

The top of the page features a horizontal banner. On the left, the City of Palmerston logo is displayed, consisting of a stylized white wave graphic above the text 'city of PALMERSTON' and the tagline 'A Place for People' below it. The background of the banner is a blue-toned illustration of a park or waterfront area with silhouettes of people walking and a kite flying. On the right side of the banner, there is a vibrant, colorful illustration of two bee-eaters perched on a branch, with a yellow and green background and a blue and white floral element below them.

city of  
**PALMERSTON**  
*'A Place for People'*

# MINUTES

## **2nd Ordinary Council Meeting** **Tuesday 18 June 2024**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Council business papers can be viewed on the City of Palmerston website [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 18 June 2024 at 5:30pm.

## PRESENT

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### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Benjamin Giesecke  
Councillor Damian Hale  
Councillor Danielle Eveleigh  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Sarah Henderson

### STAFF

Acting Chief Executive Officer, Amelia Vellar  
General Manager Infrastructure, Nadine Nilon  
General Manager Finance and Governance, Wati Kerta  
General Manager Community, Konrad Seidl  
Acting General Manager People and Place, Emma Blight  
Minute Secretary, Jodi Holden

### GALLERY

One member of the public  
Six members of staff

*A Place for People*

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Moved: Councillor Fraser  
Seconded: Deputy Mayor Giesecke

THAT the apology received from Councillor Garden for 18 June 2024 be received and noted.

CARRIED 10/1384 – 18/06/2024

### 3.2 Leave of Absence Previously Granted

Nil

### 3.3 Leave of Absence Request

Nil

## 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil


## 5 DECLARATION OF INTEREST

### 5.1 Elected Members

Nil

### 5.2 Staff

Nil

Initials: 

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of Minutes

Moved: Councillor Morrison  
Seconded: Councillor Henderson

THAT the Minutes of the Council Meeting held on 4 June 2024 pages 11353 to 11362 be confirmed.

CARRIED 10/1385 – 18/06/2024

### 6.2 Business Arising from Previous Meeting

Nil

## 7 MAYORAL REPORT

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Morrison

THAT Report entitled Mayoral Update Report - May 2024 be received and noted.

CARRIED 10/1386 – 18/06/2024

## 8 DEPUTATIONS AND PRESENTATIONS

Nil

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving Confidential Items into Open

#### 10.1.1 Draft Municipal Plan 2024-2025

Moved: Councillor Fraser  
Seconded: Councillor Hale

1. THAT Report entitled Draft Municipal Plan 2024-2025 be received and noted.
2. THAT Council endorses the City of Palmerston draft Municipal Plan 24-25 being **Attachment 10.1.1.2** contained in this report entitled Draft Municipal Plan 2024-2025 for 28 days public consultation, following the inclusion of minor amendments as discussed at the meeting.
3. THAT Council be presented with the City of Palmerston draft Municipal Plan 24-25 inclusive of the feedback from the public consultation for adoption at the 2<sup>nd</sup> Ordinary Council Meeting on 18 June 2024.

4. THAT the decisions relating to Report entitled Draft Municipal Plan 2024-2025 be moved into the Open Minutes following the Municipal Plan media release.

CARRIED 10/1337 - 8/05/2024

## 10.1.2 Draft Long Term Financial Plan - 2025-2034

Moved: Councillor Henderson  
Seconded: Councillor Garden

1. THAT Report entitled Draft Long Term Financial Plan - 2025-2034 be received and noted.
2. THAT Council endorses the City of Palmerston draft Long Term Financial Plan 2025-2034 being **Attachment 10.1.2.1** to Report entitled Draft Long Term Financial Plan - 2025-2034 for 28 days public consultation, following the inclusion of minor amendments as discussed at the meeting.
3. THAT Council be presented with the City of Palmerston draft Long Term Financial Plan 2025-2034, inclusive of the feedback from the public consultation for adoption at the 2<sup>nd</sup> Ordinary Council Meeting on 18 June 2024.
4. THAT a comprehensive review of the Long Term Financial Plan be undertaken with a Report presented to Council on outcomes by the 2<sup>nd</sup> Ordinary Meeting in October 2024.
5. THAT the decisions be moved into the Open Minutes following the Municipal Plan and Budget 2024-25 media release.

CARRIED 10/1338 - 8/05/2024

## 10.1.3 Risk Management and Audit Committee Independent Member Update

Moved: Councillor Henderson  
Seconded: Councillor Garden

1. THAT Report entitled Risk Management and Audit Committee Independent Member Update be received and noted.
2. THAT the following preferred applicants be appointed as the City of Palmerston Risk Management and Audit Committee Independent Member:
  - i. Craig Kirby
  - ii. David Ray
3. THAT if either preferred applicant declines the appointment that David Blair be appointed as the City of Palmerston Risk Management and Audit Committee Independent Member.
4. THAT Independent members that reside interstate will attend Risk Management and Audit Committee meeting remotely unless they attend in person at the expense of Council as approved by the Chief Executive Officer.
5. THAT pursuant to section 40 of the Local Government Act 2019 Council hereby delegates to the Chief Executive Officer the power and authority to finalise and sign all documentation required for appointment of Craig Kirby and David Ray, or should they decline David Blair to the Risk Management and Audit Committee Independent Member position and the notification to unsuccessful applicants.

6. THAT Council moves the 28 May 2024 Risk Management and Audit Committee meeting to 11 June 2024, due to the leave of absence of the Independent Chair.
7. THAT the decisions relating to Report entitled Risk Management and Audit Committee Independent Member Update be moved to the Open minutes of the Ordinary Meeting Tuesday 21 May 2024 once the applicants accept the Risk Management and Audit Committee Independent Member position.

**CARRIED 10/1359 – 21/05/2024**

**10.2 Moving Open Items into Confidential**

Nil

**10.3 Confidential Items**

Moved: Councillor Henderson

Seconded: Councillor Eveleigh

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**CARRIED 10/1387 – 18/06/2024**

**11 PETITIONS**

Nil

**12 NOTICES OF MOTION**

Nil

**13 OFFICER REPORTS**

**13.1 Action Reports**

**13.1.1 Community Benefit Scheme – NT Legacy Grant Application**

Moved: Councillor Henderson

Seconded: Councillor Fraser

Initials: 

1. THAT Report entitled Community Benefit Scheme – NT Legacy Grant Application be received and noted.
2. THAT Council endorse a funding agreement with Northern Territory Legacy from the 2023/24 Community Benefit Scheme for \$8,640 to fund nine (9) monthly Widow and Beneficiaries Luncheons in the City of Palmerston as per **Attachment 13.1.1.1** contained in Report entitled Community Benefit Scheme – NT Legacy Grant Application.

CARRIED 10/1388 – 18/06/2024

#### 13.1.2 SWELL - Provision of Lockers

Moved: Councillor Hale  
Seconded: Councillor Morrison

1. THAT Report entitled SWELL - Provision of Lockers be received and noted.
2. THAT Council approve for staff to proceed with the installation of Option 3 Compact Laminate Lockers at SWELL as outlined in Report entitled SWELL - Provision of Lockers.

CARRIED 10/1389 – 18/06/2024

#### 13.1.3 Community Benefit Scheme - Aboriginal and Torres Strait Islander Children's Day

Moved: Councillor Morrison  
Seconded: Councillor Hale

1. THAT Report entitled Community Benefit Scheme - Aboriginal and Torres Strait Islander Children's Day be received and noted.
2. THAT Council endorse a grant agreement with Kentish Lifelong Learning and Care from the 2023/24 Community Benefit Scheme for \$5,000 to support the Palmerston Aboriginal and Torres Strait Islander Children's Day Event on 4 August 2024 as per **Attachment 13.1.3.1** in Report entitled Community Benefit Scheme - Aboriginal and Torres Strait Islander Children's Day.

CARRIED 10/1390 – 18/06/2024

#### 13.1.4 Community benefit Scheme – Neighbourhood Watch Grant Application

Moved: Councillor Fraser  
Seconded: Councillor Henderson

1. THAT Report entitled Community benefit Scheme – Neighbourhood Watch Grant Application be received and noted.
2. THAT Council endorse a grant agreement with Neighbourhood Watch from the 2023/24 Community Benefit Scheme for \$12,680 to deliver six Safety for Palmerston activities in 2024-2025 as per their application **Attachment 13.1.4.1** to Report entitled Community benefit Scheme – Neighbourhood Watch Grant Application.

CARRIED 10/1391 – 18/06/2024

**13.1.5 Fees & Charges 2024-25**

Moved: Councillor Morrison  
Seconded: Councillor Henderson

1. THAT Report entitled Fees & Charges 2024-25 be received and noted.
2. THAT Council adopts the Fees and Charges 2024-2025 at **Attachment 13.1.5.1** contained in Report entitled Fees & Charges 2024-25 to be effective from 1 July 2024.
3. THAT Council adopts the Animal Fees and Charges at **Attachment 13.1.5.2** contained in Report entitled Fees & Charges 2024-25 to be incorporated into the Fees and Charges 2024-2025 effective from 1 July 2024.

CARRIED 10/1392 – 18/06/2024

**13.1.6 Declaration of Rates and Charges 2024-25**

Moved: Councillor Eveleigh  
Seconded: Councillor Morrison

1. THAT Report entitled Declaration of Rates and Charges 2024-25 be received and noted.
2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 29(1) of the Local Government (Accounting) Regulations being **Attachment 13.1.6.1** to report entitled Declaration of Rates and Charges 2024-25 be received and noted.
3. THAT council adopts **Attachment 13.1.6.2** to report entitled Declaration of Rates and Charges 2024-25 as its Declaration of Rates and Charges, and notes this will be placed on its website and in the Newspaper advising residents of the Rates and Charges for 2024-25.

CARRIED 10/1393 – 18/06/2024

**13.1.7 Adoption of the Municipal Plan 2024-25**

Moved: Councillor Henderson  
Seconded: Councillor Hale

1. THAT Report entitled Adoption of the Municipal Plan 2024-25 be received and noted.
2. THAT in accordance with Section 35(1) of the Local Government Act 2019 Council adopt the Draft Municipal Plan and Budget 2024-25 at **Attachment 13.1.7.1** to this report entitled Adoption of the Municipal Plan 2024-25 that incorporates the commentaries and actions outlined in this report as City of Palmerston Municipal Plan and Budget 2024-25.
3. THAT Council writes to the respondents acknowledging and thanking them for their feedback on the Municipal Plan and Budget 2024-25 and detailing identified actions.



4. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2024-25 to the Department of Chief Minister and Cabinet in accordance with Section 35 (2) of the Local Government Act 2019 before the 30 June 2024 with a copy also provided to the Minister for Local Government.

CARRIED 10/1394 – 18/06/2024

### 13.1.8 Adoption of the Long-Term Financial Plan 2025-34

Moved: Councillor Morrison  
Seconded: Councillor Eveleigh

1. THAT Report entitled Adoption of the Long-Term Financial Plan 2025-34 be received and noted.
2. THAT Council adopts City of Palmerston's Long Term Financial Plan 2025-2034 at Attachment 13.1.8.1 to Report entitled Adoption of the Long-Term Financial Plan 2025-34 incorporating minor changes.
3. THAT Council writes to the Department of Chief Minister and Cabinet acknowledging and thanking them for their feedback on the Long-Term Financial Plan 2025-2034 and detailing identified actions.
4. THAT Council provide the adopted Long Term Financial Plan 2025-2034 to the Department of Chief Minister and Cabinet in accordance with Section 200 (4) of the Local Government Act 2019 before the 30 June 2024 with a copy also provided to the Minister for Local Government.

CARRIED 10/1395 – 18/06/2024

### 13.1.9 Risk Management and Audit Committee Minutes - 11 June 2024

Moved: Councillor Hale  
Seconded: Councillor Henderson

1. THAT Report entitled Risk Management and Audit Committee Minutes - 11 June 2024 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.9.1** to Report entitled Risk Management and Audit Committee Minutes - 11 June 2024 be received and noted.

CARRIED 10/1396 – 18/06/2024

### 13.1.10 Reconciliation Action Plan Update

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson

1. THAT Report entitled Reconciliation Action Plan Update be received and noted.
2. THAT Council endorses the Reconciliation Action Plan Working Group Terms of Reference provided at **Attachment 13.1.10.1** to Report entitled Reconciliation Action Plan Update.

CARRIED 10/1397 – 18/06/2024

**13.1.11 Adoption of City of Palmerston Animal Management Policy**

Moved: Councillor Morrison  
Seconded: Councillor Fraser

1. THAT Report entitled Adoption of City of Palmerston Animal Management Policy be received and noted.
2. THAT Council adopts the Animal Management – Licence and Registration Policy as at **Attachment 13.1.11.1** contained in report entitled Adoption of City of Palmerston Animal Management Policy to take effect from 1 July 2024.
3. THAT Council write to the community members who participated in the consultation on the policy to thank them for their feedback on the draft Animal Management Policy and notifies them of the consultation result.
4. THAT Council waive the requirement for cat registration until the annual registration due date of 31 August 2024.
5. THAT Council waive the fees for cat registration and the requirement for dog and cat micro chipping until 28 February 2025.

**CARRIED 10/1398 – 18/06/2024**

**13.2 Receive and Note Reports**

**13.2.1 Major Capital Projects Update - June 2024**

Moved: Councillor Hale  
Seconded: Councillor Henderson

THAT Report entitled Major Capital Projects Update - June 2024 be received and noted.

**CARRIED 10/1399 – 18/06/2024**

**13.2.2 Community Benefit Scheme - May Update**

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson

1. THAT Report entitled Community Benefit Scheme - May Update be received and noted.
2. THAT Council note an error in the Community Benefit Scheme Update Report from 21 May 2024 with the total Individual Representation Support grants stated as 132 rather than 123.

**CARRIED 10/1400 – 18/06/2024**

**13.2.3 Palmerston Youth Festival 2024**

Moved: Councillor Fraser  
Seconded: Councillor Eveleigh

THAT Report entitled Palmerston Youth Festival 2024 be received and noted.

**CARRIED 10/1401 – 18/06/2024**

13.2.4 Financial Report for the Month of May 2024

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT Report entitled Financial Report for the Month of May 2024 be received and noted.

CARRIED 10/1402 – 18/06/2024

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

14.2.1 City of Palmerston (Animal Management) By-Laws 2024

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT correspondence dated 6 June 2024 entitled City of Palmerston (Animal Management) By-Laws 2024 from Hon Eva Lawler MLA, Chief Minister of the Northern Territory be received and noted.

CARRIED 10/1403 – 18/06/2024

15 REPORT OF DELEGATES

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Fraser

THAT the verbal report provided by Councillor Fraser and Mayor Pascoe-Bell regarding Palmerston Regional Business Association events be received and noted.

CARRIED 10/1404 – 18/06/2024

16 QUESTIONS BY MEMBERS

Nil

17 GENERAL BUSINESS

17.1 Review Membership and Remuneration of Council Committees

Moved: Councillor Eveleigh  
Seconded: Mayor Pascoe-Bell

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THAT a report be provided to Council to review membership and remuneration options of Council committees by the second Ordinary meeting in September 2024.

CARRIED 10/1405 - 18/06/2024

## 18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Eveleigh  
Seconded: Councillor Fraser

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 July 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/1406 - 18/06/2024

## 19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Giesecke  
Seconded: Councillor Henderson

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/1407 - 18/06/2024

## 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.39pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.39pm.

The Chair declared the meeting closed at 6.44pm.

  
\_\_\_\_\_

Chair

  
\_\_\_\_\_

Print Name

  
\_\_\_\_\_

Date

Initials: 