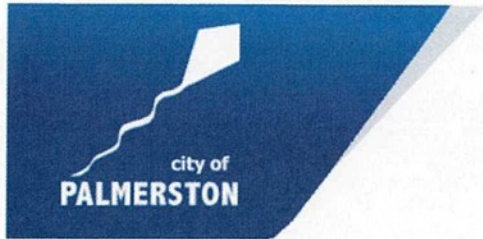


MINUTES

1st Ordinary Council Meeting Tuesday 3 September 2024

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au



A Place for People

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 3 September 2024 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Mark Fraser
Councillor Amber Garden
Councillor Benjamin Giesecke
Councillor Damian Hale
Councillor Danielle Eveleigh
Councillor Lucy Morrison
Councillor Sarah Henderson

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
Acting General Manager Infrastructure, Katie O'Neill
Acting General Manager Finance and Governance, Emma Blight
General Manager Community, Konrad Seidl
Minute Secretary, Kate Roberts

GALLERY

Two members of staff

Initials: 

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1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Councillor Garden
Seconded: Councillor Henderson

1. THAT the leave of absence received from Mayor Pascoe-Bell for 23 September 2024 to 27 September 2024 inclusive be received and noted.
2. THAT the leave of absence received from Mayor Pascoe-Bell for 7 October 2024 to 8 October 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 27 August 2024 to 31 August 2024 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Hale for 9 September 2024 to 11 September 2024 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Hale for 26 September 2024 to 30 September 2024 inclusive be received and noted.

CARRIED 10/1495 – 3/09/2024

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

Initials: 

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Fraser
Seconded: Councillor Morrison

THAT the Minutes of the Council Meeting held on 20 August 2024 pages 11421 to 11429 be confirmed.

CARRIED 10/1496 – 3/09/2024

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Morrison
Seconded: Deputy Mayor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.2.1	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person. This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/1497 - 3/09/2024

11 PETITIONS

Nil

Initials: 

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Risk Management and Audit Committee Open Minutes - 27 August 2024

Moved: Councillor Garden
Seconded: Councillor Eveleigh

1. THAT Report entitled Risk Management and Audit Committee Open Minutes - 27 August 2024 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.1.1** to Report entitled Risk Management and Audit Committee Open Minutes - 27 August 2024 be received and noted.
3. THAT the Risk Management and Audit Committee recommends to Council:
 - a. THAT Council notes there are no changes to the existing policy, other than minor administrative changes and that a report will be provided to Council to adopt the revised Asset Management Policy.

CARRIED 10/1498 – 3/09/2024

13.1.2 By-Laws Review

Moved: Deputy Mayor Fraser
Seconded: Councillor Henderson

1. THAT Report entitled By-Laws Review be received and noted.
2. THAT Council endorse the priority review schedule as follows to commence in 2024:
 - a. Priority One - Palmerston (Procedures for Meetings) By-Laws 2003
 - b. Priority Two - Palmerston (Public Places) By-Laws 2001
 - c. Priority Three - Palmerston (Charges) By-Laws 1994
 - d. Priority Four - Palmerston (Signs, Hoardings and Advertising) By-Laws 1999

CARRIED 10/1499 – 3/09/2024

13.1.3 Change to Order of Business and Minutes Voting Format

Moved: Councillor Eveleigh
Seconded: Deputy Mayor Fraser

1. THAT Report entitled Change to Order of Business and Minutes Voting Format be received and noted.
2. THAT Council amend the Order of Business for Council Meetings as per **Attachment 13.1.3.2** to Report entitled Change to Order of Business and Minutes Voting Format and that the intent of these changes be reflected in all Committee Meeting Agendas

and Minutes, with this change taking effect no later than the 1st Ordinary Meeting in October 2024.

3. THAT Council amend the Minutes voting format for Council Meetings as displayed in **Attachment 13.1.3.4** to Report entitled Change to Order of Business and Minutes Voting Format and that the intent of these changes be reflected in all Committee Meeting Minutes, with this change taking effect no later than the 1st Ordinary Meeting in October 2024.

CARRIED 10/1500 – 3/09/2024

13.2 Receive and Note Reports

13.2.1 Sustainability Strategy Update

Moved: Councillor Morrison
Seconded: Councillor Henderson

THAT Report entitled Sustainability Strategy Update be received and noted.

CARRIED 10/1501 – 3/09/2024

13.2.2 Palmerston Street Art Festival

Moved: Deputy Mayor Fraser
Seconded: Councillor Giesecke

THAT Report entitled Palmerston Street Art Festival be received and noted.

CARRIED 10/1502 – 3/09/2024

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Moved: Councillor Giesecke
Seconded: Councillor Garden

THAT the tabled Correspondence date 27 August 2024 entitled Reinstatement Request - Councillor Eveleigh be received and noted.

CARRIED 10/1503 – 3/09/2024

15 REPORT OF DELEGATES

Moved: Councillor Giesecke
Seconded: Deputy Mayor Fraser

THAT the verbal report received by Councillor Giesecke regarding Tourism Top End Meeting be received and noted.

CARRIED 10/1504 – 3/09/2024

16 QUESTIONS BY MEMBERS

Moved: Councillor Garden
Seconded: Councillor Morrison

1. THAT the question asked by Councillor Henderson regarding Locations for Microchipping of Pets, and the response provided by the Chief Executive Officer be received and noted.
2. THAT the question asked by Councillor Hale regarding Replacement of Traffic Signage, and the response provided by the Chief Executive Officer be received and noted.
3. THAT the question asked by Councillor Giesecke regarding Watering of Trees and Shrubs, and the response provided by the Acting General Manager Infrastructure be received and noted.

CARRIED 10/1505 – 3/09/2024

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Morrison
Seconded: Councillor Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 17 September 2024 at 5:30pm in the Durack Community Arts Centre, 33 Packard Avenue Durack.

CARRIED 10/1506 – 3/09/2024

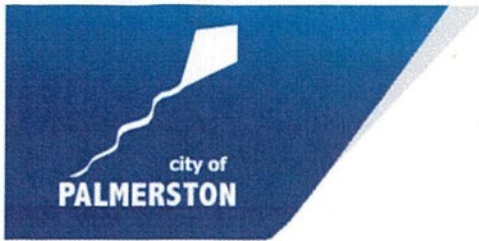
19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Fraser
Seconded: Councillor Henderson

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/1507 – 3/09/2024

Initials: 



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20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 5.55pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.22pm.

Chair

Mayor Atrina Pascoe-Bell

Print Name

17/9/2024

Date

Initials: _____