

# MINUTES

## **Risk Management and Audit Committee** **Tuesday 24 May 2022**

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

## COMMITTEE MINUTES

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Minutes of Risk Management and Audit Committee Meeting  
held in Council Chambers  
Civic Plaza, 1 Chung Wah Terrace, Palmerston  
on Tuesday 24 May 2022 at 5:00pm.

### PRESENT

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#### COMMITTEE MEMBERS

Clare Milikins, Independent Member (Chair)  
Steve Bartlett, Independent Member  
*(Via Audio-visual conferencing)*  
Mayor Athina Pascoe-Bell  
Deputy Mayor Amber Garden  
Councillor Sarah Henderson

#### STAFF

Chief Executive Officer, Luccio Cercarelli  
General Manager Infrastructure, Nadine Nilon  
General Manager Community Culture, Anna Ingram  
Director Finance Governance, Wati Kerta  
Minute Secretary, Chloe Hayes

#### GALLERY

Nil

Initials: 

1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

2 OPENING OF MEETING

The Chair declared the meeting open at 5:01pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Deputy Mayor Garden

Seconded: Mayor Pascoe-Bell

THAT the Committee note the request for Audio/Audiovisual Conferencing received from Steve Bartlett who is physically prevented from attending a meeting due to being more than 100km away from the place of meeting.

CARRIED 10/25 – 24/05/2022

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

5.2 Staff

Nil

Initials: 



## COMMITTEE MINUTES

### 6 CONFIRMATION OF MINUTES

#### 6.1 Confirmation of Minutes

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Henderson

THAT the Minutes of the Council Meeting held on 7 April 2022 pages 180 to 184 be confirmed.

CARRIED 10/26 - 24/05/2022

#### 6.2 Business Arising from Previous Meeting

Nil

### 7 DEPUTATIONS AND PRESENTATIONS

Nil

### 8 CONFIDENTIAL ITEMS

#### 8.1 Moving Confidential Items into Open

Nil

#### 8.2 Moving Open Items into Confidential

Nil

#### 8.3 Confidential Items

Moved: Deputy Mayor Garden  
Seconded: Mayor Pascoe-Bell

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
16.2.0	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/27 - 24/05/2022

Initials: 

## COMMITTEE MINUTES

### 9 OFFICER REPORTS

#### 9.1 Action Reports

##### 9.1.1 External Audit Plan

Moved: Councillor Henderson

Seconded: Steve Bartlett

1. THAT the Report entitled External Audit Plan be received and noted.
2. THAT the Committee recommends the Council endorses the external audit plan including the importance of the separation of external audit from advisory and internal audit functions guided by the *Local Government Act 2019* and governance principals at **Attachment 9.1.2.1** as detailed in the report entitled External Audit Plan.

CARRIED 10/28 - 24/05/2022

##### 9.1.2 Action Report - May 2022

Moved: Deputy Mayor Garden

Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Action Report - May 2022 be received and noted.
2. THAT the committee notes that the Author and Approver of report entitled Action Report - May 2022 are incorrect and should be Director of Finance Governance and Chief Executive Officer respectively.
3. THAT the committee request reports on an external and internal audit recommendations, actions, accountable officers, expected completion date and status as separate reports to commence by 26 July 2022.

CARRIED 10/29 - 24/05/2022

#### 9.2 Receive and Note Reports

Nil

### 10 INFORMATION AND CORRESPONDENCE

#### 10.1 Information

Nil

#### 10.2 Correspondence

Nil

Initials: 

*A Place for People*

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Steve Bartlett  
Seconded: Mayor Pascoe-Bell

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 26 July 2022 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/30 – 24/05/2022

13 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Pascoe-Bell  
Seconded: Councillor Henderson

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/31 – 24/05/2022

The Chair declared the meeting closed at 5:41pm.

  
Chair

CHARE MILLIKINS  
Print Name

26/7/2022.  
Date

Initials: 