



city of  
**PALMERSTON**  
*'A Place for People'*

# MINUTES

## **1st Ordinary Council Meeting Tuesday 1 August 2023**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 1 August 2023 at 5:30pm.

## PRESENT

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### ELECTED MEMBERS

Acting Mayor Danielle Eveleigh (Chair)  
Councillor Amber Garden  
Councillor Ben Giesecke  
Councillor Damian Hale  
Councillor Lucy Morrison (*via Audio/Audiovisual*)  
Councillor Sarah Henderson

### STAFF

Acting Chief Executive Officer, Amelia Vellar  
General Manager Infrastructure, Nadine Nilon  
General Manager Finance and Governance, Wati Kerta  
Minute Secretary, Jodi Holden

### GALLERY

Four members of the public

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5.32pm.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 Apologies

Nil

### 3.2 Leave of Absence Previously Granted

Moved: Councillor Garden  
Seconded: Councillor Henderson

1. THAT it be noted Mayor Pascoe-Bell will be on leave of absence as previously granted on 18 July 2023, for the period of 1 August to 3 August 2023 inclusive.
2. THAT it be noted Councillor Fraser will be on leave of absence as previously granted on 18 July 2023, for the period of 1 August to 3 August 2023 inclusive.
3. THAT the leave of absence previously granted for Councillor Henderson on 18 July 2023, has been amended to the period of 27 July to 30 July 2023 inclusive.

CARRIED 10/938 - 1/08/2023

### 3.3 Leave of Absence Request

Moved: Councillor Hale  
Seconded: Councillor Giesecke

1. THAT the leave of absence received from Councillor Giesecke for 7 September to 23 September 2023 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Hale for 9 to 11 August 2023 inclusive be received and noted.
3. THAT the leave of absence received from Councillor Hale for 15 to 19 August 2023 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Giesecke for 3 to 4 August 2023 inclusive be received and noted.

CARRIED 10/939 - 1/08/2023



4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Henderson  
Seconded: Councillor Hale

1. THAT Council note that Councillor Morrison is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending a meeting on 1 August 2023 due to ill health and approval has been granted by the CEO in accordance with the City of Palmerston Audio/Audiovisual Conferencing Policy.
2. THAT Council approve that Councillor Giesecke is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending a meeting on the 19 September 2023.
3. THAT Council approve that Councillor Hale is attending via Audio/Audiovisual Conferencing who will be physically prevented from attending a meeting on the 15 August 2023.

CARRIED 10/940 – 1/08/2023

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Hale  
Seconded: Councillor Garden

THAT the Minutes of the Council Meeting held on 18 July 2023 pages 11080 to 11088 be confirmed.

CARRIED 10/941 – 1/08/2023

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Moved: Councillor Henderson  
Seconded: Councillor Morrison

THAT Report entitled Mayoral Update Report - July 2023 be received and noted.

CARRIED 10/942 – 1/08/2023

Initials: 

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8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Garden  
Seconded: Councillor Henderson

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/943 – 1/08/2023

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

Initials: 

## 13 OFFICER REPORTS

### 13.1 Action Reports

#### 13.1.1 Risk Management and Audit Committee Minutes - 25 July 2023

Moved: Councillor Garden  
Seconded: Councillor Henderson

1. THAT Report entitled Risk Management and Audit Committee Minutes - 25 July 2023 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.1.1.1** to report entitled Risk Management and Audit Committee Minutes - 25 July 2023 be received and noted.

CARRIED 10/944 - 1/08/2023

#### 13.1.2 Community Benefit Scheme - Sponsorship - Riding for the Disabled Association Top End

Moved: Councillor Morrison  
Seconded: Councillor Hale

1. THAT Report entitled Community Benefit Scheme - Sponsorship - Riding for the Disabled Association Top End be received and noted.
2. THAT Council approves a three-year sponsorship agreement funded from the Community Benefit Scheme for Riding for the Disabled Association Top End comprising of a Gold Sponsorship of \$20,000 for 2023/24, and then a Silver Sponsorship being \$15,000 for 2024/25 and 2025/26 for a total sponsorship value of \$50,000 as outlined in **Attachment 13.1.2.1** to report entitled Community Benefit Scheme Sponsorship Riding for the Disabled Association Top End.

CARRIED 10/945 - 1/08/2023

#### 13.1.3 Community Benefit Scheme - Sponsorship - Palmerston Rugby Union Football Club

Moved: Councillor Hale  
Seconded: Councillor Garden

1. THAT Report entitled Community Benefit Scheme - Sponsorship - Palmerston Rugby Union Football Club be received and noted.
2. THAT Council endorse the sponsorship application of the Palmerston Rugby Union Football Club for \$5,000 annually for three years being 2023/24, 2024/25, and 2025/26, with a total value of \$15,000, as per **Attachment 13.1.3.1** to Report entitled Community Benefit Scheme - Sponsorship - Palmerston Rugby Union Football Club to be funded from the Community Benefit Scheme.

CARRIED 10/946 - 1/08/2023

Initials: 



13.2 Receive and Note Reports

Nil

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Moved: Councillor Henderson

Seconded: Councillor Morrison

THAT the verbal report received by Councillor Morrison regarding the Tourism Top End general meeting be received and noted.

CARRIED 10/947 - 1/08/2023

16 QUESTIONS BY MEMBERS

Moved: Councillor Morrison

Seconded: Councillor Hale

1. THAT the question asked by Councillor Morrison regarding watering of plants and irrigation throughout the municipality including the community gardens and the verbal response provided by the General Manager Infrastructure be received and noted.

2. THAT the question asked by Councillor Morrison regarding the low water levels in lakes be taken on notice by the General Manager Infrastructure.

3. THAT the question asked by Councillor Henderson regarding the disabled toilet at the Men's Shed be taken on notice by the Acting Chief Executive Officer.

4. THAT the question asked by Councillor Hale regarding the cleaning regime in the CBD be taken on notice by the General Manager Infrastructure.

CARRIED 10/948 - 1/08/2023

17 GENERAL BUSINESS

Nil

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18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Garden  
Seconded: Councillor Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 15 August 2023 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/949 - 1/08/2023

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Hale  
Seconded: Councillor Garden

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/950 - 1/08/2023

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.20pm for the discussion of confidential matters.

The closed section of the meeting reopened at 6.21pm.

The Chair declared the meeting closed at 6.27pm.



Chair



Print Name



Date

Initials: