

AGENDA

2nd Ordinary Council Meeting

Tuesday 21 June 2022

The Ordinary Meeting of the City of Palmerston will be held at Durack Community and Arts Centre, 33 Packard Avenue, Durack commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

Council business papers can be viewed on the City of Palmerston website www.palmerston.nt.gov.au or at the Council Office located: Civic Plaza, 1 Chung Wah Terrace, Palmerston NT 0830.



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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A Place for People

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes
 1. THAT the Minutes of the Special Council Meeting held on 19 May 2022 pages 10744 to 10746 be confirmed.
 2. THAT the Minutes of the Council Meeting held on 7 June 2022 pages 10750 to 10760 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT

MAYORAL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM: 7.1
REPORT TITLE: Mayoral Update Report - May 2022
MEETING DATE: Tuesday 21 June 2022
AUTHOR: Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the recent activities of the Mayor, on behalf of Council.

KEY MESSAGES

- Draft Municipal Plan and Budget 2022-23 Media Launch
- Palmerston Elected Members Market Stall
- PRBA Monthly Member Event
- Attended the below community events on behalf of Council:
 - Families Week Art Exhibition at the Palmerston Recreation Centre
 - Palmerston Pride Festival
 - Fab on Frances
- Meeting with Ministers, Mayor's and MLA:
 - Chief Minister Natasha Fyles
 - Minister Eva Lawler
- Radio Interviews with Off the Leash Magazine and ABC Darwin.

RECOMMENDATION

THAT Report entitled Mayoral Update Report - May 2022 be received and noted.

DISCUSSION

Palmerston Elected Members Market Stall

The first Palmerston Markets for the season opened on 29 April. On the last Friday of every month the Elected Members host a stall open for the community to have a chat and meet their Council. This year we are gifting Native Trees to Palmerston residents and launching a giveaway of a compost bin at each monthly stall.

Draft Municipal Plan and Budget 2022-23

On 5 May Acting Mayor Amber Garden launched the Draft Municipal Plan and Budget for 2022-23. The 2022-23 Municipal Plan will continue to deliver service and programs designed to create 'A place for People'. The Plan focuses on the community and has our people at the centre of all we do. The community were encouraged to provide feedback on the plan, consultation closed on 2 June with Council considering feedback and making changes to present to this Ordinary Council meeting on 21 June.



Acting Mayor Amber Garden

Meeting with Chief Minister Natasha Fyles and Minister Eva Lawler

I would like to thank our new Northern Territory Chief Minister, Natasha Fyles and Minister Eva Lawler for taking the time to visit Council at the end of May. We look forward to continuing to work collaboratively with the Northern Territory Government in bring new facilities and projects to the City of Palmerston such as SWELL, Zuccoli Community Hub, upgraded public lighting and many more projects.



Chief Minister Natasha Fyles, Mayor Athina Pascoe-Bell and Minister Eva Lawler

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
23.1	External Presentation Request	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(e) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
25.1.1	Contract and Tender Assessment and Award	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

- 11 PETITIONS
- 12 NOTICES OF MOTION
- 13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Adoption of the Municipal Plan and Budget 2022-2023
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Director Finance and Governance, Wati Kerta
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval for the adoption of the Municipal Plan and Budget 2022-2023.

KEY MESSAGES

- Council is required by the Local Government Act 2019 to adopt its Municipal Plan and Budget on or before 30 June in the previous financial year.
- Councils annual Municipal Plan contains details of Councils service delivery plan and the allocated budget for the forthcoming financial year.
- The structure of the Municipal Plan reflects Councils Community Plan.
- Council must present a balanced budget for 2022-23.
- Councils 2022-23 budget includes no changes to existing service levels, the inclusion of \$1.9 million of new initiatives and an increase in Residential Rates by 2.9% with a \$30 increase on the minimum.
- The Municipal Plan and Budget 2022-23 includes Elected Member allowances as required by the *Local Government Act*.
- The Municipal Plan and Budget 2022-23 includes \$27 million of capital works.
- The Municipal Plan and Budget 2022-23 includes the delivery of projects such as the SWELL, Fibre Sense and Where We Live Matters (Zuccoli).
- Council has undertaken and completed 28 days of public consultation. During this period, copies of the plan was made available to the public through website, newspaper, and social media for feedback.
- Council wrote to the Department of Chief Minister and Cabinet seeking feedback to ensure that the Municipal Plan and Budget 2022-23 is compliant with the *Local Government Act*.
- Council received two submissions on the Municipal Plan and Budget 2022-23, one being a response from the Department of Chief Minister and Cabinet and one from a member of the public.
- Recommendations and comments on the feedback received are outlined and are included with the report. No significant issues were identified.
- The Municipal Plan and Budget 2022-23 complies with all the requirements under the *Local Government Act 2019* and the incoming legislations.
- As a result of feedback, minor changes are being recommended to the Municipal Plan.

RECOMMENDATION

1. THAT Report entitled Adoption of the Municipal Plan and Budget 2022-2023 be received and noted.

2. THAT Council adopt the Elected Member Allowance for the 2022-23 financial year as outlined in the Draft Municipal Plan and Budget 2022-23.
3. THAT in accordance with Section 35(1) of the *Local Government Act 2019* Council adopt the Draft Municipal Plan and Budget 2022-23 at **Attachment 13.1.1.1** to this report entitled Adoption of the Municipal Plan and Budget 2022-23 that incorporates the commentaries and actions outlined in this report as City of Palmerston Municipal Plan and Budget 2022/23.
4. THAT Council writes to the respondents acknowledging and thanking them for their feedback on the Municipal Plan and Budget 2022-23 and identified actions.
5. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2022-23 to the Department of Chief Minister and Cabinet in accordance with Section 35 (2) of the *Local Government Act 2019* before the 30 June 2022 with a copy also provided to the Minister for Local Government.

BACKGROUND

The structure of the Municipal Plan and Budget 2022-23 is based on Councils Community Plan, supporting the six outcomes. These six outcomes form the basis of performance and service plans that Council will work towards achieving in the coming 2022-23 fiscal year and reported against in Councils Annual Report 2022/23.

At the 1st Ordinary Council Meeting of 3 May 2022, Council made the following decisions

Municipal Plan 2022-23

1. *THAT Report entitled Municipal Plan 2022-23 be received and noted.*
2. *THAT Council adopts the City of Palmerston Municipal Plan and Budget 2022-23 at **Attachment 25.1.2.1**, contained in this report entitled Municipal Plan 2022-23 for 28 days public consultation.*
3. *THAT Council be presented with the City of Palmerston Municipal Plan and Budget 2022-23, inclusive of the feedback from the public consultation for adoption at the 2nd Ordinary Council Meeting of 21 June 2022.*
4. *THAT the decisions relating to Report entitled Municipal Plan 2022-23 be moved into the Open Minutes following the Municipal Plan and Budget 2022-23 Media Briefing on 05 May 2022.*

CARRIED 10/337 – 03/05/2022

The Municipal Plan and Budget 2022-23 was launched for 28 days for public consultation on the 5 May 2022 following a media brief from the Deputy Mayor.

DISCUSSION

The Municipal Plan and Budget 2022-23 presents a balanced budget which maintains the current service levels to our community. To ensure financial sustainability, Council has placed a marginal increase in Rates by an average of 2.9% with \$30 increase on the Minimum Rate.

Most significantly in this year's Municipal Plan and Budget 2022-23, Council will invest in the ongoing renewal of the community infrastructure assets. Municipal Plan elements include:

- Rates revenue includes a 2.9% increase and \$30 increase to the minimum.
- \$6.9 million waste charges.
- \$927K statutory and user charges and fees.
- Free City Centre Parking Free entry to the Swimming & Fitness Centre for pool users.
- \$3.1 million grant revenue, including the Federal Assistance Grants.
- \$10.9 million employee expenses.
- No increase to Elected Member Extra Meeting Allowance.
- \$1.9 million of total new initiatives which fund the increase of current programs, Security patrol in Goyder Square to be partially, funded by NTG and four new capital initiatives totalling \$1.4M.
- \$27million capital expenditure of which \$17.56 million is being funded by capital grants and \$3.5 million from borrowings and \$2.3 million from reserves.
- Capital projects includes community projects such as SWELL, Fibre Sense and Where We Live Matters (Zuccoli).
- Other capital projects include:
 - \$500,000 Zuccoli Pump Park
 - \$500,000 Archer Waste Management Facility Upgrades
 - \$159,000 investments in the Durack Arts Centre
 - \$600,000 ERP system implementation
 - \$735,000 for public Lighting
 - \$625,000 for Tree Planting and Watering program
 - \$2.3 Million for Roads
 - \$1.1 million for building renewals and upgrades
 - \$2.2 million for parks and Reserves
 - \$174,000 for Stormwater.

The format of the 2022-23 budget is presented in line with the Guidelines issued under the *Local Government Act 2019* administered by the Department of Chief Minister and Cabinet. The budget format combines the operational and capital income and expenditure in the income statement to demonstrate Councils overall financial capacity.

- Section 1: Highlights the Councillors, their allowances and Councils staffing structure and plan.
- Section 2: Outlines how Council measures our performance, guided by community responses from Councils Community Satisfaction Survey and the Performance Plans across the six outcomes of the Community Plan.
- Section 3: Discusses opportunities and challenges Council is facing and identifies methods to improve relationships with other levels of government and the community through collaboration.
- Section 4: Provides the revenue statement which outlines Councils rating methodology, waste service charge and internal process for levying/administering rates.
- Section 5: Provides Councils Financial Statements which have been considered at the Elected Member workshops held in February, March and April.

The 2022-23 budget is presented as a balanced budget with Council continuing to provide the same level of service to our community. The Plan recognises Councils current and future financial capacity to continue delivering quality services, provide facilities and infrastructure while commencing new initiatives and projects to achieve the outcomes in the Community Plan.

The Municipal Plan and Budget 2022-23 was launched for 28 days public consultation on 5 May 2022. During public consultation, Council wrote to the Department of Chief Minister and Cabinet seeking

feedback to ensure that the Municipal Plan and Budget 2022-23 that is being adopted is compliant with the Local Government Act.

Recommendations and comments received from the Department of the Chief Minister and Cabinet are noted below, including feedback recommended actions:

Respondent	Feedback	Recommend Action
Department of Chief Minister and Cabinet (Page 14)	<p>The Councils Annual Plan must incorporate a Long-Term Financial Plan (LTFP) but section 34(2) of the <i>Local Government Act 2019 (Act)</i> allows a Council to refer to a separate LTFP document if a link or reference to a webpage is included in the Plan.</p> <p>In our review we noted your Councils Annual Plan does not include a link or webpage reference to the separate LTFP document.</p> <p>Please amend page 14, and anywhere else in the Plan you think appropriate, to include a link or webpage reference to the separate "Long Term Financial Plan 2022-23" document.</p>	A link to the LTFP is included in the final Municipal Plan.
Department of Chief Minister and Cabinet	Section 35(3)(b) of the Act requires Council's to make copies of the Annual Plan available for public inspection at the Council's public offices. It was noted that this was not made clear on Councils website, and, for the future, we recommend this be included as part of the consultation process to inform readers where they can obtain a copy of the plan.	Noted. Will be considered for the next budget process
Department of Chief Minister and Cabinet Page 22	There is a reference to "LRCl" on page 22 of the Annual Plan. We recommend "LRCl" be written in full for those who are unfamiliar with the acronym.	Municipal Plan updated to amend references to Local Roads and Community Infrastructure Program (LRCl)
Department of Chief Minister and Cabinet Page 47	On page 47 it was noted that the link for the "Schedule of Fees and Charges" directed the reader to Councils homepage. We recommend this link be updated to direct the reader to the relevant document on Council's website for easier access.	A link to the LTFP is now included in the final Municipal Plan.
Department of Chief Minister and Cabinet	Rates declaration – Our review of Councils Plan does not include commenting on the Council's rates declaration. We separately encourage your Council to seek legal advice when preparing the rates declaration.	Council develops the rates declaration separately and as per normal practise, seeks legal advice.

Department of Chief Minister and Cabinet Page 5	Citation of legislation - Due to recent amendments to the Interpretation Act 1978; Northern Territory legislation referencing is to include the year of enactment, for example Local Government Act 2019. Though we encourage this citation approach, any existing references are not legally incorrect due to transitional protection that has been included. Page 5	Updated in the Municipal Plan
Department of Chief Minister and Cabinet Page 5	Note: The Council may wish to shorten a legislative citation reference, particularly if it is repeated in the same document. In the first reference, the full name of the legislation is cited, then followed by the short title in brackets – for example: Local Government Act 2019 (Act). Use the short reference in the rest of the document – for example: in accordance with the Act. Page 5	Updated in the Municipal Plan
Department of Chief Minister and Cabinet Page 49	Early payment allocation of the 2022-23 Financial Assistance Grant – Based on historical records, when preparing its budget the Council should take into consideration the impact the early payment of 2022-23 financial assistance grants, paid in April 2022, will have on their 2022-23 budget.	Noted. The 2022-2023 budget incorporates the estimated early payment for Financial Assistance Grant,
Department of Chief Minister and Cabinet	<p>Guideline 5 Budgets and Monthly Financial Report Form – This Guideline and Form have not yet been finalised; however, the Council is encouraged to begin using the version put out for consultation mid-March 2022.</p> <p>The requirement to follow Guideline 5 Budgets will not likely be mandatory until the Council conducts its first 2022-23 budget review which is required between 1 July and 31 December 2022. The mandatory use of the Monthly Financial Report Form will likely be required for the next Monthly Financial Report following the Council conducting its first 2022-23 budget review. For a detailed explanation, please refer to the email sent to all council finance officers on 11 May 2022.</p>	Noted. City of Palmerston will comply as required at the specified time.
Resident	There is no reference to noise pollution along roads such as Lambrick Road that has residences lining the sides of the road. This does not suggest planning for growth is considering this problem. Noise is not good for families, does not make the area attractive to prospective homeowners. A	<p>Noted and no further action.</p> <p>There are no current plans to install noise attenuation barriers along this road. The road is considered to be developed to the</p>

	strategy to erect noise barriers in required areas around the city should be included, funded, and implemented	standard required for the road class of an urban sub-arterial. These types of roads are designed to carry the volumes of traffic as being experienced along this road. No warrants have been identified for the installation of noise attenuation barriers.
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Minor administrative errors which have been identified during this period have been rectified in the Municipal Plan.

The Municipal Plan and Budget 2022-2023 has been updated to reflect the feedback received during the public consultation period and a final draft for council endorsement is provide as **Attachment 13.1.1.1**.

CONSULTATION PROCESS

The Municipal Plan and Budget 2022-23 was launched for 28 days public consultation on Thursday 5th May 2022 following a media briefing with the Deputy Mayor. During this time, the following was undertaken to ensure the Plan received significant public exposure and residents were provided with multiple opportunities to provide feedback on the document:

- Briefing to local media by the Deputy Mayor with the event live streamed to the public on the City of Palmerston Facebook page on Thursday 5 May 2022. Live stream media briefing for Municipal Plan and Budget 2022-2023 had 827 views.
- A dedicated website page including an online form for submissions, made public on Thursday 5 May 2022.
- Media release distributed on Thursday 5 May 2022
- Newspaper advertisements: in the NT News
- Facebook post
- Highlights flyers including the Municipal Plan and Budget 2022-23 at Council buildings
- Consultation ending reminder Tuesday 2 June 2022

The positive communication of Councils initiatives, activities, and projected service delivery for 2022-23, resulted in no public submissions received during the consultation period. The delivery of community-driven initiatives, such as free entry for Palmerston Pool users, free City Centre parking options etc, with no further feedback received may indicate that the community are satisfied with Councils direction.

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team
- Communications Team

In preparing this report, the following external parties were consulted:

- Department of Chief Minister and Cabinet

POLICY IMPLICATIONS

The Municipal Plan is in line with the requirements under the *Local Government Act 2019* and all Council Policies.

BUDGET AND RESOURCE IMPLICATIONS

If adopted the Municipal Plan and Budget 2022-23 will set Council service plan and budget for the 2022-23 financial year.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council has prepared a Municipal Plan in line with the requirements of the *Local Government Act 2019* and the incoming legislations. During public consultation Council received a submission from the Department of Chief Minister and Cabinet, which only recommended to declare rates on or before 30 June 2022 because the minister or the department with the power to defer or waive the stipulated 30 June Date. Council is required to adopt the Municipal Plan and Budget 2022/23 by 30 June each year.

This Report addresses the following City of Palmerston Strategic Risks:

- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.
6. Fails to deliver the strategic vision for the city
Context: Ensuring vision is delivered effectively & efficiently, progress is measurable & celebrated.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Adoption of the Municipal Plan and Budget 2022-23 will lead to more environmentally sustainable outcomes from improved recreation opportunities and energy efficiency initiatives.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. CoP 2022 Municipal Plan (005) [13.1.1.1 - 29 pages]



COUNCIL RESPECTFULLY ACKNOWLEDGES

the Larrakia People; the traditional owners of the land and waters of the Palmerston Region, and pays respect to their Elders: past, present and future.

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FRONT COVER: ZAINAB MOHAMUD, PALMERSTON HARMONY DAY, 2022

"Ever since I moved to Darwin 8 years ago, in particular Palmerston, I felt at home. The community is so supportive and welcoming. I am proud to raise my two little girls in such a diverse and influential city".

- Zainab Mohamud

INTRODUCTION

This municipal plan is the City of Palmerston's 'action plan' on the services, programs, events, facilities and infrastructure we will deliver and maintain in 2022–23. City of Palmerston operates on Larrakia country. "We acknowledge the Larrakia people as the Traditional Owners of the region and pay our respects to Larrakia elders past and present. We are committed to a positive future for our Aboriginal community."

The following document also contains our annual budget, which outlines proposed Council rates, fees and charges.

This important document also brings together the actions we've committed to in our Community Plan and our Long-Term Financial Plan.

The City of Palmerston's vision is to create 'A Place for People', where we focus on our strengths to ensure our city thrives into the future.

Our community is at the centre of everything we do. In achieving this, we contribute to the vision where:

- Palmerston is a welcoming, vibrant, family-friendly city that fosters diversity and unity.
- In Palmerston, everyone belongs, and everyone feels safe.
- Our vision recognises the importance of valuing and investing in the natural environment, balancing economic considerations, and focussing on innovation to enable social transformation in Palmerston.

The Community Plan defines this vision and outlines our priorities, which are shaped by the community members who were directly involved in creating it. The Community Plan gives our community, businesses and Territorians certainty and what they can expect from Council over the next 10 years. We will work towards these long-term outcomes our community wants and expects.

OUR CITY

City of Palmerston is the Northern Territory's youngest city, and is located 20 kilometres south-east of the Northern Territory's capital Darwin. Palmerston was established in 1980. It became a municipality in 1985 and was declared a city in 2000.

Palmerston has grown rapidly in a short period of time. In 2022, its population of almost 40,000 people live in 14 suburbs, which are bordered by two light industrial areas in Yarrowonga and Pinelands.

COMMUNITY PLAN OUTCOMES:



Family and community:
Palmerston is a safe and family-friendly community where everyone belongs.



Vibrant economy:
Palmerston is a destination city for employment. It is a place where businesses are encouraged to set up and grow.



Cultural diversity:
In Palmerston, we celebrate our cultures in a way that values our diversity.



A Future focus:
Palmerston is an innovative city that sustains itself through the challenges of the future.



Environmental sustainability:
Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.



Governance:
Council is trusted by the community and invests in things that the public value.

THE OUTCOMES INCLUDE THE OBJECTIVES WE NEED TO ACHIEVE AND THE WAYS WE'LL MEASURE OUR SUCCESS IN ACHIEVING THEM.



39,625
Population



31
Median Age



72KM²
Geographical Area



\$1.98B
Local Economy



\$69.8M
Total Budget Expenses
(includes operational and capital)

PUBLIC CONSULTATION

Local governments in the Northern Territory undertake planning and reporting activities in line with the Local Government Act 2019 and Local Government Regulations.

The City of Palmerston welcomes feedback from the public about the Municipal Plan and Budget 2022–23, which will be online and open for submissions www.palmerston.nt.gov.au/community/participation/have-your-say from 05 May 2022 to 2 June 2022.

We will review all submissions at the Ordinary Council Meeting in June 2022. Council will adopt the approved Municipal Plan before 30 June 2022, in line with the Local Government Act 2019.

MAKING A SUBMISSION:

Online:
Have Your Say at Council's website: www.palmerston.nt.gov.au

Mail:
Attn: Chief Executive Officer
Municipal Plan and Budget 2022–23 submission

City of Palmerston
PO BOX 1, Palmerston NT 0831

Email
governance@palmerston.nt.gov.au

MESSAGE FROM THE MAYOR

To ensure a thriving and adaptable municipality, a strong and strategic approach needs to be administered. The 2022/23 Municipal Plan has a strong focus on community, sustainability and innovative practices, that will make Palmerston an attractive and liveable city as well as a prime investment opportunity.

Since the 2021 election, Palmerston's 10th Council holds the community at the core of every decision. Ensuring that inclusiveness and accessibility to all Council services is achieved as well as maintaining financial accountability.

Council achieved many goals in 2021/22, even with the distraction that Covid-19 had and is still having. There were some delays in a selection of projects, however as a future focused and optimistic Council, we were still able to forge ahead. The next year fills me with excitement as we continue to partner closely with the Northern Territory and Australian Governments on some exciting project developments.

We have been granted a Crown Lease and we will see the completion of the first stage of the Zuccoli and Surrounds Community Hub with a dog park, Pump Track, toilet facilities and a parking space. There will also be movement into the \$15million upgrade of the SWELL development, Palmerston's new Swimming, Wellness, Exercise, Leisure and Lifestyle facility.



As we go into our third year of dealing with an economic downturn, it's great to be able to offer the community continued free parking within the CBD, as well as free-facility hire to non-commercial users. We are also in a position to;

- Hold the cost of your waste service charges
- Hold the cost of dog registrations and other Council fees and charges as they were in 2021/22
- Continue to offer free entry to the Palmerston Pool
- Maintain service levels across the whole municipality

Council have always worked closely with our young residents to help support and provide them with positive choices as they navigate their way into adulthood, and the 2022/23 year will be no different. Working in partnerships with networks such as Larrakia Nation, NT Police, Palmerston and Rural Basketball Association (PaRBA), YMCA and the Department of Territory Families, I can't wait to attend one of our biggest events of the year, YouthFest, and see how our other youth programs help guide pathways for our future.

With community events back on the calendar again, it will be a busy social year with On Frances Street Party, FlickNics, Live at the Lake as well as our Reboot Your Lool all coming back this year. We also love joining our rangers and community members down at Brekkie in the Park and community BBQ's.

After both Durack Community Arts Centre and Gray Community Hall opening last year, I look forward to the many programs and events that will be run out of these facilities. They are fantastic and improved assets for the community to use and I am so proud of the work that has gone into them. I am just as excited to see the future plans to rejuvenate the Driver Resource Centre. Redeveloping this community facility is important to this area, and I'm personally looking forward to having several state-of-the-art facilities that are accessible to the community.

The Community Benefits Scheme (CBS) will continue to support community groups and individuals to access grants for their future sporting upgrades, events, or other activities. The CBS application process has undergone a review and now has an improved process making it easier for the community to register or find out more information.

As we continue to deliver to the community's needs, I have a great sense of achievement in what the Council has done so far, but I also have a great eagerness to continue to tackle the big issues, to do better and be better for the future of the city. After two lockdowns and a lockout put in place in the past year, I have seen just how strong and resilient our Palmerston community can be, so I have no doubt the year ahead will be filled with promising advances in our economy.

Palmerston is a place for people. The community is at the centre of all we do. Our aim is to provide opportunities, growth and sustainability for all residents and visitors, and to pave a path of excellence.

Althina

MESSAGE FROM CHIEF EXECUTIVE OFFICER

After another year of global uncertainty and unrest, the Palmerston community have continued to demonstrate their resilience and strength through some significant tough times.

The City of Palmerston Municipal Plan 2022/2023 addresses the ongoing economic uncertainty due to global, national and Territory factors whilst balancing the needs of our community and continuing the delivery of services.

The City of Palmerston continues to grow, presenting many opportunities and challenges. This growth will see new residential areas being developed and unincorporated land in the areas of Wishart, Elrondie, Kirikand and Tivendale, become part of Palmerston as of 1 July 2023. This will no doubt increase the sustainability of Palmerston into the future and expansion and continuation of, delivery of quality services to these areas.



The Municipal Plan outlines Council's actions for the coming year and establishes how Council will achieve this through the Annual budget. The budget is the basis of what services, programs and infrastructure that we need to deliver to work towards achieving the Community Plan outcomes.

In 2022/23 Council will be looking at increasing sustainability with the recent release of our Sustainability Strategy, which focuses on the themes such as environmental improvements and protecting our surrounding environment as well as looking at the future to ensure we are choosing responsible, ethical investments and initiatives. Our expansion and upgrades at the Archer Waste Management Facility will improve usability, environmental outcomes including diversion from landfill. Council will also be investing towards our weed and fire management strategies to contribute to the important biodiversity of our bush land, but also protect people and properties.

City of Palmerston are actively looking at ways to partner with the Northern Territory Government (NTG) and Australian Government on projects and 2022/23. City of Palmerston would like to acknowledge the support of both Governments in delivering outcomes for the Palmerston communities resulting in improved lifestyle, well-being and creating our vision of A Place for People.

Our future focus is strong. We will continue delivering quality services and programs to the community as well extensive capital works program, to realise the Community Plan Outcomes. This will include delivery of a \$43 million operational budget and \$27 million capital expenditure. Capital works will include things such as the delivery of SWELL, Zuccoli Community Hub Stages, playgrounds, pathways, tree planting and community facilities to continue support the growth and well-being of our community.

Our extensive, diverse and very popular community events will also continue to be delivered such as On Francis, Palmerston Youth Festival, Australia Day Celebrations, Brekkie in the Park and Christmas in Palmerston. Supporting and developing local programs and individuals remains important with the continuation of the Community Benefit Scheme designed to provide financial support to individuals and community groups to build our community.

The Community remain at the centre of all we do with a strong ongoing focus on the customer experience. At City of Palmerston we aspire to make it easy, to listen and learn and to always improve for the benefit of the community, to make Palmerston "A place for people". I would like to thank the community for their ongoing support.

[Signature]

OUR YEAR AHEAD (2022-23)



2.9% INCREASE
WITH A \$30 INCREASE TO THE
MINIMUM RATE



NO SIGNIFICANT INCREASE TO
FEES AND CHARGES



\$27.1M
TOTAL CAPITAL WORKS
SPEND



\$2.2M
FOR PARKS AND RESERVES



\$15M
AS PART OF SWELL (SWIMMING,
WELLNESS, EVENTS, LEISURE,
LIFESTYLE)



\$250,000
FOR THE COMMUNITY
BENEFIT SCHEME



\$150,000
FOR THE DRIVER RESOURCE
CENTRE UPGRADE



\$230,000
FOR THE ANNUAL
PRE-CYCLONE CLEAN-UP



FREE
CITY CENTRE PARKING
& FREE ENTRY TO THE
SWIMMING & FITNESS
CENTRE FOR POOL USERS



\$500,000
FOR LIGHTING DARK SPOTS
IN PARTNERSHIP WITH THE
NORTHERN TERRITORY
GOVERNMENT



\$625,000
FOR TREE PLANTING AND
WATERING IN PARTNERSHIP
WITH THE NORTHERN
TERRITORY GOVERNMENT



\$174,000
FOR STORMWATER
DRAINAGE WORKS



\$80,000
WASTE EDUCATION
PROGRAM



\$3.8M
SPEND ON ZUCCOLI COMMUNITY
- WHERE WE LIVE MATTERS PROJECT



\$2.3M
FOR ROADS



\$500,000
FOR ARCHER WASTE SHADE
STRUCTURE



\$4.7M
FOR RENEWALS



\$14.9M
IN UPGRADES ACROSS ALL
ASSETS



YOUR RATES

Rates for the 2022/23 financial year will be increased by 2.9%. There is no increase or decrease to the waste charges for 2022/23 financial year. This will result in an impact of only \$30 for the year to most of our ratepayers. Council uses Unimproved Capital Value (UCV) as a basis for all rating calculations within the City of Palmerston. Over the past year the city has undergone a UCV revaluation which has impacted most properties in the municipality.

Rating Zone	Rate on UCV	Minimum Rate	Change
R, RR (Excluding RR in the suburb of Marlow Lagoon) LR, LMR, MR,HR, CL,FD, PS, SP8, SP9 (<10,000m2), SP9(>20,000m2), SP10 and SP11	0.6296554%	\$1,287	\$30 increase to the minimum from 2021/22
RR in the Suburb of Marlow Lagoon	0.5172834%	\$1,287	\$30 increase to the minimum from 2021/22
GI and LI	0.5048840%	\$1,287	\$30 increase to the minimum from 2021/22
All Other Rateable Land	0.7574438%	\$1,287	\$30 increase to the minimum from 2021/22

Waste Management Charge	2017-18	2018-19	2019-20	2020-21	2021-22	Budget Year 2022-23
Residential Kerbside Collection	\$530	\$510	\$490	\$490	\$480	\$480
Manual Service Collection (<25 units)	\$530	\$510	\$490	\$490	\$480	\$480
Upgrade to 240L Annual Service Charge*	\$149	\$149	\$149	\$149	\$149	\$149
Multiple Dwelling 25 units +	\$240	\$240	\$240	\$240	\$240	\$240
Additional Kerbside Service (both bins)	\$	\$	\$	\$490	N/A	N/A
Additional General Waste Kerbside Bin 120L*	N/A	N/A	N/A	N/A	\$250	\$256
Additional Recycling Kerbside Bin*	N/A	N/A	N/A	N/A	\$110	\$113
Additional General Waste Manual Bin*	N/A	N/A	N/A	\$394	\$290	\$297
Additional Recycling Waste Manual Bin*	N/A	N/A	N/A	\$245	\$110	\$113

*These are charges through Fees and Charges.
For more information visit <https://palmerston.nt.gov.au/council/forms-and-publications/fees-and-charges>

EARLY BIRD DRAW

Each year, Council runs a draw which gives two lucky ratepayers, who have paid their rates in full by the first instalment date, \$1,500 each. Early Bird Draw Terms and Conditions will be available in August at www.palmerston.nt.gov.au

CONCESSIONS

Council offers eligible concession holders a Rates Concession on rates. If you have any queries regarding your eligibility, please contact:

NT Concession Scheme: 1800 777 704

Palmerston Community Care Centre: (08) 8999 3344

FINANCIAL HARDSHIP

In times of financial hardship, Council offers a Rates Concession for both residential and commercial ratepayers. Financial hardship is defined as a situation where a ratepayer is unable, due to illness, unemployment, or other reasonable causes, discharge their financial obligations towards the City of Palmerston. Residents who are experiencing financial hardship should contact Council's Finance Team as soon as possible to discuss individual circumstances.

If you are experiencing any form of hardship that affects payment of rates or other charges applied by Council, then we strongly urge you to contact us, so together we can discuss options and/or arrange a suitable payment plan.

Council offers additional concessions and property owners can apply for more than one concession at a time. If you have any queries regarding your eligibility for any of the concessions, please contact Council's Finance Team on (08) 8935 9933 or email: rates@palmerston.nt.gov.au

OUR COUNCIL

The City of Palmerston 10th Council consists of seven Councillors and the Mayor, who were sworn in on the 14 September 2021. The Elected members experienced a smoking ceremony by a local Larrakia representative to pay respects to the land in which we work on.



MAYOR ATHINA PASCOE-BELL

Athina moved to Palmerston in 2004 with her husband, who was in the Australian Defence Force at the time. They bought their home in Marlow Lagoon a few months after arriving. Athina has two school-aged children and at year end was studying for her law degree. Before becoming Mayor, Athina had an extensive career in the public service. She is focused on good governance of the Council and ensuring the right decisions are made at the right time.

After the Community Plan was created and implemented, Athina's focus moved to ensuring the Council delivers appropriate and timely services to the community. Athina strongly believes the way to solve issues in our community is by working together. To do this, she has built strong working relationships with both the Northern Territory and Australian governments.



COUNCILLOR DANIELLE EVELEIGH

As a Driver resident for over 17 years, and newly elected Councillor, Danielle (Dani) is committed to the Palmerston community and has a desire to contribute and represent others. With a background in Human Resources Management and Industrial Relations, Dani brings these attributes and skills to Council, where she will support positive change where possible. She's involved in an array of local groups and committees including Top End Women's Legal Service, Walking off the War Within and Corrugated Iron Youth Arts. Outside of this, Dani enjoys spending time with her family, playing touch football and reading.



COUNCILLOR MARK FRASER

Having made Rosebery his home for almost two decades, Mark sees the prevalence of FIFO employment through the military, mining, agriculture and remote services industries. He would like to explore what support is needed and can be provided, for families in these situations to better cope with work life balances and raising a family. With hands-on trade skills and managerial background in manufacturing, servicing and supply chain, Mark is actively involved in local business organisations like Energy Club NT, Territory Proud and regularly attends industry events often promoting to key decision makers the vital economic importance of fostering an active culture of 'buy local' first within Palmerston.



COUNCILLOR AMBER GARDEN

Amber moved to the NT from Queensland in 2003. She and her husband bought a property in Farrar in 2010. Amber has strong experience with Council processes, responsibilities, and governance after 9 years as an HR manager in local government in the NT. Amber's more recent experience in commercial construction and maintenance has given her important skills to effectively contribute to the City of Palmerston. Amber is dedicated to improving safety, accessibility, and communications with the community to make Palmerston a liveable city for all to enjoy. She's also actively involved in animal management and welfare as a Life Member and Vice Chair of RSPCA Darwin, a Member on several National Animal Management and Welfare Committees and the Chair of the Palmerston Animal Management Network.



COUNCILLOR BENJAMIN GIESECKE

Ben was born in Melbourne but grew up in Adelaide. He moved to the NT in 2004 to begin his career as a property professional after completing his Bachelor of Business (Property). Ben bought his first home in Moulden in 2005. He and his wife now live in Johnston. Ben previously worked for two of the largest national valuation firms. He is now with one of the big four banks. Ben has extensive experience in the real estate market across the NT and is also active in the local multicultural community.



COUNCILLOR DAMIAN HALE

Damian came to the NT in 1974 and has lived in Maningrida, Katherine, Darwin, and Palmerston. He now lives in Gunn with his partner, Maria. Damian was the federal Member for Solomon from 2007 to 2010. He was also a member of the Australian Workers Union for almost nine years, resigning in March 2019. At year end, Damian was operations manager for a local Indigenous company, Sacred Business Services, and head coach of the NT Titans rugby league team.



COUNCILLOR SARAH HENDERSON

Sarah is a hardworking community advocate and businesswoman who has been an active member of the Palmerston community for three decades. With her husband, she has brought up five children in Palmerston, and now her grandchildren are being raised in the community. She has been involved in many Palmerston community groups over the years.



COUNCILLOR LUCY MORRISON

Lucy has lived in the NT since 2008, after moving to Palmerston from Queensland. She has more than 15 years' experience in the media industry and started her career as a print journalist working for newspapers both in the Northern Territory and Queensland. Lucy is on her second term of Council and is passionate about the community of Palmerston. She has an avid interest about healthy living and enjoying an active lifestyle and wants to get more youth involved in sports and local activities in the community.

ALLOWANCES

Elected Members are provided with financial support in recognition of the significant amount of work required in representing their community. Council intends to provide the following allowances to Elected Members, in accordance with *Local Government Guidelines*.

Allowance Description	Mayor	Deputy Mayor	Councillor
Annual Base Allowance	\$87,635.66	\$32,405.27	\$15,761.63
Annual Electoral Allowance	\$23,065.90	\$5,767.68	\$5,767.68
Professional Development Allowance	\$3,753.17	\$3,753.17	\$3,753.17
Maximum Extra Meeting Allowance	Nil	Nil	\$10,508.15
TOTAL CLAIMABLE	\$114,454.73	\$41,926.12	\$35,790.63

Councillors are entitled to claim an Extra Meeting Allowance up to a yearly maximum as outlined in the table above and the average claimable allowance is estimated to be \$160 per meeting. Details of other entitlements for Elected Members are outlined in Council Policy "Elected Members Benefits and Support" available on Council's website.

REVIEW OF CONSTITUTIONAL ARRANGEMENTS

Following a submission from the 9th Council, the Northern Territory Government approved the inclusion of the unincorporated land to the North of Palmerston, to be within the new Municipal boundary of Palmerston from 1 July 2022. The boundary review planning has been considered and included within the 2022-23 Municipal Plan and Long Term Financial Plan, and the 10th Council will consider this change to the constitutional arrangements for all future planning.

To view the Long Term Financial Plan visit <https://palmerston.nt.gov.au/council/forms-and-publications/publications>

Councillor Sarah Henderson,
Smoking Ceremony, First
Ordinary Council Meeting,
2022



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CITY OF PALMERSTON | 2022-23 MUNICIPAL PLAN



Trent Lee, Smoking Ceremony, First
Ordinary Council Meeting, 2022

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CITY OF PALMERSTON | 2022-23 MUNICIPAL PLAN

EXECUTIVE LEADERSHIP TEAM

As per the Northern Territory Local Government Act 2019, Council employs a Chief Executive Officer (CEO) and delegates responsibilities to carry out the day-to-day functions of Council. The CEO is responsible for the overall administration of Council and works closely with the Elected Members to ensure Council goals and objectives are met. The CEO is supported in their responsibilities by a Deputy CEO, two General Managers and one Director who, with the CEO, form Council's Executive Leadership Team.

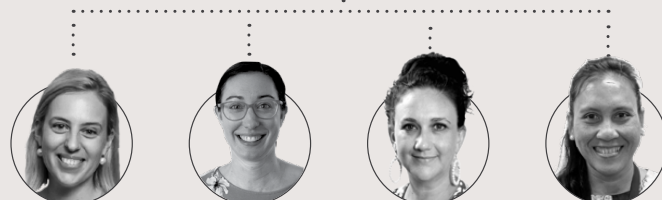
LUCCIO CERCARELLI CHIEF EXECUTIVE OFFICER

Responsibilities include:

- Office of the Mayor and Elected Members
- Executive Support
- Council and Committee Services
- Business Performance and Improvement



- Advocacy
- Strategy and Insights
- Strategic Initiatives and Partnerships
- Strategic Organisations Planning



AMELIA VELLAR - DEPUTY CHIEF EXECUTIVE OFFICER

Responsibilities include:

- Partnerships
- Strategic Projects
- Marketing and Communications
- Organisational Culture and Development
- Engagement
- People
- Customer Experience
- Safety and Wellbeing

NADINE NILON - GENERAL MANAGER INFRASTRUCTURE

Responsibilities include:

- Fleet Management
- Asset Management
- Stormwater and Transport
- Public Lighting
- Building Maintenance
- Infrastructure Design & Delivery
- Project Management
- Waste & Resource Recovery Services
- Environmental Sustainability
- City & Statutory Planning
- Lake Management
- Resilience & Disaster Management
- Natural Environment Management
- Parks & Open Spaces
- Outdoor Workforce
- Smart Cities & Innovation
- Information Technology

ANNA INGRAM - ACTING GENERAL MANAGER COMMUNITY AND CULTURE

Responsibilities include:

- Arts and Culture Experience
- Placemaking
- Recreation and Leisure
- Community Events
- Regulatory Services
- Library Services
- Community Health and Wellbeing
- Facility Management
- Community Development
- Local History and Heritage

WATI KERTA - DIRECTOR FINANCE AND GOVERNANCE

Responsibilities include:

- External and Internal Audit programs
- Economic Development
- Financial Management
- Governance
- Procurement
- Property and Commercial
- Corporate Reporting
- Information and Records Management
- Risk Management



OUR PEOPLE

The City of Palmerston is committed to becoming an employer of choice, attracting and retaining a diverse and talented workforce by offering excellent working conditions, a chance to make a difference in the community, and progressive supportive professional development opportunities.

Council staff and community member,
City of Palmerston Library, 2022

The City of Palmerston Enterprise Agreement 2020 provides our employees with a clear set of benefits and conditions, such as enhanced recreational leave entitlements, salary sacrifice options, employee assistance programs and discounted health insurance. In recognition of the value we place on our people, we have further enhanced our people policies over the past year to offer even more generous parental and compassionate leave provisions.

Council is committed to creating teams that support each other in delivering services efficiently and flexibly, resulting in personalised customer experiences for our residents.

In addition to our focus on culture, values and behaviours, in 2021 we implemented our Customer Service Charter. This is embedded in everything we do at Council. The pillars of our Customer Service Charter are:

- Make it Easy
- Perform with Pride
- Listen, Learn and Act
- Evaluate and Improve

The Customer Service Charter is widely included in Council documents and is a key section of our Position Descriptions enabling potential employees to see the importance of this when they are considering us as an employer.

In accordance with section 165 of the Local Government Act 2019 (the Act), the City of Palmerston directly employs a Chief Executive Officer who is ultimately responsible for the employment of all employees, in accordance with Council's approved Staffing Plan.

The Staffing Plan for 2022-23 allows for close to 100 employees who operate under the CEO's direction and are divided into our five directorates:

- Office of the Chief Executive Officer
- Office of the Deputy Chief Executive Officer
- Community and Culture
- Infrastructure
- Finance and Governance.

These positions are the equivalent of 93.55 full-time employees (known as full-time equivalents, or FTEs). This does not include casual or limited tenure positions of 12 months or less. Two additional FTE's were created in 2021-22 with the approved previous FTE being 91.55 as reported in the last Municipal Plan.

Short-term projects and vacancies can temporarily change the actual number of FTEs during the financial year.

The total budget for employee costs for 2022-23 is \$10.8M, which includes wages, superannuation, and training.

OUR PERFORMANCE

HOW WE MEASURE PERFORMANCE

Each year, Council conducts a community satisfaction survey to learn about our performance. The most recent survey, in September 2021, assessed Council's performance against the Community Plan objectives.

The survey allows us to monitor our performance and identify successful outcomes, community priorities and areas for improvement.

City of Palmerston's Community Plan, which was developed in 2020, was based around six key outcome areas. The survey reports on the following six outcomes of the Community Plan, collecting detailed feedback on key services and priorities for the community:

- Family and Community
- Vibrant Economy
- Cultural Diversity
- A Future Focus
- Environmental Sustainability
- Governance

Under each outcome sit a range of objectives to measure Council's progress. In 2020–21, the survey was done via phone and online, with respondents who represent the community in terms of age and gender. The survey results are compared to those of previous years to track how council is performing against the 14 objectives of the Community Plan.

The results of the 2021 survey show that average Council performance has increased to 7.02 / 10 (up from 6.77 in the previous year) and is at its highest level recorded since 2012. Overall, there have been some very promising improvements when it comes to Council's performance. In addition to making improvements in terms of average satisfaction overall, each of the six outcome areas have seen an increase in performance:



The results of the 2021 survey show that average Council performance has increased to 7.02 / 10 (up from 6.77 in the previous year) and is at its highest level recorded since 2012. Overall, there have been some very promising improvements when it comes to Council's performance. In addition to making improvements in terms of average satisfaction overall, each of the six outcome areas have seen an increase in performance:

THE AREAS WITH THE BIGGEST INCREASES IN PERFORMANCE IN 2021 WERE:



Hosting enough quality community events (up 0.82)



Accountability of Council (up 0.52)



Providing and maintaining Community Halls (up 0.51)

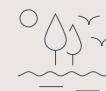


Promoting art and culture (e.g., public art, murals, paving etc.) (up 0.51)



Flexibility of Council (up 0.49)

AREAS THAT DECREASED IN 2021 INCLUDE:



Maintaining Lakes (down 0.22)



Providing libraries and library services to the community (down 0.11)



Maintaining parks and playgrounds (down 0.07)



Kerbside waste collection (down 0.05)



Maintaining roads (down 0.02)



Providing opportunities for recycle and re-use through the Pre-cyclone clean up (down 0.01)

The next survey will be in August. These results will be published in our 2021–22 Annual Report.



FAMILY AND COMMUNITY

Palmerston is a safe and family-friendly community where everyone belongs.

OBJECTIVES:

- We focus on families
- The wellbeing of our community is a focus for all our work.



City of Palmerston Library, 2022



Tiverton Park, 2022

WE FOCUS ON FAMILIES

Council will continue to provide high quality free outdoor family events to the community in 2022-23, including the popular 'On Frances' series, Theatrical Nights and FlickNics, as well as 'Live at the Lake' live music evenings. These events encourage use of Palmerston's beautiful outdoor spaces as well as increasing social connectedness.

As we welcome more new residents through our Citizenships Ceremonies and Australia Day commemorations, we will ensure that inclusiveness and accessibility to our events remains an important and non-negotiable part of the planning. Significant local days of importance such as Territory Day and Bombing of Darwin will be acknowledged, however special consideration towards wider national days of significance will be included within our local celebrations. Our extensive, fun and engaging event calendar will continue and will still include Children's Week, Seniors Week, Halloween and the immensely popular Christmas Wonderland. The 2021 Christmas Wonderland event saw more than 13,000 people in attendance and the new and successful Community Christmas Lights competition will also be back in 2022.

Palmerston Youth Festival, which is supported significantly by the Northern Territory Government, will return in July 2022, with a new look program designed to engage even more of Palmerston's youth and families. Aiding our young people within our municipality is a key driver for Council, so we will be providing a similar Gaming Development Initiative as last year to continue this support.

School holidays are a busy time for our local families. Our Library provides invaluable information services and programs to enhance literacy and encourage a culture of lifelong learning. Free and equitable access to information, technology and personal development opportunities will remain on offer. There will also be alternative engagement opportunities in our other venues, such as the Recreation Centre and the new Swimming, Wellness, Events, Leisure and Lifestyle (SWELL) facility.

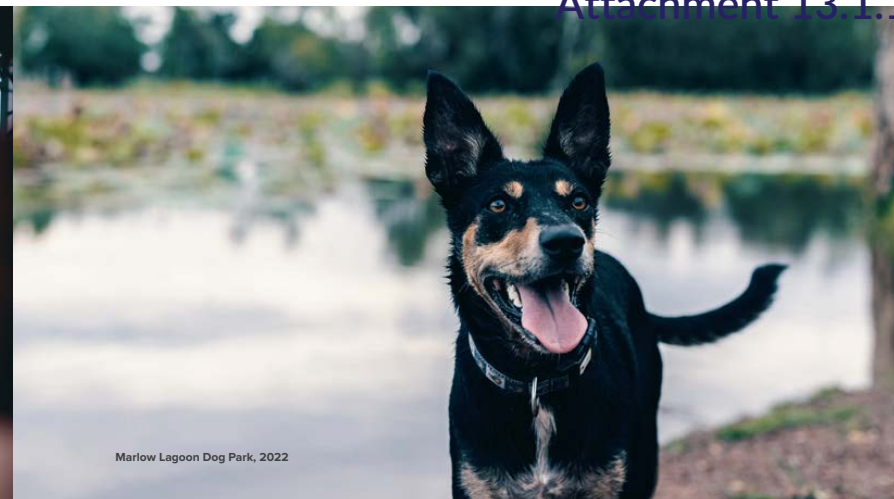
There is a commitment to the community of free venue hire for 2022-23, ensuring access to use Council venues such as the Recreation Centre, Library Community rooms, Durack Community Arts Centre, the brand-new Gray Community Hall and Driver Family Resource Centre. Free entry to the Palmerston Swimming Pool will also continue in 2022-23. There is also free Wi-Fi across our community parks and facilities which includes Marlow Lagoon in three locations, Sanctuary Lakes in two locations, Flinders, Bill Lewis, Deleny, Joan Fejo, Phyllis Uren Parks, plus Durack Arts Centre, Gray Hall, SWELL, and the CBD.

As recreation becomes more important in our growing community, work will continue towards the development of SWELL facility (Swimming, Wellness, Events, Leisure & Lifestyle), with construction set to commence. Located in Moulden, the proposed development will reinvigorate the current aging facility with exciting new features such as a warm water program pool and toddlers pool, an upgraded 50m swimming pool, a double story adventure water play area, basketball court and events space.

As we travel to the other side of the city to Zuccoli, works will begin towards the new Zuccoli and surrounds Community Hub. After receiving constructive feedback during the 2021 community consultation, this year we will see the first elements being complete which is a regional dog park, amenities and a parking area. The proposed dog park is unlike any other dog park in the Municipality. The park will feature active and quiet dog areas, dispersed sensory elements and shaded seating for park users. As a further deliverable, we will also be planning for the inclusion of a Pump Track. The pump track will be a looped trail with a circuit of rollers and banked turns, designed to be used by riders of bikes, scooters, skateboards and skates. The track is anticipated to be approximately 1200m2 in size and suitable for riders of all ages and ability levels. As an important deliverable, the concept and design will go out for community consultation before any development work is commenced.



City of Palmerston Library, 2022



Marlow Lagoon Dog Park, 2022

THE WELLBEING OF OUR COMMUNITY IS A FOCUS FOR ALL OUR WORK

Council will continue its commitment to the health and wellbeing of the Palmerston community through its 'Get Active, Palmerston', 'Brekkie in the Park' and 'Neighbour Day' initiatives, as well as repeating the 'How to Adult' program for young people transitioning into independent living.

Council continues to support the Youth Drop-in Sports program in partnership with PaRBA as well as providing arts-based activities such as creative workshops, programs and community exhibitions in the Durack Community Arts Centre to enhance wellbeing and creative endeavour.

Marketing campaigns will run in succession to the programs to increase awareness and to engage with the community. The information will be communicated effectively and in a timely manner to the community. This will be done through strong social media campaigns, visual representation throughout Palmerston city, and some broadcast and digital platforms. Due to the strong community connections, direct messaging through associations will also be used to leverage from those audiences.

Proactive public relations (PR) regarding all Council's activities will have an 'always-on' approach with the aim to secure regular PR segments on radio where possible. Council's website will also be updated regularly to relay this information.

The Palmerston Play Space Strategy 2022 has been developed to ensure a more robust and consistent approach to playground planning in the City's open space network. The Strategy, which is intended to be relevant for 10 years, will support decisions on the playground and open space capital works program.

Guiding principles drive direction of the strategy and are reflected in the Play Space Design Guidelines and Checklist. The Strategy and this checklist will be used to support renewal projects of these spaces and guide expectations of new

playground through developing areas. \$780,000 has been allocated for the 2022/2023 year to grow experiences and upgrade play space areas through a number of projects.

Council is building upon a number of significant play space projects of previous years including Tiverton Park and Phyllis Uren, and installation of a Ninja Warrior Obstacle Course at Hobart Park. A major focus for the forward year will be a renewal project to significantly improve accessibility play options and experiences to align with the Play Space Strategy. A specific site location is still to be chosen but we'll be looking at choosing specific play equipment with an emphasis on accessibility. Council's capital works project will combine with Local Roads and Community Infrastructure (LRCI) Phase three grant funding, to ensure best value for money and realise coordinated approach to more inclusive design outcomes. Another key feature of the Play Space Strategy is making these spaces more welcoming, going beyond the equipment but the wider site design. This includes ensuring the surrounding landscape is visually appealing and creates comfort through future canopy shading. Shade structures featured strongly in community feedback through the consultation period, for which Council is planning for two sites to receive new shade structures.

Connectivity through our open space areas, whereby large portions of land are under-utilized, will be identified and initial design works will commence in areas of Driver and Gray. Design and planning will explore the benefits from connections to existing parks, community and social infrastructure. Activation will be delivered through infrastructure, play opportunities and greening, to improve amenity of these areas.

City of Palmerston regulates and manages compliance with Council By-Laws to promote public safety and amenity. Examples include the number of dogs registered or licensed; the number of infringements issued for dogs at large, dog attacks or menaces; and the number of parking infringements issued.

To educate the community around the importance of complying with Animal By-Laws, animal welfare and safety, there is an array of interesting and highly relevant animal education training and promotions available free to residents. Examples include ranger led dog walking groups and animal behavioural workshops.

In addition to the education workshops, City of Palmerston is offering residents a heavily subsidised pet desexing and microchipping program. The program aims to assist in the reduction of animal abandonment as well as decrease nuisance behaviour dogs subsequently reducing the amount of animals who come into the Council's pound. The programs and concessions provided through Council supports our goal of responsible pet ownership.

Council maintains a close partnership with the Northern Territory Government to deliver on a number of initiatives for the community. Safety is a high priority and we will continue to work with NTG, NT Police and local security to help target crime and anti-social behaviour. The safety and security of our community is of utmost importance and Council will continue to work towards making Palmerston a safe and family friendly community.

In addition to working on the safety aspect, we will also continue to work closely with the Northern Territory Government (NTG), on discussions regarding the process of the Holtze to Elizabeth River Subregional Land Use Plan (HESLUP). The Plan which is to be adopted in 2022, provides a framework for future land uses adjoining the Palmerston Municipality. This largely relates to key pieces of infrastructure and future urban development changes. We will ensure the current and future needs of the Palmerston community are represented throughout this and other types of engagements.

MEASURES OF SUCCESS

These measures are indicators of our success in achieving these two objectives:


INCREASED PARTICIPATION
IN COMMUNITY EVENTS,
ACTIVITIES AND
PROGRAMS


DECREASED NUMBER OF
INFRINGEMENTS ISSUED
TO THE MEMBERS OF THE
PUBLIC


CONTINUED REDUCTION IN
CRIME DUE TO ENGAGEMENT,
PARTICULARLY YOUTH-
RELATED CRIME


INCREASED COMPLIANCE IN
AREAS SUCH AS NUMBER OF
REGISTERED DOGS, VALID
LICENCES TO KEEP MORE
THAN 2 DOGS.


INCREASED USE OF FREE
VENUE HIRE


COMMUNITY FEEDBACK ON
REGULATORY EDUCATION
AND AWARENESS
INITIATIVES.


COMMUNITY SATISFACTION WITH
THE SERVICES THAT ARE PROVIDED
BY COUNCIL AND AN INCREASE IN
USAGE OF THESE SERVICES.

2.

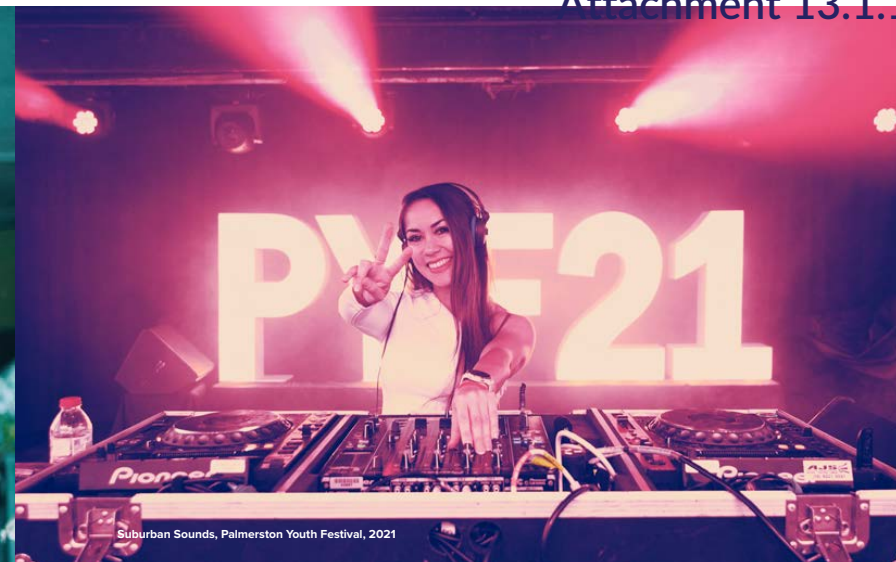
VIBRANT ECONOMY

Palmerston is a destination city for employment. It is a place where businesses are encouraged to set up and to grow.

OBJECTIVES:

- Improve Palmerston's image
- Palmerston's economic future is bright

Flowers by Elise, Palmerston



Suburban Sounds, Palmerston Youth Festival, 2021

IMPROVE PALMERSTON'S IMAGE

Council's brand and visual identity are defining elements that are vital to represent who we are as a Council, but also who we are as a community. Brand recognition is very important for residents to identify a Council event, activity, program or project. Results from the community survey suggested that our branding isn't clearly reflected through some community events and programs, therefore work will be done to ensure consistency is maintained, and brand recognition is improved.

Ongoing Projects, initiatives and proposed plans that are designed to support our region's future growth and direction, contain several key social infrastructure developments which will aid to deliver:



MORE OPEN SPACE
AND FAMILY FRIENDLY
FACILITIES



GREATER LIFESTYLE
CHOICE, ESPECIALLY
FOR YOUTH



LOWER ENERGY COSTS
AND A REDUCTION IN
CARBON EMISSIONS



TOOLS TO FIGHT CRIME
AND ANTI-SOCIAL
BEHAVIOUR



MORE LOCAL
JOBS



SMART CITY
OPPORTUNITIES

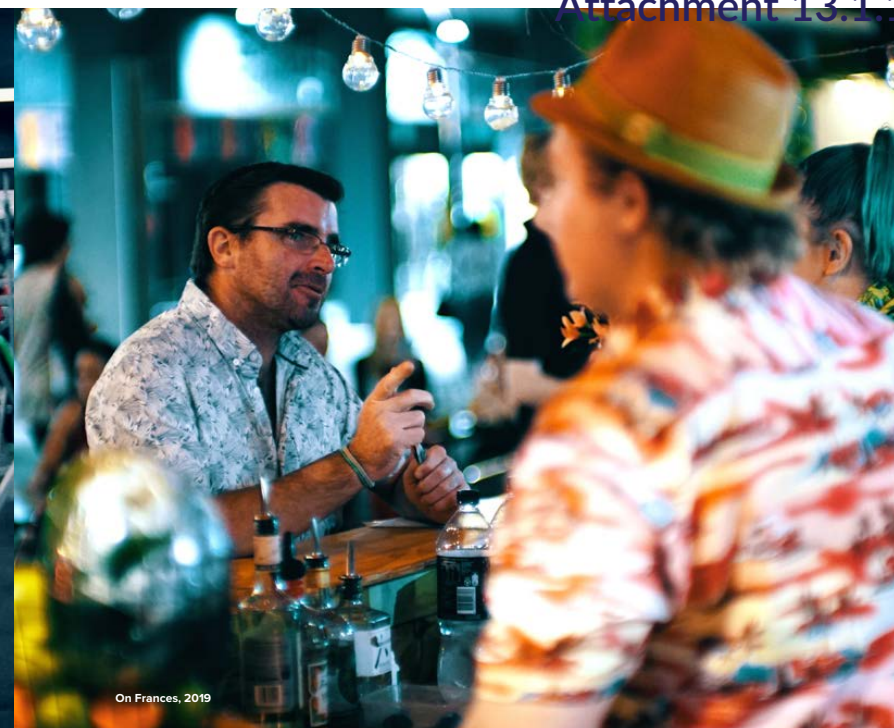


AN INCREASE IN OUR
URBAN FOREST

Delivery of these projects, with support of the Federal and Northern Territory Governments, is anticipated to increase visitation to shop and attract more people to live and work in our community.



Next Level Gym, Roseberry



On Frances, 2019

PALMERSTON'S ECONOMIC FUTURE IS BRIGHT

Palmerston's Local Economic Plan, which was adopted in 2021, will guide the economic priorities of Council for the long term, and enable us to build better support networks for our local current and potential businesses

Our strategies to support achieving this objective are based around building and encouraging a well-planned, sustainable economy that involves youth, entrepreneurs and our wider business community. Engaging with local businesses and associations will assist in creating awareness of vendor opportunities in the municipality. As of 1 July 2022, City of Palmerston's Municipal boundary will extend to include the areas of Elundie, Wilshart, Tivendale and Kirkland road. The current and future businesses in the area will benefit from Council services, programs and facilities.

The additional services that are required in the new area which will become Council's responsibility will include greening and installing irrigation in the area and upgrading and improving any street lighting required. The area offers further opportunities for an improved economic future for Palmerston and with our proximity to Darwin City, East Arm and the rural areas, makes it prime real estate, to support this growth.

Council recognises the importance of supporting development through the delivery of infrastructure, while building a distinguishing identity for Palmerston. We'll continue to ensure the community is involved in decision-making through community consultation and by reviewing development applications and providing comment to the NT Government on the community's behalf.

Council aims to continue our support to attract people to the city. This support will extend to our local businesses to help increase employment and business occupancy rates. Free all-day parking will continue in 2022-23 to encourage shoppers to use city-centre businesses and services, supporting local the economy.

The Community Benefits Scheme provides opportunity for economic support to community events, which local community groups can access. Our funding opportunities of environmental initiatives, graffiti removal and new public art programs, which are all included in the Community Benefits Scheme, further enhances the city's amenity and attractiveness.

There will continue to be several opportunities for youth involvement in the planning, development and delivery of events and activities for their peers. These initiatives allow for consultation and commitment from our community and an upskill to enable positive career pathways for individuals. We aim to resume community initiatives such as pop-up dining to support entrepreneurial locals.

MEASURES OF SUCCESS

These measures are indicators of our success in achieving these objectives:



INCREASE IN WEBSITE VISITORS



INCREASE IN COMMUNITY SATISFACTION SURVEY RE: COMMUNICATION



THE PEOPLE OF PALMERSTON CHOOSE TO SHOP LOCALLY



EMPLOYMENT RATES INCREASE



INCREASE IN ORGANIC POSTS VIA SOCIAL MEDIA



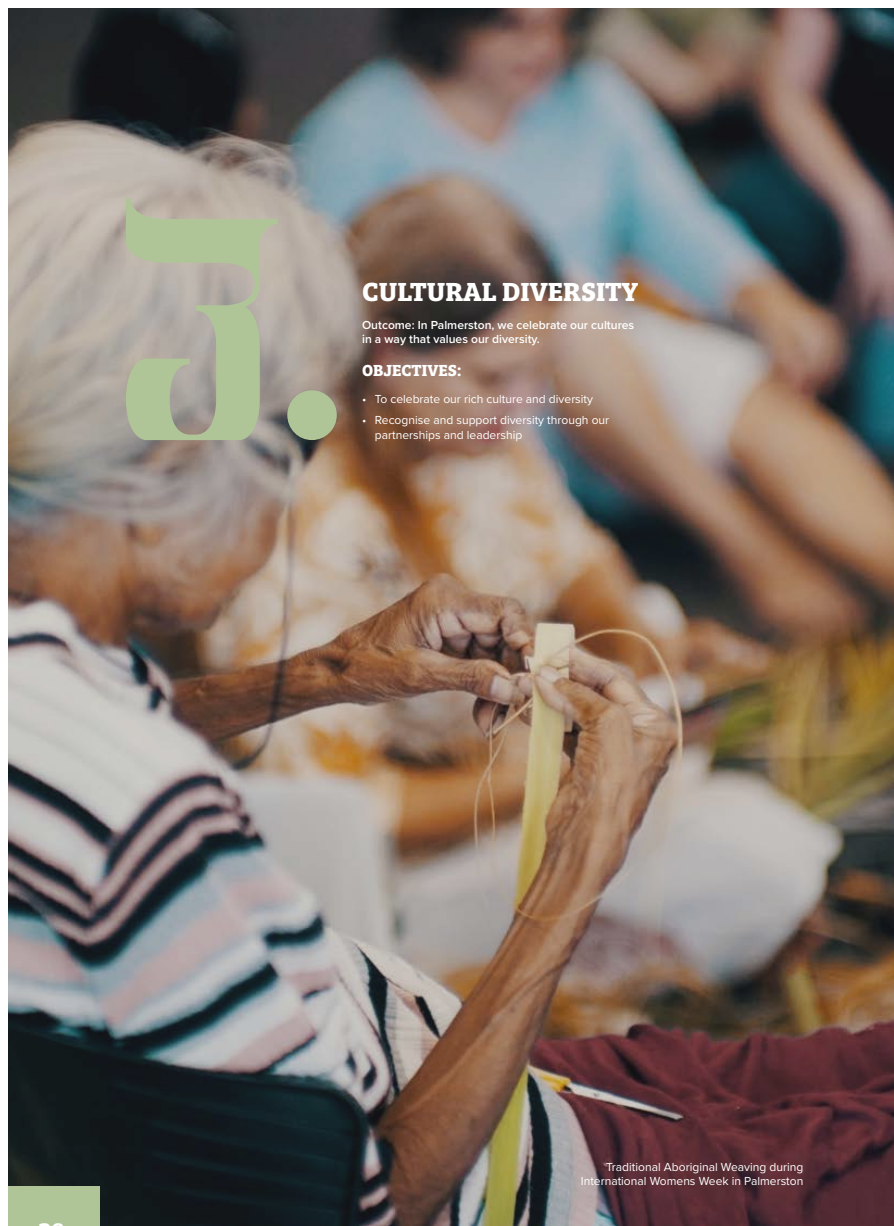
THE POPULATION OF PALMERSTON IS GROWING (FAMILIES STAY)



MORE TOURISTS VISIT PALMERSTON



MORE FUNDS ARE AVAILABLE FOR COUNCIL TO INVEST IN THE COMMUNITY.



CULTURAL DIVERSITY

Outcome: In Palmerston, we celebrate our cultures in a way that values our diversity.

OBJECTIVES:

- To celebrate our rich culture and diversity
- Recognise and support diversity through our partnerships and leadership

Traditional Aboriginal Weaving during International Womens Week in Palmerston

TO CELEBRATE OUR RICH CULTURE AND DIVERSITY

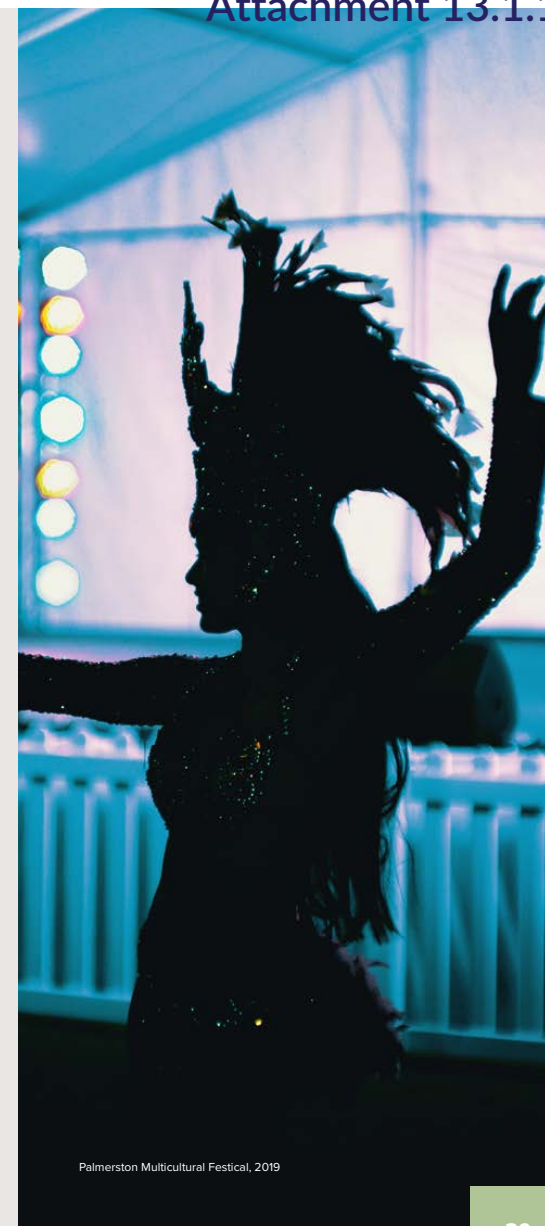
Our strategies to support achieving this objective are based around developing a culture and diversity plan and taking every opportunity to recognise and celebrate our cultural diversity and heritage. Cultural diversity is when population differences are well represented within a community. These differences include race, ethnicity, age, ability, language, nationality, socio-economic status, gender, religion, and sexual orientation. Culture gives us our identity; cultural diversity enriches us all.

Council will continue delivering on the principles in the adopted Inclusive, Diverse and Accessible Policy Framework (IDA), ensuring our programs and services consider all ages, abilities, and backgrounds in the community. We will be implementing our new Disability Inclusions and Access Plan (DIAP) as the first strategy to be actioned under the IDA Framework. We run a range of fun and engaging cultural annual events & programs that support these strategies such as the Pride Festival, Multicultural Festival, Harmony Day, NAIDOC Week, International Women's Day, International Men's Day and the Palmerston Youth Festival. These events provide an opportunity for diverse cultural groups to be recognized and celebrated as valued members of our community.

City of Palmerston Library will also continue to provide cultural experiences through its programming such as Bilingual Storytimes and Drag Queen Storytimes.

Arts-based activities such as creative workshops, programs and community exhibitions in Durack Community Arts Centre, as well as artist in residence and Public Art initiatives will ensure Council continues its commitment to growing arts and cultural activities within the community.

Council celebrates our residents' final step in their journey to become an Australian citizen with several citizenship ceremonies throughout the year. In 2021-22, 218 people became Australian citizens in Palmerston. With Palmerston being a population growth area, that number is expected to increase in 2022-23.



Palmerston Multicultural Festival, 2019

RECOGNISE AND SUPPORT DIVERSITY THROUGH OUR PARTNERSHIPS AND LEADERSHIP

Our strategies to support achieving this objective are based around building on our strong partnerships with our diverse community and incorporating varied perspectives in all our planning and decision-making. As part of an ongoing improvement plan to our website, we have now included an acknowledgement for our commitment to embracing diversity and eliminating all forms of discrimination.

Funding through the Community Benefit Scheme will remain at \$250,000, which provides financial support to the community through Grants, Sponsorships, Donations and Representational Support. To ensure the community is aware of the grants available, Council will be launching a rebrand and pushing this grass roots initiative via an 'always-on' marketing campaign. This will involve streamlining the application and awarding process to be all done online. We will continue our work with community groups and schools to celebrate and recognise culture and diversity. We recognise the efforts of exceptional young people in our community by providing funds for annual school community awards, as determined by each school.



Cultural Showcase, Harmony Day 2022



Cultural Showcase, Harmony Day 2022

MEASURES OF SUCCESS

These measures are indicators of our success in achieving this outcome:



ARTS AND CULTURAL
ACTIVITIES IN THE
COMMUNITY CONTINUE
TO GROW IN NUMBER AND
PARTICIPATION



EXISTING PARTNERSHIPS
ARE STRENGTHENED



A BROADER RANGE OF
COMMUNITY GROUPS ARE
SUPPORTED THROUGH THE
CBS AND FREE VENUE HIRE
INITIATIVES



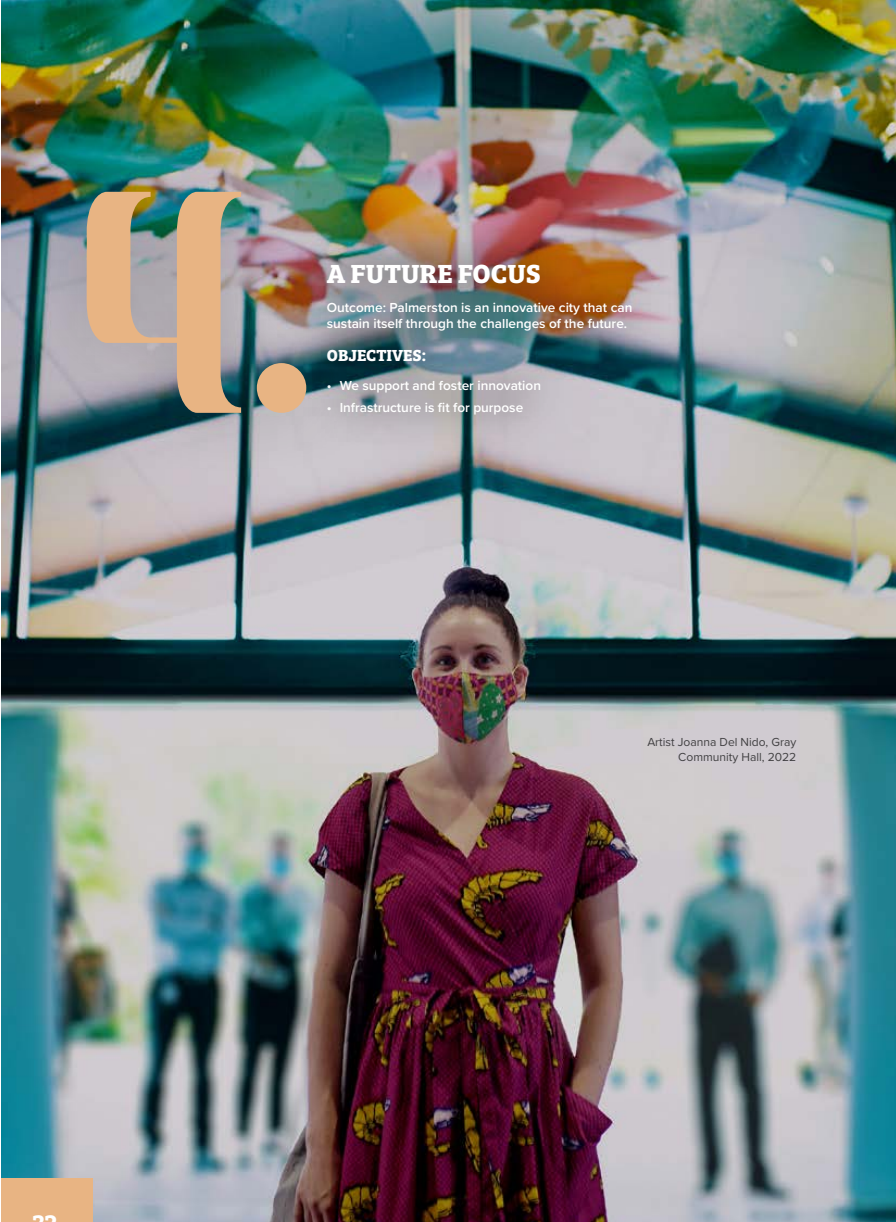
INCREASE IN VISITORS
ACCESSING COMMUNITY
BENEFITS SCHEME/INCREASE
IN COMMUNITY BENEFITS
SCHEME APPLICATIONS



COUNCIL CONSULTS WITH AND
INCLUDES THE NEEDS OF ALL
PEOPLE IN OUR PROGRAMS
AND PLANNING USING A
MECHANISM WE'VE AGREED
WITH THOSE COMMUNITIES



FOSTERING AND PROMOTING
ARTS AND CULTURE IN OUR
COMMUNITY AND AWARENESS
AND PROMOTION OF OUR
LOCAL HISTORY ARE BOTH
IMPROVED.



A FUTURE FOCUS

Outcome: Palmerston is an innovative city that can sustain itself through the challenges of the future.

OBJECTIVES:

- We support and foster innovation
- Infrastructure is fit for purpose

Artist Joanna Del Nido, Gray Community Hall, 2022

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CITY OF PALMERSTON | 2022-23 MUNICIPAL PLAN

WE SUPPORT AND FOSTER INNOVATION

Our strategies to support achieving this objective are based around developing our people and encouraging innovative thinking. Embracing change has helped us to deliver on the much-needed services and support for the community throughout the pandemic.

The Community Recording Studio in the City of Palmerston Library, which was opened in March 2022, will offer visitors to try music recording, mixing, production, podcast recording, broadcasting, video production, and as a rehearsal, workshop and event space. This recording space is the first of its kind in the Northern Territory and will act as a drawcard for people to the Palmerston city centre.

The ongoing innovative and leading edge FiberSense technology will be aiming to deliver data from its Digital City and Digital Assets sensing platforms. This data will enable us to better understand the current infrastructure usage demands of the community to plan for the future needs.

In turn, we will also be looking at providing residents the ability to directly access our live project systems such as ArcGIS (Council's mapping system) and our Emergency Management Dashboard. ArcGIS is a 'live' mapping system, which shows 'tasks' or 'reported actions' on things such as faulty streetlights, park issues, road repairs and more. Residents will be able to access this system to report a fault, as well as monitor the work. Our Emergency Management Dashboard is a program that we use internally during any emergency situation. Residents can access the online service to find out what Council are doing at any given time in the case of a Cyclone, Flood, Fire or any other emergency. Access to both programs will be via the Council's website, and we will ensure appropriate educational information be provided to residents on how to access this occurs. These two systems allow more transparency for the community.

We are always looking at ways to improve our services and monitor new technologies available to determine if they can improve existing services delivered to the community. As a result we will be rolling out all permit, registration, and licensing forms to be completed 'online' to allow for a smoother transaction from start to finish.



Gulwa Community Recording Studio, 2022

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CITY OF PALMERSTON | 2022-23 MUNICIPAL PLAN



Tiverton Park, 2022

INFRASTRUCTURE IS FIT FOR PURPOSE

Council develops and maintains strategic programs for capital and operational works that are designed to prioritise expenditure and deliver the most beneficial outcomes for the community.

We will continue to improve pathway network connectivity and pedestrian safety. The team are exploring options of replacing pathways with one option being 'glow-in-the-dark' pathways with intent to include this as part of the annual pathways replacement program. We will also continue to upgrade lighting in public places in 2022–23 on identified dark spots. This will improve safety and reduce electricity consumption, contributing to both financial and environmental sustainability.

The Driver Resource Centre, which was originally constructed in the 1990's, is no longer considered a functional facility suitable for the community. The scope of works would be to undertake consultation to understand the gaps, to assist with a design of a future facility that would better meet the needs of the community. The community will be consulted prior to commencing the design as well as initial concepts and the targeted use of the new facility.

Council is committed to continuing to renew IT equipment throughout 2022/23 to the value of \$150,000, ensuring that it is fit for purpose and does not negatively impact on Council staff's ability to deliver services to the Palmerston community.

Approximately \$17 million is budgeted towards ensuring the longevity of Council buildings due to the valuable service they provide to the community. Stormwater safety and functionality will be improved with \$178,000 to be spent in the coming year. And to ensure roads are fit for purpose, road upgrades and traffic safety will be improved with \$15 million to be expended.

Council is continuing to experience high growth rates through its south southern suburbs and is committed to effective and responsible city planning that balances and meets residential and commercial requirements. Through growth comes an increased asset base for Council to manage. Additional assets will be incorporated into the asset register for budgeting, operational maintenance, and future asset management planning.

In order to ensure our infrastructure and assets are sustainably maintained to match the service levels for community usage, a total of \$4.7 million will be spent for renewals and \$14.9 million

for upgrades. Funding of \$19 million is required to be set aside for operational activities such as road patching, building repairs, mowing lawns, waste management, cleaning streets, irrigation repairs, provide utilities and maintain public lights. The funding will also go towards ensuring our assets undergo regular maintenance and service. These services ensure Council can continue to operate its facilities and provide infrastructure that's well maintained for all the community to enjoy.

Council continues to grow experiences in the open space network through its capital renewal and upgrade of play space areas. \$780,000 has been allocated, encompassing a number of projects.

The aggressive and fast growing Salvinia weed has continued to impact the ecological health and amenity of the Palmerston Lakes. Council has observed that mechanical-weed-harvesting has been the most effective control method utilised for Salvinia weed. Hence to regain control of Salvinia weed a second Truxor weed harvester has been ordered. The new weed harvester is anticipated to be delivered and commissioned in July 2022 (notwithstanding COVID-19 related logistical impacts). To support operation of a second Truxor, additional staff have achieved Coxswain certification and will undertake practical training on operating the weed harvester. This will effectively double Council's weed harvesting capacity and is hopeful to regain control of Salvinia weed.

Council is constantly seeking opportunities for improved Lake management practices. A recently identified initiative is the installation of additional constructed lake edge collection site(s), in the larger Lakes, to improve weed harvester productivity. The provision of additional weed collection sites would reduce the transit time the weed harvester takes to clear a lake and hence increase weed harvesting capacity. As to ensure the community receives information regarding lake management in a timely and transparent way, we will introduce a strategic and overarching communications schedule. The schedule aims to include a number of communication tactics including social media, website updates and regular community information sessions.

There is a commitment to ongoing improvement of our irrigation systems to optimise functionality and reduce water consumption. A planned expenditure in the order of \$275,000 will go towards the refurbishment of the irrigation network. A focus of work will be to replace the Marlow Lagoon irrigation ring-main and upgrade the president groundwater production bore, including controller and mainline. The focus is due to the age of the assets and the frequent incidents of leaks and failure.



Gray Community Hall 2022

MEASURES OF SUCCESS

These measures are indicators of our success to achieve this outcome:



COUNCIL CONSULTS WITH AND INCLUDES THE NEEDS OF ALL PEOPLE IN ITS PROGRAMS AND PLANNING USING A MECHANISM IT HAS AGREED WITH THOSE COMMUNITIES



FOSTERING AND PROMOTION OF ARTS AND CULTURE WITHIN OUR COMMUNITY AND THE AWARENESS AND PROMOTION OF OUR LOCAL HISTORY IS IMPROVED



IMPROVED CONDITION DATA AND FINANCIAL VALUATIONS OF ASSETS



OPTIMISATION OF ASSET RENEWAL



INCREASED FUNDING TO SUPPORT THE WEED HARVESTER MAINTENANCE & SERVICING AS WELL AS STAFF TRAINING



INCREASE IN SITE VISITS TO ARGOLIS AND EMERGENCY MANAGEMENT SYSTEM (GUARDIAN)



COUNCIL PROVIDES A PLATFORM THAT SUPPORTS AND ALLOWS FOR INNOVATION BY BOTH STAFF MEMBERS AND THE COMMUNITY.



ENVIRONMENTAL SUSTAINABILITY

Outcome: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

OBJECTIVES:

- Reduce our footprint on the environment
- Palmerston is a cool, shaded, green city
- Encourage personal action and taking a leadership role

Durack Lakes 2022

REDUCE OUR FOOTPRINT ON THE ENVIRONMENT

Council continues its commitment to reducing its environmental impact.

The Sustainability Strategy 2022 was adopted, representing a continuation of Council's focus on progressing sustainable development in Palmerston. Supporting objectives under the Community Plan, the Strategy retains a focus on the environmental dimension of sustainability. It seeks to preserve our natural assets, reduce our collective impacts and evolve our practices so that liveability and opportunities for future generations are not compromised. Four themes frame the Strategy, each with supporting priorities and actions. These themes consider protecting our urban ecology and natural environment, empowering and connecting the community, a focus on efficiencies and leading with purpose through responsible investment and initiatives. An Action Plan (2022-2027) was developed to support and monitor the activities identified within the Sustainability Strategy. This will act as a working document for Council to refer to, and as our capabilities and processes develop there may be opportunities to revisit and build in further measures where they are deemed effective for the community.

The renovated Archer Waste Management Facility will have a dedicated recycling shed, which will encourage and enable people to separate their waste to allow for greater recycling. The design and works of the upgrade to both the recycling and waste drop-off area will now include shade structures.

Kerbside collection of household recyclable material will continue, with a new bin tagging program giving residents clear information on when their bins contain 'contaminated' rubbish.

The successful pre-cyclone clean-up will be offered to residents in 2022-23 as part of the residential Waste Service Charge, which hasn't been affected by an increase. The recycling component of this service will be advertised extensively, encouraging residents to separate their hard rubbish into recyclables. The pre-cyclone clean-up initiative is designed to provide residents with the opportunity to get rid of dangerous objects that may be harmful to them or others during a cyclone.

These programs will be presented to residents in a Waste Services Calendar and Guide. We acknowledge the support received from Northern Territory Government in the form of grants, to help us assist in the delivery of our waste services program.



**PALMERSTON IS A COOL,
SHADED, GREEN CITY**

As part of the Sustainability Strategy pillar of environment and community, tree planting programs will be introduced to look at mitigating known heat sinks, improving connectivity between public open spaces, improving the 'walkability' of our main transport links and increasing urban biodiversity. Trees will also be planted in natural areas, including Marlow Lagoon and the Palmerston Escarpment. This will increase fauna habitat, reduce erosion, aid carbon sequestration, and increase canopy cover. Tree planting will also continue to be a focus in our open spaces, verges and roundabouts as part of beautification, greening and cooling of the municipality.

Council anticipates the transfer of the Gunn Escarpment and Driver Park landholdings, in the oncoming period from the NT Government. The land transfers present an opportunity for Council to provide stewardship for the beneficial use of the community as well biodiversity opportunities. We recognise the great opportunity to develop weed and fire management plans. The plans will provide operational and strategic management of the remnant bushland and reserve areas across the Palmerston municipality. These areas include Rosebery, Bakewell, Marlow, Palmerston Lakes and the Gunn Escarpment. The weed management plans will focus on the control of Declared Weeds including but not limited to Gamba, Mission grass, Neem, Olive Hymenachne and Salvinia. We will comply under the NT Weed Management Act to take action on upgrading our current weed management processes. Council acknowledges the threat that invasive weeds pose on the biodiversity of our bushland. Weed and fire management are mutually inclusive. The effective control of weeds such as Gamba and Mission grass over consecutive years, may lead to a material reduction in fuel loads and associated wildfire risk to both personal safety and property. With appropriate weed control, fire management tactics comprising of wet season and/or early dry season burning, may be undertaken to achieve biodiversity outcomes. This will mitigate hot wildfires and enable activation of various recreational and outdoor activities for community benefit.

**ENCOURAGE PERSONAL ACTION AND
TAKING A LEADERSHIP ROLE**

City of Palmerston is continually looking to improve the sustainability and vehicle emissions of its fleet. Currently Council has five hybrid vehicles and two electric vehicles. In 2022-23 we will be looking to increase this by an additional three vehicles. We recognise and encourage the transition to electric vehicles and plan to install additional electric vehicle charging stations both in the Palmerston CBD and in the Civic car parks.

In addition to transferring all printable forms and permits to 'online' forms, Council will also be reducing the number of publications printed, and where possible, will be printing only on recycled paper stock. Council will be increasing forms of digital communications as a result of this.



City of Palmerston Staff Tree
Planting Day 20221

MEASURES OF SUCCESS

These measures are indicators of our success to achieve this outcome:



THE LEVEL OF RECYCLING/
PROPORTION OF RUBBISH
RECYCLED IS INCREASED



A DECREASE IN
LITTERING



INCREASE IN CANOPY
COVERAGE (PERCENTAGE
OF AREAS SHADED BY
TREES)



IMPROVED VEHICLE
EMISSIONS REPORTING
THROUGH COUNCIL'S
FUEL USAGE REPORTING
SYSTEM



NUMBER OF VEHICLES
USING THE NEW EV
CHARGING STATION



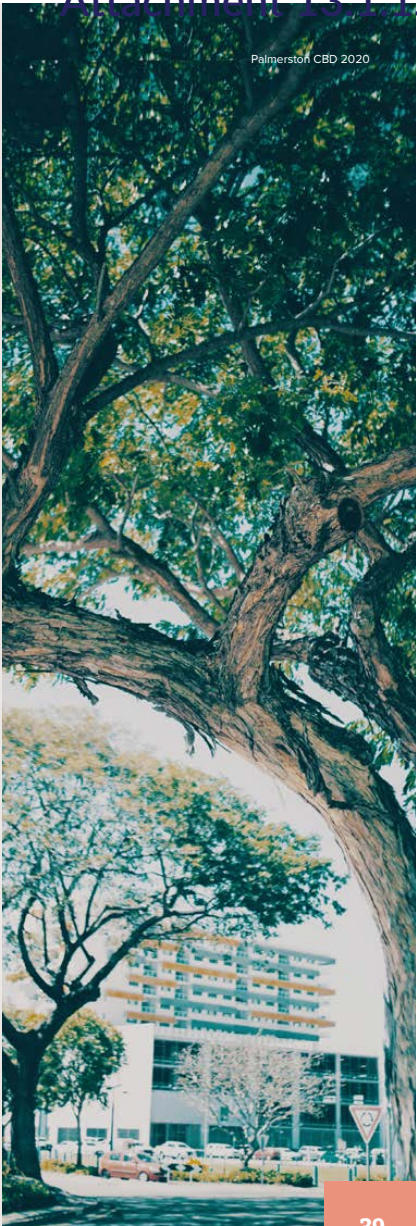
UPTAKE OF ELECTRIC
VEHICLES WITHIN
THE PALMERSTON
MUNICIPALITY



DECREASE IN COSTS
ASSOCIATED WITH
PRINTING



INCREASE IN ONLINE
SERVICES





GOVERNANCE

Outcome: Our strategies to support achieving this objective are based on using effective, accountable and adaptable processes to deliver on our Community Plan.

OBJECTIVES:

- Ensure we have a leading governance model
- Community is at the centre
- Healthy working partnerships



Councillor Benjamin Giesecke, Council to the Community, Durack Arts Centre, 2021

ENSURE WE HAVE A LEADING GOVERNANCE MODEL

As a dynamic, multi-disciplinary organisation, the City of Palmerston delivers, facilitates and coordinates activities using modern, innovative and contemporary methods that consider public and political implications.

Council undertook a thorough review of our Enterprise Resource Planning (ERP) software requirements throughout 2021/22. ERP covers the systems that Council use to meet our regulatory and rating business requirements. In 2022/23 we will begin to implement improved systems (upgrades & new) that will allow Council to deliver services to the community more efficiently and effectively. These improvements will provide residents with a greater ability to manage their services online improving the overall customer experience. As the Municipality continues to increase in size and population, the introduction of an effective ERP system will enable us to sustain this growth.

Council implemented the Early Career Policy to benefit both the workforce and our community. Whilst we supported an informal Graduate program in the past, Council is now formalising a more coordinated and robust program that will enable us to grow our own and work our way towards becoming an employer of choice. This program will be open to candidates of all ages and abilities.

Continuous improvement and a consistent maintenance program across all Council assets will better inform Councils Long Term Financial Plan. Council currently has consistent data reporting processes in place for limited assets which will now be extended across a range of other Council owned assets such as public roads, storm water drainage, public lighting, water irrigation and buildings. Having consistent asset management inspections in place results in strengthened and improved outcomes for future planning.

The new Digital Strategy will take advantage of new technology (such as the Fibersense data) to develop and continue to become a data-driven organisation. The previous Digital Strategy provided direction for the implementation of our Smart Cities projects and its benefits, which were delivered to the community.

In 2022–23, Council will offer training to elected members and staff on governance, reporting and compliance requirements in accordance with the Local Government Act 2019 and Guidelines. There will also be an audit of our current policy framework, human resource management systems, data analytics and reporting. This information will be reported back to Council through the Risk Management and Audit Committee, ensuring transparent oversight of our operations.

The procurement process will be fair, equitable and transparent for everyone. With an updated procurement procedure and training for procurement staff, we continue to focus on a culture of transparent and fair buying processes. Council continues to update all our policies in line with the requirements under the new Local Government Act 2019. A Policy Plan was also drafted to monitor the review of all policies as per the Act.

The COVID-19 pandemic introduced new challenges that called for a measured, practical and informed approach. In response, we established a Business Continuity Plan to minimise disruption of operations and maximise the safety and wellbeing of staff. Council will also review its insurance strategy to enhance understanding of City of Palmerston's current insurance program and identify potential gaps or enhancements.

COMMUNITY IS AT THE CENTRE

Council is committed to providing transparent information and will continue to provide opportunities for the community to have their say. Currently residents can communicate with Council online, by email, phone or in person.

We have improved our customer response times to community over the past 6 months through emails, phone calls and social media, and will continue to ensure timely responses are maintained. Our community is at the centre of what we do which is why we are focussed on improving the customer experience. These are two of the most important touch points that Council has with the community, and we aim to make it easy for everyone to access the information required. A Social Media Strategy and Communications Strategy will be rolled out and we will be looking at other communication methods, and approaches to continuously improve to meet customer expectations. Council will consolidate some social media accounts to ensure consistent messaging, and a source of truth for all Council activities and events. We have begun displaying the Customer Service Charter within our facilities and will continue to display through events or programs.

Community consultation will remain in line with the recommended engagement standards, as set out by IAP2 and Council's own consultation policy. Consultation tactics will include internal and external stakeholder engagement sessions, online feedback surveys and public information sessions. The tactics will vary depending on the project, however all will be supported by a marketing campaign. To keep up-to-date with all community consultation, Council will be making it easier for the community to access the information and feedback forms required with the website redesign.



Gray Community Hall Media Launch

HEALTHY WORKING PARTNERSHIPS

Our strategies to support achieving this objective are based on maintaining our strong partnerships and networks both internally with our staff and externally to achieve the best outcomes for Palmerston residents.

Council will continue to convene its Committees and Network groups through the Advisory Committees of 'Community Wellbeing Advisory Committee', 'Community Safety Advisory Committee' and 'Vibrant Economy Advisory Committee'. The 'Palmerston Safe Communities Network' and 'Palmerston Animal Management Network' will sit under the 'Safety Advisory Committee'. The 'Palmerston Kids Network' and 'Palmerston and Rural Youth Services', along with the 'Palmerston Seniors Network' will all sit under the Community Wellbeing Advisory Committee.

We aim to maintain a high degree of community involvement by delivery of clear and effective communication, working to identify and overcome concerns and barriers to involvement and actively seeking commentary and feedback. Developing the skills, confidence, and knowledge of the public in community matters, and evaluating engagement outcomes, will ensure we continue meeting the requirements of national standards and improve future Council projects.

Palmerston residents can participate in Council's decision-making in several ways:

- attend Council meetings. Council meetings are open to the public. Ordinary Council Meetings are generally held in Council Chambers on the first and third Tuesday of every month. A 30-minute public forum before the meeting encourages the community to discuss any issue with Council in an informal environment. Members of the community can also lodge written questions to be answered in Council meetings
- follow and like City of Palmerston social media channels on Facebook, Instagram and LinkedIn. Residents have the opportunity to engage with Council through any these platforms
- provide feedback on community engagement and consultations. Council seeks to involve the full diversity of Palmerston residents and will ensure they are engaged through several different tools, approaches and processes that are inclusive to their needs. Council will continue to advertise and provide public consultation in excess of its legislative requirements, to ensure the community has every opportunity to participate
- participate in our Community Satisfaction Survey. Each year Council sends out a community survey to gauge feedback on how we are performing. It is an opportunity for the community to provide feedback on the things which matter to them.

Council to the Community,
Gray Community Hall, 2022

MEASURES OF SUCCESS

These measures are indicators of success for objectives:



THE COMMUNITY IS SATISFIED THAT COUNCIL VALUES AND ENCOURAGES THEIR PARTICIPATION IN COUNCIL ACTIVITIES AND IS COMMITTED TO DELIVERING THE HIGHEST POSSIBLE LEVELS OF SERVICE AND COMMUNITY ENGAGEMENT



THE COMMUNITY IS SATISFIED THAT COUNCIL HAS THE RIGHT SYSTEMS AND PROCESSES IN PLACE TO DELIVER SERVICES TO THE COMMUNITY



THE COMMUNITY IS SATISFIED THAT COUNCIL VALUES ITS PEOPLE AND THE CULTURE OF OUR ORGANISATION



IMPLEMENTATION OF NEW ANIMAL MANAGEMENT BY-LAWS AND ASSOCIATED POLICIES, PROCEDURES AND PROCESSES



INCREASE IN SOCIAL MEDIA FOLLOWERS AND ENGAGEMENT ACROSS THE BOARD



INCREASE IN WEBSITE VISITORS



DECREASE IN ISSUES RELATING TO LACK OF INFORMATION, OR FINDING INFORMATION



THE ANNUAL COMMUNITY SURVEY REFLECTS GREATER SATISFACTION WITH CUSTOMER SERVICE EXPERIENCED WHEN DEALING WITH THE COUNCIL AND APPRECIATE A GREATER ONLINE PRESENCE ALLOWING FOR MORE OPTIONS TO MANAGE THEIR SERVICES.



COUNCIL MEETS THEIR REGULATORY REQUIREMENTS IN ALL SYSTEM AREAS.

OPPORTUNITIES AND CHALLENGES

Palmerston is a young and modern municipality, with a median age of 31, and including many families. The second-largest city in the Northern Territory, Palmerston is a regional hub with a promising future. Rapid population growth coupled with a young demographic presents council with the challenge of growing and renewing essential family friendly infrastructure for Palmerston and surrounding communities.



Councillor Sarah Henderson, Councillor Damian Hale, Mayor Athina Pascoe-Bell, Councillor Mark Fraser, Councillor Lucy Morrison, Gray Community Hall, 2022

OPPORTUNITIES

Centrally located between the population centres of Darwin and its rural area, Palmerston is close to key industry growth sectors, including Defence and energy and minerals. It is near major health, education and transport infrastructure, such as the port and railway, a university campus and a new, modern hospital and police station.

City of Palmerston continues to work to cater for the city's growth and demand on local infrastructure by delivering on the six outcomes of the Community Plan such as:

- Family and community
- Vibrant Economy
- Cultural Diversity
- A Future Focus
- Environmental Sustainability
- Governance

This gives council the ability to tackle the challenges of governance, sustainability, decision making, relevance, efficiency and thereby engage meaningfully with its stakeholders.

Council embraces the opportunities to:

- maintain trust
- be sustainable
- attract and retain the right people for the right jobs
- effectively implement Governance practices
- make informed and timely decisions
- deliver the strategic vision for the city
- respond quickly to opportunities and challenges
- develop effective relationships with stakeholders
- respond to events that affect business continuity.

CHALLENGES

The challenge for the City of Palmerston is to ensure it can sustain the growth and development whilst delivering to the lifestyle aspirations of the community, and still contribute to the Territory's overall success.

Last year, the community identified the following challenges in council's annual customer satisfaction survey:

- When asked what the most important issues are in the local area, more than half of respondents named crime and safety issues (47%).
- The two most important issues to the Palmerston community are crime/safety/antisocial behaviour and increasing business and employability.

The team at City of Palmerston work very closely with a variety of external stakeholders such as Larrakia Nation, NT Police and the Department of Territory Families to assist and help reduce anti-social behaviour and crime within the CBD. These partnerships will continue, and we will look at opportunities to improve the current programs as well as develop others. We are very fortunate to have such great working relationships with local youth services such as Palmerston and Rural Basketball Association (PaRBA), where we work with youth to guide them on a positive life path.

There will also be work done to deliver more public patrols in the city centre and suburban areas to target anti-social behaviour.

Another important safety aspect of the community stems from incidents relating to dogs, and we will be looking at delivering the new Animal Management By-Laws. Our regulatory services team will be introducing new regulatory policies, procedures and processes to align with the By-Laws, and continued effort will be made to regulate and manage compliance to promote public safety and amenity. There will be highly relevant animal education programs and promotions free for residents to support the policies.

In terms of communication, the survey responses included the following challenges:

- there is a gap in the proportion of respondents who currently receive emailed messages from Council and the proportion that would prefer this method of communication. Furthermore, when asked how Elected Members could be more accessible, the top method indicated by respondents was through internet/online forums and email.
- a large portion of the respondents (46%) opted social media as the preferred way to obtain information from Council.

As communication holds a significant importance as a service delivery, there will be a 'Deep dive' community consultation around how community prefer to receive the information. This will include education pieces around accessing our online services and how to best engage with our social media platforms.

The consultation will look at liaising with a diverse range of ages and ethnicity, with a focus also on language preferences inline with the Inclusive, Diverse and Accessible Policy Framework. We investigate all forms of communication that residents respond to and will be open to ideas on ways to optimise our current practices to achieve a higher level of satisfaction from our community. The results from this consultation will be used to update the Communications Strategy.

Council's website recently underwent an audit which identified a range of changes and enhancements to improve the usability and consumer flow. Some of the identified changes can be actioned without any additional funding, however some require a website re-development which may be worked towards for the 2023/24 financial year. The minor changes will still have a considerable impact on the user experience, and these will be actioned throughout the year.

As a large portion of the community prefers to be updated via our social media platforms, the Social Media Strategy will be delivered to improve the overall performance and to ensure the community are accessing the information they need. Council's social media platforms include Facebook, Instagram and LinkedIn, where we currently have a collective following of almost 20,000. We also manage extra social pages including one dedicated for the youth space and one for City of Palmerston Library services. We see the importance of social media as a key communication tool and will be looking at ways we can utilise this better in all Council communications and activities.

The survey identified our highest-performing services as:

- kerbside waste collection (8.28/10)
- providing libraries and library services to the community (8.16/10)
- providing and maintaining the Archer Waste Management Facility (7.95/10).

Our most significant achievements in the last year were (% of total respondents):

- creating more green spaces (30%)
- events and entertainment for the community (12%)
- improved quality of roads/footpaths (9%).

REVENUE STATEMENT

Council collects revenue from five main sources. General rates and waste management charges provide 87% of Council's revenue, the remainder provided by grants, fees and charges and investment income.

Council has increased rates by 2.9% with a \$30 increase to minimum rates. Over the last 4 years, majority of the residential ratepayers only saw an average increase of \$30 with no increase in the year 2020-21. Council continues to provide free parking, pool entry and facility hire. In addition, interest charged on overdue rates will remain at 8%. Council maintains levels of service and will identify opportunities for continuous improvement and efficiency.

VALUATION

City of Palmerston uses Unimproved Capital Value as the basis for all land valuations in the City of Palmerston area. Unimproved Capital Value is the value of the land without any improvements.

The Valuer-General, Department of Infrastructure, Planning and Logistics, sets the Unimproved Capital values of land. The value of land is reviewed by the Valuer-General every three years to take effect the following financial year. The 2021 revaluation occurred in July 2020 and was first applied for the 2021-22 financial year and remains the same for 2022-23 financial year.

Council plays no role in the assessment of Unimproved Capital Value. If a ratepayer is dissatisfied with their valuation, it is a matter to raise with the Valuer-General. Rates must be paid in accordance with rate notices unless otherwise notified by Council.

All land within the Council area is rateable, except for lands specifically exempt (e.g. Crown Land). Where a service that is subject to a service charge is provided to non-rateable land, a service charge is levied against the land.

WASTE SERVICE CHARGE

Council charges a fixed amount for waste management and collection. Where multiple residential dwellings exist on the allotment of land, the fee is multiplied by the number of residential units on each allotment.

The Waste Service Charge is levied for the provision of a 120 litre, twice weekly domestic collection, a fortnightly recycling 240 litre bin, free access to the Archer Waste Management Facility and waste management and cleaning across the city. Commercial use of Archer Recycling Centre and Waste Transfer Station is not supported as there is no direct waste charge against either commercial or industrial properties.

CONCESSIONS

Eligible NT Concession card holders may be entitled to a concession on rates. City of Palmerston receives a listing from Territory Families Housing and Communities (Northern Territory Government) of all the ratepayers eligible for concession at the time of levying the rates, in which the rebate is deducted and noted on the annual rate notice. If a ratepayer becomes eligible part way through the rating year, they must pay the rates in full to Council and then contact the NT Concession and Recognition Unit to obtain a refund. Contact details for NT Concession and Recognition Unit are: Postal: PO Box 37037 Winnellie NT 0821 Telephone: 1800 777 704 Email: ntconcessionandrecognition@nt.gov.au Website: <https://ntconcessions.nt.gov.au> Applications for other concessions on rates and charges will be considered upon application to Council in line with Council Policy "Rate Concession".

LATE PAYMENT OF RATES

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard instalments and due dates can contact Council to discuss alternative payment arrangements. It should be noted that interest would still be levied in accordance with the Act under any payment arrangement. Council's determined interest for late payments will be imposed in accordance with the Act. Ratepayers can apply for a remission of interest under the Act provided they agree to a repayment arrangement to the satisfaction of Council. Council has determined the interest rate for overdue rates will remain at 8% per annum. Pursuant to the Act, if rates have been in arrears for at least three years, Council may sell the land to recover unpaid rates and associated costs.

FEES AND CHARGES

Council has only made minimal changes to fees and charges for the 2022-23 year as Council continues to provide many free services and has waived further charges. These changes include the removal of application fees for outdoor dining to allow for more opportunities for businesses. Council will continue to provide free pool access to our community for the next four years whilst free parking and facility hire continues.

The Schedule of Fees and Charges can be viewed at Council's Civic Centre, as well as on Council's website: www.palmerston.nt.gov.au/council/forms-and-publications/fees-and-charges

RATES AND CHARGES

NT Planning Zone		Levied 2021/2022	Budget 2022/23	Average Change
R, RR (Excluding RR in the suburb of Marlow Lagoon), LR, LMR, MR, HR,	Rate on UCV	0.61%	0.62%	2.9%
CL, FD, PS, SP8, SP9 (<10,000m2),	Minimum Rate	\$1,257	\$1,287	\$30
SP9 (>20,000m2), SP10 and SP11	No of Properties	13,633	13,734	
RR in the Suburb of Marlow Lagoon	Estimated Income Rates	\$18,873,185	\$19,457,458	
	Rate on UCV	0.50%	0.52%	2.9%
	Minimum Rate	\$1,257	\$1,287	\$30
	No of Properties	251	251	
	Estimated Income Rates	\$460,705	\$474,033	
GI and LI	Rate on UCV	0.49%	0.50%	2.9%
	Minimum Rate	\$1,257	\$1,287	\$30
	No of Properties	279	403	
	Estimated Income	\$995,219	\$1,803,053	
All Other Rateable Land	Rate on UCV	0.74%	0.76%	2.9%
	Minimum Rate	\$1,257	\$1,287	\$30
	No of Properties	448	449	
	Estimated Income	\$2,353,550	\$2,421,213	

WASTE SERVICE CHARGE

The Waste Service Charge for customers with a regular waste service will remain at \$480 per household. Additional General waste bin and Recycling Waste bins have increased only by CPI of 2.4%

Waste Management Charge	2017-18	2018-19	2019-20	2020-21	2021-22	Budget Year 2022-23
Residential Kerbside Collection	\$530	\$510	\$490	\$490	\$480	\$480
Manual Service Collection (<25 units)	\$530	\$510	\$490	\$490	\$480	\$480
Upgrade to 240L Annual Service Charge*	\$149	\$149	\$149	\$149	\$149	\$149
Multiple Dwelling 25 units +	\$240	\$240	\$240	\$240	\$240	\$240
Additional Kerbside Service (both bins)	\$	\$	\$	\$490	N/A	N/A
Additional General Waste Kerbside Bin 120L*	N/A	N/A	N/A	N/A	\$250	\$256**
Additional Recycling Kerbside Bin*	N/A	N/A	N/A	N/A	\$110	\$113**
Additional General Waste Manual Bin*	N/A	N/A	N/A	\$394	\$290	\$297**
Additional Recycling Waste Manual Bin*	N/A	N/A	N/A	\$245	\$110	\$113**

*These are charges through Fees and Charges, not through Rates

**Increased by 2.4% CPI

SOCIAL AND ECONOMIC EFFECTS OF RATING POLICY

City of Palmerston is committed to levying rates in a consistent, transparent and equitable manner, while ensuring that both financial and social considerations have been made when determining the most appropriate rate mix. Council's Community Reference Group on Rates Strategy determined that the rating system and methodology utilised at City of Palmerston should follow the principles of Administrative Simplicity, Economic Efficiency and Equity. The methodologies are easy to apply, understand and comply with. They make it difficult to avoid paying rates while being practical and cost-effective to administer. The rating methodology and rate mix consider and account for impacts of the rate burden between the differential categories and whether these will have a significant negative effect on economic behaviour. Considered fair and equitable, the methodology considers the benefits received by the ratepayer as well as their capacity to pay.

STATEMENT OF COMPREHENSIVE INCOME

	2021-2022*	2022-2023
\$'000's	Revised Budget	Budget
Operating Income		
Rates & annual charges	29,476	31,181
Rates	22,675	24,291
Charges	6,801	6,889
Fees & Charges	828	927
Operating Grants and Subsidies	2,962	3,107
Interest & investment revenue	650	714
Other revenues	520	63
TOTAL INCOME	34,435	35,991
Operating Expenditure		
Employee benefits & costs	10,646	11,051
Materials, contracts and other expenses	20,078	20,545
Elected Member Allowances	192	192
Elected Member Expenses	-	-
Depreciation, amortisation & Impairment	10,608	10,793
Interest Expenses	40	188
Other Expenses		
TOTAL EXPENDITURE	41,563	42,770
BUDGETED OPERATING SURPLUS/DEFICIT	(7,128)	(6,779)
Capital Grants Income	10,868	19,392
Capital Expenditure	(20,539)	(27,069)
Changes in Revaluation Surplus	-	54
Borrowing Repayments	(235)	(375)
Transfer to Reserves		
less: Non-Cash Income	-	(1,879)
add: Non-Cash Expenses	10,608	10,793
NET BUDGET SURPLUS / DEFICIT	(6,426)	(5,863)
Other Inflow of Funds	1,000	3,500
Transfer from Reserves	5,426	2,363
NET BUDGETED OPERATING POSITION	(0)	(0)

*Revised budget for 2021-2022 includes the first and the second budget review movements.

CAPITAL EXPENDITURE AND FUNDING BUDGET

CAPITAL EXPENDITURE	
Land & Buildings	\$21,645,118
Infrastructure (including roads, footpaths, park furniture)	\$4,373,510
Plant & Machinery	
Fleet	\$300,000
Other Assets (including furniture & office equip)	\$750,000
Leased Land and Building	
Other leased Assets	
TOTAL CAPITAL EXPENDITURE	\$27,068,628
TOTAL CAPITAL EXPENDITURE FUNDED BY:	
Operating Income	\$4,046,861
Capital Grants	\$17,246,768
Transfers from Cash Reserves	\$2,275,000
Borrowings	\$3,500,000
Sales of Assets (including trade-ins)	
Other Funding	
TOTAL CAPITAL EXPENDITURE FUNDING	\$ 27,068,628

PLANNED MAJOR CAPITAL WORKS BUDGET

Class of Assets	By Major Capital Project	Total Prior Year(s) Actual \$	Current Financial Year Budget \$	Total Planned Budget \$	Expected Project Completion Date
Buildings	Splashing Out - Swimming (SWELL)	1,000,000	14,000,000	15,000,000	2023
Buildings	Where We Live Matters - Zuccoli Community	-	3,783,333	12,675,000	2028
Roads	Bitumen Reseal & Asphalt Overlay Program (R2R)		1,197,483	14,983,080	ongoing
Parks & Reserves	Play Space Renewals and Upgrades		780,000	7,959,141	ongoing
Parks & Reserves	Tree Planting & Replacement		625,000	3,537,802	ongoing
Furniture & Fittings	ERP software		600,000	2,000,000	2025
Roads	Smart Technology Project (FiberSense)		500,000	500,000	2023
Buildings	Archer Waste Facility Shade Structure		500,000	500,000	2023
Parks & Reserves	Pump Parks/skate parks Zuccoli		500,000	500,000	2023
Ancillary Roads	New Pathways		500,000	1,726,486	ongoing
Public Lighting	Public Lighting Upgrades (Dark Spots)		500,000	2,387,315	ongoing
Buildings	PSFC Secondary Space Upgrade		330,000	330,000	2023
Vehicles	Fleet Replacement		300,000	3,595,887	ongoing
Buildings	Aquatic Centre Capital Renewals		295,535	983,159	ongoing
Parks & Reserves	Irrigation Refurbishment		275,000	3,499,699	ongoing
Roads	Road Reconstruction		256,000	4,112,000	ongoing
Stormwater	Stormwater Renewals & Upgrades		174,000	2,197,424	ongoing
Ancillary Roads	Pathways Renewals		150,000	3,121,960	ongoing
Furniture & Fittings	IT Projects		150,000	1,536,086	ongoing
Public Lighting	Sustainability Programs (Solar Panels & LEDs etc)		150,000	1,536,086	ongoing
Roads	Road Safety Program		115,000	1,378,084	ongoing
Roads	New Driveways - FILOC		100,000	1,900,000	ongoing
Public Lighting	Public Lighting Renewals		85,000	727,089	ongoing
Buildings	Civic Plaza Capital Renewals		72,500	723,600	ongoing
Ancillary Roads	Driveways Renewals		56,000	571,572	ongoing
Buildings	Recreation Centre Capital Renewals		53,800	964,741	ongoing
Ancillary Roads	Laneway Renewals		50,000	512,029	ongoing
Roads	All Ability Access		41,249	461,711	ongoing
Buildings	Library Building Capital Renewals		26,500	1,653,775	ongoing
Buildings	Artwork Sculpture		10,000	1,020,467	ongoing

STATEMENT OF FINANCIAL POSITION

\$ '000		
	2021-2022	2022-2023
	Revised Budget	Budget
Assets		
Current Assets:		
Cash & cash equivalents	4,000	4,000
Investments	17,126	14,865
Receivables	2,378	2,461
TOTAL CURRENT ASSETS	23,504	21,326
Non-Current Assets:		
Infrastructure, property, plant & equipment	574,655	592,756
Investment property	5,400	5,454
TOTAL NON-CURRENT ASSETS	580,055	598,210
TOTAL ASSETS	603,559	619,536
Liabilities		
Current Liabilities:		
Payables	4,349	4,453
Borrowings	375	443
Provisions	1,425	1,460
TOTAL CURRENT LIABILITIES	6,149	6,357
Non-Current Liabilities:		
Borrowings	1,901	4,958
Provisions	1,811	1,856
TOTAL NON-CURRENT LIABILITIES	3,712	6,814
TOTAL LIABILITIES	9,861	13,171
NET ASSETS	593,698	606,365
Equity		
Retained earnings/(accumulated deficit)	209,027	223,026
Other Reserves	17,355	14,969
Revaluation reserves	368,316	368,370
TOTAL EQUITY	593,698	606,365

STATEMENT OF CASH FLOWS

\$ '000		
	2021-2022*	2022-2023
	Revised Budget	Budget
Cash Flows from Operating Activities		
Receipts:		
Rates & annual charges	29,476	31,098
User charges & fees	828	927
Investment & interest revenue received	650	714
Grants & contributions	2,962	3,107
Other	520	63
Payments:		
Employee benefits & costs	(10,759)	(11,162)
Materials, contracts & other expenses	(20,078)	(20,441)
Finance Payments	(40)	(188)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	3,559	4,116
Cash Flows from Investing Activities		
Receipts:		
Sale of investment securities	3,539	2,261
Amounts specifically for new or upgraded assets	5,832	17,567
Payments:		
Purchase of investment securities	-	-
Purchase of infrastructure, property, plant & equipment	(20,539)	(27,069)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(11,168)	(7,241)
Cash Flows from Financing Activities		
Receipts:		
Proceeds from borrowings & advances	1,000	3,500
Payments:		
Repayment of borrowings & advances	(235)	(375)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	765	3,125
plus: CASH & CASH EQUIVALENTS - beginning of year	10,844	4,000
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	(6,844)	-
Total Cash at Bank	4,000	4,000
plus: INVESTMENTS ON HAND - beginning of year	20,665	16,126
NET INCREASE/(DECREASE) IN INVESTMENTS ON HAND	(4,539)	(2,261)
Total Investments on Hand	17,126	14,865
TOTAL CASH & CASH EQUIVALENTS & INVESTMENTS - end of year	21,126	18,865
NET INCREASE/(DECREASE) IN CASH, CASH EQUIVALENTS & INVESTMENTS	(10,383)	(2,261)

*Revised budget for 2021-2022 includes the first and the second budget review movements.

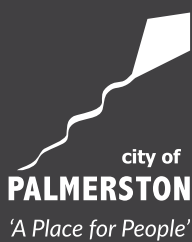
FINANCIAL RATIOS


	2021-2022 Revised Budget	2022-2023 Budget
Operating Ratio		
This ratio measures Council's ability to contain operating expenditure within operating revenue	10%	12%
Benchmark - Greater than 0%	(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions	
Cash Expense Cover Ratio		
This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow	8.20	712
Benchmark - Greater than 3.0 months	(current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12	
Current Ratio		
This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities	3.82	3.35
Benchmark - Greater than 1.5	current assets / current liabilities	
Own Revenue		
This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue	91%	91%
Benchmark - Greater than 60% < 75%		
Own funding / total operating revenue	Total income less Grants/total income	
Debt Service Cover Ratio		
This ratio measures the availability of cash to service debt including interest, principal, and lease payments	8.49	6.66
Benchmark - Greater than 2.0	operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs	
Interest Cover Ratio		
This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash	88.91	22.30
Benchmark - Greater than 4.0	operating result before interest and depreciation (EBITDA) / interest expense	
Asset Sustainability Ratio		
This ratio indicates the extent to which Council is replacing its existing asset base with capital renewals of existing assets	194%	251%
Benchmark - between 89%-110%	Capital Expenditure / Depreciation	


BUDGET INITIATIVES


New Initiatives to commence in 2022/23	Capital Cost (\$)
Enterprise Software	600,000
Archer Waste Shade Structure	500,000
Pump/Skate Park in Zuccoli	150,000
Driver Community Facility	150,000
TOTAL	1,400,000

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COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Declaration of Rates and Charges 2022/2023
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Finance Manager, Gayu Sivaraj
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council approval to declare the Rates and Charges for the 2022-23 financial year.

KEY MESSAGES

- Council must declare its Rates and Charges on or before 30 June each year and in line with the Local Government Act 2019.
- Council is increasing rates for the 2022-23 year, with an average increase to Residential Rates by 2.9% or a \$30 increase on the minimum.
- There is no increase or decrease to the waste charges for 2022/23 financial year and all optional bin services are increased by CPI and now included in Councils fees and charges for the year.
- Additional bin services are no longer part of the Declaration of Rates and Charges pursuant to Section 239 of the Local Government Act 2019.
- An early-bird incentive draw will be offered to a total of \$3,000 with two successful ratepayers, being natural persons, business owners or sports groups winning \$1,500 each.

RECOMMENDATION

1. THAT Report entitled Declaration of Rates and Charges 2022/2023 be received and noted.
2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 29(1) of the Local Government (Accounting) Regulations being **Attachment 13.1.2.1** be received and noted.
3. THAT in accordance with Section 227 of the Local Government Act 2019 (Act), Council adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Palmerston local government area (the Municipality).
4. THAT in accordance with Section 237 of the Act Council declares that it intends to raise, for general purposes by way of rates, an amount of \$24,155,758 which will be raised by the application of differential valuation-based charges (differential rates) with differential minimum charges (minimum amounts) being payable in application of each of those differential rates for the financial year ending 30 June 2023.
5. THAT Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:

- a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), LR, LMR, MR, HR, CL, FD, PS, SP8, SP9 with a parcel area less than 10,000m², SP9 with a parcel area greater than 20,000m², SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.6296554% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287.00 multiplied by:
 - the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 226 (5) of the Act) on each allotment of land; or
 - the number one, whichever is greater.
- b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.5172834% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287.00 multiplied by:
 - the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 226 (5) of the Act) on each allotment of land; or
 - the number one, whichever is greater.
- c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.5048840% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 226 (5) of the Act) on each allotment of land; or
 - the number one, whichever is greater.
- d) With respect to all other rateable land within the Municipality, a differential rate of 0.7574438% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 226 (5) of the Act) on each allotment of land; or
 - the number one, whichever is greater.
6. THAT Council in accordance with Section 239 of the Act, Council declares that to enable the provision of waste management services, it provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$6,889,416 which will be raised by the application of the following charges for the financial year ending 30 June 2023.
7. THAT Council declares the following charges in respect of waste management services it provides for the benefit of all residential land with the Palmerston local government area and the occupiers of such land. For the purposes of this recommendation, “residential dwelling” means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the Unit Titles Act and the Unit Title Schemes Act and “residential land” means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling):
 - a) Council declares a charge of \$480 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to, each residential dwelling within the Municipality other than a residential dwelling. The services are:
 - i. for single dwellings and multiple dwellings with three (3) or less dwellings per lot:

- a kerbside general waste collection service of two (2) garbage collection visits per week, collecting waste contained in a maximum of one (1) 120 litre general waste mobile bin per visit; and
 - a kerbside recycling collection service of one (1) collection visit per fortnight, collecting recycled materials contained in a maximum of one (1) 240 litre recycling mobile bin per visit.
- ii. for multiple dwellings with four (4) or more dwellings per lot:
- a general waste collection service of four (4) garbage collection visits per week, collecting waste contained in a maximum of one (1) 240 litre mobile bin per four (4) dwellings on each garbage collection visit; and
 - a recycling collection service of one (1) collection visit per week, collecting recycled materials contained in a maximum of one (1) 240 litre recycling mobile bin per two (2) dwellings on each recycling collection visit.
8. THAT Council declares a charge of \$240 per annum per residential dwelling in respect of properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that is approved by Council and meets the requirements of by-law 27 of the Palmerston (Public Places) By-laws 2001 and such other requirements that Council may have from time to time in respect of such services. The services are:
- one pre-cyclone season hard waste collection as scheduled by Council.
 - access to the Archer Waste Management Facility for the disposal of items accepted at the facility.
 - maintenance and replacement of waste management infrastructure and facilities.
 - waste reduction and environmental programs and projects.
 - public litter collection & street sweeping.
9. THAT the relevant interest rate for the late payment of rates and charges is fixed in accordance with section 245 of the Act at the rate of 8% per annum and is to be calculated on a daily basis.
10. THAT rates and charges declared under this declaration may be paid by four (4) approximately equal instalments by the following dates, namely:
- First Instalment, 30 September 2022
 - Second Instalment, 30 November 2022
 - Third Instalment, 30 January 2023
 - Fourth Instalment, 30 March 2023
- Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.
11. THAT details of due dates and specified amounts will be listed on the relevant Notice of Rates and Charges.
12. THAT variations to those options for payment will be administered according to the conditions outlined on the front and reverse pages of the Notice of Rates and Charges.
13. THAT a ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except

within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.

14. THAT in accordance with section 243 of the Act, a cash incentive of \$3,000.00 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2023, where payment in full is made on or before 30 September 2022.
15. THAT the incentive be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two successful recipients at \$1,500 each in accordance with the terms and conditions at **Attachment 13.1.2.2** to Report entitled Declaration of Rates and Charges 2022/2023.
16. THAT Council note that in accordance with Section 241 of the Act, Council will publish the Declaration of Rates and Charges at **Attachment 13.1.2.3** to Report entitled Declaration of Rates and Charges 2022/2023 on its website and in the newspaper advising residents of the Rates and Charges for 2022/2023.
17. THAT Council note in accordance with Section 289 of the Act, Council will publish the optional bin charges in its Fees and Charges for 2022/2023.

BACKGROUND

Under Section 237 of the Act, Council is required to declare its Rates and Charges each year on or 30 June, and within 21 days of this declaration publish a notice on its website and in the newspaper.

Council included the proposed rates and charges for public consultation in the Draft Municipal Plan 2022-23 and has received no public comments.

DISCUSSION

Council is required each year to make a public declaration of its Rates and Charges which is then made available on Council's website and in the local newspaper. It outlines the total rates revenue that is estimated to be collected, what rates Council will charge for different types of properties, the total funds to be collected from the Waste Service Charge and the different Waste Services Charges for differing types of properties.

Section 237 of the Act prescribes Council to declare its Rates and Charges each year on or before 30 June.

In accordance with Section 226(1)(b) of the Act, Council will be levying rates according to the zone of a property.

In Council's 2022-23 budget, the general rates charge sees an increase to Residential Rates by an average of 2.9% or a \$30 increase on the minimum, compared to the 2021-22 rates. This will generate an expected general rate income of \$24,155,758 This does not include any revenue growth associated with an increase in the number of rateable properties.

Council's waste management charge does not see any increase or decrease from the 2021-22 charges. The expected income from waste management charges is \$6,889,416.

Additional bin services are no longer part of the Declaration of rates and charges pursuant to Section 239 of Local Government Act 2019. They are stated in Council's fees and charges for 2022/2023 adopted by Council on the Second Ordinary council Meeting of 7 June 2022 (Decision number:10/370) and will be invoiced separately.

It is also recommended that Council continue its incentive in the form of an 'Early Bird Draw' for ratepayers to the value of \$3,000. This will consist of two monetary prizes to the value of \$1,500 each, for two ratepayers who pay their rates in full by the first instalment deadline of 30 September 2022. This is to encourage the early and full payment of Rates and Charges to City of Palmerston in accordance with the terms and conditions provided in **Attachment 13.1.2.2**.

CONSULTATION PROCESS

The rating estimates were published in the City of Palmerston's draft Municipal Plan and Budget 2022-23 and was made available for public comment for a period of 28 days from 5 May 2022.

In preparing this report the following external parties were consulted:

- HWL Ebsworth

POLICY IMPLICATIONS

The declaration of rates, takes in consideration Council Policy, FIN02 Rating Policy, which sets the framework for the principles of rating and the rating methodology that is to be applied when levying rates within the Palmerston Municipality.

BUDGET AND RESOURCE IMPLICATIONS

Council has prepared a balanced budget for 2022-23 based on an increase to Residential Rates by an average of 2.9% or a \$30 increase on the minimum with no increase or decrease to waste charges compared to 2021- 22 year.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Section 237 of the Local Government Act 2019 states that Council shall declare its rates "on or before 30 June in each year.

In accordance with the Section 29 of the Local Government (Accounting) Regulations, the Chief Executive Officer is required to certify to Council that the assessment record is a comprehensive record of all rateable land within the area to their knowledge, information, and belief.

The Declaration of Rates and Charges has been reviewed by HWL Ebsworth who have advised that in their opinion it is compliant with the requirements of the Act.

This Report addresses the following City of Palmerston Strategic Risks: *do not delete*

- 2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

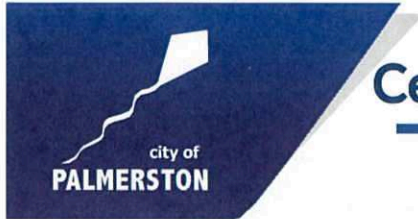
We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Certification of assessment records 1 July 2022 [13.1.2.1 - 1 page]

A Place for People

2. Early Bird Draw terms and conditions [**13.1.2.2** - 1 page]
3. Declaration of Rates and Charges 2022 23 [**13.1.2.3** - 2 pages]



A Place for People

Certification of Assessment Records

As per Section 29 Local Government (General)
Regulations

This is to certify that, to the best of my knowledge, information and belief, the assessment record maintained by Council under section 230 of the *Local Government Act 2019* is a comprehensive record of all rateable land within the municipality.

Signed: 

Date: 16/6/2022

Luccio Franco Cercarelli
Chief Executive Officer

TERMS AND CONDITIONS FOR THE EARLY BIRD DRAW

- 1) That pursuant to Section 243 of the *Local Government Act 2019* (the **Act**), Council has determined that a cash incentive be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2023.
- 2) The incentive shall be offered through the conduct of a draw to be known as the “Early Bird Draw” whereby the City of Palmerston will offer a monetary prize to two (2) successful recipients.
- 3) To be eligible to enter the ‘Early Bird Draw’, City of Palmerston:
 - a) "ratepayers" (as defined in the Act) must pay their rates in full (including any arrears, interest, fines, waste charges and any other charges) by 30 September 2022;
 - b) All Council staff and Councillors, as well as their immediate families and Government institutions are specifically excluded.
- 4) The names of all eligible ratepayers who have complied with these conditions shall be entered into the ‘Early Bird Draw’. Only one entry per property is permitted.
- 5) There will be two (2) cash prizes of \$1,500 each for the “Early Bird Draw” to be offered to each of the successful recipients. The cash prizes will be handed over as a cheque drawn in the names of all successful recipients.
- 6) A ratepayer can only win one cash prize in the “Early Bird Draw” in the financial year ending 30 June 2023.
- 7) The Mayor or authorised delegate will conduct the draw at the City of Palmerston offices no later than two weeks after 30 September 2022.
- 8) The successful recipients will be notified by mail or phone and the results of the draw shall be published on Council’s website (www.palmerston.nt.gov.au) as soon as possible after the draw has been conducted.
- 9) The decision reached on determining the successful recipients is final and no correspondence will be entered into.
- 10) City of Palmerston may conduct further draws at the same place and time as the original draw in order to determine a successful recipient if an ineligible entry is drawn.

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DECLARATION OF RATES & CHARGES
2022-23

Notice is hereby given pursuant to section 241 of the *Local Government Act 2019 (the Act)*, that the following rates and charges were declared by the City of Palmerston at the 2nd Ordinary Council Meeting held Tuesday, 21 June 2022, pursuant to Chapter 11 of the *Act* in respect of the financial year ending 30 June 2023.

Rates

City of Palmerston (**Council**) makes the following declaration of rates pursuant to Chapter 11 of the *Act*.

- 1) Council, in accordance with section 227 of the *Act*, adopts the unimproved capital value as the basis for determining the assessed value of allotments within the Palmerston local government area (**the Municipality**).
- 2) Council, in accordance with section 237 of the *Act* declares that it intends to raise, for general purposes by way of rates, an amount of \$24,155,758 which will be raised by the application of differential valuation-based charges (**differential rates**) with differential minimum amounts (**minimum amounts**) being payable in application of each of those differential rates for the financial year ending 30 June 2023.
- 3) Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:
 - a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), LR, LMR, MR, HR, CL, FD, PS, SP8, SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.6296554% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 226(5) of the *Act*) on each allotment of land; or
 - ii) the number one,whichever is greater.
 - b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.5172834% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 226 (5) of the *Act*) on each allotment of land; or
 - ii) the number one,whichever is greater.
 - c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.5048840% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 226 (5) of the *Act*) on each allotment of land; or
 - ii) the number one,whichever is greater.
 - d) With respect to those classes of rateable land within the Municipality zoned SP9 with a parcel area less than 10,000m² a differential rate of 0.6296554% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 226 (5) of the *Act*) on each allotment of land; or
 - ii) the number one,whichever is the greater.
 - e) With respect to those classes of rateable land within the Municipality zoned SP9 with a parcel area greater than 20,000m², a differential rate of 0.6296554% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 226 (5) of the *Act*) on each allotment of land; or
 - ii) the number one,whichever is the greater.
 - f) With respect to all other rateable land within the Municipality, a differential rate of 0.7574438% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,287 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 226 (5) of the *Act*) on each allotment of land; or
 - ii) the number one,whichever is greater.

Charges

- 4) In accordance with section 239 of the *Act*, Council declares that to enable the provision of waste management services, it provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$6,889,416 which will be raised by the application of the following charges for the financial year ending 30 June 2023.

For the purposes of this paragraph 4:

 - "allotment" has the meaning set out in section 225 of the *Act*.
 - "residential dwelling" means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act 1975* and the *Unit Title Schemes Act 2009*.
 - "residential land" means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling).
- a) THAT Council declares a charge of \$480 per annum per residential dwelling in respect of waste management services provided to, or which Council is willing and able to provide to each residential dwelling within the Municipality other than a residential dwelling as described in paragraph b) below. The services are:
 - i) for single dwellings and multiple dwellings with three (3) or less dwellings per allotment:
 - A) a kerbside general waste collection service of two (2) garbage collection visits per week, collecting waste contained in a maximum of one (1) 120 litre general waste mobile bin per visit; and
 - B) a kerbside recycling collection service of one (1) collection visit per fortnight, collecting recycled materials contained in a maximum of one (1) 240 litre recycling mobile bin per visit.
 - ii) for multiple dwellings with four (4) or more dwellings per allotment:
 - A) a general waste collection service of four (4) garbage collection visits per week, collecting waste contained in a maximum of one (1) 240 litre mobile bin per four (4) dwellings on each garbage collection visit; and
 - B) a recycling collection service of one (1) collection visit per week, collecting recycled materials contained in a maximum of one (1) 240 litre recycling mobile bin per two (2) dwellings on each recycling collection visit.

In respect of the garbage and recycling collection services to these allotment, a dedicated onsite waste and recycling bin storage enclosure must be provided by the occupiers of the allotment in a form that complies with Council's requirements from time to time in respect of such enclosures;

 - iii) one pre-cyclone season hard waste collection as scheduled by Council;
 - iii) access to the Archer Waste Management Facility for the disposal of items accepted at the facility;
 - iv) maintenance and replacement of waste management infrastructure and facilities;
 - v) waste reduction and environmental programs and projects; and

COUNCIL AGENDA

Attachment 13.1.2.3

vi) public litter collection & street sweeping.

b) THAT Council declares a charge of \$240 per annum per residential dwelling in respect of properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that is approved by Council and meets the requirements of by-law 27 of the *Palmerston (Public Places) By-laws 2001* and such other requirements that Council may have from time to time in respect of such services. The services are:

- i) one pre-cyclone season hard waste collection as scheduled by Council.
- ii) access to the Archer Waste Management Facility for the disposal of items accepted at the facility.
- iii) maintenance and replacement of waste management infrastructure and facilities.
- iv) waste reduction and environmental programs and projects.
- v) public litter collection & street sweeping.

Relevant interest rate

5) THAT the relevant interest rate for the late payment of rates and charges is fixed in accordance with section 245 of the *Act* at the rate of 8% per annum and is to be calculated on a daily basis.

Payment

6) a) THAT rates and charges declared under this declaration may be paid by four (4) approximately equal instalments by the following dates, namely:

First Instalment, 30 September 2022

Second Instalment, 30 November 2022

Third Instalment, 30 January 2023

Fourth Instalment, 30 March 2023

Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.

- i) Details of due dates and specified amounts will be listed on the relevant notice of rates and charges.
- ii) Variations to those options for payment will be administered according to the conditions outlined on the notice of rates and charges.
- iii) A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal Community Living Area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.

b) THAT in accordance with section 243 of the *Act*, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2023, where payment in full is made on or before 30 September 2022. The incentive will be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two (2) successful recipients at \$1,500 each in accordance with the terms and conditions available on Council's website.

Luccio Cercarelli

Chief Executive Officer

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	Adoption of Long-Term Financial Plan 2023-2032
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Manager Finance, Gayathri Sivaraj
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council's adoption of the City of Palmerston's Long-Term Financial Plan 2023-2032 following public consultation.

KEY MESSAGES

- Council has prepared a 10-year Long-Term Financial Plan (LTFP), which includes the draft 2022-23 budget and covers the period from 2022-2023 to 2031-32. This exceeds our legislative requirements of a period of at least four fiscal years.
- The LTFP model uses a range of assumptions which the external consultant PVW partners assessed as functional.
- The LTFP is based on delivering current service levels into the future.
- The LTFP delivers capital spend of \$95.6million over the course of the 10-year plan. The capital spending includes \$14M for Swimming and Wellness, Events, Leisure, and Lifestyle (SWELL) construction project and \$ 16 million for Where We Live Matters- Zuccoli Community Hub.
- The LTFP includes two loans totalling \$3.5 million to assist with funding to complete these major projects and retain leave balances over the long term. The rest of the funding will come from external grant Funding.
- Councils forecast shows continuous improvement in Council's Operating Results over the course of the LTFP.
- Council is and will continue to be financially sustainable based on the LTFP
- Council has undertaken and completed 28 days of public consultation and received no public submissions.

RECOMMENDATION

1. THAT Report entitled Adoption of Long-Term Financial Plan 2023-2032 be received and noted.
2. THAT Council adopts **Attachment 13.1.3.1** to Report entitled Adoption of Long-Term Financial Plan 2023-2032 as City of Palmerston's Long-Term Financial Plan 2023-2032.

BACKGROUND

At the 1st Ordinary Council Meeting of 3 May 2022, Council made the following decisions:

Draft Long Term Financial Plan 2023-2032

1. THAT Report entitled Long Term Financial Plan 2023-2032 be received and noted.
2. THAT Council adopts the City of Palmerston draft Long Term Financial Plan 2023-2032 being Attachment 25.1.1.1 and Attachment 25.1.1.2 to Report entitled Long Term Financial Plan 2022-32 for 28 days public consultation.
3. THAT Council be presented with the City of Palmerston draft Long Term Financial Plan 2022-2031, inclusive of the feedback from the public consultation for adoption at the 2nd Ordinary Council Meeting of 21 June 2022.
4. THAT the decisions be moved into the Open Minutes following the Municipal Plan and Budget 2022-23 Media Briefing.

CARRIED 10/336 – 03/05/2022

The draft Long-Term Financial Plan 2023-2032 commenced 28 days public consultation on the 5 May 2022.

DISCUSSION

The draft Long Term Financial Plan (LTFP) covers a ten year period from 2022-2023 to 2031-2032. The LTFP is used to recognise the Council's current and future financial capacity to continue delivering services and provide facilities and infrastructure to the community while commencing new initiatives and projects to achieve the outcomes set out in the Council's Community Plan.

The draft LTFP includes:

- Planning assumptions used to develop the plan
- Projected income and expenditure
- Statement of financial position
- Statement of Cashflows
- Financial ratios

Council utilises this ten-year financial forecast to quantify the available cash flow for financial sustainability, ensure Council can both fund its services and asset replacement, thereby positioning itself for future opportunities. As a result, the organization itself is strong and financially viable. Through prudent, responsible budgeting, planning and financial management; council will be able to continue to build its Reserves, continue to deliver services to the community and replace and renew assets now and into the future, ensuring the same level of services and delivering outcomes set out in the Council's Community Plan.

The draft Long-Term Financial Plan 2023-2032 commenced 28 days public consultation on the 5 May 2022 together with the Municipal Plan and Budget for 2022-23. The recommendations from the external consultant resulted in few administrative changes that have been incorporated in the attached Long term Financial Plan.

CONSULTATION PROCESS

Council has undertaken public consultation for 28 days. Public consultation on the Draft Long-Term Financial Plan resulted in no public submissions being received during the consultation period.

The following City of Palmerston staff were consulted in preparing this report:

- Executive Leadership Team

In preparing this report, the following external parties were consulted:

- PVW partners

POLICY IMPLICATIONS

There are no policy implications for this report, but current Council policies have been used to inform the modelling of the Draft Long-Term Financial Plan.

BUDGET AND RESOURCE IMPLICATIONS

The LTFP models an improving operating financial position for the City of Palmerston over the planning period. LTFP forecasts a capital expenditure of \$95.6M over the term of this plan.

Part of this plan is the anticipation of the commencement of major projects such as Swimming and Wellness, Events, Leisure, Lifestyle (SWELL) and Where We Live Matters – Zuccoli Community Hub. These projects will be undertaken and completed within five financial years, resulting in a significant increase in capital expenditure over this period. It is anticipated that these projects will be undertaken in partnership with the Commonwealth and Northern Territory Government. It is further expected that Council will need to establish a loan for \$3.5 million in 2022/23 and another for \$1.5M in 2023/24 for these projects, which will be paid back in full over a period of 10 years.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The Local Government Act 2019 requires Council to prepare and maintain a LTFP and must be presented in line with the issued Guidelines. The plan must cover a minimum period of four years; however, many of the Council's decisions have impacts that go well beyond this time horizon. As a result, City of Palmerston has developed a 10-year financial plan. Stakeholders must understand the financial implications arising from Council's decisions and ensure the financial sustainability of City of Palmerston.

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The delivery of the actions and projects within the Long-Term Financial Plan will improve the well-being of our community and deliver a number of improved environmental outcomes.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Co P 2022 Long Term Financial Plan [13.1.3.1 - 11 pages]

2023
2032

LONG TERM
FINANCIAL
PLAN

city of
PALMERSTON
'A Place for People'

COUNCIL RESPECTFULLY ACKNOWLEDGES

the Larrakia People; the traditional owners of the land and waters of the Palmerston Region, and pays respect to their Elders: past, present and future.

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FOREWORD

City of Palmerston is pleased to present the Long-Term Financial Plan for 2023 to 2032.

The financial modelling supporting the Long-Term Financial Plan is used to forecast the Council's financial future over 10 years. The plan is a tool which assists with decision making and problem solving, enabling decisions to be made on how to best achieve the Council's corporate objectives and asset management needs whilst considering its long-term financial challenges.

The Long-Term Financial Plan included in this document encompasses:

- planning assumptions used to develop the plan
- projected income and expenditure
- statement of financial position
- statement of cash flows
- financial ratios

This Long-Term-Financial Plan has been prepared with the forecasted economic conditions. With a 2.9% increase to rates in 2022/23 (and 3.3% for forecasted years), ongoing free community facility hire, free pool entry and free parking, Council continues its commitment to the community. The decisions made in this Plan have been assessed for their long-term impact. Whilst every effort has been made to eliminate uncertainty, the COVID-19 pandemic remains an element of unpredictability.

Council has been able to generate continued support from Territory and Federal Governments with grant funding that supports the delivery on the Community Plan outcomes. This Long-Term-Financial Plan is forecasting the delivery of major projects, such as the Swimming Wellness Events Leisure Lifestyle (SWELL) project and the 'Where We Live Matters' project in Zuccoli.

Within this Plan Council is proposing to take up loans for up \$3.5 million to fund the above-mentioned projects. Meaning, that residents will bear the cost of the construction of the facilities as they utilise them. With this financing model, Council ensures that financial reserve balances remain healthy and continue to increase within the 10 year timeframe to ensure the cost of asset renewal can be met into the future as our City grows older.

Council's Long Term Financial Plan covers the period from 2022-23 to 2031-32. It recognises its current and future financial capacity to continue delivering quality services, provide facilities and infrastructure to the community while commencing new initiatives and projects to achieve the goals set out in the Community Plan.

The Long-Term Financial Plan contains a core set of assumptions. These assumptions are based on CPI forecasts, interest rate expectations, employee award increases, estimated loan repayment schedules, and other special income and expenses which are discussed in more detail in this Plan.

Financial planning over a 10-year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during the period. The Long-Term Financial Plan is therefore closely monitored, and regularly revised, to reflect these changing circumstances.

This Long-Term Financial Plan has been prepared with the base year being 2021-22, based on the second revised 2021/22 annual budget.

The Long-Term Financial Plan model and assumptions were provided to Peel Valentine Whitehead (PVW) Partners Pty Ltd to provide advice on the succinctness of the model and assumptions used. Although no assurance or opinions can be issued under this type of engagement, the advice received was that PVW Partners were satisfied with the material functionality of the Plan.

The aims of Council's Long Term Financial Plan are to:

- set out the assumptions upon which Council's financial plans and budgets have been structured
- identify some Key Performance Indicators upon which Council can benchmark its financial performance
- set the framework so that the impact of future policy decisions can be identified
- evaluate the impact of future scenarios upon Council's financial position
- provide a basis for future informed decision making
- identify issues which impact upon the financial sustainability of Council including known opportunities and threats
- achieve a balanced budget on a funding basis, acknowledging that continued service delivery and asset renewals are current priorities.

BACKGROUND

PALMERSTON:

The second largest and fastest growing city in the Northern Territory, Palmerston is a regional hub with a promising future positioning itself as The Family City of the Northern Territory and A Place for People.

Palmerston boasts a multi-cultural and diverse population of more than 39,000 residents, with significant population growing each year supported by lifestyle options including multiple shopping centres, a PGA tournament standard golf course, land conservation areas, connected spaces, swimming and fitness centre, numerous schools and the recently opened Palmerston Regional Hospital and Police Station, all of which support families who choose to call our city home.

With almost universal NBN coverage and a young, tech savvy population, Palmerston is becoming a hub for digital innovation through e-gaming, a brand new Recording Studio, the Top End's annual GeekFest and regional collaboration delivering Smart City opportunities.

This rapid growth presents Council with the challenge of growing and renewing essential family friendly infrastructure for Palmerston and surrounding communities.

In February 2022, The Northern Territory Government has given the unincorporated land to the north of Palmerston, including Elrondie, Tivendale, Wishart and part of Berrimah to come under the City of Palmerston. The new municipal boundary review, which will officially begin from 1 July 2022, aligns with the Northern Territory Government's Planning for a Vibrant Future document, which states that the City should eventually grow to support more than 70 000 people. The expansion of City of Palmerston's municipal boundary fits within Council's and the region's vision for long term financial sustainability and growth.

NORTHERN TERRITORY ECONOMY:

All economic indicators are based on September 2021 assessments.

The Northern Territory economy is highly dependent on the government sector, mining and tourism. This dependence makes it highly prone to volatility, particularly once large capital projects wind down.

Deloitte Access Economics (DAE) forecasts the Territory economy to grow by an average of 2.1 per cent per annum over the next five years. DAE forecasts the national economy to grow by an average annual rate of 3.0 per cent over the five-year period.

DAE September quarter 2021 prepared for the Northern Territory Government, has forecast average growth in the following key economic indicators for the five years (2021/22-2025/26):

	Northern Territory	Australia
Economic Growth Forecast	2.1%	2.7%
Employment Growth Forecast	1.0%	1.4%
Population Growth Forecast	0.8%	0.7%
Consumer Price Index (CPI)	2.4%	2.0%

STATUTORY REQUIREMENTS

The Local Government Act requires Council to prepare and maintain a Long-Term Financial Plan. The Plan must cover a minimum period of four years, however, many of the decisions that Council makes have impacts that go well beyond this time horizon. Council has developed a 10-year Financial Plan as it is important that stakeholders understand the financial implications arising from Council's decisions, and to ensure the financial sustainability of Council.

CURRENT FINANCIAL POSITION

The City of Palmerston is relatively young and is growing, both in terms of population and infrastructure with developers handing over millions of dollars' worth of infrastructure annually. As the infrastructure is relatively new, it requires maintenance works to keep it in a satisfactory condition in the short to medium term. However, in future years considerable asset replacement will be required and this will represent a significant expense for the City. Council is working towards targets set in its asset management plans to ensure infrastructure stability long term.

Council continues to roll out significant innovative and progressive projects that are designed to enhance the amenity and liveability in the city, with projects ranging from new a Community Hub in Zuccoli ('Where We Live Matters') and a revitalisation of the Palmerston pool into the modern and exciting SWELL project as well as environmental initiatives such as greening the City of Palmerston.

Work has been completed on the Gray Community Hall. The new hall provides the community with a contemporary and modern facility with additional floor space and additional user room facility. The outdoor has expanded to include undercover event space area adding to the versatility and design. We expect increased user groups and bookings at the new hall and expect it to remain the most highly booked community facility in the municipality.

Council's reserves are adequate to continue ongoing operations without affecting service levels.

Council currently derives nearly 87 per cent of its operational revenues through annual rates and charges. This provides Council with certainty and security over the bulk of its revenue base and is not overly reliant on factors outside of its control. Council does however need to identify other revenue sources and continue to lobby funding bodies for grants.

MEASURING PERFORMANCE

Council will continue to report on and monitor its financial performance based on standard financial indicators.

These indicators include:

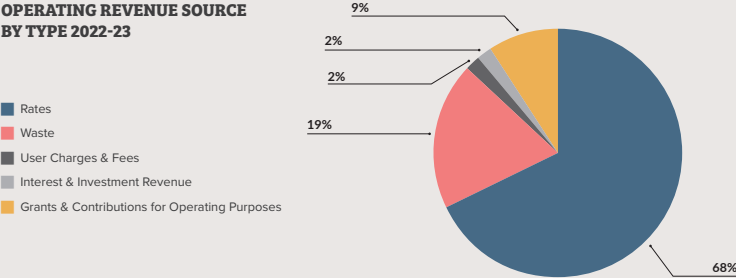
- Operating Ratio – This measures the capacity of Council to contain its operating expenditure within its operating revenue allowing for asset renewals funded through depreciation. The benchmark for this ratio is greater than 0 per cent.
- Cash Expense Ratio – This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash-flow. The benchmark for this ratio is greater than three months.
- Current Ratio – This ratio represents Council's ability to meet debt repayments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. The minimum benchmark is greater than 1.5.
- Rates Coverage Ratio – This ratio measures fiscal flexibility. It is the degree of reliance that Council places on external funding sources such as operating grants and contributions to fund its day-to-day operations. The benchmark for this ratio is between 60 – 75 per cent.
- Debt Service Cover Ratio – This ratio measures the availability of operating cash to service debt including interest, principal, and lease payments. The benchmark for this ratio is greater than 2.0.
- Interest Cover Ratio – This ratio indicates the extent to which Council can service its interest-bearing debt and take on additional borrowing. It measures the burden of the current interest expense upon Council's operating cash. The minimum benchmark for this ratio is greater than 4.

- Asset Sustainability Ratio – This ratio indicates the extent to which Council is forecasting to increase or replace the asset base of the Council. The minimum benchmark for this ratio is between 0.9 - 1.1. Where a Council records a value higher than one, this indicates the overall asset base is being replenished at a rate equal to, or higher than, the Council's consumption of assets. Where the sustainability ratio is less than one, the Council may have a deteriorating asset base.

Ratio	Benchmark	Ten-Year Average
Operating Ratio	>0%	15%
Cash Expense Ratio	>3 months	7.29 months
Current Ratio	>1.5	3.53
Rates Coverage Ratio	60%-75%	92%
Debt Service Ratio	>2.0	16.26
Interest Cover Ratio	>4	54.95
Asset Sustainability Ratio	0.9 < 1.1	0.91*

*Sustainability Ratio is a 11 year average as it includes the 2021-22 current projects

OPERATING REVENUE SOURCE
BY TYPE 2022-23



“Council’s Long-Term Financial Plan will continue to deliver the current level of service and improve facilities for our community.”

Operating Revenue Source by Type 2022-23

FUTURE FINANCIAL POSITION

The Long-Term Financial Plan models an improving financial position for the City of Palmerston over the planning period considering only a 2.9 per cent average increase and \$30 increase to the minimum rates in 2022/23. The Plan shows that Council has an operating deficit each year, however this deficit is due to depreciation, a noncash item. Over the term of the plan the deficit reduces from a budgeted operating deficit in 2022/23 of \$6.8 million to an operating deficit of \$5.2 million in 2031/32.

The Long-Term Financial Plan allows for a gradual increase in revenues through rates at a increase of 3.3% annually from 2023-24 ongoing, to maintain existing service levels for the community, whilst also delivering on what the community has identified as outcomes in the Community Plan for Palmerston.

The Long-Term Financial Plan anticipates that the SWELL and the Zuccoli and Surrounds Community Hub projects, as well as other community focused projects, will be undertaken resulting in an increase in capital expenditure in the 2023 financial years. It is anticipated that these projects will be undertaken in partnership with the Commonwealth and Territory Government. Council will need to establish an external loan for \$3.5 million over the 2022/23 and 2023/24 financial years.

Council's net operating budget minus depreciation shows a cash surplus which is reinvested into the Capital program and

allocated back to reserves throughout the life of the plan to take advantage of any unknown opportunities that may occur or to fund any unexpected expenses.

MAJOR INITIATIVES AND REPAIRS AND MAINTENANCE OF ASSETS

Over the term of the Long-Term Financial Plan, Council is planning to spend a total of \$95.6 million in capital works which will result in new and modern facilities for the Community. As well as the replacements and renewals of assets that relate to infrastructure such as roads, pathways, parks, public lighting, buildings, stormwater and fleet, we still need to ensure the assets within Palmerston remain in a satisfactory condition.

In the Long-Term Financial Plan it is assumed that the service standards provided will not change. Council has consequently based its future repairs and maintenance estimations to remain consistent and has also provided for CPI increases throughout the term of the Plan in accordance with Council's asset management plans.

Furthermore, the Plan includes major initiatives in the form of the SWELL project with \$14million expected to be expended over the 2022/23 financial year, anticipated to be funded through external borrowing and capital grants (total project value is \$15million). The second major initiative over seven financial years starting in 2022/23 is the Zuccoli and Surrounds Community Hub creating a major facility at the total value of \$12.6million



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CITY OF PALMERSTON | 2023-32 LONG TERM FINANCIAL PLAN



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CITY OF PALMERSTON | 2023-32 LONG TERM FINANCIAL PLAN

STATEMENT OF FINANCIAL POSITION

\$ '000											
	2021- 2022*	2022- 2023	2023- 2024	2024- 2025	2025- 2026	2026- 2027	2027- 2028	2028- 2029	2029- 2030	2030- 2031	2031- 2032
	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Assets											
Current Assets:											
Cash & cash equivalents	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Investments	17,126	14,865	14,306	14,273	14,483	14,958	16,302	17,778	20,152	23,089	25,995
Receivables	2,378	2,461	2,547	2,637	2,729	2,824	2,923	3,025	3,131	3,241	3,354
TOTAL CURRENT ASSETS	23,504	21,326	20,854	20,909	21,211	21,783	23,225	24,804	27,283	30,330	33,350
Non-Current Assets:											
Infrastructure, property, plant & equipment	574,655	592,756	594,259	594,081	593,038	592,905	590,443	587,171	583,356	579,279	575,061
Investment property	5,400	5,454	5,509	5,564	5,619	5,675	5,732	5,790	5,847	5,906	5,965
TOTAL NON-CURRENT ASSETS	580,055	598,210	599,768	599,645	598,658	598,580	596,175	592,961	589,204	585,185	581,026
TOTAL ASSETS	603,559	619,536	620,621	620,554	619,869	620,363	619,400	617,764	616,487	615,515	614,376
Liabilities											
Current Liabilities:											
Payables	4,349	4,453	4,560	4,670	4,782	4,897	5,014	5,134	5,258	5,384	5,513
Borrowings	375	443	455	468	481	217	223	229	235	242	248
Provisions	1,425	1,460	1,497	1,534	1,573	1,604	1,636	1,669	1,702	1,736	1,771
TOTAL CURRENT LIABILITIES	6,149	6,357	6,512	6,672	6,835	6,718	6,873	7,032	7,195	7,362	7,532
Non-Current Liabilities:											
Borrowings	1,901	4,958	6,003	5,535	5,054	4,837	4,614	4,385	4,149	3,908	3,659
Provisions	1,811	1,856	1,903	1,950	1,999	2,039	2,080	2,122	2,164	2,207	2,251
TOTAL NON-CURRENT LIABILITIES	3,712	6,814	7,906	7,485	7,053	6,876	6,694	6,506	6,313	6,115	5,911
TOTAL LIABILITIES	9,861	13,171	14,418	14,157	13,889	13,594	13,567	13,539	13,509	13,477	13,443
NET ASSETS	593,698	606,365	606,203	606,397	605,981	606,769	605,833	604,226	602,978	602,038	600,933
Equity											
Retained earnings/ (accumulated deficit)	208,027	223,026	223,437	223,680	223,069	223,113	220,833	217,749	214,127	210,248	206,234
Other Reserves	17,355	14,969	14,341	14,238	14,376	15,065	16,352	17,771	20,088	22,968	25,817
Revaluation reserves	368,316	368,370	368,425	368,480	368,535	368,591	368,648	368,706	368,763	368,822	368,881
Council equity interest	593,698	606,365	606,203	606,397	605,981	606,769	605,833	604,226	602,978	602,038	600,933
TOTAL EQUITY	593,698	606,365	606,203	606,397	605,981	606,769	605,833	604,226	602,978	602,038	600,933

*Revised budget for 2021-2022 includes the first and the second budget review movements.

STATEMENT OF CASH FLOWS

\$ '000	2021- 2022*	2022- 2023	2023- 2024	2024- 2025	2025- 2026	2026- 2027	2027- 2028	2028- 2029	2029- 2030	2030- 2031	2031- 2032
	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Cash Flows from Operating Activities											
Receipts:											
Rates & annual charges	29,476	31,098	32,152	33,241	34,368	35,534	36,739	37,984	39,273	40,605	41,982
User charges & fees	828	927	949	972	995	1,019	1,043	1,068	1,094	1,120	1,147
Investment & interest revenue received	650	714	869	862	866	875	889	921	956	1,009	475
Grants & contributions	2,962	3,107	3,181	3,258	3,336	3,416	3,498	3,582	3,668	3,756	3,846
Other	520	63	65	66	68	69	71	73	74	76	78
Payments:											
Employee benefits & costs	(10,759)	(11,62)	(11,441)	(11,727)	(12,021)	(12,278)	(12,524)	(12,774)	(13,030)	(13,291)	(13,556)
Materials, contracts & other expenses	(20,078)	(20,441)	(20,931)	(21,434)	(21,948)	(22,475)	(23,014)	(23,567)	(24,132)	(24,711)	(25,305)
Finance Payments	(40)	(188)	(209)	(188)	(166)	(144)	(123)	(108)	(95)	(89)	(83)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	3,559	4,116	4,634	5,050	5,498	6,016	6,578	7,180	7,808	8,475	8,585
Cash Flows from Investing Activities											
Receipts:											
Sale of investment securities	4,539	2,261	558	34	-	-	-	-	-	-	-
Amounts specifically for new or upgraded assets	5,832	17,567	3,524	3,910	3,160	4,160	2,160	1,160	1,160	1,070	1,070
Payments:											
Purchase of investment securities	-	-	-	-	(189)	(455)	(1,322)	(1,455)	(2,351)	(2,915)	(2,883)
Purchase of infrastructure, property, plant & equipment	(20,539)	(27,069)	(9,773)	(8,539)	(7,981)	(9,218)	(7,178)	(6,640)	(6,365)	(6,372)	(6,507)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(10,168)	(7,241)	(5,691)	(4,599)	(5,030)	(5,535)	(6,361)	(6,957)	(7,578)	(8,240)	(8,343)
Cash Flows from Financing Activities											
Receipts:											
Proceeds from borrowings & advances	1,000	3,500	1,500	-	-	-	-	-	-	-	-
Payments:											
Repayment of borrowings & advances	(235)	(375)	(443)	(455)	(468)	(481)	(217)	(223)	(229)	(235)	(242)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	(765)	3,125	1,057	(455)	(468)	(481)	(217)	(223)	(229)	(235)	(242)
plus: CASH & CASH EQUIVALENTS - beginning of year	10,844	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	(6,844)	-	-	-	-	-	-	-	-	-	-
Total Cash at Bank	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
plus: INVESTMENTS ON HAND - beginning of year	20,665	17,126	14,865	14,306	14,273	14,483	14,958	16,302	17,778	20,152	23,089
NET INCREASE/(DECREASE) IN INVESTMENTS ON HAND	(3,539)	(2,261)	(558)	(34)	210	476	1,343	1,477	2,374	2,938	2,906
Total Investments on Hand	17,126	14,865	14,306	14,273	14,483	14,958	16,302	17,778	20,152	23,089	25,995
TOTAL CASH & CASH EQUIVALENTS & INVESTMENTS - end of year	21,126	18,865	18,306	18,273	18,483	18,958	20,302	21,778	24,152	27,089	29,995
NET INCREASE/(DECREASE) IN CASH, CASH EQUIVALENTS & INVESTMENTS	(10,383)	(2,261)	(558)	(34)	210	476	1,343	1,477	2,374	2,938	2,906

*Revised budget for 2021-2022 includes the first and the second budget review movements.

INCOME STATEMENT

\$'000's	2021-2022*	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Income											
Rates & annual charges	29,476	31,181	32,238	33,331	34,461	35,629	36,837	38,087	39,379	40,715	42,096
Rates	22,675	24,291	25,142	26,022	26,932	27,875	28,851	29,860	30,906	31,987	33,107
Charges	6,801	6,889	7,096	7,309	7,528	7,754	7,987	8,226	8,473	8,727	8,989
Fees & Charges	828	927	949	972	995	1,019	1,043	1,068	1,094	1,120	1,147
Operating Grants and Subsidies	2,962	3,107	3,181	3,258	3,336	3,416	3,498	3,582	3,668	3,756	3,846
Interest & investment revenue	650	714	869	862	866	875	889	921	956	1,009	475
Other revenues	520	63	65	66	68	69	71	73	74	76	78
TOTAL INCOME	34,435	35,991	37,302	38,488	39,725	41,008	42,339	43,731	45,171	46,676	47,642
Operating Expenditure											
Employee benefits & costs	10,427	10,832	11,113	11,401	11,697	11,939	12,186	12,438	12,695	12,957	13,224
Materials, contracts and other expenses	20,078	20,545	21,038	21,543	22,060	22,590	23,132	23,687	24,256	24,838	25,434
Elected Member Allowances	353	353	353	353	353	353	353	353	353	353	353
Elected Member Expenses	58	58	58	58	58	58	58	58	58	58	58
Depreciation, amortisation & Impairment	10,608	10,793	11,270	11,716	12,023	12,353	12,640	12,912	13,180	13,449	13,725
Interest Expenses	40	188	209	188	166	144	123	108	95	89	83
Other Expenses											
TOTAL EXPENDITURE	41,563	42,770	44,041	45,260	46,357	47,436	48,492	49,555	50,636	51,744	52,877
BUDGETED OPERATING SURPLUS/DEFICIT	(7,128)	(6,779)	(6,740)	(6,771)	(6,632)	(6,428)	(6,153)	(5,824)	(5,465)	(5,068)	(5,235)
Capital Grants Income											
Capital Grants Income	10,868	19,392	6,524	6,910	6,160	7,160	5,160	4,160	4,160	4,070	4,070
Capital Expenditure	(20,539)	(27,069)	(9,773)	(8,539)	(7,981)	(9,219)	(7,178)	(6,640)	(6,365)	(6,372)	(6,507)
Changes in Revaluation Surplus	0	54	55	55	56	56	57	57	58	58	59
Borrowing Repayments	(235)	(375)	(443)	(455)	(468)	(481)	(217)	(223)	(229)	(235)	(242)
Transfer to Reserves											
less: Non-Cash Income	-	(1,879)	(3,055)	(3,055)	(3,056)	(3,081)	(3,057)	(3,057)	(3,058)	(3,058)	(3,059)
add: Non-Cash Expenses	10,608	10,793	11,270	11,716	12,023	12,353	12,640	12,912	13,180	13,449	13,725
NET BUDGET SURPLUS / DEFICIT	(6,426)	(5,863)	(2,182)	(159)	82	364	1,230	1,362	2,258	2,821	2,788
Estimated additional inflows to be funded by:											
Other Inflow of Funds	1,000	3,500	1,500	-	-	-	-	-	-	-	-
Transfer from Reserves	5,426	2,363	700	700	-	-	-	-	-	-	-
NET BUDGETED OPERATING POSITION	(0)	(0)	38	561	103	385	1,252	1,384	2,280	2,844	2,811

*Revised budget for 2021-2022 includes the first and the second budget review movements.

CAPITAL EXPENDITURE AND FUNDING BUDGET

CAPITAL EXPENDITURE	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	Grand Total
Land & Buildings	\$21,645,118	\$4,410,773	\$3,641,037	\$3,528,253	\$3,629,629	\$2,485,553	\$1,597,669	\$1,438,449	\$1,453,809	\$1,546,948	\$45,376,739
Infrastructure (including roads, footpaths, park furniture)	\$4,373,510	\$4,144,802	\$3,680,471	\$3,935,380	\$5,072,481	\$4,175,301	\$4,525,931	\$4,404,235	\$4,396,243	\$4,425,505	\$43,133,858
Plant & Machinery											
Fleet	\$300,000	\$363,520	\$363,520	\$363,520	\$363,520	\$363,520	\$363,520	\$368,640	\$368,640	\$377,487	\$3,595,887
Other Assets (including furniture & office equip)	\$750,000	\$853,600	\$853,600	\$153,600	\$153,600	\$153,600	\$153,600	\$153,600	\$153,600	\$157,286	\$3,536,086
Leased Land and Building											
Other leased Assets											
TOTAL CAPITAL EXPENDITURE	\$27,068,628	\$9,772,696	\$8,538,628	\$7,980,753	\$9,219,231	\$7,177,973	\$6,640,220	\$6,364,924	\$6,372,292	\$6,507,227	\$95,642,571
TOTAL CAPITAL EXPENDITURE FUNDED BY:											
Operating Income	\$4,046,861	\$4,369,140	\$4,248,628	\$5,140,753	\$5,379,231	\$5,337,973	\$5,800,220	\$5,524,924	\$5,622,292	\$5,757,227	\$51,227,248
Capital Grants	\$17,246,768	\$3,203,556	\$3,590,000	\$2,840,000	\$3,840,000	\$1,840,000	\$840,000	\$840,000	\$750,000	\$750,000	\$35,740,324
Transfers from Cash Reserves	\$2,275,000	\$700,000	\$700,000	-	-	-	-	-	-	-	\$3,675,000
Borrowings	\$3,500,000	\$1,500,000	-	-	-	-	-	-	-	-	\$5,000,000
Sales of Assets (including trade-ins)											
Other Funding											
TOTAL CAPITAL EXPENDITURE FUNDING	\$27,068,628	\$9,772,696	\$8,538,628	\$7,980,753	\$9,219,231	\$7,177,973	\$6,640,220	\$6,364,924	\$6,372,292	\$6,507,227	\$95,642,571

PLANNED MAJOR CAPITAL WORKS BUDGET

Class of Assets	By Major Project	Capital Project	Total Prior Year(s) Actual \$	Current Financial Year Budget \$	2023-2024 \$	2024-2025 \$	2025-2026 \$	2026-2027 \$	2027-2028 \$	2028-2029 \$	2029-2030 \$	2030-2031 \$	2031-2032 \$	Total Planned Budget \$	Expected Project Completion Date
Buildings	Splashing Out - Swimming (SWELL)		1,000,000	14,000,000	-	-	-	-	-	-	-	-	-	-15,000,000	2023
Roads	Smart Technology Project (FilterSense)			500,000										500,000	2023
Buildings	Archer Waste Facility Shade Structure			500,000										500,000	2023
Buildings	PSFC Secondary Space Upgrade			330,000										330,000	2023
Parks & Reserves	Pump Parks/skate parks Zuccoli			500,000										500,000	2023
Parks & Reserves	Landscaping and Improvements Bellamack Lakes			300,000										300,000	2024
Parks & Reserves	Pastry Wilson Park Upgrades (Farrar)			300,000										300,000	2024
Furniture & Fittings	ERP software			600,000	700,000	700,000								2,000,000	2025
Buildings	Dog Pound Capital Renewals			256,000	-	-	256,000							512,000	2027
Buildings	Where We Live Matters - Zuccoli Community		-	3,783,333	1,891,667	2,000,000	2,000,000	2,000,000	1,000,000	-	-	-	-	-12,675,000	2028
Buildings	Odegaard Drive Building Capital Works			-	-	112,640	112,640	112,640	112,640	112,640				-563,200	2030
Parks & Reserves	Play Space Renewals and Upgrades			780,000	675,840	706,560	737,280	768,000	798,720	829,440	860,160	890,880	912,261	7,959,141	ongoing
Ancillary Roads	Driveways Renewals			56,000	49,152	51,200	53,248	55,296	57,344	59,392	61,440	63,488	65,012	571,572	ongoing
Ancillary Roads	Pathways Renewals			150,000	1,063,651	202,640	212,880	223,120	233,360	243,600	253,840	266,240	272,630	3,121,960	ongoing
Roads	Bitumen Reseal & Asphalt Overlay Program (R2R)			1,197,483	1,245,393	1,318,042	1,383,944	1,453,141	1,525,799	1,602,088	1,682,193	1,766,302	1,808,694	14,983,080	ongoing
Roads	All Ability Access			41,249	43,084	43,945	44,824	45,721	46,635	47,568	48,519	49,489	50,677	461,711	ongoing
Roads	New Driveways - FILOC			100,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,900,000	ongoing
Furniture & Fittings	IT Projects			150,000	153,600	153,600	153,600	153,600	153,600	153,600	153,600	153,600	157,286	1,536,086	ongoing
Vehicles	Fleet Replacement			300,000	363,520	363,520	363,520	363,520	363,520	363,520	368,640	368,640	377,487	3,595,887	ongoing
Buildings	Library Building Capital Renewals			26,500	47,616	47,616	47,616	1,071,616	57,856	252,416	47,616	27,136	27,787	1,653,775	ongoing
Buildings	Civic Plaza Capital Renewals			72,500	56,320	87,040	209,920	35,840	117,760	35,840	35,840	35,840	36,700	723,600	ongoing
Parks & Reserves	Irrigation Refurbishment			275,000	317,440	327,680	337,920	348,160	358,400	368,640	378,880	389,120	398,459	3,499,699	ongoing
Parks & Reserves	Tree Planting & Replacement			625,000	608,658	506,000	256,000	256,000	256,000	256,000	256,000	256,000	262,144	3,537,802	ongoing
Buildings	Aquatic Centre Capital Renewals			295,535	72,228	108,068	72,228	72,228	72,228	72,228	72,228	72,228	73,961	983,159	ongoing
Stormwater	Stormwater Renewals & Upgrades			174,000	184,320	194,560	204,800	215,040	225,280	235,520	245,760	256,000	262,144	2,197,424	ongoing
Ancillary Roads	New Pathways			500,000	-	147,600	153,600	153,600	153,600	153,600	153,600	153,600	157,286	1,726,486	ongoing
Roads	Road Safety Program			115,000	122,880	128,000	133,120	138,240	143,360	148,480	148,480	148,480	152,044	1,378,084	ongoing
Public Lighting	Sustainability Programs (Solar Panels & LEDs etc)			150,000	153,600	153,600	153,600	153,600	153,600	153,600	153,600	153,600	157,286	1,536,086	ongoing
Ancillary Roads	New Pathways - FILOC			-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	900,000	ongoing
Buildings	Recreation Centre Capital Renewals			53,800	80,691	105,984	105,984	105,984	85,811	259,891	55,091	55,091	56,413	964,741	ongoing
Public Lighting	Public Lighting Renewals			85,000	51,200	56,320	61,440	66,560	71,680	76,800	81,920	87,040	89,129	727,089	ongoing
Ancillary Roads	Laneway Renewals			50,000	51,200	51,200	51,200	51,200	51,200	51,200	51,200	51,200	52,429	512,029	ongoing
Public Lighting	Public Lighting Upgrades (Dark Spots)			500,000	250,000	198,800	204,800	204,800	204,800	204,800	204,800	204,800	209,715	2,387,315	ongoing
Buildings	Artwork Sculpture			10,000	98,304	102,400	106,496	110,592	114,688	118,784	118,784	118,784	121,635	1,020,467	ongoing
Roads	Road Reconstruction			256,000	256,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	4,112,000	ongoing

Note: The above table only refers to projects valued greater than \$150,000.

FINANCIAL RATIOS

	2021-2022 Revised Budget	2022-2023 Budget	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast	2029-2030 Forecast	2030-2031 Forecast	2031-2032 Forecast
Operating Ratio											
This ratio measures Council's ability to contain operating expenditure within operating revenue	10%	12%	13%	13%	14%	15%	16%	16%	17%	18%	18%
Benchmark - Greater than 0%	(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions										
Cash Expense Cover Ratio											
This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow	8.20	712	6.75	6.57	6.49	6.51	6.82	715	7.76	8.51	9.21
Benchmark - Greater than 3.0 months	(current year's cash and cash equivalents / (total expenses - depreciation - interest costs)) * 12										
Current Ratio											
This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities	3.82	3.35	3.20	3.13	3.10	3.24	3.38	3.35	3.79	4.12	4.43
Benchmark - Greater than 1.5	current assets / current liabilities										
Own Revenue											
This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue	91%	91%	91%	92%	92%	92%	92%	92%	92%	92%	92%
Benchmark - Greater than 60% < 75%											
Own funding / total operating revenue	Total income less Grants/total income										
Debt Service Cover Ratio											
This ratio measures the availability of cash to service debt including interest, principal, and lease payments	8.49	6.66	714	7.83	8.59	16.83	19.08	21.37	23.62	25.61	25.90
Benchmark - Greater than 2.0	operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs										
Interest Cover Ratio											
This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash	88.91	22.30	22.70	27.38	33.50	42.28	53.55	66.85	81.98	95.16	103.80
Benchmark - Greater than 4.0	operating result before interest and depreciation (EBITDA) / interest expense										
Asset Sustainability Ratio											
This ratio indicates the extent to which Council is replacing its existing asset base with capital renewals of existing assets	194%	251%	87%	73%	66%	75%	57%	51%	48%	47%	47%
Benchmark - between 89%-110%	Capital Expenditure / Depreciation										
Asset Sustainability Ratio											
This ratio indicates the extent to which Council is replacing its existing asset base with capital renewals of existing assets	91%*										
Benchmark - between 89%-110%	Capital Expenditure / Depreciation										

*Asset Sustainability Ratio is a 11 year average as it includes the 2021-22 current projects

ASSUMPTIONS

This Long-Term Financial Plan has been prepared on the basis that Council will continue to deliver the same level of service to the community as it is currently providing.

The Long-Term Financial Plan also includes the following specific assumptions in relation to expected revenues and expenses.

GENERAL ASSUMPTIONS

Item	Budget Assumptions 2022-23	Forecast Assumptions 2024-2032	Comment
Residential Growth	0.6 per cent	0.6 per cent	The Economic Outlook for Sep 21 quarter predicts a growth of 0.9% in NT. A conservative 0.6% growth for Rates Revenue is only included in the 2022-23 year.
CPI	2.4 per cent	2.4 per cent	Based on long-term forecast for CPI for the Northern Territory as per DAE (September 2021 release).

REVENUE ASSUMPTIONS

Item	Budget Assumptions 2022-23	Forecast Assumptions 2024-2032	Comment
Rate Increase	2.9 per cent	3.3 per cent	This is the required amount that Council will need to raise rates to ensure that the Council is sustainable and is able to renew its current asset base.
Waste Management Charge	No change	CPI	No increase or decrease to the waste charges for 2022-23. Annual Charges will decrease in line with contractual increases and fees charged for the disposal of waste at Shoal Bay
Statutory Charges	0.0 per cent	0.0 per cent	Statutory Charges are not forecast to increase.
User Fees & Charges	0 to 5 per cent	CPI	All user fees and charges are expected to increase in-line with CPI
Investment Interest	2 per cent	2 per cent	Interest is calculated on the forecast cash and investment balances reflecting stable investment rates.
Interest on overdue rates	8 per cent	8 per cent	Interest is calculated on the overdue outstanding rates balance.
Other Revenues	CPI	CPI	Other revenues consist of program fees and sundry income items.
Operating Grants	CPI	CPI	Operating grants include the financial assistance grant and the operating subsidy for the library from the NTG.

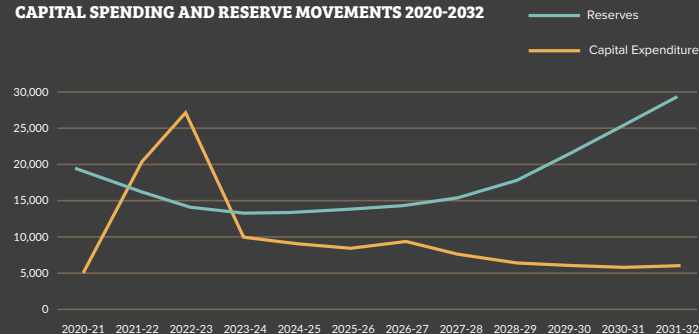
EXPENSES ASSUMPTIONS

Item	Budget Assumptions 2022-23	Forecast Assumptions 2024-2032	Comment
Employee Costs excluding Superannuation	2.0 per cent	2.0 per cent	Employee costs increase in line with the enterprise agreement at 2 per cent
Superannuation	10.5 per cent	11 per cent to 12 per cent	Between the years 2023/24 to 2027/28 a further 0.5 per cent per annum is included to increase superannuation as per federal legislation.
Current Borrowing Costs	2.78 per cent	2.78 per cent	PAN Borrowing costs are fixed for the term of the loan.
Future Borrowing Costs	2.7 per cent	2.7 per cent	Conservative estimate.
Materials, contracts, and other expenses	CPI	CPI	Average increase anticipated.
Depreciation	N/A	N/A	Depreciation is based on current depreciation rates plus depreciation on gifted and constructed assets at an average useful life of 70 years across asset classes.

CAPITAL ASSUMPTIONS

Item	Budget Assumptions 2022-23	Forecast Assumptions 2023-2032	Comment
Capital Grants	\$17.2m	\$34.2m	Included as detailed in the 10 years capital work program.
Reserves	\$2.3m	\$3.7m	Included as detailed in the 10 years capital work program.
Capital Expenditure	\$27m	\$95.6m	Included as detailed in the 10 years capital work program.

CAPITAL SPENDING AND RESERVE MOVEMENTS 2020-2032



BUDGET INITIATIVES

New Initiatives to commence in 2022/23	Capital Cost (\$)
Enterprise Software	600,000
Archer Waste Shade Structure	500,000
Pump/Skate Park in Zuccoli	150,000
Driver Community Facility	150,000
TOTAL	1,400,000

CONCLUSION

Financial sustainability is ensuring that Council is able to fund both its services and be able to fund asset replacement at the rate upon which they deteriorate. Council is committed to long-term financial sustainability and intergenerational equity, where each generation 'pays their way', as opposed to any generation 'living off their assets', leaving it to future generations to address the issue of replacing worn out infrastructure without the necessary funds to do so.

Council is currently relatively low on un-restricted reserves and operating with continuous deficits. However, the organisation itself is strong and financially viable. Through prudent and responsible budgeting, planning and financial management the Council will be able to rebuild its reserves, continue to deliver quality services to the community and replace and renew assets now and into the future, ensuring the same level of service for each generation.

PUBLIC CONSULTATION

While the Local Government Act does not require Council to undertake public consultation of Long Term Financial Plan 2023-2032, Council welcomes community feedback of this important document. City of Palmerston's draft Long Term Financial Plan 2023-32 was available for public consultation online from 5 May 2022, with the last day for submission being 2 June 2022.



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CITY OF PALMERSTON | 2023-32 LONG TERM FINANCIAL PLAN



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CITY OF PALMERSTON | 2023-32 LONG TERM FINANCIAL PLAN



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COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Council Policy - Accountable Forms (Members and CEO)
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Information Management Team Leader, Jessie Schaecken
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council endorsement of a new Policy entitled Accountable Forms Policy (Members and CEO).

KEY MESSAGES

- Accountable forms are readily negotiable financial instruments other than cash that can be used as a method of payment for expenditure.
- The Policy outlines responsibilities and safeguarding for accountable forms.
- The *Local Government Act 2019* requires council to have an Accountable Forms Policy in place by 1 July 2022.
- The adoption of this policy reflects good governance by the Council.
- This policy will be a new policy for Council.
- Administrative processes are in place and will be updated to reflect the policy as required.

RECOMMENDATION

1. THAT Report entitled Council Policy - Accountable Forms (Members and CEO) be received and noted.
2. THAT Council adopts Council Policy - Accountable Forms (Members and CEO) being **Attachment 13.1.4.1** to report entitled Council Policy - Accountable Forms (Members and CEO).

BACKGROUND

The *Local Government Act 2019* and associated regulations came into effect on 1 July 2021. Regulation 6(d)(iii) of the Local Government (General) Regulations 2021 requires Council to adopt a policy by resolution for the use of Accountable Forms by Members and CEO.

Existing Administrative policies are in place to manage accountable forms. The Policy will provide further clarity. This report presents a new Policy for council administration adoption.

DISCUSSION

Accountable forms are readily negotiable financial instruments, other than cash, that can be used as a method of payment for expenditure (eg. Cheques, taxi vouchers, travel vouchers, sports vouchers, or meal vouchers). This policy outlines the responsibilities by Members and CEO and how to safeguard the use of these forms.

Due to the transactional nature of the accountable forms, similar to cash, there is inherent risk of theft, fraud, loss or misuse. City of Palmerston have a number of administrative measures in place to mitigate these risks.

The Accountable Forms Policy (Members and CEO) at Attachment 13.1.4.1 provides guidance on how to monitor and safeguard the forms and complies with the Local Government Act. The guidance includes:

- Using the forms only in the course of conducting official Council business.
- If used for private purpose the full value of the transaction must be reimbursed.
- Once accountable forms have been used, a copy of the receipt and the invoice must be submitted to authorised delegate with details of the use, date and time.
- Individual members and CEO are responsible for ensuring that accountable forms are kept in a safe and secure place to minimise the risk of theft or unauthorised transactions.
- Unused or expired must not be destroyed and must be returned to the issuing authorised delegate.
- It is being recommended that Council adopts City of Palmerston Policy – Accountable Forms (Elected Members and CEO) as a policy of Council.

CONSULTATION PROCESS

Given the nature of the Policy being a Council legislative measure no consultation is being recommended.

In preparing this report, the following external parties were consulted:

- Department of the Chief Minister and Cabinet

POLICY IMPLICATIONS

The Policy will be supported by administrative policy, procedures and guidelines as required.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The policy provides guidance on how to monitor and safeguard accountable forms due to their inherent risk of theft, fraud, loss or misuse and combined with administrative policy and processes mitigates this risk.

This Report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the City and Administration to account.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220527 DRAFT City of Palmerston Policy Accountable Forms Members and CEO [13.1.4.1 - 2 pages]

Name:	Accountable Forms (Members and CEO)		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director of Finance and Governance		
Approval Date:	TBC	Next Review Date:	30/06/2026
Records Number:	XXXXXX	Council Decision:	XX/XXX

1 PURPOSE

To ensure the proper use and management of accountable forms issued to members and the CEO for the purposes of conducting Council business.

2 PRINCIPLES

The City of Palmerston is committed to the safe custody, provision and proper use of accountable forms by members and the CEO whilst conducting council business.

Members and the CEO are required to apply good judgement for all expenditure incurred whilst conducting council business.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Authorised Delegate	Means any staff member within Council who has been delegated appropriate authority by the CEO to undertake the specified function on the CEO's behalf.
Member	Includes council members, committee members and local authority members.

4 POLICY STATEMENT

4.1 Accountable forms

Accountable forms are readily negotiable financial instruments, other than cash, that can be used as a method of payment for expenditure (e.g. cheques, taxi vouchers, travel vouchers, sport vouchers or meal vouchers).

All accountable forms need to be carefully monitored and safeguarded due to their inherent risk of theft, fraud, loss or misuse.

4.2 Responsibilities of members and the CEO

All members and the CEO are responsible for ensuring that accountable forms are only used in the course of conducting official council business. Accountable forms must not be used for private purposes.

In the event an accountable form is inadvertently used for private purposes, the full value of the transaction must be reimbursed to Council within seven business days.

Accountable forms may only be used by the individual member or CEO who has been issued with the accountable form. A member or the CEO must not pass the accountable form to any other individual for use.

Once an accountable form has been used, the member must keep a copy of the receipt and invoice and submit this to the CEO (or the authorised delegate). Details of the nature of council business, date and time of use of the accountable form should also be provided.

When an accountable form is used by the CEO, the CEO must also retain a copy of the receipt and invoice and submit this to the delegated officer along with details of the nature of council business, date and time of use of the accountable form.

4.3 Safeguarding of accountable forms

It is the responsibility of individual members and the CEO to ensure all accountable forms issued by Council for conducting council business are kept in a safe and secure place to minimise the risk of theft or unauthorised transactions.

Unused or expired accountable forms must not be destroyed by a member or the CEO.

Unused or expired accountable forms must be returned to the authorised delegate responsible for issuing the accountable form.

5 ASSOCIATED DOCUMENTS

NIL

6 REFERENCES AND RELATED LEGISLATION

- 6.1 *Local Government Act*
- 6.2 *Local Government (General) Regulations*

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.5
REPORT TITLE:	Council Policy - Gifts and Benefits policy (CEO)
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Information Management Team Leader, Jessie Schaecken
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report seeks Council endorsement of Policy entitled Gifts and Benefits by CEO in line with the requirements of the *Local Government Act 2019* and associated regulations requirements.

KEY MESSAGES

- The Local Government Act 2019 and associated regulations require Council to have a Gifts and Benefits by CEO policy in place by 1 July 2022.
- The Gifts and Benefits by CEO Policy outlines the roles and responsibilities of the Chief Executive Officer regarding Gifts and benefits received by the CEO.
- The policy recommends gifts of values specified by the policy are recorded in the Gifts and Benefits register.
- This will form a new policy of Council
- This policy was developed in accordance with existing Gifts and Benefits Policy.

RECOMMENDATION

1. THAT Report entitled Council Policy - Gifts and Benefits policy (CEO) be received and noted.
2. THAT Council adopt Council Policy Gifts and Benefits for Chief Executive Officer Policy being **Attachment 13.1.5.1** to report entitled Council Policy - Gifts and Benefits policy (CEO)

BACKGROUND

The *Local Government Act 2019* (The Act) and associated regulations came into effect on 1 July 2021. Regulation 6(1)(g) requires Council to adopt a policy on gifts and benefits (including entertainment and hospitality) received by the Chief Executive Officer (CEO).

These policy requirements are located in Part 2, Division 2 of the Local Government (General) Regulations 2021, which relates to financial administration.

This Policy has been developed in conjunction with an explanatory paper provided by the Department of Chief Minister and Cabinet and aligns with Council's existing Policy on Gifts and Benefits by Elected Members and other local comparative Local Government Councils.

DISCUSSION

The policy Gifts and Benefits by CEO at **Attachment 13.1.5.1** has been developed based on an explanatory paper provided by the Department of Chief Minister and Cabinet and speaks to gifts of monetary value received by the City of Palmerston CEO which are required to be recorded on the Gifts and Benefits register.

The key elements of the policy include the following:

- CEO must not accept a gift or benefit of any value that may be perceived by a reasonable person to improperly influence the performance or decisions of official duties, responsibilities and obligations
- Gifts and Benefits offered, even if refused, must be recorded on the Gifts and Benefits register and will be presented to the Mayor for noting.
- Gifts and benefits exempted from disclosure under this policy include
 - a) A gift or benefit given to the CEO in a private capacity for personal use by the CEO or another person
 - b) A gift or benefit given to the Chief Executive Officer by the Council;
 - c) A protocol gift given to the Chief Executive Officer for the Council; and
 - d) A gift or benefit given to the Council in relation to its status as a body corporate where no individual is considered to have accepted the gift or benefit

It is being recommended that Council adopts City of Palmerston Policy – Gifts and Benefits by CEO as a policy of Council.

CONSULTATION PROCESS

Given the nature of the policy being a legislative measure, no public consultation is being recommended.

In preparing this report, the following external parties were consulted:

- Department of the Chief Minister and Cabinet

POLICY IMPLICATIONS

If adopted, this Policy will become a new Policy of Council and published on Council's website.

This Policy will be supported by administrative policy, procedures and guidelines as required.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

1 Fails to be trusted as a Council

Context: Achieving credibility & trust with majority of those within and external to the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. 20220419 DRAFT Council Policy Gifts and Benefits by Chief Executive Officer [**13.1.5.1** - 2 pages]

Name:	Gifts and Benefits by Chief Executive Officer		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director of Finance and Governance		
Adopted Date:	TBC	Next Review Date:	30/06/2026
Records Number:	xxxxx	Council Decision:	xxxxx

1 PURPOSE

The purpose of this policy is to set out the requirements for the Chief Executive Officer when receiving gifts or benefits (including entertainment and hospitality) and disclosing relevant gifts or benefits.

2 PRINCIPLES

Council is committed to maintaining the community's confidence in the integrity of Council by acting with honesty, transparency, and accountability.

At all times, the Chief Executive Officer (CEO) must discharge their duties, responsibilities, and obligations impartially and with integrity in relation to receiving, accepting, and disclosing gifts or benefits.

The CEO must not accept a gift or benefit of any value that may be perceived by a reasonable person to improperly influence the performance or decisions of official duties, responsibilities and obligations.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Nominal value	means a single gift or benefit less than \$50 in value (or multiple gifts or benefits totalling less than \$100 in value given by the same donor in a financial year).
Protocol gift	means a gift or benefit given to the Chief Executive Officer for diplomatic, ceremonial or symbolic purposes that will not be sold or transferred (unless diplomatic, ceremonial or symbolic circumstances).

4 POLICY STATEMENT

4.1 Relevant Gifts or Benefits

A relevant gift or benefit is a gift or benefit (or multiple gifts and benefits) received and accepted by the Chief Executive Officer that exceeds the nominal value and includes:

- (a) Gift or benefit received for the Council and accepted by the Chief Executive Officer; or
- (b) Gift or benefit received and accepted by the Chief Executive Officer for the Chief Executive Officer or another person.

4.2 Rejecting gifts or benefits

If the Chief Executive Officer has been offered any gift or benefit that breaches the principles in Section 2 of this policy, the Chief Executive Officer must reject the gift or benefit by not accepting or returning it to the donor respectfully explaining the acceptance of the gift or benefit would breach this policy, this must still be recorded on the Gifts and Benefits register.

4.3 Disclosure of relevant gifts or benefits

4.3.1 If The Chief Executive Officer has received a relevant gift or benefit, the following information must be recorded in the Register of Declared Gifts and register :

- (a) Name of the donor (person or organisation) giving the gift or benefit;
- (b) Date the gift or benefit was received;
- (c) Description of the gift or benefit;
- (d) Whether the gift or benefit is for the Chief Executive Officer, Council, the Elected Member or another person (including full name and relationship of the person to the Elected Member, if applicable);
- (e) Value (or estimated value) of the gift or benefit;
- (f) Reason for the gift or benefit;
- (g) Intention for the gift (personal use, gifted to, donated to)
- (h) Any other relevant details.

4.3.2 The CEO will notify the Mayor of any Gifts and Benefits received and the subsequent treatment.

4.4 Exemptions for disclosure

While the principles under Section 2 still apply, the following gifts or benefits that are exempted from disclosure under this policy:

- (a) A gift or benefit given to the CEO in a private capacity for personal use by the CEO or another person
- (b) A gift or benefit given to the Chief Executive Officer by the Council;
- (c) A protocol gift given to the Chief Executive Officer for the Council; and
- (d) A gift or benefit given to the Council in relation to its status as a body corporate where no individual is considered to have accepted the gift or benefit

5 ASSOCIATED DOCUMENTS

- 5.1 *Code of Conduct for Chief Executive Officer*
- 5.2 *Register of Declared Gifts and Benefits*

6 REFERENCES AND RELATED LEGISLATION

- 6.1 *Local Government Act 2019*
- 6.2 Information Commissioner Against Corruption NT

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.6
REPORT TITLE:	Rating Policy and Concession Policy
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Finance Manager, Gayu Sivaraj
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council an update on two Council policies: *FIN02 Rating Policy* and *FIN17 Rates Concession*.

KEY MESSAGES

- Council Policy *FIN02 Rating policy* has been reviewed in line with the review schedule for Council policies and no changes have been identified.
- *FIN02 Rating Policy* provides a framework for the principles of rating and the rating methodology that is to be applied when levying rates within the Palmerston Municipality. The recent 2022-23 Municipal Plan and Budget was prepared in line with the policy.
- *FIN02 Rating Policy* is compliant with the Local Government Act 2019 and this report recommends Council to approve this policy.
- Council Policy *FIN17 Rates Concession* provides a framework and guidance for applying rates concessions in line with the requirements of Section 247 of the Local Government Act 2019 (the Act).
- *FIN17 Rates Concession Policy* is due for review on 30 June 2022 and the concessions that are available for ratepayers contained with the Act will be reviewed to ensure the relief measures are further streamlined to assist our ratepayers.
- As part of the review, it is recommended that a Council Workshop be held to discuss and explore the rates concessions.
- This Report recommends an amendment to the due date of the *FIN17 Rates Concession Policy* due to the matters raised in this report.

RECOMMENDATION

1. THAT Report entitled Rating Policy and Concession Policy be received and noted.
2. THAT Council approve the *FIN02 Rating Policy* as presented as **Attachment 13.1.6.1** to Report entitled Rating Policy and Concession Policy
3. THAT Council approve a Rates Concession Workshop to be held in September 2022.
4. THAT Council approve and amend the due date for the *FIN17 Rates Concession Policy* from 30 June 2022 to 31 December 2022 (**Attachment 13.1.6.2**) and to be presented to Council at the First Ordinary Council Meeting of 6 December 2022.

BACKGROUND

Council's policies *FIN02 Rating Policy* and *FIN17 Rates Concessions Policy* are now due for review. The Rating policy outlines the rating methodology whilst the rates concession policy provides a framework on the concessions that are available for ratepayers as per Section 247 of the Local Government Act 2019.

FIN02 Rating Policy

At the First Ordinary Council Meeting of 10 December 2019, Council decided to retain the current Valuation based (UCV) charge with differential rating method.

13.2.6 Rates Strategy Public Consultation Outcomes 9/0062

1. *THAT Report Number 9/0062 entitled Rates Strategy Public Consultation Outcomes be received and noted.*
2. *THAT Council retains the current valuation based (UCV) charge with a differential rating method based on community consultation feedback received.*
3. *THAT Council prepare a draft Rating Strategy Policy for City of Palmerston based on valuation based (UCV) charge with a differential rating method and the principles of rating established by the Community Reference Group for presentation to the First Ordinary Meeting in March 2020.*

CARRIED 9/0942 – 10/12/2019

Council adopted the FIN02 Rating Policy in its First Ordinary Council Meeting of 5 May 2020.

13.2.3 Adoption Draft FIN02 - Rating Policy

1. *THAT Report entitled Adoption Draft FIN02 - Rating Policy be received and noted.*
2. *THAT Council adopts FIN02 - Rating Policy Attachment 13.2.3.2 as a policy of Council.*

CARRIED 9/1104 – 05/05/2020

FIN17 Rates Concession Policy

Council adopted the *FIN17 Rates Concession policy* in the First Ordinary Council Meeting of 10 October 2020.

13.2.2 Council Policy Review – FIN17 Rates Concession

1. *THAT Report entitled Council Policy review – FIN17 Rates Concession be received and noted*
2. *THAT Council adopt the amended Policy FIN17 Rates Concession, on Report entitled Council Policy Review FIN17 Rates Concession being Attachment 13.2.2.3 with an amendment to clause 4.3 to remove reference to rates* .

CARRIED 9/1320 – 06/10/2020

The rating policy has been reviewed and changes are proposed to the current policy. The Rates Concession policy will however require further research it is recommended that a Council workshop is held to discuss the different rates concessions to seek guidance and direction.

DISCUSSION

Council Policies *FIN02 Rating Policy* and *FIN17 Rates Concession Policy* are now due for review.

FIN02 Rating Policy

The Rating policy outlines Council's rates strategy that sets out how rates are calculated for each type of property. In 2019, Council sought public feedback in developing a rating model that is supported by the community. There were no changes to the rating methodology and Council retained the Valuation based charge with differential rating methodology that was also applied in the recent budget for 2022-23.

Staff have reviewed the policy and propose no changes to the current policy and the policy remains compliant with the Local Government Act 2019.

It is therefore recommended that Council approve the *FIN02 Rating policy* as per **Attachment 13.1.6.1**

FIN17 Rates Concession Policy

Section 247 of the Local Government Act 2019 requires Council to adopt a policy by resolution for rates concessions.

FIN17 Rates Concession Policy as per **Attachment 13.1.6.2** provides a framework and guidance for applying rates concessions in line with the requirements of the Act to eligible ratepayers. This policy covers the different concessions that are available for ratepayers including, waivers, deferment, financial hardship, public benefit concessions, natural disasters etc. This policy was last reviewed in October 2020 and considered the COVID implications on our ratepayers.

During the rates and budget workshops held this year, Councillors indicated to further explore the concessions that are available for ratepayers. This requires further research into concessions offered by councils across Australia. It is important that Council's relief mechanism is further streamlined to incorporate unprecedented events such as the ongoing COVID crisis, recent spike in interest rates and inflation.

It is therefore recommended a Council Workshop is held in September 2022 to consider the different options for rates concessions and seek Council direction. Legal advice will be sought to ensure the policy remains compliant with the Act.

As the current policy is compliant with the act it is recommended that Council approve and amend the due date of the policy from 30 June 2022 to 31 December 2022 with the updated policy presented for Council approval on the First Ordinary Council Meeting of 6 December 2022.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Senior Rates Officer

POLICY IMPLICATIONS

FIN02 Rating Policy and FIN17 Rates Concession Policy are compliant with the Local Government Act 2019.

BUDGET AND RESOURCE IMPLICATIONS

The budget for 2022-23 has been prepared in accordance with the FIN02 Rating policy.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

4 Fails to effectively design and implement contemporary governance practices

Context: Strong foundations to hold the City and Administration to account.

5 Fails to make informed and timely decisions

Context: Ensuring the City and Administration with decision making delegation have access to the right information, at the right time to make decisions on a timely basis.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. FIN02 Rating Policy [**13.1.6.1** - 2 pages]
2. FIN17 - Rate Concession Policy [**13.1.6.2** - 3 pages]



POLICY

Name:	Rating Policy		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director of Finance and Governance		
Approval Date:	21/06/2022	Next Review Date:	30/06/2023
Records Number:		Council Decision:	

1 PURPOSE

To provide a framework for the principles of rating and the rating methodology that is to be applied when levying rates within the Palmerston Municipality.

2 PRINCIPLES

City of Palmerston is committed to levying rates in a consistent, transparent and equitable manner, while ensuring that both financial and social considerations have been considered when determining the most appropriate rate mix.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Differential Rating	The application of applying different rating thresholds to different categories of property within the Municipality that share similar characteristics such as zoning or locality.
Unimproved Capital Value (UCV).	The dollar value of an allotment of land without any capital improvements as determined by an independent process by the Valuer General of the Northern Territory Government.
Rate Mix	The split of the total rate burden applied to the various differential rating categories.
General Rates	Rates that are levied by City of Palmerston to help fund the delivery of services and maintain appropriate infrastructure within the Municipality. These rates are levied on all rateable land.
Special Rates	A rate that is levied for a particular purpose. These rates may be levied on certain allotments who will benefit from this purpose or to the general ratepayer base if it is determined the purpose benefits all allotments.
Economic Behaviour	The way people spend money or how businesses operate. This includes purchasing property within particular areas within Palmerston, whether to and where to invest in Palmerston and operating businesses within Palmerston.

4 POLICY STATEMENT

4.1 Principles of Rating

City of Palmerston will levy its rates in accordance with the following principles from outcomes from the Council's Community Reference Group on Rates Strategy:



POLICY

4.1.1 Administrative Simplicity

The rating system and methodology utilised at City of Palmerston should be easy to apply, understand and comply with. It must ensure that the methodology used makes it difficult to avoid paying rates and that it is practical and cost effective to administer.

4.1.2 Economic Efficiency

The rating methodology and rate mix must consider and account for whether the impact of the rate burden between the differential categories will have a significant negative effect on economic behaviour.

4.1.3 Equity

The rating methodology and rate mix must be considered fair and equitable. It must consider the benefits received by the ratepayer as well as the ratepayer's capacity to pay.

4.2 Methodology of Levying General Rates

City of Palmerston will employ the following methodologies when levying general rates:

4.2.1 Adopt the unimproved capital value method as the basis for determining the assessed value of allotments within the Municipality.

4.2.2 Apply differential rates to various categories of allotments within the Municipality based on zoning and/or location.

4.2.3 Apply a differential minimum charge to each differential rate to ensure each allotment at least contributes a set amount.

4.2.4 Differential minimum charge may be applied to each separate part or unit of an allotment that are adapted for separate occupation or use.

4.3 Levying of Special Rates

City of Palmerston will undertake the following actions in relation to levying special rates:

4.3.1 May levy a special rate to fund a particular purpose.

4.3.2 The beneficiaries of this purpose are to be identified and the special rate is only levied against those properties or properties in the area. If it is identified that the Municipality benefits, the rate may be levied to all rateable properties.

4.3.3 Before levying a special rate, public consultation in accordance with the requirements of section 238 of the Government Act 2019 Act, must be undertaken and the opportunity for feedback provided to all ratepayers affected.

4.3.4 The basis of applying a special rate may vary depending on the purpose of the special rate but must still reflect the principles of rating.

4.3.5 Monies raised from a special rate cannot be spent on any other purpose than the original intent of the special rate.

5 ASSOCIATED DOCUMENTS

5.1 Council Policy FIN17 - Rate Concession

5.2 City of Palmerston Declaration of Rates and Charges

6 REFERENCES AND RELATED LEGISLATION

6.1 Local Government Act 2019



POLICY

FIN17

Name:	Rate Concession		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Organisational Services		
Approval Date:	06/10/2020	Next Review Date:	30/06/2022
Records Number:	429719	Council Decision:	9/1320

1 PURPOSE

This Policy provides a framework and guidance for applying rates concessions in line with the requirements of the *Local Government Act Northern Territory* to eligible ratepayers.

2 PRINCIPLES

The City of Palmerston is committed to providing a transparent, impartial, and consistent process of application and consideration for rate concessions and/ or remission of interest accrued on overdue rates.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
The Act	The Local Government Act currently in force.
Rate concession	As defined by <i>Part 11.8</i> in the Act.
Waiver	A waiver removes the liability to pay and may be offered to include the whole or part of rates and/or legal charges.
Deferment	The action or fact of putting something off to a later time; postponement.
Suspend	To temporarily prevent from continuing or being in force or effect.
Financial Hardship	Financial hardship is where a ratepayer is found to be unable, because of illness, unemployment or other reasonable cause, to discharge their financial obligations towards the City of Palmerston.
Public Benefit Concessions	As defined by <i>Part 11.8</i> in the Act.
Natural Disaster	A natural event such as a flood, earthquake, or cyclone that causes great damage or loss of life
Public Health Emergency	A declared public health emergency

4 POLICY STATEMENT

4.1 Financial Hardship

4.1.1 The Chief Executive Officer may grant a rates concession upon application for the balance of a financial year for proven financial hardship.

4.1.2 Financial hardship arrangements and/or deferments may be accepted by Council staff to alleviate the pressures of sourcing independent financial counsellors. Any waiver is a one-off waiver for the balance of a financial year in response to circumstances presented at the time.

4.1.3 Financial hardship applications must be accompanied by a reasonable payment plan.



POLICY

- 4.1.4 If the payment plan is not honoured, the hardship application becomes void and overdue interest and any legal charges will begin to be applied to the ratepayer's account.

4.2 Public Benefit Concessions

- 4.2.1 A rates concession may be granted if the CEO is satisfied that the concession will advance one or more of the purposes outlined in the Act.
- 4.2.2 Any application for a rate concession requires a written submission by the organisation explaining why the submission should be considered and how it satisfies the condition in 4.2.1.
- 4.2.3 Sporting and community organisations cannot apply for a rates concession on a property that caters for gambling or that holds a license related to gambling.
- 4.2.4 Sporting and community organisations must provide with their application a copy of their most recent audited financial statements and the constitution of the organisation. The constitution must clearly prohibit any member of the organisation making a private profit or gain, either from ongoing operations or as a result of distributions of assets if the organisation is wound up.
- 4.2.5 To be considered for a rates concession, sporting and recreation community groups must provide substantial community benefit by meeting at least two of the following criteria:
- a) The facility is regularly used for junior development.
 - b) The facility is regularly used by members of the public other than members of the organisation at no charge.
 - c) Where unrestricted/free access is not possible due to the type of facility, the organisation must provide 'pay as you play' type activities.
 - d) Where unrestricted or un-supervised access is not possible to the facility due to the type of facility, organisations must demonstrate other methods of encouraging community access through open days, come and try events etc.
- 4.2.6 Sport and recreation community groups are eligible for one of the following rates concessions:
- a) Category 1: Not for profit organisations that undertake sporting or recreational activities and that predominately rely on player fees, community support and/or grants regardless if they have a special liquor license for events or social purposes can apply for a rates concession that reduces their rates to the declared minimum rate for that zone under the NT Planning Scheme;
 - b) Category 2: Not for profit organisations that hold a liquor license and operate a commercial bar, that is open to the public regular hours irrespective of events held at the location, or that has a license to sell take away alcohol can apply for a 50% rates concession or a concession that reduces their rates to the declared minimum rate for their zone under the NT Planning Scheme, whichever result in a lower concession.

4.3 Waiving of Charges, Interest or Legal Fees

- 4.3.1 Any other waiver of charges, interest or legal fees, is to be submitted to the Chief Executive Officer in writing from the ratepayer or the ratepayer's agent, with reasons as to why the waiver should be considered.
- 4.3.2 Any waiver is a one-off waiver in response to circumstances presented at the time.

4.4 Waiving of Interest and/or External Recovery Action

- 4.4.1 In the event of a Natural Disaster or Public Health Emergency, Council or the Chief Executive Officer in the instance Emergency Delegation is in place, may elect to:



POLICY

- a) Waive interest for a nominated period for ratepayers in line with suggested criteria.
 - b) Defer external recovery action to a later date.
- 4.4.2 Hardship- arrangements and/or deferrals may be accepted by Council staff to alleviate the pressures of sourcing independent financial counsellors. Any waiver is a one-off waiver for the balance of a financial year in response to circumstances presented at the time.
- 4.4.3 All above criteria are subject to management's discretion.

5 ASSOCIATED DOCUMENTS

- 5.1 City of Palmerston Declaration of Rates and Charges

6 REFERENCES AND RELATED LEGISLATION

- 6.1 *Local Government Act Northern Territory*

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.7
REPORT TITLE:	Energy Efficiency and Sustainability Grant Acquittal
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Financial Accountant, Tinashe Gomo
APPROVER:	Director Finance and Governance, Wati Kerta

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable City that promotes renewable practices and sustainability.

PURPOSE

This Report seeks Council approval for the acquittal of the Energy Efficiency and Sustainability Grant.

KEY MESSAGES

- City of Palmerston successfully applied for Energy Efficiency and Sustainability Grant (EESG) with the Northern Territory Government's Department of Local Government, Housing and Community Development (LGHCD) in April 2019 to upgrade internal lights to LED at the Palmerston Recreation Centre and Library.
- The total project cost was estimated to be \$252,910. Grant funding of \$126,455 was received, with grant conditions requiring Council to contribute a further \$126,455.
- Council approved a partial acquittal of this grant in October 2021 (decision 10/55 – 19/10/2021).
- The grant requires completion of the project by 30 June 2022 and final acquittal is being sought to meet reporting requirements. No further extensions will be granted to council beyond this date.
- A condition of the grant is for the grant acquittal to be laid before Council.
- The total project expenditure is \$254,272.40 to date.

RECOMMENDATION

1. THAT Report entitled Energy Efficiency and Sustainability Grant Acquittal be received and noted.
2. THAT Council approves the acquittal of the Energy Efficiency and Sustainability Grant, **Attachment 13.1.7.1**, for the internal lights upgrade for the Palmerston Library and the Palmerston Recreational Centre.

BACKGROUND

In June 2019, Council was successful in its Energy Efficiency and Sustainability Grant 2018-19 application to upgrade internal lights of Palmerston Library and Palmerston Recreation Centre to LED lights. The objectives of this project were to improve the experience for users, improve lighting levels of the buildings, reduce energy consumption and reduce ongoing maintenance costs.

The total project cost was estimated to be \$252,910. Grant funding of \$126,455 was received, with grant conditions requiring Council to contribute project management/administration resources and a

further \$126,455 to make up the total project budget of \$252,910. To date the total project expenditure is \$254,272.40

DISCUSSION

Council is committed to achieving the grant purpose of reducing energy use and delivering beneficial outcomes to Council community facilities. Both the Palmerston Recreation Centre and Library provide vital services to the community seven days a week and host numerous events throughout the year. LED upgrade of lights in Recreation Centre and Library will provide a better experience for all users. This user group includes disadvantaged youths, young families, senior residents, and the wider community who access programs and activities at these community centres. The project will also result in cost savings on existing lighting energy consumption, and there will be additional cost savings from reduced maintenance requirements for LED lights.

The Department of Local Government, Housing and Community Development provided Council an extension to 30 June 2022 to complete the project. The total cost for the project was estimated to be \$252,190. Stage 1 works resulted in the expenditure of \$113,243 which included the design, supply, and installation of LED lighting in various parts of the library and Recreation Centre. Stage 2 works had an expenditure of \$141,029.40. The overall project cost has come to \$254,272.40. This project has exceeded the estimated budget by \$1,362.40.

This report recommends Council's approval for the final acquittal of funds as outlined in Attachment

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Senior Projects Manager
- Projects and Facilities Coordinator

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The Budget overspent of \$1,362.40 was funded from cost savings within the capital budget programs.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 2 Fails to be sustainable into the long term

Context: Optimising the financial, social, and environmental sustainability of the City.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

The immediate and long-term benefits of the lighting upgrade include improved lighting and functionality, leading to increased security and safety, as well as the reduction in energy consumption, resulting in reduced carbon emissions.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Acquittal Template - City of Palmerston - Energy Efficiency and Sustainability Grant 2018-19
[13.1.7.1 - 1 page]

City of Palmerston
2018-19 ACQUITTAL OF ENERGY EFFICIENCY AND SUSTAINABILITY GRANT

Department of Local Government, Housing and Community Development File number: LGR2014/00187

Purpose of Grant: To upgrade interior lights to LED in the Palmerston Recreation Centre and Palmerston Library.

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2020

Energy Efficiency and Sustainability Grant	\$126 455
Council contribution	\$126 455
Total income	\$252 910
Expenditure (Specify accounts and attach copies of ledger entries) <i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	
Total Expenditure	\$254,272.40
Surplus/(Deficit)	(1,362.40) overspent

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Tinashe Gomo _____/_____/_____

Laid before the Council at a meeting held on 21 / 06 / 2022 Copy of minutes attached.

CEO or CFO: _____/_____/_____

DEPARTMENTAL USE ONLY

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to purpose: ☐ Yes ☐ No

Capital Works – Bought from Territory Enterprise: ☐ Yes ☐ No (If no has an explanation been provided: (☐ Yes ☐ No)

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: \$ _____

Date next acquittal due: _____/_____/_____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Prepared by: _____

Comments:

Donna Hadfield, Manager Grants Program _____/_____/_____

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Financial Report for the Month of May 2022
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Financial Accountant, Tinashe Gomo
APPROVER:	Director of Finance and Governance, Wati Kerta

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of the Report is to present to Council the Financial Report for May 2022.

KEY MESSAGES

- Council's Operating expenditure is tracking well to Budget with an overall 90% spent (including commitments) of the \$42 million Revised Annual Budget and 91% of the Year To Date (YTD) Budget.
- Capital income is at 29% and capital expenditure is at 79% against the Revised Annual Budget. Some projects are underspent on expenditure as they rely on grant funding expected to be received or recognised as income this year for example the SWELL project, Archer Waste facility, and LRCI projects to name a few
- \$2.3 million was paid out to Local Suppliers, representing 86% of the monthly creditor payments.
- Infringements outstanding as of 31 May 2022 are \$35K and which is a 22% increase on last month. The outstanding amount relates to 454 infringements of which 135 infringements are unpaid from prior years.
- \$27K, made up of 19 debtors, are over 90 days. These debtors form 5.68% of all outstanding debtors. Council is actively following up on debts over 90 days and a provision will be drawn end of financial year and will be referred to the debt collection agencies as appropriate.
- The City of Palmerston is tracking well with the budget. Measures are in place to address Capital underspend. A separate report will be submitted to council with identified capital projects that require to be rolled over into the following financial year.

RECOMMENDATION

THAT Report entitled Financial Report for the Month of May 2022 be received and noted.

BACKGROUND

In accordance with Local Government (General) Regulations, 2021 - Part 2 (Division 7), the proceeding month's Financial Report must be presented to Council. Accordingly, the commentary below and **Attachment 13.2.1.1** present the financial position of the Council at the end of May 2022. The additional information provided in this Report includes payment and reporting obligations for insurance, Councillor expenses and Chief Executive Officer (CEO) certification.

In accordance with the Local Government Act 2019 and Local Government (General) Regulations, Council must be tabled with a report on variations to contracts that exceed 10% and public quotes which exceed a value of \$150,000. This Report includes a commentary on any recorded variations for May 2022.

DISCUSSION

The information below is provided to assist with the terminology used throughout the Report:

- Revised Annual Budget is the total Budget per the municipal plan for the 2021/22 financial year plus all Budget review movements during the year. To date, we have had 3 budget reviews.
- Year to date (YTD) Budget – is the budget equivalent from 1 July to the current reporting date. The expected benchmark for May 2022 would be 92% of the overall annual budget.
- Year to date (YTD) Actual – is the actual income and expenditure from 1 July to the current reporting date.

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	916,639	1,635,677	178.44%
Deputy Chief Executive	0	0	0.00%
Finance and Governance	23,213,727	22,133,656	95%
Community and Culture	1,805,541	1,309,134	73%
Infrastructure	8,595,808	9,143,576	106%
Total (City of Palmerston)	34,531,715	34,222,043	99%

- Total operating income is at 99% of the Revised Annual Budget and 103% of the YTD Budget.
- Office of the Chief Executive received \$1.2M from the Federal government in Federal Assistance Grant funding and the rest is for the MyPalmerston voucher scheme.
- All other directorates are tracking well to Budget. The majority of the income for Finance and Governance is from Rates levied \$22M; Community and Culture from annual Public Library grant funding \$596K and Animal management \$373K; Infrastructure from Waste charge levied \$6.9M, Federal Assistance Grant funding \$1.6M and Odegaard rentals of \$409K.

Operating Expenditure

Description	Revised Annual Budget \$	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	1,485,426	1,380,375	93%
Deputy Chief Executive	1,958,619	1,885,484	96%
Finance and Governance	13,895,837	12,886,872	93%
Community and Culture	5,874,453	4,944,713	84%
Infrastructure	18,445,448	16,369,120	89%
Total (City of Palmerston)	41,659,783	37,466,564	90%

- Total operating expenditure is 90% of the Revised Annual Budget, including commitments and 91% of the YTD Budget.
- Highlights of expenditure per directorate are as follows: Office of the Chief Executive, includes \$210K for legal expenses and elected member expenses of \$593K which are explained under the Elected members expenses further in this report; Deputy Chief Executive includes \$219K for staff

training, \$278K for advertising; other promotions costs and other professional services; and the rest is employee costs; Finance and Governance includes \$742K in Insurance, \$9.7M in Depreciation of assets and \$158K in council fleet maintenance and running costs; Community and Culture, \$830K in community events such as Hooked on Palmerston, Youth festival, Geek Fest, Christmas wonderland, FlicNics, Halloween, Urban jam and Territory day, \$112K in Pound management and \$97K in sponsorships and community grants; Infrastructure, \$6M on waste management, \$4.3M on Mowing, Vegetation management, landscaping and irrigation, \$936K on street lighting and street light maintenance, \$1.2M on IT costs such as software licencing, photocopying & printer leasing, wifi and internet, and telephone costs.

Capital Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget
Office of the Chief Executive	500,000	500,000	100%
Deputy Chief Executive	0	0	0.00%
Finance and Governance	196,182	303,909	155%
Community and Culture	154,519	110,300	71%
Infrastructure	7,347,597	1,475,868	20%
Total (City of Palmerston)	8,198,299	2,390,077	29%

- Capital income is at 29% of the Revised Annual Budget and 106% of the YTD Budget.
- \$2.2M of the actual income received relates to the milestone payments for Gray Community Hall Redevelopment, the 1st instalment of \$500K for the FiberSense Smart Technology project, \$110K for the Custom Animal Holding Pens as part of the Local Government Immediate Priority Grants for 2021-22 and \$303K from income generated from the sale of eleven vehicles.
- Infrastructure is currently only at 20% due to the following grants yet to be received and recognised as income:

SWELL Project Council recognised grant income at 3 rd budget review decision CARRIED 10/345 – 17/05/2022	\$1M
Pathways, Dark Spots and Tree Replacement Program. <i>The fund received is currently in grants liability and a portion of this will be recognised as income before year-end which will increase the actuals. The recognition of income will depend on the expenditure of specific programs at year-end</i>	\$1.9M
Partial funding from LRCI phases 1 and 2	\$1.1M
Road Reseal Program <i>works commenced on 26 May and therefore council will recognise income at year-end.</i>	\$1.1M
Developer funds in lieu of construction	\$196K
Archer Waste Facility <i>The funds received are currently in grants liability and a portion of this will be recognised as income before year-end which will increase the actuals. The recognition of income will depend on the expenditure at year-end.</i>	\$400K

Capital Expenditure

Description	Revised Annual Budget \$	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget
Office of the Chief Executive	0	0	0.00%
Deputy Chief Executive	0	0	0.00%
Finance and Governance	538,681	899,206	167%
Community and Culture	673,810	440,510	65%
Infrastructure	16,278,282	12,402,793	76%
Total (City of Palmerston)	17,490,774	13,742,508	79%

- Capital expenditure including commitments is at 79% of the Revised Annual Budget with a majority of the spending relating to fleet purchases, completion of Gray Community Hall Redevelopment, commencement of the FiberSense Smart Technology project, new pathways, and street lighting upgrades and building renewal projects.
- Finance and Governance include expenditure related to the purchase of 8 fleet vehicles and the Truxor Weed Harvester which is expected to arrive in mid-July.
- Community and Culture include expenditure related to the Library Recording and Sound Studio which is officially open to the public and the artwork sculpture at the newly renovated Gray Community Hall.
- Tenders are being finalised for some of the key capital projects such as the Swimming, Wellness, Events, Leisure, and Lifestyle (SWELL) project and the tender for the road reseal program has been awarded with majority of the works underway.
- \$13.7M is the total year to date spend including \$6.5M commitments; the Revised Annual Budget of \$17.5M includes \$4.5M of capital projects carried forward from the previous financial year and budget review movements.

A separate report will be presented to council on capital projects that will be rolled over into next financial year.

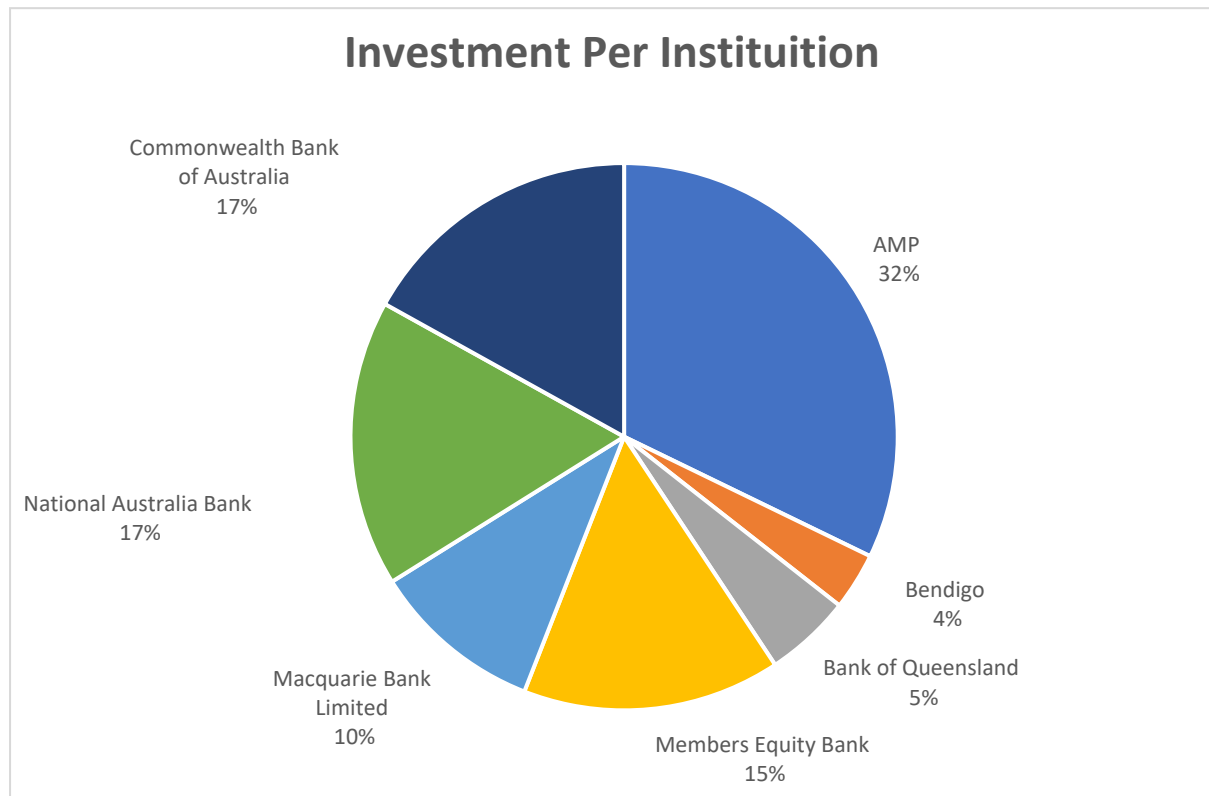
Reserves

Reserve balances have been updated to reflect the closing balance of the audited Annual General Purpose Financial Statements 30 June 2021 in line with Council resolution 10/53 – 19/10/2021, plus budget review movements adopted in line with Council Resolution 10/106 – 16/11/2021, 10/204 – 15/02/2022 and 10/345 – 17/05/2022. The Reserve balance as at 31 May 2022 is \$13.1M. Below outlines the different reserves held by the Council:

Reserves per Council Policy 'Financial Reserves'
Externally restricted reserves - subject to legal requirements that govern the use of the funds. The reserve includes funds that have not been utilised for the purpose for which they were received, and an obligation or requirement to return funds to its contributor exists.
Internally restricted reserves - not subject to legal requirements governing the use of the funds. The reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes except for the waste management reserve. Funds in the waste management reserve cannot be used or allocated to any other purpose as it is restricted to waste management expenditure.
Unrestricted reserve - not subject to any legal obligations. The funds in this reserve are not currently allocated to a specific purpose.

Investments and Cash

- As of 31 May 2022, Council held \$29.5M in term deposits across seven separate financial institutions. The investment portfolio is compliant with Council Policy FIN06 Investments.
- Cash held by Council in the bank as of 31 May 2022 was \$2,975,875
- The breakup between institutions is:



Outstanding Rates

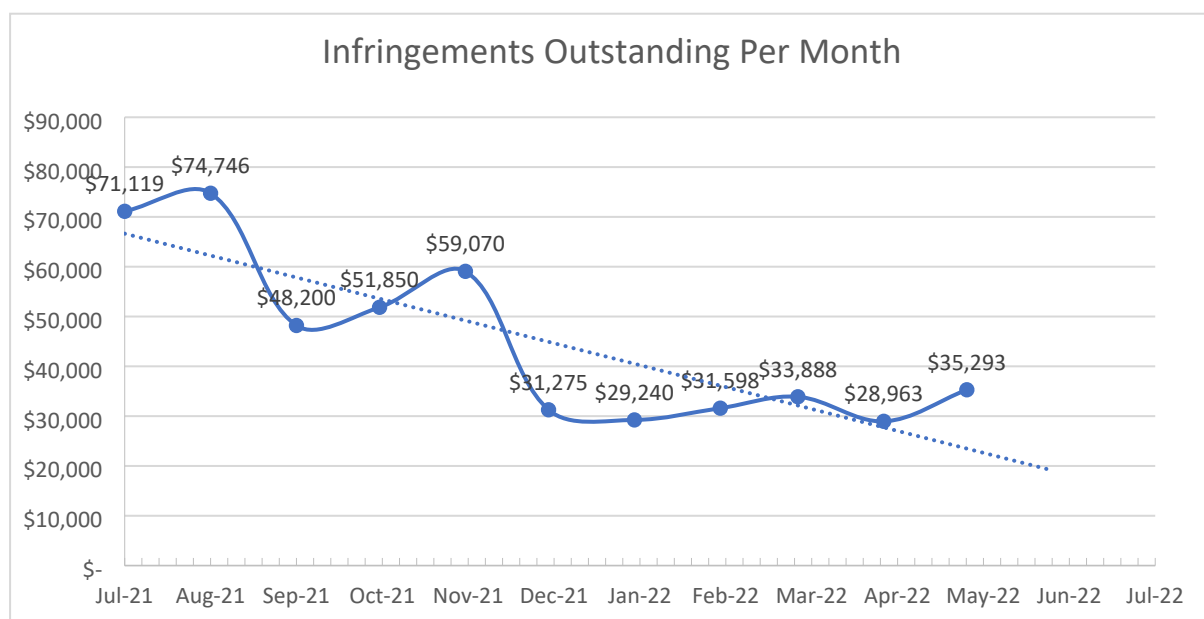
- Section 2.4 – Debtor Control Accounts, as presented as **Attachment 13.2.1.1**, reflects the number of properties overdue per financial year as well as the cumulative overdue amounts. Rates that stay overdue for more than three years qualify for the sale of land process under the Local Government Act 2019. Council places an overriding statutory charge on the property to start this process, which gives Council priority over other registered and unregistered mortgages, charges, and encumbrances except for a previously registered overriding statutory charge. Council currently holds overriding statutory charges over-all properties with overdue debt rated prior to 2017/18. Council will also proceed to legal action through NT Civil and Administrative Tribunal much earlier to improve debt collection.
- Council's overdue rates for the 2021-22 Financial Year are currently worth \$1.2M from 1,267 properties as per **Attachment 13.2.1.1**
- Rates outstanding plus interest at the end of May 2022 were 6.32% of all levied rates for 2021-22 and previous years.
- As part of the end of year processes a provision for doubtful debt will be accounted for a portion of the outstanding rates as of 30 June 2022.

Elected Member Expenses

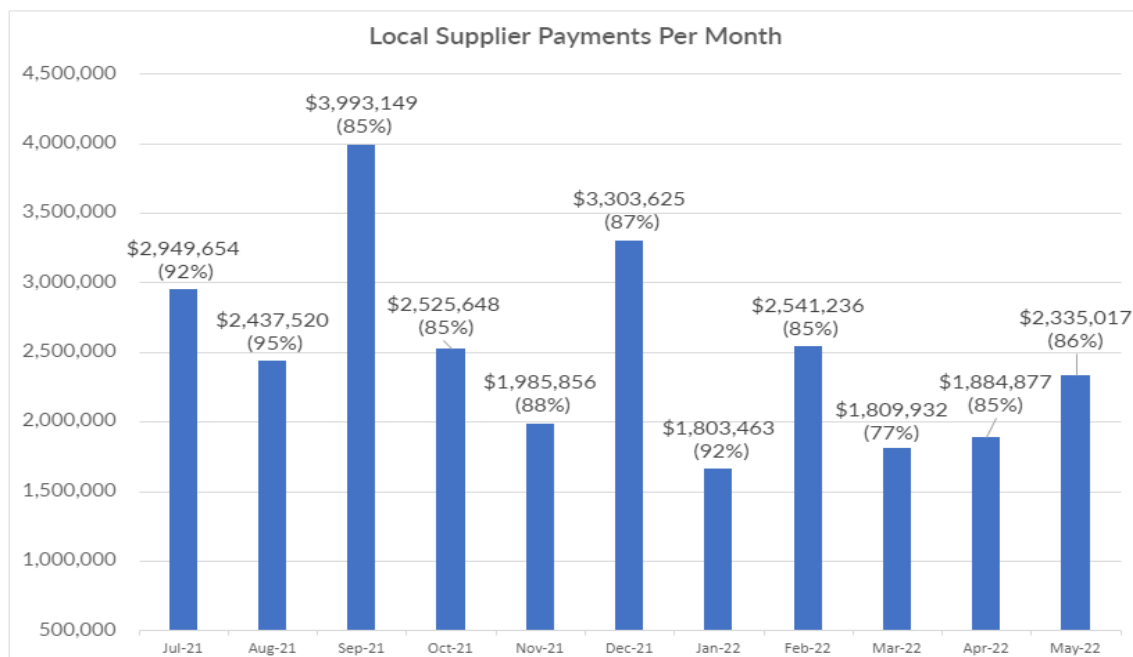
- Section 2.11 - Elected Member expenses summarise expenses or benefits related to Elected Members under Section 109 of the Local Government Act 2019. Elected Members' expenditure is currently at \$593K; \$276K relates to Elected Member allowances, and \$317K relates to election expenses, civic functions, and other administrative support.

Trade Debtors and Creditors

- 5.68% of all Debtors are over 90 days, amounting to \$26,955. As we approach the end of the financial year, a provision for doubtful debts for the over 90 days amounts will be recorded in the financial statements. Staff are actively following up on the outstanding debts and will be referred to debt collection agencies as appropriate.
- 70% of Infringements debtors are from 2021/22 (319 infringements); 21% from 2020/21 (60 Infringements), and the remaining 9% (75 infringements) are from prior years. Infringements outstanding pre-2021/22 will be further reviewed in line with the Local Government Act 2019 and a provision for doubtful debts will be made before 30 June 2022. Infringement's outstanding had seen a decline over the last few months; with a slight increase in the current month. The current outstanding balance is \$35k as of 31 May 2022. The graph below provides an overview of the infringements outstanding as tracked over the months since the start of the financial year.



- There has been a 22% increase in infringements outstanding from last month. Parking/ Traffic infringements have seen the biggest increase from last month with 49% followed by Animal Control and Public Places infringements at 12% and 11% respectively.
- 86% of the monthly creditor payments have been made to local suppliers. The table below provides an overview of the local supplier payments made this financial year:



Waste Charges

- The purpose of Section 2.8 - Waste Charges in **Attachment 13.2.1.1**, is to supply a YTD overview of the Council's progress against its budgeted Waste Reserve movement.

Loans

- Council approved an internal loan for \$3.3M to fund Making the Switch in August 2018 (Council decision 9/0243), and an external loan for \$1.96M to fund the final stage of remediation works at the previous Archer Landfill site in 2018/19.
- The internal loan for Making the Switch has been drawn upon, with the corresponding figures shown in Section 2.10 - Council Loans of **Attachment 13.2.1.1**. The loan repayments as of May 2022 are \$239,571, and interest is \$54,548. The next repayment will be on 30 June 2022.
- The loan for Archer Landfill Rehabilitation of \$1.96M was drawn upon on 28 June 2019. The loan repayments as of May 2022 are \$175,231 and interest is \$30,549. Details of the loan are provided in Section 2.10 - Council Loans of **Attachment 13.2.1.1**.

Tax and Insurance

- Council is compliant with payment and reporting all tax liabilities as outlined below.
- \$108,170 has been paid for Fringe Benefits Tax (FBT) to the Australian Tax Office (ATO) since July 2021.
- \$2,130,726 has been paid to the ATO for Pay As You Go Tax (PAYG). In addition, Council has paid \$768,291 towards employee's superannuation YTD.
- The last Business Activity Statement was lodged on 23 May 2022 for the month ended 30 April 2022, and the GST refund was \$129,485
- Council has all required insurances to manage the current risk exposure, payments have been made, and reporting is compliant with insurance requirements.

Contract Variations

In accordance with the *Local Government Act 2019* and *Local Government (General) Regulations*, a report on variations to contracts that exceed 10% and public quotes that exceed a value of \$150,000 must be published at first notice. Council had no contract variations in May 2022.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Finance Manager
- Procurement Support Officer
- Finance & Payroll Officer
- Senior Rates Officer

POLICY IMPLICATIONS

Investments are compliant with Council Policy *FIN06 Investments*.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

2 Fails to be sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the City.

The *Local Government (General) Regulations 2021 - Part 2 (Division 7)* prescribes that:

Monthly financial reports to Council

1. *The CEO must, in each month, give the Council a report setting out:*
 - a. *The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
 - b. *The most recently adopted Revised Annual Budget; and*
 - c. *Details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted Revised Annual Budget*
2. *If a council does not hold a meeting in a particular month, the Report is to be laid before the council committee performing the Council's financial functions under regulation 19 for the particular month.*
3. *The Report must be accompanied by:*
 - (a) *a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
 - (i) *the internal controls implemented by the Council are appropriate; and*
 - (ii) *the Council's financial Report best reflects the financial affairs of the Council; or*

With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensuring ongoing monitoring of financial sustainability.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environmental sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. May 2022 consolidated Financial Report [13.2.1.1 - 25 pages]



Financial Management Reports

May 2022

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

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May 2022

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	2.9	Commercial Leases
	2.10	Council Loans
	2.11	Elected Member Allowances

Certification By Chief Executive Officer

I, Luccio Franco Ceracarelli, the Chief Executive Officer of the City of Palmerston, hereby certify that to the best of my knowledge, information and belief:

- ❖ The internal controls implemented by Council are appropriate; and
- ❖ The Council's Financial Report for May 2022 best reflects the financial affairs of Council.



Luccio Franco Ceracarelli
Chief Executive Officer

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

1.2 - Executive Summary as at

31 May 2022

% of year passed

92%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Income									
Rates & Annual Charges	29,475,948	28,393,594	96%	0	0%	28,393,594	96%	29,471,198	96%
Statutory Charges	163,600	116,640	71%	0	0%	116,640	71%	151,894	77%
User Charges & Fees	748,937	782,913	105%	0	0%	782,913	105%	709,885	110%
Interest & Investment Revenue	649,721	709,560	109%	0	0%	709,560	109%	596,655	119%
Reimbursements	0	-125	0%	0	0%	-125	0%	0	0%
Other Income	520,000	368,155	71%	0	0%	368,155	71%	492,416	75%
Grants, Subsidies & Contributions	2,973,509	3,851,307	130%	0	0%	3,851,307	130%	1,816,178	212%
Operating Income	34,531,715	34,222,043	99%	0	0%	34,222,043	99%	33,238,226	103%
Operating Expenditure									
Employee Costs	-10,723,455	-9,328,093	87%	-92,270	0.9%	-9,420,363	88%	-9,789,944	95%
Professional Services	-1,647,008	-1,161,982	71%	-211,381	13%	-1,373,363	83%	-1,505,058	77%
Auditor's Remuneration	-47,000	-36,148	77%	-37,500	80%	-73,648	157%	-44,084	82%
Operating Lease Rentals	-26,623	-19,029	71%	-6,750	25%	-25,779	97%	-24,754	77%
Utilities	-2,393,768	-1,771,667	74%	0	0%	-1,771,667	74%	-2,194,928	81%
Materials & Contractors	-10,888,098	-8,220,669	76%	-1,835,508	17%	-10,056,177	92%	-9,940,398	83%
Depreciation, Amortisation & Impairment	-10,608,000	-9,724,000	92%	0	0%	-9,724,000	92%	-9,724,000	100%
Elected Members Expenses	-392,011	-288,514	74%	0	0%	-288,514	74%	-359,383	80%
Legal Expenses	-240,200	-235,955	98%	-15,553	6%	-251,507	105%	-222,934	106%
Telephone & Other Communication Charges	-252,089	-230,656	91%	-11,395	5%	-242,051	96%	-234,492	98%
Donations, Sponsorships & Grants	-250,000	-121,695	49%	-23,111	9%	-144,806	58%	-233,329	52%
Software, Hardware, Stationery, Subscriptions	-1,201,461	-993,407	83%	-75,242	6%	-1,068,648	89%	-1,123,242	88%
Other Expenses	-2,217,548	-1,873,559	84%	-308,275	14%	-2,181,835	98%	-2,036,314	92%
Insurance	-505,621	-508,628	101%	-10,909	2%	-519,537	103%	-505,621	101%
FILOC Internal Loan	-227,316	-239,571	105%	0	0%	-239,571	105%	-170,487	141%
Borrowing Costs	-39,585	-85,097	215%	0	0%	-85,097	215%	-39,585	215%
Operating Expenditure	-41,659,783	-34,838,670	84%	-2,627,894	6%	-37,466,564	90%	-38,148,552	91%
OPERATING SURPLUS/(DEFICIT)	-7,128,068	-616,627		-2,627,894		-3,244,521	46%	-4,910,326	13%

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

1.2 - Executive Summary as at

31 May 2022

% of year passed

92%

Description	Revised Annual Budget \$	YTD Actual \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Capital Income									
Net gain (loss) on disposal or revaluation of assets	196,182	303,909	155%	0	0%	303,909	155%	196,182	155%
Developer Contributions	288,750	92,516	32%	0	0%	92,516	32%	288,750	32%
Grants received	7,713,367	1,993,652	26%	0	0%	1,993,652	26%	-2,746,167	-73%
Capital Income	8,198,299	2,390,077	29%	0	0%	2,390,077	29%	-2,261,235	-106%
Net SURPLUS / (DEFICIT) transferred to Equity Statement	1,070,231	1,773,450		-2,627,894		-854,444	-80%	-7,171,561	-25%
Capital Expenditure									
Land Purchase	-110,300	0	0%	0	0%	0	0%	-110,300	0%
Asset Purchase	-5,798,652	-2,436,027	42%	-1,248,943	22%	-3,684,970	64%	-5,090,420	48%
Asset Upgrade	-11,581,822	-4,779,141	41%	-5,278,398	46%	-10,057,538	87%	-57,487	8313%
Capital Expenditure	-17,490,774	-7,215,167	41%	-6,527,341	37%	-13,742,508	79%	-5,258,206	137%
Less Non-Cash Expenditure	-10,608,000	-9,724,000	92%	0	0%	-9,724,000	92%	-9,724,000	100%
NET CAPITAL SURPLUS/(DEFICIT)	-5,812,543	4,282,283		-9,155,235		-4,872,952	84%	-2,705,767	-158%
Repayment of Borrowings	-234,634	-175,231	75%	0	0%	0	0%	-175,976	100%
Reserve Movement	6,047,177	721,515	12%	0	0%	721,515	12%	-6,047,177	-12%
NET OPERATING SURPLUS/(DEFICIT)	0	4,828,567		-9,155,235		-4,151,437		-8,928,920	-54%



15/06/2022

Approved by: Finance Manager

Section 2 Financial Results

2.1 - Budget Summary Report as at

% of year passed

31 May 2022

92%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	916,639	1,635,677	178.44%	404,616	404.25%
Office of the Chief Executive	916,639	1,635,677	178.44%	404,616	404.25%
Deputy Chief Executive					
Deputy Chief Executive	0	0	0.00%	0	0.00%
Finance & Governance					
Governance	234,000	202,750	87%	234,000	87%
Director Finance & Governance	76,291	70,173	92%	70,717	99%
Financial Services	106,561	201,879	189%	95,009	212%
Rates	22,796,875	21,658,854	95%	22,781,942	95%
Finance & Governance	23,213,727	22,133,656	95%	23,181,668	95%
Community & Culture					
Diversity and Inclusion Activities	0	5,000	0.00%	0	0.00%
Events Promotion	2,000	2,000	100%	2,000	100%
Library Services	944,423	802,591	85%	916,725	88%
Senior Citizens	2,000	1,350	68%	2,000	68%
Youth Services	355,818	52,308	15%	355,818	15%
Animal Management	380,400	373,220	98%	368,877	101%
Parking & Other Ranger Services	120,900	72,666	60%	110,824	66%
Community & Culture	1,805,541	1,309,134	73%	1,756,244	75%

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

31 May 2022
92%

Operating Income

Description	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure					
Civic Centre	147,000	134,691	92%	138,250	97%
Driver Resource Centre	0	1,909	0.00%	0	0.00%
Gray Community Hall	0	582	0.00%	0	0.00%
Director Infrastructure	3,000	8,901	297%	2,750	324%
Private Works	35,070	35,975	103%	32,147	112%
Recreation Centre	0	4,201	0.00%	0	0.00%
Roads & Transport	1,094,905	1,558,733	142%	449,597	347%
Subdivisional Works	68,400	106,052	155%	62,701	169%
Waste Management	6,801,273	6,883,563	101%	6,801,273	101%
Odegaard Drive Investment Property	446,160	408,980	92%	408,980	100%
Durack Heights Community Centre	0	-11	0.00%	0	0.00%
Infrastructure	8,595,808	9,143,576	106%	7,895,698	116%
	34,531,715	34,222,043	99%	33,238,226	103%

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

31 May 2022
92%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Elected Members	-548,081	-593,023	108%	-1,572	0%	-594,595	108%	-512,213	116%
Office of the CEO	-937,345	-770,277	82%	-15,503	2%	-785,780	84%	-866,518	89%
Office of the Chief Executive	-1,485,426	-1,363,300	92%	-17,075	1%	-1,380,375	93%	-1,378,731	99%
Deputy Chief Executive									
Customer Experience	-372,331	-322,459	87%	0	0%	-322,459	87%	-336,825	96%
People	-809,819	-733,696	91%	-162,700	20%	-896,396	111%	-741,650	99%
Public Relations and Communications	-776,469	-641,971	83%	-24,658	3%	-666,629	86%	-710,989	90%
Deputy Chief Executive	-1,958,619	-1,698,127	87%	-187,358	10%	-1,885,484	96%	-1,789,463	95%
Finance & Governance									
Director Finance & Governance	-402,728	-358,213	89%	-172	0%	-358,385	89%	-368,727	97%
Records Management	-256,401	-236,753	92%	-34,643	14%	-271,396	106%	-234,550	101%
Financial Services	-11,691,641	-10,913,343	93%	-83,468	1%	-10,996,811	94%	-10,654,965	102%
Rates	-290,188	-175,179	60%	-777	0%	-175,957	61%	-288,881	61%
Governance	-1,254,879	-1,059,187	84%	-25,136	2%	-1,084,323	86%	-1,191,487	89%
Finance & Governance	-13,895,837	-12,742,675	92%	-144,197	1%	-12,886,872	93%	-12,738,610	100%
Community & Culture									
Arts & Culture	-86,000	-67,365	78%	-7,850	9%	-75,215	87%	-76,800	88%
Community Development	-1,249,109	-866,530	69%	-23,472	2%	-890,002	71%	-1,150,999	75%
Diversity and Inclusion Activities	-8,000	-200	3%	0	0%	-200	3%	-7,750	3%
Events Promotion	-496,435	-329,470	66%	-47,458	10%	-376,928	76%	-399,685	82%
Families & Children	-46,500	-52,987	114%	-490	1%	-53,477	115%	-45,458	117%
Health and Wellbeing Services	-31,500	-18,555	59%	-2,709	9%	-21,264	68%	-28,042	66%
Library Services	-1,738,003	-1,408,654	81%	-66,798	4%	-1,475,452	85%	-1,596,496	88%
Senior Citizens	-6,500	-5,080	78%	0	0%	-5,080	78%	-6,500	78%
Youth Services	-415,618	-354,721	85%	-128,205	31%	-482,926	116%	-414,785	86%
Director Community & Culture	-553,851	-497,348	90%	-8,870	2%	-506,218	91%	-507,287	98%
Safe Communities	-28,000	-16,708	60%	-3,649	13%	-20,357	73%	-25,418	66%
Animal Management	-216,332	-163,151	75%	-21,527	10%	-184,677	85%	-202,532	81%
Parking & Other Ranger Services	-998,605	-847,244	85%	-5,672	1%	-852,916	85%	-917,220	92%
Community & Culture	-5,874,453	-4,628,012	79%	-316,702	5%	-4,944,713	84%	-5,378,972	86%

Section 2

Financial Results

2.1 - Budget Summary Report as at

% of year passed

31 May 2022

92%

Operating Expenditure

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Infrastructure									
Information Technology	-1,422,463	-1,230,627	87%	-65,115	5%	-1,295,742	91%	-1,335,717	92%
Aquatic Centre	-719,270	-616,805	86%	-62,310	9%	-679,114	94%	-660,245	93%
Archer Sports Club	-183	-105	57%	0	0%	-105	57%	-168	62%
Civic Centre	-413,517	-305,009	74%	-36,530	9%	-341,539	83%	-379,460	80%
Depot	-81,215	-55,560	68%	-14,436	18%	-69,996	86%	-74,893	74%
Driver Resource Centre	-19,244	-14,453	75%	-2,537	13%	-16,989	88%	-17,516	83%
Emergency Operations	-23,000	-6,487	28%	0	0%	-6,487	28%	-23,000	28%
Gray Community Hall	-42,712	-5,522	13%	-14,324	34%	-19,847	46%	-39,364	14%
Director Infrastructure	-711,916	-557,183	78%	-17,133	2%	-574,316	81%	-652,650	85%
Open Space	-5,191,440	-3,562,722	69%	-863,297	17%	-4,426,019	85%	-4,727,199	75%
Private Works	-96,346	-28,008	29%	0	0%	-28,008	29%	-88,403	32%
Recreation Centre	-279,773	-214,629	77%	-46,599	17%	-261,228	93%	-259,014	83%
Roads & Transport	-1,476,117	-1,039,540	70%	-113,273	8%	-1,152,814	78%	-1,336,780	78%
Stormwater Infrastructure	-160,000	-85,532	53%	-63,746	40%	-149,278	93%	-150,000	57%
Street Lighting	-1,028,316	-927,235	90%	-9,308	1%	-936,543	91%	-903,071	103%
Subdivisional Works	-20,000	-15,776	79%	0	0%	-15,776	79%	-20,000	79%
Waste Management	-6,463,124	-5,435,174	84%	-620,547	10%	-6,055,721	94%	-5,920,265	92%
Odegaard Drive Investment Property	-136,427	-114,141	84%	0	0%	-114,141	84%	-127,114	90%
Durack Heights Community Centre	-40,785	-25,354	62%	-14,608	36%	-39,962	98%	-38,579	66%
CBD Car Parking	-60,600	-45,600	75%	-5,050	8%	-50,650	84%	-53,884	85%
Goyder Square	-59,000	-121,094	205%	-13,751	23%	-134,844	229%	-55,453	218%
Infrastructure	-18,445,448	-14,406,557	78%	-1,962,563	11%	-16,369,120	89%	-16,862,775	85%
	-41,659,783	-34,838,670	84%	-2,627,894	6%	-37,466,564	90%	-38,148,552	91%

Section 2 Financial Results

2.1 - Budget Summary Report as at % of year passed

31 May 2022
92%

Capital Income

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive					
Office of the CEO	500,000	500,000	100%	459,000	109%
Office of the Chief Executive	500,000	500,000	100%	459,000	109%
Deputy Chief Executive					
Deputy Chief Executive	0	0	0.00%	0	0.00%
Finance & Governance					
Financial Services	196,182	303,909	155%	196,182	155%
Finance & Governance	196,182	303,909	155%	196,182	155%
Community & Culture					
Library Services	44,219	0	0%	44,219	0%
Animal Management	110,300	110,300	100%	110,300	100%
Community & Culture	154,519	110,300	71%	154,519	71%
Infrastructure					
Aquatic Centre	1,120,000	0	0%	-7,880,000	0%
Civic Centre	173,625	0	0%	173,625	0%
Gray Community Hall	1,310,779	1,309,500	100%	1,310,779	100%
Director Infrastructure	1,950,000	0	0%	677,000	0%
Open Space	836,106	0	0%	836,106	0%
Roads & Transport	1,268,338	73,852	6%	1,202,804	6%
Subdivisional Works	288,750	92,516	32%	288,750	32%
Waste Management	400,000	0	0%	320,000	0%
Infrastructure	7,347,597	1,475,868	20%	-3,070,937	-48%
	8,198,299	2,390,077	29.15%	-2,261,235	-105.70%

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Financial Results

2.1 - Budget Summary Report as at

31 May 2022

% of year passed

92%

Capital Expenditure

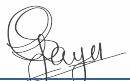
	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	YTD Committed \$	% Committed of Annual Budget	YTD Actual + Committed \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Office of the Chief Executive									
Office of the Chief Executive	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Deputy Chief Executive									
Deputy Chief Executive	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Finance & Governance									
Financial Services	-538,681	-455,754	85%	-443,452	82%	-899,206	166.93%	-426,181	107%
Finance & Governance	-538,681	-455,754	85%	-443,452	82%	-899,206	167%	-426,181	107%
Community & Culture									
Library Services	-369,710	-273,764	74%	-105,172	28%	-378,936	102.50%	-275,491	99%
Director Community & Culture	-193,800	-40,574	21%	-21,000	11%	-61,574	31.77%	-121,400	33%
Animal Management	-110,300	0	0%	0	0%	0	0	-110,300	0
Community & Culture	-673,810	-314,338	47%	-126,172	19%	-440,510	65%	-507,191	62%
Infrastructure									
Information Technology	-1,670,000	-494,102	30%	-1,139,736	68%	-1,633,838	98%	-1,527,000	32%
Aquatic Centre	-1,155,000	-249,150	22%	-39,669	3%	-288,819	25.01%	9,345,000	-3%
Civic Centre	-830,835	-133,418	16%	-689,646	83%	-823,064	99.06%	-702,714	19%
Depot	-4,400	0	0%	0	0%	0	0.00%	-4,400	0%
Driver Resource Centre	-10,000	-8,900	89%	0	0%	-8,900	89.00%	-10,000	89%
Gray Community Hall	-1,687,986	-1,545,168	92%	-127,530	8%	-1,672,698	99.09%	-1,687,986	92%
Director Infrastructure	-1,627,656	-652,918	40%	-70,974	4%	-723,893	44.47%	-1,174,322	56%
Open Space	-3,144,624	-1,866,766	59%	-585,197	19%	-2,451,963	77.97%	-2,827,809	66%
Recreation Centre	-159,982	-59,335	37%	-1,927	1%	-61,263	38.29%	-127,244	47%
Roads & Transport	-3,664,442	-724,739	20%	-2,878,727	79%	-3,603,466	98.34%	-3,615,242	20%
Stormwater Infrastructure	-105,086	-19,747	19%	-66,780	64%	-86,527	82.34%	-58,420	34%
Street Lighting	-790,000	-401,289	51%	-283,051	36%	-684,339	86.63%	-748,425	54%
Subdivisional Works	-300,000	-164,714	55%	-54,454	18%	-219,168	73.06%	-278,000	59%
Waste Management	-1,100,000	-104,448	9%	-20,025	2%	-124,472	11.32%	-880,000	12%
Durack Heights Community Centre	-28,271	-20,383	72%	0	0%	-20,383	72.10%	-28,271	72%
Infrastructure	-16,278,282	-6,445,076	40%	-5,957,717	37%	-12,402,793	76%	-4,324,834	149%
	-17,490,774	-7,215,167	41%	-6,527,341	37%	-13,742,508	79%	-5,258,206	137%

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2.2 Reserves Schedule

	Balance	TO RESERVES					FROM RESERVES					Balance
	as at	Original	Carry Forwards & Rollovers \$	Budget Reviews			Original	Carry Forwards & Rollovers \$	Budget Review			as at
	1/07/2021	Budget \$		1st Review \$	2nd Review \$	3rd Review \$	Budget \$		1st Review \$	2nd Review \$	3rd Review \$	30/06/2022
Externally Restricted Reserves												
Unexpended Grants Reserve	522,582	250,000	0	0	0	0	360,693	0	411,889	0	0	0
	522,582	250,000	0	0	0	0	360,693	0	411,889	0	0	0
Internally Restricted Reserves												
Election Expenses Reserve	150,000	0	0	0	0	0	150,000	0	0	0	0	0
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	4,589,920	0	0	0	0	0	0	0	4,589,920	0	0	0
Developer Funds In Lieu Of Construction	2,060,939	515,316	0	0	0	0	300,000	0	0	0	0	2,276,255
Waste Management Reserve	3,143,682	0	0	0	0	0	700,000	0	0	10,000	0	2,433,682
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Major Initiatives Reserve	614,949	0	0	180,974	0	0	0	0	0	0	0	795,923
	11,059,490	515,316	0	180,974	0	0	1,150,000	0	4,589,920	10,000	0	6,005,860
Unrestricted Reserves												
Working Capital Reserve	7,580,915	500,000	0	0	0	0	100,000	0	250,000	0	620,965	7,109,950
	7,580,915	500,000	0	0	0	0	100,000	0	250,000	0	620,965	7,109,950
Total Reserve Funds*	19,162,986	1,265,316	0	180,974	0	0	1,610,693	0	5,251,809	10,000	620,965	13,115,809



15/06/2022

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Section 2

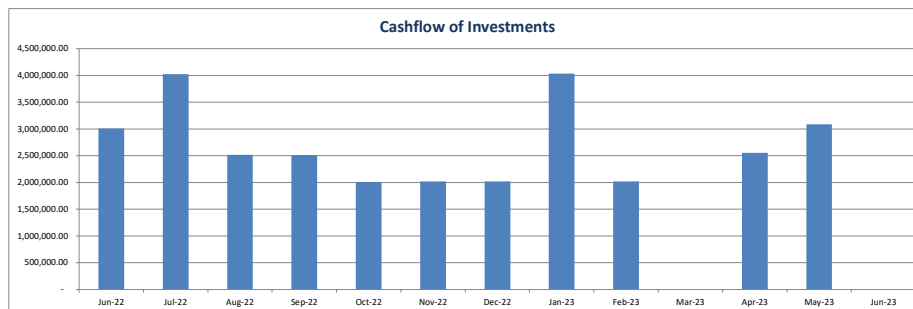
Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/05/2022

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	0.75%	July 6, 2022	36		
AMP	S&P A2	\$ 1,500,000.00	0.80%	August 24, 2022	85		
AMP	S&P A2	\$ 1,000,000.00	1.00%	November 23, 2022	176		
AMP	S&P A2	\$ 1,000,000.00	1.00%	December 21, 2022	204		
AMP	S&P A2	\$ 1,000,000.00	1.10%	January 25, 2023	239		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 8, 2023	253		
AMP	S&P A2	\$ 1,000,000.00	1.10%	February 22, 2023	267		
AMP	S&P A2	\$ 1,504,228.77	1.95%	April 5, 2023	309	\$ 9,504,228.77	32.19%
Bank of Queensland	S&P A2	\$ 1,508,788.36	0.41%	July 13, 2022	43	\$ 1,508,788.36	5.11%
Bendigo	S&P A2	\$1,000,000.00	1.95%	April 19, 2023	323	\$1,000,000.00	3.39%
Members Equity Bank	S&P A2	\$1,000,294.52	0.47%	June 29, 2022	29		
Members Equity Bank	S&P A2	\$1,500,000.00	0.43%	September 7, 2022	99		
Members Equity Bank	S&P A2	\$1,000,000.00	0.42%	October 5, 2022	127		
Members Equity Bank	S&P A2	\$1,001,687.67	0.67%	December 8, 2022	191		
Members Equity Bank	S&P A2		0.00%			\$4,501,982.19	15.25%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	September 21, 2022	113		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.40%	October 19, 2022	141		
Macquarie Bank Limited	S&P A1	\$ 1,003,643.84	0.50%	November 9, 2022	162	\$ 3,003,643.84	10.17%
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	June 1, 2022	1		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.33%	June 15, 2022	15		
National Australia Bank	S&P A1+	\$ 1,503,498.08	0.69%	January 11, 2023	225		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.95%	January 25, 2023	239	\$ 5,003,498.08	16.95%
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	July 27, 2022	57		
Commonwealth Bank of Australia	S&P A1+	\$ 1,000,000.00	0.41%	August 10, 2022	71		
Commonwealth Bank of Australia	S&P A1+	\$ 3,000,000.00	2.94%	May 24, 2023	358	\$ 5,000,000.00	16.94%

TOTAL SHORT TERM INVESTMENT	\$ 29,522,148.03	Average Days to Maturity	157	100.00%
% OF TOTAL INVESTMENT PORTFOLIO	A1 & A1+ (max 100%) 44.1%	A2 (max 60%) 55.9%	A3 (max 40%) 0%	100%
Weighted Average Rate	0.70%	BBSW 90 Day Rate Benchmark	0.67%	
GENERAL BANK FUNDS	\$ 2,975,875.44	Total Year To Date Budget Investment	-\$ 92,744.00	
TOTAL ALL FUNDS	\$ 32,498,023.47	Total Year to Date Investment Earnings	-\$ 135,740.52	



PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3.5%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,400,000	\$ 408,980	\$ 59,488	\$ 349,492	173,466

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15/06/2022

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2.4 Debtor Control Accounts

31 May 2022

SUNDRY DEBTORS:							
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	
	474,496.59	2,006.87	444,929.26	-	605.00	26,955.46	
	100.00%	0.42%	93.77%	0.00%	0.13%	5.68%	
RATES:							
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME				
May-22	\$1,992,351	\$1,380,053	6.32%				
May-21	\$1,805,828	\$1,174,876	5.88%				
TOTAL OVERDUE BY YEAR AND NUMBER OF PROPERTIES							
Year	Charged in 2021/2022	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016
Overdue Amount	\$1,285,624	\$382,753	\$172,523	\$93,530	\$34,410	\$18,798	\$4,714
Cumulative Number Of Properties	1267	299	114	61	27	15	8
The overdue amount for 2021/22 is the September Rates plus interest charged on overdue rates and waste charges from prior years							
INFRINGEMENTS:			2021/22	2020/21	2019/20	2018/19	
Animal Infringements		22,008	14,858	6,700	450	0	
Public Places		1,350	1,215	135	0	0	
Parking Infringments		11,935	8,620	580	2,695	40	
Litter Infringements		0	0	0	0	0	
Signs		0	0	0	0	0	
Other Law and Order		0	0	0	0	0	
Net Balance on Infringement Debts		35,293.00	24,693.00	7,415.00	3,145.00	40.00	
		100.00%	69.97%	21.01%	8.91%	0.11%	
Nmber of Infringments		454.00	319.00	60.00	74.00	1.00	


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15/06/2022

Section 2

Financial Results

2.5 - Financial Indicators

	Target	2022	2021	2020	2019
Operating Surplus Ratio					
Total Operating Surplus/Deficit	> 0.00%	-20.64%	-23.07%	-18.67%	-23.02%
Total Operating Income					
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.					
Debt Service Ratio (External Loans)					
EBITDA	> 2	12.83	10.23	15.94	0.00
Net Debt Service Cost					
This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Council's Net debt service ratio shows Council's debts (Annual principal repayment + interest) in relation to Council's Net income before Tax & Interest.					
Rate Coverage Percentage					
Rate Revenues	60% - 75%	65.66%	66.44%	66.61%	63.87%
Total Revenues					
This indicator shows the percentage of total revenue raised through rates income.					
Rates & Annual Charges Outstanding Percentage					
Rates & Annual Charges Outstanding	<5%	6.32%	6.98%	6.40%	5.20%
Rates & Annual Charges Collectible(Levied)					
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.					

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid May 2022

Creditor Name	Creditor Payment Type	Amount \$
V03475 Commonwealth Bank of Australia	Investment	3,000,000.00
639 Cleanaway Pty Ltd.	General Creditors	374,338.09
V03073 Programmed Property Services	General Creditors	184,702.75
54 Powerwater	Utilities	162,749.06
2 Australian Taxation Office - PAYG	General Creditors	162,256.00
5104 JLM Contracting Services Pty Ltd	General Creditors	107,867.29
549 City of Darwin	General Creditors	102,527.42
V03556 Belgravia Health & Leisure Group Pty Ltd	General Creditors	77,692.49
1607 Sterling NT Pty Ltd	General Creditors	70,458.61
V00318 QuickSuper Clearing House	Superannuation	67,712.03
V01860 Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	67,343.88
53 Eggins Electrical	General Creditors	65,427.88
3936 Arafura Tree Services and Consulting	General Creditors	64,429.00
V01958 Ross Kourounis T/A Rossi Architects	General Creditors	64,413.25
V02162 RMI Security - Conigrave Pty Ltd	General Creditors	59,191.41
V03553 Fiber Sense Operations Pty Ltd	General Creditors	48,510.00
2587 Top End RACE	General Creditors	47,929.75
V00368 iWater NT Pty Ltd	General Creditors	46,374.90
V00295 Jacana Energy	Utilities	45,866.37
V01596 Darwin Honda	General Creditors	44,160.00
V03826 Hacktive Pty Ltd	General Creditors	41,800.00
V00682 Leigh Dyson Plumbing	General Creditors	39,358.00
4190 National Australia Bank	General Creditors	39,157.52
V03791 Mercer Marsh Benefits	General Creditors	30,800.00
87 Industrial Power Sweeping Services Pty	General Creditors	29,328.89
47 Telstra Corporation Ltd	General Creditors	28,021.58
938 Nightcliff Electrical	General Creditors	27,658.23
V00773 Akron Group NT Pty Ltd	General Creditors	25,367.00
V00285 Palmerston & Litchfield Seniors Association Inc	General Creditors	20,000.00
V01971 Signify Pty Ltd	General Creditors	19,883.05
5651 Minter Ellison Lawyers	General Creditors	18,994.33
5508 Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	18,962.49
V01088 RTM - Dept of Infrastructure, Planning & Logistics	General Creditors	18,150.00
V01134 Territory Technology Solutions Pty Ltd	General Creditors	17,105.34
V00250 Ward Keller	General Creditors	16,186.90
V01118 Wilson Security Pty Ltd	General Creditors	15,892.28
V00855 ESRI Australia	General Creditors	14,883.01
V02579 Human Synergistics Pty Ltd	General Creditors	14,577.35
3787 Total Event Services T/A Top End Sounds P/L	General Creditors	14,346.64
V03843 Aura Lighting	General Creditors	14,031.60
3880 PAWS Darwin Limited	General Creditors	12,487.66
V03176 FUJIFILM Business Innovation Australia Pty Ltd	General Creditors	12,358.50
V03813 The Strategic Directions Group Pty Ltd	General Creditors	11,756.25
V01537 Ben's Tree Service Pty Ltd	General Creditors	11,605.00
5414 Nitro Software, Inc.	General Creditors	11,550.00
V01612 News Corp Australia	General Creditors	10,925.41
V02923 Instyle Hair and Beauty NT	MyPalmerston	10,252.50
V00599 Athina Pascoe-Bell	Elected Members	9,098.70
V01751 Libro Associates Pty Ltd	General Creditors	8,800.00
V01664 BCA Engineers Pty Ltd	General Creditors	7,231.40
V00157 McArthur Management Services (Vic) P/L	General Creditors	6,600.00

SECTION 2

Financial Results

		2.6 - Creditor Accounts Paid	May 2022
Creditor Name	Creditor Payment Type	Amount \$	
V01982 Signify Innovations Australia Pty Ltd	General Creditors	6,600.00	
V02563 Amcom Pty Ltd Acc no 68842	General Creditors	6,425.34	
4065 Southern Cross Protection Pty Ltd	General Creditors	6,267.36	
3099 Iron Mountain Australia Pty Ltd	General Creditors	6,191.71	
V03776 BUSINESS FUEL CARDS PTY LTD	General Creditors	5,860.96	
5 Australia Post	General Creditors	5,847.02	
Various Creditors	Refunds & Reimbursements	5,781.69	
V02014 Campaign Edge Sprout Pty Ltd	General Creditors	5,775.00	
V02312 Harris Kmon Solutions Pty Ltd	General Creditors	5,703.50	
V00193 Amcom Pty Ltd Acc no CN5439	General Creditors	5,467.00	
V03057 Covai Cafe	MyPalmerston	5,455.00	
2336 Flick Anticimex Pty Ltd	General Creditors	5,200.98	
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	4,950.00	
V03096 Driver Supermarket	MyPalmerston	4,927.50	
V03909 Bikes to fit	General Creditors	4,717.90	
V00607 DKJ projects. architecture Pty Ltd	General Creditors	4,702.50	
36 Darwin Lock & Key	General Creditors	4,675.55	
V00399 Palmerston & Regional Basketball Assoc (PARBA)	General Creditors	4,605.00	
V03601 Developing the North Pty Ltd	General Creditors	4,400.00	
V03451 M&J Builders Pty Ltd	General Creditors	4,351.16	
48 Top End Line Markers Pty Ltd	General Creditors	4,188.80	
3438 NT Shade & Canvas Pty Ltd	General Creditors	4,136.00	
V03973 AANT Salary Packaging	General Creditors	4,113.17	
V03844 BCA Solutions NT Pty Ltd	General Creditors	4,070.00	
V00582 Ezko Property Services (Aust) Pty Ltd	General Creditors	4,064.50	
V01584 Salary Packaging Australia	General Creditors	4,024.80	
V03792 Lawn Support	General Creditors	3,850.00	
V01600 Property Council of Australia	General Creditors	3,630.00	
V01913 OrangeTek	General Creditors	3,630.00	
V00614 RTM - Dept. of the Attorney General and Justice	General Creditors	3,344.00	
V00617 Mojo Collective Pty Ltd	General Creditors	3,300.00	
V03600 CFO Business Associates	General Creditors	3,164.70	
4120 EnvisionWare Pty Ltd	General Creditors	3,138.13	
V03893 Acacia Land Management Pty Ltd	General Creditors	3,088.06	
V03394 Larrikin Interactive Pty Ltd	General Creditors	2,970.00	
3879 Litchfield Council	General Creditors	2,846.94	
V01570 Sarah Louise Henderson	Elected Members	2,771.26	
V01573 Amber Garden	Elected Members	2,748.87	
4561 Bendesigns	General Creditors	2,584.89	
4007 The Ark Animal Hospital Pty Ltd	General Creditors	2,452.73	
V03113 Lakim Butcher	MyPalmerston	2,367.50	
V01397 RSPCA Darwin	General Creditors	2,322.20	
V00385 Automobile Association of Northern Territory -AANT	General Creditors	2,318.00	
V03727 Fleet Choice NT	General Creditors	2,318.00	
V03625 Red Appointments NT Pty Ltd	General Creditors	2,182.52	
V03648 Mark Fraser	Elected Members	2,178.29	
V02277 Mowbray Investments Pty Ltd - On The Menu Catering	General Creditors	2,161.50	
V00271 NTIT (Fuji Xerox Business Centre NT)	General Creditors	2,034.22	
V02057 1st Palmerston Scouts - Scout Assoc NT	Grants, Sponsorships, Donations & Prizes	2,000.00	
4952 Earthworks Training and Assessment	General Creditors	1,995.00	
V01569 Benjamin Giesecke	Elected Members	1,994.40	

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid May 2022

Creditor Name	Creditor Payment Type	Amount \$
V01936 Arjays Sales & Services Pty Ltd	General Creditors	1,938.75
V01175 CSE Crosscom Pty Ltd (trading as Comm8)	General Creditors	1,892.00
V01572 Lucy Morrison	Elected Members	1,836.07
V01486 Brainium Labs Pty Ltd	General Creditors	1,820.00
V01579 Damian Hale	Elected Members	1,769.40
256 The Bookshop Darwin	General Creditors	1,719.93
566 Stickers & Stuff	General Creditors	1,674.00
V00694 Subscribe-Software Pty Ltd	General Creditors	1,655.33
V03308 Gundjeihmi Aboriginal Corporation	General Creditors	1,650.00
V03651 Danielle Eveleigh: (Main Account - BankSA)	Elected Members	1,618.29
V01277 Express Studios	General Creditors	1,600.00
V01420 CENTRELINK (PAYROLL)	General Creditors	1,552.06
5254 True North	General Creditors	1,520.25
V00939 Defend Fire Services Pty Ltd	General Creditors	1,497.19
V00971 Go Transit Media Group Pty Limited	General Creditors	1,495.60
112 Beaurepaires	General Creditors	1,451.22
4398 Quality Indoor Plants Hire	General Creditors	1,398.51
V02167 Sanity Music Stores Pty Ltd	General Creditors	1,385.60
V02306 Well Done International Pty Ltd	General Creditors	1,383.69
3504 Raeco International Pty Ltd	General Creditors	1,357.71
V02216 Purharp Pty Ltd T/A Joyce Mayne AV/IT Darwin	General Creditors	1,339.00
V03880 Grey Bird Pty Ltd	MyPalmerston	1,315.00
3313 Zip Print	General Creditors	1,281.50
2199 SBA Office National	General Creditors	1,270.51
V03901 Rosebery Minimart	MyPalmerston	1,225.00
V01990 NC Electrical & Air Conditioning Pty Ltd	General Creditors	1,179.00
V02966 Kullaru Pty Ltd	General Creditors	1,144.00
2186 Optus Billing Services Pty Ltd	General Creditors	1,105.71
3648 Mobile Locksmiths Australia Pty Ltd	General Creditors	1,091.00
V03131 Palmerston Golf & Country Club (myPalmerston)	MyPalmerston	1,090.00
V01590 MSKK Pty Ltd T/A Trojon Contractors	General Creditors	1,089.00
V03949 Christie Audio Productions	General Creditors	1,050.00
4679 iSentia Pty Ltd	General Creditors	1,009.36
V03431 Monsterball Amusements	General Creditors	995.00
V03919 One Diversified (Aust) Pty Ltd	General Creditors	950.40
5387 Odd Job Bob - Darren John Fillmore	General Creditors	941.11
V01785 M&S Mowing Plus	General Creditors	935.00
272 City Wreckers	General Creditors	924.00
2915 Territory Uniforms	General Creditors	900.60
V01810 Jacana Energy - Payroll Deductions	General Creditors	830.00
V00202 Central Business Equipment	General Creditors	818.59
V03853 Service Air	General Creditors	764.50
4737 D & L Plumbing & Gasfitting	General Creditors	753.50
35 WINC Australia Pty Limited	General Creditors	751.02
V03097 Ella Bache Palmerston	MyPalmerston	740.00
V03612 Tickled Pink Catering (Elefteria Nowlan)	General Creditors	726.00
V02160 Drag Territory	General Creditors	700.02
V00992 Top End Upholsterers & Motor Trimmers	General Creditors	660.00
V02075 FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	655.00
479 JLT Risk Solutions Pty Ltd	General Creditors	627.88
V03596 Zesty Productions	General Creditors	600.00

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid May 2022

Creditor Name	Creditor Payment Type	Amount \$
V03328 Territory Weed Management Pty Ltd	General Creditors	572.00
3098 Roadshow Films Pty Ltd	General Creditors	550.00
V00730 Tip Top Circus Entertainment	General Creditors	550.00
V03274 Top End Critters	General Creditors	550.00
V02476 T7 Training Systems	General Creditors	544.35
185 Bridge Toyota	General Creditors	535.58
V00555 Rydges Palmerston	General Creditors	518.00
913 Tyre and Auto Pty Ltd t/as mycar	General Creditors	514.66
V00099 Palmerston Lions NT	General Creditors	500.00
V01053 Solid Rock Music	General Creditors	500.00
V02319 Holly Beath (Parent: Janelle Beath)	General Creditors	500.00
V03058 Chatime Palmerston	MyPalmerston	487.50
4735 Palmerston and Rural Party Hire	General Creditors	470.00
4029 Totally Workwear Palmerston	General Creditors	465.80
4528 Miranda's Armed Security Officers Pty	General Creditors	451.00
V03020 Ur Fitness DJ	General Creditors	450.00
V03834 Tabellarius Pty LTD	General Creditors	450.00
V03301 The Clear Writing Coach - Samantha McCue	General Creditors	440.00
V01673 Groove Vitality (Kelly Hayes)	General Creditors	400.00
V03652 Danielle Eveleigh (\$400 Only - Bendigo Bank)	Elected Members	400.00
3829 Fairy Jill's Enchanted Entertainment	General Creditors	385.00
2977 Optic Security Group NT	General Creditors	352.00
V01831 Jeanneen McLennan	General Creditors	350.00
V03914 Plaster Crafter NT	General Creditors	350.00
V03944 Bilawara Lee	General Creditors	350.00
V02015 Darwin Mazda	General Creditors	348.85
V03870 Pizza Overload	MyPalmerston	340.00
V01234 Mulga Security	General Creditors	333.30
3428 Bunnings Group Limited	General Creditors	331.88
V03861 Sebastian Kappen	General Creditors	325.00
V03506 Isabelle Craven	Grants, Sponsorships, Donations & Prizes	300.00
V03923 Anna Thomson	General Creditors	300.00
V03958 Nicholas Parry Photography	General Creditors	300.00
V00332 Stacie Selwood T/a Hyper The Clown	General Creditors	280.00
V03869 Alia Hair Room by Gaya	MyPalmerston	270.00
V02211 Jacob Rawlings (Parent: Kate Rawlings)	General Creditors	250.00
V03796 Veronica Matipira	Grants, Sponsorships, Donations & Prizes	250.00
V03976 Luva Cuppa	General Creditors	250.00
V02474 HMG - Heath Motor Group Pty Ltd (Isuzu)	General Creditors	223.85
V03916 Sarah Pacey	General Creditors	220.00
V03936 Crystal Robins	General Creditors	200.00
V02364 Shipping Containers Leasing Pty Ltd	General Creditors	198.00
V02285 Territory Native Plants	General Creditors	192.28
5676 Royal Wolf Trading Australia Pty Ltd	General Creditors	191.82
5315 Adamant Property Services Pty Ltd	General Creditors	165.00
V00075 Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	162.36
V03746 Kim Koole Music	General Creditors	150.00
V01948 ScorpTec Computers -Scorpion Technology Unit Trust	General Creditors	142.00
V02244 Good Dog AAI	General Creditors	135.00
5435 Access Hardware (NT) Pty Ltd	General Creditors	126.50
V00994 Frangipani Farm	General Creditors	120.00

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid May 2022

Creditor Name	Creditor Payment Type	Amount \$
V03951 Kathryn Ezzy Music	General Creditors	120.00
18 Integrated Land Information System	General Creditors	113.60
59 City of Palmerston-PLEASE PAY CASH	General Creditors	108.45
V01844 Mother Teresa Catholic Primary School	Grants, Sponsorships, Donations & Prizes	100.00
V01938 Windcave Pty Limited	General Creditors	99.00
V03925 Sarah Marion Music	General Creditors	85.00
V03942 Brendan Snow	General Creditors	85.00
V02545 Amazon Web Services Inc	General Creditors	4.30
		5,721,147.84
Percentage of this month's payments made to local suppliers (excludes investments placed)		86%



15/06/2022

Approved by: Manager Finance

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding May 2022

Creditor No.	Creditor Name	Amount \$
V00318	StatewideSuper Clearing House	67,883.21
V03813	The Strategic Directions Group Pty Ltd	13,488.75
V00385	Automobile Association of Northern Territory -AANT	1,159.00
V01936	Arjays Sales & Services Pty Ltd	990.00
35	WINC Australia Pty Limited	411.66
59	City of Palmerston-PLEASE PAY CASH	108.45
2199	SBA Office National	37.42
V02579	Human Synergistics Pty Ltd	(5,646.70)
4190	National Australia Bank	(17,376.38)
		61,055.41

Please note that NAB credit relates to the Credit card end of Month automatic payment waiting for invoices to be entered after reconciliations are complete

Please note that all creditors are outstanding less than 30days

Please note that Human Synergistics credit will be off set against future invoices



15/06/2022

Approved by: Manager Finance

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.8 - Waste Charges as at

31 May 2022

Waste Management

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Income									
Rates & Charges	6,801,273	6,883,563	101.21%	0	0.00%	6,883,563	101.21%	6,801,273	101%
Capital Grants Received	400,000	0	0.00%	0	0.00%	0	0.00%	320,000	0%
Income	7,201,273	6,883,563	95.59%	0	0.00%	6,883,563	95.59%	7,121,273	97%
Operating Expenditure									
Employee Costs	-640,533	-587,155	91.67%	0	0.00%	-587,155	91.67%	-587,155	100%
Professional Services	-40,000	-6,743	16.86%	-21,783	54.46%	-28,525	71.31%	-27,222	25%
Educational Resources	-80,000	-21,555	26.94%	0	0.00%	-21,555	26.94%	-73,333	29%
Grants / Donations/Contributions Paid	-30,000	-25,552	85.17%	0	0.00%	-25,552	85.17%	-28,333	90%
Utilities	-20,000	-5,744	28.72%	0	0.00%	-5,744	28.72%	-18,582	31%
Street Sweeping	-320,000	-243,409	76.07%	-11,461	3.58%	-254,869	79.65%	-293,334	83%
Litter Collection	-538,000	-360,416	66.99%	-239,543	44.52%	-599,959	111.52%	-493,168	73%
Domestic Bin Collection	-2,146,891	-1,840,543	85.73%	0	0.00%	-1,840,543	85.73%	-1,955,442	94%
Kerb Side Collections	-160,000	-198,838	124.27%	-151,638	94.77%	-350,477	219.05%	-160,000	124%
Tip Recharge Domestic Bin collection	-858,169	-816,652	95.16%	-66,673	7.77%	-883,325	102.93%	-786,655	104%
Transfer Station	-1,223,766	-967,759	79.08%	-96,410	7.88%	-1,064,169	86.96%	-1,121,791	86%
Loan Repayments	-39,585	-30,549	77.17%	0	0.00%	-30,549	77.17%	-39,585	77%
Tip Recharge Transfer Station	-366,180	-330,259	90.19%	-33,039	9.02%	-363,298	99.21%	-335,665	98%
Operating Expenditure	-6,463,124	-5,435,174	84.10%	-620,547	9.60%	-6,055,721	93.70%	-5,920,265	92%
Capital Expenditure									
Reserve Funded Capital Works	-1,100,000	-103,958	9.45%	-36,584	3.33%	-140,542	12.78%	-1,100,000	9.45%
Capital Expenditure	-1,100,000	-103,958	9.45%	-36,584	3.33%	-140,542	12.78%	-1,100,000	9%
Borrowings									
Repayments - Archer Loan Principal	-234,634	-175,231	74.68%	0	0.00%	-175,231	74.68%	0	
Borrowings	-234,634	-175,231	74.68%	0	0.00%	-175,231	74.68%	0	0.00%
Profit/(Loss)	-596,485	1,169,200		-657,131		512,069		101,008	



15/06/2022

Approved by: Finance Manager

COUNCIL AGENDA Attachment 13.2.1.1

Section 2 Financial Results

2.9 - Commercial Leases as at

31 May 2022

Commercial Leases


	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	Total YTD Actuals + Commitments \$	% YTD Actual + Committed	YTD Budget	% YTD Actuals of YTD Budget
Income									
Library Services	32,576	29,827	91.56%	0	0.00%	29,827	92%	20,786	143%
Director Finance & Governance	76,291	70,173	91.98%	0	0.00%	70,173	92%	61,317	114%
Civic Centre	147,000	134,691	91.63%	0	0.00%	134,691	92%	96,250	140%
Income	255,867	234,691	91.72%	0	0.00%	234,691	92%	178,353	132%
Expenditure									
Director Finance & Governance	-16,171	-16,196	100.15%	0	0.00%	-16,196	100%	61,317	-26%
Expenditure	-16,171	-16,196	100.15%	0	0.00%	-16,196	100%	61,317	-26%
Profit/(Loss)	239,696	218,495		0		218,495		239,670	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month

 15/06/2022
Approved by: Finance Manager

Section 2 Financial Results

2.10 - Council Loans

31 May 2022

Internal Loan - Making the Switch Balances

1st Withdrawal June 2019	640,000
2nd Withdrawal June 2020	2,583,849
Public lighting officer June 2020	114,000
Project Cost taken from FILOC	3,337,849
Repayments 2019/20	(200,000)
Repayments 2020/21	(313,615)
Loan Balance at 1/07/2021	2,824,233

Internal Loan - Making the Switch

Principal as of 1/7/2021	Principal Loan Repayments for 2021/22	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
2,824,233	321,849	239,571	70,309	54,548	2,502,384
	321,849	239,571	70,309	54,548	2,502,384

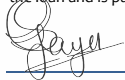
The above table shows the total loan amount taken from the FILOC Reserve. The interest rate is fixed at 2.60% for the duration of the loan and is paid on a quarterly basis. The loan repayments will end in 2029. The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer.

External Loan - Archer Landfill Rehabilitation Balances	
Loan from NAB	1,960,000
Total Loan Amount	1,960,000
Repayments 2019/20	(221,414)
Repayments 2020/21	-228,285
Loan Balance at 1/07/2021	1,510,301

External Loan - Archer Landfill Rehabilitation

Principal as of 1/7/2021	Principal Loan Repaid as at 1/07/2021	Principal Loan Repayments YTD	Interest for 2021/22	Interest YTD	Loan balance as of 30/06/2022
1,510,301	234,504	175,231	39,585	30,549	1,275,797

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan and is paid on a quarterly basis.



15/06/2022

Approved by: Finance Manager

Section 2 Financial Results

2.11 - Elected Member Expenses

31 May 2022

Elected Members

	Revised Annual Budget \$	YTD Actuals \$	% YTD Actuals of Annual Budget	Commitment \$	% Committed of Annual Budget	YTD Actuals + Commitments \$	% YTD Actual + Committed of Annual budget	YTD Budget	% YTD Actuals of YTD Budget
Operating Expenditure									
Uniforms / Clothes Purchased	0	-995	0.00%	0	0.00%	-995	0.00%	0	0.00%
Mayoral Allowance	-87,636	-80,359	91.70%	0	0.00%	-80,359	91.70%	-80,333	100%
Mayoral Electoral Allowance	-23,066	-21,170	91.78%	0	0.00%	-21,170	91.78%	-21,143	100%
Mayoral Professional Dev Allowance	-3,753	-2,555	68.07%	0	0.00%	-2,555	68.07%	-3,440	74%
Deputy Mayoral Allowance	-32,405	-28,306	87.35%	0	0.00%	-28,306	87.35%	-29,704	95%
Deputy Mayoral Electoral Allowance	-5,768	-5,040	87.38%	0	0.00%	-5,040	87.38%	-5,288	95%
Elected Members Allowances	-94,570	-86,698	91.68%	0	0.00%	-86,698	91.68%	-86,690	100%
Elected Members Electoral Allowance	-34,606	-31,692	91.58%	0	0.00%	-31,692	91.58%	-31,722	100%
Elected Members Professional Dev Allowance	-26,272	0	0.00%	0	0.00%	0	0.00%	-24,082	0%
Elected Members Meeting Allowance	-63,049	-16,110	25.55%	0	0.00%	-16,110	25.55%	-57,794	28%
Information Technology Capital Entitlement	-5,486	-5,329	97.14%	0	0.00%	-5,329	97.14%	-5,320	100%
Communications Entitlement	-6,400	-4,582	71.60%	0	0.00%	-4,582	71.60%	-5,867	78%
Acting Mayor Allowance	-7,000	-5,282	75.46%	0	0.00%	-5,282	75.46%	-6,167	86%
Acting Mayor Electoral Allowance	-2,000	-1,390	69.51%	0	0.00%	-1,390	69.51%	-1,833	76%
Contractors	-101,680	-266,048	261.65%	0	0.00%	-266,048	261.65%	-101,680	262%
Advertising	0	0	0.00%	-290	0.00%	-290	0.00%	0	0.00%
Stationery & Office Consumables	-1,000	-947	94.72%	0	0.00%	-947	94.72%	-958	99%
Printing & Photocopying Costs	-2,000	-674	33.68%	0	0.00%	-674	33.68%	-1,834	37%
Furniture & Equipment expensed	-1,390	-606	43.62%	0	0.00%	-606	43.62%	-1,274	48%
Other Expenses	-15,500	-10,606	68.43%	-1,227	7.92%	-11,834	76.35%	-14,875	71%
Food & Catering Costs	-14,500	-12,006	82.80%	-55	0.38%	-12,061	83.18%	-13,625	88%
Course Seminar & Conference Registration	-13,000	-12,280	94.46%	0	0.00%	-12,280	94.46%	-12,167	101%
Air Travel	-4,000	0	0.00%	0	0.00%	0	0.00%	-3,667	0%
Travel Accommodation	-2,000	0	0.00%	0	0.00%	0	0.00%	-1,833	0%
Travel Related Costs Other	-1,000	-347	34.65%	0	0.00%	-347	34.65%	-917	38%
Operating Expenditure	-548,081	-593,023	108.20%	-1,572	0.29%	-594,595	108.49%	-512,213	116%



15/06/2022

Approved by: Finance Manager

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.2
REPORT TITLE:	myPalmerston May Update
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Communications Support Officer, Ashlee Haslop
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Vibrant Economy: Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

PURPOSE

This Report provides Council with an update on myPalmerston 2022, the local business voucher scheme.

KEY MESSAGES

- City of Palmerston has welcomed back the myPalmerston discount voucher scheme for 2022.
- A total funding pool of \$600,000 was allocated in partnership with the Northern Territory Government (NTG) and City of Palmerston, based on a 2:1 investment.
- The myPalmerston voucher scheme 2022 commenced 14 March 2022.
- As of 1 June 2022, the 2022 myPalmerston program has seen a total of 22,143 vouchers redeemed worth \$281,007.50, with a total transaction value of \$1,706,914.85.
- Within the month of May customers redeemed over \$115,817.50 in vouchers, with a total transaction value of \$717,590.46.
- Approximately 23% of redeemed vouchers have been used in retail, 26% in eating out, 24% in personal health and beauty, 26% in food retail, and 1% in entertainment.
- Larger valued vouchers (\$10 and \$20) were commonly redeemed in pubs, clubs and takeaway, with health and beauty closely following. The smaller valued vouchers (\$2.50 and \$5) were commonly redeemed in local pubs, clubs and takeaway businesses.
- On average, consumers are spending \$78.50 per transaction, with an average saving of \$12.67 by using the discount vouchers.
- Council continues to implement a marketing campaign of myPalmerston to promote the voucher scheme and shopping in Palmerston.

RECOMMENDATION

THAT Report entitled myPalmerston May Update be received and noted.

BACKGROUND

On 1 February 2022, the Chief Minister of the Northern Territory wrote to Council with an offer for City of Palmerston (CoP) to deliver myPalmerston in 2022. The offer was for a two-for-one matching funding arrangement.

Throughout the COVID-19 pandemic, Council has supported the local economy and community including partnerships with the Northern Territory and Australian Governments through grant opportunities. The Community Plan identifies that; "When businesses thrive, families also thrive and our City becomes more liveable". myPalmerston is a leading example of Council and the Northern Territory Government supporting local business.

Council has worked with NTG on re-establishing the website and application for the program, as well as assisting with encouraging local businesses to get back on board for the 2022 scheme.

At the 2nd Ordinary Council Meeting in February 2022, Council resolved to accept the NTG offer and to participate.

13.1.3 myPalmerston 2022

1. *THAT Report entitled myPalmerston 2022 be received and noted.*
2. *THAT Council accepts the Northern Territory Government offer to partner in delivering myPalmerston 2022 as outlined in report entitled myPalmerston 2022, with the Northern Territory Government financial contribution being \$300,000 and City of Palmerston contribution being \$200,000.*
3. *THAT Council approves immediate funding of its contribution of \$200,000 towards myPalmerston 2022 being funded from 2021/2022 operational savings in wages and salaries (\$143,000) and Local Government Association of the Northern Territory membership fees (\$57,000).*
4. *THAT pursuant to Section 40(2)(a) of the Local Government Act 2019 Council hereby delegated to the Chief Executive Officer the power to negotiate and finalise the agreement for the City of Palmerston myPalmerston Local Business Voucher Program for 2022 as outlined in Report entitled myPalmerston 2022.*

CARRIED 10/203 – 15/02/2022

DISCUSSION

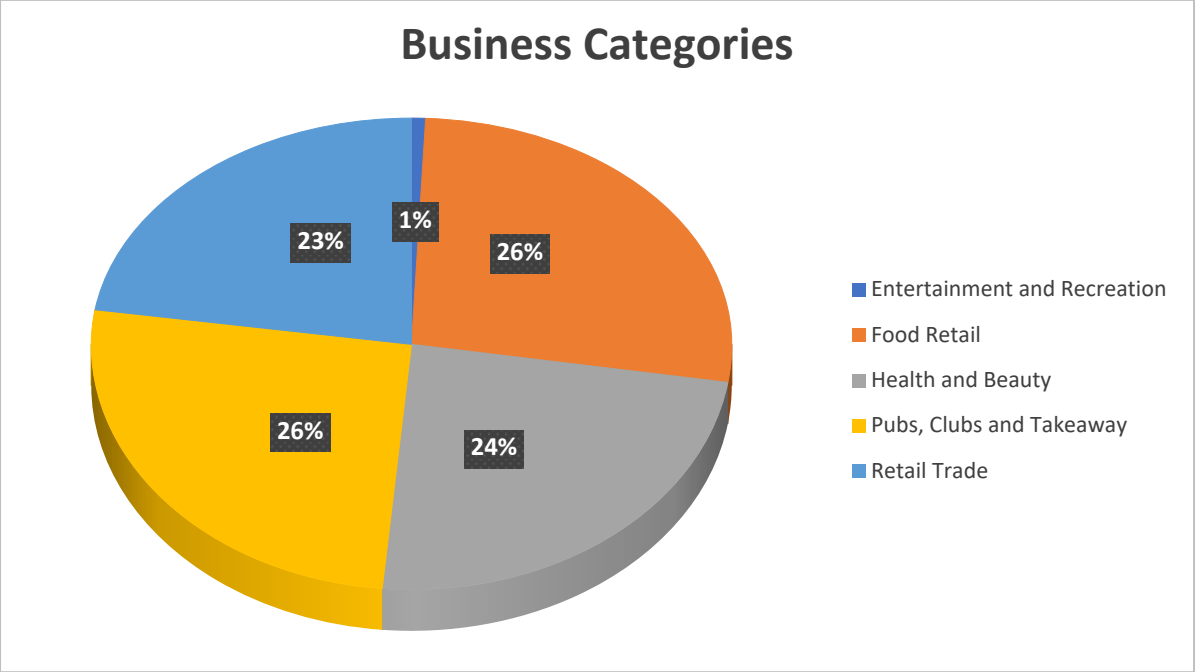
The 2022 myPalmerston Discount Voucher Scheme launched for business registrations on 1 March 2022, with customers being able to access \$600,000 worth of vouchers from 14 March 2022. The initiative will run until the funding pool of \$600,000 is exhausted. Currently, 47% of the total funds have been redeemed.

Since the launch of the 2022 myPalmerston, City of Palmerston has seen 91 local businesses actively participate in the scheme. This is equivalent to the number of business registrations from the 2020 myPalmerston rounds, which offered \$220,000 to our community members and visitors to the municipality.

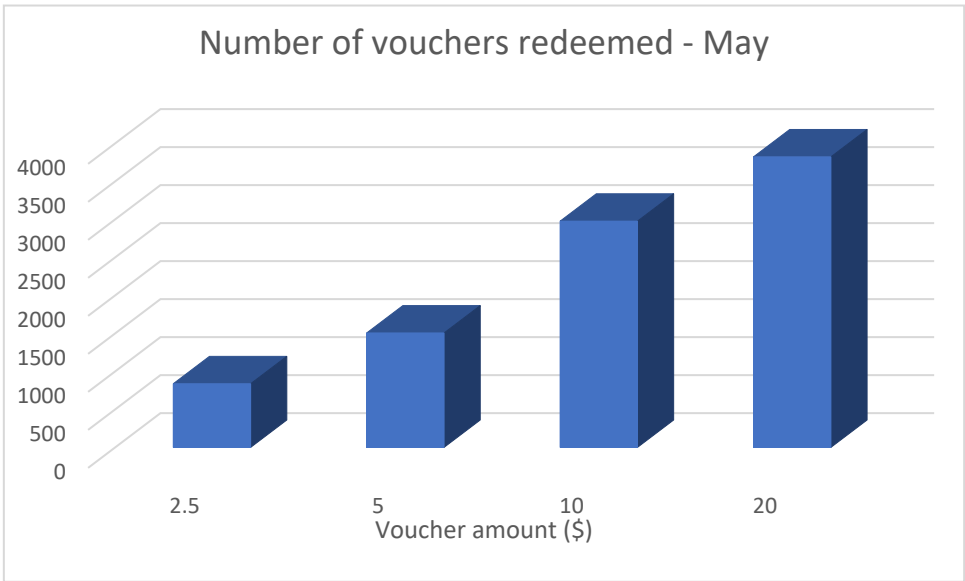
To date, a total of 5,858 customers have registered to the scheme, redeeming 22,143 discount vouchers worth a total \$281,007.50. On average, customers are spending approximately \$78.50 per transaction, redeeming an average discount of \$12.67. When comparing these figures to those of 2020, we have experienced an increase of 10% per spend, whilst the redemption value remains the same.

If this average spend trend is to continue, this could result in an injection of \$3,644,560 into our local economy.

The distribution of spend throughout the participating Palmerston businesses is grouped into a variety of categories as follows:



Retail includes all retail business selling goods or services redeemable under the scheme. This doesn't include *food retail*. *Eating out* includes cafes, pubs, clubs and restaurants whether customers are dining in or taking away. *Personal health and beauty* includes any beauty services. *Entertainment and Recreation* includes accommodation, amusement and other recreational activities. *Food retail* includes businesses such as butchers, bakeries, and locally owned supermarkets.



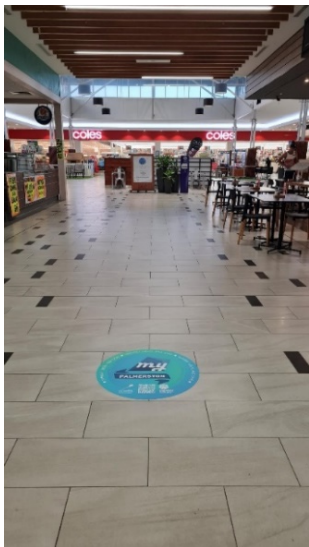
Marketing Campaign

City of Palmerston has undertaken a phased marketing and communication approach to the campaign to encourage customers and businesses to register and continue to utilise the discount voucher scheme. This approach will allow the initiative to stay relevant and be at the forefront of consumers' minds. This is crucial as the 2022 scheme is anticipated to run for a longer period of time, as a result of the funding being significantly larger than past rounds.

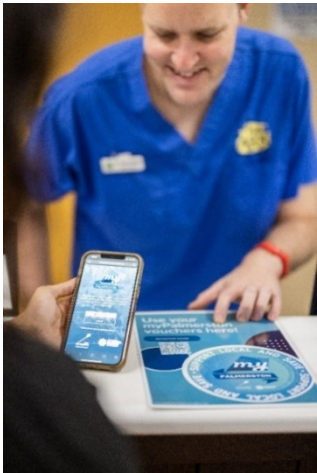
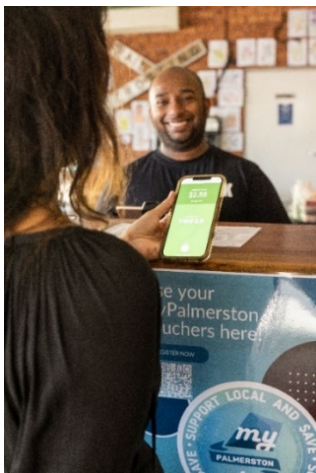
Based on previous learnings and the current statistics, the campaign will include the following:

Phase Two: May to End of Campaign

May Marketing	
Social Media	Organic post on 10 May received a total reach of 5,497 with an engagement of 85.
Registered user promotional email	Sent on 1 April to 5,026 recipients. Received an open rate of 49.8% and almost a 4% click through rate. Responses from the survey indicate that the myPalmerston voucher process was easy to use, influenced where and how people spent their money and 100% said that they would consider supporting more local business even after the campaign.
Registered business email	Sent to 248 local businesses with a 54% open rate and an 8% click through rate.
Other activity	Hired professional photographer to take photos of businesses
June Marketing	
Media Buy	Marketing campaign including radio ad, social media and digital display ads targeting a large demographic that have been to or visiting the Palmerston region. Start Date: 06 June, End date: 30 July 2022 How to video for businesses Link sent to survey for users to provide Council feedback
Cold Calling to Businesses	Council will be identifying the gaps in non-registered businesses and will be targeting these to visit. Feedback from customer experience as to businesses that may need some support Regular posting throughout entire campaign
Social Media (Organic Posts)	Tuesday 8 June Monday 13 June Wednesday 15 June Tuesday 21 June Wednesday 29 June
Print Advert	Saturday 11 June Saturday 25 June Further print to be advised
Digital Display Advert	Facebook banner display
Out of Home Displays	le Posters, floor decals, stickers, back of bus, Channel Nine, ABC, Hot 100 (interview/article etc)
Organic PR	Channel Nine, ABC radio, Hot 100 radio



Floor decals at Oasis Shopping Centre & Zuccoli Plaza

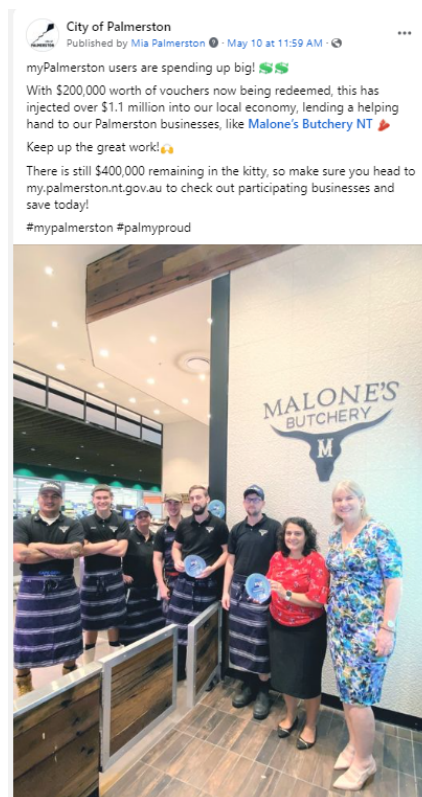


Local businesses using myPalmerston





Posters displayed at local businesses



May Facebook Post

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- Communication Manager
- Customer Experience Team
- Finance Team
- Executive Manager, People & Customer

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

The funding agreement for the program between Council and NTG has been signed with Council contributing \$200,000 and NTG \$402,500. NTG contribution consists of \$400,000 for the voucher redemption, and \$2,500 for the cost of the IP licence agreement with City of Darwin (who own the app/website altered to myPalmerston).

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Council has implemented appropriate controls to ensure that fraudulent claims do not occur or are significantly minimised.

As part of the controls, Council engaged with Probitry Auditors, Merit Partners Chartered Accounts once again, to assist in business registrations, compliance checking and managing the program. Advice has also been sought from Ward Keller Lawyers.

These resources will remain in place until the 2022 vouchers have been expended.

The Independent Commissioner Against Corruption (ICAC) has powers relating to instances of improper, corrupt, and unsatisfactory conduct. Council will need to ensure compliance and appropriate measures are in place.

This Report addresses the following City of Palmerston Strategic Risks:

- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the City and Administration to account.
- 5 Fails to make informed and timely decisions
Context: Ensuring the City and Administration with decision making delegation have access to the right information, at the right time to make decisions on a timely basis.
- 7 Fails to be agile to respond to opportunities and challenges
Context: Ensuring the organisation is positioned to respond quickly to take up opportunities and respond to challenges both internally and externally.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.3
REPORT TITLE:	Community Benefit Scheme - June 2022 Update
MEETING DATE:	Tuesday 21 June 2022
AUTHOR:	Community Facilities Officer, Rachel Fosdick
APPROVER:	General Manager, Community and Culture, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.
Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the Community Benefit Scheme 2021/22 applications to date highlighting requests received since the May 2022 update.

KEY MESSAGES

- City of Palmerston provides funding to eligible individuals and community groups that meet the criteria to assist Council to deliver on City of Palmerston's vision of "A Place for People".
- This year the Community Benefit Scheme has a 2021/2022 budget of \$230,000 for grants, donations, sponsorships, and scholarships. The Environmental Initiative Grant budget is \$20,000.
- \$166,066 has been expended in the total Community Benefit Scheme 2021/22 budget with \$83,934 available for future projects and events.
- \$18,131 is expended in the Environmental Initiative Grant budget with \$1,869 remaining to be expended.
- To date, City of Palmerston has received 48 Representation Support applications, 24 Sponsorship and Grant applications, two Multiyear applications, one Scholarship application and one In Kind Support for venue hire application.
- In this reporting period five Individual Representation Support applications were received and one Team Representation application. One Individual Representation Support application is currently under assessment.
- One scholarship application was received from a Palmerston resident to support their Master of Law enrolment at the University of New South Wales.
- Current grant applications in the assessment process include sponsorship applications received from a local sporting organisation to support hosting the 2022 Mayors Cup. One grant application from Vibrant and Diverse Culture for the Strive project and three local community groups have submitted grant applications for a fundraising event, capacity building and for a membership drive.
- One applicant, Institute of Public Works Engineering Australasia, Queensland (IPWEAQ) Conference, who received funding in December 2021 has received approval to reschedule the event to September 2022.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme - June 2022 Update be received and noted.

BACKGROUND

City of Palmerston (CoP) provides funding through the Community Benefit Scheme (CBS) to eligible community groups and organisations, by funding activities, projects and services that benefit the Palmerston community.

CBS funding for organisations includes sponsorships, donations, and grants, with scholarships and representation support (a specific type of donation) also available to individuals. Representation Support assists sportspeople and members of teams who represent Palmerston while competing or participating in activities, as well as other forms of representation.

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* provides governance of the Community Benefit Scheme. Council's FIN18 Policy requires all requests over \$2,000 to be referred by the Chief Executive Officer, to Council with a recommendation.

At the time of writing this Report, \$83,934 remains available in CBS funding for future projects and events that benefit Palmerston in this financial year

DISCUSSION

To date this financial year, CoP has received 48 Individual Representation Support applications, 24 Sponsorship and Grant applications, two Multiyear applications and one In Kind Support for venue hire application.

One Individual Representation Support application was received to support local resident Alicia Mcleod attend the 2022 IPSC Aust National Handgun Championships on 5 - 6 June in Livingstone, NT.

The Northern Territory's 'Top End Practical Shooting League' has the facilities to host all four Championships in one location. This gives competitors who may not regularly compete in a long arm championship, the rare opportunity to combine it with their handgun Nationals in one trip.

One Team Representation Support application was received to assist Team CHS attend the 2022 IPSC Australian National Handgun Championships on 5 - 6 June in Livingstone, NT. Eight team members were assisted to the value of \$2000 to attend the event. Funds were utilised to support the team with training and operational costs to represent Palmerston at the National titles.

Two Individual Representation Support applications were received to support Palmerston residents, Taneesa Hampton and Aaliyah Mukhlis to represent the Northern Territory at the Under 16 Australian Junior Basketball Championships in Perth, Western Australia from 3 - 10 July 2022.

One Individual Representation Support application was received to support Palmerston resident, Georgia Day represent Palmerston and the Top End Regional Sports Education Palmerston region u15s Netball Trials.

One scholarship application was received from a Palmerston resident to support their Master of Law enrolment at the University of New South Wales. The applicant has been a resident of Palmerston for seven years. They have been dedicated to advocating for social justice and community development work



in refugee communities. The applicant has now commenced their master's degree in Law with the University of NSW.

One grant application from Vibrant and Diverse Cultures Incorporated (VDC), a not-for-profit multicultural outreach community service organisation formed to conduct programs for people of Culturally and Linguistically Diverse (CALD) and Aboriginal and Torres Strait Islander (ATSI) backgrounds in promoting and achieving women empowerment, mental health awareness, community engagement and health literacy support in these minority groups.

VDC is seeking to run 'Strive', a culturally appropriate and inclusive workshop that addresses and navigates sensitive issues that women are facing in their day to day lives at the Gray Community Hall in Palmerston on Monday 13 June 2022. Objectives include:

- To contribute towards the social empowerment of migrant and minority background women in Northern Territory,
- to work towards promoting and uplifting the minority and less privileged of society for CALD and First Nations women,
- to increase access to services and service effectiveness through strategic promotion, networking, and collaboration within the minority population and
- to build awareness of business innovations that accelerate women's empowerment and have a real impact on the quality of life for women, men, families, and communities.

Current grant applications in the assessment process include sponsorship applications received from a local sporting organisation to support hosting the 2022 Mayors Cup. Three local community groups have also submitted grant applications for a fundraising event, capacity building and for a membership drive.

Palmerston and Litchfield Seniors Association (PLSA)

CITY OF PALMERSTON

SENIORS FORTNIGHT PROGRAM
07 TO 21 AUGUST, 2022



Activities are open to residents of Palmerston and Litchfield Council municipalities. All participants must be a financial member of the Palmerston And Litchfield Seniors Association Inc. as at 30 June 2022.

PLSA have acknowledged City of Palmerston on the back cover of the Seniors Fortnight Program booklet as a Platinum Sponsor. PLSA are the recipients of a multiyear CBS Sponsorship and receive \$10,000 a year for three years to assist with the very popular Seniors Fortnight in August.

2022 SPONSORS



Feedback was received from previous CBS recipients Palmerston Netball Association.

We were the grateful recipients of funds this year, which were used for Coaching development and Netball equipment for our club. Our club is very much focused on junior players and relies entirely on volunteer helpers, and mostly volunteer parent coaches. We also have some fantastic junior coaches who are amazingly dedicated, enthusiastic, and great with the kids, so we really wanted to support them in their coaching journey. The financial assistance provided by the City of Palmerston has allowed us to do this.

Association



Palmerston Netball Coaches



Palmerston Netball Players

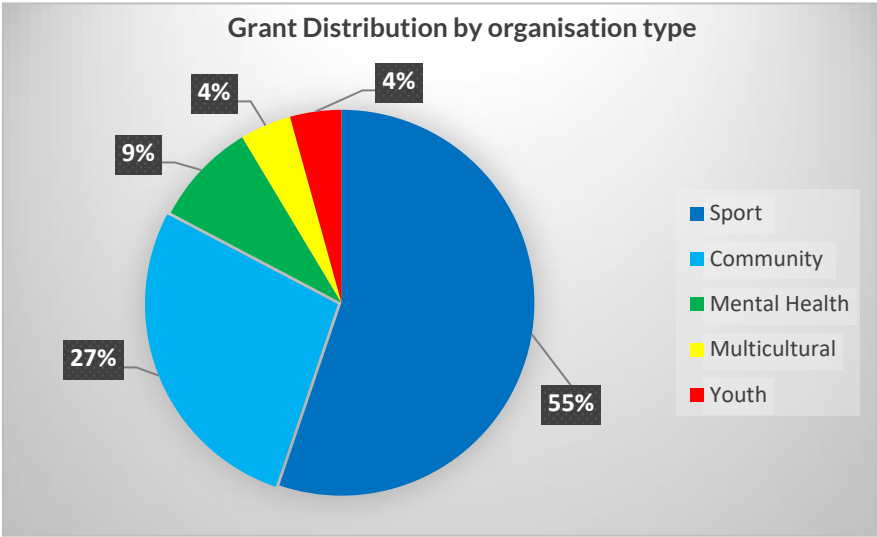


Recent CBS recipient Rally4Ever have commenced promotion of the Palmerston based mental health tennis program with acknowledgement of CoP as a supporter.

Rally4Ever is a tennis based mental health wellness program. The program promotes a sense of community through physical exercise and activity. The Rally4ever program provides 20 participants per court to attend a one-hour group session each week for eight weeks. The 8-week format creates a establishes a pattern of exercise and social interaction that is carried forward and creating the platform for positive change in people's lives. The program is free to remove financial barriers to participation. **Attachment 13.2.3.1.**

One applicant, IPWEAQ Conference, who received funding in December 2021 has received approval to reschedule the event to September 2022.

To date the distribution of grants and sponsorships has largely been to sporting organisations as shown in the graph below. Although information regarding CBS application processes has been forwarded to 135 multicultural groups in Palmerston and the greater Darwin area there has been a low uptake. Council staff will strengthen connections with our multicultural groups with a targeted approach to examine the reasons and/or barriers to applying in this financial year.



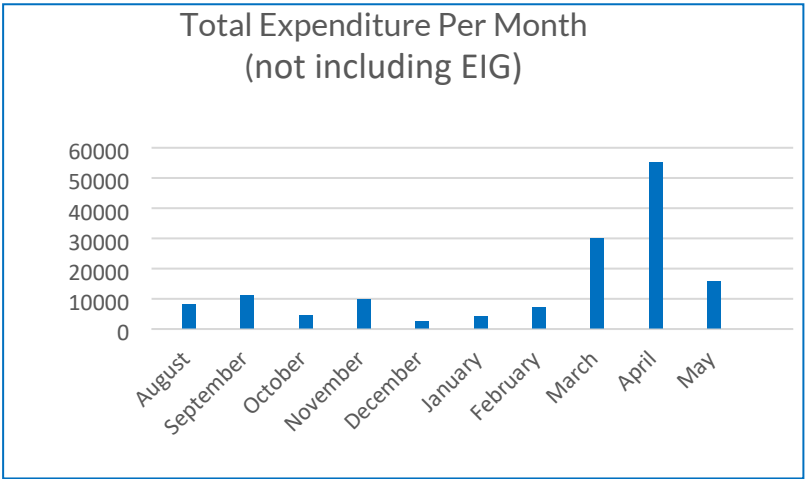
CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy FIN 18 *Grants, Donations, Scholarships and Sponsorships* provides governance and outlines the support that is available through the Community Benefit Scheme

BUDGET AND RESOURCE IMPLICATIONS



The CBS budget for the 2021/2022 fiscal year for grants, donations, sponsorships, and scholarships is \$230,000.

Currently \$166,066 has been expended for all projects which will benefit the Palmerston community. \$83,934 remains in the total Community Benefit Scheme 2021/22 budget for future projects and events.

The EIG budget for the 2021/2022 fiscal year under CBS is \$20,000. Currently \$18,131 has been expended with \$1,869 remaining for new projects. The EIG budget is anticipated to be successfully expended as officers are working to identify eligible projects and community organisations. **Attachment 13.2.3.2.**

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to be trusted as a Council
Context: Achieving credibility & trust with majority of those within and external to the City.
- 2 Fails to be sustainable into the long term
Context: Optimising the financial, social and environmental sustainability of the City.

Officers continue to make recommendations based on eligibility and merit. There is higher risk than normal that the remaining CBS budget may not be fully distributed within the 2021/2022 financial year. Due to reporting timelines where any applications greater than \$2,000 must be approved at a Council meeting, there are no further opportunities in 2021/2022 financial year where applications can be presented to Council.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. City of Palmerston Approved Community Benefit Scheme Applications [**13.2.3.1** - 7 pages]

City of Palmerston Approved Community Benefit Scheme Applications						
Representation Support - Donation						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
21 May 2021	U12s 2021 School Sport NT Touch Championships (football) (boys) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
21 May 2021	U15s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
24 May 2021	U13s National Tennis Teams Event - Gold Coast Queensland		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
28 May 2021	One Hockey 15U Bantam Tournament (ice-hockey) - Melbourne		\$250.00	\$0.00	\$250.00	
18 June 2021	U12s 2021 School Sport NT Touch Championships (football) (girls) - Kawana Waters, Sunshine Coast, QLD		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
27 July 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
4 August 2021	NT U 14s Rugby Union - Toowoomba Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	

COUNCIL AGENDA

Attachment 13.2.3.1

5 August 2021	National Youth Championships – Touch Football Sunshine Coast, Queensland		\$250.00	\$0.00	\$250.00	
12 August 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
1 September 2021	North Queensland Athletics Championships		\$250.00	\$0.00	\$250.00	
4 September 2021	U16 Australian Junior Basketball Championship Darwin, NT		\$250.00	\$0.00	\$250.00	
22 October 2021	Queensland Nga Hau e Wha Māori Rugby League		\$250.00	\$0.00	\$250.00	
18 November 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00	
9 December 2021	Follow Your Dream Dance		\$250.00	\$0.00	\$250.00	
18 January 2022	NT u16 Girls – Australian Junior Championships		\$250.00	\$0.00	\$0.00	
3 February 2022	SA Track and Field Championships		\$250.00	\$0.00	\$250.00	
2 February 2022	SA Track and Field Championships		\$250.00	\$0.00	\$250.00	
8 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00	
13 February 2022	Aust National Athletics		\$250.00	\$0.00	\$250.00	
13 February 2022	Aust National Athletics		\$250.00	\$0.00	\$250.00	
14 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00	
15 February 2022	NT Devils Open Touch Team Coffs Harbour		\$250.00	\$0.00	\$250.00	
18 February 2022	Stawell Gift		\$250.00	\$0.00	\$250.00	
2 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00	
2 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00	

4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u18s National Hockey Championship		\$250.00	\$0.00	\$250.00
4 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
7 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
7 March 2022	FNQ Youth Cup - Soccer Championships		\$250.00	\$0.00	\$250.00
7 March 2022	National Netball Championships		\$250.00	\$0.00	\$250.00
19 March 2022	Australian Amateur Golf		\$250.00	\$0.00	\$250.00
21 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
21 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
23 March 2022	u15s National Hockey Championship		\$250.00	\$0.00	\$250.00
28 March 2022	u14s Australian Claycourt Championships		\$250.00	\$0.00	\$250.00
10 May 2022	u16 Australian Junior Basketball Championship		\$250.00	\$0.00	\$250.00
10 May 2022	PARRS Netball		\$250.00	\$0.00	\$250.00
17 May 2022	IPSc - Hand gun National Championships		\$250.00	\$0.00	\$250.00
18 May 2022	u16 Australian Junior Basketball Championship		\$250.00	\$0.00	\$250.00
1 June 2022	Stringlines Conference - AUSTA 2022		\$250.00	\$0.00	\$0.00
Total Year to Date (YTD)			\$11,500.00	\$0.00	\$11,000.00
22 June 2021	Calisthenics GC Cali Dance Eisteddfod 30 July – 1 August 2021 – Helensvale, Gold Coast Qld	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00
23 June 2021	NT U 14 Cyclones Championships Basketball	Event cancelled - COVID19	\$250.00	\$0.00	\$250.00

COUNCIL AGENDA Attachment 13.2.3.1

Total YTD - repaid to CoP			\$500.00	\$0.00	\$10,500.00	
Sponsorships, Donations and Grants						
14 May 2021	IT equipment		\$12,539.00	\$0.00	\$11,599.00	
23 June 2021	Education Clinic		\$2,000.00	\$0.00	\$2,000.00	
4 August 2021	Australia v USA Women's Olympic Women's Football		\$500.00	\$0.00	\$500.00	
18 September 2021	Equipment Resources		\$10,000.00	\$0.00	\$10,000.00	
4 October 2021	Alterations to electrical outlets		\$4,044.00	\$0.00	\$4,044.00	
3 November 2021	Support with Palmerston Home Game		\$2,000.00	\$0.00	\$2,000.00	
23 November 2021	First Aid Training and Equipment		\$5,000.00	\$0.00	\$5,000.00	
24 November 2021	Christmas Celebration		\$2,000.00	\$0.00	\$2,000.00	
6 December 2021	NTFL - Sepsis Awareness		\$200.00	\$0.00	\$200.00	
7 December 2021	NT Branch Conference		\$1,200.00	\$0.00	\$1,200.00	
14 January 2022	Children's Event		\$2,000.00	\$0.00	\$0.00	
5 January 2022	Travel to Championships		\$2,000.00	\$0.00	\$2,000.00	
6 January 2022	Equipment Resources - compressor		\$2,000.00	\$0.00	\$2,000.00	
17 January 2022	Youth Conference		\$5,000.00	\$0.00	\$0.00	
1 February 2022	Coach Development		\$2,000.00	\$0.00	\$2,000.00	
24 February 2022	Show event		\$10,000.00	\$0.00	\$0.00	
15 March 2022	ZimNT Games		\$2,000.00	\$0.00	\$2,000.00	

COUNCIL AGENDA Attachment 13.2.3.1

16 March 2022	Roll On - Skate Session		\$2,000.00	\$0.00	\$0.00
27 March 2022	Jamboree meet up		\$2,000.00	\$0.00	\$2,000.00
26 April 2022	Tennis sessions		\$470.00	\$0.00	\$470.00
19 May 2022	Strive		\$2,000.00	\$0.00	\$0.00
31 May 2022	IPSC - Hand gun National Championships Team		\$2,000.00	\$0.00	\$2,000.00
31 May 2022	Geek Membership Drive		\$2,000.00	\$0.00	\$0.00
31 May 2022	Guides Memebership Drive		\$2,000.00	\$0.00	\$0.00
Total Year to Date (YTD)			\$76,953.00	\$0.00	\$51,013.00
Multi Year Agreements					
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent
	RDA		\$30,000.00	\$0.00	\$0.00
15 March 2022	All abilities come and try sessions May 22, May 23, May 24	Clubhouse Territory	\$20,000.00	\$0.00	\$10,000.00
7 March 2022	Junior Rep Program	Palmerston Netball	\$10,000.00	\$0.00	\$10,000.00
2 year on going to be paid 2022	Cricket 365 x 2 years 16 March 2021 - 1 October 2022	Northern Territory Cricket Association	\$25,422.00	\$0.00	\$25,422.00
3 year on going to be paid 2022	Palmerston & Rural Seniors Fortnight x 3 years 1 January 2022 - 31 December 2024	Palmerston & Litchfield Seniors Association	\$20,000.00	\$0.00	\$20,000.00
3 year on going to be paid 2022	ANZAC Day Services x 3 years 1 January 2020 - 30 December 2022	RSL Palmerston Sub-branch	\$10,000.00	\$0.00	\$10,000.00
3 year on going paid July 2021	Tiwi Fishing Program x 3 years 1 July 2020 - 30 June 2023	Reeling Veterans Inc.	\$10,000.00	\$0.00	\$10,000.00
Committed			\$125,422.00	\$0.00	\$85,422.00

COUNCIL AGENDA Attachment 13.2.3.1

Annual School Awards						
28 October 2021	Good Shepherd Lutheran College Palmerston		\$100.00		\$100.00	
28 October 2021	Gray Primary School		\$100.00		\$100.00	
28 October 2021	Palmerston Christian School		\$100.00		\$100.00	
1 November 2021	Moulden Primary School		\$100.00		\$100.00	
29 November 2021	Woodroffe Primary School		\$100.00		\$100.00	
29 November 2021	Bakewell Primary School		\$100.00		\$100.00	
29 November 2021	Forest Parade Primary School		\$100.00		\$100.00	
29 November 2021	Rosebery Primary School		\$100.00		\$100.00	
6 December 2021	Zuccoli Primary School		\$100.00		\$100.00	
12 May 2022	Mother Theresa Primary School		\$100.00		\$100.00	
			\$1,000.00	\$0.00	\$1,000.00	
Total Year to Date (YTD)			\$214,875.00	\$0.00	\$147,935.00	
Total Year To Date (YTD)		\$230,000.00		\$0.00	\$147,935.00	\$82,065.00
Environmental Initiatives Grants						
Date	Activity	Applicant	Amount Requested	Amount Committed	Amount Spent	Balance
3 July 2021	Community Garden Rebuild – Harvest Corner	Gray Community Garden Inc	\$16,131.00	\$0.00	\$16,131.00	
5 August 2021	Wildcare - Show bags	Wildcare	\$2,000.00	\$0.00	\$2,000.00	
Total Year to Date (YTD)		\$20,000.00	\$18,131.00	\$0.00	\$18,131.00	\$1,869.00

COUNCIL AGENDA

Attachment 13.2.3.1

Date	Activity		Amount Requested	Amount Committed	Amount Spent	Balance
Running Total		\$250,000.00		\$0.00	\$166,066.00	\$83,934.00
In Kind Support						
Date	Activity		Amount Requested	Amount Committed	Amount Spent	
14-February-2022	School Come and Try sport sessions		\$1,920.00	\$0.00	\$1,920.00	

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.2 Correspondence from Her Honour the Honourable Vicki O'Halloran AO

THAT correspondence received from the Her Honour the Honourable Vicki O'Halloran AO Administrator of the Northern Territory dated 9 June 2022 entitled Correspondence from Her Honour the Honourable Vicki O'Halloran AO be received and noted.



*Government House
Northern Territory*

Her Worship the Mayor of Palmerston
Mrs Athina Pascoe-Bell
City of Palmerston
PO Box 1
PALMERSTON NT 0831

Dear Mayor Pascoe-Bell

~ Athina,

It was a pleasure to attend and plant a tree at a commemorative tree planting activity in recognition of Her Majesty The Queen's Platinum Jubilee. Congratulations on a successful and enjoyable event.

I would also like to thank you for the generous donation of a *Vitex glabrata* or Black Plum which has now been planted in a pot at Government House. As the plant matures, it will be moved to a more permanent position for the public to appreciate over the years to come.

Yours sincerely

Vicki

Her Honour the Honourable Vicki O'Halloran AO
Administrator of the Northern Territory

9 June 2022

*PS: Please extend my gratitude
also to your professional,
and inspirational team.*

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 5 July 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

MINUTES

1st Ordinary Council Meeting **Tuesday 7 June 2022**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 7 June 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Amber Garden
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Sarah Henderson
Councillor Damian Hale
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
General Manager Community and Culture, Anna Ingram
General Manager Infrastructure, Nadine Nilon
Director of Finance and Governance , Wati Kerta
Minute Secretary, Chloe Hayes
Executive Support, Kristy Joyce

GALLERY

One member of the public

Initials: _____

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

THAT the apology received from Councillor Giesecke for 7 June 2022 be received and noted.

CARRIED 10/366 – 7/06/2022

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Moved: Deputy Mayor Garden
Seconded: Councillor Eveleigh

1. THAT the leave of absence received from Mayor Pascoe-Bell for 7 June to 15 June 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Fraser for 1 July to 19 July 2022 inclusive be received and noted.
3. THAT the leave of absence received from Mayor Pascoe-Bell for 25 June to 3 July 2022 inclusive be received and noted.
4. THAT the leave of absence received from Councillor Hale for 9 June to 12 June 2022 inclusive be received and noted.
5. THAT the leave of absence received from Councillor Hale for 14 June to 16 June 2022 inclusive be received and noted.

CARRIED 10/367 – 7/06/2022

Initials: _____

A Place for People

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Henderson

Seconded: Councillor Eveleigh

THAT the Minutes of the Council Meeting held on 17 May 2022 pages 10732 to 10739 be confirmed.

CARRIED 10/368 – 7/06/2022

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

Initials: _____

10.2 Moving Open Items into Confidential

10.2.1 Community Benefit Scheme - Scholarship Application

Moved: Councillor Eveleigh

Seconded: Councillor Morrison

1. THAT Report entitled Community Benefit Scheme - Scholarship Application be received and noted.
2. THAT Council approves the 2021/22 scholarship application to the value of \$4,650, to support Sherinald Shwe's studies in Master of Law – 9201, with the condition that she meets all requirements of the Scholarship Agreement reflective of *Council Policy FIN 18 – Grants, Donations, Scholarships and Sponsorships* and this report entitled Community Benefit Scheme - Scholarship Application.
3. THAT the Council decision relating to Report entitled Community Benefit Scheme - Scholarship Application be moved into the Open Minutes once the applicant has been advised.

CARRIED 10/391 – 7/06/2022

10.3 Confidential Items

Moved: Councillor Hale

Seconded: Deputy Mayor Garden

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	External Request for Support	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(b) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.1.2	Council Committee Recommendations	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/369 – 7/06/2022

Initials: _____

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11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Fees and Charges 2022-2023

Moved: Councillor Morrison

Seconded: Councillor Fraser

1. THAT Report entitled Fees and Charges 2022-2023 be received and noted.
2. THAT Council adopts the Fees and Charges 2022-2023 at **Attachment 13.1.1.1** to be effective from 1 July 2022.

CARRIED 10/370 – 7/06/2022

13.1.2 Additional Information Council Policy - Sufficient Interest in the Assessment Record

Moved: Councillor Henderson

Seconded: Deputy Mayor Garden

1. THAT Report entitled Additional Information Council Policy - Sufficient Interest in the Assessment Record be received and noted.
2. THAT Council take off the table Report entitled Council Policy - Sufficient Interest in the Assessment Record and replace the Report Attachment 13.1.1.1 being draft Policy with **Attachment 13.1.2.1** of Report entitled Additional Information Council Policy - Sufficient Interest in the Assessment Record.
3. THAT Council endorse the new Council Policy being Sufficient Interest in the Assessment Record as presented as **Attachment 13.1.2.1** to Report entitled Additional Information Council Policy - Sufficient Interest in the Assessment Record with the amendment to the definition of adjoining properties.

CARRIED 10/371 – 7/06/2022

13.1.2 Council Policy - Sufficient Interest in the Assessment Record

Moved: Councillor Hale

Seconded: Councillor Henderson

THAT Report entitled Council Policy - Sufficient Interest in the Assessment Record be received and noted.

CARRIED 10/372 – 7/06/2022

Initials: _____

13.1.3 Policy Review Political Involvement in Council Events

Moved: Councillor Eveleigh

Seconded: Councillor Morrison

1. THAT Report entitled Policy Review Political Involvement in Council Events be received and noted.
2. THAT Council endorses City of Palmerston Political Involvement in Council Events Policy, being **Attachment 13.1.3.1** to Report entitled Policy Review Political Involvement in Council Events.

CARRIED 10/373 – 7/06/2022

13.1.4 Northern Territory Government Recycling Modernisation Fund

Moved: Councillor Hale

Seconded: Councillor Fraser

1. THAT Report entitled Northern Territory Government Recycling Modernisation Fund be received and noted.
2. THAT Council approve the submission of an application for a \$100,000 (excl GST) grant under the Northern Territory Government Recycling Modernisation Grant to co-fund the purchase and installation of a single cardboard compactor with City of Palmerston's co-contribution of \$100,000 (excl GST) to be funded from the Waste Management Reserve.
3. THAT Council approve the movement of \$100,000 (excl GST) from the Waste Management Reserve, subject to a successful City of Palmerston NT Recycling Modernisation Fund application.

CARRIED 10/374 – 7/06/2022

13.1.5 Draft Social Media Strategy 2022

Moved: Councillor Eveleigh

Seconded: Councillor Morrison

1. THAT Report entitled Draft Social Media Strategy 2022 be received and noted.
2. THAT Council endorses the Draft Social Media Plan being **Attachment 13.1.5.1** to go out for community consultation for a period of 28 days and that a report of the outcomes and adoption will be presented to Council by the Second Ordinary Meeting in August 2022 with the amendment to clarify wording regarding monitoring of social media platforms not occurring 24 hours 7 days a week.

CARRIED 10/375 – 7/06/2022

13.1.6 Acknowledgment of Traditional Ownership update

Moved: Councillor Hale
Seconded: Councillor Henderson

1. THAT Report entitled Acknowledgment of Traditional Ownership update be received and noted.
2. THAT the Mayor writes to the Chairman of the Larrakia Nation Aboriginal Corporation Board seeking advice and endorsement of proposed City of Palmerston wording for Acknowledgement of Traditional Ownership as follows: *'City of Palmerston acknowledges the Larrakia people as the Traditional Custodians of the Palmerston region. We pay our respects to their Elders past, present and emerging and extend that respect to all Aboriginal and Torres Strait Islander people'*.
3. THAT on receipt of endorsement from Larrakia Nation Aboriginal Corporation Board, Council adopts the updated Acknowledgement of Traditional Ownership to be used at all Council meetings, functions events and ceremonies, or alternative appropriate wording as advised by the Board.

CARRIED 10/376 – 7/06/2022

13.1.7 Recreation Centre In-Kind Support for Youth Activities in Palmerston

Moved: Councillor Henderson
Seconded: Councillor Fraser

1. THAT Report entitled Recreation Centre In-Kind Support for Youth Activities in Palmerston be received and noted.
2. THAT Council approve continued four year in-kind support for the hire of Recreation Centre stadium, lights, aircon and Community Room 1 to PARBA for the Youth Drop In Sports (YDIS) program until 30 June 2026, noting the additional seven hours per week variation, subject to confirmation of funding from the Northern Territory Government for the program and timeframe.

CARRIED 10/377 – 7/06/2022

13.1.8 Risk Management Audit Committee Unconfirmed Minutes - 24 May 2022

Moved: Deputy Mayor Garden
Seconded: Councillor Henderson

1. THAT Report entitled Risk Management Audit Committee Unconfirmed Minutes - 24 May 2022 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.8.1** to Report entitled Risk Management Audit Committee Unconfirmed Minutes - 24 May 2022 be received and noted
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 24 May 2022:

Initials: _____

- a) THAT the Committee recommends the Council endorses the external audit plan including the importance of the separation of external audit from advisory and internal audit functions guided by the Local Government Act 2019 and governance principals at Attachment 9.1.2.1 as detailed in the report entitled External Audit Plan.
- b) THAT the committee notes that the Author and Approver of report entitled Action Report - May 2022 are incorrect and should be Director of Finance and Governance and Chief Executive Officer respectively.
- c) THAT the committee request reports on an external and internal audit recommendations, actions, accountable officers, expected completion date and status as separate reports to commence by 26 July 2022.

CARRIED 10/378 – 7/06/2022

13.1.9 Local Government Representation Review 2022

Moved: Councillor Morrison
Seconded: Councillor Eveleigh

1. THAT Report entitled Local Government Representation Review 2022 be received and noted.
2. THAT Council endorse **Attachment 13.1.9.1**, as its submission to the 2022 Local Government Review objecting to the introduction of wards with the Municipality of Palmerston.

CARRIED 10/379 – 7/06/2022

13.2 Receive and Note Reports

13.2.1 Waste Management Infrastructure Planning

Moved: Councillor Eveleigh
Seconded: Deputy Mayor Garden

THAT Report entitled Waste Management Infrastructure Planning be received and noted.

CARRIED 10/380 – 7/06/2022

13.2.2 Fiber Sense June 2022 Update

Moved: Councillor Fraser
Seconded: Councillor Hale

THAT Report entitled Fiber Sense June 2022 Update be received and noted.

CARRIED 10/381 – 7/06/2022

Initials: _____

13.2.3 Palmerston Youth Festival

Moved: Councillor Henderson

Seconded: Councillor Hale

THAT Report entitled Palmerston Youth Festival be received and noted.

CARRIED 10/382 – 7/06/2022

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 Middle Arm Sustainable Development Precinct

Moved: Councillor Fraser

Seconded: Deputy Mayor Garden

THAT correspondence received from the Minister for Territory Development, Eva Lawler, on 18 May 2022 entitled Middle Arm Sustainable Development Precinct be received and noted.

CARRIED 10/384 – 7/06/2022

14.1.2 Aboriginal Economic Participation Framework

Moved: Councillor Morrison

Seconded: Councillor Henderson

THAT correspondence received from Department of the Chief Minister and Cabinet, Bridgette Bellenger, dated 27 May 2022, entitled Aboriginal Economic Participation Framework be received and noted.

CARRIED 10/384 – 7/06/2022

14.1.3 Management Transfer of Public Housing Tenancies

Moved: Councillor Morrison

Seconded: Councillor Henderson

THAT correspondence from the Department of Territory Families, Housing and Communities, Chief Executive Officer, Ken Davies, dated 27 April 2022 entitled Management Transfer of Public Housing Tenancies be received and noted.

CARRIED 10/385 – 7/06/2022

14.2 Correspondence

14.2.1 LGANT Administered Code of Conduct Panel

Moved: Deputy Mayor Garden

Seconded: Councillor Hale

1. THAT correspondence received from Local Government Association of the Northern Territory, Jocelyn Cull, dated 25 May 2022 entitled LGANT Administered Code of Conduct Panel be received and noted.

Initials: _____

2. THAT Council nominate Deputy Mayor Garden as a member of the Prescribed Corporation Panel.

CARRIED 10/387 – 7/06/2022

15 REPORT OF DELEGATES

Nil

16 QUESTIONS BY MEMBERS

Moved: Councillor Eveleigh
Seconded: Councillor Henderson

1. THAT the question asked by Councillor Morrison regarding Weed Management and support from the Department of Environment, Parks and Water Security, and the response provided by the General Manager Infrastructure be received and noted.
2. THAT the question asked by Councillor Eveleigh regarding Signage around lakes containing information including weed management, and the response provided by the General Manager Infrastructure be received and noted.

CARRIED 10/387 – 7/06/2022

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT the next Ordinary Meeting of Council be held on Tuesday, 21 June 2022 at 5:30pm in the Durack Community Art Centre, 33 Packard Avenue, Durack.

CARRIED 10/389 – 7/06/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser
Seconded: Deputy Mayor Garden

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/389 – 7/06/2022

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Nil

The open section of the meeting closed at 6.34pm for the discussion of confidential matters.

Initials: _____



city of
PALMERSTON

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COUNCIL MINUTES

The Chair declared the meeting closed at 6:59pm.

Chair

Print Name

Date

UNCONFIRMED

Initials: