



# MINUTES

## 2nd Ordinary Council Meeting Tuesday 21 May 2024

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Council business papers can be viewed on the City of Palmerston website [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au)



*A Place for People*

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 21 May 2024 at 5:30pm.

## PRESENT

---

### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Councillor Amber Garden  
Councillor Danielle Eveleigh  
Councillor Damian Hale  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Sarah Henderson

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Deputy Chief Executive Officer, Amelia Vellar  
Acting General Manager Finance and Governance, Emma Blight  
General Manager Community, Konrad Seidl  
Minute Secretary, Jodi Holden  
Executive Assistant to General Manager Finance and Governance, Navya Desamala

### GALLERY

Three members of staff

Initials: 

*A Place for People*

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Moved: Councillor Garden  
Seconded: Councillor Eveleigh

THAT the apology received from Deputy Mayor Giesecke for Tuesday, 21 May 2024 be received and noted.

**CARRIED 10/1341 – 21/05/2024**

### 3.2 Leave of Absence Previously Granted

Nil

### 3.3 Leave of Absence Request

Nil

## 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

## 5 DECLARATION OF INTEREST

### 5.1 Elected Members

Moved: Councillor Garden  
Seconded: Councillor Henderson

1. THAT the Declaration of Interest received from Councillor Eveleigh for Item 6.1 be received and noted.
2. THAT the Declaration of Interest received from Councillor Morrison for Item 6.1 be received and noted.

**CARRIED 10/1342 – 21/05/2024**

### 5.2 Staff

Moved: Councillor Fraser

Initials: 

**Seconded:** Councillor Eveleigh

THAT the declaration of interest received from the Chief Executive Officer in items 13.1.2, 22.1 and 22.2 be received and noted.

**CARRIED 10/1343 – 21/05/2024**

## 6 CONFIRMATION OF MINUTES

### 6.1 Confirmation of Minutes

*Councillor Eveleigh and Councillor Morrison left Chambers at 5.36pm.*

**Moved:** Councillor Henderson

**Seconded:** Councillor Fraser

THAT the Minutes of the Council Meeting held on 7 May 2024 pages 11319 to 11327 and the Minutes of the Special Council Meeting held on 8 May 2024 pages 11332 to 11335 be confirmed.

**CARRIED 10/1344 – 21/05/2024**

*Councillor Eveleigh and Councillor Morrison returned to Chambers at 5.38pm.*

### 6.2 Business Arising from Previous Meeting

Nil

## 7 MAYORAL REPORT

**Moved:** Mayor Pascoe-Bell

**Seconded:** Councillor Garden

THAT Report entitled Mayoral Update Report - April 2024 be received and noted.

**CARRIED 10/1345 – 21/05/2024**

## 8 DEPUTATIONS AND PRESENTATIONS

Nil

## 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

## 10 CONFIDENTIAL ITEMS

### 10.1 Moving Confidential Items into Open

#### 10.1.1 ANZAC Day 2024

**Moved:** Councillor Eveleigh

**Seconded:** Councillor Hale

Initials:



1. THAT Report entitled ANZAC Day 2024 be received and noted.
2. THAT Council enters into a partnership agreement with the Returned and Services League of Australia Palmerston Sub Branch Inc. for an amount of up to \$18,000 for the delivery of ANZAC Day for 2024 as outlined in this report.
3. THAT Council continue to liaise with the Returned and Services League of Australia Palmerston Sub Branch Inc. for the submission of a multi-year grant agreement for future ANZAC Day services in Palmerston.
4. THAT this Decision be moved into open following the execution of the partnership agreement with the Returned and Services League of Australia Palmerston Sub Branch Inc.

**CARRIED 10/1264 – 19/03/2024**

**10.1.2 City of Palmerston Enforceable Undertaking Update - May 2024**

Moved: Councillor Morrison  
Seconded: Councillor Eveleigh

1. THAT Report entitled City of Palmerston Enforceable Undertaking Update - May 2024 be received and noted.
2. THAT the decisions relating to Report entitled City of Palmerston Enforceable Undertaking Update - May 2024 be moved to the Open minutes of the Ordinary Meeting Tuesday 21 May 2024.

**CARRIED 10/1361 – 21/05/2024**

**10.2 Moving Open Items into Confidential**

Nil

**10.3 Confidential Items**

Moved: Councillor Morrison  
Seconded: Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly

Initials: 

		disclosed, be likely to be contrary to the public interest.
25.1.1	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.
25.1.2	Advocacy	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.2.1	Legal Advice	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p>

CARRIED 10/1346 - 21/05/2024

Initials:



## 11 PETITIONS

Nil

## 12 NOTICES OF MOTION

Nil

## 13 OFFICER REPORTS

### 13.1 Action Reports

#### 13.1.1 Immediate Priority Grant Acquittal

Moved: Councillor Morrison  
Seconded: Councillor Hale

1. THAT Report entitled Immediate Priority Grant Acquittal be received and noted.
2. THAT Council approves the acquittal of the Immediate Priority Grant at **Attachment 13.1.1.1** contained in this Report entitled Immediate Priority Grant Acquittal.

CARRIED 10/1347 – 21/05/2024

*Chief Executive Officer left Chambers at 5.41pm.*

#### 13.1.2 Chief Executive Officer Performance Appraisal Committee Terms of Reference

Moved: Councillor Morrison  
Seconded: Councillor Garden

1. THAT Report entitled Chief Executive Officer Performance Appraisal Committee Terms of Reference be received and noted.
2. THAT the tabled document entitled Chief Executive Officer Performance Appraisal Committee Terms of Reference replace **Attachment 13.1.2.1**.
3. THAT Council endorse the adoption of the Chief Executive Officer Performance Appraisal Committee Terms of Reference as **Attachment 13.1.2.1** of report entitled Chief Executive Officer Performance Appraisal Committee Terms of Reference.

CARRIED 10/1348 – 21/05/2024

*Chief Executive Officer returned to Chambers at 5.46 pm.*

#### 13.1.3 Business Survey Results

Moved: Councillor Fraser  
Seconded: Councillor Hale

Initials: 

1. THAT Report entitled Business Survey Results be received and noted.
2. THAT the City of Palmerston Business Survey outcomes be referred to the Palmerston Vibrant Economy Advisory Committee for consideration and advice back to Council on potential future actions.

**CARRIED 10/1349 – 21/05/2024**

## 13.2 Receive and Note Reports

### 13.2.1 Palmerston Local Economic Plan 2021 - 2031 Update

Moved: Councillor Eveleigh  
Seconded: Councillor Morrison

THAT Report entitled Palmerston Local Economic Plan 2021 - 2031 Update be received and noted.

**CARRIED 10/1350 – 21/05/2024**

### 13.2.2 Community Benefit Scheme - April Update

Moved: Councillor Fraser  
Seconded: Councillor Henderson

THAT Report entitled Community Benefit Scheme - April Update be received and noted.

**CARRIED 10/1351 – 21/05/2024**

### 13.2.3 Financial Report for the Month of April 2024

Moved: Councillor Garden  
Seconded: Councillor Henderson

THAT Report entitled Financial Report for the Month of April 2024 be received and noted.

**CARRIED 10/1352 – 21/05/2024**

### 13.2.4 Major Capital Projects Update - May 2024

Moved: Councillor Eveleigh  
Seconded: Councillor Fraser

THAT Report entitled Major Capital Projects Update - May 2024 be received and noted.

**CARRIED 10/1353 – 21/05/2024**



## 13.2.5 Community Safety Advisory Committee Minutes - 14 May 2024

Moved: Councillor Hale  
Seconded: Councillor Morrison

1. THAT Report entitled Community Safety Advisory Committee Minutes - 14 May 2024 be received and noted.
2. THAT the unconfirmed Community Safety Advisory Committee minutes provided as **Attachment 13.2.5.1** to report entitled Community Safety Advisory Committee Minutes - 14 May 2024 be received and noted.

CARRIED 10/1354 - 21/05/2024

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

Nil

### 14.2 Correspondence

Nil

## 15 REPORT OF DELEGATES

Nil

## 16 QUESTIONS BY MEMBERS

Nil

## 17 GENERAL BUSINESS

Nil

## 18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Eveleigh  
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 June 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/1355 - 21/05/2024

Initials: 

**19 CLOSURE OF MEETING TO PUBLIC**

Moved: Councillor Fraser  
Seconded: Councillor Garden

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED 10/1356 – 21/05/2024**

**20 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

Nil

The open section of the meeting closed at 6.01pm for the discussion of confidential matters.

The closed section of the meeting opened at 6.01pm.

The Chair declared the meeting closed at 7.17pm.



Chair

Mayor Pascoe-Bell

Print Name

4 June 2024

Date