



MINUTES

1st Ordinary Council Meeting Tuesday 5 November 2024

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au



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Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 5 November 2024 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Mark Fraser
Councillor Damian Hale
Councillor Lucy Morrison
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Amelia Vellar
General Manager Infrastructure, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
General Manager Community, Konrad Seidl
Acting General Manager People and Place, Emma Blight
Minute Secretary, Jodi Holden

GALLERY

One member of the public
Two members of staff

Initials: 

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1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Deputy Mayor Fraser
Seconded: Councillor Morrison

1. THAT the apology received from Councillor Eveleigh for 5 November 2024 be received and noted.
2. THAT the apology received from Councillor Garden for 5 November 2024 be received and noted.

CARRIED (5/0) - 10/1590 - 5/11/2024

3.2 Leave of Absence Previously Granted

THAT it be noted the following Elected Members have an approved Leave of Absence previously granted for this meeting:

*Councillor Eveleigh
Councillor Giesecke*

4 AUDIO/AUDIOVISUAL CONFERENCING PREVIOUSLY GRANTED

THAT it be noted the following Elected Members have previously been granted attendance via Audio/Audiovisual Conferencing for this meeting:

Councillor Giesecke

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Councillor Morrison
Seconded: Councillor Henderson

THAT the Declaration of Interest received from Mayor Pascoe-Bell for Item 27.2.1 be received and noted.

CARRIED (5/0) - 10/1591 - 5/11/2024

Initials: 

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Morrison
Seconded: Deputy Mayor Fraser

THAT the Minutes of the Council Meeting held on 15 October 2024 pages 11479 to 11486 be confirmed.

CARRIED (5/0) - 10/1592 - 5/11/2024

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Leave of Absence Requests

Moved: Councillor Garden
Seconded: Councillor Morrison

1. THAT the leave of absence received from Councillor Eveleigh for 30 October to 3 November 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Morrison for 10 October to 16 October 2024 inclusive be received and noted.
5. THAT the leave of absence received from Deputy Mayor Fraser for 27 September to 6 October 2024 inclusive be received and noted.
7. THAT the leave of absence received from Deputy Mayor Fraser for 19 October to 20 October 2024 inclusive be received and noted.

CARRIED (7/0) - 10/1535 - 17/09/2024

Initials: 

10.1.2 Leave of Absence Requests

Moved: Councillor Hale
Seconded: Councillor Giesecke

2. THAT the leave of absence received from Deputy Mayor Fraser for 2 November to 5 November 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 17 October to 18 October 2024 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Hale for 22 October to 24 October 2024 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Hale for 26 October to 28 October 2024 inclusive be received and noted.
6. THAT the leave of absence received from Councillor Hale for 31 October to 3 November 2024 inclusive be received and noted.

CARRIED (5/0) - 10/1584 – 15/10/2024

10.1.3 Palmerston Alcohol Management Plan Update

Moved: Deputy Mayor Fraser
Seconded: Councillor Hale

1. THAT Report entitled Palmerston Alcohol Management Plan Update be received and noted.
2. THAT Council endorses the Mayor (or representative) to meet with the Minister for Alcohol Policy to recommence conversations about partnering with the new Northern Territory Government in relation to alcohol management in Palmerston and the City of Palmerston Draft Alcohol Management Plan with the inclusion of the request of Domestic Violence support.
3. THAT the Council Decision relating to the Report entitled Palmerston Alcohol Management Plan Update be moved to the Open Minutes.

CARRIED (5/0) - 10/1610 – 5/11/2024

10.1.3 General Business

Moved: Councillor Henderson
Seconded: Deputy Mayor Fraser

1. THAT General Business Item 30.1 is considered 'confidential' pursuant to 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(c)(ii) of the *Local Government (General) Regulations 2021* as the matter comprises the receipt or discussion of, or a motion or both relating to information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

Initials: 

2. THAT a report be presented with a draft policy on Elected Member absences that outlines criteria on what is and is not considered an acceptable reason, to be presented by the 10 December 2024 Ordinary Council Meeting.
3. THAT this decision be moved to open minutes.

CARRIED (6/0) - 10/1612 - 5/11/2024

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Henderson
Seconded: Deputy Mayor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
27.1.1	Council Property Agreements and Contracts	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
27.1.2	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual. This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law. This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the

Initials: 

		public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.
27.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
27.1.4	Council Project Initiative	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
27.2.1	Confidential Restricted	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(f) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information in relation to a complaint of a contravention of the code of conduct.

CARRIED (5/0) - 10/1593 - 5/11/2024

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Review of Council Committee Remuneration

Moved: Councillor Morrison
Seconded: Councillor Henderson

1. THAT Report entitled Review of Council Committee Remuneration be received and noted.

Initials: 

2. THAT Council endorses Option Four from report entitled Review of Council Committee Remuneration as the applicable remuneration for Council Advisory Committee members and that this remuneration commence from the next applicable committee meeting with the Terms of Reference amended accordingly.

