

MINUTES

Risk Management and Audit Committee **Tuesday 26 July 2022**

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.

PRESENT

COMMITTEE MEMBERS

Clare Milikins, Independent Member (Chair)
Steve Bartlett, Independent Member
Mayor Athina Pascoe-Bell
Deputy Mayor Amber Garden
Councillor Sarah Henderson
Councillor Mark Fraser

STAFF

Chief Executive Officer, Luccio Cercarelli
General Manager Infrastructure, Nadine Nilon
Director Finance and Governance, Wati Kerta
Minute Secretary, Kristy Joyce

GALLERY

Three members of staff

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

Mayor Athina Pascoe-Bell left the meeting at 5:07pm.

The Chair declared the meeting open at 5:07pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

Mayor Pascoe-Bell returned to the meeting at 5:13pm.

5.2 Staff

Nil

Initials: 

A Place for People

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Garden

Seconded: Steve Bartlett

THAT the Minutes of the Risk Management and Audit Committee Meeting held on 24 May 2022 pages 188 to 192 be confirmed.

CARRIED RMA10/35 - 26/07/2022

6.2 Business Arising from Previous Meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving Confidential Items into Open

Nil

8.2 Moving Open Items into Confidential

Nil

8.3 Confidential Items

Moved: Steve Bartlett

Seconded: Deputy Mayor Garden

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
16.1.1	Review of audit findings	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
16.2.1	Review of confidential matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local</i>

Initials: 

		Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
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CARRIED RMA10/36 – 26/07/2022

9 OFFICER REPORTS

9.1 Action Reports

Mayor Pascoe-Bell left the meeting at 5:23pm.

9.1.1 Action Report - July 2022

Moved: Councillor Henderson
Seconded: Steve Bartlett

1. THAT Report entitled Action Report - July 2022 be received and noted.
2. THAT recommendation made to Council that a report is presented to the Risk Management and Audit Committee in relation to the ERP implementation project including risk identification and timing by the 25 October 2022 Risk Management and Audit Committee meeting.

CARRIED RMA10/37 – 26/07/2022

9.1.1 IT Disaster Recovery Plan

Moved: Steve Bartlett
Seconded: Councillor Henderson

1. THAT Report entitled IT Disaster Recovery Plan be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:
 - a. THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan is complete.

CARRIED RMA10/38 – 26/07/2022

9.1.2 Strategic Asset Management Plan

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

1. THAT Report entitled Strategic Asset Management Plan Update be received and noted.
2. THAT the Risk Management and Audit Committee recommend to the Council:

Initials: 

- a. THAT **Attachment 9.1.3.1** presented in the Report entitled Strategic Asset Management Plan is adopted.
- b. THAT Control Improvement Plan Register be updated to reflect the completion of the Strategic Asset Management Plan.

CARRIED RMA10/39 – 26/07/2022

9.2 Receive and Note Reports

9.2.2 Asset Management Plan Annual Update

Moved: Steve Bartlett
Seconded: Deputy Mayor Garden

THAT Report entitled Asset Management Plan Implementation Progress – August 2022 be received and noted.

CARRIED RMA10/40 – 26/07/2022

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved: Steve Bartlett
Seconded: Councillor Henderson

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 25 October 2022 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED RMA10/41 – 26/07/2022

13 CLOSURE OF MEETING TO PUBLIC

Moved: Steve Bartlett
Seconded: Deputy Mayor Garden

THAT pursuant to section 99(2) and 293(3)(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED RMA10/42 – 26/07/2022

Initials: 

The Chair declared the meeting closed at 5:52pm.

S. Bartlett

Chair

STEVE BARTLETT

Print Name

25/10/22

Date

Initials:

SB