

AGENDA

1st Ordinary Council Meeting

Tuesday 6 February 2024

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER



A Place for People

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY.....	4
2	OPENING OF MEETING	4
3	APOLOGIES AND LEAVE OF ABSENCE.....	4
3.1	Apologies	4
3.2	Leave of Absence Previously Granted.....	4
3.3	Leave of Absence Request	4
4	REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	4
5	DECLARATION OF INTEREST	4
5.1	Elected Members.....	4
5.2	Staff.....	4
6	CONFIRMATION OF MINUTES.....	4
6.1	Confirmation of Minutes	4
6.2	Business Arising from Previous Meeting	4
7	MAYORAL REPORT	4
7.1	Mayoral Update Report - December 2023 to January 2024.....	5
8	DEPUTATIONS AND PRESENTATIONS	10
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS).....	10
10	CONFIDENTIAL ITEMS.....	10
10.1	Moving Confidential Items into Open.....	10
10.2	Moving Open Items into Confidential.....	10



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10.3 Confidential Items.....	10
11 PETITIONS	11
12 NOTICES OF MOTION	11
13 OFFICER REPORTS.....	11
13.1 Action Reports.....	12
13.1.1 Council to the Community Meetings 2024	12
13.1.2 Appointment of Council Network Membership.....	18
13.2 Receive and Note Reports	23
13.2.1 Infrastructure Quarterly Report October to December 2023.....	23
14 INFORMATION AND CORRESPONDENCE	46
14.1 Information	46
14.2 Correspondence	46
15 REPORT OF DELEGATES	46
16 QUESTIONS BY MEMBERS.....	46
17 GENERAL BUSINESS	46
18 NEXT ORDINARY COUNCIL MEETING.....	46
19 CLOSURE OF MEETING TO PUBLIC	46
20 ADJOURNMENT OF MEETING AND MEDIA LIAISON.....	46

A Place for People

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 16 January 2023 pages 11223 to 11230 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT

MAYORAL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	7.1
REPORT TITLE:	Mayoral Update Report - December 2023 to January 2024
MEETING DATE:	Tuesday 6 February 2024
AUTHOR:	Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with a summary of recent activities of the Mayor, on behalf of Council.

KEY MESSAGES

In December 2023 and January 2024, the Mayoral Activities included:

- Meetings with Ministers, MLA's and Government Agencies
- Meetings with Industry Groups and Media Interviews
- All Abilities Christmas Wonderland
- Lighting of the Christmas Tree in Goyder Square
- SWELL (Swimming, Wellness, Events, Leisure and Lifestyle) Grand Opening

RECOMMENDATION

THAT Report entitled Mayoral Update Report - December 2023 to January 2024 be received and noted.

DISCUSSION

An Overview of the events which were attended on behalf of Council during the months of December 2023 and January 2024:

- Top End Regional Organisation of Councils (TOPROC)
- Helping People Achieve (HPA) Christmas Party
- International Day of People with a Disability Basketball
- Magpies Home Game
- INPEX Stakeholder Appreciation Function
- Riding for the Disabled Christmas Party
- First Nations Broadcasting, Head Honcho, Territory FM, 360 with Katie Woolf, NT News
- Indonesian Community Christmas Celebration
- First Splash at SWELL with the lucky winners of the competition
- INPEX General Manager Stuart Knowles
- Northern Territory Australian of the Year Recipients
- Citizens of the Year Awards Reception
- Australia Day Celebrations and Citizenship Ceremony

Meetings with Ministers, MLA's, Government Agencies and Industry Groups

- Chief Minister Eva Lawler
- Leader of the Opposition and Member for Spillett, Lia Finocchiaro
- Minister Brent Potter
- Assistant Commissioner Matthew Hollamby, Northern Territory (NT) Police
- Forest Parade School

Rateability of Land Occupied by Charities and Public Benevolent Institutions

After receiving a letter from the Northern Territory Government regarding legislation changes to Rateability of Land Occupied by Charities and Public Benevolent Institutions. I met with relevant Northern Territory Government advisors, and I was able to clarify the implications this would mean for the City of Palmerston. It was a positive discussion and is testament to all tiers of government working well together to perform in the best interests of a community.

Grand Opening of SWELL

The biggest day on the City of Palmerston's 2023 calendar finally arrived! I was delighted to be joined by His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory and Chief Minister Eva Lawler to cut the ribbon and officially open SWELL right before the school holidays commenced. I am incredibly proud of staff and contractors for all their combined efforts to complete our largest infrastructure project on time. Once again, I would like to thank both the Northern Territory and Federal Governments for their collaboration and funding. City of Palmerston continues to achieve our vision to make Palmerston 'A Place for People,' SWELL was designed with the entire community in mind, providing shade, all abilities access and fun regardless of your age.



L-R Councillor Fraser, Councillor Henderson, Councillor Eveleigh and Mayor Pascoe-Bell



L-R His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, Mayor Pascoe-Bell and Chief Minister Eva Lawler

Christmas Wonderland 2023

Christmas Wonderland in 2023 was amazing. Along with the favourites, the Darwin Tactile Arts markets in the Recreation Centre and Santa's Grotto at the Library were fantastic additions. Many handmade gifts from Territorian artists were bought as Christmas gifts and many happy photos taken at the extremely popular Santa's Grotto. It was a wonderful initiative to utilise the Recreation Centre and Library in the event we had a torrential downpour. I would like to thank staff for doing an amazing job in bringing Christmas Wonderland together and especially for those staff who hosted each and every night. Christmas Wonderland is getting bigger and better every year and the attendance numbers totalled 16,383!



Official lighting of the tree 2023 L-R Councillor Eveleigh, Councillor Henderson, Councillor Fraser, Mayor Pascoe-Bell and Deputy Mayor Giesecke

First Ordinary Council Meeting of 2024

Council held its first Ordinary Meeting of 2024 on 16 January 2024, and as we do at the first meeting in every new year, we had Larrakia Nation perform a smoking ceremony. Elected Members and staff were invited to walk through the smoke produced by the ceremonial fire lit by Larrakia Man Shannon Lee while Larrakia Man William Hewitt provided an accompanying didgeridoo performance. This ancient custom is believed to have both spiritual and physical cleansing properties with the ability to ward off bad spirits.



City of Palmerston Elected Members, Staff and Larrakia Men, Shannon Lee and William Hewitt

Australia Day Awards and Citizenship Ceremony

City of Palmerston held its first Citizenship Ceremony for 2024 in conjunction with the Palmerston Australia Day Awards. I was pleased to see so many citizenship candidates from 17 different nations along with their friends and families who came to support their loved ones on this special occasion.

I would like to thank the following honoured guests for attending: His Honour Professor the Honourable Hugh Heggie PSM the Administrator of the Northern Territory and Ms Ruth Jones, The Hon. Eva Lawler, Chief Minister of the Northern Territory, The Hon. Kate Worden, Minister for Environment, Mrs Lia Finocchiaro, Leader of the Opposition, Ms Marie-Claire Boothby, Member for Brennan, Mr Luke Gosling OAM, MP Federal Member for Solomon, Mr Mark Turner, Member for Blain, Mayor Doug Bardon Litchfield Council, President Sharon Beswick Coomalie Community Council, Deputy Mayor Ben Giesecke, City of Palmerston Councillors, Dr Richard Fejo and his fellow board members of Australia Day Council NT, Australian Defence Force Representatives, and Citizen of the Year Nominees.

A special mention for Nicole Brown and William Hewitt's touching welcome to country, and the Administrator for handing out Citizenship Certificates to our newest citizens and the Orchestra Legato and Centre for Youth and Community Music Choir for the beautiful performances.

Congratulations to the deserving recipients of this year's awards:

- Neville Driver, Citizen of the Year Award.
- Jessica Porter, Young Citizen of the Year Award.
- Eat Up Project, Community Event of the Year Award.

Palmerston really does exemplify Australia's multicultural society. Palmerston is a Place for People no matter who you are, we are fortunate to have such a multitude of nationalities and diverse cultures that each contribute to the City of Palmerston's rich and unique cultural essence.



Palmerston Australia Day Award Ceremony Recipients with Dr Richard Fejo, Chief Minister Eva Lawler, Mayor Athina Pascoe-Bell and His Honour Professor the Honourable PSM the Administrator of the Northern Territory

On behalf of myself, Elected Members, CEO and City of Palmerston staff, I'd like to congratulate Deputy Mayor Benjamin Giesecke and Mrs. Kate Giesecke on the safe arrival of Levi.



The newly expanded Giesecke family!

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Council Project Initiative	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.2	Appointment of Committee Member	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
25.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to

		cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
25.2.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Council to the Community Meetings 2024
MEETING DATE:	Tuesday 6 February 2024
AUTHOR:	Executive Support Officer, Jodi Holden
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks Council approval to continue Council to the Community meetings to encourage community engagement.

KEY MESSAGES

- Since 2018, several Council meetings including the pre-meeting public forum were held as Council to the Community meetings.
- In 2023, 14 members of the public attended a total of two Council to the Community meetings, and feedback was favourable.
- It is recommended that Council continue these meetings for 2024 and that they be held in April and September 2024.
- Marketing activities will be conducted to publicise the Council to the Community Meetings to the public.

RECOMMENDATION

1. THAT Report entitled Council to the Community Meetings 2024 be received and noted.
2. THAT Council approve the continuation of the Council to the Community Meetings including the pre-meeting public forum, in 2024 as a part of the Ordinary Meeting Calendar, for the following Ordinary Meetings:
 - 2nd Ordinary Meeting 16 April 2024.
 - 2nd Ordinary Meeting 17 September 2024.

BACKGROUND

Elected Members provide a wide range of opportunities to be contacted or engage with the Palmerston Community. Elected Members hold a stall at Palmerston Markets on the last Friday of every month from April to October, they are available for contact via their respective social media pages, and their mobile phone number and Council email is publicly listed on the City of Palmerston (CoP) website. Prior to each Ordinary Council meeting, Elected Members also participate in a 30-minute public forum where members of the community can discuss issues or concerns with Council in an informal environment.

Ordinary Council Meetings are held in Council Chambers at the Civic Plaza, City Centre on the first and third Tuesday of each month from February to November. It is normal practice for only one meeting to be held during the months of January and December each year due to school and Christmas holidays. All Council meetings are open to the public to attend.

Within the municipality, Civic Plaza is no more than 10 minutes car travel from any suburb, and this makes Council Chambers a very accessible location for residents. Despite the location and ease of access, very few members of the public attend Council meetings at Civic Plaza. As an example, in 2023 a total of 57 members of the public were recorded in attendance at Council meetings (an average of 2.59 public attendees per meeting).

In 2018 Council to the Community Meetings were implemented with an intention of providing equitable and easier access for residents to attend Council meetings. These meetings were implemented due to a trend of a small number of residents attending Civic Plaza to participate in Ordinary Council Meetings. From implementation there have been a varying number of meetings held as Council to the Community meetings, with varying levels of success.

At the Council meeting 17 January 2023 Council made the following decision.

13.1.2 Council to the Community Meetings 2023

Moved: Councillor Henderson

Seconded: Councillor Garden

1. *THAT Report entitled Council to the Community Meetings 2023 be received and noted.*
2. *THAT Council approve the continuation of the Council to the Community Meetings including the pre-meeting public forum, in 2023 as a part of the Ordinary Meeting Calendar, for the following Ordinary Meetings:*
 - *2nd Ordinary Meeting 21st March 2023.*
 - *2nd Ordinary Meeting 19th September 2023.*

CARRIED 10/666 – 17/01/2023

An increase in Marketing activities for the Council to Community meetings occurred in 2023 and included:

- Event on Facebook (for both meetings)
- Lead up organic post Friday and Monday prior to meeting dates
- LinkedIn post x1
- Webpage update with details of meetings
- Home page 'promoted content' for both meetings
- A3 poster displayed at Recreation Centre, Library, Civic Plaza and relevant meeting locations (Gray Hall and Durack Arts Centre)
- Flyer distributed to 600 resident addresses located within 500m of relevant meeting locations

A total of \$1,123 was expended for promotion purposes in 2023.

Marketing activities for an Ordinary Council meeting held in Chambers includes:

- Lead up organic post Friday and Monday prior to meeting dates
- LinkedIn post recapping some outcomes of meetings
- Webpage update with agenda

- Home page 'promoted content' for some Ordinary Council meetings

There are no impacts to the budget for the above promotion efforts.

It is important to note that paid social media placements cannot be done for Council meetings or similar events due to it being politically sensitive and against Meta advertising guidelines.

This report seeks the 10th Council direction on Council to the Community Meetings for 2024.

DISCUSSION

For the past few years (2018, 2019, 2020, 2021, 2022 and 2023) Council has taken a small number of meetings to varying facilities within the Community with varying rates of success. Continuing to take Council meetings out to community venues in the suburbs of Palmerston may provide greater opportunities and access for residents, particularly those within walking distance; and a community venue may be considered a less formal environment and more welcoming to the public.

In 2023 a total of 57 members of the public were recorded in attendance at Council meetings (an average of 2.59 public attendees per meeting). The Council to the Community meeting held in April 2023 at Gray Community Hall had eight (8) members of the public recorded in attendance and the meeting held in September 2023 at the Durack Community Arts Centre had six (6) members of the public recorded in attendance. This shows an average of seven (7) members of the public attending Council to the Community Meetings, and only an average of 1.95 members of the public attending Council meetings held in Council Chambers for 2023.

A number of options are available for Council to consider with respect of Council to the Community meetings. These include to continue to provide Council to the Community meetings at two (2) meetings each year, to reduce the number of Council to the Community meetings held each year, to increase the number of Council to the Community meetings each year, or to cease holding Council to the Community meetings.

Locations of the Council Meetings will be determined by staff closer to events with consideration of factors such as but not limited to:

- Availability and suitability of facilities
- Distribution within a variety of suburbs
- Matters under consideration which may affect a particular area
- Distance from Chambers, Civic Centre
- Catchment area

The locations will form part of the Council decision regarding time and location of the next meeting as part of our normal process at the relevant time.

Examples of venues could include the SWELL Facilities, Moulden Primary School, Gray Community Hall, Durack Community Arts Centre, Palmerston Raiders Club in Rosebery and or Zuccoli Primary School. The facilities will need to be assessed for suitability taking into consideration technology support and accessibility.

Many Community facilities are extensively utilised by Community groups and a review will be undertaken of potential locations which address needs criteria, are available at the required times and provide a geographical spread across the municipality.

A Place for People

In reviewing the Council meeting dates, it is being recommended that Council continue with Council to the Community meetings in 2024, without increasing the number of meetings and that Council hold its Council to the Community meetings for 2024 at its Second Ordinary meeting in April and Second Ordinary meeting in September.

It is being recommended that Council continue with two Council to the Community Meetings in April and September 2024 and that this program be further reviewed in 2025.

CONSULTATION PROCESS

Leading up to a Council to the Community meeting City of Palmerston will undertake communications to inform the community as mentioned in the above communication campaign. The letter box drop will include the immediate and surrounding areas (a 500m radius) of the chosen Council to the Community facility.

The 2023 Community Satisfaction Survey score for the Governance area indicated that the Governance scores have generally risen across the board with one remaining neutral and all scores being above 6/10.

With particular note that the area of performance is:	Score 2019	Score 2020	Score 2021	Score 2022	Score 2023
Providing you with the opportunity to comment on Council's decision making and interact with Council.	5.63	5.71	5.90	5.72	6.14

It is noted that give the geographical size of Palmerston short distance of travel to Civic Plaza or other locations is not necessarily a barrier.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are minimal costs with the meetings as all equipment is provided by Council at the venue, and Council predominantly uses social media and low-cost channels to publicise the meetings. This approach is recommended for the two proposed meetings in 2024, so there are minimal additional costs to Council from having meetings in the community.

Should Council decide to continue with Council to the Community meetings, to encourage Community transparency and accessibility, the surrounding suburb will be notified of the Council to the Community meeting by way of temporary erected signage at the selected meeting locations. There will also be complimentary communication campaign in preceding weeks including the following.

- Website page updated including front page content display
- Event accessible through the CoP application
- Facebook 'event' 3 weeks prior
- Facebook post 7-10 days prior
- Radio interviews (Head Honcho, First Nations Broadcasting, 360 with Katie Woolf)
- Flyer drops to the community within a 500m radius
- Quarter page print ad in the NT News the Friday prior to the meeting

A Place for People



Example of Council to the Community flyer for delivery



Example of 1/4 page ad

There will be costs for print promotion of the Council to Community meetings, with a total of \$1000-\$1500 budgeted for 2024 to facilitate this. A total of \$1,123 was expended for promotion purposes in 2023.

With consideration of feedback to Communication Satisfaction Survey 2023, City of Palmerston will continue to broadly promote its meetings and access to them.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The purpose of the Council to community meetings is to make the meetings more accessible to members of the community by holding the meeting closer to them. Members of the public attendance has varied significantly. Traditionally members of the public attend meetings if there is a matter that directly impacts them such as CBS funding approvals. If Council ceases Council in the Community meetings it may be criticized for limiting accessibility by members of the public.

If the Council to Community meeting proposal is carried Council Meetings will still occur as required at Civic Plaza and are open to members of the public as per normal only the location would change.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.



A Place for People

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Appointment of Council Network Membership
MEETING DATE:	Tuesday 6 February 2024
AUTHOR:	Executive Assistant to CEO, Kate Roberts
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council to appoint its representative to Council's Network forums from 7 February 2024 to 30 June 2024.

KEY MESSAGES

- In March 2022, Council conducted a review of Council Advisory Committees due to change of legislation. As a result, three (3) Network forums to support the Council Advisory Committees were formed.
- In March 2022 Chairs were appointed to each Network forum.
- Networks of Council hold no delegation and are appointed to give considered advice and recommendations to Council and its Advisory Committees on specific focuses.
- Due to an administrative oversight, Elected Member Membership to Networks have expired, and this report seeks appointments as Chairs.
- The three Network forums affected are:
 - Palmerston Seniors Network
 - Palmerston Safe Communities Network
 - Palmerston Animal Management Network
- Membership held by Elected Members on Network forums will be reviewed as part of the annual membership review.
- All Elected members are welcome to attend any of these Networks.

RECOMMENDATION

1. THAT Report entitled Appointment of Council Network Membership be received and noted.
2. THAT Council make the following appointments to the Palmerston Seniors Network:
 - a. THAT Councillor _____ appointed to the Community Wellbeing Advisory Committee be appointed as Chair to the Palmerston Seniors Network for a period of 7 February 2024 to 30 June 2024.
 - b. THAT all other Councillors be appointed as alternate members to the Palmerston Seniors Network.

3. THAT Council make the following appointments to the Palmerston Safe Communities Network:
 - a. THAT Councillor _____ appointed to the Community Safety Advisory Committee be appointed as Chair to the Palmerston Safe Communities Network for period 7 February 2024 to 30 June 2024.
 - b. THAT all other Councillors be appointed as alternate members to the Palmerston Safe Communities Network.

4. THAT Council make the following appointments to the Palmerston Animal Management Network:
 - a. THAT Councillor _____ appointed to the Community Safety Advisory Committee be appointed as Chair to the Palmerston Animal Management Network for period 7 February 2024 to 30 June 2024.
 - b. THAT all other Councillors be appointed as alternate members to the Palmerston Safe Communities Network.

BACKGROUND

In March 2022 a review of Council Advisory Committees was undertaken, and three (3) Networks were developed to support Council Advisory Committees. These are as follows:

- Palmerston Seniors Network
- Palmerston Safe Communities Network
- Palmerston Animal Management Network

Advisory Committees and Networks hold no decision-making powers, however, are formed with a group of suitably experienced people, to provide advice and recommendation to Council to inform their decision making.

Network forums are not formal committees.

At the Ordinary Council Meeting of 15 March 2022 Council made the following decision:

13 1.1 Review of Council Advisory Committees

Moved: Councillor Morrison

Seconded: Councillor Hale

- 8. THAT Council make the following Council Member appointments to Council's Advisory Committees and Networks:*

- (c) Palmerston Seniors Network*

- i. THAT Councillor Henderson appointed to the Community Wellbeing Advisory Committee be appointed as Chair to the Palmerston Seniors Network for period 16 March 2022 to 30 June 2023.*

CARRIED 10/242 - 15/03/2022

13 1.1 Review of Council Advisory Committees

Moved: Councillor Morrison

Seconded: Councillor Eveleigh

8. *THAT Council make the following Council Member appointments to Council's Advisory Committees and Networks:*

- (e) *Palmerston Safe Communities Network*
 - i. *THAT Councillor Henderson appointed to the Community Safety Advisory Committee be appointed as Chair to the Palmerston Safe Communities Network for period 16 March 2022 to 30 June 2023.*
 - ii. *THAT Councillor Eveleigh and Councillor Morrison be appointed as Members to the Palmerston Safe Communities Network for period 16 March 2022 to 30 June 2023.*
 - iii. *THAT all other Councillors be appointed as alternate members to the Palmerston Safe Communities Network.*
 - iv. *THAT the charter be amended to include three Elected Members.*

CARRIED 10/244 - 15/03/2022

13 1.1 Review of Council Advisory Committees

Moved: Councillor Garden

Seconded: Councillor Fraser

8. *THAT Council make the following Council Member appointments to Council's Advisory Committees and Networks:*

- (f) *Palmerston Animal Management Network*
 - i. *Councillor Garden appointed to the Community Safety Advisory Committee be appointed as Chair to the Palmerston Animal Management for period 16 March 2022 to 30 June 2023.*
 - ii. *THAT Councillor Morrison be appointed as Member to the Palmerston Animal Management Network for period 16 March 2022 to 30 June 2023.*
 - iii. *THAT all other Councillors be appointed as alternate members to the Palmerston Safe Communities Network.*

CARRIED 10/245 - 15/03/2022

It is important to note that whilst Elected Members have been appointed to these Networks, all Elected Members are able to attend if they wish to do so.

The Palmerston Seniors Network and Palmerston Safe Communities Network have been meeting on a quarterly basis. The Palmerston Animal Management Network is yet to meet, however with the recent Community Consultation on the Review of Animal Management By-Laws, there will be a need to stand up this Network in the coming weeks.

DISCUSSION

Due to an administrative oversight, membership to each Council Network has expired. To rectify this oversight, this report seeks Council to appoint an Elected Member as Chair to each Network for the period 7 February 2024 to 30 June 2024.

A Place for People

Some networks meet regularly, others are topic driven. The current schedule of Network forums is as follows:

Palmerston Safe Communities Network: 10.30am	Palmerston Seniors Network: 1.30pm	Palmerston Animal Management Network: 5.00pm
1-Feb	7-Feb	8-Feb
2-May	3-Apr	
1-Aug	5-Jun	
7-Nov	7-Aug	
	2-Oct	
	4-Dec	

Committees and Networks of Council hold no delegated authority. No change to delegation is being recommended.

Membership held by Elected Members on Networks will be reviewed annually, this ensures Members have the capacity to uphold their positions and provides opportunity for Members to nominate to alternate committee positions.

Voting will be by show of hands unless otherwise determined by Council.

CONSULTATION PROCESS

Once Membership has been appointed, a list of Council’s Committee and Network representation will be updated onto the Council’s website.

POLICY IMPLICATIONS

The following Council Policies apply:

- [Elected Member Allowances and Expenses](#)
- [Code of Conduct for Elected Members and Committee Members](#)

BUDGET AND RESOURCE IMPLICATIONS

Ordinary Members (excluding the Mayor and Deputy Mayor) are entitled to claim Extra Meeting Allowance for attending Council Network forums.

Any cost associated with Networks are accommodated within existing budgets.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Under the *Local Government Act 2019* a council can establish and abolish a Council Committee at any time by Council resolution. Networks are not formal Council Committees and are not covered under the *Local Government Act 2019*.

Network Membership is determined by the Network Charter for each Committee as approved by Council. Any changes to the number of Elected Members appointed to each Network will require further decision by the Council.

The *Local Government Act 2019* states under section 95 (7) “Unless the council decides unanimously to take a vote by secret ballot, voting is to be by show of hands.”

A Place for People

This Report addresses the following City of Palmerston Strategic Risks:

6. Governance
Failure to effectively govern.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Infrastructure Quarterly Report October to December 2023
MEETING DATE:	Tuesday 6 February 2024
AUTHOR:	Administration Assistant, Grace Matteucci
APPROVER:	General Manager of Infrastructure, Nadine Nilon

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report summarises the key activities undertaken by Infrastructure in the October to December 2023 quarter.

KEY MESSAGES

- There were 4371 free Wi-Fi users in the quarter.
- The new basketball half court has been installed at Marlow Lagoon Recreation Reserve and is open for use.
- New air-conditioning completed at the Durack Arts Centre.
- Public lighting designs have been completed for Stockwhip Drive - Marlow Lagoon, Allamur Court and Harrison Park - Woodroffe, Essington Park - Gray and Cunningham Circuit - Gunn.
- SWELL construction was completed with the facility being opened on 17 December 2023.
- The re-roofing of the SWELL building was completed in this quarter.
- The Hall 2 and Gym refurbishment at the SWELL facility has commenced and is anticipated to be ready for users in February 2024.
- Refurbishment of the Recreation Centre Air Conditioning system was completed.

RECOMMENDATION

THAT Report entitled Infrastructure Quarterly Report October to December 2023 be received and noted.

BACKGROUND

Infrastructure provides a quarterly report to Council on key activities undertaken during the quarter and further works underway for the next quarter.

DISCUSSION

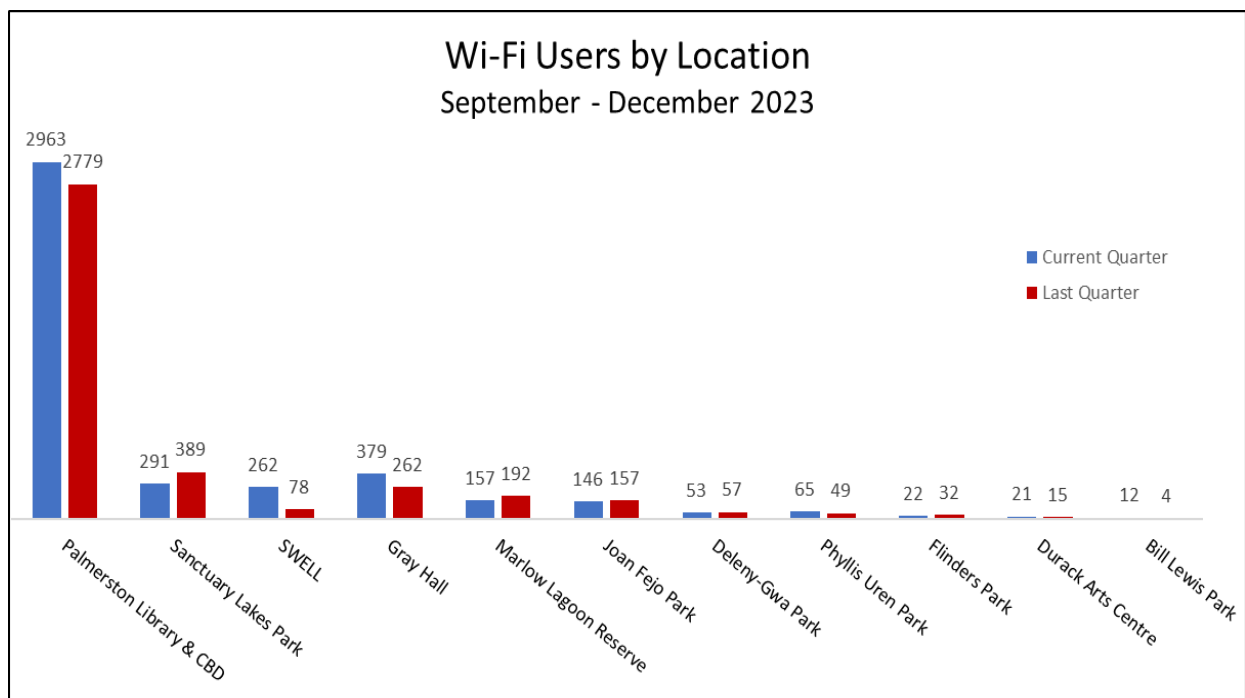
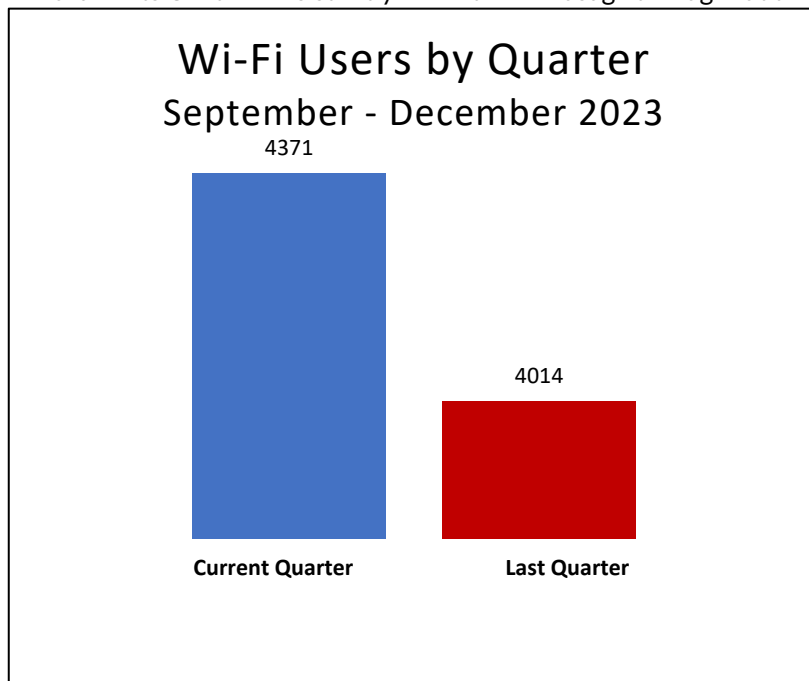
- 1. Family and Community**
Objective 1.1 'We focus on families'

A Place for People

Public Wi-Fi

City of Palmerston (CoP) reports a quarterly Wi-Fi user range of 3,500-5,000, notably increasing in the CBD and Gray Hall areas. The SWELL opening in mid-December contributed to a recent surge in overall usage. Notable increases were observed in various locations, excluding Sanctuary Lakes, Marlow Lagoon, Deleny-Gwa, and Flinders Parks, where harsh weather impacted outdoor activities, leading to decreased Wi-Fi usage.

Bill Lewis Park and Durack Arts Centre consistently exhibited low usage throughout the year.



Objective 1.2: 'the wellbeing of our community is a focus for all our work'.

Play Space Strategy

CoP Play Space Strategy outlines Council's commitment to providing play spaces which support and strengthen the health and wellbeing of the Palmerston community.

This quarter play space improvements continued by installing bike racks at Sanctuary Lakes, Haydon Park, President Park and Dunbar Park. Service taps have been installed at Dunbar Park, George Park, Marshall Park, Brook Park and Hawker Park. Next quarter will see further minor works including the installation of a BBQ at Marlow Lagoon.

Outdoor Basketball Half-Court

The new basketball half court has been installed at Marlow Lagoon Recreation Reserve and is open for use, further works are scheduled following the wet season to improve connectivity and an upgraded surface, which will include engagement with relevant community groups for its design.



Planning Responses

For the quarter, 18 planning applications were referred to Council for comment during the reporting period with responses to all provided to Development Assessment Services at the time of reporting.

No strategic planning responses were provided during the quarter.

A Place for People

4. A Future Focus

Objective 4.1: 'We support and foster innovation'

FiberSense

FiberSense uses underground fiber optic cables and technology to detect vibrations from machinery, vehicles, pedestrians and more. The vibrations are converted into data that CoP will be able to use for planning and improvements to the city, with a focus on traffic and pedestrian management.

A total of 60km of fiber optic cable has been laid throughout Palmerston Central Business District (CBD) and Tiger Brennan Drive. FiberSense provided a presentation to the Elected Members October 2023, which provided an overview of the network, system and included a demonstration of the data usage. A workshop and introductory training session was provided to the CoP Infrastructure Department in November. Further operational training is being planned and coordinated with FiberSense.

The initial system will include traffic data and asset protection i.e. excavation and works occurring in public domain. The system will also have the ability to re-enact/simulate events such as accidents with accuracy. Following the launch, work will continue as the next stages as per agreement to include things such as people movement in 2024.

Zuccoli - Private Development - Subdivisions:

The development of Zuccoli continues. This quarter saw the delivery of a new lake and open space parkland in Aspire Stage 2D. The new lake and parkland provide a high quality, family friendly space for the community to engage in fun recreational activities and promotes community connection. The January to March 2024 quarter is expected to deliver the opening of two new subdivision stages, Aspire Stage 3D and Village Phase 3.8. The new stages will deliver 85 new allotments to facilitate population growth and new development opportunities within the Palmerston municipality, in line with the Community Plan.



View over new Zuccoli lake and open space parkland, Aspire Stage 2D

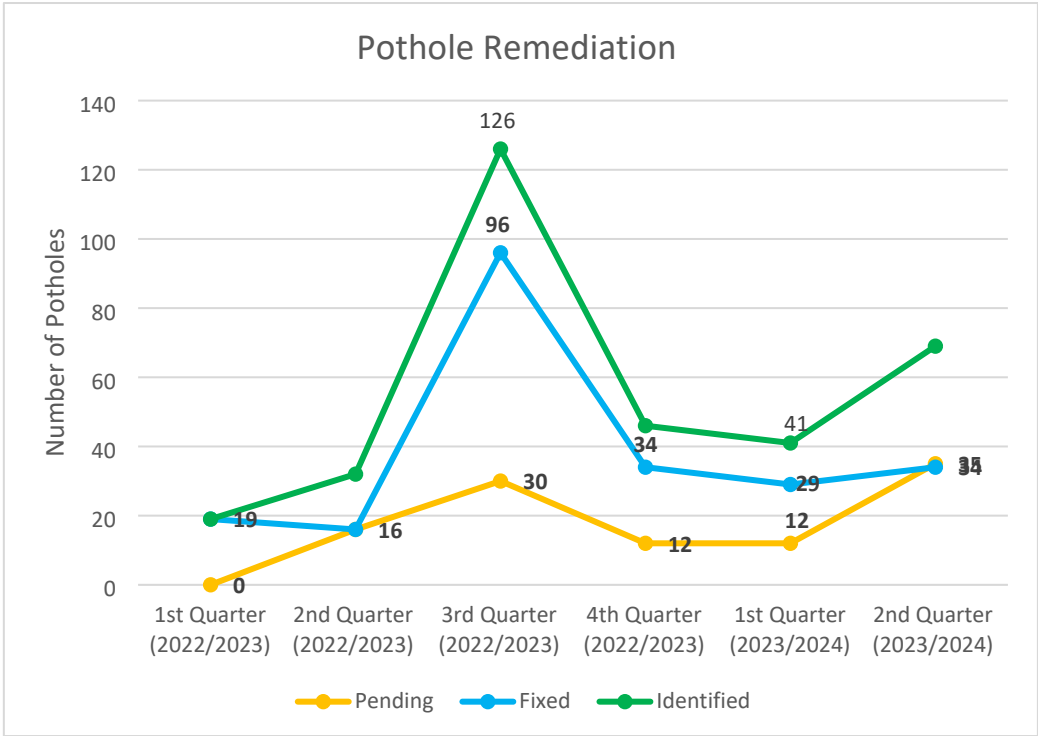
A Place for People

Objective 4.2: 'Infrastructure is fit for purpose'.

Potholes

The Council is committed to maintaining safe, visually appealing, and long-lasting infrastructure. CoP ensures its infrastructure assets are regularly maintained and managed to meet the community's needs and is fit for purpose.

Overall, there were a total of 69 potholes identified during the quarter as requiring repair works, of which 34 were completed. There are 35 repair works to be completed which are scheduled for completion in January 2024.



Note: Data as at 14 December 2023

Road Reseal/Pavement Renewal

The recent completion of the road asset survey has been fed into the road reseal & renewal program. Major works completed in 2023 include relaying new asphalt at Inverway Circuit near Roystonea Avenue, up to and including the first roundabout at Farrar Boulevard, which was significantly cracking and breaking up. New asphalt was also laid in three (3) cul-de-sacs at Caladium Court, Crinum Court and Izod Court.

New asphalt works are scheduled in Q1 2024 on Woodlake Boulevard, which is substantially funded through the Roads to Recovery Grant, and along Victoria Drive near Gray Primary School.

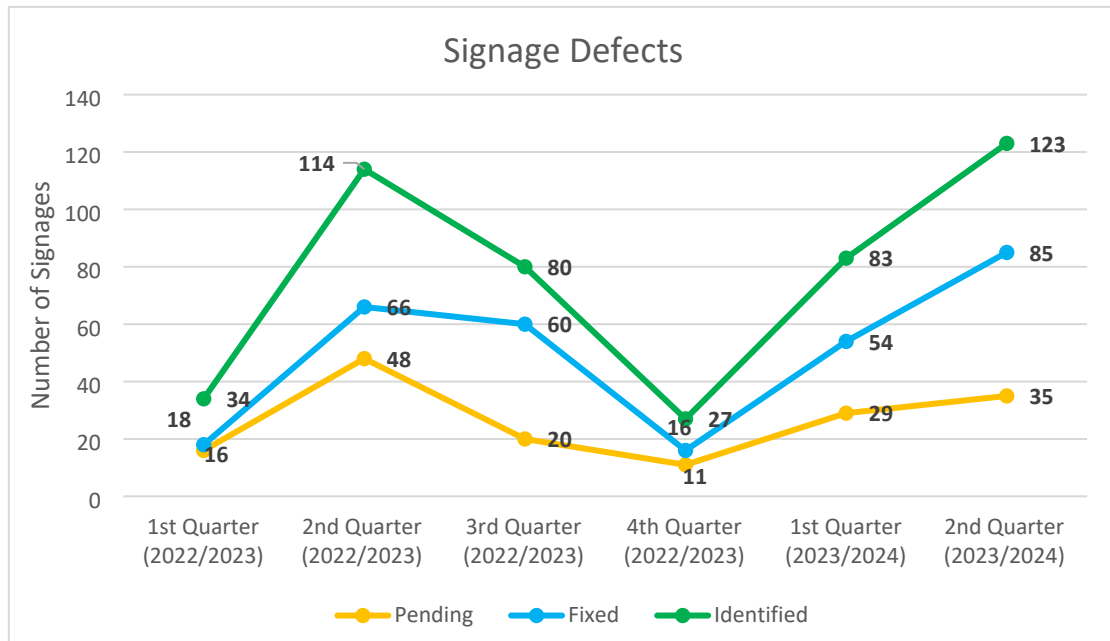
The focus for next dry season will be arterial routes in need of repair, including Lambrick Avenue, Emery Avenue and Lakeview Boulevard.

Signage

CoP initiated a signage inspection program for each suburb in Palmerston to identify and repair damaged signs, this ensures infrastructure is well maintained and provides a safe community.

A Place for People

This quarter 123 road signs were identified as requiring repair works. Repair works on 89 signs have been completed and 34 are scheduled for completion in January 2024.

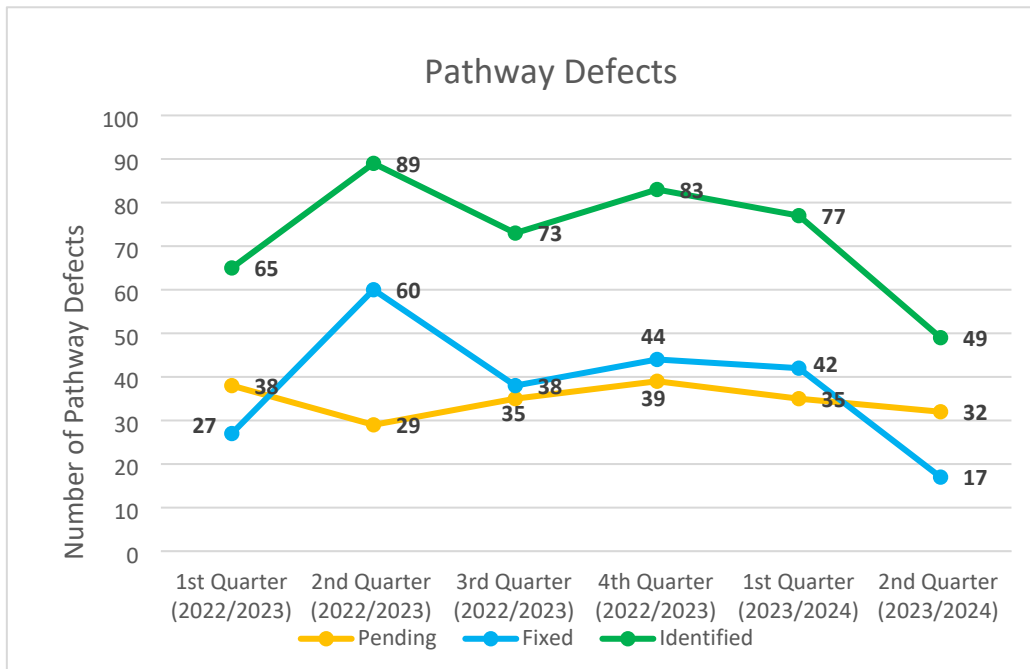


Note: Data as at 14 December 2023

Pathways

This quarter 49 pathway locations were identified as requiring repair works. 17 pathway defects have been completed and 32 are in progress or scheduled. The maintenance of our pathways contributes to the safety of the community and ensuring infrastructure is fit for purpose.

Works undertaken include the replacement of cracked concrete panels, investigations and sinkhole rectifications, and the replacement pit lids, bollards, and fences.



Note: Data as at 14 December 2023

Pathway Replacement and Renewal

Planning and design work for the 2023-2024 and beyond New Pathways Program is underway and it is expected a new 5-year program will be in place at the end of January 2024. The New Pathway Program will be uploaded and mapped in ARCGIS for ongoing review & assessment.

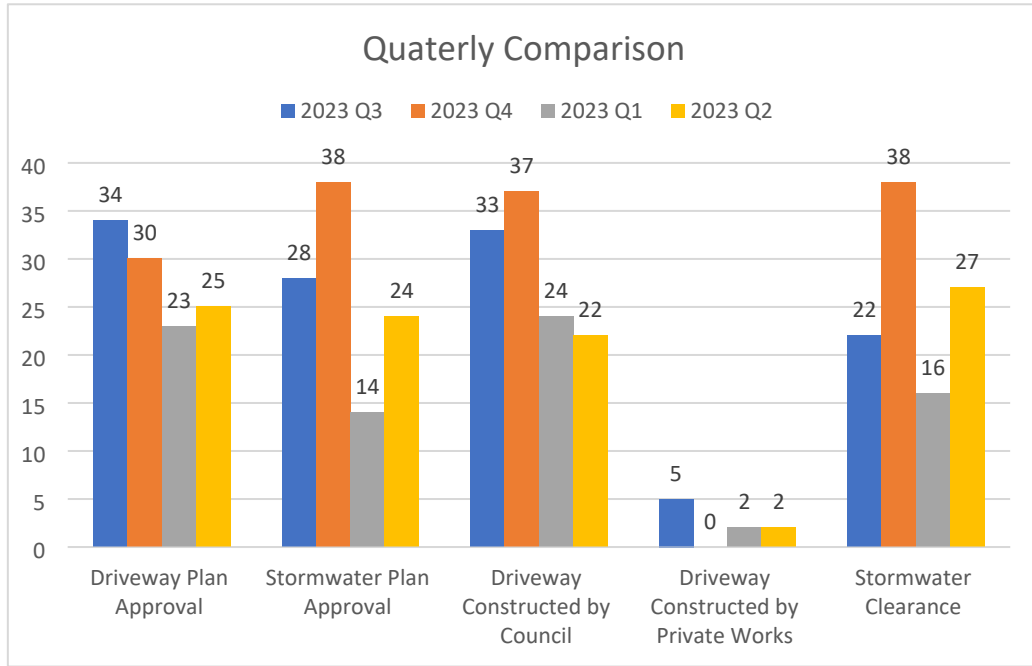
Driveways and Stormwater

In total CoP received 102 applications as of December 2023. Applications related to 70 total allotments, 60 of which belonged to properties in Zuccoli.

The 102 applications consisted of the following:

- Approved 25 driveway plans, 20 of which belonged to new properties in Zuccoli.
- Processed 22 driveway construction requests, 20 of which belonged to new properties in Zuccoli. All driveways are expected to be constructed by mid-January pending weather conditions.
- Approved 2 driveway construction requests to be completed by private works, of which 1 belonged to a property in Zuccoli.
- Approved 24 stormwater designs for house connections to Council owned infrastructure, 20 of which belonged to new properties in Zuccoli.
- Reviewed and inspected 29 stormwater clearance requests, with the issue of 27 connection approvals. Each of these approvals belonged to new properties in Zuccoli.

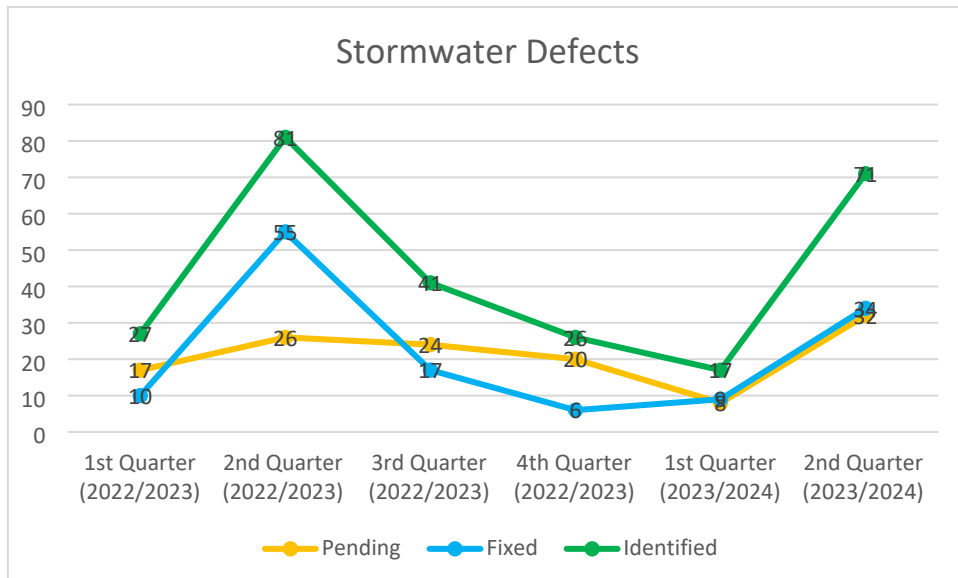
The above approvals ensure the community are provided with quality infrastructure and provision of effective services per the Community Plan.



Note: Data as at 2 January 2024

Stormwater

Ongoing condition inspection of stormwater drains, pipes and pit other minor civil works has been carried out in preparation for the wet season ensuring they are fit for purpose. 71 stormwater defects were identified with 34 defects rectified and the remaining 32 being completed in January 2024.



Note: Data as at 14 December 2023

A Place for People

Secured Stormwater and Defects Rectification

Before the wet season commenced, the Assets team inspected all secured stormwater drains and pits with a historical record of blockages.

As a result, sediment and debris has now been cleared from drainage pits and aprons in the Moulden open drains, and will continue to other areas as access is available.



Before: Moulden Drain pit 92 and apron



After: Moulden Drain pit 92 and apron



Before: Moulden Drain pit 93 and apron



After: Moulden Drain pit 93 and apron

Lights

Programs have been developed for Street Lighting and continues to deliver beneficial outcomes, safety improvements and energy efficiencies for the community. The Dark Spots and Lighting Maintenance Programs ensure Palmerston is a safe family friendly city.

Dark Spots:

- Designs have been completed for Stockwhip Drive, Allamur Court, Harrison Park, Essington Park and Cunningham Cr.
- Investigation has commenced focusing on the Palmerston CBD lighting for inclusion into the Dark Spots works program.
- A 5-year term contract is being completed and will be advertised for tender in January 2024. Works are anticipated to commence in April 2024.
- Development of the 2023-2024 works program is progressing and is expected to be finalised in Q1 2024 after the CBD lighting investigation is complete.

Road Condition Assessment Survey

The CoP Assets Team have completed a Road Condition Assessment Survey of Council roads. Over the last six months, Assets collected detailed data and extensive photographic evidence from over 230km of Council-owned roads. The Survey was conducted in accordance with Roads Pavement (Visual Assessment) Practice Note 9, published by the Institute of Public Works Engineering Australia (IPWEA).

Staff have examined all defects, and established a road defect monitoring program, to determine the necessary rectification works. Assessments are underway to determine the associated costs, budget considerations, and programming implications along with existing programs already scheduled. This information will inform future year budgets including capital works and proactive maintenance programs, as well as inform Asset Management Plans and the Long-Term Financial Plan.

One of the programs scheduled was significant asphalt resurface on Inverway Circuit, Farrar which was completed in October. Further resurfacing works to commence in January 2024 are in Woodlake Boulevard, Durack and Victoria Drive, Gray.



Essington Avenue recently resealed

Council Buildings and Facilities

Recreation Centre

Refurbishment of the Recreation Centres Air Conditioning system is now complete. The refurbished air conditioning system has enhanced the indoor environment for user groups and community activities.

SWELL

City of Palmerston (CoP) invests in community infrastructure to provide facilities that support community wellbeing and provide a range of options for social, recreation and leisure activities. The SWELL precinct is Palmerston's largest infrastructure project to date and has transformed the Palmerston Swimming and Fitness Centre into a state-of-the-art leisure hub right here in Palmerston.

The SWELL Precinct features:

- a refurbished 50 metre pool with compliant entry ramp and starting platforms that will improve accessibility and cater for national standard competitions.

- an Adventure Zone with water play based, high ropes obstacle course – a first of its kind for the Northern Territory.
- a dedicated warm water program pool to improve aquatic safety skills and wellness needs.
- toddlers zero depth and play pool to promote physical activity through fun, whilst providing an area for water familiarisation and exploration
- a half-court basketball area
- grassed areas for community events, parties, and festivals.
- new amenities to provide accessible, energy efficient and modern facilities.
- plenty of shade and landscaping.
- refurbished Community and Fitness Centre.

Construction works commenced in August 2022 and were completed December 2023 with the official opening 17 December 2023. SWELL provides for all community members and City of Palmerston will continue to provide free access to the facility for all users until 2026.

SWELL Precinct – Hall 2 and Gym Refurbishment

CoP is committed to strengthening the connection between people and place. This has driven the design for the refurbishment of Hall 2 and the Gym. The refurbishment is intended to create a more usable community space that provides open connectivity between Hall 2 and the Gym. The refurbishment has been expanded to include replacement of roof and works commenced October 2023. Roof works have been completed.

The Hall 2 and Gym refurbishment at the SWELL facility is anticipated to be complete in early February 2024. Once complete the centre will provide an accessible connected fitness and public space where people can come together.

Zuccoli Community Hub – Stages

The Master Plan for the Zuccoli and surrounds Community Hub, incorporates an off-leash dog park, walking trails, a skate park and pump track, a playground, children’s boutique library, community centre and a garden of reflection. The project has an estimated cost of \$20 million and is anticipated to be delivered over a 5-year period, commencing in 2022.

The Community Hub will be delivered in stages, the first stage being the Dog Park (Completed, including public toilet) and the second stage will include the Skate Park, Pump Track and Sensory Walking Trail. Prior to works commencing on Stage 2 of the Hub, the design of the civil, landscaping, open space structures and related infrastructure (excluding the buildings) will occur.

The civil design has been awarded to a local engineering company, Stantec Pty Ltd. The civil design will enable the site to be appropriately developed in line with the staging requirements including earthworks and stormwater considerations. The civil design is expected to be completed April 2024 to allow for works to commence in the dry season. A feature survey of important flora and features has been completed to guide the layout of the sensory walking trail.

Driver Community Centre

Council have received the preliminary design and needs assessment for the new community centre. A community consultation process was undertaken to develop the design in line with community expectations. The outcomes of the community consultation were presented to Council at the Ordinary Council Meeting on the 12 December 2023. Council provided endorsement of the recommendations from the Community Consultation Report, and these will be incorporated into the final design.

Durack Community Arts Centre

The Durack Community Art Centre was constructed to provide support to artists and creative enterprises. It is Palmerston’s first and only purpose build art and culture space to date. The Centre

consists of two halls, only one being airconditioned. The new air conditioning system for the second hall includes provisions for a building management system, solar power, and a backup genset. The design provides for improved built environment sustainability. The contract for the supply and installation of the air-conditioning system was awarded to United Airconditioning and Mechanical services with all works being completed November 2023.

Men’s Shed Bathroom

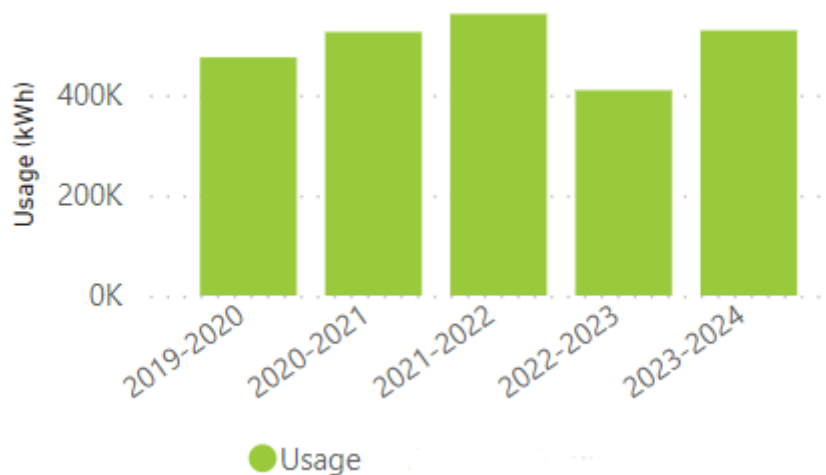
Council had previously resolved to modify the premises at the Men’s Shed Palmerston to provide an accessible toilet. Council resolved to proceed with the external addition and the detailed design, and a Building Permit has now been obtained. Documentation is now being finalised to go to the market for construction.

Environment Sustainability

Objective 5.1: ‘Reduce our footprint on the environment’

Electricity Consumption:

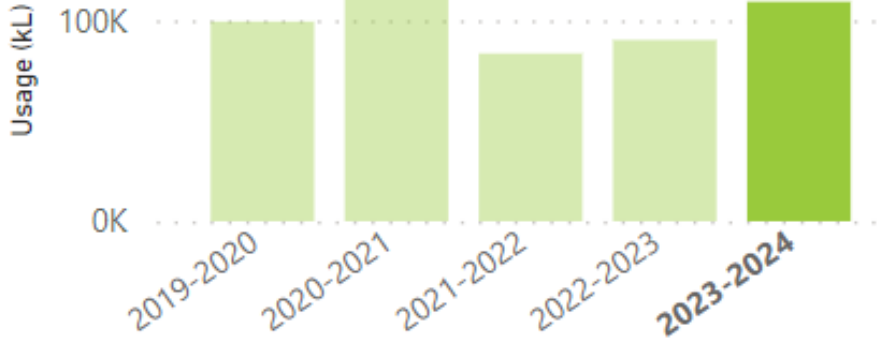
The below graph provides a comparison of the Council's total electricity consumption for the second quarter across each financial year, starting from the 2019/2020 baseline. The data for the second quarter of the 2023/2024 reveals a 27% surge in energy usage compared to the same period last year. Increase in electricity usage can be attributed to factors such as the integration of numerous new assets, bringing it back to a similar range seen in the 2020/2021 financial year. The wet season is also a high energy use period.



Energy use for Q2 of the past five financial years against the 2019/2020 baseline

Water Consumption

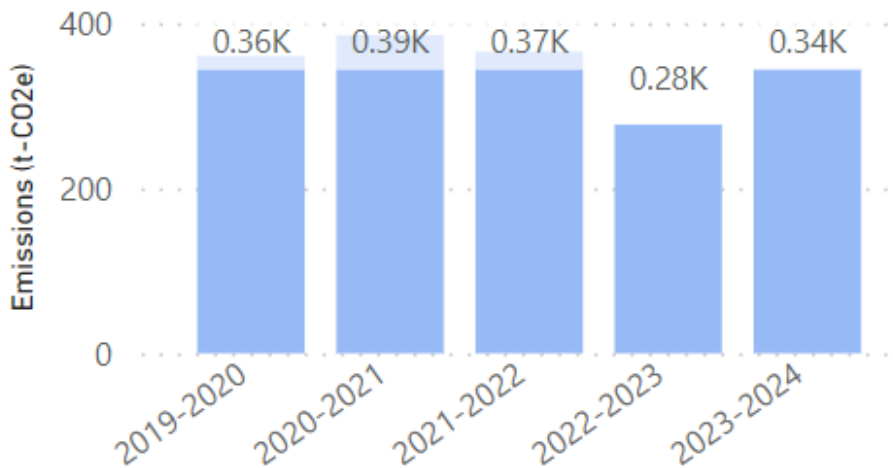
The graph below shows a comparison of Council’s total water consumption for the second quarter of the current and past five financial years. Q2 of 2023/2024 shows a 19% increase in water consumption compared to the same quarter of 2022/2023. This increase can be attributed to the repair and activation of a number of irrigation systems across the municipality as well as consequent to a number of leaks which have been detected and repaired. The usage is affected by seasonal factors.



Water Consumption for Q2 for the past five financial years

Greenhouse Gas Emissions

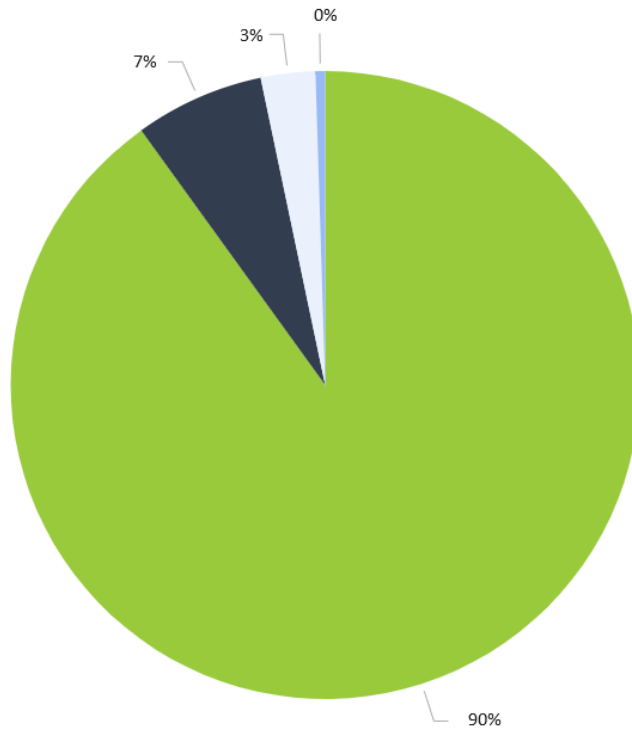
This quarter there was a 24.5% increase in emissions, bringing Q2 totals closer in line with previous years. This increase can be attributed to the addition of new assets to the municipality. The graph below shows Council’s total Q2 emissions.



Greenhouse Gas Emissions (t-CO2-e) totals for Q2 over the past 5 financial years

The majority (90%) of Councils emissions are realised from electricity consumption, the remaining 10% stems from fleet vehicles. The graph below is a visual representation of this breakdown.





Emissions breakdown for Q2 2023/2024

Electric Vehicles

The brand new 7KW/22KW AC Electric Vehicle Charging Station was installed at the Recreation Centre and is again available for public use. The charging station is durable and multi-functional with two ports at up to 22KW of charge on each simultaneously and a 10amp e-bike charging point.



New Electric Vehicle Charger at Palmerston Recreation Centre

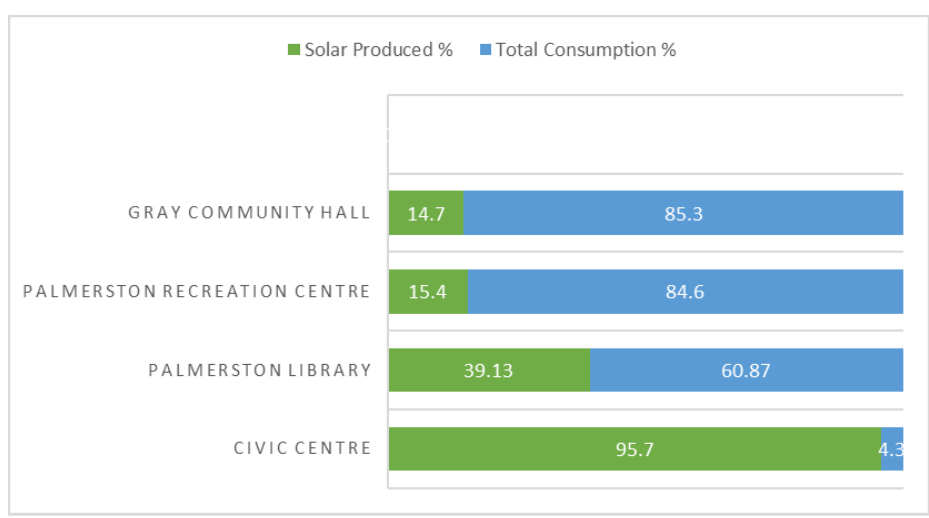
A Place for People

Solar Power Generation – Recreation Centre, Palmerston Library, Civic Centre & Gray

Council maintains the solar generation systems at four facilities (Palmerston Library, Civic Centre, Palmerston Recreation Centre, and Gray Community Hall). Live and recent solar power generation information is available on Council’s website at:

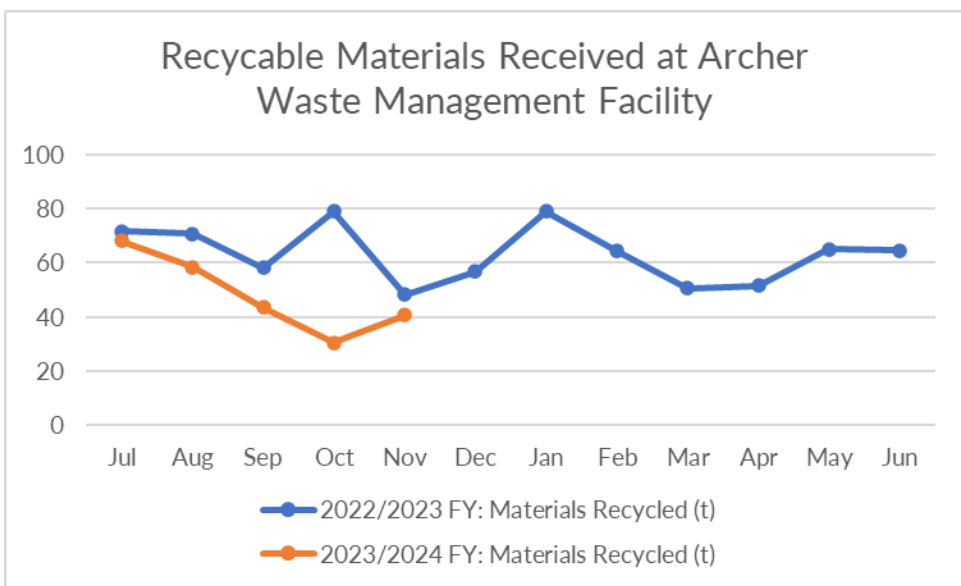
<https://palmerston.nt.gov.au/operations/environment/councils-renewable-energy#library>

The graph below illustrates the contribution of solar systems to the total energy consumption of Council buildings from October to December 2023. Notably, the Palmerston Civic Centre's solar system fulfills most of its energy needs. In contrast, Gray Community Hall and the Palmerston Recreation Centre have the lowest solar energy contributions relative to their requirements.



Recycling at Archer Waste Management Facility

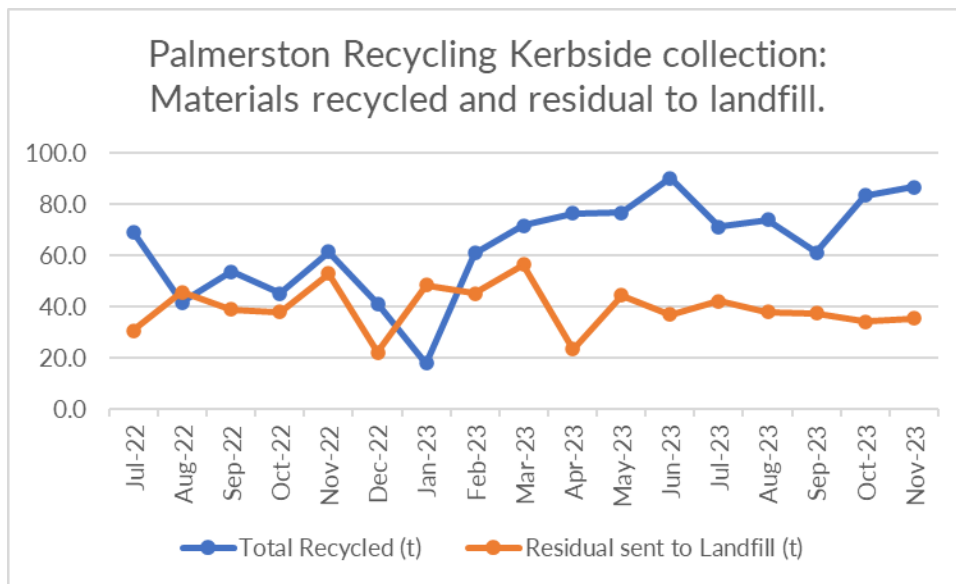
The graph below tracks the tonnages of recyclable materials received at Archer Waste Management Facility. A comparison of the current financial year compared to the 2022/2023 financial year shows similar quantities were received in November and a decrease in October from 79 tonnes to 30 tonnes. This is a continuing trend seen in the 2023/2024 financial year, a similar decrease can be seen in the general waste quantities received.



A Place for People

Kerbside Recycling Service

The below graph tracks the tonnages of materials collected in the kerbside recycling service that are able to be recycled compared to contaminated materials collected that are sent to landfill. This data tracks the previous and current financial years. From January 2023 a clear decrease can be seen in contamination rates. Contamination rates remain lower on average than the previous financial year. In October and November of this financial year a total of 239 tonnes of recycling was collected. Of this, 169 tonnes were able to be recycled and 69 tonnes was mixed contaminated and non-recyclable material, which was transported to landfill.



Home Composting Rebate Program

“Council Initiatives” signage is displayed across multiple Council facilities to increase awareness of the Program.

As of 31 December 2023, Council received four applications under the Home Composting Rebate Program in the quarter (compared to 6 applications received in the previous quarter). The total number of applications for the life of the Program is 78. The Home composting Rebate continues to be promoted on social media and monthly, at the Elected Members stalls through the compost bin raffle giveaway.

Period	QTR 3 (Jan - Mar 23)	QTR 4 (Apr - Jun 23)	QTR 1 (Jul - Sep 23)	QTR 2 (Oct - Dec 23)
New Applications	10	5	4	4
Total Applications for Life of Scheme	72	77	81	85

Objective 5.2: Palmerston is a cool, shaded, green City

Lake Weed Management

Council's lake management activities, including Salvinia weed management, are key to maintaining community expectations for lake aesthetics, wildlife habitat, and recreational fishing. Lake management over the past year, including Salvinia weed management, has been a success with lakes consistently being maintained with 90-95% open water.

Lakebed Aerators

CoP maintains a network of fountains and aerators to maintain and improve water quality in the Palmerston Lakes.

Work on Council's successful application for funding under the Northern Territory Recreational Fishing Grants Scheme (NTRFGS) is underway and appropriate lakes have been identified for installing the 3 additional lakebed aerators. Work to secure an appropriate contractor to install the aerators is underway.

Land Conservation (Weed and Fire) Management

Council's outdoor workforce is conducting regular weed control around the municipality, targeting weeds in bushland around areas such as Marlow Lagoon, Archer Waste Transfer Station, Sanctuary Lakes and the Zuccoli Dog Park.

Verge Assistance Program and Residential Tree Planting Program

Council received 7 tree planting enquiries during the period 1st October to 31st December. Purchase orders were raised to plant 27 trees with 25 in the ground @ 31st December.

Council received 2 applications for verge assistance this quarter. Applications will be collated and assessed in the January / February period and topsoil will be delivered during the Dry Season.

Urban Greening and Cooling

Purchase orders were raised to plant 292 trees through Council capital tree replacement program with 192 in the ground this quarter. Funded via NTG grant. Completed projects include Strawbridge / Beaumont Park, Driver Drain pedestrian link & Durack Heights Basin Lake. Next on the cards is planting along pedestrian linkages (contained within drainage networks) through Gray, Woodroffe & Moulden.

Objective 5.3: 'Encourage personal action and taking a leadership role'

2023 Pre-Cyclone Clean-Up

Final results from the 2023 Pre-Cyclone Clean-Up (PCCU) are presented below. The program was completed in 21.5 days, almost five days faster than in 2022. This is reflected in the overall lower waste and recycling volumes collected and avoidance of rainfall during the collection. A total of 190.64 tonnes of general waste and recycling were collected, compared to 337.6 tonnes in 2022. The absence of very large piles in 2023 may indicate successful clearing of long-standing hard waste or increased personal usage of Archer Waste Management Facility.

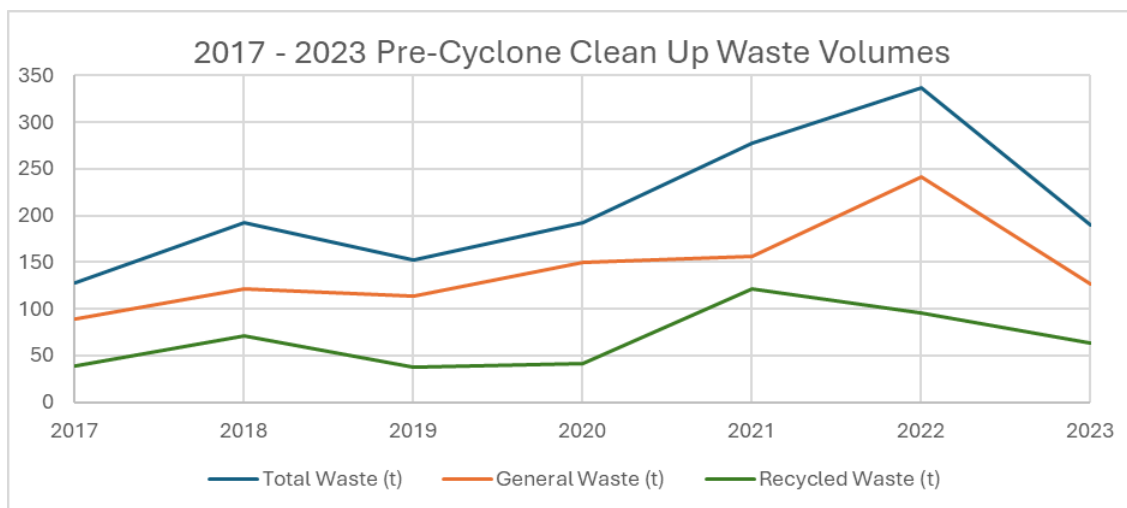
Comparing successive PCCU years can be challenging due to substantial year-to-year variations. Factors such as increased cost of living and reduced government stimulus packages could curb consumption and consequently waste generation. Another factor is that mattresses are now being recorded separately to general waste at Shoal Bay Waste Management Facility. In 2023 248 mattresses were collected, in 2022 these were accounted for in the general waste volumes.

Despite the overall decrease, the percentage of recycling to general waste collected increased this year from 28% to 33%, demonstrating a clear improvement in segregating waste streams.

Additionally, this year 240 bikes and 773 units of e-waste were collected compared to 230 and 116 respectively in 2022.

Zone	Suburb	General Waste (t)	General Waste (% of Collection)	Recycling (t)	Recycling (% of Collection)	E-Waste Recycled (eg. TV units)	Mattresses	Bikes to HPA	Furniture Donated
1	Marlow Lagoon	1.48	39	2.3	61	24	0	10	2
1	Driver	6.88	68	3.3	32	106	16	13	0
1	Moulden	13.8	74	4.7	26	123	31	35	0
2	Woodroffe	10.08	71	4.1	29	28	24	19	0
2	Bellamack	10.68	77	3.2	23	11	15	8	0
2	Rosebery	10.96	72	4.3	28	14	17	6	0
2	Bakewell	12.14	65	6.5	35	35	32	15	0
3	Gray	14.08	66	7.2	34	44	18	25	0
3	Gunn	7.68	58	5.7	42	25	7	23	0
3	Durack	12.72	66	6.5	34	29	28	29	0
4	Farrar	3.56	63	2.1	37	67	12	12	1
4	Johnston	7.36	61	4.8	39	110	25	12	0
4	Zuccoli	14.8	63	8.7	37	157	23	33	2
	PIV	1.1	93	0.1	7	0	0	0	0
All Zones	Final Total	127.34	67	63.3	33	773	248	240	5

The chart below shows a comparison of the Pre-Cyclone Clean-Up from 2017-2023.



Tackle Recycling Bins at the Lakes

City of Palmerston collaborated with Ozfish Unlimited to install tackle recycling bins at Durack Lake 6 and Sanctuary Lakes. These bins, placed in strategic locations, offer recreational fishers a convenient way to responsibly dispose of used fishing line, hooks, and bait packaging. Dedicated volunteers regularly monitor and clear these bins. The materials collected are then recycled into new products, diverting waste from landfill and reducing litter in our waterways.

A Place for People



National Recycling Week

A social media campaign was run over National Recycling Week to help promote education on recycling in Palmerston. Simultaneously, an internal project commenced to remove desk bins and educated Council staff about reducing waste and recycling.

 **City of Palmerston** 4 h · 🌐

It's National Recycling week! 🌱♻️
 Join us in ramping up our efforts to reduce, reuse and recycle for a sustainable future!
 What can you do you ask?
 🧼 Clean It Up: Rinse those recyclables! ♻️
 🍷 BYO Containers: Takeaway time? Bring your own containers!
 ☕ Keep that Cup: Grabbing coffee? Always carry a reusable cup! ♡
 💧 Hydration Hero: Don't forget your refillable water bottle! 🥤
 🌿 Eco-Packaging: Opt for products with eco-friendly packaging! 🌍💪

Have you got more ideas? Share with us below 📌
 #NationalRecyclingWeek
 #PlanetArk Planet Ark



A Place for People

Mulching Completed at Archer Waste Management Facility

200 Cubic Metres of Mulching was completed at Archer Waste Management Facility. The Mulch is now available to Palmerston residents to purchase directly from the Facility.



Recycling Education Displays

Recycling education displays have now been placed in the Recreation Centre, Palmerston Library and Palmerston Civic Centre. These displays are intended to be a visual reminder and education piece for residents and visitors about what can be placed in Kerbside recycling bins.



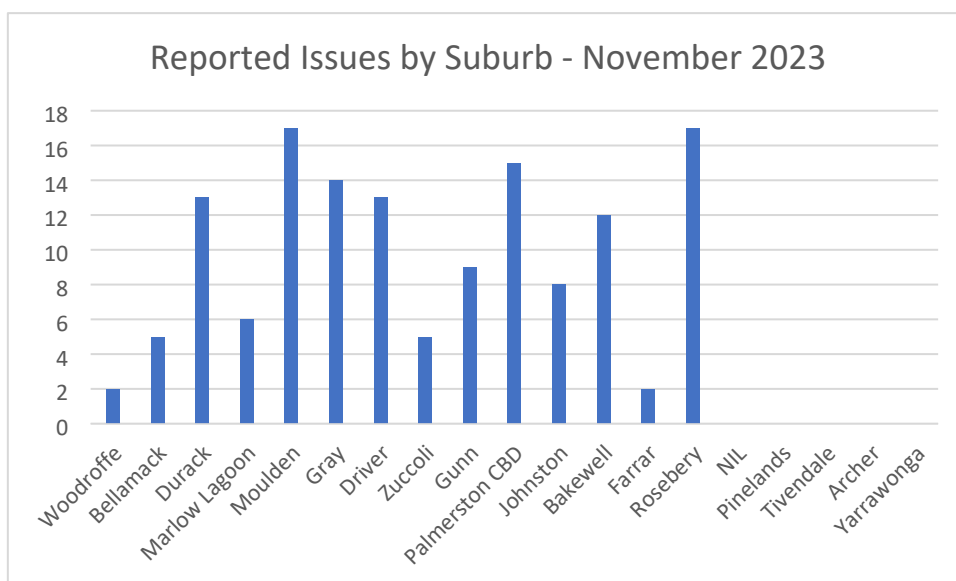
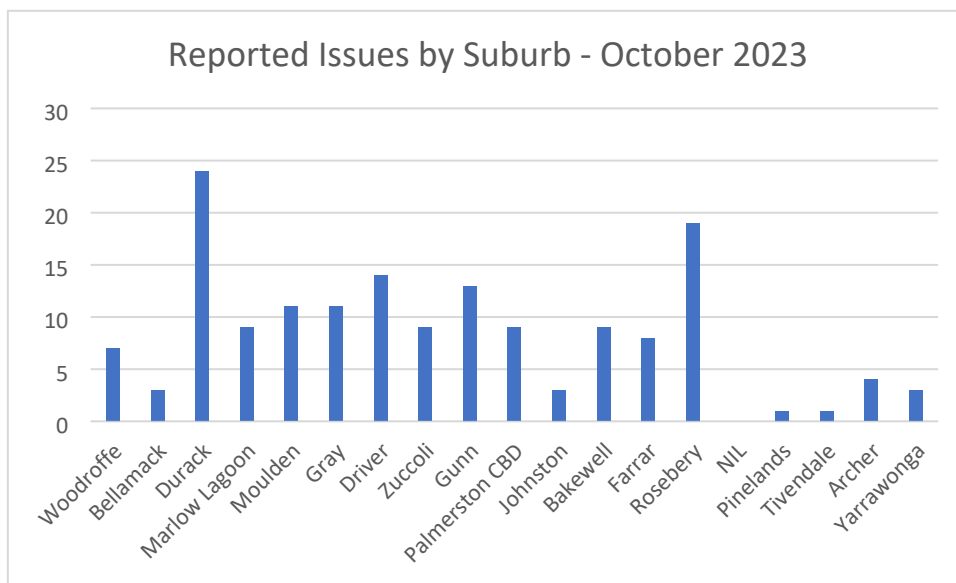
5. Governance

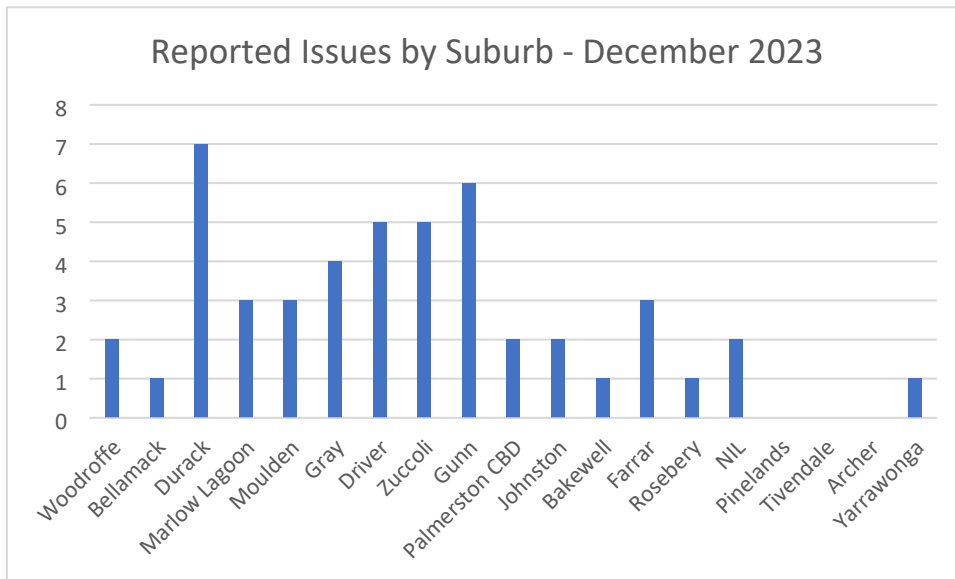
Objective 6.1: 'Ensure we have a leading governance model'

In total, 387 resident reports were raised in this quarter, with a total of 321 completed and 65 remaining outstanding as of 21 December 2023.

In this quarter, Durack residents raised the highest number of resident reports within the Municipality being a total of 44 reports, primarily pertaining to work related to Public Places (parks and paths) and Trees. These two categories emerged as the trend for most frequent concerns voiced by all residents.

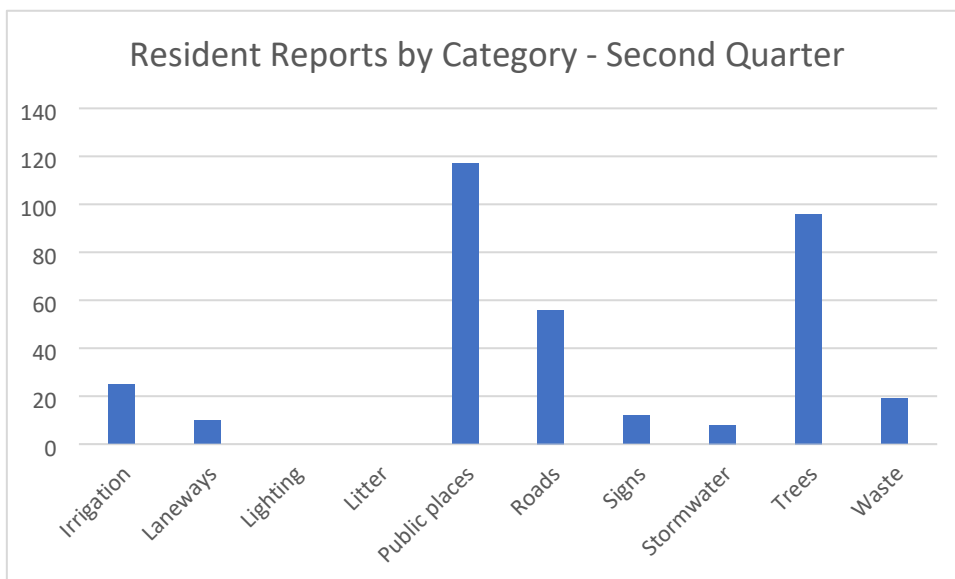
The below data summarises resident reports by suburb to Council per month in this quarter.





Note: data as at 18 December 2023.

The below data summarises resident reports by category to Council in the First Quarter, as mentioned above, the most common resident reports are in regard to Public Places (parks and paths) and Trees.



Note: Data as at 18 December 2023.

CONSULTATION PROCESS

List any consultation process that has been done (spoken to relevant staff that this report or any decision made may affect).

The following City of Palmerston staff were consulted in preparing this Report:

- Executive Manager Projects and Infrastructure Services
- Open Space Lead
- Open Space Officer

A Place for People

- Land Conservation Officer
- Environment Officer
- Development Lead
- Asset Lead
- Civil Operations Team Leader
- Projects Lead

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

5. Infrastructure
Failure to plan, deliver and maintain fit for purpose infrastructure.

SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

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14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 February 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

1st Ordinary Council Meeting Tuesday 16 January 2024

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 16 January 2024 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Benjamin Giesecke
Councillor Amber Garden
Councillor Danielle Eveleigh
Councillor Damian Hale
Councillor Lucy Morrison
Councillor Mark Fraser

STAFF

Chief Executive Officer, Luccio Cercarelli
General Manager Finance and Governance, Wati Kerta
General Manager Infrastructure, Nadine Nilon
Acting General Manager Community, Emma Blight
Minute Secretary, Jodi Holden

GALLERY

Four members of staff
One member of the public

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11223



A Place for People

COUNCIL MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

THAT it be noted Councillor Henderson will be on leave of absence as previously granted on 16 December 2023, for the period of 27 December 2023 to 26 January 2024 inclusive.

3.3 Leave of Absence Request

Moved: Councillor Fraser
Seconded: Councillor Garden

1. THAT the leave of absence received from Mayor Pascoe-Bell for 28 March to 16 April 2024 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Morrison for 11 March to 24 March 2024 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Eveleigh for 19 February to 23 February 2024 inclusive be received and noted.
4. THAT the leave of absence received from Deputy Mayor Giesecke for 18 January to 21 January 2024 inclusive be received and noted.

CARRIED 10/1157 - 16/01/2024

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Eveleigh
Seconded: Councillor Morrison

1. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Morrison who will be physically prevented from attending a meeting on the 19 March 2024 due to being a greater distance than 100km from the approved place of meeting.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Eveleigh who will be physically prevented from attending a meeting on the 20

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11224



A Place for People

COUNCIL MINUTES

February 2024 due to being a greater distance than 100km from the approved place of meeting.

3. THAT Council approve the request for Audio/Audiovisual Conferencing received from Mayor Pascoe-Bell who will be physically prevented from attending the meeting on the 2 April 2024 due to being a greater distance than 100km from the approved place of meeting.

CARRIED 10/1158 – 16/01/2024

5 DECLARATION OF INTEREST

5.1 Elected Members

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

THAT the Declaration of Interest received from Councillor Eveleigh for Item 25.1.2 be received and noted.

CARRIED 10/1159 – 16/01/2024

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Garden
Seconded: Councillor Hale

THAT the Minutes of the Council Meeting held on 12 December 2023 pages 11207 to 11217 be confirmed.

CARRIED 10/1160– 16/01/2024

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11225



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COUNCIL MINUTES

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.1.1 Budget Development 2024-25 - Workshop 1

Moved: Councillor Garden
Seconded: Councillor Fraser

1. THAT Report entitled Budget Development 2024-25 - Workshop 1 be received and noted.
2. THAT the Council Decision relating to the Report entitled Budget Development 2024-25 - Workshop 1 be moved to the Open Minutes of the 16 January 2024 meeting.

CARRIED 10/1175- 16/01/2024

10.1.2 Community Hall Facilities in Palmerston

Moved: Councillor Morrison
Seconded: Councillor Fraser

1. THAT this item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed be likely to prejudice the interests of the council or some other person.
2. THAT the question asked by Councillor Fraser regarding locations of and future opportunities for community hall facilities within Palmerston, and the response provided by the Chief Executive Officer be received and noted.
3. THAT this decision be moved to the Open Minutes of 16 January 2024.

CARRIED 10/1176 - 16/01/2024

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Morrison
Seconded: Councillor Fraser

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11226



A Place for People

COUNCIL MINUTES

Item	Confidential Category	Confidential Clause
25.1.1	Council Project Initiative	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.2	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.2.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.

CARRIED 10/1161 - 16/01/2024

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Petition - Middle Arm

Moved: Councillor Eveleigh
Seconded: Councillor Garden

1. THAT Report entitled Petition - Middle Arm be received and noted.
2. That Council endorse the response to the petition initiator being **Attachment 13.1.1.2** to report entitled Petition - Middle Arm.

CARRIED 10/1162 - 16/01/2024

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11227



A Place for People

COUNCIL MINUTES

13.1.2 Advisory Committee Meeting Schedule 2024 Update

Moved: Councillor Fraser
Seconded: Councillor Morrison

1. THAT Report entitled Advisory Committee Meeting Schedule 2024 Update be received and noted.
2. THAT a report be prepared for the 2nd Ordinary Council Meeting in February 2024, considering options for meeting dates in 2024 for City of Palmerston Advisory Committees.

CARRIED 10/1163 - 16/01/2024

13.2 Receive and Note Reports

13.2.1 People and Place Quarterly Report - October to December 2023

Moved: Councillor Garden
Seconded: Councillor Eveleigh

1. THAT the tabled document entitled "20240116 - ADDENDUM Page 33 - 16 January 2024" be received and noted and replace page 33 of the 16 January 2024 Council Agenda.
2. THAT Report entitled People and Place Quarterly Report - October to December 2023 be received and noted.

CARRIED 10/1164 - 16/01/2024

13.2.2 Community Quarterly Report - October to December 2023

Moved: Councillor Garden
Seconded: Councillor Morrison

THAT Report entitled Community Quarterly Report - October to December 2023 be received and noted.

CARRIED 10/1165 - 16/01/2024

13.2.3 Finance and Governance Quarterly Report - October to December 2023

Moved: Councillor Eveleigh
Seconded: Councillor Garden

THAT Report entitled Finance and Governance Quarterly Report - October to December 2023 be received and noted.

CARRIED 10/1166 - 16/01/2024

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11228



A Place for People

COUNCIL MINUTES

13.2.4 Financial Report for the Month of December 2023

Moved: Councillor Garden
Seconded: Councillor Fraser

THAT Report entitled Financial Report for the Month of December 2023 be received and noted.

CARRIED 10/1167 - 16/01/2024

13.2.5 Community Benefit Scheme - December Update

Moved: Councillor Morrison
Seconded: Councillor Eveleigh

THAT Report entitled Community Benefit Scheme - December Update be received and noted.

CARRIED 10/1168 - 16/01/2024

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

16.1 Community Feedback - City of Palmerston Australia Day Event

Moved: Councillor Eveleigh
Seconded: Councillor Hale

THAT the question asked by Councillor Hale regarding any community feedback regarding City of Palmerston Australia Day Event, and the response provided by the Chief Executive Officer be received and noted.

CARRIED 10/1169 - 16/01/2024

17 GENERAL BUSINESS

Nil

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11229



A Place for People

COUNCIL MINUTES

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser
Seconded: Councillor Morrison

THAT the next Ordinary Meeting of Council be held on Tuesday, 6 February 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/1170 - 16/01/2024

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Councillor Hale

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/1171 - 16/01/2024

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 5.46pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6.13pm.

Chair

Print Name

Date

Initials: _____

MINUTES ORDINARY COUNCIL MEETING - 16 JANUARY 2024

11230