CARRIED (5/0) - 10/1594 - 5/11/2024

13.1.2 Vibrant Economy Advisory Committee Minutes - 21 October 2024

Moved: Deputy Mayor Fraser
Seconded: Councillor Morrison

1. THAT Report entitled Vibrant Economy Advisory Committee Minutes - 21 October 2024 be received and noted.
2. THAT the unconfirmed Vibrant Economy Advisory Committee Minutes provided as **Attachment 13.1.2.1** to report entitled Vibrant Economy Advisory Committee Minutes - 21 October 2024 be received and noted.
3. THAT Council endorse the proposed recommendations from the Palmerston Vibrant Economy Advisory Committee meeting held on 21 October 2024, being:
 - a. THAT the Vibrant Economy Advisory Committee meetings for 2025 be scheduled as follows:
 - i. 5:30pm Tuesday 28 January 2024 In Council Chambers
 - ii. 5:30pm Tuesday 29 April 2024 In Council Chambers
 - b. THAT a review of the Vibrant Economy Advisory Committee meeting schedule take place after the declaration of the poll following the Local Government Election in 2025.
 - c. THAT the theme of the inaugural business workshop is;
 - i. 'What can City of Palmerston do to assist business and economic growth'.

CARRIED (5/0) - 10/1595 - 5/11/2024

13.1.3 Annual Report and Financial Statements

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT the matter lay on the table pending the Auditors opinion to be presented at a special meeting held prior to 15 November 2024.

CARRIED (5/0) - 10/1596 - 5/11/2024

13.1.4 Risk Management and Audit Committee Meeting Minutes - 29 October 2024

Moved: Councillor Hale
Seconded: Deputy Mayor Fraser

1. THAT Report entitled Risk Management and Audit Committee Meeting Minutes - 29 October 2024 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.4.1** to Report entitled Risk Management and Audit Committee Meeting Minutes - 29 October 2024 be received and noted.
3. THAT Council adopts the following endorsements by the Risk Management and Audit Committee:
 - a. THAT the proposed 2025 Risk Management and Audit Committee Meeting schedule being:
 - i. Tuesday 25 February 2025
 - ii. Tuesday 27 May 2025
 - iii. Tuesday 29 July 2025
 - iv. Thursday 23 October 2025
 - b. THAT the Risk Management and Audit Committee adopts the proposed Work Plan at **Attachment 9.1.1.1** contained in the report entitled Risk Management and Audit Committee Meeting Schedule 2025 that aligns with the Committee meeting schedule.
 - c. THAT the Council Policy Review – Asset Management – RMA10/151 be removed from the next Risk Management and Audit Committee Action Report as Council has endorsed this policy at the 17 September 2024 Council meeting.

CARRIED (5/0) - 10/1597 – 5/11/2024

13.1.5 Darwin Symphony Orchestra In Palmerston 2025

Moved: Councillor Henderson
Seconded: Deputy Mayor Fraser

1. THAT Report entitled Darwin Symphony Orchestra In Palmerston 2025 be received and noted.
2. THAT Council endorses the inclusion of the Darwin Symphony Orchestra event series within the 2025-26 budget.

CARRIED (5/0) - 10/1598 – 5/11/2024

13.2 Receive and Note Reports

13.2.1 Christmas in Palmerston 2024

Moved: Deputy Mayor Fraser
Seconded: Councillor Morrison

THAT Report entitled Christmas in Palmerston 2024 be received and noted.

CARRIED (5/0) - 10/1599 – 5/11/2024

Initials: 

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14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Moved: Deputy Mayor Fraser

Seconded: Mayor Pascoe-Bell

THAT the verbal report received by Deputy Mayor regarding Palmerston Regional Business Association (PRBA) Sunrise Harbour Cruise & Networking event be received and noted.

CARRIED (5/0) - 10/1600 - 5/11/2024

16 QUESTIONS BY MEMBERS

Moved: Councillor Morrison

Seconded: Councillor Hale

THAT the question asked by Councillor Morrison regarding contacting community groups in regards to the Community Benefit Scheme Environmental Grants, and the response provided by the General Manager Community be received and noted.

CARRIED (5/0) - 10/1601 - 5/11/2024

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Deputy Mayor Fraser

Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 November 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (5/0) - 10/1602 - 5/11/2024

Initials: 

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Fraser
Seconded: Councillor Henderson

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (5/0) - 10/1603 – 5/11/2024

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.04pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.06pm.

The Chair declared the meeting closed at 7.30pm.



Chair

Mayor Pascoe-Bell

Print Name

20 November 2024

Date

Initials: