

AGENDA

Palmerston Community Wellbeing Advisory Committee Meeting

Thursday 30 November 2023

The Advisory Committee Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston commencing at 5.30pm.

Advisory Committee business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



AMELIA VELLAR
ACTING CHIEF EXECUTIVE OFFICER

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A Place for People

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5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

THAT the Minutes of the Community Wellbeing Advisory Committee Meeting held on 28 September 2023 pages 19 to 23 be confirmed.

5.2 Business Arising from Previous Meeting

6 DEPUTATIONS AND PRESENTATIONS

6.1 Laneway Policy Overview Presentation

THAT the presentation by Nadine Nilon, General Manager Infrastructure on Laneway Policy Overview be received and noted.

7 CONFIDENTIAL ITEMS

7.1 Moving Confidential Items into Open

7.2 Moving Open Items into Confidential

7.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Nil

8 OFFICER REPORTS

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM: 8.1.1
REPORT TITLE: Community Wellbeing Advisory Committee Meeting Schedule 2024
MEETING DATE: Thursday 30 November 2023
AUTHOR: Community Services Manager, Sheree Jeeves
APPROVER: General Manager of Community, Kylie Darley

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks endorsement for recommendations to Council from the Community Wellbeing Advisory Committee (Committee), for the proposed schedule of 2024 meeting dates, standing protocols at meetings, and recruitment for vacant Committee membership positions.

KEY MESSAGES

- The Terms of Reference state that meetings are to be held quarterly and officers seek the Committee's recommendation to Council for the proposed 2024 dates as follows:

5.30pm	Wednesday	28 March 2024	in Council Chambers
5.30pm	Thursday	27 June 2024	in Council Chambers
5.30pm	Thursday	26 September 2024	in Council Chambers
5.30pm	Thursday	28 November 2024	in Council Chambers

RECOMMENDATION

THAT the Community Wellbeing Advisory Committee recommends to Council:

1. THAT Report entitled Community Wellbeing Advisory Committee Meeting Schedule 2024 be received and noted.
2. THAT meetings be scheduled quarterly as follows:

5.30pm	Wednesday	28 March 2024	in Council Chambers
5.30pm	Thursday	27 June 2024	in Council Chambers
5.30pm	Thursday	26 September 2024	in Council Chambers
5.30pm	Thursday	28 November 2024	in Council Chamber

BACKGROUND

A review of Advisory Committees was undertaken in response to the commencement of the 10th Council Term, incoming legislation, and newly adopted Council plans and strategies. Section 82 of the *Local Government Act 2019* provides for a Council to review, establish, and abolish its non-legislative Advisory Committees at any time by Council resolution.

The Community Wellbeing Advisory Committee has been established to provide strategic advice to Council relating to the actions and priorities of the Inclusive, Diverse and Accessible Policy Framework, specifically towards achieving key elements of the City of Palmerston Community Plan:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity
- In Palmerston everyone belongs
- In Palmerston everyone is safe

The Community Wellbeing Advisory Committee does not hold any decision-making powers and can only recommend a course of action to Council on matters falling within its function.

The Terms of Reference agree the purpose and objectives of the Committee and provides a common understanding of the Committee operational procedures including Meetings and Membership.

DISCUSSION

In March 2022 Council in accordance with Section 83(4) of the *Local Government Act 2019* endorsed the Community Wellbeing Advisory Committee (CWAC) - Terms of Reference refer **Attachment 8.1.2.1**, relating to Report entitled Review of Council Advisory Committees.

As per the Terms of Reference, CWAC Meetings are to be held quarterly. The suggested meeting dates for 2024 are as follows:

5.30pm Wednesday	28 March 2024	in Council Chambers
5.30pm Thursday	27 June 2024	in Council Chambers
5.30pm Thursday	26 September 2024	in Council Chambers
5.30pm Thursday	28 November 2024	in Council Chambers

This Report seeks endorsement for recommendations to Council from the Community Wellbeing Advisory Committee for the proposed schedule of 2024 meeting dates.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a reputational risk to Council if the Committee fails to secure optimum membership numbers of Committee and meaningful representation of community members and organisations.

This Report addresses the following City of Palmerston Strategic Risks:

4. **Inclusion, Diversity and Access**
Failure to balance meeting needs of Palmerston's cultural mosaic
6. **Governance**
Failure to effectively govern.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220323 - Terms of Reference - Community Wellbeing Advisory Committee (1) [8.1.1.1 - 3 pages]

TERMS OF REFERENCE

Committee Name:	Community Wellbeing Advisory Committee		
Type:	Council Advisory Committee		
Responsible Officer:	General Manager Community and Culture		
Owner:	Chief Executive Officer		
Approval Date:	15 March 2022	Next Review Date:	March 2024
Records Number:	496731	Council Decision:	10/237

1 PURPOSE

The Community Wellbeing Advisory Committee (CWAC) provides strategic advice to Council relating to the actions and priorities of the Inclusive, Diverse and Accessible Policy Framework, specifically towards achieving the three key elements of the City of Palmerston Community Plan:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity
- In Palmerston everyone belongs
- In Palmerston everyone is safe

2 COMMITTEE OBJECTIVES

- 2.1 Provide advice to Council about strategies, programs and initiatives which increase access, inclusion, and participation of people from the community, in accordance with legislation and council policy.
- 2.2 Consider and endorse recommendations from its associated Networks to put forward for Council's consideration.
- 2.3 Provide a structure through which the views and interests of the Palmerston community can be articulated for the attention of Council on inclusion matters.
- 2.4 Increase partnerships in place between the Council and other levels of government which seek to address Community Wellbeing.
- 2.5 Draw on and shares the expertise of specialists, as appropriate.

3 AUTHORITY/DELEGATION

The CWAC is an advisory body to Council and does not hold any decision-making powers. The Committee is responsible to recommend a course of action to Council on matters falling within its function.

4 MEMBERSHIP

- 4.1 Members are appointed by the Council.
- 4.2 The City of Palmerston shall appoint suitably qualified or experienced individuals to be members of the Committee based on its purpose, being:
 - One Councillor as Chair
 - One Councillor as Member
 - One Senior Community Member
 - One Youth Community Member
 - One Representative of the Chief Minister and Cabinet
 - Maximum three representatives from key government and community organisations
- 4.3 The Chairperson will be a Councillor holding membership to the committee.
- 4.4 The Mayor will be ex-officio member.

TERMS OF REFERENCE

- 4.5 Council staff attend in an advisory capacity, to provide information and updates. Staff do not hold voting rights and do not participate in group decisions unless specified.

5 TERMS AND VACANCIES

- 5.1 Membership term of a Councillor will be for one year, by nomination at an Ordinary Council Meeting.
- 5.2 Membership term for all other members will be for two years.
- 5.3 Council officers will invite relevant key community organisations to hold representation on the Committee.
- 5.4 Representatives shall be nominated by the appointed organisations.
- 5.5 A member who fails to attend three consecutive meetings without providing apology to the Chairperson is considered to have resigned their membership.
- 5.6 The Terms of Reference and membership profile will be reviewed by the Committee every two years from the commencement of the Committee term, or as required.

6 COMMUNITY MEMBER SELECTION PROCESS

- 6.1 In considering expressions of interest, applicants are expected to:
- Hold a special interest in the Diversity, Accessibility, and Inclusiveness for the Palmerston community.
 - Contribute positively to the work of Committee by actively participating in meetings.
 - Represent community interest as a whole and not as individual interest.
 - Be respectful of diverse views and work collaboratively.
 - Resident of Palmerston
 - Meet the requirements of a senior or youth for representative membership
- 6.2 Community representatives shall be considered by submitting an Expression of Interest Form available on the Council website.
- 6.3 Submissions received will be submitted to a confidential Meeting of Council for consideration.

7 MEETINGS

- 7.1 **Notice of Meetings and Business Papers**
The Chief Executive Officer will convene meetings and will distribute business papers no later than three business days prior to a meeting.
- 7.2 **Regularity**
Meetings will be held quarterly, or more frequently as required.
- 7.3 **Attendance**
- 7.3.1 Meetings are open to the public unless confidential business is being considered.
- 7.3.2 Guests or Network Members may be invited to attend meetings by the Advisory Committee to provide advice or update on relevant matters.
- 7.4 **Quorum**
One Councillor as the Chairperson and half plus one of the overall members
- 7.5 **Chairperson Responsibilities**
- 7.5.1 To ensure meetings are conducted in accordance with the *Palmerston (Procedure for Meeting) By-Laws*, legislation, Council policies and according to the agenda.
- 7.5.2 Ensuring all discussion items end with a decision, action or appropriate outcomes.
- 7.5.3 Should the Chairperson be unable to attend a meeting, the alternate Councillor or Mayor shall perform the duties of Chairperson and if unavailable the meeting will be postponed.

TERMS OF REFERENCE

7.6 Voting

7.6.1 For voting purposes, the Chairperson shall accept motions moved and seconded by members of the Committee, by show of hands.

7.6.2 A Committee decision is by majority vote of voting members present at a meeting.

7.7 Minutes

Meeting minutes will be distributed to members within ten working days after a meeting and presented to Council at its next Ordinary Meeting.

8 CONDUCT

8.1 Conflicts of interest

Committee members must declare any real or perceived conflicts of interest when joining the Committee, annually and at the start of each meeting before discussion of the relevant agenda items on the approved Council form.

8.2 Code of Conduct

All Committee Members are required to abide with Schedule 1 of the *Local Government Act 2019 Code of Conduct for Elected Members and Committee Members*.

8.3 Committee Representation

Committee members must not speak on behalf of Council or the Committee without the approval of the Chief Executive Officer. Failure to abide by this requirement will constitute grounds for removal from the Committee.

9 PERFORMANCE REVIEW

The Committee will provide an annual summary of the Committees performance to Council prior to the end of financial year.

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.1
REPORT TITLE:	Network Updates Community Wellbeing Committee
MEETING DATE:	Thursday 30 November 2023
AUTHOR:	Community Development Officer, Laura Hardman
APPROVER:	General Manager of Community, Kylie Darley

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This Report seeks to provide the Community Wellbeing Advisory Committee with a Networks update.

KEY MESSAGES

- Palmerston Kids Network primary objective is to provide a forum and facilitate information sharing between early childhood professionals from organisations working in the Palmerston community.
- To date Palmerston Kids Network has held seven (7) meetings to date in 2023 with between eight (8) to 10 members at each meeting.
- Palmerston and Rural Youth Services Network primary objective is to provide a forum and facilitate information sharing between Youth sector professionals from organisations working in the Palmerston community.
- To date Palmerston and Rural Youth Services Network has held seven (7) meetings to date in 2023 with between 12 to 25 members at each meeting.
- Palmerston Seniors Network primary objective is to provide a forum for Seniors within the Palmerston enabling networking opportunities and members to have a voice sharing concerns and insight into community perspectives for the Seniors demographic.
- To date Palmerston Kids Network has held three (3) meeting to date in 2023 with between eight (8) and 12 members at each meeting.

RECOMMENDATION

THAT Report entitled Networks Updates Community Advisory Committee be received and noted.

BACKGROUND

Palmerston Kids Network (PKN) is a committed network of early childhood professionals representing organisations who provide services and programs to children (0-12yrs) and their families, living in Palmerston. Established in 2015, PKN has 83 organisations registered who can attend meetings, access and share information on the Palmerston Kids Network Trello Notice Board.

Palmerston and Rural Youth Services Network (PARYS) is a committed network of professionals representing youth organisations who provide services and programs to young people and their families, living in Palmerston. Established in 1996, Parys, has 350 members registered who can attend meetings, access and share information on the Palmerston and Rural Youth Services Network Trello Notice Board.

Palmerston Seniors Network (PSN) held its first meeting on 1 June 2023 with ten members in attendance. PSN is committed to assist community organisations with safety issues affecting Palmerston residents.

This report provides an overview of the Network meetings.

DISCUSSION

Palmerston Kids Network

The Network has been discussing public transport issues and the reluctance of young people to board buses within the community. The issues identified were anti-social behaviour experience on the bus due to intoxication and aggressive behaviour. The Network also had questions around the use of security officers on public transport and the use of OC spray.

City of Palmerston Community Development Officer met with Ross Roberston Customer Experience Manager for CDC and Trent Goodwin Transit Safety Officer for Department of Infrastructure Planning and Logistics (DIPL). CoP staff member was able to discuss the issues that had been raised at PKN and feedback to the Network. DIPL and CDC will be invited to PKN's meeting in December 2023 to discuss issues further and possible collaborations.

Discussions are ongoing surrounding food insecurity. Conversations have been ongoing between CoP and Foodbank NT.

Baptist Care have established a Food for Life program on Saturdays 2.30pm-4.30pm at the Red Cross site, 32 Essington Avenue Gray. Consumers will need to show a concession or pensioners card and can purchase groceries for a cost of between 50c and \$5 per kilo of food. Basics cards are accepted.

Palmerston and Rural Youth Services Network

In response to Hot Topics raised at PARYS. City of Palmerston is organising a one-day youth forum for youth service providers. This presents an excellent opportunity to bring together professionals from the youth sector to discuss and address the unique needs and challenges faced by young people.

This forum aims to foster collaboration and knowledge-sharing among service providers, enabling them to develop innovative solutions and provide better support to the youth in areas such as sexual education, mental health, domestic violence support, connection to the creative industries plan and education on vaping. With a focus on inclusivity and empowerment, this event seeks to create a platform for meaningful dialogue and networking, ultimately contributing to the holistic well-being and development of young people in the local community. The Youth Forum will take place on the 30 November and include up to 40 youth workers.

Additionally, to this initiative, Community members, including youth, have expressed concerns to service providers regarding safety issues within the public transport system especially at the Palmerston bus depot. This issue is impeding young people from travelling independently and participating in youth activities in Palmerston. CDC Buses Community Engagement Officer shared the current initiatives including education programs in schools and local support for events like the 'Project Love - Rock the Change' a youth creative project developed to reduce rock throwing. DIPL and CDC will be invited to PARYS meeting in December for a question-and-answer session.

Palmerston Seniors Network

The Seniors Network Meetings have included shared concerns regarding anti-social behaviour around the Gray Community Hall. Attendees were reminded the importance of reporting any observed issues to

the appropriate body, including any criminal behaviour to police any facilities issue such as cleaning or maintenance should be reported to Council via Council staff, the COP website or by phone.

CONSULTATION PROCESS

PKN and PARYS are advertised on the City of Palmerston website, and each have a public Trello Board for information sharing. PSN has established network members through contacting community and government organisations who provide services to seniors within the community, information sharing using the Seniors Newsletter.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.2
REPORT TITLE:	Infrastructure Wellbeing Projects Update
MEETING DATE:	Thursday 30 November 2023
AUTHOR:	General Manager of Infrastructure, Nadine Nilon
APPROVER:	General Manager of Infrastructure, Nadine Nilon

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report provides the Community Wellbeing Advisory Committee with an update on infrastructure projects related to community wellbeing.

KEY MESSAGES

- Council has recently completed or is progressing a number of projects which contribute broadly to the liveability, health and wellbeing of the Palmerston Community.
- These are aligned with various Council policies including but not limited to the Community Plan, Sustainability Strategy, Play Space Strategy and Inclusive, Diverse and Accessible Policy Framework.
- This report provides an update on relevant projects relating to community wellbeing, including;
 - Marlow Lagoon Play Space Upgrades
 - Outdoor Basketball Half-Court
 - New Shade Structures – Shadforth and Dillon Park
 - Tree Planting and City Greening
 - Zuccoli Community Hub
 - SWELL
 - SWELL Community Room and Gym Roof Replacement
 - Durack Community Arts Centre

RECOMMENDATION

THAT Report entitled Infrastructure Wellbeing Projects Update be received and noted.

BACKGROUND

Council has allocated \$26.6 million to the Capital Works Programs in 2023/24. These programs included a broad range of asset renewal programs along with major capital projects from planning and development stages to delivery. Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal of assets such as road resurfacing).

All projects contribute to the overall wellbeing and sustainability of the community, however there are a number of projects that have a specific wellbeing objective.

DISCUSSION

Marlow Lagoon Play Space Upgrades

The upgrade of the Marlow Lagoon all abilities basket swing has been completed and is now open for the public to use. The upgrade includes, improved all ability pathway access, replacement of sand softfall with rubber and provision of a new shade structure. This project was fully funded by the Australian Government Local Roads and Community Infrastructure (LRCI) Program, phase 3.



Figure 1 - Marlow Lagoon All Abilities Swing

Outdoor Basketball Half-Court

The basketball half-court location has been confirmed as being within Marlow Lagoon, near the playground and toilet amenities. This will provide access to active users of the park and oval.

The half-court works will commence late November and will be open in December, subject to weather. In 2024, following the wet season, the concrete court will be surfaced in a painted product that will have an engagement process for its design.

New Shade Structures – Shadforth and Dillon Park

Two new shade structures have been installed in Shadforth Park (Durack) and Dillon Park (Gray). Shading play spaces further activates play spaces and caters for a more enjoyable and longer lasting experience of the city's parks. These projects were fully funded by the Australian Government LRCI Program, phase 3.



Figure 2 - Shadforth Park



Figure 3 - Dillon Park

Tree Planting and City Greening

Tree planting and the expansion of our urban forest contributes to urban greening, improved amenity and urban heat mitigation. A growing body of research shows that regularly spending time around trees and connecting with nature provides a wide range of human health benefits, from lowering stress to improving cognition, boosting of immune systems and rejuvenation. Additionally, trees also filter and clean air.

Tree planting programs undertaken by Council are broad and include tree planting of public open space comprising road reserves, pedestrian linkages, residential verges and parks.

Recent and upcoming tree planting projects include;

- Owston Avenue, Bellamack/Rosebery – 91 new trees (completed)
- Woodlake Boulevard (Western end), Durack – 89 new trees (completed)
- Basin Lake, Durack, including some of Packard Avenue – 64 new trees
- Beaumont Park/Strawbridge Park, Moulden – 60 new trees
- Gray open drain and pathways, including behind the school and towards Temple Terrace – 97 new trees
- Driver open drain, Driver Avenue to Temple Terrace – 71 new trees

Council also offers free to City of Palmerston residents, a Verge Assistance Program and Tree Planting Program. The Verge Assistance Program and Residential Tree Planting Program continued to be accessed by residents this year and contributes to beautification and greening of the municipality.

Zuccoli Community Hub

The Master Plan for the Zuccoli and surrounds Community Hub incorporates an off-leash dog park, walking trails, a skate park and pump track, a playground, library, community centre and a garden of reflection. The project has an estimate cost of over \$20 million and is anticipated to be delivered over a 5-year period.

The Community Hub will be delivered in multiple stages, with the scope and order of the staging dependent on funding. The current works are staged as follows;

- Dog Park - completed and opened for community use, including public toilet.
- Pump Track and Skate Park – civil design works for the entire site, including pump track and skate parks, has commenced with works planned for 2024. This stage is partially funded by the Northern Territory Government Priority Infrastructure Grant.
- Walking Trail & Shelters –this stage will occur concurrently with Stage 2 in 2024 and is funded by the Australian Government Local Roads and Community Infrastructure (LRCI), Phase 4 program.
- Playground and open space areas – not commenced.
- Library and Community Centre – not commenced.

To enable to completion of the current planned works, geotechnical investigations have been completed, and the civil design has been awarded to a local engineering company, Stantec Pty Ltd. The civil design will enable the site to be appropriately developed as it's staged including earthworks and stormwater requirements being considered.

SWELL

The SWELL project is Palmerston's largest infrastructure project to date and is set to transform the current aging Palmerston Swimming and Fitness Centre into an aquatic and leisure precinct, including a refurbished 50m pool with improved accessibility, heated program pool, an adventure play zone, warm water pool, half basketball court, events area, upgraded amenities and plenty of shade.

The project remains on track for opening on Sunday December 17. The facility will also continue to be free for the community until 2026.

SWELL Community Room and Gym Roof Replacement

Works are underway to complete the roof replacement of the gym and amenities building at SWELL, and refurbish the internal hall space as a multi-function community room.

The roof works are nearing completion, which will enable the youth drop-in centre to re-open at the site by the end of November.

The community room works are continuing and include the installation of a 7m wide operable wall, opening into the gym group fitness room. This provides flexibility for use, and also separation for independent use. The entire space will also have new floors installed, and a new external door to the community room. The room will be managed by Belgravia as part of their gym operations.

Durack Community Arts Centre

The Durack Community Art Centre was constructed to provide support to artists and creative enterprises. It is Palmerston's first and only purpose build art and culture space to date. The Centre consists of two halls, with only one being airconditioned. The second space, the arts space, air-conditioning project has recently been completed and is open again for users.

CONSULTATION PROCESS

The following Council staff were consulted during the preparation of this Report:

- Executive Manager Projects & Infrastructure Services
- Executive Manager Environment
- Open Space Team Leader

Consultation with the community and stakeholders is occurring as relevant to each project.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

5. Infrastructure
Failure to plan, deliver and maintain fit for purpose infrastructure.

There are no risk, legal and legislative implications relating to this Report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

9 INFORMATION AND CORRESPONDENCE

9.1 Information

9.2 Correspondence

10 GENERAL BUSINESS

11 NEXT COMMITTEE MEETING

THAT the next Community Wellbeing Advisory Committee Meeting of Council be held on Tuesday, 28 March 2024 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

12 CLOSURE OF MEETING

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.



MINUTES

Palmerston Community Wellbeing Advisory Committee Meeting

28 September 2023

The Advisory Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

'A Place for People'



A Place for People

COMMITTEE MINUTES

Minutes of Community Wellbeing Advisory Committee Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on 28 September 2023 at 5:30pm.

PRESENT

COMMITTEE MEMBERS	Councillor Danielle Eveleigh (Chair) Councillor Sarah Henderson Mayor Athina Pascoe-Bell Veronica Matipira, Youth Community Member Representative Sheryl Sephton, Senior Community Member Senior Sergeant Siiri-Kai Tennosaar, Northern Territory Police Representative Darren Johnson, Department of Chief Minister and Cabinet Representative (<i>as proxy</i>)
STAFF	Chief Executive Officer, Luccio Cercarelli General Manager Infrastructure, Nadine Nilon Acting General Manager People and Place, Emma Blight General Manager Community, Kylie Darley Minute Secretary, Tree Gillam
GALLERY	Nil

Initials: _____



A Place for People

COMMITTEE MINUTES

1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.31pm

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Henderson
Seconded: Sheryl Sephton

1. THAT the apology received from Michelle Walker for 28 September 2023 be received and noted.
2. THAT the apology received from Gabrielle Brown for 28 September 2023 be received and noted.
3. THAT the apology received from Leonie Warburton for 28 September 2023 be received and noted.

CARRIED CWAC10/30 – 28/09/2023

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 DECLARATION OF INTEREST

4.1 Elected Members

Nil

4.2 Staff

Nil

Initials: _____



A Place for People

COMMITTEE MINUTES

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Sheryl Sephton
Seconded: Councillor Henderson

THAT the minutes of the Palmerston Community Wellbeing Advisory Committee Meeting held on 29 June 2023 pages 14 to 18 be confirmed with the exclusion of Sharon Binns, Senior Representative from the list of present Committee Members due to a procedural error.

CARRIED CWAC10/31 – 28/09/2023

5.2 Business Arising from Previous Meeting

Nil

6 DEPUTATIONS AND PRESENTATIONS

Nil

7 CONFIDENTIAL ITEMS

7.1 Moving Confidential Items into Open

Nil

7.2 Moving Open Items into Confidential

Nil

7.3 Confidential Items

Nil

8 OFFICER REPORTS

8.1 Action Reports

8.1.1 Network Updates - Community Wellbeing Committee

Moved: Councillor Henderson
Seconded: Sheryl Sephton

1. THAT Report entitled Networks Updates Community Wellbeing Advisory Committee be received and noted.
2. THAT the Community Wellbeing Advisory Committee recommends to Council that a representative from the Northern Territory Government Department of Planning and Logistics be invited to attend the last Palmerston Seniors Network for 2023 on 6 December to discuss issues relating to transport vouchers.

CARRIED CWAC10/32 – 28/09/2023

Initials: _____



COMMITTEE MINUTES

8.1.2 Harvest Corner, Gray Community Garden

Moved: Veronica Matipira
Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Harvest Corner, Gray Community Garden be received and noted.
2. THAT the Community Wellbeing Advisory Committee is encouraged to circulate and promote the Expression of Interest opportunity once released within their networks.

CARRIED CWAC10/33- 28/09/2023

8.2 Receive and Note Reports

8.2.1 Wellbeing Infrastructure Projects

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT Report entitled Wellbeing Infrastructure Projects be received and noted.

CARRIED CWAC10/34 - 28/09/2023

8.2.2 Major Capital Projects - SWELL Update

Moved: Siiri Tennosaar
Seconded: Sheryl Sephton

THAT Report entitled Major Capital Projects - SWELL Update be received and noted.

CARRIED CWAC10/35 - 28/09/2023

8.2.3 Freedom of Entry Parade Update

Moved: Mayor Pascoe-Bell
Seconded: Councillor Henderson

THAT Report entitled Freedom of Entry Parade Update be received and noted.

CARRIED CWAC10/36- 28/09/2023

9 INFORMATION AND CORRESPONDENCE

9.1 Information

Nil

9.2 Correspondence

Nil

Initials: _____



A Place for People

COMMITTEE MINUTES

10 GENERAL BUSINESS

Nil

11 NEXT COMMITTEE MEETING

Moved: Sheryl Sephton
Seconded: Mayor Pascoe-Bell

THAT the next Community Wellbeing Advisory Committee Meeting of Council be held on Thursday, 30 November 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED CWAC10/37- 28/09/2023

12 CLOSURE OF MEETING

Moved: Siiri Tennosaar
Seconded: Sheryl Sephton

THAT the meeting of the Palmerston Community Wellbeing Advisory Committee held in Council Chambers, Civic Plaza, Palmerston on 28 September 2023 at 6.19pm.

CARRIED CWAC10/38 - 28/09/2023

The Chair declared the meeting closed at 6.19pm.

Chair

Print Name

Date

Initials: