

# MINUTES

## **Risk Management and Audit Committee** **Tuesday 25 October 2022**

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

## COMMITTEE MINUTES

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### PRESENT

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#### COMMITTEE MEMBERS

Steve Bartlett, Independent Member (Chair)  
Clare Milikins, Independent Member (*via audiovisual*)  
Mayor Athina Pascoe-Bell  
Deputy Mayor Amber Garden  
Councillor Sarah Henderson

#### STAFF

Chief Executive Officer, Luccio Cercarelli  
General Manager of Infrastructure, Nadine Nilon  
Director of Finance and Governance, Wati Kerta  
Minute Secretary, Chloe Hayes

#### GALLERY

Three members of staff  
Luke Snowdon, KPMG  
Cy Balmes, KPMG

Initials: 

## COMMITTEE MINUTES

### 6 CONFIRMATION OF MINUTES

#### 6.1 Confirmation of Minutes

Moved: Mayor Pascoe-Bell  
Seconded: Deputy Mayor Garden

THAT the Minutes of the Committee Meeting held on 26 July 2022 pages 196 to 201 be confirmed.

CARRIED RMA10/46 – 25/10/2022

#### 6.2 Business Arising from Previous Meeting

Nil

### 7 DEPUTATIONS AND PRESENTATIONS

Nil

### 8 CONFIDENTIAL ITEMS

#### 8.1 Moving Confidential Items into Open

##### 8.1.1 Annual Report 2021/22

Moved: Clare Milikins  
Seconded: Councillor Henderson

1. THAT Report entitled Annual Report 2021/22 be received and noted.
2. THAT the decisions relating to Report entitled Annual Report 2021/22 be moved to the Open Minutes of 25 October 2022 Risk Management and Audit Committee meeting.

CARRIED RMA10/55 – 25/10/2022

#### 8.2 Moving Open Items into Confidential

Nil

#### 8.3 Confidential Items

Moved: Deputy Mayor Garden  
Seconded: Clare Milikins

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
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Initials: 



1 ACKNOWLEDGEMENT OF COUNTRY

*City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to the Elders past, present and future leaders and extend that respect to all Aboriginal and Torres Strait Islander people.*

2 OPENING OF MEETING

The Chair declared the meeting open at 5.03pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

*Clare Milikins entered the meeting at 5.03pm.*

Nil

3.3 Leave of Absence Request

Nil

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Deputy Mayor Garden  
Seconded: Mayor Pascoe-Bell

THAT the Committee approve the request for Audio/Audiovisual Conferencing received from Clare Milikins who will be physically prevented from attending a meeting due to being a greater distance then 100km of the place of meeting.

CARRIED RMA10/45 - 25/10/2022

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

5.2 Staff

Nil

Initials: 

## COMMITTEE MINUTES

16.1.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
16.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
16.2.1	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED RMA10/47 – 25/10/2022

## 9 OFFICER REPORTS

### 9.1 Action Reports

#### 9.1.1 Action Report - October 2022

Moved: Councillor Henderson  
Seconded: Deputy Mayor Garden

1. THAT Report entitled Action Report - October 2022 be received and noted.
2. THAT the Risk Management and Audit Committee notes that the Mobile Device Management Software Platform Implementation and the ERP implementation project, will be reported at the next Committee meeting.

CARRIED RMA10/48 – 25/10/2022

#### 9.1.2 Risk Management and Audit Committee Schedule 2023

Moved: Deputy Mayor Garden

Initials: 

## COMMITTEE MINUTES

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Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Risk Management and Audit Committee Schedule 2023 be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:
  - a. THAT the Risk Management and Audit Committee adopts the proposed 2023 Committee Meeting schedule being:
    - Tuesday 28 February 2023
    - Tuesday 23 May 2023
    - Tuesday 25 July 2023
    - Tuesday 24 October 2023

CARRIED RMA10/49 – 25/10/2022

### 9.2 Receive and Note Reports

#### 9.2.1 Asset Management Framework

Moved: Councillor Henderson

Seconded: Clare Milikins

1. THAT Report entitled Asset Management Framework Update be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:
  - a. THAT **Attachment 9.2.1.1** presented in the Report entitled Asset Management Framework is adopted with inclusion of administrative amendments identified by the committee.
  - b. THAT Control Improvement Plan Register be updated to reflect the completion of the Asset Management Framework.

CARRIED RMA10/50 – 25/10/2022

## 10 INFORMATION AND CORRESPONDENCE

### 10.1 Information

Nil

### 10.2 Correspondence

Nil

## 11 GENERAL BUSINESS

Nil

Initials: 



### 12 NEXT COMMITTEE MEETING

Moved: Deputy Mayor Garden  
Seconded: Mayor Pascoe-Bell

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 28 February 2023 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED RMA10/51 - 25/10/2022

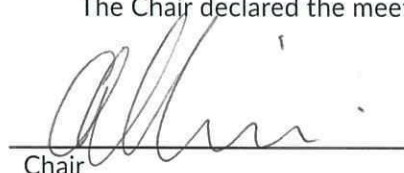
### 13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell  
Seconded: Steve Bartlett

THAT pursuant to section 99(2) and 293(3)(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED RMA10/53 - 25/10/2022

The Chair declared the meeting closed at 7.03pm.



Chair

CLARE MILIKINS  
Print Name

28 - 2 - 2023  
Date

Initials:

