

MINUTES

Risk Management and Audit Committee Tuesday 7 April 2022

The Committee Meeting of the City of Palmerston held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830.



Minutes of Risk Management and Audit Committee Meeting held in Council Chambers Civic Plaza, 1 Chung Wah Terrace, Palmerston on Thursday 7 April 2022 at 5:30pm.

PRESENT

COMMITTEE MEMBERS Clare Milikins, Independent Member (Chair)

Steve Bartlett, Independent Member

Mayor Athina Pascoe-Bell

Deputy Mayor Sarah Henderson

Councillor Amber Garden

STAFF Chief Executive Officer, Luccio Cercarelli

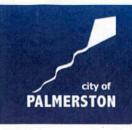
Deputy Chief Executive Officer, Amelia Vellar

General Manager Community Culture, Anna Ingram Acting General Manager Infrastructure, Glenn Collins

Director Governance Finance, Wati Kerta

Minute Secretary, Chloe Hayes

GALLERY KPMG Senior Consultant, Chris Wie



1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:07pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil

5 DECLARATION OF INTEREST

5.1 Committee Members

Nil

5.2 Staff

Nil

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved:

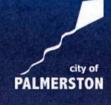
Mayor Pascoe-Bell

Seconded:

Councillor Garden

THAT the Minutes of the Council Meeting held on 20 October 2021 pages 170 to 175 be confirmed.

CARRIED RMA10/14 - 77/04/2022



6.2 Business Arising from Previous Meeting

Nil

7 DEPUTATIONS AND PRESENTATIONS

Nil

8 CONFIDENTIAL ITEMS

8.1 Moving Confidential Items into Open

Nil

8.2 Moving Open Items into Confidential

Nil

8.3 Confidential Items

Nil

9 OFFICER REPORTS

9.1 Action Reports

9.1.1 Action Report - April 2022

Moved:

Steve Bartlett

Seconded:

Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to the Council:

- 1. THAT Report entitled Action Report April 2022 be received and noted.
- 2. THAT the Risk Management and Audit Committee approve the change in date for the following:
 - Completion of the IT Disaster Recovery Plan and that a report be presented to the Risk Management Committee Meeting by July 2022.
 - b) Risk Management and Audit Committee Workshop to be held by the end of April 2022.

CARRIED RMA10/15 - 7/04/2022

9.1.2 IT Disaster Recovery Plan Update

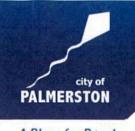
Moved:

Councillor Garden

Seconded:

Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to the Council:



- 1. THAT Report entitled IT Disaster Recovery Plan Update be received and noted.
- 2. THAT the Control Improvement Plan Register be updated to reflect that the IT Disaster Recovery Plan to be completed by July 2022.

CARRIED RMA10/16 - 77/04/2022

9.1.3 Strategic Asset Management Plan Update

Moved:

Steve Bartlett

Seconded:

Councillor Garden

THAT the Risk Management and Audit Committee recommend to the Council:

- 1. THAT Report entitled Strategic Asset Management Plan Update be received and noted.
- 2. THAT the Control Improvement Plan Register be updated to reflect:
 - a) The completion of the Asset Management Plan updates
 - The Asset Management Framework in accordance with ISO55001 to be completed by October 2022; and
 - c) The Strategic Asset Management Plan to be completed by August 2022.

CARRIED RMA10/17 - 77/04/2022

9.1.4 Management Response to External Audit Observations 2021

Moved:

Mayor Pascoe-Bell

Seconded:

Steve Bartlett

THAT the Risk Management and Audit Committee recommend to the Council:

- THAT Report entitled Management Response to External Audit Observations 2021 be received and noted.
- 2. THAT Council notes that the outstanding actions must be completed as part of the preparation of the 2021-22 financial statements and that the Chief Executive Officer will provide a written update to the City of Palmerston External Auditor.

CARRIED RMA10/18 - 77/04/2022

Deputy Mayor Henderson entered the meeting at 5:17 pm.

9.1.5 Update Strategic Risk Review

Moved:

Mayor Pascoe-Bell

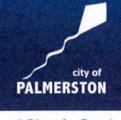
Seconded:

Deputy Mayor Henderson

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report entitled Update Strategic Risk Review be received and noted.

COMMITTEE MINUTES



A Place for People

THAT a Risk Management and Audit Committee workshop be conducted for the end of April 2022.

CARRIED RMA10/19-77/04/2022

9.2 Receive and Note Reports

9.2.1 Insurance Program Review

Moved:

Steve Bartlett

Seconded:

Deputy Mayor Henderson

THAT the Risk Management and Audit Committee recommend to the Council:

THAT Report entitled Insurance Program Review be received and noted.

CARRIED RMA10/20 - 77/04/2022

10 INFORMATION AND CORRESPONDENCE

10.1 Information

Nil

10.2 Correspondence

Nil

11 GENERAL BUSINESS

Nil

12 NEXT COMMITTEE MEETING

Moved:

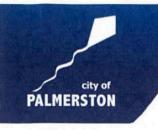
Mayor Pascoe-Bell

Seconded:

Councillor Garden

THAT the next Risk Management and Audit Committee Meeting be held on Tuesday, 24 May 2022 at 5:00pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

CARRIED RMA10/21 - 77/04/2022



13 CLOSURE OF MEETING TO PUBLIC

Moved:

Mayor Pascoe-Bell

Seconded:

Councillor Garden

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED RMA10/22 - 77/04/2022

The Chair declared the meeting closed at 6:03pm.

Chair

CLARE MILIKINS

Print Name

24 /05/2022.

Date