

MINUTES

Risk Management and Audit Committee **Tuesday 29 October 2024**

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

Committee business papers can be viewed on the City of Palmerston website <http://www.palmerston.nt.gov.au>



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PRESENT

COMMITTEE MEMBERS

Clare Milikins, Independent Member (Chair)
Craig Kirby, Independent Member (Via
Audio/Audiovisual)
David Ray, Independent Member
Mayor Athina Pascoe-Bell
Councillor Amber Garden
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Amelia Vellar
General Manager Infrastructure, Nadine Nilon
General Manager Finance and Governance, Wati
Kerta
General Manager Community, Konrad Seidl
Acting General Manager People and Place, Emma
Blight
Finance Manager, Jeffrey Guilas
Governance Lead, Angie Torr
Minute Secretary, Emily Dehne

GALLERY

Nil

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:18pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

4 AUDIO/AUDIOVISUAL CONFERENCING GRANTED

THAT it be noted the Committee note Craig Kirby is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending a meeting due to being a distance greater than 100km from the appointed place of meeting and approval has been granted by the Chief Executive Officer in accordance with the City of Palmerston Audio/Audiovisual Policy.

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Garden
Seconded: Councillor Henderson

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 27 August 2024 pages 279 to 284 be confirmed.

CARRIED (6/0) - RMA10/161 - 29/10/2024

Initials: _____

6.2 Business Arising from Previous Meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving Confidential Items into Open

Nil

8.2 Moving Open Items into Confidential

Nil

8.3 Confidential Items

Moved: Councillor Garden

Seconded: David Ray

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
18.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
18.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

Initials: _____

18.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
18.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
18.2.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
18.2.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
18.2.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
18.2.5	Council Project Initiative	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

18.2.6	Council Initiative	Project This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
18.2.7	Contract and Tender Assessment and Award	Project This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

CARRIED (6/0) - RMA10/162 - 29/10/2024

9 OFFICER REPORTS

9.1 Action Reports

9.1.1 Risk Management and Audit Committee Meeting Schedule 2025

Moved: Councillor Garden
Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Risk Management and Audit Committee Meeting Schedule 2025 be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:
 - a. THAT the Risk Management and Audit Committee adopts the proposed 2025 Committee Meeting schedule being:
 - i. Tuesday 25 February 2025
 - ii. Tuesday 27 May 2025
 - iii. Tuesday 29 July 2025
 - iv. Thursday 23 October 2025
 - b. THAT the Risk Management and Audit Committee adopts the proposed Work Plan at **Attachment 9.1.1.1** contained in the Report entitled Risk Management and Audit Committee Meeting Schedule 2025 that aligns with the Committee Meeting schedule.

CARRIED (6/0) - RMA10/163 - 29/10/2024

Initials: _____



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9.1.2 Action Report

Moved: David Ray
Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Action Report be received and noted.
2. THAT the Council Policy Review – Asset Management - RMA10/151 be removed from the next Action Report as Council has endorsed this policy at the 17 September 2024 Council Meeting.

CARRIED (6/0) - RMA10/164 - 29/10/2024

9.2 Receive and Note Reports

Nil

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Councillor Garden
Seconded: Mayor Pascoe-Bell

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 25 February 2025 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED (6/0) - RMA10/165 - 29/10/2024

13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT pursuant to section 99(2) and 293(3)(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED (6/0) - RMA10/166 - 29/10/2024

Initials: _____



The open section of the meeting closed at 5:25pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6:52pm.

Chair

Print Name

Date

UNCONFIRMED

Initials: _____