16/04/2024

The Community Safety Advisory Committee does not hold any decision-making powers and can only recommend a course of action to Council on matters falling within its function.

This report seeks committee endorsement of the recommendation to council from the Community Safety Advisory Committee for the proposed schedule of 2025 meeting dates.

DISCUSSION

The Community Safety Advisory Committee ToR requires the Committee Meetings to be held quarterly. The proposed schedule is as follows:

- 5:30pm Tuesday 11 February 2025 in Council Chambers
- 5:30pm Tuesday 13 April 2025 in Council Chambers

Due to the expected commencement of the Caretaker Period in July 2025, City of Palmerston is recommending further consideration be made for the Council Advisory Committee meeting schedule after the declaration of the poll following the Local Government Election 2025.

CONSULTATION AND MARKETING

There was no consultation or marketing required during the preparation of this Report.

POLICY IMPLICATIONS

The current Terms of Reference require the Community Safety Advisory Committee to meet a minimum of four (4) times per year.

No change to the Terms of Reference is being recommended within this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

6. Governance
 - Failure to effectively govern.



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STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- [Inclusive, Diverse and Accessible Policy Framework](#)

This report relates to the [Inclusive, Diverse & Accessible Policy Framework](#) due Council's engagement to the community in bringing people together with diverse perspectives that increase the inclusiveness, diversity and accessibility of culture, services, and operations.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.1
REPORT TITLE:	Safe Communities - Network Update
MEETING DATE:	Tuesday 12 November 2024
AUTHOR:	Community Development Officer, Kate Townsend
APPROVER:	General Manager Community, Konrad Seidl

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report provides the Community Safety Advisory Committee with the Palmerston Safe Communities Network update.

KEY MESSAGES

- The fourth (4) Palmerston Safe Communities Network meeting was held on 24 October 2024 in the Palmerston Library Community Room.
- Police encourage everyone in the community to report anti-social behaviour to them to ensure data and statistics offer an accurate representation.
- Anti-social behaviour around Gray Community Hall was raised during Hot Topics.
- The meeting attracted 13 service providers within the Palmerston and Local Areas.
- Members shared information regarding their organisations and opportunities for collaboration.

RECOMMENDATION

THAT Report entitled Safe Communities - Network Update be received and noted.

BACKGROUND

The Community Safety Network Charter adopted by Council has six (6) objectives as follows:

- Contribute to the research, development, and implementation of relevant Council strategies, plans and by-laws.
- Establish effective partnerships with key stakeholders engaged in injury and crime prevention in Palmerston.
- Ensure access to information, specialist advice and support from Palmerston Safe Communities Network (PSCN) partners relating to injury prevention and safety issues.
- Inform, lobbying and influencing relevant key organisations to improve levels of safety in Palmerston.
- Prioritising injury and safety issues for Palmerston and consider campaigns, injury prevention and safety promotion programs and projects in response to local needs and issues.
- Participate in event planning, consultation processes, and other forms of engagement relating to relevant issues.

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DISCUSSION

Updates

Palmerston Safe Communities Network (PSCN) was held on Thursday, 24 October 2024 in the Palmerston Library Community Room. Service providers attended along with the Northern Territory Police. 13 organisations were represented, with the invitation sent to the 44 members.

Victims of Crime

Members shared information regarding their organisations and identified possible collaborative opportunities. Key issues raised was reports of improvement of anti-social behaviour in the CBD with the presence of security during the weekday business hours. Victims of Crime also shared the availability of Home Safety Assessments which can then be used to access grant funding for eligible people for home safety upgrades. The Woodroffe Care Community has been delivering a variety of activities aimed at building social connection within the community to increase safety and security.

Police

Palmerston Area Command reported that the handheld scanner operations have been highly successful with hundreds of people being scanned and minimal weapons recovered. The Northern Territory Public Health Network shared funding opportunities commissioned from the Federal Government available for initiatives that promote public health. Proposals are accepted all year round.

Discussions around anti-social behaviour close to Gray Community Hall were raised during Hot Topics, with members expressing concerns regarding safety in the area. Police indicated that resources are allocated to the area wherever possible and availability of the mobile camera unit, which can serve as a deterrent, is limited. Additionally, all community groups and organisations are urged to report any instances of threatening or anti-social behaviour directly to the police. No action required.

CONSULTATION AND MARKETING

There was no consultation or marketing required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

1. Community Safety
Failure of Council to effectively plan and deliver its role in community safety.

STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

- Inclusive, Diverse & Accessible Policy Framework

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



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ATTACHMENTS

Nil

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.2
REPORT TITLE:	AQUAFEST 2024
MEETING DATE:	Tuesday 12 November 2024
AUTHOR:	City Activation Manager, Matthew McNamara
APPROVER:	Acting General Manager People and Place, Emma Blight

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks to inform the Community Safety Advisory Committee on AQUAFEST 2024.

KEY MESSAGES

- The main objective of AQUAFEST 2024 was to educate the wider community on the importance of all aspects of Water Safety
- City of Palmerston engaged various stallholders to provide education covering Water Safety, Sun Safety, Crocodile Safety, Recreational Fishing Safety, Learn to Swim, Emergency Services, and Weed Management.
- Two (2) education sessions took place on the day, covering Lakes Water Safety and Water Rescue Techniques.
- City of Palmerston provided a variety of fun, free, family entertainment, helping to attract a substantial number of attendees.
- A comprehensive marketing campaign targeted the broader community, including various community groups and schools.
- City of Palmerston produced several social media posts and partnered with Royal Life Saving Society NT in their Water Safety Week promotions.

RECOMMENDATION

THAT Report entitled AQUAFEST 2024 be received and noted.

BACKGROUND

City of Palmerston, in partnership with Royal Life Saving Society NT and several stakeholders, delivered the first of two (2) Water Safety Week events – AQUAFEST 2024, on 21 September 2024, at SWELL Palmerston.

The main objective of AQUAFEST 2024 was to educate the wider community on the importance of all aspects of Water Safety. This was achieved by engaging not-for-profit organisations and businesses that specialise in various areas, covering Water Safety, Sun Safety, Crocodile Safety, Recreational Fishing Safety, Learn to Swim, Emergency Services, and Weed Management.

DISCUSSION

City of Palmerston AQUAFEST 2024 was held at SWELL Palmerston on 21 September 2024, from 10:00am – 3:00pm. The day involved a variety of family friendly activities, alongside two (2) blocks of educational sessions facilitated by Royal Life Saving Society NT and Belgravia Leisure.

Water Safety Lakes

To promote Stallholder engagement, the first of the two (2) education sessions involved a Water Safety Lakes scavenger hunt. Attendees collected stamps by interacting with each of the stallholders. Once attendees completed their Water Safety Lakes stamp cards, the cards were returned to City of Palmerston, to go in the draw to win 10 x \$50 vouchers to either BCF, Kmart or Active (multiple store card).

Stallholders

City of Palmerston engaged not-for-profit organisations and businesses to attend the event as stallholders, delivering community engagement in their relevant fields, including:

- **Water Safety and Learning to Swim**
City of Palmerston partnered with Royal Life Saving Society NT and Belgravia Leisure to deliver water safety and learn to swim activities. Belgravia Leisure ran swimming lessons and water safety pool activities, whilst Royal Life Saving Society NT hosted a water safety stall.
- **Sun Safety**
Cancer Council were engaged to hold a stall focusing on sun safety. The stall highlighted UV hats, displays of what to look for in skin cancer, a skin checking machine on site for free skin checks and offered several free sunscreen stations.
- **Crocodile Safety**
Croc Wise hosted the Crocodile Safety stall, providing information on being safe in croc country. The stall had a variety of displays, including information on crocodile physiology, the differences between fresh and saltwater crocodiles, a life size display of a saltwater crocodile skull and a true to size rug highlighting the size of a male saltwater crocodile.
- **Recreational Fishing Safety**
Educational material was supplied by Fisheries NT covering all aspects of recreational fishing, including safety guides, fishing bag limits, and measuring stickers to give away.
- **Emergency Services**
Northern Territory Police and Northern Territory Emergency Service supplied educational material for City of Palmerston to give to attendees on their behalf.
- **Weed Management**
Weed Management Branch - Northern Territory Government (NTG) provided educational material on a variety of weed management material, including flyers on; weeds of the top end, preventing weed spread, guides to identify gamba and tussock grass, as well as information on grader, thatch, salvinia and gamba grass. A City of Palmerston weed management video based upon salvinia weed was also played to raise awareness.

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Croc Wise – Stall



Royal Life Saving Society NT – Stall

Water Safety Skills

The second of the two (2) education sessions, run by Belgravia Leisure, involved a hands-on water-based activity with several stations demonstrating different water rescue techniques. To encourage attendees' participation, City of Palmerston offered the chance to win two (2) x \$250 vouchers to anyone that took part.



Belgravia Leisure – Swimming lessons



Water Safety Lakes Participation

Community Engagement

AQUAFEST was a fun, free day focused on educating through enjoyment. This included several family orientated activities throughout the day, such as face painting, crocodile handling, a photobooth, DJ, multiple sessions of the SWELL high ropes course, a free sausage sizzle and a bubble activity.

To ensure AQUAFEST 2024 reached a diverse range of groups within the community, schools and not for profit organisations from local and surrounding areas were individually invited to attend. TOPROC Mayors/Presidents, Chief Executive Officer's and/or any industry counterpart members, were invited to attend.

Over 500 people attended AQUAFEST 2024, with 91 completing the Water Safety Lakes Scavenger Hunt and numerous families participating in the Water Safety Skills activity.



City of Palmerston and Royal Life Saving Society NT

Another AQUAFEST event is planned for 2025.

CONSULTATION AND MARKETING

A comprehensive marketing campaign aimed to reach the broader community was implemented, including personal invitations to:

- Schools: Bakewell, Gray, Driver, Durack, Forest Parade, Good Shepherd, Mackillop, Mother Teresa, Palmerston Christian Collage, Rosebery, Sacred Heart, Woodroffe Primary School, OSHC, and Kingdom Kids Early Learning Centre.
- Not for Profit: Salt Bush, Somerville, Palmerston and Regional Basketball Association, Riding for the Disabled and STEPS.

City of Palmerston produced several social media posts and partnered with Royal Life Saving Society NT in their Water Safety Week promotions.

The following City of Palmerston staff were consulted in preparing this Report:

- City Activation Officer
- Events Officer

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

City of Palmerston expended \$9,067.49 excl GST for AQUAFEST 2024. Operational budget covered the expenditure for this event.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Providing a range of interactive, family friendly activities alongside educational sessions ensures community engagement and educated, reducing potential risks.

Adhering to safety plans and risk assessments, and adding extra staff on the day, funded by City of Palmerston ensured that the health and safety of our community was the top priority.

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This Report addresses the following City of Palmerston Strategic Risks:

- 1. Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.
- 4. Inclusion, Diversity and Access**
Failure to balance meeting needs of Palmerston's cultural mosaic

STRATEGIES, FRAMEWORK AND PLANS IMPLICATIONS

This Report relates to the following City of Palmerston Strategies, Framework and Plans:

Community Plan

- Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
- Safe and Inclusive Community: Ensure all community members can participate and enjoy the event in a safe and welcoming environment.

Palmerston Municipal Plan 2024-25:

- Community Wellbeing: dedicated to continuing to provide healthy and beneficial activities to the Palmerston community.
- Community Safety: Maintaining a safe and family-friendly atmosphere for the residents of Palmerston.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil



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9 INFORMATION AND CORRESPONDENCE

9.1 Information

9.2 Correspondence

9.2.1 Committee Member Representative Resignation - Sarah Gotch

Georgina Davies

From: Sarah Gotch <Sarah.Gotch@nt.gov.au>
Sent: Tuesday, 8 October 2024 3:57 PM
To: Georgina Davies
Subject: Declined: Community Safety Advisory Committee Meeting

Good afternoon Konrad,

I wish to advise that I will no longer be able to be a part of the Community Safety Advisory Committee due to no longer working for DCMC.

Thanks for your kind assistance over the past few months, and I wish you all the best.

I'm sure our paths will cross again in my new role.

Take care.

All the best,
Sarah

Sarah Gotch
Ministerial Advisor

Office of the Hon Steven Edgington

Minister for Health

Minister for Mental Health

Minister for Alcohol Policy

Minister for Aboriginal Affairs

Minister for Housing, Local Government and Community Development

Minister for Essential Services (Including Jacana Energy, Power and Water Corporation and Territory Generation)

5th Floor, Parliament House, Darwin
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e. sarah.gotch@nt.gov.au



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10 GENERAL BUSINESS

11 NEXT COMMITTEE MEETING

THAT the next Community Safety Advisory Committee Meeting of Council be held on Tuesday, 11 February 2025 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

12 CLOSURE OF MEETING



MINUTES

Community Safety Advisory Committee Meeting

Thursday 19 September 2024

The Advisory Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT, 0830

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au

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COMMITTEE MINUTES

Minutes of Community Safety Advisory Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Thursday, 19 September at 5:30pm.

PRESENT

COMMITTEE MEMBERS	Councillor Damian Hale (Chair) Councillor Amber Garden Mayor Athina Pasco-Bell (Ex-officio) Fran Ramsey, First Nations Representative Sharon Binns, Senior Community Member Representative Acting Superintendent Siiri-Kai Tennesaar, Northern Territory Police (<i>Proxy to Meghan Funnell</i>)
STAFF	Chief Executive Officer, Luccio Cercarelli General Manager Infrastructure, Nadine Nilon General Manager Community, Konrad Seidl City Activation Manager, Matthew McNamara Minute Secretary, Georgina Davies
GALLERY	Nil

Initials: _____

MINUTES COMMUNITY SAFETY ADVISORY COMMITTEE MEETING - 19 SEPTEMBER 2024 32



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COMMITTEE MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Sharon Binns
Seconded: Councillor Garden

1. THAT the apology received from Meghan Funnell for 19 September 2024 be received and noted.
2. THAT the apology received from Sarah Gotch for 19 September 2024 be received and noted.
3. THAT the apology received from Councillor Morrison for 19 September 2024 be received and noted.

CARRIED (6/0) - CSAC10/56 - 19/09/2024

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil

4.2 Staff

Nil

Initials: _____

MINUTES COMMUNITY SAFETY ADVISORY COMMITTEE MEETING - 19 SEPTEMBER 2024 33



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COMMITTEE MINUTES

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Sharon Binns
Seconded: Councillor Garden

THAT the Minutes of the Community Safety Advisory Committee Meeting held on 14 May 2024 pages 28 to 31 be confirmed.

CARRIED (6/0) - CSAC10/57 - 19/09/2024

5.2 Business Arising from Previous Meeting

Nil

6 DEPUTATIONS AND PRESENTATIONS

6.1 Developing Community Safety Through a Generation

Moved: Mayor Pascoe-Bell
Seconded: Councillor Hale

THAT the committee recommends to the council:

1. THAT the presentation by Jonathon McDonald, Manager, The YNT on Developing Community Safety Through a Generation be received and noted.
2. THAT the council advocate for the continuation of operations of the Palmerston Youth Centre with the Northern Territory Government.

CARRIED (6/0) - CSAC10/58 - 19/09/2024

7 CONFIDENTIAL ITEMS

7.1 Moving Confidential Items into Open

Nil

Fran Ramsey left chambers at 6:17 pm

7.2 Moving Open Items into Confidential

Nil

7.3 Confidential Items

Nil

Initials: _____

MINUTES COMMUNITY SAFETY ADVISORY COMMITTEE MEETING - 19 SEPTEMBER 2024 34



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COMMITTEE MINUTES

8 OFFICER REPORTS

8.1 Action Reports

Nil

8.2 Receive and Note Reports

8.2.1 Network Update

Moved: Councillor Garden
Seconded: Sharon Binns

THAT Report entitled Network Update be received and noted.

CARRIED (5/0) - CSAC10/59 - 19/09/2024

Fran Ramsey returned to the meeting at 6:21 pm.

8.2.2 Laneway Management Policy - Consultation

Moved: Mayor Pascoe-Bell
Seconded: Sharon Binns

1. THAT Report entitled Laneway Management Policy - Consultation be received and noted.
2. THAT the Committee provides the following feedback to the Council regarding the draft Laneway Management Policy:
 - a. Clarity was sought on neighbour approval and police reports and a response was provided from the Mayor and General Manager Infrastructure to the matters raised.

CARRIED (6/0) - CSAC10/60 - 19/09/2024

8.2.3 Crime Prevention Through Environmental Design Outcomes Update

Moved: Sharon Binns
Seconded: Councillor Garden

THAT Report entitled Crime Prevention Through Environmental Design Outcomes Update be received and noted.

CARRIED (6/0) - CSAC10/61 - 19/09/2024

9 INFORMATION AND CORRESPONDENCE

9.1 Information

Nil

Initials: _____

MINUTES COMMUNITY SAFETY ADVISORY COMMITTEE MEETING - 19 SEPTEMBER 2024 35



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COMMITTEE MINUTES

9.2 Correspondence

Nil

10 GENERAL BUSINESS

10.1 Palmerston Liquor Accord

Moved: Mayor Pascoe-Bell
Seconded: Fran Ramsey

THAT the Mayor raised the Palmerston Liquor Accord and the discussion regarding minimum floor price.

CARRIED (6/0) - CSAC10/62 - 19/09/2024

11 NEXT COMMITTEE MEETING

Moved: Fran Ramsey
Seconded: Sharon Binns

THAT the next Community Safety Advisory Committee Meeting of Council be held on Tuesday, 12 November 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - CSAC10/63 - 19/09/2024

12 CLOSURE OF MEETING

Moved: Mayor Pascoe-Bell
Seconded: Sharon Binns

THAT the meeting of the Community Safety Advisory Committee held in Council Chambers, Civic Plaza, Palmerston on 19 September 2024 closed at 6:36pm.

CARRIED (6/0) - CSAC10/64 - 19/09/2024

The Chair declared the meeting closed at 6:36pm.

Chair

Print Name

Date

Initials: