

AGENDA

2nd Ordinary Council Meeting

15 November 2022

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENT

1	ACKNOWLEDGEMENT OF COUNTRY.....	4
2	OPENING OF MEETING	4
3	APOLOGIES AND LEAVE OF ABSENCE.....	4
3.1	Leave of Absence Previously Granted.....	4
3.2	Apologies	4
3.3	Leave of Absence Request	4
4	REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING	4
5	DECLARATION OF INTEREST	4
5.1	Elected Members.....	4
5.2	Staff.....	4
6	CONFIRMATION OF MINUTES.....	4
6.1	Confirmation of Minutes	4
6.2	Business Arising from Previous Meeting	4
8	DEPUTATIONS AND PRESENTATIONS.....	4
9	PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS).....	4
10	CONFIDENTIAL ITEMS	4
10.1	Moving Confidential Items into Open	4
10.2	Moving Open Items into Confidential	4
10.3	Confidential Items	4
11	PETITIONS.....	6

12	NOTICES OF MOTION.....	6
13	OFFICER REPORTS	6
13.1	Action Reports.....	7
13.1.1	Community Benefit Scheme - Palmerston Saints Hockey Club Sponsorship Application	7
13.1.2	Local Government Priority Infrastructure Grant Update - Archer Transfer Station Upgrade	17
13.2	Receive and Note Reports	22
13.2.1	Christmas in Palmerston 2022	22
13.2.2	Major Capital Projects November 2022 Update	27
13.2.3	Finance Report for the Month of October 2022	37
13.2.4	Community Benefit Scheme - Update October 2022	72
14	INFORMATION AND CORRESPONDENCE	84
14.1	Information	84
14.2	Correspondence	84
15	REPORT OF DELEGATES	84
16	QUESTIONS BY MEMBERS.....	84
17	GENERAL BUSINESS	84
18	NEXT ORDINARY COUNCIL MEETING	84
19	CLOSURE OF MEETING TO PUBLIC	84
20	ADJOURNMENT OF MEETING AND MEDIA LIAISON.....	84

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Leave of Absence Previously Granted
 - 3.2 Apologies
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 01 November 2022 pages 10881 to 10888 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS
 - 10.1 Moving Confidential Items into Open
 - 10.2 Moving Open Items into Confidential
 - 10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Legal Advice	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular

		<p>individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(ii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.</p>
25.1.2	External Request for Support	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p>
25.1.3	External Request for Support	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p>
25.1.4	Council Agreements and Contracts	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iii) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the</p>

		public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
25.1.5	External Stakeholder Relationships	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

1st Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme - Palmerston Saints Hockey Club Sponsorship Application
MEETING DATE:	Tuesday 15 November 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval for a Community Benefit Scheme Sponsorship application from the Palmerston Saints Hockey Club to support junior hockey programs.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People."
- This year the Community Benefit Scheme has a 2022/23 budget of \$230,000 for grants, donations, sponsorships, and scholarships and \$20,000 for Environmental Initiative Grants.
- Currently there is \$138,100 available for future projects and events in the Community Benefit Scheme budget. The remainder of the budget has been committed to previously approved multi-year sponsorship, grants and Individual Support and Team Representation.
- Palmerston Saints Hockey Club are a Palmerston sporting organisation seeking a three-year Sponsorship of \$1,500 per year, representing a total value of \$4,500.
- The funding will assist Palmerston Saints Hockey Club to deliver accessible programs, particularly subsidising purchase of protective equipment and uniforms, to have a stronger presence in Palmerston and attract more families to the sport of hockey via family fun days.
- The proposed Sponsorship package includes among other things, City of Palmerston logo on team singlets and on club signage at Marara Hockey Stadium and invitation to a sponsor appreciation event.

RECOMMENDATION

1. THAT Report entitled Community Benefit Scheme - Palmerston Saints Hockey Club Sponsorship Application be received and noted.
2. THAT Council approves the three-year sponsorship application from Palmerston Saints Hockey Club as detailed in the report Community Benefit Scheme - Palmerston Saints Hockey Club Sponsorship Application.

BACKGROUND

Council provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants. Council Policy *Grants, Donations and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 policy requires all requests more than \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$138,100 remains available in CBS funding for future projects and events that benefit Palmerston in the 2022/2023 financial year.

This Report titled Community Benefit Scheme - Palmerston Saints Hockey Club Sponsorship Application seeks Council approval for a Community Benefit Scheme Sponsorship application from the Palmerston Saints Hockey Club to support junior hockey programs

DISCUSSION

Palmerston Saints Hockey Club (PSHC) are a Palmerston hockey club with 153 registered members. PSHC are seeking a three-year sponsorship agreement valued at \$1,500 per year, representing a total value of \$4,500 to support accessibility to all players, particularly junior players, with membership costs, protective equipment and family friendly fun days.

The PSHC is an active, progressive, and adaptable sporting organisation, the committee works hard to provide a safe, inclusive, and fun environment for members to play and support the game of hockey. The club and the game of hockey are well suited to both individuals and families.

PSHC nominate Junior and Senior teams of varying levels in Darwin's Hockey Competition which runs from April to September yearly. Palmerston Saints' coaches help all players from beginners to the more advanced to develop their hockey skills and improve game knowledge via training sessions and games.

The club operates out of two locations, one in Palmerston and one in Darwin's Northern Suburbs. The base in Palmerston is through an association with the Palmerston Raiders Rugby League Football Club located at Goodline Park, Rosebery. Fitness sessions and various fun social functions are conducted at the Palmerston location. The second base is at the Marrara Hockey Stadium located on Abala Road, Marrara. Here turf training, fitness, competition, and social functions occur.

The Sponsorship funding requested will assist the PSHC to deliver programs and to have a stronger presence in Palmerston and attract more families to the sport of hockey via family fun days. The funding will also go towards subsidising membership costs for families with fees, uniforms, protective equipment thus enabling PSHC to remain an accessible option for all members of the community.

The Sponsorship application includes information on the sponsorship level packages including the 3-year silver package at \$1,500 per year, representing a total value of \$4,500. This level of sponsorship as per **Attachment 13.1.1.1** includes:

- CoP logo on club shirts/singlets
- Option of one Sponsor polo shirt
- CoP logo on club email signature
- CoP logo on club signage at Marrara Hockey Stadium
- Invitation to a sponsor appreciation event
- General social media acknowledgement throughout the season
- Presence on club website and appreciation posts in club newsletter
- Framed team photo at completion of season
- One free ticket to senior presentation

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

Council Policy *Grants, Donations, and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2022/23 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000. \$51,900 has been expended for all projects which will benefit the Palmerston community. A further \$40,000 is committed in this financial year for on-going sponsorship. \$138,100 remains in the Community Benefit Scheme 2022/23 budget for future projects and events.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social, and environmental sustainability of the City.

If Council do not approve the Sponsorship request, there is a risk to City of Palmerston that the community could perceive this to be unfair due to multi-year funding being granted to other sporting codes in Palmerston.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

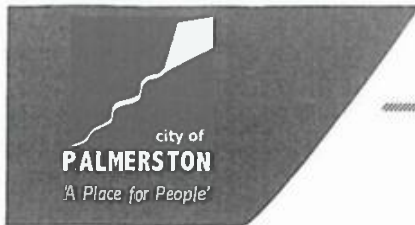
There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Community Benefit Scheme - Palmerston Saints Hockey Club Sponsorship Application [13.1.1.1 - 7 pages]



COUNCIL AGENDA Attachment 13.1.1.1

APPLICATION FORM

SPONSORSHIP

REQUESTS OF ANY VALUE

Organisation Name: St Mary's Hockey Club Inc t/as Palmerston Saints Hockey Club

Contact Name: Jaimi-lee Tinning

Position of Contact: Club President

Telephone: 0400771465

Mobile: _____

Email: saintshcdarwin@gmail.com

Postal Address: PO Box 2063 Palmerston NT 0831

Residential Address: 7 Greenhide Rd Marlow Lagoon NT 0800

Account Name: Saints Hockey Club

Account Number: 170878537

BSB: 085928

Amount Requested: 4,500.00

ABN: 66006375307

Activity Name: Junior Sponsorship

Activity Date: 2023-2025

Location of Activity: Palmerston and Marrara

ATTACHED WRITTEN APPLICATION WHICH INCLUDES:

- ☒ A copy of the Sponsorship Package which details all levels/categories of sponsorship including costs and benefits to City of Palmerston.

Funding of this proposed activity/event/item will benefit the Palmerston Community, by:

providing people of the Palmerston municipality the chance to engage in hockey
since we are the only Palmerston based hockey club,

and relates to the following goals and strategies in the City of Palmerston Community Plan:

- Focus on families- we are a family friendly club who provide an inclusive and
welcoming environment for all members. More details in the covering email.

Signed: _____

Date: 27/09/22

PLEASE RETURN COMPLETED FORM WITH ATTACHED APPLICATION TO THE CITY OF PALMERSTON

📍 In Person: Civic Plaza, 1 Chung Wah Terrace, Palmerston

📦 PO Box 1 Palmerston NT 0831

☎ 8935 9922

✉ palmerston@palmerston.nt.gov.au

☎ 8935 9900

The City of Palmerston complies with the information Privacy Principles contained in the Information Act (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website at www.palmerston.nt.gov.au

COUNCIL AGENDA Attachment 13.1.1.1

From: Palmerston Saints Hockey Club <saintshcdarwin@gmail.com>
Sent: Tuesday, 27 September 2022 1:18 PM
To: Community Benefit Scheme
Subject: Community Benefits Scheme Application- Sponsorship
Attachments: PSHC Sponsorship Package 2023-2025 Finalised.pdf; doc03978320220927114303.pdf

To whom it may concern

My name is Jaimi-lee Tinning and I am the President of the Palmerston Saints Hockey Club (PSHC).

We are the only hockey club based in the Palmerston municipality and we pride ourselves on being able to offer the people of Palmerston the ability to get involved in hockey by joining a fun, supportive and inclusive club.

Please see attached (*) copies of the following:

1. Sponsorship application form; and
2. PSHC sponsorship options for 2023-2025.

You will note from the application form that we are applying for the Palmerston City Council to come on board with us as a silver sponsor, primarily assisting with our junior age groups (u8's through to U16's) as we see these children as being the future.

Our request is for the Palmerston City Council to be one of the naming rights sponsors of the PSHC juniors to the tune of \$4,500.00 across a 3 year period. We are open to discussing the installments, whether that be a lump sum or 3x \$1,500.00 increments.

The sponsorship options document contains the relevant information with respect to ensuring a mutually beneficial relationship including what we can offer in return for your assistance, but we are more than open to considering any terms that the Palmerston City Council might consider as being of assistance to them.

In terms of how this sponsorship fits in with the community plan, we are of the view that there are many benefits (too many to fit in the application) and we would like to articulate the them below:

1. Wellbeing of the Community

This sponsorship will assist us in being able to deliver programs, have a stronger presence and attract more Palmerston families to get involved in the sport of hockey. Physical wellbeing is important but there are many studies that show the positive psychological and emotional effects that sport has on people, including children. We aim to provide a safe, supportive and fun environment for Palmerston members to be part of.

2. We focus on Families

In addition to the fact that we see ourselves as a club that is for the whole family, the sponsorship money sought will go towards being able to subsidise the costs families face in accessing sport. Families with a number of children can often find it difficult to fund their children's sporting ambitions. The sponsorship money will go towards subsidising the cost of the children's playing fees, uniforms and protective equipment. We aim to make our club accessible to all people regardless of their financial position.

3.A future focus

The sport of hockey is growing and there is the potential for a future hockey ground to be based in Palmerston. We want to be on the front foot, be innovators and assist with driving the sports

COUNCIL AGENDA Attachment 13.1.1.1

success in Palmerston. We believe that your sponsorship will assist us in being able to work towards these goals for the good of the entire Palmerston municipality in the coming years.

I would like to take this opportunity to thank you for considering this application.

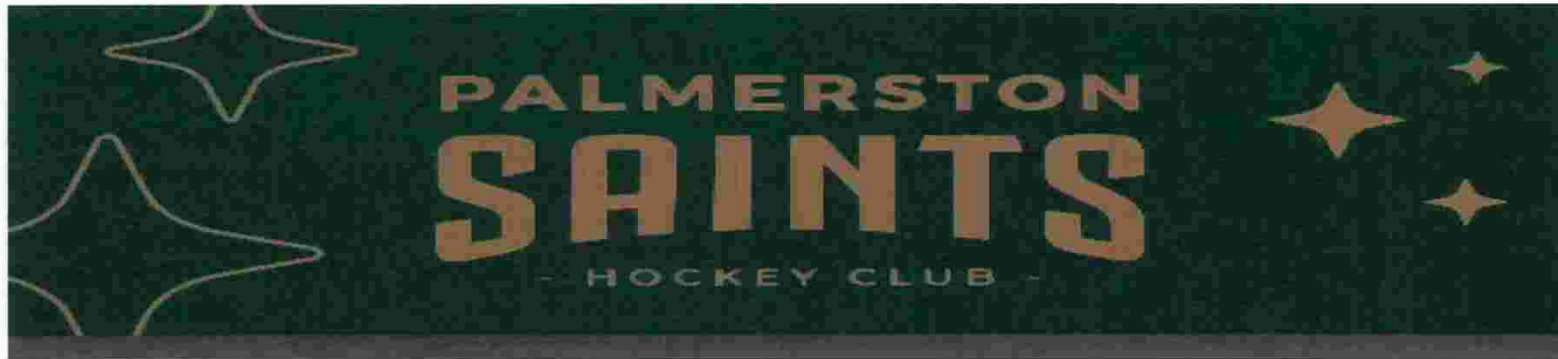
If there is anything further that you require or anything additional that I can assist with, please let me know.

I look forward to hearing from you.

Kind regards

Jaimi-lee Tinning
President





PSHC SPONSORSHIP PACKAGES 2023

WE WANT TO HELP YOU JUST AS MUCH AS YOU CAN HELP US!

Hi there!

We thoroughly appreciate being given the opportunity to present our sponsorship options to you for the 2023 Darwin Hockey League season and beyond. We appreciate that your time is valuable so we have attempted to only provide you with the salient information relevant to how we can embark on a mutually beneficial arrangement. We trust this document will provide you with all the information you need but if you would like to know anything more, please feel free to get in touch. We look forward to hearing from you!

OUR STORY

The Palmerston Saints Hockey Club ("PSHC") is a dynamic and progressive club that has adapted throughout time to thrive here in Darwin. From originating in 1969 as the RSL Hockey Club, to becoming the St Mary's Hockey Club in 1991 and then most recently being known as the Palmerston Saints Hockey Club in 2019, the name may have changed, but the foundations of our club has remained unchanged.



OUR TEAMS

We are currently one of the largest and most competitive hockey clubs in the Darwin Hockey League fielding teams in all junior and senior divisions. With 5 from 6 senior teams taking places in the finals in the 2021 season alone, PSHC prides itself on success.

Outside of our on-field success, PSHC strives to provide an inclusive, supportive and enjoyable environment for all members both on and off the field. We have a strong sense of family here at PSHC that extends well beyond just our player base to include parents, spectators, coaches, umpires, volunteers and importantly, sponsors.



OUR SPONSORS

We consider our corporate and sponsorship partners to be the heart and soul of our sporting community as without them, our club would not be as successful as it is today.

Becoming a sponsor with PSHC allows your organisation to have significant exposure to our community throughout Darwin, Palmerston and the surrounding regions. So, what does that exposure currently look like? In 2022 PSHC had:

- 963 Facebook Followers
- 106 Instagram Followers
- 157 registered members
- 10 corporate level sponsors
- 2 minor level sponsors

These numbers continue to grow every year and we are excited about the future of our club.

Your generous support will greatly assist our club overall and for the next 3 years in particular, we intend to use the sponsorship you provide to improve our junior program. Our aim is to make our club and our sport as a whole, financially feasible to families and to continue to grow our junior player base. With your support, we intend to do this by:

- Providing personalised playing equipment such as sticks and shin pads to junior players as part of their fee registration;
- Incorporating the cost of the uniform pack into the fees component at a discounted rate;
- Ensuring that our members have access to the best and most relevant training gear to improve their skills; and
- Delivering skill/umpiring/officiating development programs to our members at either a discounted or no cost rate.

You can feel confident that every dollar that you sponsor us with will be going back into the club at a grass roots level to assist with providing an amazing service to our future generations.

We would love to invite you to be part of our PSHC family in 2023 and beyond.

Our standard sponsorship options can be found in the table below but we would also welcome input from you if you would like to customise a package that suits your individual requirements.

Please reach out to us if you would like to proceed with any of our sponsorship options.

Our contact details are as follows:

saintshcdarwin@gmail.com

0400771465 – Club President, Jaimi-lee Tinning

COUNCIL AGENDA

Attachment 13.1.1.1

	Platinum 3-year term \$3,500 per year exclusive sponsor / \$2,000 per year numerous sponsors	Gold 3-year term \$2,000 per year	Silver 3-year term \$1,500 per year	Bronze 3-year term \$1,000 per year
A grade team naming rights (men or women)	✓			
B grade team naming rights (men or women)		✓		
C grade team naming rights (men or women) OR Junior competition naming rights (not exclusive)			✓	
Naming rights of the sponsored team's Best on Ground social media photographs/posts	✓	✓	✓	
Logo on club shirts/singlets	✓	✓	✓	✓
Option of 1x free 'Sponsor' polo shirt	✓	✓	✓	
Logo on club signage at Marrara Hockey Stadium	✓	✓	✓	
Logo on email Sign off banner on the club account	✓	✓	✓	✓
An invitation to at least 1 sponsor appreciation event each year	✓	✓	✓	✓
General social media acknowledgements throughout the season	✓	✓	✓	✓
Website exposure- Logo and description of the services you provide in a designated tab along with a link to your website.	✓	✓	✓	✓
Business appreciation notices in club newsletters	✓	✓	✓	✓
Professional letters of reference advising of your support of a community sporting organisation	✓	✓	✓	✓
Framed team photographs at the end of each season	✓	✓	✓	
1x free ticket to the Senior Presentation Night (2 in the case of platinum or gold sponsors)	✓	✓	✓	
Preferential referrals of members to your organisation	✓	✓	✓	✓

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Local Government Priority Infrastructure Grant Update - Archer Transfer Station Upgrade
MEETING DATE:	Tuesday 15 November 2022
AUTHOR:	Director Finance and Governance, Wati Kerta
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council endorsement of the Local Government Priority Infrastructure Fund grant partial acquittal for Stage 1 upgrade of the Archer Waste Management Facility.

KEY MESSAGES

- City of Palmerston (CoP) successfully applied for a grant of \$400,000 for the upgrade of the Archer Waste Transfer Facility (AWTF) under the 2020-2021 Local Government Priority Infrastructure Fund (PIF) administered by the NT Government.
- CoP requested an extension for the grant on 29 October 2021, which was approved on 16 November 2021, by the Northern Territory Government with revised dates for project completion of 31 August 2022 and funding acquittal of 30 September 2022.
- A further extension will be requested to revise the project completion to 30 September 2023 and the date for funding acquittal to 31 October 2023.
- Project progress includes various site preparatory works, completion of Preliminary Engineering Design, Engineering Surveys and progression of Detailed Design.

RECOMMENDATION

1. THAT Report entitled Local Government Priority Infrastructure Grant Update - Archer Transfer Station Upgrade be received and noted.
2. THAT Council approve the partial acquittal report at **Attachment 13.1.2.1**, for expenditure up to 30 August 2022.

BACKGROUND

City of Palmerston (CoP) successfully applied for a grant for the upgrade of the Archer Waste Transfer Facility (AWTF) under the 2020-2021 Local Government Priority Infrastructure Fund administered by the NT Government Department of The Chief Minister and Cabinet.

The project for Stage 1 upgrade of AWTF was estimated at \$1.1 million. The project budget comprised grant funding of \$400,000 and a financial contribution from Council of \$700,000, funded from the Waste Management Reserve. The project scope for Stage 1 includes: design, relocation of gate house, construction of recycling area (no roof), and construction of general waste push-pit area (with roof).

CoP was advised of the successful grant application on 20 April 2021. Acceptance of the grant was signed by CoP on 6 May 2021. Revised grant requirements included a project status report due 31 August 2021 and grant funding to be fully expended by 31 October 2021. Grant guidelines also required that all acquittals must be laid before a Council meeting for formal ratification and that a copy of the minutes must be provided with the acquittal.

CoP sought an extension to the grant on 29 October 2021 and this was approved on 16 November 2021. The extension was sought on the information that the original tender for the design and construction works received no responses, which necessitated Council to proceed with a public quotation to engage a suitably qualified consultant to complete the design portion of the project. The NT Government Department of The Chief Minister and Cabinet extended the date for project completion to 31 August 2022 and the date for funding acquittal to 30 September 2022.

DISCUSSION

The project for Stage 1 upgrade of AWTF remains in progress and a further extension of the grant for both the completion date and the final acquittal due date is being requested. A letter to the Department has been written to seek further extension.

The project costs to date amount to \$167,521.80, as shown **Attachment 13.1.2.1** and **Attachment 13.1.2.2**.

Project delays are being experienced due to constraints of staffing, consultants and contractors being able to undertake works in a timely manner due to the wider skills shortage. The detailed design is currently underway and, when completed, will be used to develop a tender for construction which is planned to be undertaken in the 2023 dry season.

To allow enough time to complete the detailed design, undertake the tender process for construction and for construction to be undertaken in the 2023 dry season, an extension of the grant is required. To achieve this, an extension will be sought from the NT Government Department of The Chief Minister and Cabinet for project completion to 30 September 2023 and the date for funding acquittal to 31 October 2023.

Additionally, regular updates regarding the project are provided within the monthly Major Capital Projects Report and Infrastructure Quarterly Reports.

A partial acquittal in line with the approved 31 August 2022 extension was due by 30 September 2022 and is attached for endorsement for works completed to date. A request for extension for the project completion and final acquittal to the 31 October 2023 will also be made.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- City Sustainability Manager

There was no consultation with external parties required during the preparation of this Report.

POLICY IMPLICATIONS

Council Policy *FIN04 Procurement Policy* recognises a minimum of 20% weighting to local content, and due to the grant conditions the NTG requires 30% weighting, however this can be accommodated.

BUDGET AND RESOURCE IMPLICATIONS

There are no additional budget considerations in addition to those already included in the initial grant sought and approved.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that the extension may not be granted, and the Council would lose the opportunity for the financial support and improved outcomes.

This Report addresses the following City of Palmerston Strategic Risks:

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

5 Fails to make informed and timely decisions

Context: Ensuring the City and Administration with decision making delegation have access to the right information, at the right time to make decisions on a timely basis.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

At project completion the re-developed AWTF will feature a more appealing and functional waste recycling area that is expected to increase both recycling and resource recovery. A proportionate reduction in general waste disposed of to landfill is also expected to be achieved.

The new general waste push-pit design will also mitigate the fall from heights safety risk associated with current general waste disposal arrangement where members of the public dispose general waste into hook lift bins from an elevated tip face.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

I the author and approving officer declare that I do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. PIF Grant Accepted 2020-21 Archer - Acquittal [13.1.2.1 - 1 page]
2. Transactions summary_-_ Archer Upgrade 2022 [13.1.2.2 - 1 page]

Acquittal of Local Government Priority Infrastructure Fund 2020-21

File Number: LGR2014/00187

Purpose of Grant: Towards Stage 1 upgrade of the Archer Waste Management Facility. Works to include: design, relocation of gate house, construction of recycling area (no roof) and construction of general waste push-pit area (with roof).

Application Number: PIF2100028

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 31 OCTOBER 2021

Local Government Priority Infrastructure Fund	\$400,000 (ex GST)
Other income/council contribution	\$700,000
Total income	\$1,100,000
Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	\$167,521.80
Total Expenditure	\$167,521.80
Surplus/(Deficit)	\$ 932,478.20

IS THE PROJECT COMPLETE: ☐ Yes ☒ No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Wati Kerta 31 / 10 / 2022

Laid before the Council at a meeting held on 15 / 11 / 2022 Copy of minutes attached.

CEO or CFO: _____ / _____ / _____

DEPARTMENTAL USE ONLY

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to purpose: ☐ Yes ☐ No

Capital Works – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: _____ / _____ / _____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____ / _____ / _____

Comments:

Donna Hadfield, Manager Grants Program _____ / _____ / _____

COUNCIL AGENDA
Attachment 13.1.2.2

Posting Date	1/07/2019 - 30/06/2023
Project Code	PR110310
Department Code	*
Cost Centre Code	*
Account Number	4002 - 4003

Original Budget	\$
1st Review	\$
2nd Review	\$
3rd Review	\$
AD Hoc Review	\$
Revised Budget	\$

YTD Actuals	\$	167,521.80
Commitments (POs Raised)	\$	243,833.36
Total	\$	411,355.16

Department Code	Costcentre Code	G/L Account No.	Project Code	Posting Date	Doc. Date	Doc. No	PO No.	Amount	Description	Invoice No.	Vendor No.	Vendor Name	Purchaser	Invoice Description	Financial Year
TECH019	712	4002	PR110310	11/08/2021	11/08/2021	GI316255		\$	10,010.40	Tender Documents Development AWMF PINV16116					2022
TECH019	712	4003	PR110310	29/10/2021	4/10/2021	PINV163192	PO132953	\$	39,250.00	Consultant for Civil Design of AWMF Renewals	101019	V02009	Golder Associates Pty Ltd	KATIEO	Consultant for Civil Design of AWMF Renewals
TECH019	712	4002	PR110310	8/12/2021	30/11/2021	PINV163971	PO136155	\$	1,600.00	Install 34 Wheel Stops at Archer Waste Facility	2057	V01936	Ariays Sales & Services Pty Ltd	SIDG	Install 34 Wheel Stops at Archer Waste Facility
TECH019	712	4002	PR110310	8/12/2021	30/11/2021	PINV163972	PO136039	\$	25,147.80	Civil Works - Archer road widening for gatehouse	57130	V00773	Akron Group NT Pty Ltd	DAMIENS	Civil Works - Archer road widening for gatehouse
TECH019	712	4002	PR110310	9/12/2021	30/11/2021	PINV164034	PO136155	\$	1,945.00	Install 34 Wheel Stops at Archer Waste Facility	2057 BALANCE	V01936	Ariays Sales & Services Pty Ltd	SIDG	Install 34 Wheel Stops at Archer Waste Facility
TECH019	712	4002	PR110310	18/02/2022	18/02/2022	GI316492		\$	13,369.60	Tender Documents Dev AWMF PINV162248 - PO134631					2022
TECH019	712	4003	PR110310	24/03/2022	18/02/2022	PINV166359	PO135061	\$	995.00	Surplus: Scope fo Works for Archer Redevelopment T	INV20270	4538	Byrne Consultants	PETERL	Phase 1 : preliminary Concept
TECH019	712	4003	PR110310	24/03/2022	18/02/2022	PINV166359	PO135061	\$	11,740.00	Scope fo Works for Archer Redevelopment Tender	INV20270	4538	Byrne Consultants	PETERL	Phase 1 : preliminary Concept
TECH019	712	4002	PR110310	30/06/2022	18/03/2022	PINV169214	PO138919	\$	21,193.00	Archer Waste Facility Transfer Station Upgrade Design	INV20298	4538	Byrne Consultants	MEGHAN	Archer Waste Facility Transfer Station Upgrade Design
TECH019	712	4002	PR110310	30/09/2022	7/06/2022	PINV171373	PO139935	\$	42,371.00	Detailed Design AWTF Renewals	INV20440	4538	Byrne Consultants	MEGHAN	Detailed Design AWTF Renewals
TOTAL								\$	167,521.80						

Outstanding commitments	\$	243,833.36	Detailed Design AWTF Renewals
Total Actuals including commitments	\$	411,355.16	

COUNCIL REPORT

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AGENDA ITEM:	13.2.1
REPORT TITLE:	Christmas in Palmerston 2022
MEETING DATE:	Tuesday 15 November 2022
AUTHOR:	Community Events Coordinator, Himanshu Rai
APPROVER:	General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This Report seeks to update Council on plans for celebrating Christmas in Palmerston 2022.

KEY MESSAGES

- Palmerston's Christmas Wonderland returns to Goyder Square for the third consecutive year. It will be open to the community from Saturday 17 December to Friday 24 December 2022, from 5pm-9.30pm daily.
- This event has proven to be one of Council's most popular, with approximately 14,000 visitors experiencing the 2020 and 2021 displays.
- Construction will begin in Goyder Square from Thursday 17 November 2022; the area will be fenced off.
- This free event features many popular elements, including the all-time favourite Santa's Express Train, snow machines and Santa's House, as well as several new interactive elements to ensure a fresh and unique experience is delivered to the community.
- The Palmerston Christmas Tree, one of the tallest Trussmas trees in the Territory, will be installed in Goyder Square and will be lit on the opening night of Palmerston Christmas Wonderland, with entertainers in attendance.
- There will be a dedicated Christmas All Abilities evening for invited community members with diverse abilities, their families, and caregivers. This concept aligns with City of Palmerston's commitment to increase accessibility and inclusion, as outlined in the Disability Inclusion and Access Plan.
- During the Christmas All Abilities evening, the display will be made accessible for our visitors with sensory considerations i.e., reducing flashing lights, lowering sounds and music, greater consideration given to wheelchair access and increased disability parking around Goyder Square.
- Based on last year's success, Palmerston's Community Christmas Lights Competition will return, with the community encouraged to participate in decorating their homes with Christmas themes and lights. There are four prize categories, with a new category introduced this year, the Best Sustainably Decorated House.
- The decorated houses will need to be registered with Council, enabling the creation of the Palmerston Christmas Lights Trail, where residents and visitors can follow a map to admire the displays, and vote for their favourite.

- City of Palmerston will host a free community Meet and Greet and photo opportunity with Santa at Gray Community Hall on the morning of 17 December 2022 with the Library and Recreation Centre running free family activities in the weeks leading up to Christmas.

RECOMMENDATION

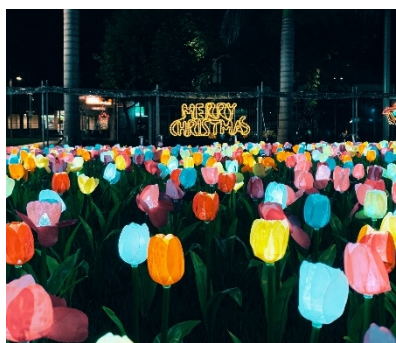
THAT Report entitled Christmas in Palmerston 2022 be received and noted.

BACKGROUND

City of Palmerston first introduced Christmas Wonderland in 2020 and since then it has been one of the most popular community events held in Palmerston, with approximately 14,000 visits in both 2020 and 2021.

In 2020 Christmas Wonderland ran over six nights with the community enjoying free family fun and over 1,800 people riding the train each night. Due to the success of the 2020 event, Council included funding for a similar style of event in 2021.

Palmerston Christmas Wonderland 2021 ran from Friday 17 December – Friday 24 December and was a free event, open from 5-9.30pm daily. The community especially loved the Christmas Train, snow machines and Santa's House attraction. The Palmerston Christmas Tree was lit on opening night of Palmerston Christmas Wonderland with carollers in attendance. The Library, Recreation Centre and Palmerston Pool and Fitness Centre were decorated and ran family activities in the weeks leading up to Christmas. A new initiative, Community Christmas Lights Competition was introduced, encouraging the community to participate in the Christmas celebrations, with prizes available.



Christmas Wonderland 2021

DISCUSSION

Palmerston Christmas Wonderland

Due to the success of Christmas Wonderland in 2020 and 2021 procurement was undertaken to provide an inclusive, creative, and unique Christmas Wonderland experience for the community in 2022.

Palmerston Christmas Wonderland 2022 will be installed in a fenced-off area of Goyder Square from mid-November 2022 and will run from Saturday 17 December – Friday 24 December, open from 5pm – 9.30pm daily. This is a free entry event, open to all, and will feature many of the popular elements from the 2021 attraction, including the Christmas Train, snow machines and Santa's House, as well as several new interactive elements to ensure a fresh and unique experience is delivered to the community. Goyder Square will be fenced off from Thursday 17 November to allow the contractor to begin construction of Christmas Wonderland.

This year City of Palmerston (CoP) will be hosting a dedicated Christmas All Abilities evening for invited community members with diverse abilities along with their friends, families and caregivers, including community organisations and NDIS agencies. This event aligns with the CoP's commitment to inclusion and aligns with the recently launched Disability Inclusion and Access Plan (DIAP) and the Inclusive, Diverse and Accessible Policy Framework (IDA).

During the Christmas All Abilities evening the Christmas Wonderland display will be accessible for visitors requiring wheelchair access and will include sensory considerations e.g., reducing flashing lights and lowering sounds and music. There will also be increased disability parking around Goyder Square and a dedicated drop off zone.

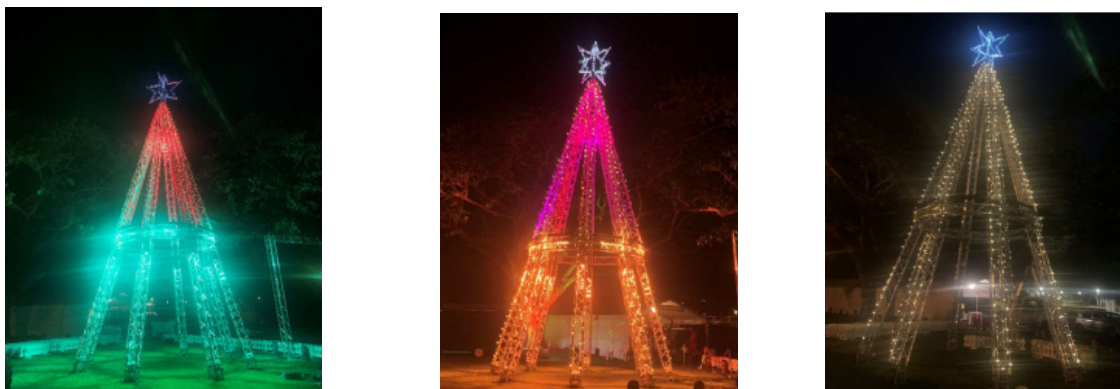
Each night there will be musical entertainment, Christmas characters and performers to entertain and bring Christmas cheer to all. There will also be food and drink available from a local food truck.



Christmas Entertainment 2021

Palmerston Christmas Tree Lighting

CoP undertook a procurement process for installation of this year's Christmas Tree with a requirement to provide a creative and innovative idea for the Christmas Tree. This year CoP will be showcasing a unique and alternative Christmas Tree, a Trussmas Tree. One of the biggest in the Northern Territory, standing at over 13 metres high, and decorated with 2000 LED multicoloured lights, hundreds of ornate baubles and streams of tinsel, topped off with a brilliantly bright spectacular star.



Examples of Christmas Trussmas Trees

The tree will be brought to life as part of the opening ceremony of Palmerston Christmas Wonderland on Saturday 17 December at 7pm. Visitors will be encouraged to join in the countdown of the official lighting of the tree and performers will be present to bring Christmas cheer with songs and entertainment.

Visitors are able to journey under and through the Trussmas Tree and there will be plenty of opportunities to take selfies and photographs creating memories of this unique Christmas experience.

Community Christmas Light Competition

This is the second year CoP will be running this Competition through December. Residents are encouraged to decorate their homes with Christmas themes and lights including blow ups, wooden cut outs, Christmas trees, lights and more, supplying their own decorations. They then upload a photo



Christmas Lighting 2021

of their house and its location on the CoP website interactive map to create a Palmerston Christmas Lights Trail for community members to use to visit the registered houses. This year the competition has four winning categories, and residents who enter will be eligible to win a share in \$3000 worth of cash prizes. An additional competition category has been incorporated to encourage residents to be environmentally sustainable. The Best Sustainably Decorated House prize will be awarded to the house that has used upcycled materials in their decorations. The other competition categories are: Best Illuminated House Award, People's Choice Prize and a Random Draw Prize.

Other Activities

In addition to the major attractions listed above, CoP will host a Meet and Greet and photo opportunity with Santa at Gray Community Hall on the morning of 17 December 2022 from 10.30am -1.30pm. This is an event open to all families in our community to come along, where they can meet Santa and have a free photo taken with him. Children will be gifted a small present, can participate in arts and craft and will be offered 2 x printed copies of their photo with Santa. We will be working together with Palmerston Lions to provide a free brunch. This community event is designed to attract local families in the area, and is open to everyone who wishes to attend.

City of Palmerston's Civic, Library and Recreation Centre will also be decorated, and the Library and Recreation Centre will run family activities in the weeks leading up to Christmas, including a special Christmas Storytime and Christmas Crafts.

CONSULTATION PROCESS

Christmas in Palmerston will be promoted extensively via CoP's website, social media, print (magazine and NT News), TV commercial, radio advertisements, Out of Home displays, highway banner.

The following City of Palmerston staff were consulted in preparing this Report:

- Community Events Coordinator
- City Operations
- Communications Officer

The following external parties were consulted in preparing this Report:

- General Manager, Total Event Services

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The total cost of Christmas in Palmerston 2022 will be covered by Council's adopted 2022/23 operational budget with an allocation of \$180,000.00.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Providing a range of interactive, family-friendly activities including a free large-scale community event will ensure that the community's expectations for the festive celebrations are met.

City of Palmerston runs the reputational risk of delivering a similar experience as previous years to Palmerston residents and this may affect foot traffic at the event. The introduction of an innovative Christmas Tree and new Christmas Wonderland interactive displays is a way of mitigating this risk.

City of Palmerston City Operations are working with the Christmas Wonderland contractor to explore alternative flooring options to mitigate the risk of ground saturation across Goyder Square in the event of excess rain.

The Christmas Wonderland contractor engaged to deliver Palmerston Christmas Wonderland will ensure all safety measures are met and a comprehensive risk assessment and plan are provided.

This Report addresses the following City of Palmerston Strategic Risks:

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement & communication with stakeholders (internal and external to the City).

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	Major Capital Projects November 2022 Update
MEETING DATE:	Tuesday 15 November 2022
AUTHOR:	Executive Manager Projects and Infrastructure Services, Karl Hell
APPROVER:	General Manager of Infrastructure, Nadine Nilon

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this Report is to update Council on major capital projects currently underway.

KEY MESSAGES

- Council has several capital projects underway that are greater than \$1 million in value.
- Due to the scale of the projects, this report provides an update to the status of major projects with a value of over \$1 million.
- The following projects have updates included as attachments to this report.
 - SWELL Construction
 - Zuccoli Community Hub - Dog Park
 - FiberSense
- Planning for major projects additional to the those listed are also included within this report with updates.
- Council has been successful in its grant application for the NT Recycling Modernisation Fund for a cardboard compactor at the Archer Waste Management Facility.
- Capital projects occurring with a value less than \$1 million are updated within the Infrastructure Directorate quarterly reports, and relevant financial reporting.

RECOMMENDATION

THAT Report entitled Major Capital Projects November 2022 Update be received and noted.

BACKGROUND

Council has a Capital Works Program worth over \$27 million this financial year. This includes a broad range of asset renewal programs along with major capital projects.

Capital projects are any project where a Council asset is built or renewed. This can include new assets, such as a new shade over a playground, or replacement (also referred to as renewal) of assets such as road resurfacing. Typically, Council's capital programs and projects are reported through specific project communications and with updates within quarterly and financial reports.

As there are several major projects underway, with values of over \$1 million each, an update report will be prepared to provide Council with regular updates on these significant projects.

This monthly update report will also incorporate relevant information of the status of upcoming major capital projects that are in the planning stages.

DISCUSSION

Updates on the following major capital projects currently under construction are included as attachments to this report;

- SWELL Construction **Attachment 13.2.2.1**
- Zuccoli Community Hub – Dog Park **Attachment 13.2.2.2**
- FiberSense **Attachment 13.2.2.3**

Council is also progressing the planning for future, proposed major capital works, as summarised below.

Driver Community Centre

The Driver Resource Centre was constructed in the mid 1980's as a Childcare Facility co-located with the adjacent Driver Primary School.

- The building is located on Lot 4196, Town of Palmerston.
- The lot is 2070 square metres but constrained by significant easements, leaving approximately a 450 square metre area available for construction of a building.
- The lot is zoned Community Purpose.
- The building, owned by Council, is currently leased.

The design contract was awarded to undertake a preliminary design of the replacement of the Driver Resource Centre located at 19 Driver Avenue, with a modern Community Centre, including needs assessment to determine required detailed design scope. The design is to be delivered in stages with the first stage concluding with the preliminary design. The estimated overall cost of the design and construction is anticipated to be in the order of \$2 million. A more detailed update, including needs assessment, will be provided to Council early in 2023.

Zuccoli Community Hub – Future Stages

The Master Plan for the Zuccoli and Surrounds Community Hub, incorporates an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre and a garden of reflection. The project has an estimated cost of \$20 Million and is anticipated to be delivered over a 5-year period, commencing in 2022. The Community Hub will be delivered in stages, the first stage being the Dog Park and the second stage will be the Skate Park and Pump Track. The Skate Park and Pump Track has an estimated cost of \$1.5 Million and will be funded by Council.

City of Palmerston submitted a Building Better Regions Fund (BBRF) - Infrastructure Projects Stream - Round 6 - Application for the Zuccoli Community Hub (Buildings). The Australian Government has advised that BBRF - Round 6 - Application is not proceeding, however, Council will be able to apply for funding under the new Growing Regions Program when it becomes available.

This year, Council has allocated \$500,000 for the construction of a pump track within the Zuccoli Community Hub and has identified funding for the Community Centre and Library facilities subject to grant funding. Procurement for the design components of these elements will occur in December 2022, enabling the design to be completed early 2023, with the pump track being a priority for construction to occur in the 2023 dry season.

Archer Waste Management Facility Upgrade

Upgrade of the Archer Waste Management Facility includes design, relocation of the gatehouse, construction of a recycling area and construction of a general waste push-pit area (with roof). The design phase of the project is in progress. The design will inform a tender for construction in the 2023 dry season.

Total project funding is \$1.6 million which includes a NTG Grant of \$400,000. Council has also been successful in its grant application for the NT Recycling Modernisation Fund for a cardboard compactor at the Archer Waste Management Facility. Project funding is \$200,000 which comprises NTG NT Recycling Modernisation Grant of \$100,000 and Council capital contribution of \$100,000.

CONSULTATION PROCESS

Consultation with the community and stakeholders is occurring as relevant to each project.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The projects are being delivered within the 2022-23 Capital Works Program. Individual budget updates are included with the current project summaries.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is a risk that failure to deliver on these projects in the time specified may result in community dissatisfaction. At this stage of the projects no delays have been identified. Council will receive regular reports in progress of constructions and timeframes as will the community and relevant stakeholders.

Within the current market for design, construction and project support resources, there are risks of increasing costs and delays. These are being managed within each individual project as required. Overall, there are resourcing constraints relating to deliver multiple significant projects at one time and processes are underway to recruit and engage relevant project managers and support.

This Report addresses the following City of Palmerston Strategic Risks:

6 Fails to deliver the strategic vision for the City

Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The benefits of these projects are numerous, including enhancing the amenity of the local area; providing greater health and lifestyle choices; increasing social diversion and youth engagement, local employment opportunities, improved public safety, increased waste recycling; and reducing the effects of heat and climate.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. SWELL Construction Council Update November 2022 [**13.2.2.1** - 2 pages]
2. Zuccoli Dog Park Council Update November 2022 [**13.2.2.2** - 2 pages]
3. Fiber Sense Council Update November 2022 [**13.2.2.3** - 2 pages]



A Place for People

SWELL CONSTRUCTION

November 2022 Update

Project Overview

Summary: The SWELL project is Palmerston's largest infrastructure project to date and is set to transform the current aging Palmerston Swimming and Fitness Centre into an aquatic and leisure precinct including a refurbished 50m pool with improved accessibility, heated program pool, an adventure play zone, warm water pool, half basketball court, events area, upgraded amenities and plenty of shade.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/swell-construction>

Construction Budget: \$19.4 million

Funding Source(s):

- City of Palmerston - \$6.9 million
- Australian Government - \$5 million (Building Better Regions Fund)
- Northern Territory Government - \$7.5 million (grant)

Completion Date: November 2023

Contractor: Jaytex Construction Pty Ltd

Status Update

Percentage Complete: 10%

Actual Costs to Date (claims processed): Nil, however the first claim has been submitted – approx. \$1.2m

Approved Cost Variations: Nil

Works to Date Summary:

In July 2022 the contract was awarded to Local NT company Jaytex Construction, with Minister Lawler, Federal Member Solomon, Mr. Luke Gosling, Mayor Athina Pascoe – Bell, and Neil Daffen (Jaytex) in attendance at the project launch event (pictured below). Palmerston Pool closed to the public on 20 August 2022.

Construction works commenced 22 August 2022. The Gym and Youth Centre are remaining operational during construction.

Project works in progress and / or completed to date:

- Segregation of the Youth Centre, kiosk and Gym from the construction site so to maintain their operations
- Tree removal/site clearing works
- Draining of the pools
- Demolition and removal of the pump house plantroom, leisure pool and shade structures
- Decommissioning and removal of redundant underground services
- Removal of waste material from site
- Underground service installation
- Electrical transformer pad construction
- Earth works, site leveling and building pad construction



A Place for People

SWELL CONSTRUCTION

November 2022 Update



Earth Works and Underground Services

Upcoming Works:

- Demolition works continuing
- Decommission and removal of redundant underground services
- Removal of waste material from site
- Installation of underground services
- Earth works, site leveling and building pad construction



A Place for People

ZUCCOLI COMMUNITY HUB – DOG PARK

NOVEMBER 2022 UPDATE

Project Overview

Summary: The Master Plan for the Zuccoli and Surrounds Community Hub, will incorporate an off-leash dog park, walking trails, a skate park and pump track, a playground, children's boutique library, community centre and a garden of reflection. Stage 1 is under construction and consists of a dog park with two fenced dog play areas with water play, public toilet and temporary car parking.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/zuccoli-and-surrounds-community-hub-construction-0>

Construction Budget: \$1.29 million (excluding GST)

Funding Source(s):

- City of Palmerston - \$890,000
- Australian Government - \$150,000 (Local Roads and Community Infrastructure Fund, Phase 2)
- Northern Territory Government - \$250,000 (grant for the public toilet)

Completion Date: March 2023

Contractor: Sterling NT

Status Update

Percentage Complete: 70%

Actual Costs to Date (claims processed):

- 2021/22 - \$324,055
- 2022/23 - \$516,750
- Total = \$840,804

Approved Cost Variations: \$81,249 Excl GST – 5.38% of total contract

Works to Date Summary:

Following the project launch in June 2022, construction is well underway with several elements having been completed and others being constructed concurrently.

The following site works have been completed.

- Site clearing
- Civil and earth works
- Construction of concrete paving, light poles, shade structures

Works currently underway include;

- Water main installation
- Landscaping works
- Fencing
- Finalisation of pathways
- Preparation of Exeloo services (for 2023 installation of Exeloo)
- Lighting



A Place for People

ZUCCOLI COMMUNITY HUB – DOG PARK

NOVEMBER 2022 UPDATE



Site aerial

Upcoming Works:

Over the next month it is anticipated the works underway will be completed and the establishment of grassing will occur to enable an opening date to be finalised.

Due to supply timeframes the Exeloo installation anticipated completion date is March 2023.

FIBERSENSE

NOVEMBER 2022 UPDATE



A Place for People

Project Overview

Summary: A total of 60km of fiber optic cable will be laid throughout Palmerston CBD and Tiger Brennan Drive to detect vibrations in real time to understand and capture vehicular and pedestrian movements.

Website Link: <https://palmerston.nt.gov.au/operations/major-projects/fibersense-technology>

Construction Budget: \$2 million (including 5 years of data services)

Funding Source(s):

- City of Palmerston – \$500,000
- Northern Territory Government - \$1.5 million (grant)

Completion Date: November 2022 initial stages, Mid 2023 final stages.

Contractor: FiberSense Pty Ltd

Status Update

Percentage Complete: 80%

Actual Costs to Date (claims processed): \$1,324,333 or 63%

- 2021/22 – \$484,816
- 2022/23 – \$839,517
- Total = \$484,816

Approved Cost Variations: \$126,180 or 6.3%

Works to Date Summary:

As of end of October 2022, Fibersense has achieved the following:

City of Palmerston	Northern Territory Government
Cut Distance = 25.7 km	Cut Distance = 20.1 km
Cable Installed = 30.9 km	Cable Installed = 20.1 km
Total Cut Distance = 45.8 km	
Total Cable Installed = 51 km	

With this, fiber cable installation on City of Palmerston and Northern Territory Government roads have been completed, excluding the Civic Plaza Car Park which will be done next year. The installation is currently underway on the last of NTG roads, which is predominantly Tiger Brennan Drive.

To enhance the level of sensing and data collection on the pico-trenched network, Fibersense will be adding one more sensing unit make it two sensing units in total. This does not incur any variation.

This section has been postponed as the contractors are awaiting advanced hardware that have upgraded sensing capability. FiberSense is currently working on the software side of the project which includes fine tuning detection and calibration of the vibration signals. City of Palmerston and Northern Territory

FIBERSENSE

NOVEMBER 2022 UPDATE



A Place for People

Government (NTG) are working closely with FiberSense to have the user interface and reporting developed.

A variation has been approved for the upgrade of pits on Tiger Brennan Drive, this will be funded by NTG. Another small variation, \$3200, has also been approved to have fiber installed within a Bakewell laneway, which will be funded from existing programs.

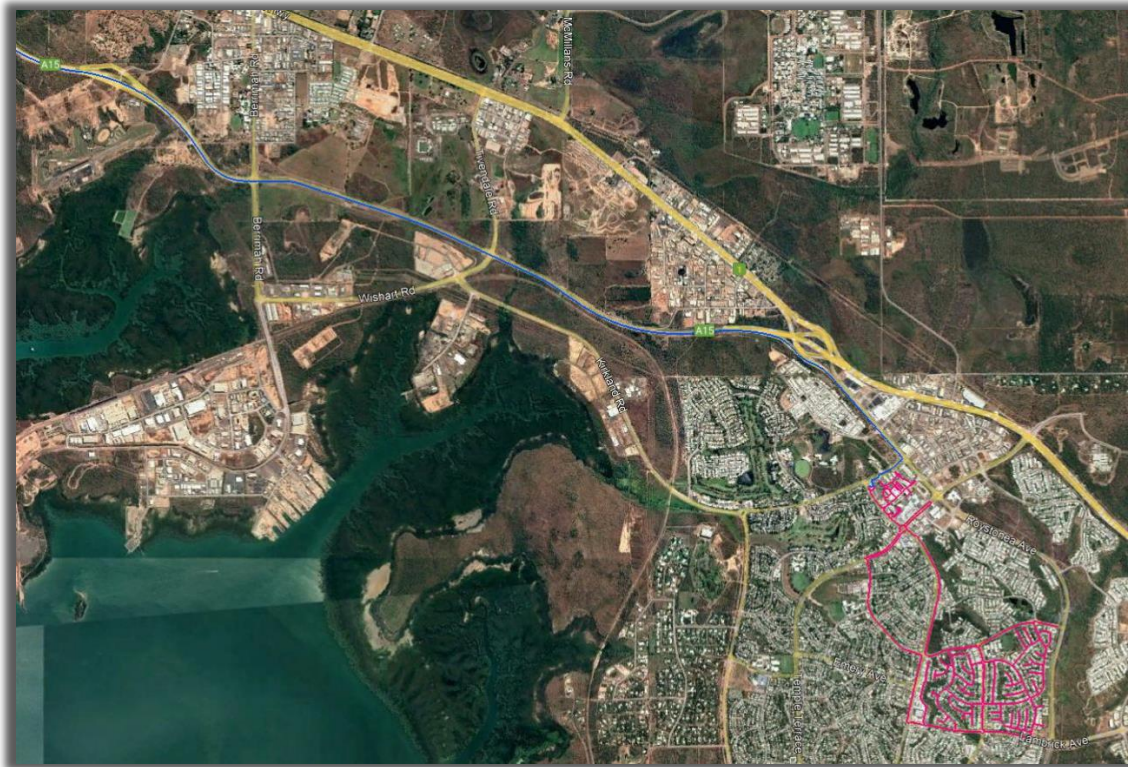


Figure 1 Current Installation Status. NTG Road (Blue) and CoP Road (Pink)

Upcoming Works:

The following works are underway for the coming months:

- Software Development (Optical Setup, Digital Geotag, Commission Processing Chain and Detector Setup, Portal (GUI) Set up) – near completion
- Project Launch – December 2022

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Finance Report for the Month of October 2022
MEETING DATE:	Tuesday 15 November 2022
AUTHOR:	Operational Accountant, Tinos Rushwaya
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This purpose of the Report is to present to Council the Financial Report for October 2022.

KEY MESSAGES

- The month-end figures for October are representative of the year-to-date expenditure as of 31 October 2022.
- Councils operating budget is tracking well to budget with an overall expenditure of 34% against a budgeted expenditure of 33%.
- There has been a 12% increase in the issue of infringements between September and October.
- The first instalment for rates was due on the 30 September 2022.
- As at 31 October 2022 there are \$2.7M rates overdue, across 3243 properties.

RECOMMENDATION

THAT Report entitled Finance Report for the Month of October 2022 be received and noted.

BACKGROUND

In accordance with *Local Government (General) Regulations 2021 - Part 2 (Division 7)*, the preceding month's Financial Report must be presented to Council.

This Report should be read in conjunction with **Attachment 13.2.3.1** as it presents the financial position of the Council at the end of October 2022.

The report includes payment and reporting obligations for insurance, Councillor expenses and Chief Executive Officer (CEO) certification. Council must table a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000.

DISCUSSION

The information below is provided to assist with the terminology used throughout the Report:

- Revised Annual Budget is the total Budget per the municipal plan for the 2022/23 financial year plus all Budget review movements during the year.
- Year to date (YTD) Actual – is the actual income and expenditure from 1 July to the current reporting date.
- YTD Commitments are the proposed expenditure raised through purchase orders

- Percentage target for actuals to budget as at 31 October is 33%.

Budget by Directorate

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	1,319,139	69,486	14%
Deputy Chief Executive	0	0	0%
Finance and Governance	24,783,288	23,167,651	93%
Community and Culture	1,474,201	568,925	39%
Infrastructure	8,816,809	7,198,846	82%
Total (City of Palmerston)	36,393,437	31,004,908	85%

- Total Operating income is \$31M which is 85% of the annual budget.
- Income for Office of the Chief Executive is slightly under budget due to grant income not yet received.
- Income in Finance & Governance and in Infrastructure relates to Rates & Waste Charges levied.
- \$6.9M has been collected for waste management. 94% of budgeted rates have been collected for as of 31st October 2022.
- Majority of income in Community and Culture is \$300K from a grant received for youth services for the Palmerston Youth festival. This was granted by the Office of Chief Minister and Cabinet. The remaining balance is made up of dog registrations and related infringements from the Animal Management Unit.

Operating Expenditure

Description	Revised Annual Budget \$	YTD Actual \$	YTD Commitments \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	1,892,283	711,221	15,972	38%
Deputy Chief Executive	2,347,149	776,328	230,934	43%
Finance and Governance	14,055,873	4,424,649	114,066	32%
Community and Culture	5,538,010	1,777,123	209,653	36%
Infrastructure	19,338,996	4,446,094	2,078,950	34%
Total (City of Palmerston)	43,172,310	12,135,416	2,649,575	34%

- Total Operating Expenditure is at 34%, which is on track with the budgeted 33% YTD expenditure.
- \$3.9M of the Finance and Governance Operating Expenditure is for depreciation of Council's assets.
- Infrastructure expenses are \$4.4M YTD. This constitutes \$1.5M of Waste Management expenditure. \$1.4M has been utilised under Open Space. \$950K has been committed in Purchase Orders in Open Space.

Capital Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
-------------	--------------------------	----------------	--------------------------------

Office of the Chief Executive	0	0	0%
Deputy Chief Executive	0	0	0%
Finance and Governance	0	0	0%
Community and Culture	304,519	0	0%
Infrastructure	24,350,398	248,503	1%
Total (City of Palmerston)	24,654,918	248,503	1%

- Council receives grant income and records this as a liability until the specific performance obligations outlined in the grant agreement are met up. Once the performance obligations are met, the liability is reversed, and income is recognised in accordance with Australian Accounting Standards.
- The capital income relates to grants for various Capital Projects targeted for this year.
- The Revised Annual Budget includes \$2.6M of grant income rolled over from 2021-22 financial year as per Council decision 10/446.
- \$18.26M of this capital income relates to the following projects that Council is yet to receive and/or recognise as income:

Capital Project	Total Grant Income	Grant income received to date	Grant income yet to be received
SWELL Project	\$12.50M	\$7.5M (NTG)	\$5.0M (AG)
Zuccoli Community Hub	\$2.80M	0	\$2.80M
LRCI Phase 3 funding	\$0.82M	0	\$0.82M
FiberSense Technology	\$0.50M	0	\$0.50M
Roads to Recovery Funds 2022/23	\$0.41M	0	\$0.41M
PSFC Secondary Space Upgrade	\$0.33M	0	\$0.33M
Other projects	\$0.90M	\$0.75M	\$0.15M
Total	\$18.26M	\$8.25M	\$10.01M

Capital Expenditure

Description	Revised Annual Budget \$	YTD Actual \$	Commitments \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	0	0	0	0
Deputy Chief Executive	0	0	0	0
Finance and Governance	0	0	0	0
Community and Culture	580,713	19,400	2,984	4%
Infrastructure	39,011,918	4,098,948	1,943,961	15%
Total (City of Palmerston)	39,592,631	4,118,348	1,946,946	15%

- The Revised Annual Budget includes capital projects valued at \$8M rolled over from 2021-22 financial year, as per Council decision 10/446 which increased the overall capital budget for 2022-23 to \$35M.

- The actual spend plus commitments, largely consists of \$1.1M on Fibre Sense, \$1.2M for Road Reseal, \$425K for Dog Pound, \$965K for Zuccoli Dog Park, \$121K for Dark Spots & \$132K for the Weed Harvester. The remaining 12% relate to expenditure on driveways and pathways.

Reserves

As per the Financial Reserve Policy, Council holds the following type of reserves:

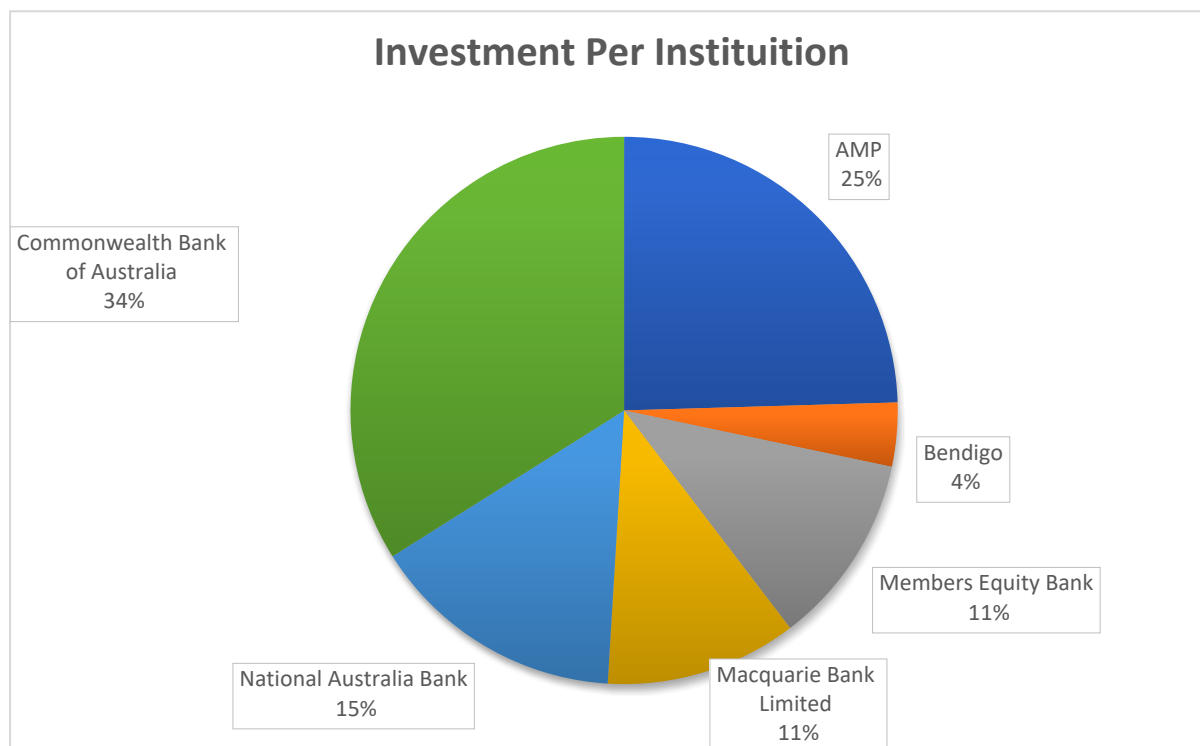
- Externally restricted reserves**- subject to legal requirements that govern the use of the funds. The reserve includes funds that have not been utilised for the purpose for which they were received, and an obligation or requirement to return funds to its contributor exists.
- Internally restricted reserves**- not subject to legal requirements governing the use of the funds. The reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes, except for the waste management reserve. Funds in the waste management reserve cannot be used or allocated to any other purpose as it is restricted to waste management expenditure.
- Unrestricted reserve** - not subject to any legal obligations. The funds in this reserve are not currently allocated to a specific purpose.

The Reserve balance as of 31 October 2022 is \$10.75M and includes the actual reserve movements for 2021-22.

RESERVES	Actuals as at October 2022	Revised Budget projected for 30 June 2023
1. Externally Restricted Reserves		
Unexpended Grants Reserve	\$779,817	\$779,817
2. Internally Restricted Reserves		
Election Expenses Reserve	\$50,000	\$50,000
Disaster Recovery Reserve	\$500,000	\$500,000
Unexpended Capital Works Reserve	\$5,414,854	
Developer Funds in lieu of construction	\$2,103,712	\$828,712
Waste Management Reserve	\$2,923,900	\$2,423,900
Asset Renewal Reserve	Nil	Nil
Major Initiatives Reserve	\$1,414,866	\$914,866
3. Unrestricted Reserve		
Working Capital Reserve	\$7,196,362	\$5,208,602

2.3 Investments Management Report and Cash Balance

- The investment portfolio is compliant with Council Policy *FIN06 Investments*.
- As of 31 October 2022, Council held \$25M in term deposits across six separate financial institutions.
- Cash held by Council in the bank as of 31 October 2022 was \$8.6M. This balance includes \$5 million of the NT Government Grant for the SWELL project.
- The breakup between institutions is below:



2.4 Debtors

- Section 2.4 – Debtor Control Accounts, as presented at Attachment 13.2.3.1, shows both outstanding rates and unpaid infringement notices.

Rates

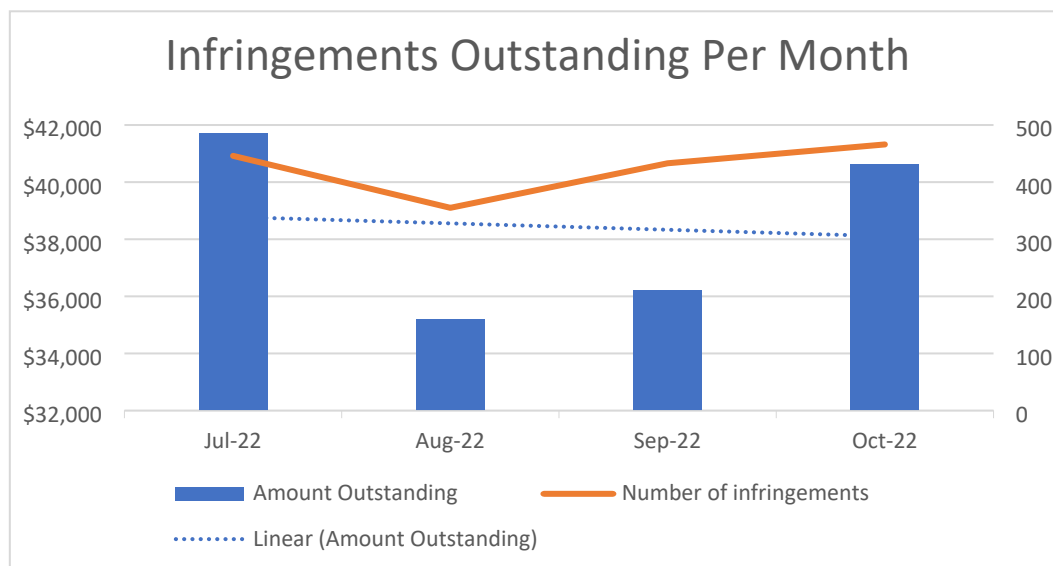
- This month the debtors control account report at **Attachment 13.2.3.1.** does not provide the overdue amounts and number of properties by year. This will be provided next month with a separate report of the rates debt recovery update as required under Section 20 of the *Local Government (General) Regulations 2021*
- Rates notices for 2022/23 were sent out in August 2022. First Instalments for rates were due on the 30 September 2022.
- Council's actual overdue rates as of October 2022 currently stand at \$2.7M, including overdue 1st Instalments for 2022/23.
- While the balance sheet at **Attachment 13.2.3.1.** shows rates overdue of \$18.45M, this includes charges raised in 2022/023 but 2nd, 3rd and 4th instalments not due.
- Council may place an overriding statutory charge on the property where there is an outstanding rate debt owing which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except for a previously registered overriding statutory charge. Council currently holds overriding statutory charges over all properties with overdue debt rated prior to 2017/18.
- While Rates that stay overdue for more than three years qualify for the sale of land process under the *Local Government Act 2019*, this would only be initiated as a last resort.

Infringements

- There is currently a gradual increase in infringements from August to September 2022. Infringements outstanding have increased by 12% from September (433) to October (466). All debts are being

reviewed in line with the *Local Government Act 2019* and a provision for doubtful debts was made as part of the end-of-year transactions for 2021-22.

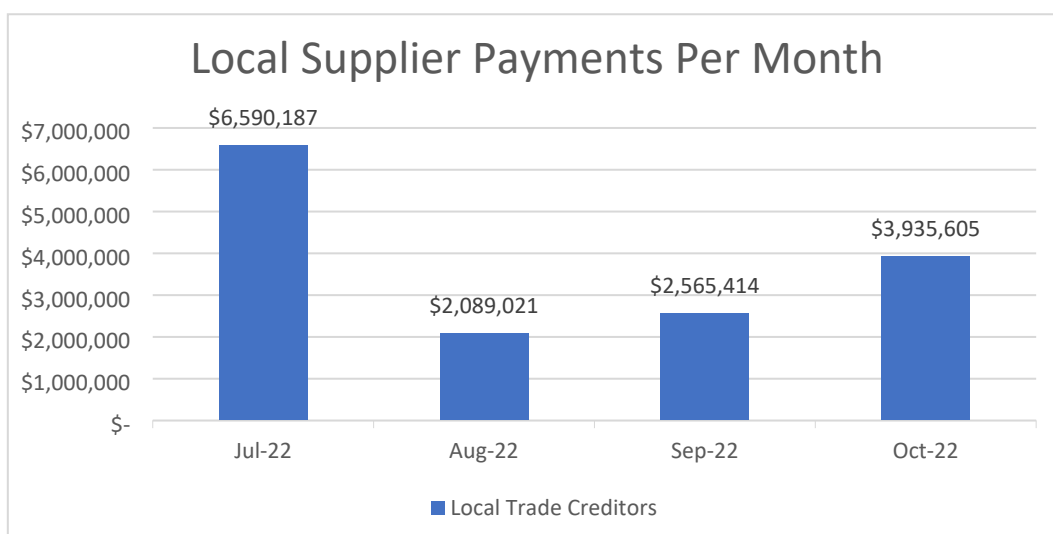
- The debts will be reviewed for collectability and, if required, will be written off through Council resolution.



2.5 to 2.6 Trade Creditors

Creditors Paid in October amounted to \$5.1M and 77% (\$3.9M) of these creditors' payments were paid to Local suppliers. This is the lowest percentage recorded for local suppliers this year. This is due to a payment to Fibersense which was 18% of the monthly creditor's payment. Please see the link below on the council website with further details regarding the ground-breaking technology that will be in Palmerston.

<https://palmerston.nt.gov.au/operations/major-projects/fibersense-technology-0>



2.7 Waste Charges

- The purpose of Section 2.8 - Waste Charges in **Attachment 13.2.3.1**, is to supply a YTD overview of the Council's progress against its budgeted Waste Reserve movement.
- Council has received \$6.9M in revenue for waste charges with \$1.5M in expenses for the period ending 31st October 2022.
- \$340K has been spent on domestic bin collection and \$277K used on Tip recharge domestic bin collection.

2.8 Commercial Leases

Sections 2.8 at **Attachment 13.2.3.1** summarises the commercial leases that the council holds and the performance of the commercial leases as at 31 October 2022.

Council has received \$85K in income for commercial leases. Total expenditure to date is \$6.5K which consists of managements fees for the properties.

2.9 Council Loans

Council approved an internal loan for \$3.3M to fund Making the Switch in August 2018 (Council decision 9/0243), and an external loan for \$1.96M to fund the final stage of remediation works at the previous Archer Landfill site in 2018/19. The corresponding figures for both loans are shown in Section 2.10 - Council Loans of **Attachment 13.2.3.1**.

2.10 Elected Members Expenses

- Section 2.10 - Elected Member expenses summarise expenses or benefits related to Elected Members under Section 109 of the *Local Government Act 2019*. Elected Members' expenditure is currently at \$75K, all of which relates to Elected Member allowances.
- Elected Member allowances are in line with budget, however, some claims such as professional development & Information Technology capital allowances have not yet been claimed. Elected Member allowances are in line with budget, however, some claims, such as professional development & Information Technology capital allowances, have not yet been claimed.

2.11 Elected Members & CEO Credit Card Transactions

- The prescribed financial reporting format requires the credit card transactions of the Elected Members and the CEO. There were no expenses charged on the Elected Members and The CEO's credit card for October 2022.

Tax and Insurance

- Council is compliant with payment and reporting of all tax liabilities as outlined below.
- \$767,175 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$295,376.58 towards employee's superannuation YTD.
- The last Business Activity Statement was lodged on 25 October 2022 for the month ended 30 September 2022, and the GST refund was \$179,986.
- Council has all required insurances to manage the current risk exposure.

Contract Variations

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, a report on variations to contracts that exceed 10% and public quotes that exceed a value of \$150,000, must be published at first notice. In October 2022, Council had no contract variations that meet this criteria.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Team
- Procurement Support Officer

POLICY IMPLICATIONS

Investments are compliant with the Investment Policy and Financial Reserves are compliant with the Financial Reserve Policy.

BUDGET AND RESOURCE IMPLICATIONS

This Report provides an overview of the budget and resource implications.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

There are no other risk, legal and legislative implications relating to this Report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Financial Management Reports October 2022 [13.2.3.1 - 27 pages]



Financial Management Reports

October 2022

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

TABLE OF CONTENTS

October 2022

SECTION 1 – EXECUTIVE SUMMARY

1.1 Certification By Chief Executive Officer

SECTION 2 – FINANCIAL RESULTS

1.2 Executive Summary

1.3 Capital Expenditure & Funding

2.1 Budget Summary Report by Directorate

2.2 Reserves Schedule

2.3 Investments Management Report

2.4 Debtor Control Accounts

2.5 Creditor Accounts Paid

2.6 Creditor Accounts Outstanding

2.7 Waste Charges

2.8 Commercial Leases

2.9 Council Loans

2.10 Elected Member Expenses

2.11 Elected Members & CEO Credit Cards

2.12 Balance Sheet

Certification By Chief Executive Officer

I, Luccio Franco Cercarelli, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for October 2022 best reflects the financial affairs of Council.



Luccio Franco Cercarelli
Chief Executive Officer

Section 2
Financial Results
1.2 - Executive Summary as at 31 October 2022
33% of year passed

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates	24,291,464	22,839,633	94%	0	0%	22,839,633	94%	24,291,464	94%
Charge	6,818,686	6,883,632	101%	0	0%	6,883,632	101%	6,818,686	101%
Fees & Charges	976,773	414,526	45%	0	0%	414,526	45%	474,580	87%
Grants, Subsidies & Contributions	3,509,204	436,639	12%	0	0%	436,639	12%	1,029,411	42%
Interest & Investment Revenue	713,580	370,154	52%	0	0%	370,154	52%	299,506	124%
Other Income	133,730	73,133	55%	0	0%	73,133	55%	91,454	80%
Operating Income	36,393,437	31,017,638	85%	0	0%	31,017,638	85%	33,005,101	94%
Operating Expenditure									
Employee Costs	11,218,215	3,179,324	38%	-83,967	0.7%	-3,263,291	29%	-3,776,901	84%
Materials & Contractors	11,045,461	-2,678,645	24%	-1,847,772	17%	-4,525,816	41%	-3,865,240	60%
Depreciation, Amortisation & Impairment	-10,792,916	-3,597,639	33%	0	0%	-3,597,639	33%	-3,597,639	100%
Elected Members Allowances	393,511	-76,092	19%	-2,959	1%	-79,051	20%	-135,549	56%
Elected Members Expenses	38,550	-1,727	4%	-1,067	3%	-2,794	7%	-16,213	11%
Professional Services	-14,34,205	-363,955	25%	-146,286	10%	-510,241	36%	-606,631	60%
Auditor's Remuneration	-46,080	-24,275	53%	-10,331	22%	-34,606	75%	-11,520	21%
Utilities	2,510,190	-248,606	10%	0	0%	-248,606	10%	-1,202,639	21%
Legal Expenses	-235,700	-112,851	48%	-11,946	5%	-124,797	53%	-89,483	126%
Telephone & Other Communication Charges	-255,360	-63,585	27%	-64,400	25%	-127,985	52%	-138,677	49%
Donations, Sponsorships & Grants	-260,000	-40,356	16%	-40,000	15%	-80,356	31%	-86,667	47%
Software, Hardware, Stationery, Subscriptions	-1,290,784	347,414	27%	181,712	14%	529,127	41%	-625,667	56%
Insurance	-568,318	-103,225	18%	0	0%	-103,225	18%	-189,439	54%
Borrowing Costs	-16,733	-98,040	19%	0	0%	-98,040	19%	-143,583	68%
Other Expenses	2,554,286	-1,195,281	47%	260,336	10%	-1,455,617	57%	-1,294,158	92%
Operating Expenditure	-43,072,310	-12,135,416	38%	-2,650,775	6%	-14,786,190	34%	-15,779,944	77%
OPERATING SURPLUS/(DEFICIT)	-6,778,872	18,882,222		-2,650,775		16,231,447		17,225,157	
Capital Income									
Net gain (loss) on disposal or revaluation of assets	120,000	0	0%	0	0%	0	0%	30,000	0%
Developer Contributions	200,000	125,523	63%	0	0%	125,523	63%	0	0%
Asset Income	1,879,000	0	0%	0	0%	0	0%	0	0%
Grants received	19,955,918	122,980	1%	0	0%	122,980	1%	113,636	108%
Capital Income	21,154,918	248,503	1%	0	0%	248,503	1%	143,636	17%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	15,376,045	19,136,795		-2,650,775		16,486,010		17,368,793	

Section 2
Financial Results
1.2 - Executive Summary as at 31 October 2022
33%
% of year passed

Description	Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Capital Expenditure									
Land Purchase	0	0	0%	0	0%	0	0%	0	0%
Asset Purchase	-15,134,399	-1,228,483	8%	-1,458,008	10%	-2,686,491	18%	76,932	-1615%
Asset Upgrade	-24,458,233	-2,889,866	12%	-488,938	2%	-3,378,804	14%	-189,086	1573%
Capital Expenditure	-39,592,631	-4,118,348	10%	-1,946,946	5%	-6,065,294	15%	-153,636	3624%
Less Non-Cash Expenditure	-10,792,916	-3,597,639	33%	0	0%	-3,597,639	33%	-3,597,639	100%
Plus Gifted Assets	1,879,000	0	0%	0	0%	0	0%	0	0%
NET CAPITAL SURPLUS/(DEFICIT)	-18,305,670	18,610,075		-4,597,720		14,012,355		20,852,795	
Borrowings	6,000,000	0	0%	0	0%	0	0%	0	0%
Less Repayment of Borrowings	-374,943	0	0%	0	0%	0	0%	0	0%
Reserve Movement	9,677,614	0	0%	0	0%	0	0%	0	0%
NET OPERATING SURPLUS/(DEFICIT)	0	18,610,075		-4,597,720		14,012,355		20,852,795	



Approved by: Finance Manager

Section 2 Financial Results

1.3 - Capital Expenditure & Funding 31 October 2022

CAPITAL EXPENDITURE	Annual Budget	Actuals	Commitments	Actuals + Commitments	YTD Budget
Land & Buildings	\$28,243,827	\$476,040	\$184,606	\$660,645	\$0
Infrastructure (including roads, footpaths, park furniture)	\$9,974,232	\$3,369,696	\$1,647,036	\$5,016,732	\$113,636
Fleet	\$624,572	\$264,109	\$115,004	\$379,112	\$0
Other Assets (including furniture & office equip)	\$750,000	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURE	\$39,592,631	\$4,109,844	\$1,946,645	\$6,056,490	\$113,636
TOTAL CAPITAL EXPENDITURE FUNDED BY:					
Operating Income	\$4,046,861	\$0	\$0	\$0	\$3,956,861
Capital Grants	\$19,955,918	\$122,980	\$0	\$122,980	\$113,636
Transfers from Cash Reserves	\$9,677,614	\$0	\$0	\$0	\$0
Borrowings	\$3,412,240	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURE FUNDING	\$37,092,631	\$122,980	\$0	\$122,980	\$4,070,497

DOX

Approved by: Finance Manager

Section 2

Financial Results

31 October 2022

33%

2.1 - Budget Summary Report By Directorate as at % of year passed

Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	1,319,139	69,486	5%	493,039	14%
Office of the Chief Executive	1,319,139	69,486	5%	493,039	14%
Deputy Chief Executive					
Deputy Chief Executive	0	0	0%	0	0%
Finance & Governance					
Governance	50,000	0	0%	12,500	0%
Director Finance & Governance	149,205	28,179	19%	49,735	57%
Financial Services	168,420	254,745	151%	51,786	492%
Rates	24,415,664	22,884,726	94%	24,415,664	94%
Finance & Governance	24,783,288	23,167,651	93%	24,529,684	94%
Community & Culture					
Events Promotion	2,000	125	6%	0	0%
Health and Wellbeing Services	0	2,785	0%	0	0%
Library Services	700,153	28,048	4%	44,521	63%
Senior Citizens	2,048	1,050	51%	2,048	51%
Youth Services	300,000	300,000	100%	300,000	100%
Animal Management	349,000	211,049	60%	231,508	91%
Parking & Other Ranger Services	121,000	25,868	21%	45,224	57%
Community & Culture	1,474,201	568,935	39%	623,301	91%

Section 2

Financial Results

31 October 2022

2.1 - Budget Summary Report By Directorate as at

33%

% of year passed

Operating Income

Description	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Civic Centre	151,150	51,119	34%	50,383	101%
Driver Resource Centre	3,818	0	0%	0	0%
Gray Community Hall	0	3,271	0%	0	0%
Director Infrastructure	100,000	2,204	2%	100,000	2%
Private Works	31,360	17,036	54%	12,900	132%
Recreation Centre	0	3,368	0%	0	0%
Roads & Transport	1,094,905	66,103	6%	107,657	61%
Subdivisional Works	100,000	40,304	40%	50,000	81%
Waste Management	6,889,416	6,941,080	101%	6,889,416	101%
Odegaard Drive Investment Property	446,160	74,360	17%	148,720	50%
Infrastructure	8,816,809	7,198,846	82%	7,359,076	98%
	36,393,437	31,004,908	85%	33,005,101	94%

Section 2
Financial Results

2.1 - Budget Summary Report By Directorate as at 31 October 2022
33% of year passed

Operating Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Councillors	-432,061	-77,820	18%	-4,026	1%	-81,845	19%	-151,762	51%
Office of the CEO	-1,460,222	-633,402	43%	-11,946	1%	-645,348	44%	-833,220	78%
Office of the Chief Executive	-1,892,283	-711,221	38%	-15,972	1%	-727,193	38%	-964,982	74%
Deputy Chief Executive									
Deputy Chief Executive Officer	-236,901	0	0%	0	0%	0	0%	-78,967	0%
Customer Experience	-348,351	-89,491	26%	0	0%	-89,491	26%	-116,117	77%
People and Customer	-987,911	-327,879	33%	-111,296	11%	-439,175	44%	-375,081	87%
Public Relations and Communications	-773,985	-358,958	46%	-119,639	15%	-478,597	62%	-291,076	123%
Deputy Chief Executive	-2,347,149	-776,328	33%	-230,934	10%	-1,007,263	43%	-861,241	90%
Finance & Governance									
Director Finance & Governance	-530,147	-174,819	33%	-3,528	1%	-178,347	34%	-191,372	91%
Records Management	-360,791	-83,561	23%	-18,444	5%	-102,005	28%	-120,264	69%
Financial Services	-11,922,105	-3,984,663	33%	-71,606	1%	-4,056,269	34%	-3,983,622	100%
Rates	-75,700	-1,997	3%	-5,159	7%	-7,157	9%	-37,733	5%
Governance	-1,167,130	-179,609	15%	-15,329	1%	-194,938	17%	-407,377	44%
Finance & Governance	-14,055,873	4,424,649	31%	-114,066	1%	-4,538,715	32%	-4,740,368	93%
Community & Culture									
Arts & Culture	-77,824	-17,700	23%	-2,800	4%	-20,500	26%	-20,096	88%
Community Development	-1,209,313	303,624	25%	-40,568	3%	-344,193	28%	-404,555	75%
Diversity and Inclusion Activities	-38,072	-7,134	19%	-2,244	6%	-9,377	25%	-14,691	49%
Events Promotion	-521,080	-96,897	19%	-9,197	2%	-106,094	20%	-84,233	11%
Families & Children	-47,616	-41,886	88%	-3,176	7%	-45,062	95%	-20,582	204%
Health and Wellbeing Services	-42,496	-6,572	15%	-6,673	16%	-13,244	31%	-20,476	32%
Library Services	-1,689,908	-468,677	28%	-59,459	4%	-528,136	31%	-565,515	83%
Senior Citizens	-6,656	-5,939	89%	0	0%	-5,939	89%	-5,800	102%
Youth Services	-420,280	-331,471	79%	-24,830	6%	-356,302	85%	-333,747	99%
Director Community & Culture	-377,979	-174,211	53%	0	0%	-174,211	53%	-114,810	152%
Safe Communities	-20,480	-5,487	27%	-1,070	5%	-6,557	32%	-8,500	65%
Animal Management	-168,050	-42,470	25%	-57,855	34%	-100,325	59%	-67,258	63%
Parking & Other Ranger Services	-967,705	-275,055	28%	-1,780	0%	-276,835	29%	-332,947	83%
Community & Culture	-5,538,010	-1,777,123	32%	-209,653	4%	-1,986,776	36%	-1,993,210	89%

Section 2
Financial Results

2.1 - Budget Summary Report By Directorate as at 31 October 2022
% of year passed 33%

Operating Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure									
Information Technology	-1,588,218	-338,563	21%	170,676	11%	-509,240	32%	-784,624	43%
Aquatic Centre	-650,927	-113,134	17%	-21,107	3%	-134,241	21%	-246,277	46%
Civic Centre	290,448	-79,856	27%	-20,705	7%	-100,561	35%	-112,813	71%
Depot	-80,418	-94,833	118%	-8,808	11%	-103,641	129%	-30,323	313%
Driver Resource Centre	-21,292	-5,614	26%	-1,967	9%	-7,581	36%	-7,524	75%
Emergency Operations	-10,240	-148	1%	-7,400	72%	-7,548	74%	-5,680	3%
Gray Community Hall	-57,067	5,785	10%	-5,340	9%	-11,125	19%	-20,122	29%
Director Infrastructure	-575,583	-133,125	23%	-18,372	3%	-151,496	26%	-206,468	64%
Open Space	5,224,803	-1,386,888	27%	-948,082	18%	-2,334,970	45%	-1,909,160	73%
Private Works	-100,793	0	0%	0	0%	0	0%	-33,598	0%
Recreation Centre	-277,447	62,679	23%	-28,095	10%	96,774	33%	109,568	57%
Roads & Transport	-1,699,026	-326,855	19%	-174,334	10%	-501,190	29%	-719,559	45%
Stormwater Infrastructure	-167,087	-49,313	30%	-67,286	40%	-116,599	70%	-55,696	89%
Street Lighting	-1,183,897	-148,515	13%	-152,051	13%	-300,567	25%	-492,340	30%
Subdivisional Works	-20,000	-116	1%	0	0%	-116	1%	-10,000	1%
Waste Management	-6,736,226	-1,546,177	23%	-404,819	6%	-1,950,996	29%	-2,255,532	69%
Odegaard Drive Investment Property	-131,149	-5,460	4%	-31	0%	-5,491	4%	-43,716	12%
Durack Heights Community Centre	-24,808	-14,526	59%	-7,018	28%	-21,544	87%	-9,128	159%
CBD Car Parking	-62,054	-8,198	13%	-2,579	4%	-10,777	17%	-20,685	40%
Goyder Square	223,056	-85,100	38%	-23,054	10%	-108,154	48%	-75,845	112%
Fleet	-214,455	-41,208	19%	-17,235	8%	-58,434	27%	-71,485	58%
Infrastructure	-19,338,996	-4,446,094	23%	-2,078,950	11%	-6,525,044	34%	-7,220,143	62%
	-43,172,310	-12,155,416	28%	-2,649,575	6%	-14,784,990	34%	-15,779,944	77%

Section 2
Financial Results
2.1 - Budget Summary Report By Directorate as at 31 October 2022
33% of year passed

Capital Income

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive			
Office of the Chief Executive	0	0	0%
Deputy Chief Executive			
Deputy Chief Executive	0	0	0%
Finance & Governance			
Finance & Governance	0	0	0%
Community & Culture			
Library Services	194,219	0	0%
Animal Management	110,300	0	0%
Community & Culture	304,519	0	0%
Infrastructure			
Information Technology	500,000	122,980	25%
Aquatic Centre	15,156,079	0	0%
Director Infrastructure	5,485,892	0	0%
Open Space	1,251,248	0	0%
Roads & Transport	962,436	0	0%
Street Lighting	250,000	0	0%
Subdivisional Works	200,000	125,523	63%
Waste Management	274,743	0	0%
Durack Heights Community Centre	150,000	0	0%
Fleet	120,000	0	0%
Infrastructure	24,350,398	248,503	1%
Loan	-2,500,000	0	0%
	22,154,918	248,503	1%

Section 2 Financial Results

2.1 - Budget Summary Report By Directorate as at 31 October 2022 33% % of year passed

Capital Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive							
Office of the Chief Executive	0	0	0.00%	0	0.00%	0	0.00%
Deputy Chief Executive							
Deputy Chief Executive	0	0	0%	0	0%	0	0%
Finance & Governance							
Finance & Governance	0	0	0.00%	0	0.00%	0	0.00%
Community & Culture							
Arts & Culture	-10,000	0	0%	0	0%	0	0
Library Services	-313,812	0	0%	-1,384	0%	-1,384	0.44%
Director Community & Culture	-146,601	-19,400	13%	-1,600	1%	-21,000	14.32%
Animal Management	-110,300	0	0%	0	0%	0	0
Community & Culture	-580,713	-19,400	3%	-2,984	1%	-22,384	4%
Infrastructure							
Information Technology	-2,395,184	-839,517	35%	-247,365	10%	-1,086,882	45%
Aquatic Centre	-19,706,787	-77,807	0%	-50,330	0%	-128,137	0.65%
Civic Centre	-562,225	-374,012	67%	-120,352	21%	-494,365	87.93%
Depot	-19,400	-1,947	10%	0	0%	-1,947	10.04%
Driver Resource Centre	-160,000	0	0%	0	0%	0	0.00%
Gray Community Hall	-45,591	0	0%	0	0%	0	0.00%
Director Infrastructure	-5,392,760	-516,750	10%	-449,709	8%	-966,459	17.92%
Open Space	-3,113,492	-17,175	1%	-16,925	1%	-34,100	1.10%
Recreation Centre	-153,392	727	0%	0	0%	727	-0.47%

Section 2 Financial Results

2.1 - Budget Summary Report By Directorate as at 31 October 2022

% of year passed 33%

Capital Expenditure

	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Roads & Transport	4,295,722	-1,829,772	43%	-337,436	8%	-2,167,208	50.45%
Stormwater Infrastructure	-174,000	-3,361	2%	-57,982	33%	-61,343	35.25%
Street Lighting	-735,000	-111,706	15%	-304,713	41%	-416,419	56.66%
Subdivisional Works	0	-21,148	0%	0	0%	-21,148	0%
Waste Management	-1,474,743	-42,371	3%	-243,833	17%	-286,204	19.41%
Durack Heights Community Centre	-159,050	0	0%	-384	0%	-384	0.24%
Fleet	-624,572	-264,109	42%	-114,931	18%	-379,040	60.69%
Infrastructure	-39,011,918	-4,098,948	11%	-1,943,961	5%	-6,042,910	15%
	-39,592,631	-4,118,348	10%	-1,946,946	5%	-6,065,294	15%

Section 2

Financial Results

2.2 Reserves Schedule

	Balance as at 1/07/2022	TO RESERVES				FROM RESERVES			Balance as at 30/06/2023
		Original Budget \$	Budget Reviews			Original Budget \$	Budget Review		
			1st Review \$	2nd Review \$	3rd Review \$		1st Review \$	2nd Review \$	
Externally Restricted Reserves									
Unexpended Grants Reserve	779,817	0	0	0	0	0	0	0	779,817
	779,817	0	0	0	0	0	0	0	779,817
Internally Restricted Reserves									
Election Expenses Reserve	50,000	0	0	0	0	0	0	0	50,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	500,000
Strategic Initiatives Reserve	0	0	0	0	0	0	0	0	0
Unexpended Capital Works Reserve	5,414,854	0	0	0	0	5,414,854	0	0	0
Property Reserve	0	0	0	0	0	0	0	0	0
Plant & Equipment Reserve	0	0	0	0	0	0	0	0	0
Infrastructure Reserve	0	0	0	0	0	0	0	0	0
Developer Funds In Lieu Of Construction	2,103,712	0	0	0	0	375,000	900,000	0	838,712
Community Grants Reserve	0	0	0	0	0	0	0	0	0
Waste Management Reserve	2,923,900	0	0	0	0	500,000	0	0	2,423,900
Street Light Reserve	0	0	0	0	0	0	0	0	0
City Centre Improvement Reserve	0	0	0	0	0	0	0	0	0
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	1,414,866	0	0	0	0	0	500,000	0	914,866
	12,407,331	0	0	0	0	875,000	6,814,854	0	4,717,477
Unrestricted Reserves									
Working Capital Reserve	7,196,362	0	0	0	0	1,487,760	500,000	0	5,208,602
	7,196,362	0	0	0	0	1,487,760	500,000	0	5,208,602
Total Reserve Funds*	20,383,510	0	0	0	0	2,362,760	7,314,854	0	10,795,896

Approved by: Finance Manager

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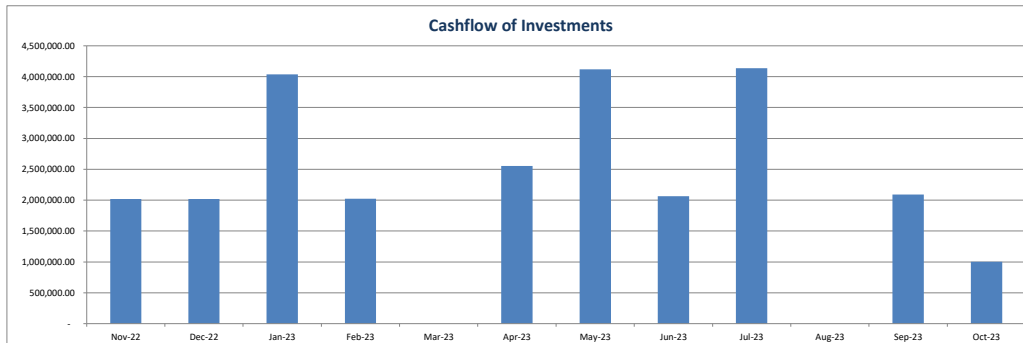
Approved by: Finance Manager

Section 2 Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/10/2022

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,000,000.00	1.00%	November 23, 2022	23	\$ 6,504,228.77	25.49%
AMP	S&P A2	\$ 1,000,000.00	1.00%	December 21, 2022	51		
AMP	S&P A2	\$ 1,000,000.00	1.10%	January 25, 2023	86		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 8, 2023	100		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 22, 2023	114		
AMP	S&P A2	\$ 1,504,228.77	1.95%	April 5, 2023	156		
Bendigo	S&P A2	\$ 1,000,000.00	1.95%	April 19, 2023	170	\$ 1,000,000.00	3.92%
Members Equity Bank	S&P A2	\$ 1,001,687.67	0.42%	December 8, 2022	38	\$ 2,001,687.67	7.85%
Members Equity Bank	S&P A2	\$ 1,000,000.00	4.05%	October 4, 2023	338		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	3.20%	June 19, 2023	231	\$ 3,003,643.84	11.77%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	October 19, 2023	353		
Macquarie Bank Limited	S&P A1	\$ 1,003,643.84	0.50%	November 9, 2022	9		
National Australia Bank	S&P A1+	\$ 1,503,498.08	0.69%	January 11, 2023	72	\$ 4,003,498.08	15.69%
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.95%	January 25, 2023	86		
National Australia Bank	S&P A1+	\$ 1,000,000.00	2.81%	May 31, 2023	212		
Commonwealth Bank of Australia	S&P A1+	\$ 3,000,000.00	2.94%	May 24, 2023	205	\$ 9,000,000.00	35.28%
Commonwealth Bank of Australia	S&P A1+	\$ 2,000,000.00	4.34%	July 5, 2023	247		
Commonwealth Bank of Australia	S&P A1+	\$ 2,000,000.00	4.36%	July 19, 2023	261		
Commonwealth Bank of Australia	S&P A1+	\$ 2,000,000.00	4.56%	September 27, 2023	331		
TOTAL SHORT TERM INVESTMENT		\$ 25,513,065.15		Average Days to Maturity	-2089		100.00%
% OF TOTAL INVESTMENT PORTFOLIO	A1 & A1+ (max 100%)	62.7%	A2 (max 60%)	37.3%	A3 (max 40%)	0%	100%
Weighted Average Rate	1.63%		BBSW 90 Day Rate Benchmark		3.1333%		
GENERAL BANK FUNDS		\$ 9,141,008.41		Total Year To Date Budget Investment	-\$ 25,000.00		
TOTAL ALL FUNDS		\$ 34,654,073.56		Total Year to Date Investment Earnings	\$ 87,029.97		



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 2.6%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,700,000	\$ 148,720	\$ 21,632	\$ 127,088	49.941


Approved by: Finance Manager

Section 2
Financial Results
31 October 2022

2.4 Debtor Control Accounts

SUNDRY DEBTORS:

	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS & Over
	372,427.60	179,099.34	1,286.80	168,990.00	23,057.46
	100%	48%	0%	45%	6%

RATES:

REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME
Oct-22	\$2,715,822	\$454,361	8.05%
Oct-21	\$1,712,681	\$305,027	5.48%

TOTAL OVERDUE AND NUMBER OF PROPERTIES

Overdue Amount	\$2,715,822
Cumulative Number Of Properties	3243

INFRINGEMENTS:

	2022/23	2021/22	2020/21	2019/20	2018/19
Animal Infringements	26,771	9,388	10,873	6,060	450
Public Places	1,622	272	1,215	135	0
Parking Infringements	12,246	6,576	2,395	540	2,695
Litter Infringements	0	0	0	0	0
Signs	0	0	0	0	0
Other Law and Order	0	0	0	0	0
Net Balance on Infringement Debts	40,639.00	16,236.00	14,483.00	5,735.00	3,145.00
	100%	40%	36%	12%	8%
Number of Infringements	466.00	200.00	136.00	55.00	74.00



Approved by: Finance Manager

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid October 2022

Creditor Name	Creditor Payment Type	Amount \$
V03200 Fulton Hogan Industries Pty Ltd	General Creditors	1,552,398.10
V03553 Fiber Sense Operations Pty Ltd	General Creditors	923,468.70
639 Cleanaway Pty Ltd.	General Creditors	377,054.94
V04024 Scope Building NT Pty Ltd	General Creditors	338,227.47
549 City of Darwin	General Creditors	230,806.80
1607 Sterling NT Pty Ltd	General Creditors	222,236.65
5104 JLM Contracting Services Pty Ltd	General Creditors	117,130.77
V01904 Veolia Environmental Service (Australia) Pty Ltd	General Creditors	93,730.43
2587 Top End RACE	General Creditors	82,891.82
2 Australian Taxation Office - PAYG	General Creditors	80,863.00
V00318 QuickSuper Clearing House	Superannuation	71,619.13
5508 Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	67,396.38
V01860 Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	67,323.02
V00295 Jacana Energy	Utilities	58,020.76
87 Industrial Power Sweeping Services Pty	General Creditors	54,945.82
V00582 Ezko Property Services (Aust) Pty Ltd	General Creditors	44,431.08
V03655 Kantar Public Australia Pty Ltd	General Creditors	43,945.00
V00368 iWater NT Pty Ltd	General Creditors	43,180.52
938 Nightcliff Electrical	General Creditors	41,578.79
3936 Arafura Tree Services and Consulting	General Creditors	33,396.00
V00773 Akron Group NT Pty Ltd	General Creditors	28,359.75
47 Telstra Corporation Ltd	General Creditors	27,565.66
V02162 RMI Security - Conigrave Pty Ltd	General Creditors	26,849.78
V03129 ShoeX Palmerston	MyPalmerston	23,087.50
V01612 News Corp Australia	General Creditors	19,124.07
V00250 Ward Keller	General Creditors	18,297.40
V01643 KPMG	General Creditors	17,077.50
V02886 Sportspower	MyPalmerston	13,567.50
V02369 Maher Raumteen Solicitors	General Creditors	10,862.50
5651 Minter Ellison Lawyers	General Creditors	10,816.30
V01118 Wilson Security Pty Ltd	General Creditors	10,586.00
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	10,404.92
V01801 Pumptech NT	General Creditors	10,222.00
VARIOUS CREDITORS	Refunds & Reimbursements	10,196.29
V00599 Athina Pascoe-Bell	Elected Members	9,098.70
V02104 Darwin Carpets & Vinyls Pty Ltd	General Creditors	8,898.07
V03127 Palmerston Quality Meats	MyPalmerston	8,887.50
5254 True North	General Creditors	8,845.11
V02014 Campaign Edge Sprout Pty Ltd	General Creditors	8,250.00
V03176 FUJIFILM Business Innovation Australia Pty Ltd	General Creditors	8,239.00
V03902 Ktong Restaurant	MyPalmerston	7,462.50
V03973 AANT Salary Packaging	General Creditors	7,012.46
V01971 Signify Pty Ltd	General Creditors	6,864.00
V04032 Khloes Body Therapy	MyPalmerston	6,835.00
5387 Odd Job Bob - Darren John Fillmore	General Creditors	6,818.36
V03776 Business Fuel Cards Pty Ltd	General Creditors	6,647.99
V01974 Photograpy by Hels - Helen Orr	General Creditors	6,600.00
V01416 McArthur (SA) Pty Ltd	General Creditors	6,344.80
5526 Wallbridge & Gilbert	General Creditors	5,940.00
V03363 Arcos Consulting Pty Ltd	General Creditors	5,934.50
V03125 Mensland Palmerston	MyPalmerston	5,720.00
4963 Centratch Systems Pty Ltd	General Creditors	5,483.13
V03850 Nutrien Ag Solutions	General Creditors	5,280.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid October 2022

Creditor Name	Creditor Payment Type	Amount \$
3683 Area9 IT Solutions	General Creditors	5,273.97
V01694 NT Advertising and Distribution	General Creditors	5,137.00
V03136 Urban Style Collective	MyPalmerston	4,887.50
V00377 Audio Technology NT Pty Ltd	General Creditors	4,816.38
V03996 Diligent Safety Consulting Pty Ltd	General Creditors	4,664.00
3486 Gold Medal Services (NT) Pty Ltd	General Creditors	4,444.00
1581 Northern Territory Broadcasters Pty Ltd	General Creditors	4,400.00
V01573 Amber Garden	Elected Members	4,396.32
V01537 Ben's Tree Service Pty Ltd	General Creditors	4,191.00
V03053 Jack's Style and Grooming	MyPalmerston	4,137.50
53 Eggins Electrical	General Creditors	4,112.04
V01584 Salary Packaging Australia	General Creditors	4,024.80
V02343 Barry.Nilsson. - BN Law Limited	General Creditors	4,005.65
4065 Southern Cross Protection Pty Ltd	General Creditors	3,936.12
V03126 Palmerston Bags & Accessories	MyPalmerston	3,480.00
V00939 Defend Fire Services Pty Ltd	General Creditors	3,238.17
V02563 Amcom Pty Ltd Acc no 68842	General Creditors	3,227.26
V04057 Village Sounds	General Creditors	3,166.87
253 Territory FM 104.1 Darwin - CDU	General Creditors	3,083.85
V03124 Bean Juice	MyPalmerston	2,952.50
5 Australia Post	General Creditors	2,713.72
V04167 All About Party Hire	General Creditors	2,628.00
4561 Bendesigns	General Creditors	2,559.70
V03128 Palmerston Jewellery	MyPalmerston	2,537.50
V01585 Creative Accomplice Pty Ltd	General Creditors	2,530.00
2977 Optic Security Group NT	General Creditors	2,451.63
V03044 Rydges Palmerston	MyPalmerston	2,397.50
V01569 Benjamin Giesecke	Elected Members	2,382.72
3099 Iron Mountain Australia Pty Ltd	General Creditors	2,262.73
V03879 ELECTRICAL FIRE SERVICES	General Creditors	2,244.00
3189 Seek Limited	General Creditors	2,234.77
4029 Totally Workwear Palmerston	General Creditors	2,155.60
V00193 Amcom Pty Ltd Acc no CNS439	General Creditors	2,155.12
V00010 Rural Garden Supplies-Please use V03683	General Creditors	2,132.00
V04262 Darwin Lions Sports Club	Grants, Sponsorships, Donations & Prizes	2,000.00
V03648 Mark Fraser	Elected Members	1,996.06
913 Mycar Palmerston	General Creditors	1,979.30
V01572 Lucy Morrison	Elected Members	1,929.40
V03068 Pizza Hut Palmerston	MyPalmerston	1,855.00
V01570 Sarah Louise Henderson	Elected Members	1,836.06
V03612 Tickled Pink Catering (Elefteria Nowian)	General Creditors	1,811.70
V02887 Incredible India	MyPalmerston	1,787.50
V01579 Damian Hale	Elected Members	1,769.40
4007 The Ark Animal Hospital Pty Ltd	General Creditors	1,764.90
3594 Comics NT	General Creditors	1,732.00
V01420 CENTRELINK (PAYROLL)	General Creditors	1,699.62
V02038 Michael Maher - S.L.M	General Creditors	1,585.10
5036 Dormakaba Aust P/L T/as Territory Door Services	General Creditors	1,584.00
3313 Zip Print	General Creditors	1,529.00
V03651 Danielle Eveleigh: (Main Account - BankSA)	Elected Members	1,502.72
V04260 Amanda Elizabeth McClure	Grants, Sponsorships, Donations & Prizes	1,500.00
V04261 Madelaine Bamford	Grants, Sponsorships, Donations & Prizes	1,500.00
2394 Pola Seal Pty Ltd	General Creditors	1,495.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid October 2022

Creditor Name	Creditor Payment Type	Amount \$
V00682 Leigh Dyson Plumbing	General Creditors	1,408.00
V03921 District North Kitchen	MyPalmerston	1,392.50
566 Stickers & Stuff	General Creditors	1,375.00
V00443 Forecast Machinery	General Creditors	1,350.21
V03222 Matrix on Board Training Pty Ltd	General Creditors	1,274.90
V01503 LG Solutions Pty Ltd	General Creditors	1,210.00
V03463 Top End Landscaping	General Creditors	1,210.00
V03037 KWFX Pty Ltd	General Creditors	1,100.00
V03600 CFO Business Associates	General Creditors	1,054.90
2064 Larrakia Nation Aboriginal Corporation	General Creditors	1,012.00
V03138 Art by Miss Polly	General Creditors	990.00
V04170 Keylog Pty Ltd	General Creditors	990.00
V01810 Jacana Energy - Payroll Deductions	General Creditors	930.00
4679 iSentia Pty Ltd	General Creditors	916.30
3880 PAWS Darwin Limited	General Creditors	910.00
3648 Mobile Locksmiths Australia Pty Ltd	General Creditors	891.00
V03259 Locklins Landscape Gardening	General Creditors	880.00
V02306 Well Done International Pty Ltd	General Creditors	871.97
V00271 NTIT (Fuji Xerox Business Centre NT)	General Creditors	855.96
4398 Quality Indoor Plants Hire	General Creditors	852.46
35 WINC Australia Pty Limited	General Creditors	800.85
36 Darwin Lock & Key	General Creditors	788.80
54 Powerwater	Utilities	783.29
272 City Wreckers	General Creditors	770.00
4737 D & L Plumbing & Gasfitting	General Creditors	761.20
V03119 Rainmaker Cafe	MyPalmerston	737.50
337 Mirrors Robes & Showerscreens Pty Ltd	General Creditors	730.00
2965 KIK FM Pty Ltd	General Creditors	700.00
V01375 RE & LG Waters	General Creditors	700.00
V03596 Zesty Productions	General Creditors	660.00
2915 Territory Uniforms	General Creditors	626.28
V03915 Georgina Bowden	General Creditors	600.00
V00332 Stacie Selwood T/a Hyper The Clown	General Creditors	580.00
2186 Optus Billing Services Pty Ltd	General Creditors	540.00
V03292 Blume Designs	General Creditors	528.00
V01358 Darren Bowler	General Creditors	510.71
V02167 Sanity Music Stores Pty Ltd	General Creditors	507.89
5676 Royal Wolf Trading Australia Pty Ltd	General Creditors	505.66
2742 Neighbourhood Watch NT Inc	General Creditors	500.00
V02358 Paige McCourt (Parent: Crystal McCourt)	Grants, Sponsorships, Donations & Prizes	500.00
V01106 Darwin Toilet Hire	General Creditors	484.00
3788 HPA Incorporated	General Creditors	430.00
215 Employee Assistance Services NT Inc (EASA)	General Creditors	427.82
V00542 Industry Health Solutions	General Creditors	418.00
3787 Total Event Services T/A Top End Sounds P/L	General Creditors	407.00
V01936 Arjays Sales & Services Pty Ltd	General Creditors	407.00
V00200 Red Earth Automotive Pty Ltd	General Creditors	400.00
V00648 Sachiko Hirayama	General Creditors	400.00
V02682 Scott Murphy	General Creditors	400.00
V03652 Danielle Eveleigh (\$400 Only - Bendigo Bank)	Elected Members	400.00
V03799 Pilates with Alex Hurt	General Creditors	400.00
V02364 Shipping Containers Leasing Pty Ltd	General Creditors	396.00
V04172 Charlie Bliss Creative	General Creditors	385.00

SECTION 2

Financial Results

2.5 - Creditor Accounts Paid October 2022

Creditor Name	Creditor Payment Type	Amount \$
5417 Institute of Public Works Engineering	General Creditors	374.00
V00125 Planning Institute Australia	General Creditors	360.00
V01831 Jeanneen McLennan	General Creditors	350.00
4221 Institute of Public Works Engineering - IPWEA	General Creditors	328.90
V00334 Zumba with Adrijana	General Creditors	300.00
V00267 Natalie Chirgwin	General Creditors	250.00
V00399 Palmerston & Regional Basketball Assoc (PARBA)	General Creditors	250.00
V02355 Mikayla Baldwin (Parent: Annette Baldwin)	Grants, Sponsorships, Donations & Prizes	250.00
V03976 Luva Cuppa	General Creditors	250.00
V04225 Byron Goodwin	Grants, Sponsorships, Donations & Prizes	250.00
V04226 Liana Arias	Grants, Sponsorships, Donations & Prizes	250.00
V04227 Connor Beechey	Grants, Sponsorships, Donations & Prizes	250.00
V04228 Kian T Lam	Grants, Sponsorships, Donations & Prizes	250.00
V04229 Amber Sharp	Grants, Sponsorships, Donations & Prizes	250.00
V04234 Kaitlyn Berry	Grants, Sponsorships, Donations & Prizes	250.00
V04235 Rhys Trembath	Grants, Sponsorships, Donations & Prizes	250.00
V02277 Mowbray Investments Pty Ltd - On The Menu Catering	General Creditors	247.50
V04149 Darwin Health Care	General Creditors	200.00
V04200 Storm PT	General Creditors	200.00
2199 SBA Office National	General Creditors	192.48
V03290 HR Publications Pty Ltd	General Creditors	186.48
V01948 Scorptec Computers -Scorpion Technology Unit Trust	General Creditors	175.00
V03262 WOW Wipes	General Creditors	168.58
V02254 Darwin Toplock Pty Ltd T/a Toplock NT	General Creditors	135.00
V03073 Programmed Property Services	General Creditors	132.00
V00994 Frangipani Farm	General Creditors	120.00
4871 Reface Industries	General Creditors	106.77
V02534 Water Dynamics Pty Limited	General Creditors	102.96
V03327 Territory Fitness Group	General Creditors	100.00
3504 Raeco International Pty Ltd	General Creditors	82.50
V03853 Service Air	General Creditors	72.36
V01906 Darwin Automotive Pty Ltd (Darwin Motor Group)	General Creditors	56.61
V01938 Windcave Pty Limited	General Creditors	49.50
V00075 Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	40.59
V01691 Blackwoods	General Creditors	34.58
V02545 Amazon Web Services Inc	General Creditors	8.70

5,111,174.86

Percentage of this month's payments made to local suppliers
(excludes investments placed)

77%



Approved by: Manager Finance

SECTION 2

Financial Results

2.6 - Creditor Accounts Outstanding October 2022

Creditor No.	Creditor Name	Amount \$
V00318	QuickSuper Clearing House	71,558.94
V01643	KPMG	24,042.00
V01194	Hire A Hubby Darwin	2,970.00
V03644	2021 National Economic Development Conference	2,560.00
1581	Northern Territory Broadcasters Pty Ltd	1,642.08
V00939	Defend Fire Services Pty Ltd	1,087.90
V01825	Louise Ellen Nutrition	937.50
V03793	OkFitness	700.00
4221	Institute of Public Works Engineering - IPWEA	374.00
5036	Dormakaba Aust P/L T/as Territory Door Services	334.86
3788	HPA Incorporated	275.00
V03001	Bianco Construction Supplies Pty Ltd	244.97
V04265	Kylie Hoorenman	125.00
V01656	TAFE Queensland North	(1,322.00)
V03776	Business Fuel Cards Pty Ltd	(6,647.99)
4190	National Australia Bank	(21,334.94)
		77,547.32

Please note that NAB credit relates to credit card end of Month automatic payments waiting for invoices to be entered after reconciliation are completed

TAFE credit will be applied against future invoices.



Approved by: Finance Manager

Section 2
Financial Results
2.7 - Waste Charges as at 31 October 2022

Waste Management									
	Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Income									
Rates & Charges	6,818,686	6,883,612	101%	0	0%	6,883,612	101%	6,818,686	101%
Other Revenue	70,730	57,469	81%	0	0%	57,469	81%	70,730	81%
Income	6,889,416	6,941,080	101%	0	0%	6,941,080	101%	6,889,416	101%
Operating Expenditure									
Employee Costs	-640,533	-213,511	33%	0	0%	-213,511	33%	-213,511	100%
Professional Services	-41,480	-1,012	2%	-4,868	12%	-5,880	14%	-13,827	7%
Educational Resources	-50,000	-2,094	4%	115	0%	-2,209	4%	-16,667	13%
Grants / Donations/Contributions Paid	30,000	-394	1%	0	0%	-394	1%	-10,000	4%
Utilities	-12,000	-1,484	12%	0	0%	-1,484	12%	-4,353	34%
Street Sweeping	-332,000	-97,546	29%	-2,618	1%	-100,164	30%	110,667	88%
Litter Collection	-588,000	-170,340	29%	-156,758	27%	-327,098	56%	-200,199	85%
Domestic Bin Collection	-2,192,668	-342,901	16%	0	0%	-342,901	16%	-730,889	47%
Kerb Side Collections	-226,797	-158,299	70%	-220,683	97%	-378,982	167%	-75,599	209%
Tip Recharge Domestic Bin collection	-924,371	-277,919	30%	0	0%	-277,919	30%	-308,124	90%
Transfer Station	-1,299,851	-168,117	13%	-19,776	2%	-187,894	14%	-433,284	39%
Loan Repayments	-33,423	0	0%	0	0%	0	0%	-16,712	0%
Tip Recharge Transfer Station	-365,103	-112,559	31%	0	0%	-112,559	31%	-121,701	92%
Operating Expenditure	-6,736,226	-1,546,177	23%	-404,819	6%	-1,950,996	29%	-2,255,532	69%
Capital Expenditure									
Reserve Funded Capital Works	-274,743	-42,371	15%	-243,833	89%	-286,204	104%	-974,743	435%
Capital Expenditure	-274,743	-42,371	15%	-243,833	89%	-286,204	104%	-974,743	4%
Borrowings									
Repayments - Archer Loan Principal	374,943	0	0%	0	0%	0	0%	0	0%
Borrowings	374,943	0	0%	0	0%	0	0%	0	0%
Profit/(Loss)	253,390	5,352,532	0%	-648,652	0%	4,703,880	0%	3,659,142	0.00%


Approved by: Finance Manager

Section 2
Financial Results

2.8 - Commercial Leases as at 31 October 2022

Commercial Leases									
	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
Income									
Library Services	33,388	6,320	19%	0	0%	6,320	19%	16,694	38%
Director Finance & Governance	69,205	28,179	41%	0	0%	28,179	41%	23,068	122%
Civic Centre	151,150	51,119	34%	0	0%	51,119	34%	50,383	101%
Income	253,742	85,618	34%	0	0%	85,618	34%	90,146	95%
Expenditure									
Director Finance & Governance	-12,463	-6,569	53%	0	0%	-6,569	53%	23,068	-28%
Expenditure	-12,463	-6,569	53%	0	0%	-6,569	53%	23,068	-28%
Profit/(Loss)	241,279	79,049		0		79,049		113,214	

Library Services includes lease held by The Nook
Civic Centre includes the lease held by Adult Mental Health
Director Finance & Governance includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre
McGees Management Fees charged to Director Finance & Governance each month



Approved by: Finance Manager

Section 2 Financial Results

2.9 - Council Loans

31 October 2022

Internal Loan - Making the Switch Balances	
1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Repayments 2021/22	(321,849)
Loan Balance at 1/07/2022	2,502,385


Internal Loan - Making the Switch					
Principal as of 1/7/2022	Principal Loan Repayments for 2022/23	Principal Loan Repayments YTD	Interest for 2022/23	Interest YTD	Loan balance as of 30/06/2023
2,502,385	330,299	81,774	61,859	16,266	2,172,085
	330,299	81,774	61,859	16,266	2,172,085

The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

External Loan - Archer Landfill Rehabilitation Balances	
Loan from NAB	1,960,000
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	(228,285)
Repayments 2021/22	(234,504)
Loan Balance at 1/07/2022	1,275,797

External Loan - Archer Landfill Rehabilitation					
Principal as of 1/7/2022	Principal Loan Repayment For 2022/2023	Principal Loan Repayments YTD	Interest for 2022/2023	Interest YTD	Loan balance as of 30/06/2023
1,275,797	374,943	-	16,712	-	900,854

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.



Approved by: Finance Manager

Section 2
Financial Results
2.10 - Elected Member Expenses 31 October 2022

Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Expenditure									
Mayoral Allowance	-87,636	-22,089	25.21%	0	0.00%	-22,089	25.21%	-29,212	76%
Mayoral Electoral Allowance	-33,066	-5,813	25.20%	0	0.00%	-5,813	25.20%	-7,689	76%
Mayoral Professional Dev Allowance	-3,753	0	0.00%	0	0.00%	0	0.00%	-1,251	0%
Deputy Mayoral Allowance	-32,405	-7,102	21.92%	0	0.00%	-7,102	21.92%	-10,802	66%
Deputy Mayoral Electoral Allowance	-5,768	-1,264	21.91%	0	0.00%	-1,264	21.91%	-1,933	66%
Elected Members Allowances	-94,570	-23,835	25.20%	0	0.00%	-23,835	25.20%	-31,523	76%
Elected Members Electoral Allowance	-34,606	-8,722	25.20%	0	0.00%	-8,722	25.20%	-11,535	76%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	-2,959	11.26%	-2,959	11.26%	-13,136	0%
Elected Members Meeting Allowance	-63,049	-2,560	4.06%	0	0.00%	-2,560	4.06%	-21,016	12%
Information Technology Capital Entitlement	-1,986	0	0.00%	0	0.00%	0	0.00%	-662	0%
Communications Entitlement	-6,400	-1,067	16.67%	0	0.00%	-1,067	16.67%	-2,133	50%
Acting Mayor Allowance	-11,000	-2,881	26.19%	0	0.00%	-2,881	26.19%	-3,667	79%
Acting Mayor Electoral Allowance	-3,000	-758	25.28%	0	0.00%	-758	25.28%	-1,000	76%
Advertising	0	-290	0%	0	0%	-290	0%	0	0%
Stationery & Office Consumables	-500	0	0.00%	-157	31.49%	-157	31.49%	-167	0%
Printing & Photocopying Costs	-2,000	0	0.00%	0	0.00%	0	0.00%	-667	0%
Furniture & Equipment expensed	-1,390	0	0.00%	0	0.00%	0	0.00%	-695	0%
Other Expenses	-7,620	0	0.00%	0	0.00%	0	0.00%	-2,957	0%
Food & Catering Costs	-10,752	-1,437	13.37%	-909	8.46%	-2,347	21.82%	-3,584	40%
Course Seminar & Conference Registration	-10,240	0	0.00%	0	0.00%	0	0.00%	-5,120	0%
Air Travel	-3,000	0	0.00%	0	0.00%	0	0.00%	-1,500	0%
Travel Accommodation	-2,048	0	0.00%	0	0.00%	0	0.00%	-1,024	0%
Travel Related Costs Other	-1,000	0	0.00%	0	0.00%	0	0.00%	-500	0%
Operating Expenditure	-432,061	-77,820	18.01%	-4,026	0.93%	-81,845	18.94%	-151,762	51%

DOX

Approved by: Finance Manager

Section 2
Financial Results

31 October 2022

2.11 - Elected Members & CEO Credit Card Transactions

Cardholder Name: Luccio Cercarelli
Cardholder Position: CEO
Period Oct-22

Transaction Date	Amount	Supplier's Name	Reason for the Transaction
No Transactions for the period.			

Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 OCTOBER 2022	YTD Actuals \$	Notes
ASSETS		
Cash at Bank		
Tied Funds	5,000,000	
Untied Funds	3,571,405	
Cash Investments		
Tied Funds	7,835,729	
Untied Funds	17,677,336	
Accounts Receivable		
Trade Debtors	975,729	(1)
Rates & Charges Debtors	18,454,325	(2)
Other Current Assets	1,286,246	
TOTAL CURRENT ASSETS	54,800,770	
Non-Current Financial Assets		
Property, Plant and Equipment	573,582,331	
TOTAL NON-CURRENT ASSETS	573,582,331	
TOTAL ASSETS	628,383,101	
LIABILITIES		
Accounts Payable	45,266	
ATO & Payroll Liabilities	9,358	
Current Provisions	1,429,639	
Accruals	4,041,541	
Other Current Liabilities	14,840,328	
TOTAL CURRENT LIABILITIES	20,366,132	
Non-Current Provisions	1,698,351	
Other Non-Current Liabilities		
TOTAL NON-CURRENT LIABILITIES	1,698,351	
TOTAL LIABILITIES	22,064,483	
NET ASSETS	606,318,619	
EQUITY		
Asset Revaluation Reserve	368,317,409	
Reserves	5,197,648	
Accumulated Surplus	232,803,562	
TOTAL EQUITY	606,318,619	

(1) This includes GST receivable

(2) This includes Rates and charges raised in 2022/23 but
2nd, 3rd and 4th instalments not due

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.4
REPORT TITLE:	Community Benefit Scheme - Update October 2022
MEETING DATE:	Tuesday 15 November 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager of Community and Culture, Anna Ingram

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the Community Benefit Scheme 2022/23 applications to date highlighting requests received since the September 2022 update.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People."
- The Community Benefit Scheme has a budget of \$230,000 for grants, donations, sponsorships, and scholarships in 2022/23. The Environmental Initiative Grant budget is \$20,000.
- \$50,750 has been expended in the Community Benefit Scheme 2022/23 budget and \$40,000 committed in this financial year for on-going sponsorship, leaving \$139,250 available for future projects and events.
- No submissions have been received for the Environmental Initiative Grant, with \$20,000 remaining to be expended. Council officers are developing information sessions to further promote this opportunity to our community.
- Acquittal has been received from Riding for the Disabled in the Top End.
- To date, City of Palmerston has received 66 Individual Representation Support applications, including five since the last reporting period.
- One Team Representation Support Application was received from Palmerston Boxing Club.
- Three Sponsorship applications were received from Autism NT, Palmerston Saints Hockey Club and Darwin Community Legal Service and two grant applications were received from Palmerston Lions and Catholic Care NT.
- One Annual School Award has been processed with a further 13 letters of offer sent to schools in the Palmerston municipality.
- Four successful recipients have provided feedback and photos.
- Promotion of Community Benefit Scheme was undertaken at the City of Palmerston Children's Week event and one on one appointments.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme - Update October 2022 be received and noted.

BACKGROUND

City of Palmerston (CoP) provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy *Grants, Donations and Sponsorships* provides governance of the Community Benefit Scheme. Council's Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$139,250 remains available in CBS funding for future projects and events that benefit the Palmerston community in this financial year.

This Report titled Community Benefit Scheme - Update October 2022 provides Council with a summary of the Community Benefit Scheme 2022/23 applications to date highlighting requests received since the September 2022 update.

DISCUSSION

No submissions have been received for the Environmental Initiative Grant, with \$20,000 remaining to be expended. Council officers are developing information sessions to further promote this opportunity to our community.

Riding for the Disabled Northern Territory (RDANT) completed the acquittal process for the variation to agreement for the 2021 Community Benefit Scheme (CBS) successful application. RDANT was successful in receiving a CBS grant of \$7600 to improve access to their centre and outdoor arena. RDANT contributed \$3257 towards this project.

To date, City of Palmerston has received 66 Individual Representation Support applications, including five since the last reporting period. Applications were received from applicants attending the Singa Cup Football Tournament in Singapore in November 2022. Council staff promoted CBS to the Darwin Ice Hockey Club who are travelling to Newcastle in October 2022 and three applications have been received.

One Team Representation Support Application was received from Palmerston Boxing Club which is a Palmerston based sports club who are fully accredited with Boxing NT and Boxing Australia. Palmerston Boxing believe in building life skills and improved health benefits, and a greater sense of achievement within the sport. They have a strong commitment to engaging young people and they currently train at the SWELL complex.

Palmerston Boxing have been invited to attend and compete at the Arrernte Boxing Fight Night in Alice Springs in October 2022. A letter of support from Jason Lord, from Arrernte Community Boxing Academy, details the importance of the Palmerston athlete's attendance. Eleven Palmerston athletes will attend the event, with eight listed as part of the CBS – Team Support application.

Three Sponsorship applications have been received from Autism NT, Palmerston Saints Hockey Club and Darwin Community Legal Service. Two grant applications were received from organisations Palmerston Lions and Catholic Care NT. These five applications are currently being processed, working with council staff to assist with governance and compliance to the eligibility criteria.

One Annual School Award has been processed for Zuccoli Primary School. CBS delivers an annual School Awards program with a donation of \$100 to each school in Palmerston. City of Palmerston provides all Palmerston Schools with the opportunity to receive funding without application. The \$100 is donated to the school for the purpose of a 'City of Palmerston Community Service Award' and can be awarded at any time during the financial year, using criteria deemed fit by the school. Council staff have commenced contacting a further 13 schools in the Palmerston municipality.

Previous successful applicants for Individual Representation Support funding Amber Sharp, Erin Willoughby, Kian't Lam and Mark Diamond provided feedback and photos from their representation opportunity.



Amber Sharp

Amber Sharp received funding to attend Australian Hardcourt Tennis Tournament in Adelaide, South Australia from 26 September to 2 October 2022. Amber increased her ranking from 47th in Australia to 31st. Amber additionally competed and won the Under 14s Girls Singles competition and runner up in the Open Women's Doubles.

Erin Willoughby attended the Under 10/11 Girls 2022 Premier Invitational Football Tournament on the Gold Coast from 23 to 25 September 2022. Erin was the goalkeeper for the team which placed fourth in the competition, losing only one match.



Erin Willoughby

Kian't Lam was successful in receiving funding to attend the Under 13 National State Championship in Hobart, Tasmania 28th September - 4th October 2022, representing the Under 13 Hockey NT squad.



Kian't Lam

"He was very proud being selected to represent his school Palmerston College 7-9 Campus, the community of the City of Palmerston, his local club Palmerston Saints and the Northern Territory. He played in all 11 game fixtures and was one of the team's top goal scorers, with two amazing goals scored. The team did exceptionally well and gained a lot of experience and skill during their campaign. It was an amazing experience for the entire team." Marius Lam

Mark Diamond attended the Australian Championship Lawn Bowls tournament on the Gold Coast, Queensland in October 2022.

"I had a wonderful time playing bowls against some of Australia's best bowlers. Our Game against ACT was live streamed by Bowls Australia, which we only lost in the last end of the game." Mark Diamond



Mark Diamond

Reeling Veteran Participants

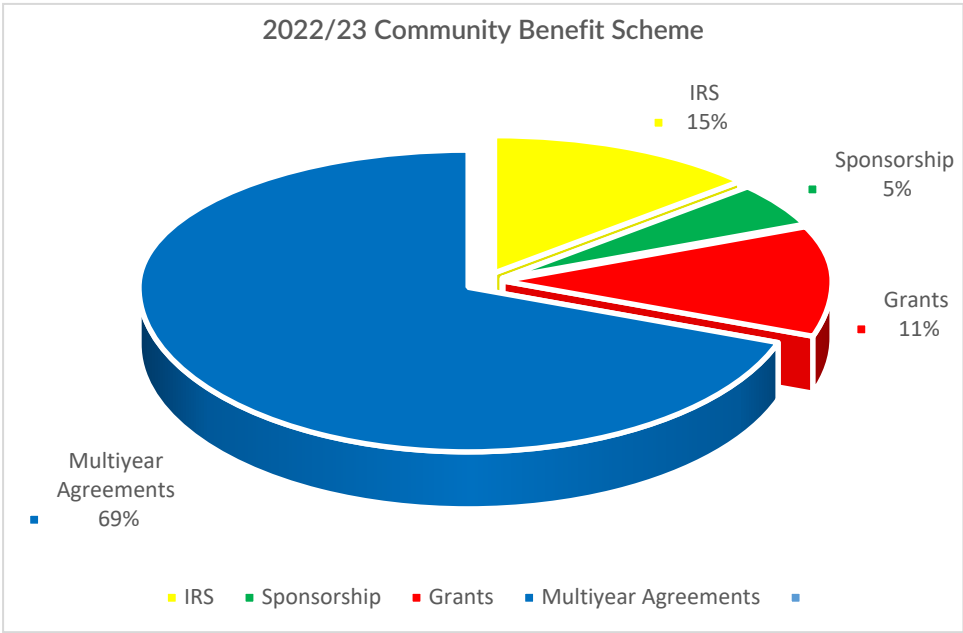


Reeling Veterans received CBS funding in 2020 under a three-year multi-year agreement. This program provides recreational fishing as therapy and assists the mental and physical health of participants, supports local business, and encourages environmental practices. The program is designed to provide veterans with a safe place to share their experiences and help build a network of support through mateship.

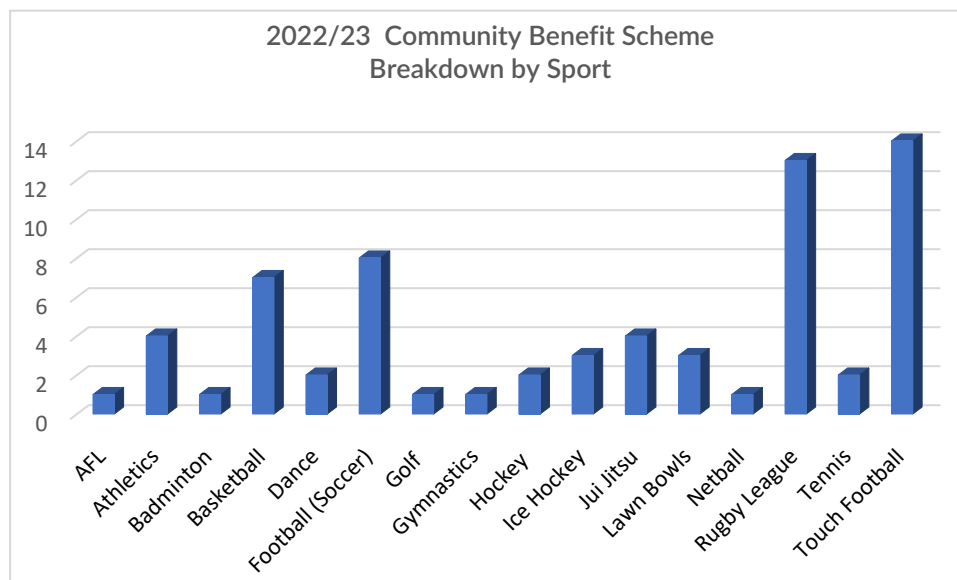
Reeling Veterans, provided feedback relating to their final fishing trip for 2022. The below paragraph was received from a Reeling Veterans participant and captures the emotion and

importance of the trip.

“Yes, we caught fish and have photos to prove it. But for me it was more than just the fishing. It was an opportunity to be able to talk to veterans from all different backgrounds currently going or have been through difficult times for lots of different reasons. People listened and helped me normalise things that traditionally held me back in my life. I am refreshed and excited to keep in touch with the new connections I’ve made from this trip. I have no doubt there will be challenging days, but I am certain that I could call anyone at any time if I needed to and those who I shared this experience with know that I would be more than happy to return the favour.” Anonymous Participant



2022/23 Community Benefit Scheme by Category



2022/23 Community Benefit Scheme Breakdown by Sport

CONSULTATION PROCESS

Council staff have contacted local community groups, schools and business entities to promote and discuss the Community Benefit Scheme. Targeted groups who have previously received funding have been contacted to discuss the application process, barriers to applying and have been offered assistance to consult with council staff to discuss future projects and events.

Community organisations who are using CoP facilities are being informed of both CBS and in particular the Environment Initiatives grant program to encourage awareness and uptake.

Council staff attended the CoP Children's Week event and spoke to 25 not-for-profit community group stall holders regarding CBS opportunities and the application process. Feedback received was volunteers being time poor, perception the application process being confusing and perception timelines lengthy are all barriers to applying. Staff discussed the application process and timelines for both grants and sponsorship.

Four local businesses who attended Children's Week were approached to discuss the eligibility of businesses for environmental initiatives.

POLICY IMPLICATIONS

Council Policy *Grants, Donations, and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme.

BUDGET AND RESOURCE IMPLICATIONS

The CBS budget for the 2022/23 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000.

\$50,750 has been expended for all projects which will benefit the Palmerston community. A further \$40,000 is committed in this financial year for on-going sponsorship. \$139,250 remains in the Community Benefit Scheme 2022/23 budget for future projects and events, as per **Attachment 13.2.4.2**.

The EIG budget for the 2022/23 fiscal year under CBS is \$20,000. Currently we have received no submissions.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social, and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Council officers have promoted the Environmental Initiative Grant to with local business entities.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Community Benefit Scheme - October 2022 Update [13.2.4.1 - 6 pages]

Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
29 June 2022	Aust Secondary Schools - Rugby League	250.00	0.00	250.00	
30 June 2022	NT Links Netball	150.00	0.00	0.00	
23 June 2022	NT Links Netball	150.00	0.00	150.00	
1 July 2022	u16s Aust Junior Championships - Basketball	250.00	0.00	250.00	
1 July 2022	Aust Secondary Schools - Rugby League	250.00	0.00	250.00	
1 July 2022	Showcase National Dance Championships	250.00	0.00	250.00	
1 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
1 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
1 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
1 July 2022	u15s Aust Team Championships - Tennis	250.00	0.00	250.00	
6 July 2022	Southern States Tournament - Rugby	250.00	0.00	250.00	
13 July 2022	u17s Titans Rugby League	250.00	0.00	250.00	
14 July 2022	Youth Touch Football Championships	250.00	0.00	250.00	
15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	250.00	
15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	250.00	

15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	250.00	
15 July 2022	AJJC - Aust National Championships - Jiu Jitsu	250.00	0.00	250.00	
15 July 2022	Youth Touch Football Championships	250.00	0.00	250.00	
20 July 2022	u12 Top End Region - AFL	250.00	0.00	250.00	
29 July 2022	Youth Touch Football Championships	250.00	0.00	250.00	
4 August 2022	Youth Touch Football Championships	250.00	0.00	250.00	
5 August 2022	u14s Aust Junior Championships - Basketball	250.00	0.00	250.00	
5 August 2022	Youth Touch Football Championships	250.00	0.00	250.00	
8 August 2022	Youth Touch Football Championships	250.00	0.00	250.00	
8 August 2022	Premier Invitational Football	250.00	0.00	250.00	
8 August 2022	Youth Touch Football Championships	250.00	0.00	250.00	
9 August 2022	u14s Aust Junior Championships - Basketball	250.00	0.00	250.00	
9 August 2022	Premier Invitational Football	250.00	0.00	250.00	
10 August 2022	Premier Invitational Football	250.00	0.00	250.00	
12 August 2022	Youth Touch Football Championships	250.00	0.00	250.00	
15 August 2022	Premier Invitational Football	250.00	0.00	250.00	
22 August 2022	u14s Aust Junior Championships - Basketball	250.00	0.00	250.00	
25 August 2022	Showcase National Dance Championships	250.00	0.00	250.00	
25 August 2022	Premier Invitational Football	250.00	0.00	250.00	
26 August 2022	Youth Touch Football Championships	250.00	0.00	250.00	

COUNCIL AGENDA Attachment 13.2.4.1

22 August 2022	Murri Rugby League Cup	250.00	0.00	250.00	
22 August 2022	Murri Rugby League Cup	250.00	0.00	250.00	
1 September 2022	Murri Rugby League Cup	250.00	0.00	250.00	
1 September 2022	Murri Rugby League Cup	250.00	0.00	250.00	
1 September 2022	Over 60s Lawn Bowls State Titles	250.00	0.00	250.00	
1 September 2022	Over 60s Lawn Bowls State Titles	250.00	0.00	250.00	
1 September 2022	NQ Athletics Championships	250.00	0.00	250.00	
1 September 2022	NQ Athletics Championships	250.00	0.00	250.00	
1 September 2022	NQ Athletics Championships	250.00	0.00	250.00	
5 September 2022	NQ Athletics Championships	250.00	0.00	250.00	
5 September 2022	Premier Invitational Football	250.00	0.00	250.00	
10 September 2022	Victorian Golf Junior Open	250.00	0.00	250.00	
10 September 2022	Hardcourt Tennis	250.00	0.00	250.00	
10 September 2022	u13 Hockey NT	250.00	0.00	250.00	
12 September 2022	u13 Hockey NT	250.00	0.00	250.00	
20 September 2022	Youth Touch Football Championships	250.00	0.00	250.00	
20 September 2022	Youth Touch Football Championships	250.00	0.00	250.00	
20 September 2022	Youth Touch Football Championships	250.00	0.00	250.00	
20 September 2022	Youth Touch Football Championships	250.00	0.00	250.00	
20 September 2022	Youth Touch Football Championships	250.00	0.00	250.00	
20 September 2022	National Gymnastics Championships	250.00	0.00	250.00	
20 September 2022	Australian National Badminton Tournament	250.00	0.00	250.00	
20 September 2022	Australian Bowls Championship	250.00	0.00	250.00	

COUNCIL AGENDA Attachment 13.2.4.1

21 September 2022	Special Olympics Basketball	250.00	0.00	250.00	
21 September 2022	Special Olympics Basketball	250.00	0.00	250.00	
21 September 2022	Special Olympics Basketball	250.00	0.00	250.00	
19 October 2022	Singa Cup Football	250.00	0.00	0.00	
20 October 2022	Singa Cup Football	250.00	0.00	0.00	
20 October 2022	OneHockey - Ice Hockey	250.00	0.00	0.00	
25 October 2022	OneHockey - Ice Hockey	250.00	0.00	0.00	
25 October 2022	OneHockey - Ice Hockey	250.00	0.00	0.00	
		16,300.00	0.00	14,900.00	
Team Representation Support					
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
19 October 2022	Arrernte Fight Night	2,000.00	0.00		
Total Year to Date (YTD)		2,000.00	0.00	0.00	
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
1 July 2022	Palmerston Mayor's Cup	2,750.00	0.00	2,750.00	
3 August 2022	Membership	2,000.00	0.00	2,000.00	
4 October 2022	Rights On Show	500.00	0.00	0.00	
7 October 2022	Autism NT Annual Fundraiser	2,000.00	0.00	0.00	
5 October 2022	No One Left Behind	2,000.00	0.00	0.00	
Total Year to Date (YTD)		9,250.00	0.00	4,750.00	
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance

COUNCIL AGENDA Attachment 13.2.4.1

Grants					
1 July 2022	Walk to Remember	2,000.00	0.00	2,000.00	
1 July 2022	Morbid Curiosity	2,000.00	0.00	2,000.00	
17 July 2022	Lit Larvae	2,000.00	0.00	1,000.00	
3 August 2022	ATSI Children's Day	2,000.00	0.00	2,000.00	
3 August 2022	Membership	2,000.00	0.00	2,000.00	
4 August 2022	Books For Children	2,000.00	0.00	0.00	not approved
13 September 2022	Cinema Day	2,000.00	0.00	0.00	withdrawn
14 September 2022	African Cup	2,000.00	0.00	2,000.00	
Total Year to Date (YTD)		16,000.00	0.00	11,000.00	
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
Scholarships					
9 June 2022	Batchelor of Education/ Creative Art	10,000.00	0.00	0.00	
Total Year to Date (YTD)		10,000.00	0.00	0.00	
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
	All abilities come and try sessions May 22, May 23, May 24	20,000.00	10,000.00	0.00	
	Junior Rep Program May 22, May 23, May 24	10,000.00	0.00	10,000.00	

COUNCIL AGENDA

Attachment 13.2.4.1

	Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	20,000.00	20,000.00	0.00	
	Tiwi Fishing Program x 3 years 1 July 20, 1 July 21, 1 July 22	10,000.00	10,000.00	0.00	
	Participation program	10,000.00	0.00	10,000.00	
Committed		70,000.00	40,000.00	20,000.00	
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
Annual School Awards					
		100.00	0.00	100.00	
		100.00	0.00	100.00	
TOTALS					
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
		0.00	0.00	0.00	
Total Year to Date (YTD)		121,550.00	40,000.00	50,750.00	
	230000		40,000.00	50,750.00	139,250.00
Date	Activity	Amount Requested	Amount Committed	Amount Spent	Balance
12-Jul-22	Darwin Harbour Clean Up	5,000.00	0.00	0.00	Withdrawn
Total Year to Date (YTD)		5,000.00	0.00	0.00	
	20,000	5,000.00	0.00	0.00	20,000.00

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 6 December 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON