



city of  
**PALMERSTON**  
*'A Place for People'*

# MINUTES

## **1st Ordinary Council Meeting Tuesday 12 December 2023**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830



*A Place for People*

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 12 December 2023 at 5:30pm.

## PRESENT

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### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Danielle Eveleigh  
Councillor Amber Garden  
Councillor Ben Giesecke  
Councillor Damian Hale (*Via Audio/Audiovisual*)  
Councillor Lucy Morrison  
Councillor Mark Fraser  
Councillor Sarah Henderson

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Deputy Chief Executive Officer, Amelia Vellar  
General Manager Infrastructure, Nadine Nilon  
Minute Secretary, Jodi Holden

### GALLERY

Two members of the public  
Two members of staff

Initials: 

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Nil

### 3.2 Leave of Absence Previously Granted

Nil

### 3.3 Leave of Absence Request

Moved: Councillor Henderson  
Seconded: Deputy Mayor Eveleigh

1. THAT the leave of absence received from Councillor Morrison for 8 February to 19 February 2024 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 11 December to 13 December 2023 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Fraser for 23 December 2023 to 6 January 2024 inclusive be received and noted.
4. THAT the leave of absence received from Mayor Pascoe-Bell for 23 December 2023 to 15 January 2024 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Henderson for 27 December 2023 to 25 January 2024 inclusive be received and noted.
6. THAT the leave of absence received from Councillor Morrison for 26 December to 31 December 2023 inclusive be received and noted.
7. THAT the leave of absence received from Councillor Hale for 1 February to 5 February 2024 inclusive be received and noted.

**CARRIED 10/1125 - 12/12/2023**

## 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

*THAT Council notes the request for Audio/Audiovisual Conferencing received from Councillor Hale who will be physically prevented from attending a meeting due to being a greater distance than 100km from the approved place of meeting..*

Initials: 

**5 DECLARATION OF INTEREST**

**5.1 Elected Members**

Moved: Deputy Mayor Eveleigh

Seconded: Councillor Giesecke

1. THAT the Declaration of Interest received from Deputy Mayor Eveleigh for Item 13.1.1 be received and noted.
2. THAT the Declaration of Interest received from Councillor Morrison for Item 25.1.1 be received and noted.
3. THAT the Declaration of Interest received from Councillor Morrison for Item 25.1.2 be received and noted.
4. THAT the Declaration of Interest received from Councillor Morrison for Item 25.1.3 be received and noted.

**CARRIED 10/1126- 12/12/2023**

**5.2 Staff**

Moved: Councillor Morrison

Seconded: Councillor Fraser

1. THAT the Declaration of Interest received from Luccio Cercarelli, Chief Executive Officer for Item 22.1 - Confirmation of Minutes be received and noted.
2. THAT the Declaration of Interest received from Luccio Cercarelli, Chief Executive Officer for Item 22.2 - Business Arising from Previous Meeting be received and noted.

**CARRIED 10/1127 - 12/12/2023**

**6 CONFIRMATION OF MINUTES**

**6.1 Confirmation of Minutes**

Moved: Councillor Garden

Seconded: Mayor Pascoe-Bell

THAT the Minutes of the Council Meeting held on 21 November 2023 pages 11191 to 11200 be confirmed.

**CARRIED 10/1128 - 12/12/2023**

**6.2 Business Arising from Previous Meeting**

Nil

**7 MAYORAL REPORT**

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Morrison

THAT Report entitled Mayoral Update Report - November 2023 be received and noted.

**CARRIED 10/1129 - 12/12/2023**

**8 DEPUTATIONS AND PRESENTATIONS**

Nil

**9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)**

Nil

**10 CONFIDENTIAL ITEMS**

**10.1 Moving Confidential Items into Open**

**25.2.1 Rates Debt Recovery**

Moved: Councillor Garden  
Seconded: Deputy Mayor Eveleigh

1. THAT Report entitled Rates Debt Recovery be received and noted.
2. THAT the Council Decision relating to the Report entitled Rates Debt Recovery be moved to the Open Minutes of the 12 December 2023 meeting.

**CARRIED 10/1154 - 12/12/2023**

**25.2.2 48 Odegaard Property Investments - Annual Performance Report**

Moved: Deputy Mayor Eveleigh  
Seconded: Councillor Morrison

1. THAT Report entitled 48 Odegaard Property Investments - Annual Performance Report be received and noted.
2. THAT the Council Decision relating to the Report entitled 48 Odegaard Property Investments - Annual Performance Report be moved to the Open Minutes of the 12 December 2023 meeting.

**CARRIED 10/1155 - 12/12/2023**

**10.2 Moving Open Items into Confidential**

Nil

**10.3 Confidential Items**

Moved: Councillor Garden  
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential and confidential items:

| Item   | Confidential Category                                   | Confidential Clause   |
|--------|---|---|
| 25.1.1 | Council Committee Recommendations                       | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.                                    |
| 25.1.2 | Council Committee Recommendations                       | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.                                    |
| 25.1.3 | Council Committee Recommendations                       | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.                                    |
| 25.2.1 | Council Performance, Service Delivery and Budget Review | This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. |

Initials: 

|        |                                  |   |
|--------|----------------------------------|---|
| 25.2.2 | Council Agreements and Contracts | Property and<br>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. |
|--------|----------------------------------|---|

**CARRIED 10/1130 - 12/12/2023**

**11 PETITIONS**

**11.1 Middle Arm Petition**

Moved: Councillor Morrison  
Seconded: Deputy Mayor Eveleigh

1. THAT the Petition entitled Middle Arm Petition be received and noted.
2. THAT a Report be prepared considering the petition request and it be presented to Council at the 1<sup>st</sup> Ordinary Meeting in January 2024.

**CARRIED 10/1131 - 12/12/2023**

**12 NOTICES OF MOTION**

Nil

**13 OFFICER REPORTS**

**13.1 Action Reports**

**13.1.1 Community Benefit Scheme Sponsorship Request- Palmerston Boxing Club**

*Deputy Mayor Eveleigh declared a conflict of interest and left Chambers at 5.40pm.*

Moved: Councillor Fraser  
Seconded: Councillor Henderson

1. THAT Report entitled Community Benefit Scheme Sponsorship Request- Palmerston Boxing Club be received and noted.
2. THAT Council endorse a three-year sponsorship agreement with Palmerston Boxing Club for \$5,000 annually for three (3) years as outlined in Attachment 13.1.1.1 to report entitled Community Benefit Scheme Sponsorship Request- Palmerston Boxing Club to be funded from the Community Benefit Scheme.

Initials: 

3. THAT Council endorse an additional one-off grant \$2,000 to assist the Club to implement a member management system to improve membership data collection and management.

CARRIED 10/1132 - 12/12/2023

*Deputy Mayor Eveleigh returned to Chambers at 5.44pm.*

### 13.1.2 Appointment of Deputy Mayor - 2 January to 27 July 2024

Moved: Councillor Fraser  
Seconded: Councillor Garden

1. THAT Report entitled Appointment of Deputy Mayor - 2 January to 27 July 2024 be received and noted.
2. THAT Council appoint Councillor Giesecke as Deputy Mayor for the period of 207 days in accordance with Council Policy, Appointment of Deputy Mayor, commencing 2 January 2024 to 27 July 2024 (inclusive).

CARRIED 10/1133 - 12/12/2023

### 13.1.3 Vibrant Economy and Advisory Committee Minutes - 27 November 2023

Moved: Deputy Mayor Eveleigh  
Seconded: Councillor Fraser

1. THAT Report entitled Vibrant Economy and Advisory Committee Minutes - 27 November 2023 be received and noted.
2. THAT the unconfirmed Vibrant Economy Advisory Committee minutes provided as **Attachment 13.1.3.1** to report entitled Vibrant Economy and Advisory Committee Minutes - 27 November 2023 be received and noted.

CARRIED 10/1134 - 12/12/2023

### 13.1.4 Community Safety Advisory Committee Minutes - 28 November 2023

Moved: Councillor Henderson  
Seconded: Councillor Garden

1. THAT Report entitled Community Safety Advisory Committee Minutes - 28 November 2023 be received and noted.
2. THAT the unconfirmed Community Safety Advisory Committee minutes provided as **Attachment 13.1.4.1** to report entitled Community Safety Advisory Committee Minutes - 28 November 2023 be received and noted.

CARRIED 10/1135 - 12/12/2023



## 13.1.5 Community Wellbeing Advisory Committee Minutes - 30 November 2023

Moved: Deputy Mayor Eveleigh  
Seconded: Councillor Henderson

1. THAT Report entitled Community Wellbeing Advisory Committee Minutes - 30 November 2023 be received and noted.
2. THAT the unconfirmed Community Wellbeing Advisory Committee minutes provided as **Attachment 13.1.5.1** to report entitled Community Wellbeing Advisory Committee Minutes - 30 November 2023 be received and noted.

CARRIED 10/1136 - 12/12/2023

## 13.1.6 Community Benefit Scheme - Individual Representation Support

Moved: Councillor Garden  
Seconded: Councillor Morrison

1. THAT Report entitled Community Benefit Scheme - Individual Representation Support be received and noted.
2. THAT Council approve the Community Benefit Scheme Individual Representation Support application for \$250 for the one (1) applicant to attend the JLSwish Basketball Tour as described in the report titled Community Benefit Scheme - Individual Representation Support.

CARRIED 10/1137 - 12/12/2023

## 13.1.7 Laneway Treatment and Laneway Management Policy Review

Moved: Deputy Mayor Eveleigh  
Seconded: Councillor Henderson

1. THAT Report entitled Laneway Treatment and Laneway Management Policy Review be received and noted.
2. THAT Council endorse the following key elements to be included in the Laneway Management Policy review, with a draft to be presented to Council by March 2024.
  - a. Consideration of a tiered closure process based on laneway categorisation.
  - b. Night-time closures as an option to be incorporated as part of the application and assessment process.
  - c. Process and timing for amending existing and potential future treatments of laneways that are not permanently closed.
  - d. Reconsideration of annual review process for laneways with existing treatments.
3. THAT Council approve the continuation of the existing twelve temporary part-time laneway closures and seven full-time closures for a further twelve-month period, with a report to be prepared for Council by December 2024 for review, or as required following the updating of the Laneway Management Policy,

CARRIED 10/1138 - 12/12/2023

## 13.1.8 Driver Community Centre Consultation Outcomes

Moved: Deputy Mayor Eveleigh  
Seconded: Councillor Henderson

1. THAT Report entitled Driver Community Centre Consultation Outcomes be received and noted.
2. THAT following consideration of the community consultation of the draft designs of Driver Community Centre, Council endorses the following elements to be incorporated into the final design;
  - a) Incorporating accessibility elements as a priority for a diverse range of users
  - b) Inclusion of fixtures and fittings suitable for children, including water bubblers
  - c) Installation of a projector, with speakers, in one of the pods
  - d) Having an unfenced outdoor area, with landscaping, pathways and seating
  - e) Focus on maximising the ability for multiple users to utilise the facility at one time
3. THAT Council endorses the commencement of final design of the renewal of the Driver Resource Centre as the Driver Community Centre to support funding submissions to the Australian and Northern Territory Governments.

**CARRIED 10/1139 - 12/12/2023**

## 13.2 Receive and Note Reports

### 13.2.1 Financial Report for the Month of November 2023

Moved: Councillor Fraser  
Seconded: Councillor Garden

THAT Report entitled Financial Report for the Month of November 2023 be received and noted.

**CARRIED 10/1140 - 12/12/2023**

### 13.2.2 Community Benefit Scheme - November Update

Moved: Councillor Morrison  
Seconded: Councillor Henderson

THAT Report entitled Community Benefit Scheme - November Update be received and noted.

**CARRIED 10/1141 - 12/12/2023**

## 14 INFORMATION AND CORRESPONDENCE

### 14.1 Information

Nil

Initials: 

## 14.2 Correspondence

### 14.2.1 *Appointment to Development Consent Authority*

Moved: Councillor Henderson  
Seconded: Deputy Mayor Eveleigh

THAT correspondence dated 27 November 2023 14.2.1 entitled Appointment to Development Consent Authority be received and noted.

CARRIED 10/1142 – 12/12/2023

### 14.2.2 *Minister Chansey Paech Correspondence - Land Rateability*

Moved: Deputy Mayor Eveleigh  
Seconded: Councillor Garden

THAT correspondence dated 27 November 2023 14.2.2 entitled Minister Chansey Paech Correspondence - Land Rateability be received and noted.

CARRIED 10/1143 – 12/12/2023

## 15 REPORT OF DELEGATES

Nil

## 16 QUESTIONS BY MEMBERS

Moved: Councillor Morrison  
Seconded: Councillor Henderson

1. THAT the question asked by Councillor Morrison regarding Christmas in Wonderland All Abilities Potential Waiting List, and the response provided by the Deputy Chief Executive Officer be received and noted.
2. THAT the question asked by Councillor Henderson regarding Archer Waste Management Facility Christmas Holiday operating hours and the response provided by the General Manager of Infrastructure be received and noted.

CARRIED 10/1144 – 12/12/2023

## 17 GENERAL BUSINESS

### 17.1 Advisory Committee Meeting Dates 2024

Moved: Councillor Fraser  
Seconded: Mayor Pascoe-Bell

THAT a report be prepared for the January 2024 Council Ordinary meeting considering options for meeting dates in 2024 for City of Palmerston Advisory Committees.

CARRIED 10/1145 – 12/12/2023

Initials: 

**18 NEXT ORDINARY COUNCIL MEETING**

Moved: Councillor Fraser  
Seconded: Deputy Mayor Eveleigh

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 January 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

**CARRIED 10/1146 – 12/12/2023**

**19 CLOSURE OF MEETING TO PUBLIC**

Moved: Deputy Mayor Eveleigh  
Seconded: Councillor Fraser

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED 10/1147 – 12/12/2023**

**20 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

Moved: Councillor Fraser  
Seconded: Councillor Garden

THAT the meeting be adjourned for ten minutes for media liaison.

**CARRIED 10/1148 – 12/12/2023**

The meeting adjourned at 6.20pm.

The open section of the meeting closed at 6.20pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.28pm.

The Chair declared the meeting closed at 6.52pm.



Chair



Print Name



Date

Initials: \_\_\_\_\_