

Due to lack of a Quorum at the meeting on 22 November 2022 the Chair adjourned the meeting until 5.30pm on Tuesday 28 March 2023. This meeting is now:

AGENDA

Palmerston Community Safety Advisory Committee Meeting

Tuesday 28 March 2023

The Advisory Committee Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

Advisory Committee business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

AGENDA

Palmerston Community Safety Advisory Committee Meeting Tuesday 22 November 2022

The Advisory Committee Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Advisory Committee Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Advisory Committee business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 DECLARATION OF INTEREST
 - 4.1 Elected Members
 - 4.2 Staff
- 5 CONFIRMATION OF MINUTES
 - 5.1 Confirmation of Minutes
Nil
 - 5.2 Business Arising from Previous Meeting
- 6 DEPUTATIONS AND PRESENTATIONS
- 7 CONFIDENTIAL ITEMS
 - 7.1 Moving Confidential Items into Open
 - 7.2 Moving Open Items into Confidential
 - 7.3 Confidential Items
- 8 OFFICER REPORTS

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM: 8.1.1
REPORT TITLE: Committee Schedule and Membership
MEETING DATE: Tuesday 22 November 2022
AUTHOR: Community Services Manager, Melanie Tighe
APPROVER: General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks endorsement for recommendations to Council from the Community Safety Advisory Committee (Committee), for the proposed schedule of 2023 meeting dates, standing protocols at meetings, and recruitment for vacant Committee membership positions.

KEY MESSAGES

- A review of Advisory Committees was undertaken in response to the commencement of the 10th Council Term, incoming legislation, and newly adopted Council plans and strategies.
- Section 82 of the Local Government Act 2019 provides for a Council to review, establish, and abolish its non-legislative Advisory Committees at any time by Council resolution.
- The Community Safety Advisory Committee has been established to provide strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development.
- The Community Safety Advisory Committee does not hold any decision-making powers and can only recommend a course of action to Council on matters falling within its function.
- The Terms of Reference agree the purpose and objectives of the Committee and provides a common understanding of the Committee operational procedures including Meetings and Membership.
- The Terms of Reference state that meetings are to be held quarterly and officers seek the Committee's recommendation to Council for the proposed 2023 dates as follows:

5.30pm Tuesday	28 March 2023	in Council Chambers
5.30pm Tuesday	27 June 2023	in Council Chambers
5.30pm Tuesday	26 September 2023	in Council Chambers
5.30pm Tuesday	28 November 2023	in Council Chambers
- The *Palmerston (Procedures for Meetings) By-Laws 2003*, Section 2 Part 23 state that:
A member at a meeting must stand when speaking to a matter being considered at the meeting unless:
prevented from doing so by a physical disability; or
the council or the committee (as the case may be) has determined otherwise by resolution.
Officers seek the Committee's recommendation to Council to resolve that members are not required to stand when speaking to a matter being considered.
- The Membership of the Community Safety Committee currently has three vacancies, being Senior Community Member, Youth Community Member and Larrakia Nation Representative. Officers seek

the Committee's recommendation to Council to readvertise these vacancies and write directly to invite nominations from relevant organisations as follows:

Senior Community Member:	Palmerston and Litchfield Seniors Association
Youth Community Member:	Palmerston Youth Representative Group
Larrakia Nation Representative:	Larrakia Nation Aboriginal Corporation

RECOMMENDATION

THAT the Community Safety Advisory Committee recommends to Council:

1. THAT Report entitled Committee Schedule and Membership be received and noted.
2. THAT meetings for 2023 be scheduled quarterly as follows:

5.30pm	Tuesday	28 March 2023	in Council Chambers
5.30pm	Tuesday	27 June 2023	in Council Chambers
5.30pm	Tuesday	26 September 2023	in Council Chambers
5.30pm	Tuesday	28 November 2023	in Council Chambers
3. THAT as per the *Palmerston (Procedures for Meetings) By-Laws 2003*, Section 2 Part 23, members of the Community Safety Committee are not required to stand when speaking to a matter being considered.
4. THAT Council readvertises the current Community Safety Committee membership vacancies, and writes directly to the following organisations to invite nominations:

Senior Community Member:	Palmerston and Litchfield Seniors Association
Youth Community Member:	Palmerston Youth Representative Group
Larrakia Nation Representative:	Larrakia Nation Aboriginal Corporation

BACKGROUND

At the 2nd Ordinary Council Meeting of 15 March 2022, Council reviewed its Advisory Committees and established the following Advisory Committees, noting that Advisory Committees have no delegated authority:

- *Community Wellbeing Advisory Committee*
- *Community Safety Advisory Committee*
- *Vibrant Economy Advisory Committee*

The Community Safety Advisory Committee (CSAC) has been established to provide strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development. The Committee will assist Council to identify, articulate and respond appropriately to new and emerging issues.

This Report seeks endorsement for recommendations to Council from the Community Safety Advisory Committee for the proposed schedule of 2023 meeting dates, standing protocols at meetings, and recruitment for vacant Committee membership positions.

DISCUSSION

In March 2022 Council in accordance with Section 83(4) of the Local Government Act 2019 endorsed the Community Safety Advisory Committee (CSAC) - Terms of Reference refer **Attachment 8.1.1.1**, relating to Report entitled Review of Council Advisory Committees.

As per the Terms of Reference, CSAC Meetings are to be held quarterly. The suggested meeting dates for 2023 are as follows:

5.30pm	Tuesday	28 March 2023	in Council Chambers
5.30pm	Tuesday	27 June 2023	in Council Chambers
5.30pm	Tuesday	26 September 2023	in Council Chambers
5.30pm	Tuesday	28 November 2023	in Council Chambers

Officers seek the Committee's recommendation to Council for the proposed 2023 dates.

The *Palmerston (Procedures for Meetings) By-Laws 2003*, Section 2 Part 23 state that:

A member at a meeting must stand when speaking to a matter being considered at the meeting unless:

- (a) prevented from doing so by a physical disability; or*
- (b) the council or the committee (as the case may be) has determined otherwise by resolution.*

Officers seek the Committee's recommendation to Council to resolve that members are not required to stand when speaking to a matter being considered.

The Terms of Reference outline the appointment process of Members, the selection of Community Membership and the Terms and Vacancies of Members. Members must:

- Have a special interest in the Committee or Network
- Represent community interest as a whole and not as individual interest
- Be respectful of diverse views and work collaboratively

The Membership of the Community Safety Committee currently has three vacancies, being Senior Community Member, Youth Community Member and Larrakia Nation Representative and officers seek the Committee's recommendation to Council to readvertise these vacancies and write directly to invite nominations from relevant organisations as follows:

Senior Community Member:	Palmerston and Litchfield Seniors Association
Youth Community Member:	Palmerston Youth Representative Group
Larrakia Nation Representative:	Larrakia Nation Aboriginal Corporation

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a reputational risk to Council if the Committee fails to secure optimum membership numbers of Committee and meaningful representation of community members and organisations.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 **Fails to be trusted as a Council**
Context: Achieving credibility & trust with majority of those within and external to the City.
- 8 **Fails to develop effective relationships and manage expectations of relevant parties**
Context: Engagement & communication with stakeholders (internal and external to the City).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20221117 Terms of Reference Community Safety Advisory Committee [8.1.1.1 - 3 pages]



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TERMS OF REFERENCE

Committee Name:	Community Safety Advisory Committee		
Type:	Council Advisory Committee		
Responsible Officer:	General Manager Community and Culture		
Owner:	Chief Executive Officer		
Approval Date:	15 March 2022	Next Review Date:	March 2023
Records Number:		Council Decision:	10/237

1 PURPOSE

The Community Safety Advisory Committee (CSAC) provides strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development. The Committee assists Council to identify, articulate and respond appropriately to new and emerging issues.

2 COMMITTEE OBJECTIVES

- 2.1 Provide advice to Council about strategies, programs and initiatives which improve the safety, wellbeing, and interests of the Palmerston community, in accordance with legislation and council policy.
- 2.2 Consider and endorse recommendations from its associated Networks to put forward for Council's consideration.
- 2.3 Provide a structure through which the views and interests of the Palmerston community and interested parties can be articulated of the attention of Council on safety and wellbeing matters.
- 2.4 Increase partnerships in place between the Council and other levels of government with seek to address crime and improve animal welfare.
- 2.5 Draw on and share the expertise of specialists, as appropriate.

3 AUTHORITY/DELEGATION

The CSAC is an advisory body to Council and does not hold any decision-making powers. The Committee is responsible to recommend a course of action to Council on matters falling within its function.

4 MEMBERSHIP

- 4.1 Members are appointed by the Council.
- 4.2 The City of Palmerston shall appoint suitably qualified individuals or individuals with a special interest to be members of the Committee based on its purpose, being:
 - One Councillor as Chair
 - One Councillor as a Member
 - One Community Member
 - One Senior Community Representative
 - One Youth Community Member
 - One Representative of the Chief Minister and Cabinet
 - One Representative of Northern Territory Families
 - One Representative of the Northern Territory Police
 - One Representative of Larrakia Nation

TERMS OF REFERENCE

- One Representative from a relevant business association.

- 4.3 The Chairperson will be a Councillor holding membership to the committee.
- 4.4 The Mayor will be ex-officio member.
- 4.5 Council staff attend in an advisory capacity, to provide information and updates. Staff do not hold voting rights and do not participate in group decisions unless specified.

5 TERMS AND VACANCIES

- 5.1 Membership term of a Councillor will be for one year, by nomination at an Ordinary Council Meeting.
- 5.2 Membership term for all other members will be for two years.
- 5.3 Council officers will invite relevant government organisations to hold representation on the Committee.
- 5.4 Representatives shall be nominated by the appointed organisations.
- 5.5 A member who fails to attend three consecutive meetings without providing apology is considered to have resigned their membership.
- 5.6 The Terms of Reference and membership profile will be reviewed by the Committee every two years from the commencement of the Committee's term, or as require.

6 COMMUNITY MEMBER SELECTION PROCESS

- 6.1 In considering expressions of interest, applicants are expected to:
 - Hold a special interest in community well-being, safety and social and animal wellbeing issues.
 - Contribute positively to the work of the Committee by actively participating in meetings.
 - Represent community interest as a whole and not as individual interest.
 - Be respectful of diverse views and work collaboratively.
 - Community members must be Palmerston residents.
- 6.2 Community representatives shall be considered by submitting an Expression of Interest Form available on the Council website.
- 6.3 Submissions received will be submitted to a confidential Meeting of Council for consideration.

7 MEETINGS

- 7.1 **Notice of Meetings and Business Papers**
The Chief Executive Officer will convene meetings and will distribute business papers no later than three business days prior to a meeting.
- 7.2 **Regularity**
Meetings will be held quarterly, or more frequently as required.
- 7.3 **Attendance**
 - 7.3.1 Meetings are open to the public unless confidential business is being considered.
 - 7.3.2 Guests or Network Members may be invited to attend meetings by the Advisory Committee to provide advice or update on relevant matters.
- 7.4 **Quorum**
One Councillor as the Chairperson and half plus one of the overall members.
- 7.5 **Chairperson Responsibilities**
 - 7.5.1 To ensure meetings are conducted in accordance with the *Palmerston (Procedure for Meeting) By-Laws* legislation, Council policies and according to the agenda.
 - 7.5.2 Ensuring all discussion items end with a decision, action, or appropriate outcomes.



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TERMS OF REFERENCE

7.5.3 Should the Chairperson be unable to attend a meeting, the alternate Councillor or Mayor shall perform the duties of Chairperson and if unavailable the meeting will be postponed.

7.6 Voting

7.6.1 For voting purposes, the Chairperson shall accept motions moved and seconded by members of the Committee, by show of hands.

7.6.2 A Committee decision is by majority vote of voting members present at a meeting.

7.7 Minutes

Meeting minutes will be distributed to members within ten working days after a meeting and presented to Council at its next Ordinary Meeting.

8 CONDUCT

8.1 Conflicts of interest

Committee members must declare any real or perceived conflicts of interest when joining the Committee, annually and at the start of each meeting before discussion of the relevant agenda items on the approved Council form.

8.2 Code of Conduct

All Committee Members are required to abide with Schedule 1 of the *Local Government Act 2019 Code of Conduct for Elected Members and Committee Members*.

8.3 Committee Representation

Committee members must not speak on behalf of Council or the Committee without the approval of the Chief Executive Officer. Failure to abide by this requirement will constitute grounds for removal from the Committee.

9 PERFORMANCE REVIEW

The Committee will provide an annual summary of the Committees performance to Council prior to the end of financial year.

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM: 8.2.1
REPORT TITLE: Committee Process and Terms of Reference
MEETING DATE: Tuesday 22 November 2022
AUTHOR: Community Services Manager, Melanie Tighe
APPROVER: General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report advises the Terms of Reference endorsed by City of Palmerston Council for the Community Safety Advisory Committee (Committee).

KEY MESSAGES

- A review of Advisory Committees was undertaken in response to the commencement of the 10th Council Term, incoming legislation, and newly adopted Council plans and strategies.
- Section 82 of the *Local Government Act 2019* provides for a Council to review, establish, and abolish its non-legislative Advisory Committees at any time by Council resolution.
- The Community Safety Advisory Committee has been established to provide strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development.
- The Committee assists Council to identify, articulate and respond appropriately to new and emerging issues.
- The Community Safety Advisory Committee does not hold any decision-making powers and can only recommend a course of action to Council on matters falling within its function.
- The Committee will be supported by the association of the following network groups, Palmerston Safe Communities Network and Palmerston Animal Management Network.
- The Terms of Reference agree the purpose and objectives of the Committee and provides a common understanding of the Committee operational procedures including Membership, Confidentiality, Code of Conduct and Conflict of Interest.

RECOMMENDATION

THAT the Community Safety Advisory Committee recommends to Council:

THAT Report entitled Committee Process and Terms of Reference be received and noted.

BACKGROUND

A review of Advisory Committees was undertaken at the commencement of the 10th Council Term by Elected Members in November 2021 to gain a better understanding about what could assist Advisory

Committees to be more effective to support Council to achieve the outcomes of the Community Plan, to consider incoming legislation, and newly adopted Council plans and strategies.

Section 82 of the *Local Government Act 2019* provides for a Council to review, establish, and abolish its non-legislative Advisory Committees at any time by Council resolution.

At the 2nd Ordinary Council Meeting of 15 March 2022 Council abolished the following Council Advisory Committees, and reformed them as Network groups:

- Palmerston Seniors Advisory Committee
- Palmerston Safe Communities Committee

Council also established the following Advisory Committees, noting that Advisory Committees have no delegated authority:

- Community Wellbeing Advisory Committee
- Community Safety Advisory Committee
- Vibrant Economy Advisory Committee

The Community Safety Advisory Committee has been established to provide strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development. The Committee will assist Council to identify, articulate and respond appropriately to new and emerging issues.

The Community Safety Advisory Committee's primary objectives are to:

- Provide advice to Council about strategies, programs and initiatives which improve the safety, wellbeing, and interests of the Palmerston community, in accordance with legislation and council policy.
- Consider and endorse recommendations from its associated Networks to put forward for Council's consideration.
- Provide a structure through which the views and interests of the Palmerston community and interested parties can be articulated of the attention of Council on safety and wellbeing matters.
- Increase partnerships in place between the Council and other levels of government with seek to address crime and improve animal welfare.
- Draw on and share the expertise of specialists, as appropriate.

The Committee will be supported by two Networks which will provide advice on issues and concerns of specific community groups, whilst reporting on specific projects or initiatives relevant to its objectives.

The Palmerston Safe Communities Network (PSCN) provides a forum for the community and stakeholders to express concerns on injury and safety and to participate in developing sustainable community-based programs that address crime and assist in the reduction of injury. The Network works in partnership with the community, Northern Territory Government and local businesses and is committed to promoting the safety and wellbeing of Palmerston residents and visitors to the City of Palmerston Municipality.

The Palmerston Animal Management Network (PAMN) provides a forum for the community and stakeholders to express concerns on animal management and to participate in developing sustainable community-based programs that promote responsible animal management and ownership. The Network works in partnership with the community, Northern Territory Government and veterinarian specialists and is committed to promoting the safety and wellbeing of animal in the Palmerston Municipality.

This Report advises the Terms of Reference endorsed by City of Palmerston Council for the Community Safety Advisory Committee.

DISCUSSION

In March 2022 Council in accordance with Section 83(4) of the Local Government Act 2019 endorsed the Community Safety Advisory Committee - Terms of Reference refer **Attachment 8.2.1.1**, relating to Report entitled Review of Council Advisory Committees.

The Terms of Reference provide committee members with a common understanding of the purpose, objectives and scope of the Committee and confirms the Committee operational procedures including Membership, Terms of Vacancies and Meetings. The Terms of Reference are transparent and enable committee members to fully comprehend their rights and responsibilities.

The Terms of Reference include expected Conduct of members including Conflict of Interest and Confidentiality which is outlined in Schedule 1 of the *Local Government Act 2019* Code of Conduct for Elected Members and Committee Members see **Attachment 8.2.1.2**. With respect to confidentiality, Schedule 1 states that:

- 8.1 *A member must respect the confidentiality of information obtained in confidence in the member's official capacity.*
- 8.2 *A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.*

As per the Terms of Reference of the Committee, the Committee is advisory by nature and can only recommend matters, falling within its function and role, to the Council. The Committee is formed with a group of suitably experienced people, appointed by Council resolution to be members of the Committee, to provide advice and recommendation to Council to inform their decision making. The Terms of Reference and membership profile will be reviewed by the Committee every two years from the commencement of the Committee term, or as required.

Council Advisory Committees are structured formal meetings, like a Council Meeting run in accordance with the *Palmerston (Procedures for Meetings) By-Laws 2003*. Due to their formal structure, these meetings are not equipped for community engagement and open discussion at length, however they should be open to allow as much community and stakeholder engagement as possible.

The General Manager of Community and Culture will provide a verbal explanation at the first meeting of the Community Safety Advisory Committee on meeting procedures and protocols.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Section 82 of the *Local Government Act 2019* provides for councils to establish Advisory Committees. A Council Committee consists of the persons appointed by Council resolution to be members of the Committee.

In accordance with Section 83(4) of the Act a Council Committee must have Terms of Reference, approved by resolution setting out its functions.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 8 Fails to develop effective relationships and manage expectations of relevant parties
Context: Engagement & communication with stakeholders (internal and external to the City).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20221117 Terms of Reference Community Safety Advisory Commi [8.2.1.1 - 3 pages]
2. Local Government Act 2019 Schedule 1 Code of Conduct [8.2.1.2 - 2 pages]

TERMS OF REFERENCE

Committee Name:	Community Safety Advisory Committee		
Type:	Council Advisory Committee		
Responsible Officer:	General Manager Community and Culture		
Owner:	Chief Executive Officer		
Approval Date:	15 March 2022	Next Review Date:	March 2023
Records Number:		Council Decision:	10/237

1 PURPOSE

The Community Safety Advisory Committee (CSAC) provides strategic advice to Council on a range of community, social and animal wellbeing issues that may influence the Palmerston By-Laws, Council services and program development. The Committee assists Council to identify, articulate and respond appropriately to new and emerging issues.

2 COMMITTEE OBJECTIVES

- 2.1 Provide advice to Council about strategies, programs and initiatives which improve the safety, wellbeing, and interests of the Palmerston community, in accordance with legislation and council policy.
- 2.2 Consider and endorse recommendations from its associated Networks to put forward for Council's consideration.
- 2.3 Provide a structure through which the views and interests of the Palmerston community and interested parties can be articulated of the attention of Council on safety and wellbeing matters.
- 2.4 Increase partnerships in place between the Council and other levels of government with seek to address crime and improve animal welfare.
- 2.5 Draw on and share the expertise of specialists, as appropriate.

3 AUTHORITY/DELEGATION

The CSAC is an advisory body to Council and does not hold any decision-making powers. The Committee is responsible to recommend a course of action to Council on matters falling within its function.

4 MEMBERSHIP

- 4.1 Members are appointed by the Council.
- 4.2 The City of Palmerston shall appoint suitably qualified individuals or individuals with a special interest to be members of the Committee based on its purpose, being:
 - One Councillor as Chair
 - One Councillor as a Member
 - One Community Member
 - One Senior Community Representative
 - One Youth Community Member
 - One Representative of the Chief Minister and Cabinet
 - One Representative of Northern Territory Families
 - One Representative of the Northern Territory Police
 - One Representative of Larrakia Nation

TERMS OF REFERENCE

- One Representative from a relevant business association.

- 4.3 The Chairperson will be a Councillor holding membership to the committee.
- 4.4 The Mayor will be ex-officio member.
- 4.5 Council staff attend in an advisory capacity, to provide information and updates. Staff do not hold voting rights and do not participate in group decisions unless specified.

5 TERMS AND VACANCIES

- 5.1 Membership term of a Councillor will be for one year, by nomination at an Ordinary Council Meeting.
- 5.2 Membership term for all other members will be for two years.
- 5.3 Council officers will invite relevant government organisations to hold representation on the Committee.
- 5.4 Representatives shall be nominated by the appointed organisations.
- 5.5 A member who fails to attend three consecutive meetings without providing apology is considered to have resigned their membership.
- 5.6 The Terms of Reference and membership profile will be reviewed by the Committee every two years from the commencement of the Committee's term, or as require.

6 COMMUNITY MEMBER SELECTION PROCESS

- 6.1 In considering expressions of interest, applicants are expected to:
 - Hold a special interest in community well-being, safety and social and animal wellbeing issues.
 - Contribute positively to the work of the Committee by actively participating in meetings.
 - Represent community interest as a whole and not as individual interest.
 - Be respectful of diverse views and work collaboratively.
 - Community members must be Palmerston residents.
- 6.2 Community representatives shall be considered by submitting an Expression of Interest Form available on the Council website.
- 6.3 Submissions received will be submitted to a confidential Meeting of Council for consideration.

7 MEETINGS

- 7.1 **Notice of Meetings and Business Papers**
The Chief Executive Officer will convene meetings and will distribute business papers no later than three business days prior to a meeting.
- 7.2 **Regularity**
Meetings will be held quarterly, or more frequently as required.
- 7.3 **Attendance**
 - 7.3.1 Meetings are open to the public unless confidential business is being considered.
 - 7.3.2 Guests or Network Members may be invited to attend meetings by the Advisory Committee to provide advice or update on relevant matters.
- 7.4 **Quorum**
One Councillor as the Chairperson and half plus one of the overall members.
- 7.5 **Chairperson Responsibilities**
 - 7.5.1 To ensure meetings are conducted in accordance with the *Palmerston (Procedure for Meeting) By-Laws* legislation, Council policies and according to the agenda.
 - 7.5.2 Ensuring all discussion items end with a decision, action, or appropriate outcomes.



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TERMS OF REFERENCE

7.5.3 Should the Chairperson be unable to attend a meeting, the alternate Councillor or Mayor shall perform the duties of Chairperson and if unavailable the meeting will be postponed.

7.6 Voting

7.6.1 For voting purposes, the Chairperson shall accept motions moved and seconded by members of the Committee, by show of hands.

7.6.2 A Committee decision is by majority vote of voting members present at a meeting.

7.7 Minutes

Meeting minutes will be distributed to members within ten working days after a meeting and presented to Council at its next Ordinary Meeting.

8 CONDUCT

8.1 Conflicts of interest

Committee members must declare any real or perceived conflicts of interest when joining the Committee, annually and at the start of each meeting before discussion of the relevant agenda items on the approved Council form.

8.2 Code of Conduct

All Committee Members are required to abide with Schedule 1 of the *Local Government Act 2019 Code of Conduct for Elected Members and Committee Members*.

8.3 Committee Representation

Committee members must not speak on behalf of Council or the Committee without the approval of the Chief Executive Officer. Failure to abide by this requirement will constitute grounds for removal from the Committee.

9 PERFORMANCE REVIEW

The Committee will provide an annual summary of the Committees performance to Council prior to the end of financial year.

Schedule 1 Code of conduct

section 119

1 Honesty and integrity

A member must act honestly and with integrity in performing official functions.

2 Care and diligence

A member must act with reasonable care and diligence in performing official functions.

3 Courtesy

A member must act with courtesy towards other members, council staff, electors and members of the public.

4 Prohibition on bullying

A member must not bully another person in the course of performing official functions.

5 Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of, council staff.

6 Respect for cultural diversity and culture

6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.

6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.

7 Conflict of interest

7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.

7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.

8 Respect for confidences

- 8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
- 8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

9 Gifts

- 9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
- 9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.

10 Accountability

A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.

11 Interests of municipality, region or shire to be paramount

- 11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
- 11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.

12 Training

A member must undertake relevant training in good faith.

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM: 8.2.2
REPORT TITLE: Anti-Social Behaviour and Community Safety Update
MEETING DATE: Tuesday 22 November 2022
AUTHOR: General Manager Community and Culture, Anna Ingram
APPROVER: General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks to provide the Community Safety Advisory Committee (Committee) with an update on Anti-Social Behaviour and other general community safety initiatives.

KEY MESSAGES

- Anti-Social Behaviour (ASB) is an identified issue for public safety across the Northern Territory, including the Palmerston area.
- In CoP's annual Community Satisfaction Survey, crime and safety consistently rate the highest as issues of concern for the community, with the latest survey indicating that 60% percent of respondents rated it as the number one important issue, and a further 17% as the second most important.
- City of Palmerston is involved in a number of initiatives targeting ASB in the Palmerston area
- The Darwin Palmerston Litchfield Interagency Tasking and Coordination group meets online every Monday morning for information sharing, cross-collaborative actions and focus on hot spots. It includes representation from a number of key organisations and service providers tackling ASB
- CoP has an agreement with the Department of Infrastructure, Planning and Logistics (DIPL) to provide security guards in Goyder Square between the hours of 7:30am-5pm weekdays. In addition, the Department of Chief Minister and Cabinet fund a private security company to undertake dog patrols nightly after hours in the city centre through its Public Order Response Unit (PORU)
- Cop is a registered Community Work Order provider and while no offenders have been referred under this program to date, officers are working on an agreement with NT Police to run a diversion program of Restorative Community Works to engage young people prior to sentencing.
- CoP Rangers regularly patrol known hot spots for rough sleepers and campers, with the primary focus being engagement.
- CoP is involved in other events promoting safety initiatives in the community in partnership with other organisations such as Neighbourhood Watch, Youth Action team, Orange Sky.

RECOMMENDATION

THAT the Community Safety Advisory Committee recommends to Council:

THAT Report entitled Anti-Social Behaviour and Community Safety Update be received and noted.

BACKGROUND

Anti-Social Behaviour (ASB) is an identified issue for public safety across the Northern Territory, including the Palmerston area. In CoP's annual Community Satisfaction Survey, crime and safety consistently rate the highest as issues of concern for the community, with the latest survey indicating that 60% percent of respondents rated it as the number one important issue, and a further 17% as the second most important.

The City of Palmerston is involved in several initiatives targeting ASB in the Palmerston area, in partnership with other organisations responsible for tackling ASB-related issues as well as general community safety initiatives.

DISCUSSION

Darwin Palmerston Litchfield Interagency Tasking and Coordination Group

The Darwin Palmerston Litchfield Interagency Tasking and Coordination group (DPLITCG) meets online every Monday morning for information sharing, cross-collaborative actions and focus on hot spots. It includes representation from a number of key organisations and service providers tackling ASB, including City of Palmerston. The Terms of Reference for the group state that:

"the DPLITCG will provide a holistic and strategic response to reduce the contributing factors of anti-social behaviour across the region and enhance community safety service delivery through a collaborative partnership approach. By working with key stakeholders, the DPLITCG will identify the causes of anti-social behaviour and develop strategies to reduce its prevalence".

Representation includes the following groups:

- City of Darwin
- City of Palmerston
- Dept. of Chief Minister and Cabinet
- Dept. of Infrastructure Planning and Logistics
- Dept. of Health
- Dept. of Education
- Larrakia Nation Aboriginal Corporation
- Licensing NT
- Litchfield Council
- Neptune Security Public Order Response Unit (PORU)
- NT Police
- Dept. of Territory Families Housing and Communities - Youth Outreach Re-Engagement Team
- Dept. of Territory Families Housing and Communities – Public Housing Safety
- Transit Security

Security in CBD

CoP has a two-year agreement in place currently with the Department of Infrastructure, Planning and Logistics (DIPL) to provide security guards in Goyder Square between the hours of 7:30am-5pm weekdays. These security guards focus on engagement with rough sleepers and other groups congregating in the CBD area. This contractor reports back to CoP monthly.

In addition, the Department of Chief Minister and Cabinet fund a private security company to undertake dog patrols nightly after hours in the city centre through its Public Order Response Unit (PORU). This contractor reports back to the DPLITCG weekly.

Community Work Order and Restorative Community Works Programs

The Community Work Order Program aims to tackle youth crime by supporting young people who have committed criminal offences to get back on track and become productive members of the community. Young people are sentenced to Community Work Orders by the Court. Territory Families, Housing and Communities (TFHC) supports young people to comply with their Order. Projects are varied but all must meet the eligibility and assessment criteria set out by TFHC. Options include cleaning graffiti, grounds maintenance, rubbish removal, conservation, community service support and land management.

Since registering to become a Community Work Order provider in July 2021, Council have not received any referred Community Work Orders. Feedback from Territory Families indicates that there is a low uptake of Community Work Orders as a sentencing option out of the youth justice system. Currently there are more Community Work Order providers than the number of young people requiring workplaces to serve their orders in the Top End.

City of Palmerston (CoP) remains committed to being proactive and positively engaging with initiatives within the Youth Justice System that provide further benefit to the Palmerston community by assisting with the provision of appropriate pathways to get young people who have committed criminal offences back on track. In June this year CoP was approached by Northern Territory (NT) Police to be involved in delivering a diversion program of Restorative Community Works (RCW). Unlike the Community Work Order Program which is a sentencing option for young people who are already in the Youth Justice system, the RCW is aimed to divert youth who are considered low risk and have displayed lower levels of offending behaviour, prior to entering the Youth Justice System. CoP are currently finalising a Memorandum of Understanding with NT Police to progress this program.

Ranger Patrols

CoP Rangers regularly patrol known hot spots throughout the Palmerston area for rough sleepers and campers, with the primary focus being engagement.

Other Community Safety Events and Initiatives

City of Palmerston supported Palmerston Neighbourhood Watch and NT Police at a community movie day held at Event Cinema's Palmerston. The event was designed to raise awareness around personal safety, prior to the commencement of the movie. Children were encouraged to participate in a quiz on remembering important phone numbers, where to go for help and road safety.

CoP have held four successful Brekkie in the Park events this year, designed to bring the community together. Organisations that have attended this year include, Palmerston and Rural Basketball Association (PARBA), Palmerston Lions and Palmerston Returned Services League, Neighbourhood Watch and City of Palmerston regulatory services team.

Palmerston Youth – Local Action Group (LAG) aims to support and advocate for Palmerston's young people to be safe, engaged, healthy, educated, valued and contributing members of the community. The group established the first Palmerston Youth Action Plan in 2019 and have worked together to support the community to deliver the outcomes of the plan. They were responsible for reviewing the completed 2019-2020 Youth Action Plan and have since launched the new Palmerston Youth Action Plan 2022-2024. **Attachment 8.2.2.1.**

Some community issues raised at meetings include:

- safety in public places and on public transport
- family domestic violence
- out of hours support for young people at risk
- pathway and education opportunities

- health risks associated with vaping and mental health support shortages

The LAG prioritised three goals of the action plan and have formed three working groups:

- Safety in Public Spaces Working Group (Goal 1)
- Domestic and Family Violence Working Group (Goal 5)
- Out of hours support is available for young people at risk Working Group (Goal 8)

These working groups aim to focus on agreed upon issues to support the actions of the specified in each goal.

Orange Sky is situated at the Palmerston Recreation Centre every Tuesday morning for people to access laundry and shower services. During these sessions they engage with the people accessing their services and during school terms, CLONTARF provide them with a free breakfast.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

All initiatives are budgeted within Council's adopted 2022/23 operational budget. DIPL provide a contribution toward the cost of the CBD security guards as detailed in this report, as part of the agreement. Their contribution over the 2021/22 and 2022/23 financial periods has totalled \$155,000.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 8 Fails to develop effective relationships and manage expectations of relevant parties
Context: Engagement & communication with stakeholders (internal and external to the City).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Palmerston Youth Action Plan 2022-2024 [8.2.2.1 - 16 pages]



Palmerston Youth Action Plan

2022 - 2024



Acknowledgement of country

The Palmerston Youth - Local Action Group and the Palmerston Youth Representative Group acknowledges the Larrakia people as traditional owners of the land that we work and live on and further recognises the Larrakia people as having continuing connection to their lands, waters, families and communities.

We pay our respects to Larrakia elders past, present and emerging.

We also pay our respects to all Aboriginal and Torres Strait Islander people and recognise their rich cultures and their continuing connection to land and water.

Forward

The Palmerston Youth - Local Action Group is proud to introduce the second Palmerston Youth Action Plan. This plan builds on the collaborations and outcomes of the first Youth Action Plan, which was released in July 2019. A formal Review was launched in April 2021 which outlined the progress against the actions in the plan and was pivotal in guiding the development of this current plan.

A key outcome since the first Youth Action Plan has been the establishment of the Palmerston Youth Rep Group. This group will work in partnership with the Local Action Group to deliver on the actions outlined in this plan.

This plan is informed by consultations and engagement with young people and through key stakeholders collaborating to identify gaps and opportunities to continue and improve the outcomes for young people in the Palmerston region.

"The Local Action Group is solution and outcome focused. Everyone contributes to the delivery of the Action Plan. We have seen many great programs and outcomes delivered for our youth as a result of the collective action and cooperation." - **Mayor of Palmerston Athina Pascoe-Bell**

Since the first plan was created Palmerston has moved from strength to strength with collaboration and partnerships meeting key actions and improving outcomes for young people. Key achievements since the first Youth Action Plan include the Palmerston Youth Centre, the delivery and evaluation of the Palmerston Youth Activity Grants and the Palmerston Youth Festival. The Palmerston Youth Local Action Group agrees there is more work to do and this plan provides a 'road map' to identify the goals and importantly the actions that will be progressed in the next two years.

The age group for this plan has been increased to include young people aged 10-25. This is in recognition that the 18-25 year age group faces a number of transitions from leaving school, looking for work, and living independently whilst still developing as young adults requiring support and connection to families, friends and community.

"I love being part of the LAG. This group is so important, it allows our kids to have a voice and be part of the real change." - **Serena Dalton, Grassroots Youth Engagement**

The Palmerston Youth Local Action Group will continue to work together to deliver the outcomes identified in this plan and will monitor and evaluate the progress against goals and actions.

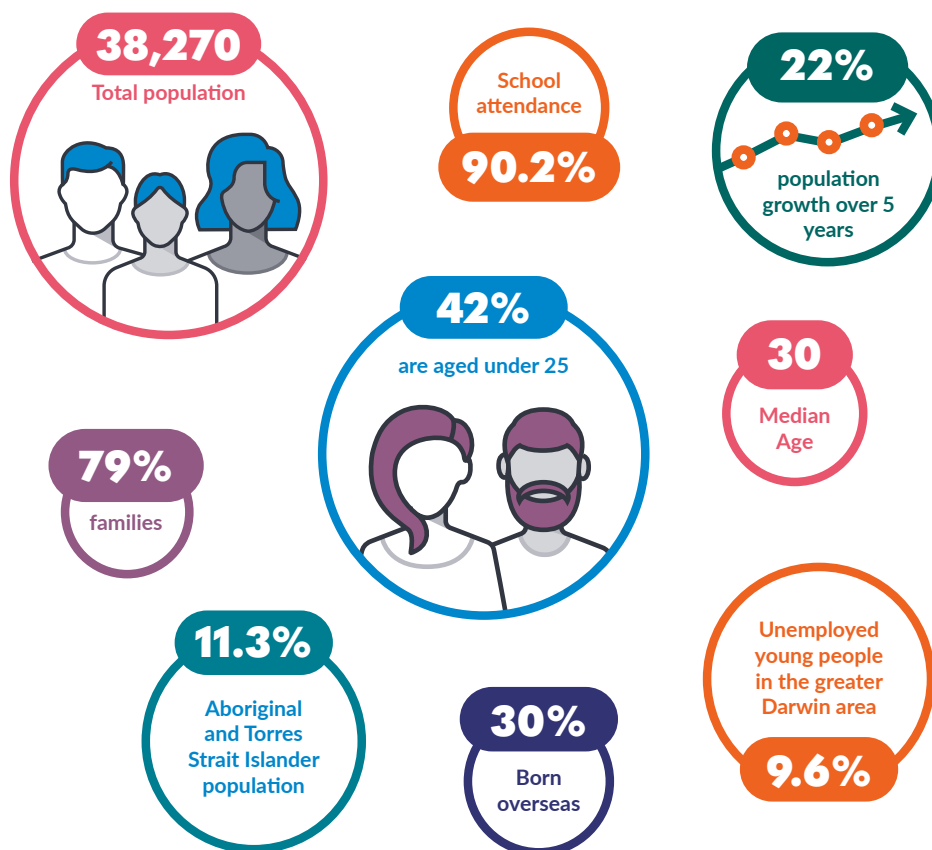
Palmerston Youth Local Action Group

Vision

All young people in Palmerston are safe, engaged, healthy, educated, valued and contributing members of the community.

Palmerston... did you know

Palmerston continues to be a growing vibrant community with a diverse cultural population with a high number of young people and families enjoying this region.



Sources: Australian Bureau of Statistics 2016; Palmerston Local Economic Plan, City of Palmerston Report 2020; Palmerston State of the Children Technical Report 2016; Palmerston Youth Activity Grant Funding – Evaluation Report 2021; Story of our Children and Young People Northern Territory Government 2019.

What we heard from young people

Young people are at the centre of this plan. Through forums, surveys and a range of consultations young people told us about the ways we could make Palmerston a great place with ideas about how young people can be involved.

Key messages from young people in Palmerston.

- All community members have a right to feel safe, including us. Safety needs to be improved. We want to feel safe coming 'up top' and in public, community spaces.
- We need more mental health and wellness centres in Palmerston for young people so we can get support and have someone to talk to if we are not doing our best; sit and chill together.
- We need to make schools more welcoming to stop kids from wagging school.
- We want to get involved in activities and to have opportunities to deliver these. There is a role for adults to assist to create spaces for connection and to work in partnership with us to support us to be leaders.
- We want more activities and places to go that are safe and engaging. It is important that these activities are provided at no cost, they have food available and all young people are welcome.
- We need to look out for each other, encourage others and help out. Treat all young people equally, 'stop doing bad stuff', no bullying, stop arguing and stop robbing people.
- We want information about 'how to adult' and improve life skills. Information about areas like sexual health, identity, culture, taxes, finances and money management.
- It is important to have good role models and for other young people to set good examples. This is supported by promoting the good things that young people in Palmerston are doing.

Look out for one another,
help each other when
they are sad.

Youth Survey respondent

I think lots of good role
models is a great idea!

Youth Survey respondent

Get involved and have a say.
Ensure the systems around
them are actually listening.

Youth Survey respondent

Look around, there's so
much happening here.
This is the best place to
be in Palmerston at the
moment. I can't think of
what other activities would
be needed, just more of this.

Young person at Urban Jams event




The above feedback from young people was gathered from the following events and activities:

- Youth X Forum – September 2020. Year 10 participants from Taminmin College and Palmerston Senior College.
- Youth Forum – attended by young people not currently engaged in school through the YMCA Alternative Education Program; Saltbush Supported Bail Accommodation Service
- Youth Action Plan Survey – 143 responses from young people under 25.
- Youth Rep Group – 10 young people meeting regularly to lead this plan.
- Young People and Wellbeing in Palmerston – Community Research Project (Grow Well Live Well 2021)

Key messages from young people, the community and those that work with young people







The table below is based on the Australian Research Alliance for Children and Youth (ARACY) *The Nest* Framework. The six areas below are interrelated and holistic, recognising key wellbeing domains.

The ARACY framework is being used to document the feedback received through a variety of consultations and connections with community members, young people, service providers and stakeholders. The feedback is collated in statements that identify areas of positive wellbeing for young people in Palmerston.

Being Loved and Safe 	Participating 	Being healthy 
<ul style="list-style-type: none"> • Young people feel safe secure and protected at home, in the community and online. • Young people and community members feel safe in community and public spaces. • Young people know where to access help if they need assistance with family life. • Young people have access to after-hours support if they are at risk. • Stop family violence • Young people have good role models and mentors in the community. • The community as a whole understands the impact of trauma and healing and can support young people. 	<ul style="list-style-type: none"> • Young people have a voice and own this plan! • Young people are supported to be leaders and have a say in their future. • Youth activities are important for Palmerston. • Activities are available that are age appropriate and engaging for all young people. • After hours and school holiday activities are free and accessible. • Young people, and families are aware of activities available and how to join in. • Opportunities are strengthened for young people to do trade training, further education and find employment. 	<ul style="list-style-type: none"> • Young people are strong in heart, body and mind. • Families are supported and know how to access help and services if needed for their children. • Young people have opportunities to be physically active. • Young people know where to get help and this help is provided in the right time, and right place. • Young people are consulted and given opportunities to co-design health information and educational material. • Education and support is available to young people, families and community to improve wellbeing. • Healing centres and programs that promote connections to country and culture are accessible. • Culturally appropriate health services with cultural workers are available.

COMMITTEE AGENDA

Attachment 8.2.2.1

Being Loved and Safe 	Participating 	Being healthy 
<ul style="list-style-type: none"> • There are a number of safe Youth spaces in the Palmerston community and these are supported to be provided long term. • Young people feel they belong. 	<ul style="list-style-type: none"> • The barriers are identified for young people to find work and they are reduced. 	<ul style="list-style-type: none"> • Sexual health services and information are available including support about accessing contraception, consent and support with pregnancies. • A 24-7 service app for survivors of sexual assault with follow up sessions is available.
Learning 	Things I need (material basics) 	Culture and identity 
<ul style="list-style-type: none"> • Young people are attending school and engaging in education, training and employment. • Schools are engaging well with students and families. • Young people have their individual learning needs addressed to allow them to reach their full potential. • Young people are supported to learn by their teacher and caregiver. • Young people have support to reach their personal goals. • Restorative practice frameworks are strengthened in schools in Palmerston. • Information and support is available to help young people transition from school to further education and or employment. • Young people learn practical living skills and are confident in 'how to adult'. • Teachers and school communities are trauma informed and work with students to reduce the impact of trauma in Palmerston schools. 	<ul style="list-style-type: none"> • Young people have access to healthy food. • Young people have access to secure, stable and safe housing. • Young people have access to safe transport. • Access to information during emergency situations (lockdowns due to COVID, cyclones etc). • Access for young people to support, information and services if homeless and at risk. 	<ul style="list-style-type: none"> • Young people in Palmerston have a positive sense of self identity and confidence. • Young people's identity is respected by family and community. • They have a feeling of belonging. • Young people are connected to culture and have cultural mentors available. • The community is aware of the importance of returning to Country. • Services value and respect the input of cultural knowledge and Elders. • Larrakia Nation Protocols are promoted.

These broad statements have informed the Goals and Actions identified by the Youth Rep Group and the Palmerston Youth Local Action Group.

Goal 1

Young people feel safe to access public spaces in Palmerston.

Outcomes and Actions

Outcome 1

More young people feel safer accessing activities, businesses and public spaces in Palmerston

Actions

- Continue the safe transport home from after hours and school holiday activities provided by Larrakia Nation.
- Activity providers to check in with participants about safety issues and provide that information to the Youth Activity Coordination meetings for action and response as required.
- Provide security at youth activities as needed.
- MIDLING Group and Multi Agency Community and Child Safety Team (MACCST) to collate community response plans in a coordinated way.
- Work with the Palmerston Youth Rep Group about ways to improve safety and involve young people in the solutions.
- Explore how to improve the environmental and behavioural factors that will support young people to feel safer in public spaces.

- Shopping Centre Security Guards are provided with training to respond appropriately to young people and use de-escalating responses.

Outcome 2

Safety and confidence is improved for young people in public places in Palmerston.

Actions

- Promote and monitor the use of the Larrakia Nation Anti-Social Behaviour App.
- The City of Palmerston to continue the Palmerston Safe Communities Committee to work in collaboration with members to increase safety in public places.
- Work closer with the Palmerston Transit workers and Buslink to support ways to improve safety at the Palmerston bus terminal and on buses.
- Liaise and work in partnership with the school-based constables and Palmerston police to address safety issues.

Information sources that will help us understand change:

- Feedback from the Palmerston Youth Rep Group.
- Number of safety issues raised and responses to these identified through Palmerston Youth Activity Coordination meetings.
- The use of the ASB App from Larrakia Nation.
- Engagement with School Counsellors and Palmerston Police about number of incidents responded to.
- Environmental factors changed, improved.
- MIDLING Group minutes.

Goal 2

Young people feel strong in heart, mind and body.

Outcomes and Actions

Outcome 1

Support access to timely mental health and support services for young people in Palmerston.

Actions

- The LAG to provide support for the establishment of the new Headspace centre in Palmerston.
- Collaborate with Grow Well Live Well to increase enablers and reduce barriers to mental health and wellbeing for young people in Palmerston.
- Offer the Headspace Schools locally co-designed social and emotional wellbeing program, Our Way Our Say, to the Palmerston region middle and senior schools as part of the pilot trial.
- Promote access to resources and support for young carers.
- The Indigenous Allied Health NT Academy will provide social and emotional well-being care and mentoring that goes beyond the classroom, alongside and in partnership with students, families, schools, career advisers, employers and other stakeholders.

Outcome 2

Improve confidence and support for young people to help their peers.

Actions

- Work with Headspace Darwin to explore the gaps and opportunities to deliver peer-to-peer education or psychoeducation for young people.
- Deliver a minimum of four peer-to-peer wellbeing sessions for young people.

Outcome 3

Support families and parents/carers to support youth wellbeing.

Actions

- Find out what resources and training is available for parents, family and caregivers to support their children's wellbeing.
- Work with the new Headspace Palmerston service to engage with parents and carers on how to support their children's wellbeing.

Information sources that will help us understand change:

- Engage in the Headspace Palmerston implementation group; provide links to young people for co-designing new centre; respond as able to requests to support the new centre.
- Youth Wellbeing services are increased and accessible for young people in Palmerston.
- Youth Wellbeing services are promoted through social media and through schools with young people we are engaged with.
- Peer-to-peer training provided to up to 4 groups of young people in diverse settings (including school, sports, and activity providers).
- Actions delivered through GWLW Youth Wellbeing Action Group.
- Media review and social media analysis completed to identify positive published stories about young people in Palmerston.

Goal 3

Young people are engaged and enjoying school.

Outcomes and Actions

Outcome 1

Strengthen the use of restorative practice within schools by exploring the feasibility of restorative practice pilot in a Palmerston school.

Actions

- The Top End School of Flexible Learning will establish and implement restorative practice processes at the Palmerston, Malak and Tivendale Campus to support engagement with students and families.

Outcome 2

Strengthen engagement with parents and advocates of students to work together to support students to stay in schools.

Actions

- Work with agencies including Grassroots Youth Engagement, community partners and local Palmerston schools to improve engagement with parents and advocates of students.

Outcome 3

Strengthen pathways in support of students.

Actions

- Palmerston schools to enact the Education Engagement Strategy in schools within the region.
- Consult with school stakeholders including school counsellors about support services they are aware of and what they need to improve referral processes.

Outcome 4

Provide opportunities for school aged young people to learn life skills through 'how to adult' programs or similar.

Actions

- Promote and support the delivery of learning independent life skills either in school or within community.

Information sources that will help us understand change:

- Restorative practice processes are increased in the Palmerston region.
- Palmerston Schools are delivering on actions required through the Education Engagement Strategy as reported by the Local Action Group Department of Education representative.
- Palmerston Schools have additional resources and/or understanding about services available and how to refer.



Image: Youth Street Art at Urban Jams

Goal 4

Young people are participating in employment, training or education.

Outcomes and Actions

Outcome 1

Support school leavers in Palmerston to transition to further education, training or employment.

Actions

- Provide information and access to support for young people engaged or disengaged from school.
- Distribute and obtain feedback about the Youth Pathways Video resource by March 2022. The Local Action Group to promote this resource.
- Indigenous Allied Health NT Academy will deliver a nationally recognised certificate III in Allied Health Assistance as a school-based traineeship. This will enable local students to stay engaged in their education from year 7 to 10 and have access to additional supports and development in years 11 and 12 to successfully complete their secondary education.
- Increase students' further financial literacy qualifications and are encouraged to pursue other higher-level qualifications in areas of interest that can lead to employment.

Outcome 2

Investigate and understand how to support young people to access employment opportunities in Palmerston.

Actions

- Hold a forum in 2022 with job networks and key stakeholders to understand the barriers and ways to reduce these to support young people to access employment, volunteer work and/or training opportunities.

- Support youth employment and training opportunities through the activity providers in Palmerston.
- Build a network to support youth employment.
- The Indigenous Allied Health NT Academy will engage students in Indigenous leadership development, goal setting/career planning and community engagement strengthening to support lifelong learning and skills.

Information sources that will help us understand change:

- An increase in young people engaging in employment and education.
- An increase in participants at the Youth Skills Centre.
- Outcomes and actions that strengthen the employment opportunities delivered from the Youth Palmerston Forum.
- The Youth Skills Centre is promoted and young people understand how to access this centre.
- Number of The Smith Family *Learning for Life* students successfully completing year 12 and going on to complete post-secondary education and/or employment.



Image: Wellbeing card (Taleena aged 16) "Speaking up about wellbeing project" Speaking links and Larrakia Nation.

Goal 5

The community are working with young people to recognise, safely respond, and reduce domestic and family violence.

Outcomes and Actions

Outcome 1

Young people are informed about domestic and family violence, consent and services support available.

Actions

- Schools continue delivery of the Australian Curriculum learning about identities, interacting with others, understanding emotions, making healthy and safe choices and seeking help.
- Support local Palmerston initiatives to promote respectful relationships.
- Understand the gaps around knowledge and confidence with young people within school to confirm consent.
- Increase access to LoveBites training.

Outcome 2

Family and community members are aware of what is considered domestic violence and know how to access the available services and support.

Actions

- Deliver up to six information sessions about domestic violence for Palmerston community members.
- The Grow Well Live Well Domestic Violence Action Group supported to deliver actions to reduce domestic and family violence.
- Support and promote International Men's Day and International Women's Day activities.

Information sources that will help us understand change:

- Evaluation of information sessions held with community members.
- Young people and community members have improved knowledge on how to respond to domestic violence situations and the support services available.
- Number of LoveBites training delivered to young people in Palmerston.

Goal 6

Young people can participate in safe and engaging youth activities.

Outcomes and Actions

Outcome 1

Young people are participating in organised activities in Palmerston.

Actions

- Information about activities and programs is available for young people and families.
- Activities are accessible and safe for all young people including LGBTQI young people.
- A range of activities are provided to young people that are engaging to diverse populations and address barriers to accessing activities.
- Where possible, youth activities are free of charge with meals provided and transport home for young people.
- Representatives from the Palmerston Youth Rep Group invited to participate in the Palmerston Youth Activity Grant Panel.

Outcome 2

Young people are supported to deliver youth activities.

Actions

- Young people are consulted about the type of activities delivered.
- Young people are supported by representatives on the Local Action Group to deliver activities and 'passion projects'.

Outcome 3

- Young people have positive and trusted relationships with other people.

Actions

- Young people are supported to access other services as needed through mentors and workers at these activities.
- An outreach program is provided during COVID-19 lockdown/lockdown times to stay engaged with young people and their families.
- Support ongoing funding of the PYC (Palmerston Youth Centre); the Y Up Top, and the YORET hub as places where young people can go to build positive relationships with adult role models.

Outcome 4

- Activities are delivered in a coordinated way that supports partnerships with organisations.

Actions

- Funding opportunities for the delivery of activities are promoted within Palmerston networks and to providers.
- The Palmerston Youth Activity Grants are delivered providing funding and coordination to support these activities.
- Government and community services collaborate to ensure universal access to safe fun activities after hours and during school holidays.

Information sources that will help us understand change:

- Feedback from young people collected through providers delivering activities.
- Feedback from the Palmerston Youth Rep Group.
- Numbers and types of engagement with online and printed resources (calendars and promotional flyers).
- Numbers of activities delivered and attendance numbers.
- Palmerston Youth Activity Coordination meetings held and minutes.
- Coordinated partnership activities in place during after-hours and school holidays that meet young people's diverse needs.
- Feedback from providers.

Goal 7

Young people are inspired and supported to be leaders and have their voices heard.

Outcomes and Actions

Outcome 1

The Palmerston Youth Rep Group is established to provide youth voice to this Youth Action Plan and to the Local Action Group.

Actions

- The Palmerston Youth Rep Group is established and meets at least four times per year.
- The Palmerston Youth Rep Group provides leadership and direction to the Palmerston Local Action Group.

Outcome 2

Opportunities are provided for young people to contribute to consultations and provide their input.

Actions

- Young people in Palmerston are provided opportunities to participate in consultations and co-design opportunities
- Providers of the Palmerston Youth Activity Grants are consulting with young people and acting on the recommendations.

Outcome 3

Young people have a voice in youth issues in Palmerston with government leaders and community stakeholders.

Actions

- The Palmerston Youth Rep Group facilitates a forum to enable government representatives to be informed about the vision of youth to improve the community and engagement.
- Palmerston representatives on the NT Youth Round Table are supported and connected to the local youth issues and actions.

Outcome 4

Young people have leadership development opportunities.

Actions

- The Local Action Group works with key stakeholders to provide opportunities for young people to increase their skills and leadership experience.
- Young people are supported to deliver 'passion projects' for community change and/or entrepreneurship project development.
- Young people have opportunities to connect with mentors and young leaders in the community.
- The Local Action Group will consult with young leaders and youth groups to find out what training and support is needed to build capacity.

Information sources that will help us understand change:

- Palmerston young people have participated in consultations.
- Youth voice in reports and publications in Palmerston.
- The Youth Rep Group is providing direction and leadership as to the outcomes of the Youth Action Plan and the Local Action Group.

Goal 8

Out of hours support is available for young people at risk.

Outcomes and Actions

Outcome 1

The Local Action Group has identified the support needs for young people aged 8-17 after hours and how to meet these.

Actions

- Obtain data both qualitative and quantitative from key stakeholders including young people and families, Territory Families, Youth Services, Larrakia Nation MIDLING representatives about the gaps and opportunities to improve after-hours support.
- Consider if there is a need for additional support for young people aged 18.
- Review local and interstate service models for after-hours support for young people age 8-17 and present to key stakeholders for potential trial in Palmerston.
- The MIDLING Group identifies young people

that require after-hours support and is providing coordinated responses through its members.

Outcome 2

There are more options for support for young people after-hours.

Actions

- A community outreach model is explored as a possible model to provide additional after-hours support to young people aged 8-16 in Palmerston.
- The support model identified is trialled and promoted with service providers in Palmerston.
- The community support model includes increasing access to resources and support for informal community carers.

Information sources that will help us understand change:

- Young people are supported to be safe out of hours.
- The outcomes of the data review are piloted in Palmerston.
- Young people are linked to services and support.
- Families caring for young people have more access to resources.

Goal 9

Increasing support for young people leaving Don Dale Youth Detention Centre.

Outcomes and Actions

Outcome 1

Consult with young people, families and services to confirm the support that is currently available and what the needs and gaps are.

Actions

- Ask young people what they would like for support when exiting the Don Dale Detention Centre.
- Find out what the needs are for young people whilst still in Don Dale.
- Work with key stakeholders including the MIDLING Group to engage young people and explore how to improve support options for leaving Don Dale.

Outcome 2

The Palmerston Youth Local Action Group to work with key stakeholders to increase the support for young people leaving Don Dale.

Actions

- Confirm what the needs are for young people leaving Don Dale and what services are available.
- Support services are increased or retargeted and accessed by more young people exiting Don Dale.

Information sources that will help us understand change:

- More young people are supported when leaving detention to reduce reoffending rates.
- Young people are aware of the services and support options available to assist in reintegrating in the community when leaving Don Dale.
- Young people are accessing support and are using services before and after leaving Don Dale.



Organisations / Members of the Palmerston Local Action Group:

- City of Palmerston (CoP) – The Mayor
- Grassroots Youth Engagement
- Northern Territory Government
 - Department of the Chief Minister and Cabinet
 - Department of Territory Families, Housing and Communities
 - Department of Education
 - Indigenous Allied Health Australia
 - Australian Government - National Indigenous Australians Agency (NIAA)
 - Anglicare NT
 - Grow Well Live Well
- Representatives from;
 - Palmerston and Rural Youth Services (PaRYS) Network
 - Palmerston Indigenous Network (PIN)

Members of the Palmerston Rep Group:

Gabriel, Alana, Renee, Alyssa, Ishmael, Ramon, Christopher.

Want to get involved in working with us to deliver these goals / actions? All welcome – please contact the Palmerston Youth Program Coordinator. Ph 8946 5136 or email sally.weir@nt.gov.au

Acknowledgement – Thank you to the YMCA and the CoP for collaborating to establish the Palmerston - Youth Rep Group. Thank you to Department of the Chief Minister and Cabinet for resourcing the design of this Youth Action Plan.



COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.3
REPORT TITLE:	Animal Management Update
MEETING DATE:	Tuesday 22 November 2022
AUTHOR:	Regulatory Service Manager, Angie Heriot
APPROVER:	General Manager of Community and Cultural Services, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report provides an update to the Community Safety Advisory Committee (Committee) on current animal management operations and drafting of the Animal Management By-Laws.

KEY MESSAGES

- The City of Palmerston current Animal Management By-Laws were enacted in 1999 and have had no significant content change since their enactment.
- An update of the current Animal Management By-Laws to meet community expectations has been identified by Council as a priority action.
- Council has undertaken a process of community consultation where the community was asked their opinions on the various elements of the Palmerston Animal Management By-laws review.
- The findings from the community consultation have guided the initial drafting of the By-Laws by the Office of the Parliamentary Counsel.
- Officers have received the initial Animal Management By-law draft from the Office of Parliamentary Counsel.
- Further work is required to finalise the draft at which stage it will be presented to Council for their consideration.

RECOMMENDATION

THAT the Community Safety Advisory Committee recommends to Council:

THAT Report entitled Animal Management Update be received and noted.

BACKGROUND

City of Palmerston is committed to providing quality animal management services to our community. From March 2021, Council completed an intensive 60-day community consultation process, the findings from the community consultation process were assessed and provided as a framework for the revision of the current Palmerston Animal Management By-Laws.

At the 1st Ordinary Council Meeting of 3 August 2021, Council endorsed the following recommendations:

Animal Management By-Laws Review Update – July 2021

1. THAT Report entitled *Animal Management By-Laws Review Update – July 2021* be received and noted.
2. THAT Council in accordance with section 40(2) of the Local Government Act 2019 delegates power to the Chief Executive Officer to finalise drafting instructions for changes to the Palmerston (Animal Management) By-Laws as detailed in the report entitled *Animal Management By-Laws Review update*.

CARRIED 9/1750 – 03/08/2021

DISCUSSION

In July 2022, Council received the first draft of the Palmerston Animal Management By-Laws from Parliamentary Counsel. A key point of difference of the updated By-Laws have been driven by the overwhelming support of Community feedback, the current draft includes the provisions of:

- The introduction of a range of new penalties for dog attacks and menace incidents
- The ability for a dangerous dog declaration and associated provisions
- Nuisance animal including dogs, cats and poultry
- Licence provisions to own more multiple animals
- The introduction of cat registration
- Compulsory microchipping for dogs and cats
- Containment and effective control definitions
- At large offence to include cats
- Ability to provide conditions of registration for example, compulsory animal education attendance for nuisance barking.

Since being provided with the initial draft further considerations have been applied as an outcome of occurrence of recent animal issues being dealt with. The additional drafting amendment will include the conditions of immediate and emergency seizures of dangerous dogs including considerations of private property.

Council staff are continuing to work with Parliamentary Counsel on the preliminary draft to ensure specific and effective wording, reviewing several amendments to ensure Council are certain the By-Laws will best-reflect what Council and the Palmerston community requires.

Once the By-Law draft has been refined and finalised, Council will be presented with a report for consideration of the draft and consideration of next steps. Officers are anticipating this will be presented before the end of the year.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

There are no policy implications for this report, however once the Animal Management By-Laws are formalised, new policy and procedures will need to be created to reflect the new By-Laws and direct Council on animal management education, regulation, and compliance.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Since 2018, Council has been a strong advocate for Uniform Companion Animal Legislation, due to several key legislative requirements that are unable to be resolved in Council By-Laws. Council will continue to advocate with an intent to resolve cross-jurisdictional issues best addressed by uniform territory-based legislation.

4 Fails to effectively design and implement contemporary governance practices

Context: Strong foundations to hold the City and Administration to account.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COMMITTEE REPORT

Committee Meeting

AGENDA ITEM:	8.2.4
REPORT TITLE:	Major Projects Update
MEETING DATE:	Tuesday 22 November 2022
AUTHOR:	Executive Manager Projects and Infrastructure Services, Karl Hell
APPROVER:	General Manager, Community and Culture, Anna Ingram

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this Report is to update the Community Safety Advisory Committee (Committee) on major capital projects currently underway.

KEY MESSAGES

- Council has several capital projects underway that are greater than \$1 million in value.
- Due to the scale of the projects, this report provides an update to the status of major projects with a value of over \$1 million.
- The following projects have updates included as attachments to this report.
 - SWELL Construction
 - Zuccoli Community Hub - Dog Park
 - FiberSense
- Planning for major projects additional to the those listed are also included within this report with updates.
- Council has been successful in its grant application for the NT Recycling Modernisation Fund for a cardboard compactor at the Archer Waste Management Facility.
- Capital projects occurring with a value less than \$1 million are updated within the Infrastructure Directorate quarterly reports, and relevant financial reporting.

RECOMMENDATION

THAT the Community Safety Advisory Committee recommends to Council:

THAT Report entitled Major Projects Update be received and noted.

BACKGROUND

Council has a Capital Works Program worth over \$27 million this financial year. This includes a broad range of asset renewal programs along with major capital projects.

Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal) of assets such as road resurfacing. Typically, Council's capital programs and projects are reported through specific project communications and with updates within quarterly and financial reports.

As there are several major projects underway, with values of over \$1 million each, an update report will be prepared to provide Council with regular updates on these significant projects. This monthly update report will also incorporate relevant information of the status of upcoming major capital projects that are in the planning stages.

DISCUSSION

Updates on the following major capital projects currently under construction are included as attachments to this report;

- SWELL Construction **Attachment 8.2.4.1**
- Zuccoli Community Hub – Dog Park **Attachment 8.2.4.2**
- FiberSense **Attachment 8.2.4.3**

Council is also progressing the planning for future, proposed major capital works, as summarised below.

Driver Community Centre

The Driver Resource Centre was constructed in the mid 1980's as a Childcare Facility co-located with the adjacent Driver Primary School.

- The building is located on Lot 4196, Town of Palmerston.
- The lot is 2070 square metres but constrained by significant easements, leaving approximately a 450 square metre area available for construction of a building.
- The lot is zoned Community Purpose.
- The building, owned by Council, is currently leased.

The design contract was awarded to undertake a preliminary design of the replacement of the Driver Resource Centre located at 19 Driver Avenue, with a modern Community Centre, including needs assessment to determine required detailed design scope. The design is to be delivered in stages with the first stage concluding with the preliminary design. The estimated overall cost of the design and construction is anticipated to be in the order of \$2 million. A more detailed update, including needs assessment, will be provided to Council early in 2023.

Zuccoli Community Hub – Future Stages

The Master Plan for the Zuccoli and Surrounds Community Hub, incorporates an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre and a garden of reflection. The project has an estimated cost of \$20 Million and is anticipated to be delivered over a 5-year period, commencing in 2022. The Community Hub will be delivered in stages, the first stage being the Dog Park and the second stage will be the Skate Park and Pump Track. The Skate Park and Pump Track has an estimated cost of \$1.5 Million and will be funded by Council.

City of Palmerston submitted a Building Better Regions Fund (BBRF) - Infrastructure Projects Stream - Round 6 - Application for the Zuccoli Community Hub (Buildings). The Australian Government has advised that BBRF - Round 6 - Application is not proceeding, however, Council will be able to apply for funding under the new Growing Regions Program when it becomes available.

This year, Council has allocated \$500,000 for the construction of a pump track within the Zuccoli Community Hub and has identified funding for the Community Centre and Library facilities subject to grant funding. Procurement for the design components of these elements will occur in December 2022,

enabling the design to be completed early 2023, with the pump track being a priority for construction to occur in the 2023 dry season.

Archer Waste Management Facility Upgrade

Upgrade of the Archer Waste Management Facility includes design, relocation of the gatehouse, construction of a recycling area and construction of a general waste push-pit area (with roof). The design phase of the project is in progress. The design will inform a tender for construction in the 2023 dry season.

Total project funding is \$1.6 million which includes a NTG Grant of \$400,000. Council has also been successful in its grant application for the NT Recycling Modernisation Fund for a cardboard compactor at the Archer Waste Management Facility. Project funding is \$200,000 which comprises NTG NT Recycling Modernisation Grant of \$100,000 and Council capital contribution of \$100,000.

CONSULTATION PROCESS

Consultation with the community and stakeholders is occurring as relevant to each project.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The projects are being delivered within the 2022-23 Capital Works Program. Individual budget updates are included with the current project summaries.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that failure to deliver on these projects in the time specified may result in community dissatisfaction. At this stage of the projects no delays have been identified. Council will receive regular reports in progress of constructions and timeframes as will the community and relevant stakeholders.

Within the current market for design, construction and project support resources, there are risks of increasing costs and delays. These are being managed within each individual project as required. Overall, there are resourcing constraints relating to deliver multiple significant projects at one time and processes are underway to recruit and engage relevant project managers and support.

This Report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The benefits of these projects are numerous, including enhancing the amenity of the local area; providing greater health and lifestyle choices; increasing social diversion and youth engagement, local employment opportunities, improved public safety, increased waste recycling; and reducing the effects of heat and climate.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. SWELL Construction Council Update November 2022 [8.2.4.1 - 2 pages]
2. Zuccoli Dog Park Council Update November 2022 [8.2.4.2 - 2 pages]
3. Fiber Sense Council Update November 2022 [8.2.4.3 - 2 pages]



A Place for People

SWELL CONSTRUCTION

November 2022 Update

Project Overview

Summary: The SWELL project is Palmerston's largest infrastructure project to date and is set to transform the current aging Palmerston Swimming and Fitness Centre into an aquatic and leisure precinct including a refurbished 50m pool with improved accessibility, heated program pool, an adventure play zone, warm water pool, half basketball court, events area, upgraded amenities and plenty of shade.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/swell-construction>

Construction Budget: \$19.4 million

Funding Source(s):

- City of Palmerston - \$6.9 million
- Australian Government - \$5 million (Building Better Regions Fund)
- Northern Territory Government - \$7.5 million (grant)

Completion Date: November 2023

Contractor: Jaytex Construction Pty Ltd

Status Update

Percentage Complete: 10%

Actual Costs to Date (claims processed): Nil, however the first claim has been submitted – approx. \$1.2m

Approved Cost Variations: Nil

Works to Date Summary:

In July 2022 the contract was awarded to Local NT company Jaytex Construction, with Minister Lawler, Federal Member Solomon, Mr. Luke Gosling, Mayor Athina Pascoe – Bell, and Neil Daffen (Jaytex) in attendance at the project launch event (pictured below). Palmerston Pool closed to the public on 20 August 2022.

Construction works commenced 22 August 2022. The Gym and Youth Centre are remaining operational during construction.

Project works in progress and / or completed to date:

- Segregation of the Youth Centre, kiosk and Gym from the construction site so to maintain their operations
- Tree removal/site clearing works
- Draining of the pools
- Demolition and removal of the pump house plantroom, leisure pool and shade structures
- Decommissioning and removal of redundant underground services
- Removal of waste material from site
- Underground service installation
- Electrical transformer pad construction
- Earth works, site leveling and building pad construction

SWELL CONSTRUCTION

November 2022 Update



Earth Works and Underground Services

Upcoming Works:

- Demolition works continuing
- Decommission and removal of redundant underground services
- Removal of waste material from site
- Installation of underground services
- Earth works, site leveling and building pad construction



A Place for People

ZUCCOLI COMMUNITY HUB – DOG PARK

NOVEMBER 2022 UPDATE

Project Overview

Summary: The Master Plan for the Zuccoli and Surrounds Community Hub, will incorporate an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre and a garden of reflection. Stage 1 is under construction and consists of a dog park with two fenced dog play areas with water play, public toilet and temporary car parking.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/zuccoli-and-surrounds-community-hub-construction-0>

Construction Budget: \$1.29 million (excluding GST)

Funding Source(s):

- City of Palmerston - \$890,000
- Australian Government - \$150,000 (Local Roads and Community Infrastructure Fund, Phase 2)
- Northern Territory Government - \$250,000 (grant for the public toilet)

Completion Date: March 2023

Contractor: Sterling NT

Status Update

Percentage Complete: 70%

Actual Costs to Date (claims processed):

- 2021/22 - \$324,055
- 2022/23 - \$516,750
- Total = \$840,804

Approved Cost Variations: \$81,249 Excl GST – 5.38% of total contract

Works to Date Summary:

Following the project launch in June 2022, construction is well underway with several elements having been completed and others being constructed concurrently.

The following site works have been completed.

- Site clearing
- Civil and earth works
- Construction of concrete paving, light poles, shade structures

Works currently underway include;

- Water main installation
- Landscaping works
- Fencing
- Finalisation of pathways
- Preparation of Exeloo services (for 2023 installation of Exeloo)
- Lighting



A Place for People

ZUCCOLI COMMUNITY HUB – DOG PARK

NOVEMBER 2022 UPDATE



Site aerial

Upcoming Works:

Over the next month it is anticipated the works underway will be completed and the establishment of grassing will occur to enable an opening date to be finalised.

Due to supply timeframes the Exeloo installation anticipated completion date is March 2023.



A Place for People

COMMITTEE AGENDA Attachment 8.2.4.3

FIBERSENSE

NOVEMBER 2022 UPDATE

Project Overview

Summary: A total of 60km of fiber optic cable will be laid throughout Palmerston CBD and Tiger Brennan Drive to detect vibrations in real time to understand and capture vehicular and pedestrian movements.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/fibersense-technology>

Construction Budget: \$2 million (including 5 years of data services)

Funding Source(s):

- City of Palmerston – \$500,000
- Northern Territory Government - \$1.5 million (grant)

Completion Date: November 2022 initial stages, Mid 2023 final stages.

Contractor: FiberSense Pty Ltd

Status Update

Percentage Complete: 80%

Actual Costs to Date (claims processed): \$1,324,333 or 63%

- 2021/22 – \$484,816
- 2022/23 – \$839,517
- Total = \$484,816

Approved Cost Variations: \$126,180 or 6.3%

Works to Date Summary:

As of end of October 2022, Fibersense has achieved the following:

City of Palmerston	Northern Territory Government
Cut Distance = 25.7 km	Cut Distance = 20.1 km
Cable Installed = 30.9 km	Cable Installed = 20.1 km
Total Cut Distance = 45.8 km	
Total Cable Installed = 51 km	

With this, fiber cable installation on City of Palmerston and Northern Territory Government roads have been completed, excluding the Civic Plaza Car Park which will be done next year. The installation is currently underway on the last of NTG roads, which is predominantly Tiger Brennan Drive.

To enhance the level of sensing and data collection on the pico-trenched network, Fibersense will be adding one more sensing unit make it two sensing units in total. This does not incur any variation.

This section has been postponed as the contractors are awaiting advanced hardware that have upgraded sensing capability. FiberSense is currently working on the software side of the project which includes fine tuning detection and calibration of the vibration signals. City of Palmerston and Northern Territory

Government (NTG) are working closely with FiberSense to have the user interface and reporting developed.

A variation has been approved for the upgrade of pits on Tiger Brennan Drive, this will be funded by NTG. Another small variation, \$3200, has also been approved to have fiber installed within a Bakewell laneway, which will be funded from existing programs.



Figure 1 Current Installation Status. NTG Road (Blue) and CoP Road (Pink)

Upcoming Works:

The following works are underway for the coming months:

- Software Development (Optical Setup, Digital Geotag, Commission Processing Chain and Detector Setup, Portal (GUI) Set up) – near completion
- Project Launch – December 2022

9 INFORMATION AND CORRESPONDENCE

9.1 Information

9.2 Correspondence

10 GENERAL BUSINESS

11 NEXT COMMITTEE MEETING

THAT the next Community Safety Advisory Committee Meeting of Council be held on Tuesday, 28 March 2023 at 1:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

12 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.