

The top of the page features a horizontal banner. On the left, the City of Palmerston logo is displayed, consisting of a stylized white wave icon above the text 'city of PALMERSTON' and the tagline 'A Place for People' below it. The background of the banner is a composite illustration. The left side shows a silhouette of a person and two children on a grassy bank, with one person holding a kite string. The right side shows two colorful bee-eaters perched on a branch, with a colorful, abstract background behind them. The overall color palette is dominated by blues, greens, and yellows.

city of
PALMERSTON
'A Place for People'

MINUTES

1st Ordinary Council Meeting Tuesday 6 August 2024

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au



A Place for People

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 6 August 2024 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Mark Fraser
Councillor Amber Garden
Councillor Benjamin Giesecke
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
General Manager Infrastructure, Nadine Nilon
General Manager Finance and Governance, Wati Kerta
General Manager Community, Konrad Seidl
Acting General Manager People and Place, Emma Blight
Minute Secretary, Jodi Holden

GALLERY

Two members of staff

Initials: 

A Place for People

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.34pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

THAT it be noted Councillor Hale will be on leave of absence as previously granted on 16 July 2024, for the period of 29 July to 15 August 2024 inclusive.

3.3 Leave of Absence Request

Moved: Councillor Garden
Seconded: Deputy Mayor Fraser

1. THAT the leave of absence received from Councillor Giesecke for 1 November to 17 November 2024 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Henderson for 3 August to 11 August 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Morrison for 26 August to 1 September 2024 inclusive be received and noted.

CARRIED 10/1456 – 6/08/2024

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Nil

Initials:



6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Garden
 Seconded: Councillor Morrison

THAT the Minutes of the Council Meeting held on 16 July 2024 pages 11391 to 11399 be confirmed.

CARRIED 10/1457 - 6/08/2024

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Confidentiality Review List - 21 February 2024 to 16 July 2024

Moved: Deputy Mayor Fraser
 Seconded: Councillor Garden

1. THAT Report entitled Confidentiality Review List - 21 February 2024 to 16 July 2024 be received and noted.
2. THAT the following 13 Council Decisions be moved to the Tuesday 6 August 2024 Open Minutes:

No.	Decision Number	Meeting Date	Item/Type	Title
1.	10/1068	17/10/2023	25.1.3 Report	25.1.3 Naming of City of Palmerston Wards
2.	10/1089	7/11/2023	25.1.1 Report	25.1.1 Risk Management and Audit Committee Confidential Minutes - 24

Initials: 

3.	10/1118	21/01/2023	25.1.3 Report	25.1.3 Venture Housing - Administrative Review Committee
4.	10/1119	21/11/2023	25.1.4 Report	25.1.4 Palmerston Regional Economic Growth Plan - Update November 2023
5.	10/1121	21/11/2023	25.1.6 Report	25.1.6 Darwin Festival in Palmerston Update
6.	10/1173	16/01/2024	25.1.1 Report	25.1.1 Darwin Festival in Palmerston Update
7.	10/1195	6/02/2024	23.1 Presentation	23.1 Darwin Festival Weekend Event in Palmerston
8.	10/1328	7/05/2024	23.1 Deputation and Presentations	23.1 Halikos Group Presentation by Shane Dignan on the proposed usage of the former Don Dale Youth Detention Centre site
9.	10/1329	7/05/2024	23.2 Deputation and Presentations	23.2 Department of Planning, Infrastructure and Logistics (DIPL) Proposed usage of the former Don Dale Youth Detention Centre site
10.	10/1332	7/05/2024	27 Confidential Questions by Members	27 CONFIDENTIAL QUESTIONS BY MEMBERS
11.	10/1339	8/05/2024	10.1.3 Report	10.1.3 Draft City of Palmerston Animal Management Policy
12.	10/1362	21/05/2024	23.1 Deputation and Presentations	23.1 Urbex Group Presentation by Kassi Picken on the Development of the Heights, Durack
13.	10/1409	18/06/2024	25.1.1 Report	25.1.1 Confidential Risk Management and Audit Committee Minutes - 11 June 2024

CARRIED 10/1466 - 6/08/2024

Naming of City of Palmerston Wards

1. THAT Report entitled Naming of City of Palmerston Wards be received and noted.
2. THAT Council approves the response to the Department of Chief Minister and Cabinet regarding Naming of the City of Palmerston Wards being Attachment 25.1.3.3 to report entitled Naming of City of Palmerston Wards.

CARRIED 10/1068 - 17/10/2023

Risk Management and Audit Committee Confidential Minutes - 24 October 2023

1. THAT the tabled document entitled Amended Unconfirmed Risk Management and Audit Committee meeting minutes be received and noted, and replace Attachment 16.1.1.1 due to minor administrative changes.
2. THAT Report entitled Risk Management and Audit Committee Confidential Minutes - 24 October 2023 be received and noted.
3. THAT Council endorse the recommendations from the Confidential Risk Management and Audit Committee meeting held on 24 October 2023:
 - a. 16.1.1 External Audit Observations
 - i. THAT the Risk and Audit Committee note the update on the prior year's Audit Observations and the new findings as part of the 2022/23 External Audit as presented at Attachment 16.1.1.1 of the Report entitled External Audit Observations.
 - b. 16.1.2 Draft 2022-23 Annual Report and Audited Financial Statements
 - i. THAT Risk Management Audit Committee notes that the audit opinion will be provided once financial statements are finalised.
 - ii. THAT Risk Management Audit Committee notes that the Chief Executive Officer certification and the audit opinion on the financial statements, will be circulated out of session.
 - iii. THAT the Risk Management and Audit Committee recommend to the Council:
 - a. THAT the draft financial statements for the year ended 30 June 2023 and the Chief Executive Officer certification as presented as Attachment 16.1.2.2 and the accompanying financial overview presented as Attachment 16.1.2.3 to Report entitled Draft 2022-23 Annual Report and Audited Financial Statements and to be accepted for inclusion in the 2022/23 Annual Report as presented Attachment 16.1.2.1.
 - iv. THAT the Risk Management and Audit Committee resolves those the Committee's resolutions be moved to the open minutes following the Council's approval of the financial statements.
 - c. 16.1.3 Internal Audit Update
 - i. THAT the Risk Management and Audit Committee recommends to Council:
 - a. THAT Council note the commencement of a Performance Audit for Debt Management and the development of a Governance Framework and Budget Management Framework.
 - b. THAT Council note that the following items from the Internal Audit Recommendation Register are complete and can be removed from the active register:
 - 1) CIP5 Sustainability Strategy
 - c. THAT Council note the Committee is due to review its Terms of Reference and the internal audit plan following the Strategic Risk review in 2024.

CARRIED 10/1089- 7/11/2023

Venture Housing - Administrative Review Committee

1. THAT Report entitled Venture Housing - Administrative Review Committee be received and noted.
2. THAT Council appoint Councillor Garden to the Administrative Review Committee to replace Deputy Mayor Eveleigh who has declared a conflict of interest, for the Venture Housing Company correction of an entry in the rates assessment record decision review.

CARRIED 10/1118 - 21/11/2023

Palmerston Regional Economic Growth Plan - Update November 2023

1. THAT Report entitled Palmerston Regional Economic Growth Plan - Update November 2023 be received and noted.
2. THAT Council approve Mayor, Councillor Fraser, Councillor Eveleigh and Councillor Hale to travel to gather information on various projects that could inform City of Palmerston's Palmerston Regional Economic Growth Plan, current and future Palmerston projects and advocacy work, as outlined in Report entitled Palmerston Regional Economic Growth Plan - Update November 2023.

CARRIED 10/1119 - 21/11/2023

Darwin Festival in Palmerston Update

1. THAT Report entitled Darwin Festival in Palmerston Update be received and noted.
2. THAT Council endorse further negotiations to occur by staff with the Darwin Festival, noting that the minimum cost will be \$150,000 for the event as per the options contained within their proposal shown at Attachment 25.1.6.1.
3. THAT Council supports officers continuing advocacy of the Northern Territory Government for the purposes of exploring partnerships to bring the Darwin Festival to Palmerston.
4. THAT a further report be presented back to Council with a recommendation on the Darwin Festival in Palmerston by the Ordinary Meeting of January 2024.

CARRIED 10/1121 - 21/11/2023

Darwin Festival in Palmerston Update

1. THAT Report entitled Darwin Festival in Palmerston Update be received and noted.
2. THAT a further report be presented to Council with a recommendation on the Darwin Festival in Palmerston once a formal sponsorship proposal is received from Darwin Festival.

CARRIED 10/1173 - 16/01/2024

Darwin Festival Weekend Event in Palmerston

THAT the confidential deputation/presentation by Darwin Festival's CEO, James Gough and Artistic Director Kate Fell, be received and noted.

CARRIED 10/1195 - 6/02/2024

Halikos Group Presentation by Shane Dignan on the proposed usage of the former Don Dale Youth Detention Centre site

THAT the confidential deputation/presentation by Shane Dignan, Managing Director of the Halikos Group be received and noted.

CARRIED 10/1328 -7/05/2024

Department of Planning, Infrastructure and Logistics (DIPL) Proposed usage of the former Don Dale Youth Detention Centre site

THAT the confidential deputation/presentation by Andrew Kirkman be received and noted.

CARRIED 10/1329 -7/05/2024

CONFIDENTIAL QUESTIONS BY MEMBERS

THAT the question asked by Councillor Fraser regarding security and youth activity at the Palmerston Markets and request additional police presence to be in attendance, and the response provided by the Chief Executive Officer be received and noted.

CARRIED 10/1332 -7/05/2024

Draft City of Palmerston Animal Management Policy

1. THAT Report entitled Draft City of Palmerston Animal Management Policy be received and noted.
2. THAT Council endorse the draft City of Palmerston Animal Management Policy, being Attachment 10.1.3.1 contained in this report entitled Draft City of Palmerston Animal Management Policy, for the purposes of 21 days of community consultation, with amendments to include Property Identification Code to be included for poultry and other minor amendments identified at the meeting.
3. THAT Council endorse the proposed 2024-2025 fees and charges structure for animal management activities being Attachment 10.1.3.3 contained in this report entitled Draft City of Palmerston Animal Management Policy.
4. THAT a further Report be presented to Council following conclusion of the draft Palmerston Animal Management Policy community consultation including outcomes and recommendations.
5. THAT this decision be moved into the Open Minutes following media release and announcement of community consultation relating to the draft Palmerston Animal Management Policy.

CARRIED 10/1339 - 8/05/2024

Urbex Group Presentation by Kassi Picken on the Development of the Heights, Durack

THAT the confidential deputation/presentation by Kassi Picken, Urbex Group on the Development of the Heights, Durack be received and noted.

CARRIED 10/1362 -21/05/2024

Confidential Risk Management and Audit Committee Minutes - 11 June 2024

1. THAT Report entitled Confidential Risk Management and Audit Committee Minutes - 11 June 2024 be received and noted.
2. THAT the unconfirmed confidential Risk Management and Audit Committee minutes provided at Attachment 25.1.1.1 to Report entitled Confidential Risk Management and Audit Committee Minutes - 11 June 2024 be received and noted.
3. THAT Council endorse the recommendations from the Confidential Risk Management and Audit Committee meeting held on 11 June 2024 as follows:
 - a. THAT the report entitled Council Policy Risk Management and Audit Committee Terms of Reference be taken off the table.
 - b. THAT the council endorsed Terms of Reference at Attachment 16.1.1.1 contained in this report entitled Policy Risk Management and Audit Committee Terms of Reference.
 - c. THAT a separate report will be presented to Council seeking adoption of the revised Risk Management and Audit Committee Terms of Reference.
 - d. THAT Council note finalisation of the Performance Audit for Debt Management, note the commencement of the Fraud and Corruption Policy audit and note the work on the Governance Framework and Budget Management Framework.

CARRIED 10/1409 - 18/06/2024

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Morrison
Seconded: Councillor Giesecke

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or

Initials: 

		<p>possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act</i></p>
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		2019 and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
26.2.1	Confidential Correspondence	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

CARRIED 10/1458 – 6/08/2024

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Community Satisfaction Survey

Moved: Councillor Garden
Seconded: Deputy Mayor Fraser

1. THAT Report entitled Community Satisfaction Survey be received and noted.
2. THAT a report be prepared by the second Ordinary Council Meeting in October 2024 providing the results of the Community Satisfaction Survey 2024.

CARRIED 10/1459 – 6/08/2024

Initials: 

13.1.2 Vibrant Economy Advisory Committee Minutes - 22 July 2024

Moved: Deputy Mayor Fraser
Seconded: Councillor Morrison

1. THAT Report entitled Vibrant Economy Advisory Committee Minutes - 22 July 2024 be received and noted.
2. THAT the unconfirmed Vibrant Economy Advisory Committee Minutes provided as **Attachment 13.1.2.1** to report entitled Vibrant Economy Advisory Committee Minutes - 22 July 2024 be received and noted.
3. THAT Council endorse the proposed recommendations from the Palmerston Vibrant Economy Advisory Committee meeting held on 22 July 2024, being:
 - a. THAT the Palmerston Vibrant Economy Advisory Committee recommends to Council the future actions for the Business Survey as outlined in report entitled Business Survey Outcomes and Future Actions.

CARRIED 10/1460 – 6/08/2024

13.2 Receive and Note Reports

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 Media Release - Election Funding Commitments

Moved: Councillor Garden
Seconded: Councillor Morrison

THAT the Media Release regarding Northern Territory Election Funding Commitments to the Palmerston community be received and noted.

CARRIED 10/1461 – 6/08/2024

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Moved: Mayor Pascoe-Bell
Seconded: Deputy Mayor Fraser

THAT the verbal report received by Mayor Pascoe-Bell regarding 2024 APSACC Conference be received and noted.

CARRIED 10/1462 – 6/08/2024

A Place for People

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Garden
Seconded: Deputy Mayor Fraser

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 August 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/1463 - 6/08/2024

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Morrison
Seconded: Councillor Garden

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/1464 - 6/08/2024

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 5.54pm for the discussion of confidential matters.

The closed section of the meeting reopened at 5.54pm.

The Chair declared the meeting closed at 6.41pm.



Chair

Mayor Pascoe-Bell

Print Name

20 August 2024

Date

Initials: