



AGENDA

Palmerston Community Safety Advisory Committee Meeting Tuesday 26 September 2023

The Advisory Committee Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5.30PM.

Advisory Committee business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER



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- 1 ACKNOWLEDGEMENT OF COUNTRY
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 - 3.3 Leave of Absence Request
- 4 DECLARATION OF INTEREST
 - 4.1 Elected Members
 - 4.2 Staff
- 5 CONFIRMATION OF MINUTES
 - 5.1 Confirmation of Minutes

THAT the Minutes of the Community Safety Advisory Committee Meeting held on 26 JUNE 2023 pages 7 to 11 be confirmed with the exclusion of 3.1 and 8.1.1 due to a procedural error.
 - 5.2 Business Arising from Previous Meeting
- 6 DEPUTATIONS AND PRESENTATIONS
- 7 CONFIDENTIAL ITEMS
 - 7.1 Moving Confidential Items into Open
 - 7.2 Moving Open Items into Confidential
 - 7.3 Confidential Items

Nil
- 8 OFFICER REPORTS

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.1
REPORT TITLE:	Network Update - Community Safety Advisory Committee
MEETING DATE:	Tuesday 26 September 2023
AUTHOR:	Community Development Officer, Kate Townsend
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks to provide the Community Safety Advisory Committee with a Palmerston Safe Communities Network update.

KEY MESSAGES

- That Palmerston Safe Communities Network provides a forum for key service organisations working in the Palmerston region to share information, discuss issues, collaborate and collectively advocate where necessary on issues relating to Community Safety.
- Council Officers sent invitations to 19 stakeholders, with representatives from three organisations attending the meeting held on 31 August 2023.
- Attendees shared organisation information, identified possible collaborative opportunities and had a broad informal discussion about issues impacting the Palmerston Community.
- No actions were identified for the Community Safety Advisory Committee.

RECOMMENDATION

THAT Report entitled Network Update - Community Safety Advisory Committee be received and noted.

BACKGROUND

In March 2022 a review of Advisory Committees took place in response to the commencement of the 10th Council of the City of Palmerston. Following this review, the Palmerston Safe Communities Network (PSCN) was established. This Network will be Chaired by Councillor Henderson with membership to consist of community members, and key stakeholders as invited by the CEO in consultation with the Chair. Council staff are to attend these meetings in an advisory capacity.

As per the Network Charter adopted by Council on 15 March 2022 PSCN has six objectives as follows:

1. Contribute to the research, development, and implementation of relevant Council strategies, plans and by-laws.
2. Establish effective partnerships with key stakeholders engaged in injury and crime prevention in Palmerston.

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3. Ensure access to information, specialist advice and support for PSCN partners relating to injury prevention and safety issues.
4. Inform, lobbying and influencing relevant key organisations to improve levels of safety in Palmerston.
5. Prioritising injury and safety issues for Palmerston and consider campaigns, injury prevention and safety promotion programs and projects in response to local needs and issues.
6. Participate in event planning, consultation processes, and other forms of engagement relating to relevant issues.

DISCUSSION

The most recent meeting of the PSCN occurred on Thursday 31 August with attendees from a cross section of service providers, council staff and Councillor Henderson.

In the meeting members shared information regarding their organisations and identified possible collaborative opportunities. Organisations reported high levels of theft and damage occurring around their respective areas. Collaboration opportunities included: school holiday activities at the Palmerston Bus interchange, as well as a Rock Throwing video to reduce rock throwing incidents on Palmerston buses.

All members were encouraged to update the PSCN with information regarding events and activities to include in PSCN agenda, allowing member organisations unable to make the meeting to be included in information sharing.

It was agreed three additional organisations/representatives would be invited to participate in the next meeting on 2 November 2023, which includes the Zuccoli IGA, Anglicare and NT Shelter. Anglicare will be asked to present on their Volatile Substances Training and information pack.

No actions were identified from the Network meeting for the Community Safety Advisory Committee.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

That information of safety issues negatively impacting community members mental and physical health and well-being raised at the Network meeting are not accurately relayed to the Community Safety Advisory Committee.

This Report addresses the following City of Palmerston Strategic Risks:

1. **Community Safety**
Failure of Council to effectively plan and deliver its role in community safety.



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ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.2
REPORT TITLE:	Animal Management Update
MEETING DATE:	Tuesday 26 September 2023
AUTHOR:	Regulatory Service Manager, Angie Heriot
APPROVER:	Chief Executive Officer, Luccio Carcelli

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report provides an update to the Community Safety Advisory Committee (Committee) on current animal management operations and re-drafting of the Animal Management By-Laws.

KEY MESSAGES

- Council's current Animal Management By-Laws were enacted in 1999 and have had no significant content change since their enactment. While the By-Laws have delivered what they were intended to do, they are no longer considered reflective of the community's needs, nor of modern legislative drafting.
- Findings from the 2021 community consultation have guided the draft By-Laws to provide a contemporary and modernised approach to the regulation management of animals within the Palmerston municipality.
- It is anticipated that on completion of drafting of new By-laws, Council will undertake further community consultation.
- City of Palmerston is committed to providing quality animal management services to our community.
- The 2023/2024 dog registration are due by end September 2023. City of Palmerston has a total of 5764 dogs registered in the previous year.
- City of Palmerston has received a total of 1151 customer action requests, relating to animal management enquiries over the 2023 calendar year.
- City of Palmerston has supported six community engagement opportunities and events in the past three months with a total of 169 customer interactions, including attending the first RSPCA's Million Paws Walk to be held in Palmerston.

RECOMMENDATION

THAT Report entitled Animal Management Update be received and noted.

BACKGROUND

City of Palmerston is committed to providing quality animal management services to our community.

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DISCUSSION

From March 2021, Council completed an intensive 60-day community consultation process, the findings from the community consultation process were assessed and provided as a framework for the revision of the current Palmerston Animal Management By-Laws.

City of Palmerston is continuing to work with Northern Territory Government, Parliamentary Counsel on the preliminary draft of the Animal Management By-Laws. The draft Animal Management By-Laws will reflect the community consultation desired outcomes including inclusion of:

- Consideration of regulating dog attacks and menacing behaviours and further provide for the declaration of dangerous dogs,
- Provide for a sliding scale of fines for different levels of dog attacks,
- They apply for conditional registration of declared dangerous dogs, allowing for Council to develop policies and be somewhat flexible around the conditions that could/should be attached to registration of declared dangerous dogs in the circumstances that prevail,
- Council to accept and regulate the application of dog registrations,
- Compulsory microchipping,
- Management of cats including microchipping, impounding, licensing etc.

Next Steps:

- On completion of draft By-laws, City of Palmerston will undertake further community consultation.

Since 2018, Council has actively championed the drafting of Uniform Companion Animal Management Legislation. This commitment stems from the recognition that several key legislative requirements are unable to be resolved in Council By-Laws. Through persistent advocacy and several submissions provided to the Northern Territory Government, a working group dedicated to Uniform Companion Animal Legislation working group has been established and the City of Palmerston, Regulatory Services Manager has been elected as the Chair. The working group will advocate with an intent to resolve cross-jurisdictional issues best addressed by uniform territory-based legislation and alignment of practices.

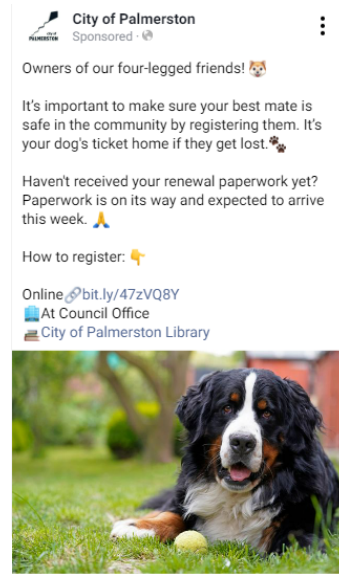
Animal Management continues to lead in the customer reporting requests across all regulatory functions. From January to present, City of Palmerston has received a total of 1151 customer requests relating to animal management within normal business hours. A further noteworthy outcome of the high number of customer action requests received includes the 71% of requests where reports of dogs at large and or contained for collection. As a reflection of the substantial number of animals that were at-large, the total number of impounded dogs provides 278 of which Council Officers impounded. Furthermore, 367 requests have been made out of hours, being reports of dogs at large or contained for collection, dog attack and nuisance behaviour concerns.

Annual dog registrations are due by end September 2023. Registration runs from 1 September to 31 August annually. In the last financial year, City of Palmerston had a total of 5764 registered dogs. An active campaign is underway for dog registration, including advertisement in the newspaper, website, print media, email signatures, radio, social media and community events such as Brekkie in the Parks and Zuccoli Dog Park.

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Newspaper Advertisement



Social Media Advertisement

If you have moved to Palmerston from any other Northern Territory Council, City of Palmerston supports reciprocal registration and will accept the transfer of dog registration for the remainder of the registration period.

One of the notable impacts of community animal education events is the community engagement statistics. Over the past three months, Rangers have supported a series of six community engagement opportunities and events with a total of 169 customer interactions with Rangers at these events.

RSPCA's Million Paws Walk was held at Marlow Lagoon Recreation area on 25 June 2023. This is the first time the event has been held in Palmerston and we look forward to hosting alongside RSPCA for the next three years. It was a great turnout with Rangers engaging with 43 people. Several visitors saying, they were very pleased the event was held in Palmerston and that they are looking forward to next year.



Rangers engaging with the Community at RSPCA Million Paws Walk

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

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POLICY IMPLICATIONS

There are no policy or resource implications relating to this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

In addition to microchipping, dog registration identifies a dog as property of the owner and provides Council important information to reunite as soon as practicable.

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the City and Administration to account.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	8.2.3
REPORT TITLE:	Infrastructure Safety Project Update
MEETING DATE:	Tuesday 26 September 2023
AUTHOR:	Executive Manager Projects and Infrastructure Services, Karl Hell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This purpose of this Report is to update the Safety Advisory Committee on a number of projects currently underway that will improve safety for the Community...

KEY MESSAGES

- City of Palmerston is committed to improving safety in community and undertakes various infrastructure projects to do so.
- This report provides an update to the status of projects intended to improve safety outcome including;
 - FiberSense
 - Black Spots
 - Street Lighting Updates
 - Dark Spots
 - Flooding Signage
- Pre Cyclone Clean-Up

RECOMMENDATION

THAT Report entitled Infrastructure Safety Project Update be received and noted.

BACKGROUND

Council has allocated \$26.6 million to the Capital Works Programs in 2023/24. These programs included a broad range of asset renewal programs along with major capital projects from planning and development stages to delivery.

Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal of assets such as road resurfacing). Typically, Council's programs and projects are reported through specific project communications with updates provided in the quarterly and financial reports.

As there are several projects underway, designed to improve safety outcomes and this report provides a snapshot on some of these.

DISCUSSION

Updates on the following safety projects currently under way, as summarised below:

FiberSense

FiberSense uses underground fibre optic cables and technology to detect vibrations from machinery, vehicles, pedestrians and more. The vibrations are converted into data that City of Palmerston (CoP) will be able to use for planning and improvements to the city. With this level of detail, Council can better plan for future growth and make improvements so that Palmerston continues to be a 'Place for People' by being safe, welcoming, and livable.

A total of 60km of fiber optic cable has been laid throughout Palmerston Central Business District (CBD) and Tiger Brennan Drive. FiberSense has completed 100% of the cable installation and splicing for the project within the road network. CoP is continuing to work with FiberSense in relation to the implementation and usage of the data.

The initial system will include traffic data and asset protection i.e. excavation and works occurring in public domain. The system will also have the ability to re-enact/simulate with accuracy events such as accidents. Following the launch, work will continue as the next stages as per agreement to include things such as people movement in 2024.

Benefits of FiberSense:

- complements City of Palmerston Smart Cities project
- data will identify growth opportunities and provide a safer city for families
- a future focused method of asset protection
- innovative infrastructure with multiple uses.

Black Spots

CoP have received traffic accident data from NTG survey from which Council are now preparing the 2023-2024 "Black Spots" program. This is aimed to be finalised in October 2023

Street Lighting Updates

In line with the Municipal Plan objectives, Council develops strategic plans to ensure infrastructure is fit for purpose and provides a safe and family friendly community. Council continues to improve the safety, and amenity of the city by actively monitoring and managing the street lighting network to optimise operations.

Light Fault Rectifications for the period 1 July 2021 to 30 June 2022:

- 421 light faults were reported (approx. 8% of 5391 total lights in inventory);
- 359 faults were rectified completely in the same year (85% of faults in this period)

The active management of the street light network has resulted in a significant improvement in network operations for the 2022 -2023 financial year when compared to the 2021 – 2022 financial year.

Light Fault Rectifications for the period 1 July 2022 to 30 June 2023:

- 336 light faults were reported (approx. 6% of 5391 total lights in inventory);
- 331 faults have been rectified completely (98% of faults in this period);
- Works continued to rectify the remaining 5 faults after 1 July 2023
- 98.5% of streetlights were working as at 30 June 2023.

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Faults can be reported through the City of Palmerston website [here](#) or through the new City of Palmerston App, which is a mobile app that provides easy reporting for the community of street light faults, and other issues.



It is free, easy to use and contains local-based information.

The app is available to download on both apple and android devices with the links below:

[Apple Devices](#)

[Android Devices](#)

The app not only can be used to report issues, it can also :

- Find your bin day, set reminders and get recycling tips as well as to
- make online payments and
- explore Council's latest events, activities and news

Recent Dark Spot lighting projects undertaken are as follows:

- The Mannikan Court, Bakewell project has been completed with 14 new streetlights installed.



Mannikan Court Bakewell with new streetlight

- The design for Stockwhip, Allamur, Harrison and Essington have been completed and works are anticipated to commence in October 2023.
- Work has commenced on the preparation of a 2023-2024 works program, which should be completed in October 2023.

Floodway Signage

The installation of floodway signage, in the following locations, Bombax St, James Circuit, Melastoma Drive has been completed. This signage is a first for CoP as it will deliver real time data to CoP and provide traffic warnings when a flooding event occurs to motorists and pedestrians. This project will improve road network connectivity and enhance community safety.

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Floodway signage for Bombax Street, Moulden

2023 Pre-Cyclone Clean-Up



City of Palmerston holds an annual kerbside collection of hard waste in preparation for the cyclone season. The pre-cyclone clean-up (PCCU) initiative is designed to provide residents with the opportunity to clear their property of large objects that don't fit into general waste or recycle bins and risks becoming a dangerous projectile in a cyclone.

Additionally, the PCCU enables streamlined post-cyclone clean-up efforts, assists in educating the community on cyclone preparedness, and promotes overall safety during severe weather events.

The PCCU are carrying out the clean-up from 4 September to 29 September 2023 with extensive advertised via newspaper, radio, social media, Waste Calendars, CoP website, flyers located at Council touchpoints and through strategic placement of PCCU located throughout the municipality.

Contractors carrying out the 2023 Pre-Cyclone Clean-Up in Marlow Lagoon.

The new app can be used to set a reminder for you to put out your pre-cyclone clean-up prior to your zone collection date.

CONSULTATION PROCESS

Consultation with the community and stakeholders is occurring as relevant to each project.

POLICY IMPLICATIONS

There are no policy implications for this Report.

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BUDGET AND RESOURCE IMPLICATIONS

The projects are being delivered within the 2023-24 Capital Works Program. Individual budget updates are included with the current project summaries.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that failure to deliver on these projects in the time frame specified may result in community dissatisfaction. City of Palmerston is actively working with relevant consultants and contractors to bring these projects to practical completion.

The construction sector is in a rapidly escalating economic phase combined with constrained resources, labour, and logistics. This increased the risks associated with costs and delays. These risks are being managed through identification from design analysis, refinement, and contractor / program management.

This Report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to deliver the strategic vision for the City
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The benefits of these projects are numerous, including enhancing the amenity of the local area; providing greater health and lifestyle choices, increasing social diversion and youth engagement, local employment opportunities, improved public safety, increased waste recycling, and reducing the effects of heat and climate.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

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9 INFORMATION AND CORRESPONDENCE

9.1 Information

9.2 Correspondence

10 GENERAL BUSINESS

11 NEXT COMMITTEE MEETING

THAT the next Community Safety Advisory Committee Meeting of Council be held on Tuesday, 28 NOVEMBER 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

12 CLOSURE OF MEETING



MINUTES

Community Safety Advisory Committee

Tuesday 27 June 2023

The Advisory Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

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COMMITTEE AGENDA Attachment 13.1.1 COMMITTEE MINUTES

Minutes of Community Safety Advisory Committee Meeting
held in Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston
on 27 June 2023 at 5:30pm.

PRESENT

COMMITTEE MEMBERS

Councillor Damian Hale (Chair)
Councillor Lucy Morrison
Councillor Amber Garden
Councillor Sarah Henderson
Mayor Athina Pascoe-Bell
Tania Jacobsen, Department of Territory Families
and Communities
Superintendent Peter Malley, Northern Territory Police
Representative
Jessica Porter, Youth Member Representative
Sharon Binns, Senior Member Representative

STAFF

General Manager Community and Culture, Anna Ingram
Minute Secretary, Tree Gillam
Community Services Manager, Melanie Tighe
Regulatory Services Manager, Angie Heriot

GALLERY

Executive Director Housing and Communities, Brenden
Boyce

Initials:



1 ACKNOWLEDGEMENT OF COUNTRY

City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.32pm

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Henderson
Seconded: Councillor Garden

1. THAT the apology received from Sue Shearer, CEO COTA NT for 27 June 2023 be received and noted.

2. THAT the apology received from Nelson Tinoco for 27 June 2023 be received and noted.

CARRIED CSAC 10/11- 27/06/2023

Councillor Morrison arrived at the meeting at 5.34pm

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil

4.2 Staff

Nil

5 CONFIRMATION OF MINUTES

5.1 Apologies

Moved: Councillor Garden
Seconded: Peter Malley

Initials: _____



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COMMITTEE AGENDA Attachment 13.1.1 COMMITTEE MINUTES

THAT the Minutes of the Community Safety Advisory Committee Meeting held on 28 MARCH 2023 pages 2 to 6 be confirmed.

CARRIED CSAC 10/12 - 27/06/2023

5.2 Business Arising from Previous Meeting

Nil

6 DEPUTATIONS AND PRESENTATIONS

6.1 Verbal Presentation by Superintendent Peter Malley

Moved: Peter Malley
Seconded: Councillor Hale

THAT the verbal presentation by Superintendent Peter Malley, Palmerston Police Station on Anti-Social Behaviour be received and noted.

CARRIED CSAC 10/13 - 27/06/2023

7 CONFIDENTIAL ITEMS

7.1 Moving Confidential Items into Open

Nil

7.2 Moving Open Items into Confidential

Nil

7.3 Confidential Items

Nil

8 OFFICER REPORTS

8.1 Action Reports

8.1.1 Committee Membership Vacancy

Moved: Councillor Morrison
Seconded: Councillor Henderson

1. THAT Report entitled Committee Membership Vacancy be received and noted.
2. THAT the Community Safety Advisory Committee recommend to the Council:
 - a. THAT Council amends the Terms of Reference for the Community Safety Advisory Committee, changing the wording of Larrakia Nation Representative, to First Nations Representative, in order to broaden the scope of possible representatives.

Initials: _____



COMMITTEE AGENDA Attachment 13.1.1 COMMITTEE MINUTES

- b. THAT Council seeks nominations for the position of First Nations representative on the Community Safety Advisory Committee via a public call for Expressions of Interest.

CARRIED CSAC 10/14 - 27/06/2023

8.2 Receive and Note Reports

8.2.1 Network Committee Update - Palmerston Safe Communities Network

Moved: Councillor Morrison
Seconded: Mayor Pascoe-Bell

THAT Report entitled Network Committee Update - Palmerston Safe Communities Network be received and noted.

CARRIED CSAC 10/15 - 27/06/2023

8.2.2 Major Capital Projects June 2023 Update

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT Report entitled Major Capital Projects June 2023 Update be received and noted.

CARRIED CSAC 10/16 - 27/06/2023

9 INFORMATION AND CORRESPONDENCE

9.1 Information

Nil

9.2 Correspondence

Nil

10 GENERAL BUSINESS

Nil

11 NEXT COMMITTEE MEETING

Moved: Councillor Hale
Seconded: Councillor Garden

THAT the next Community Safety Advisory Committee Meeting of Council be held on Tuesday, 26 SEPTEMBER 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston

CARRIED CSAC 10/17 - 27/06/2023

Initials: _____



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COMMITTEE AGENDA
Attachment 13.1.1
COMMITTEE MINUTES

12 CLOSURE OF MEETING

Moved: Mayor Pascoe-Bell
Seconded: Councillor Garden

THAT the meeting of the Community Safety Advisory Committee held in Council Chambers, Civic Plaza, Palmerston on 27 June 2023 closed at 6.40pm.

CARRIED CSAC 10/18 - 27/06/2023

The Chair declared the meeting closed at 6.41pm.

Chair

Print Name

Date

Initials: