

MINUTES

2nd Ordinary Council Meeting **Tuesday 19 April 2022**

The Ordinary Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

COUNCIL MINUTES

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 19 April 2022 at 5:30pm.

PRESENT

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Councillor Sarah Henderson (via audio-visual conferencing)
Councillor Danielle Eveleigh
Councillor Mark Fraser
Councillor Ben Giesecke
Councillor Damian Hale
Councillor Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer, Amelia Vellar
Acting General Manager Infrastructure, Glen Collins
Director of Finance and Governance , Wati Kerta
Minute Secretary, Chloe Hayes

GALLERY

ABC News
Three members of staff

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1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.32pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT it be noted Councillor Garden will be on leave of absence as previously granted on 18 January 2022, for the period of 9 April to 27 April 2022 inclusive.

CARRIED 10/290 – 19/04/2022

3.3 Leave of Absence Request

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

1. THAT the leave of absence received from Councillor Eveleigh for 3 May to 6 May 2022 inclusive be received and noted.
2. THAT the leave of absence received from Councillor Morrison for 28 April to 2 May 2022 inclusive be received and noted.

CARRIED 10/291 – 19/04/2022

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

1. THAT Council note the request for Audio/Audiovisual Conferencing received from Councillor Henderson on 19 April 2022 who will be physically prevented from attending a meeting due to ill health.
2. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Eveleigh on 3 May 2022 who will be physically prevented from attending a meeting due to leave previously granted .

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3. THAT Council approve the request for Audio/Audiovisual Conferencing received from Councillor Giesecke on 3 May 2022 who will be physically prevented from attending a meeting due to leave previously granted.

CARRIED 10/292 – 19/04/2022

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil

5.2 Staff

Moved: Councillor Morrison

Seconded: Councillor Eveleigh

THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 25.2.1 be received and noted.

CARRIED 10/293 – 19/04/2022

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Councillor Fraser

Seconded: Councillor Morrison

THAT the Minutes of the Council Meeting held on 5 April 2022 pages 10690 to 10699 be confirmed.

CARRIED 10/294 – 19/04/2022

6.2 Business Arising from Previous Meeting

Nil

7 MAYORAL REPORT

Nil

8 DEPUTATIONS AND PRESENTATIONS

Nil


9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

Nil

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil

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10.2 Moving Open Items into Confidential

Nil

10.3 Confidential Items

Moved: Councillor Fraser
Seconded: Councillor Morrison

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Review of Confidential Matters	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(a) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
25.1.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.3	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.4	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so

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		much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.
25.1.5	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 10/295 - 19/04/2022

11 PETITIONS

Nil

12 NOTICES OF MOTION

Nil

13 OFFICER REPORTS

13.1 Action Reports

13.1.1 Expansion of Opening Hours - Civic Plaza

Moved: Councillor Fraser

Seconded: Councillor Hale

1. THAT Report entitled Expansion of Opening Hours - Civic Plaza be received and noted.
2. THAT Council endorses the change of opening hours at City of Palmerston's Civic Plaza to 7:30am to 5:30pm Monday to Friday, commencing 4 July 2022.
3. THAT a further report be presented to Council at the First Ordinary meeting of February 2023, outlining the impact of the changes of City of Palmerston Civic Plaza office hours detailing customer interaction statistics.

CARRIED 10/296 - 19/04/2022

13.1.2 Risk Management and Audit Committee Unconfirmed Minutes - 7 April 2022

Moved: Councillor Morrison

Seconded: Councillor Fraser

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1. THAT Report entitled Risk Management Audit Committee Unconfirmed Minutes - 7 April 2022 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided at **Attachment 13.1.2.** to Report entitled Risk Management Audit Committee Unconfirmed Minutes - 7 April 2022 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 7 April 2022:
 - a) THAT the Risk Management and Audit Committee approve the change in date for the following:
 - i. Completion of the IT Disaster Recovery Plan and that a report be presented to the Risk Management and Audit Committee Meeting by July 2022.
 - ii. Risk Management and Audit Committee Workshop to be held by the end of April 2022.
 - b) THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan to be completed by July 2022.
 - c) THAT the Control Improvement Plan Register be updated to reflect:
 - i. The completion of the Asset Management Plan updates.
 - ii. The Asset Management Framework in accordance with ISO55001 to be completed by October 2022; and
 - iii. The Strategic Asset Management Plan to be completed by August 2022.
 - d) THAT Council notes that the outstanding actions must be completed as part of the preparation of the 2021-22 financial statements and that the Chief Executive Officer will provide a written update to the City of Palmerston External Auditor.
 - e) THAT a Risk Management and Audit Committee workshop be conducted for the end of April 2022.

CARRIED 10/297 – 19/04/2022

13.1.3 Palmerston Creative Industries Plan 2022-2027

Moved: Councillor Morrison
Seconded: Councillor Hale

1. THAT Report entitled Palmerston Creative Industries Plan 2022 - 2027 be received and noted.
2. THAT Council endorse the development of a draft Palmerston Creative Industries Plan 2022-2027 to be presented to Council at the Second Ordinary Meeting of August 2022 for consideration and endorsement to proceed with community wide public consultation.

CARRIED 10/298 – 19/04/2022

13.1.4 Community Benefit Scheme - Sponsorship Application Clubhouse Territory

Moved: Councillor Eveleigh
Seconded: Councillor Fraser

1. THAT Report entitled Community Benefit Scheme - Sponsorship Application Clubhouse Territory be received and noted.
2. THAT Council approves three-year sponsorship for Clubhouse Territory of \$10,000 per year, for 2022, 2023 and 2024 to be funded from the Community Benefit Scheme as

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detailed in Report entitled Community Benefit Scheme - Sponsorship - Clubhouse Territory.

CARRIED 10/299 – 19/04/2022

13.2 Receive and Note Reports

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT Council accept the tabled additional pages being pages 1-3 for **attachment 13.2.1.1**.

CARRIED 10/300 – 19/04/2022

13.2.1 Financial Report for the Month of March 2022

Moved: Councillor Morrison
Seconded: Councillor Deputy Mayor Henderson

THAT Report entitled Financial Report for the Month of March 2022 be received and noted.

CARRIED 10/301 – 19/04/2022

13.2.2 Community Benefit Scheme Update - April 2022

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT Report entitled Community Benefit Scheme Update - April 2022 be received and noted.

CARRIED 10/302 – 19/04/2022

13.2.3 Community and Culture Quarterly Report January to March 2022

Moved: Councillor Hale
Seconded: Councillor Fraser

THAT Report entitled Community and Culture Quarterly Report January to March 2022 be received and noted.

CARRIED 10/303 – 19/04/2022

13.2.4 Planning Scheme Amendment HESLUP

Moved: Councillor Morrison
Seconded: Councillor Eveleigh

THAT Report entitled Planning Scheme Amendment HESLUP be received and noted.

CARRIED 10/304 – 19/04/2022

14 INFORMATION AND CORRESPONDENCE

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14.1 Information

Nil

14.2 Correspondence

Nil

15 REPORT OF DELEGATES

Moved: Councillor Morrison

Seconded: Councillor Eveleigh

THAT the verbal report received by Councillor Morrison regarding Tourism Top End AGM and General Meeting be received and noted.

CARRIED 10/305 – 19/04/2022

16 QUESTIONS BY MEMBERS

Moved: Councillor Eveleigh

Seconded: Councillor Morrison

1. THAT the question asked by Councillor Hale regarding the Recording Studio Bookings, be taken on notice by the CEO.
2. THAT the question asked by Councillor Eveleigh regarding the Community facility bookings, with response provided by CEO.

CARRIED 10/306 – 19/04/2022

17 GENERAL BUSINESS

Nil

18 NEXT ORDINARY COUNCIL MEETING

Moved: Councillor Hale

Seconded: Councillor Fraser

THAT the next Ordinary Meeting of Council be held on Tuesday, 3 May 2022 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED 10/307 – 19/04/2022

19 CLOSURE OF MEETING TO PUBLIC

Moved: Councillor Fraser

Seconded: Councillor Eveleigh

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED 10/308 – 19/04/2022

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20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Councillor Fraser
Seconded: Councillor Eveleigh

THAT the meeting be adjourned for 15 minutes for media liaison.

CARRIED 10/309 – 19/04/2022

The meeting adjourned at 6.09pm.

Councillor Morrison left the meeting at 6.09pm.

The open section of the meeting closed at 6.09pm for the discussion of confidential matters.

The chair declared the meeting closed at 7.34pm.



Chair

Mayor Pascoe-Bell

Print Name

3 May 2022

Date

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