

AGENDA

2nd Ordinary Council Meeting

Tuesday 20 July 2021

The Ordinary Meeting of the City of Palmerston will be held in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830 commencing at 5:30 PM.

COVID-19 Statement of Commitment

The Ordinary Meeting of Council will be open to the public and holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles



LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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A Place for People

- 1 ACKNOWLEDGEMENT OF COUNTRY
- 2 OPENING OF MEETING
- 3 APOLOGIES AND LEAVE OF ABSENCE
 - 3.1 Apologies
 - 3.2 Leave of Absence Previously Granted
 - 3.3 Leave of Absence Request
- 4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING
- 5 DECLARATION OF INTEREST
 - 5.1 Elected Members
 - 5.2 Staff
- 6 CONFIRMATION OF MINUTES
 - 6.1 Confirmation of Minutes

THAT the Minutes of the Council Meeting held on 6 July 2021 pages 10484 to 10491 be confirmed.
 - 6.2 Business Arising from Previous Meeting
- 7 MAYORAL REPORT

MAYORAL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM: 7.1
REPORT TITLE: Mayoral Update Report - June 2021
MEETING DATE: Tuesday 20 July 2021
AUTHOR: Mayor, Athina Pascoe-Bell

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report provides Council with a summary of the recent activities of the Mayor, on behalf of Council.

KEY MESSAGES

- Advocating on behalf of Council with Australian and Northern Territory Government.
- Attending community events on behalf of Council.
- Attended community events;
 - Brekkie in the Park
 - Palmerston Multicultural Festival
 - Change Fest
 - Coin Toss for Cricket 365
- Attended and presented at the Palmerston Rural Business Association's Welcome to the Dry Event.
- Attended the Northern Territory Grants Commissions Meeting.
- Attended the Toproc Meeting.
- Attended the Palmerston Education Strategy Meeting.
- Attended the tour of Youth Skills Centre.
- Presented gift on behalf of CoP for Alice Springs Town Council on their 50th Anniversary.

RECOMMENDATION

THAT Report entitled Mayoral Update Report - June 2021 be received and noted.

DISCUSSION

Meeting with Governor-General Hurley

I had the opportunity to meet with His Excellency General the Honourable David Hurley AC DSC (retd) and Her Excellency Mrs Hurley via audio-visual conference to discuss how the Palmerston community was coping with the recent COVID-19 lockdown, vaccination rollout and other general matters in the Palmerston Community. Their Excellencies had previously lived and worked in the Palmerston community and have a strong connection with our community. I thanked them for reaching out to me during the time of uncertainty through the lockdown.

Palmerston Multicultural Festival

On 19 June, The Palmerston Multicultural Festival (Festival) was held in Goyder Square to celebrate the cultural diversity of our community. The Festival was filled with community celebration, including a range of different cuisines, performances and opportunities to participate in workshops. The Festival also marked the beginning of Refugee Week, and a morning tea was held on Tuesday 22 June to recognise Refugee Day and the contributions made by refugee's to Australia. City of Palmerston is committed to welcoming refugees into the community demonstrating passion and enhancing cultural diversity.



Image: Performers at the Palmerston Multicultural Festival 2021.

Change Fest 2021

Change Fest is a Collaboration for Impact Initiative with a vision for an equitable and inclusive society. Previous Change Fest events have occurred in Ipswich, Qld and Blacktown, NSW. The third Change Fest event occurred in Palmerston, 6-8 June 2021. With COVID-19 restrictions anticipated and in place in other jurisdictions, Change Fest was streamed across Australia and a number of events and breakout sessions occurred across Palmerston. In total 400 participants attend in person and over 40 online.

I was asked to speak at the event on our award-winning Community Plan and the actions that City of Palmerston took throughout and after COVID-19 lockdowns to rebuild community and social interactions. I discussed providing free access to community rooms and facilities to encourage social connection and increased participation, as well as free access to our swimming pool, and a number of other initiatives.

Deputy Mayor Garden presented a separate session on the process and implementation of our Community Plan, focusing on the engagement of our community in writing the plan for Palmerston. We received a great deal of positive feedback and I would like to thank Deputy Mayor Garden for presenting the Community Plan on behalf of our Council.



Image: Change Fest gathering outside the Palmerston Library. Image courtesy of Change Fest

Coin Toss for Cricket 365

City of Palmerston are excited to support Cricket 365 and look forward to welcoming the players and supporters every Sunday at Cazaly's Arena. Cricket Players from interstate are teaming up with local stars to mentor and coach throughout the dry season. On 20 June I opened the first match of the season with the coin toss. This match which was won by Southern Storm against Northern Tide, and matches, will be run until the end of July. The coin toss for subsequent games are being undertaken by other members of our council.

This event builds on our portfolio of nationally recognised events which occur in the City of Palmerston, alongside the PGA and national rounds of BMX at Satellite City BMX Club. These events bring tourism and recognition to the City of Palmerston.

Palmerston Regional Business Association (PRBA) Welcome to the Dry Event

On 22 June, I attended the PRBA's Welcome to the Dry Event as a guest speaker, where I was accompanied by Alderman Henderson and Alderman Morrison. During this event, I presented an update to attendees on our major projects underway in City of Palmerston, including our award-winning Community Plan, planned upgrades to the swimming pool, works currently being undertaken at Gray Community Hall, plans for the new Zuccoli Community Hub and the much anticipated launch of the Palmerston Local Economic Plan.

Palmerston Youth Skills Centre and Education Engagement Strategy Meeting

The opening of the Youth Skills Centre occurred in June and it was great to have the opportunity to be taken on a tour of the new facility. The Youth Skills Centre provides an opportunity for youth who have disengaged from schooling to continue their education.

I was also invited to attend a meeting on the Education Engagement Strategy. Engagement of youth and keeping them in education is a significant issue in the Northern Territory. Whilst the decline in engagement is more prominent in very remote areas, the Palmerston community has seen many families relocate into Palmerston from remote areas and it is important that all students remain engaged in their education. The initial meeting workshopped a number of areas that participants identified as important for the Palmerston area.

Alice Springs Town Council 50th Anniversary

On Thursday 1 July Alice Springs Town Council celebrated their 50th Anniversary of becoming a Municipality. To acknowledge their 50th Anniversary, City of Palmerston have commissioned and gifted a watercolour painting of Palmerston Red-collared Lorikeets by local artist Alison Warsnop. Red-collared Lorikeets can be found around the Palmerston region, gathering in large flocks, and are drawn to the native flowering trees, often feeding on the fruit, nectar and seeds.



Image: Commissioned artwork from local artist Alison Warsnop.

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this Report.

ATTACHMENTS

Nil

- 8 DEPUTATIONS AND PRESENTATIONS
- 9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)
- 10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

10.2 Moving Open Items into Confidential

10.3 Confidential Items

THAT pursuant to Section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the following confidential items:

Item	Confidential Category	Confidential Clause
25.1.1	Legal Advice	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.</p>
25.2.1	Review of Confidential Matters	<p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(iv) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.</p> <p>This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(d) of the <i>Local Government (General) Regulations 2021</i>, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of</p>

		confidentiality at law, or in equity.
25.2.2	Council Performance, Service Delivery and Budget Review	This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the <i>Local Government Act 2019</i> and section 51(1)(c)(i) of the <i>Local Government (General) Regulations 2021</i> , which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

11 PETITIONS

12 NOTICES OF MOTION

13 OFFICER REPORTS

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.1
REPORT TITLE:	Organisational Services Quarterly Report - April to June 2021
MEETING DATE:	Tuesday 20 July 2021
AUTHOR:	EA to Director Organisational Services, Stoney Campbell
APPROVER:	Director Organisational Services, Silke Maynard

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This Report summarises the key activities undertaken by Organisational Services and the Governance Section in the April to June 2021 quarter.

KEY MESSAGES

The Organisational Services Department and Governance Section provide a quarterly report of it's activities, some highlights include:

- Rates and Charges for 2021-2022 have been declared, with average residential rates increasing by only \$20 for the 2021-2022 financial year.
- Council has made \$7.5 million in payments to vendors as of 30 June 2021, with 82% of these payments being made to local businesses.
- During this quarter two Year 10 students from Palmerston Senior College and Mackillop College completed work experience with Council.
- Council awarded tenders for over \$5 million of which 70% will be spent locally.

RECOMMENDATION

THAT Report entitled Organisational Services Quarterly Report - April to June 2021 be received and noted.

BACKGROUND

Council is provided with a report on key activities undertaken by the Organisational Services Department and Governance Section on a quarterly basis.

DISCUSSION

Activities completed during the April to June 2021 quarter are detailed in **Attachment 13.1.1.1**, with some highlights identified as below;

Alfresco Dining Permits

Staff has updated the application for obtaining Alfresco Dining Permits, and removed all fees associated with applying and holding an Alfresco Dining Permit. Staff are continuing to encourage businesses to utilise Alfresco Dining Permits to extend their dining areas within the municipality.

Work Experience Students

During the quarter, Council hosted two work experience students from local Palmerston senior schools. Both students were provided the opportunity to learn about various roles within Council, including the roles of the Elected Members.

Procurement

During the April to June quarter, Council awarded five tenders, with four of those tenders awarded to locally owned businesses. Council staff are currently assessing one further tender to be awarded, with another tender currently open for submissions, and four tenders being finalised for release.

Incoming Local Government Act 2019

Preparation is now complete for the change over to the *Local Government Act 2019* (Act) in July 2021. During the April to June quarter, staff have been working closely with the Northern Territory Government to finalise changes to the new Act and regulations. All existing Council Policies have now been reviewed to ensure compliance with the incoming Act, and the new policies required have now been endorsed to come into effect from 1 July 2021.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this Report:

- People and Customer Lead
- Finance Manager
- Governance and Strategy Manager
- Information and Technology Manager

POLICY IMPLICATIONS

There are no policy implications for this Report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders
Context: Council needs to be credible and trusted by those within and external to the Council.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Report Attachment April to June 2021 [**13.1.1.1** - 15 pages]



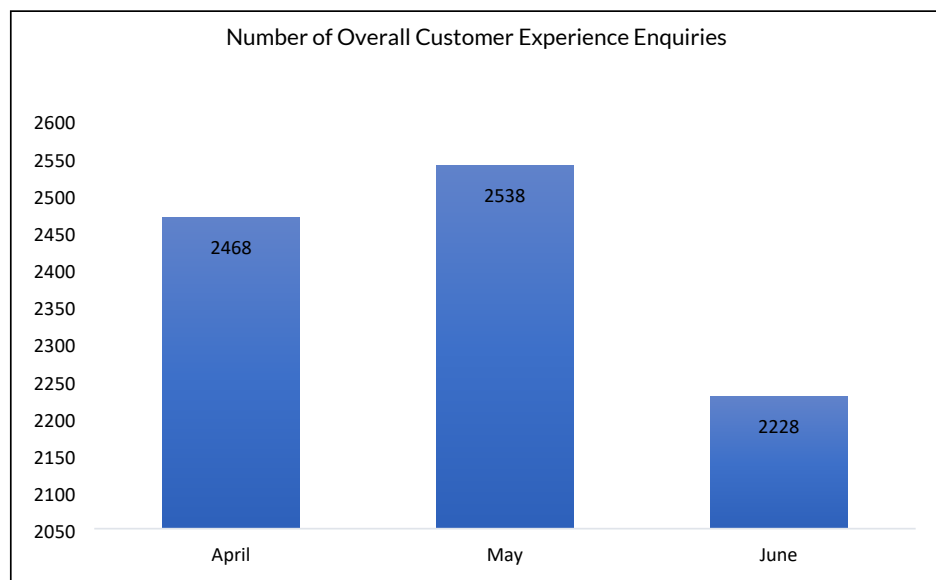
ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

1. Community Plan Outcome: Family and Community *Palmerston is a safe and family community where everyone belongs*

1.1 Customer Experience

This quarter has seen our customer enquiries through our Customer Experience Team reduce to approximately 2,400 interactions per month. This differs from the previous quarter where we had an average of 3,000 interactions. This drop can be attributed to the renewal phase of the Disability Parking Permits in March in the prior quarter equating to approximately 550 permits. We anticipate the next quarter to have a high level of interactions due to Dog Registration renewals and the next financial year's rates being issued to our residents.



During the quarter, the Customer Experience Team at Civic Plaza recorded 7,234 enquiries and with around 1,322 of these enquiries being made in person by members of the community. This compares to a figure of 1,958 last quarter.

The most common interactions direct to the Customer Experience team related to rates enquiries and the customer experience team were able to action 91% of the 1,114 contacts. Our team were able to resolve 71% of the 1,629 regulatory services enquiries and 95% of 712 waste management enquiries for the quarter. Overall, the customer experience team actioned 82% of enquiries for the April to June quarter.

1.2 Library Customer Service Operations

The Customer Experience team has a presence at the library Monday to Thursday from 8.30am to 4.30pm offering a service for our residents to pay rates, dog registrations and other general enquiries. During this quarter, 4 transactions were processed at the library and 531 residents were assisted with their enquiries for library services.



ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

Advertising this service to the community has occurred through the NT News, Facebook, Rate Notice reminders and brochures placed at Civic Plaza and the Library.



Image: NT News advertisement for Library Services.



ORGANISATIONAL SERVICES

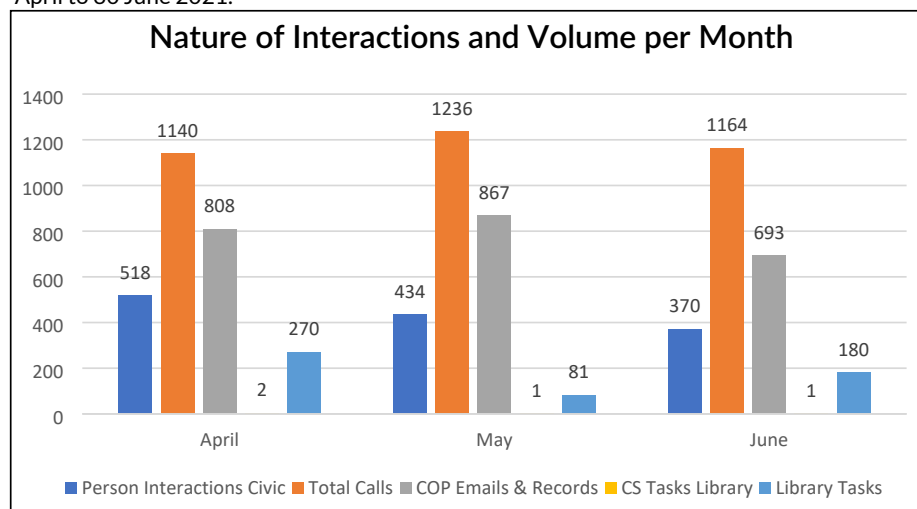
Quarterly Report – April to June 2021



Image: Facebook post for Library Services.

1.3 Customer Experience

Below is a breakdown of the nature of interactions handled by Customer Experience from 1 April to 30 June 2021.

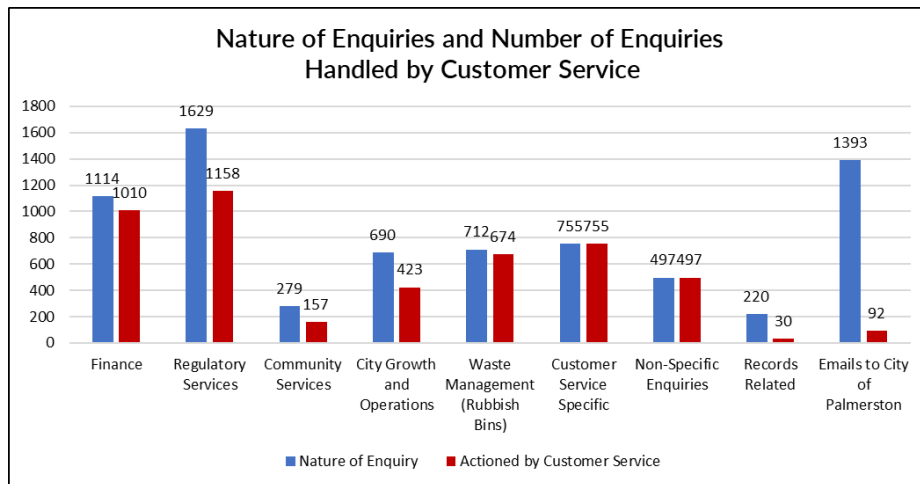




ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

The below graphs demonstrate the number of overall interactions by nature per month and breakdown per department for the quarter.

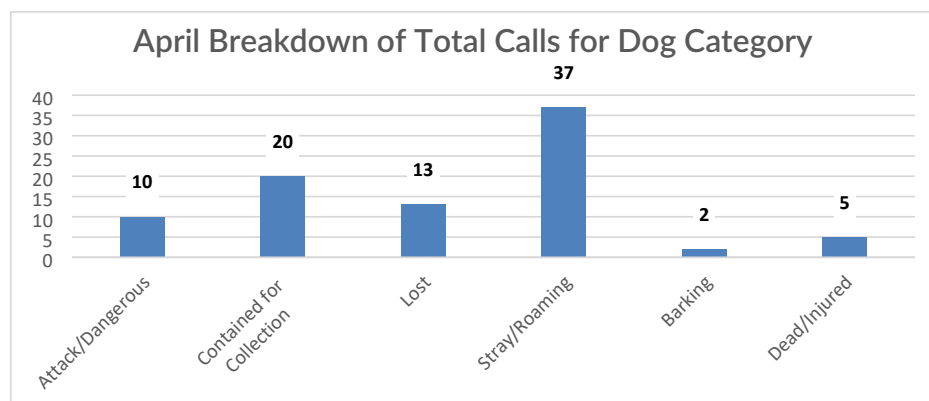


1.4 After Hours Calls Statistics

Customer Experience has been closely monitoring the afterhours calls and the nature of enquiry to evaluate and improve our customer experience progress and promote continuous improvement opportunities.

In April we received 120 after hours calls with 89 of these calls relating to the group *Animals*. Out of the group *Animals*, 87 calls were for dogs which equates to 97.75% of calls. Most of these calls were for stray/roaming dogs and dogs contained for collections.

The Customer Experience team are analysing the data to submit recommendations to internal stakeholders for continuous improvement opportunities.

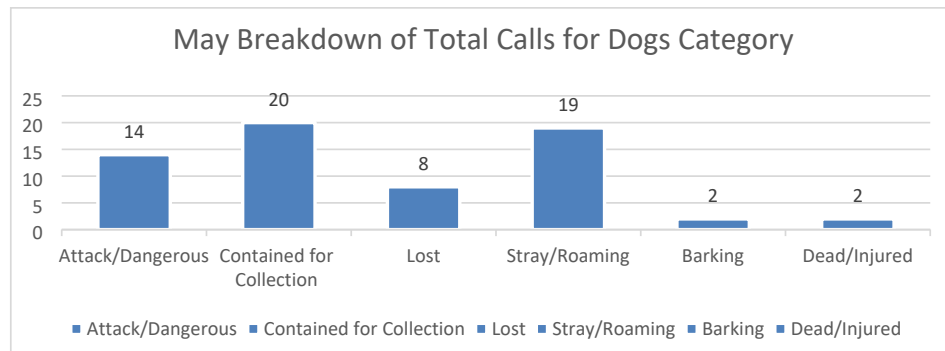




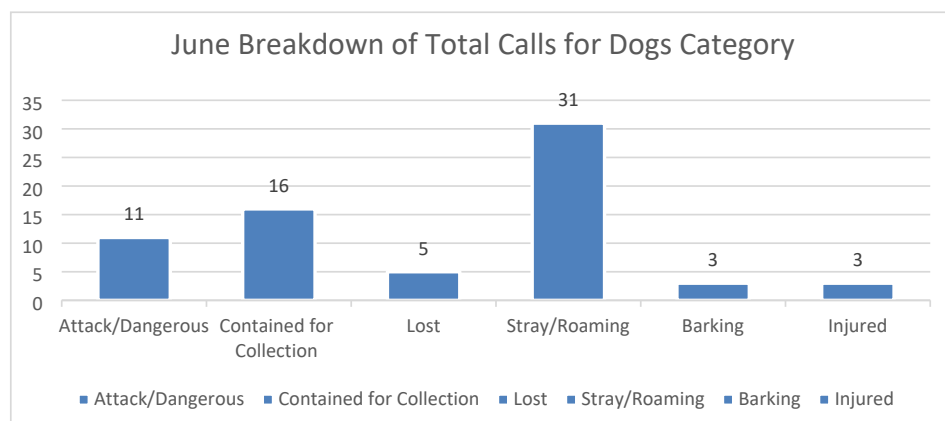
ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

In May we received 87 after hours calls with 70 of these calls relating to the group *Animals*. Out of the group *Animals*, 65 calls were for dogs which equates to 80.45% of calls. Majority of these calls were for stray/roaming dogs and dogs contained for collection.



In June we received 106 after hours calls with 73 of these calls relating to the group *Animals*. Out of the group *Animals*, 69 calls were for dogs which equates to 94.5% of calls. Majority of these calls were for stray/roaming dogs and dogs contained for collection.



2. Community Plan Outcome: Vibrant Economy

Palmerston is a destination city for employment, it is a place where businesses are encouraged to set up and grow.

2.1 Alfresco Dining Permits

Council has updated the process for obtaining an Alfresco Dining Permit within Palmerston to encourage business to expand their dining areas into public areas. Council has already removed the permit fees allocated with Alfresco Dining Permits and has now removed the application fee to make them more obtainable for Palmerston business.

Staff have contacted business within the CBD who previously held permits to see if they



ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

would like to obtain a new permit. Staff will continue to encourage and promote the holding of Alfresco Dining Permits.

2.2 Employee Movements

The April to June 2021 quarter saw 12 new employees welcomed to City of Palmerston and we bid farewell to 11 employees.

Council currently has a current approved Full Time Equivalent (FTE) of 88.35, with 84.88 FTE as at 30 June 2021. Council's headcount as of 30 June 2021 was 101 employees, comprising of full-time, part-time, casuals, and labour hire staff.

2.3 Recruitment of our People

The People and Customer Team supported 16 recruitment activities across Council, with all positions being externally advised to the community for an average of 14 days per advertisement. Recruitment activities were attributed to natural attrition, as well as the recruitment of roles to support the delivery of Community Plan outcomes and one promotional transfer within Council.

We are increasing our promotion of roles through the LinkedIn platform to reach a wider network of applicants.



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Quarterly Report – April to June 2021

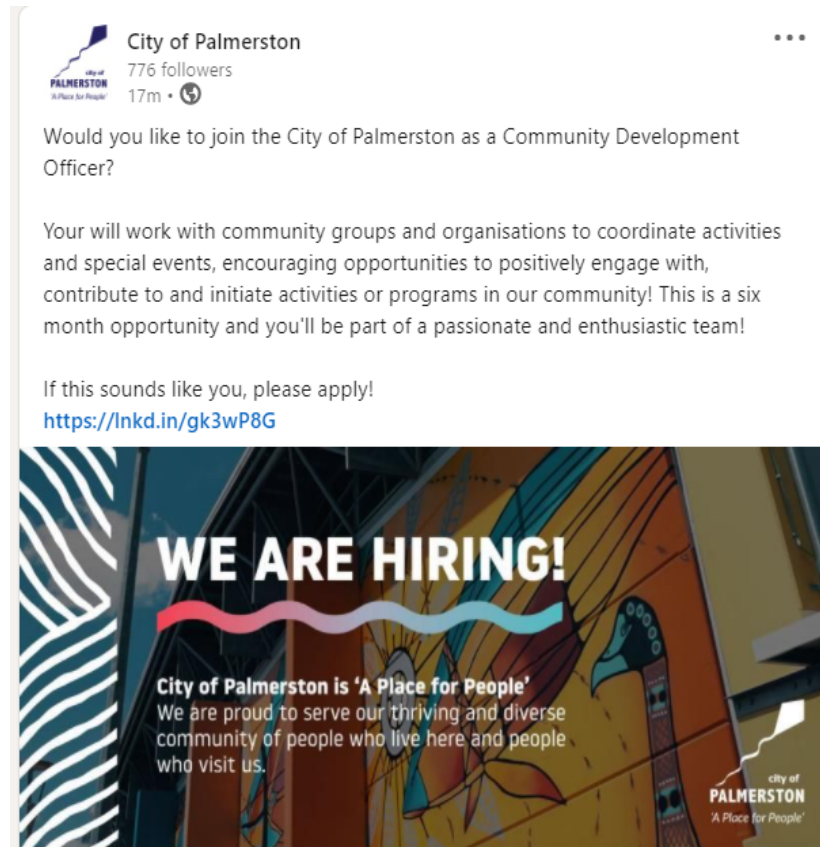


Image: Snippet of a recruitment advertisement on social media.

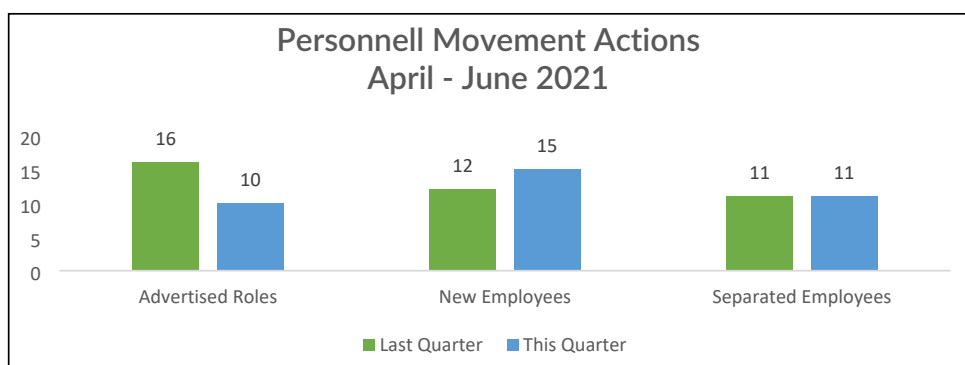


Table: Breakdown of Personnel Movement Actions across April to June 2021



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Quarterly Report – April to June 2021

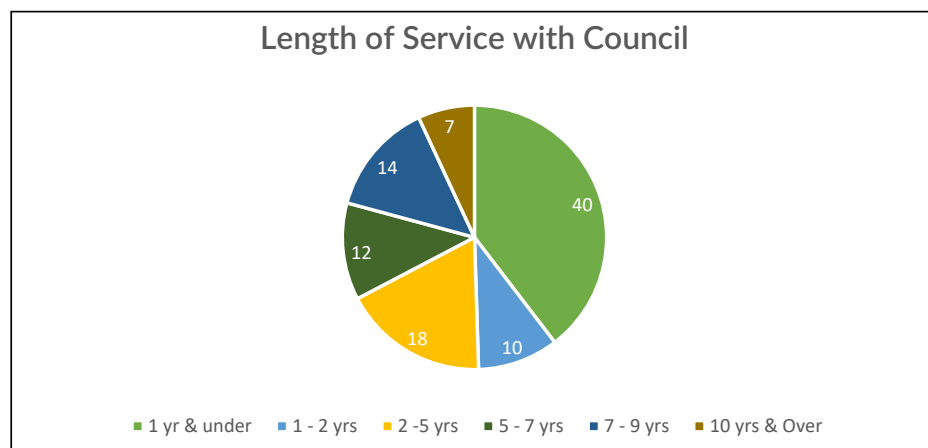
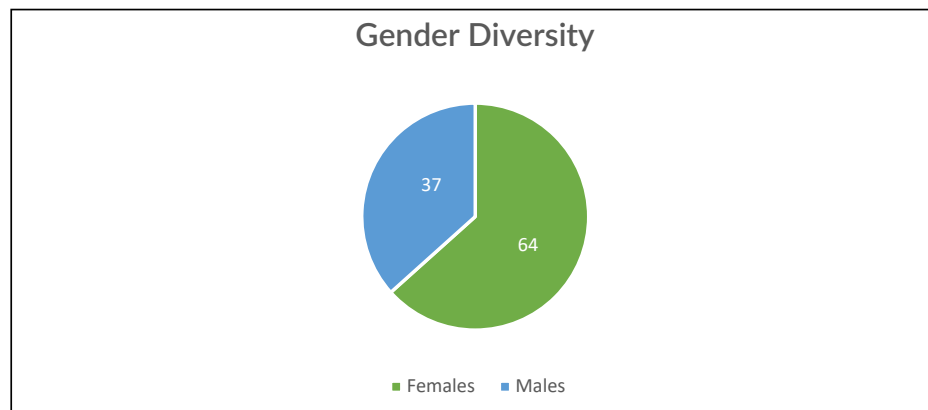
3. Community Plan Outcome: Cultural Diversity

In Palmerston we celebrate our cultures in a way that values our diversity

3.1 Quarterly Workforce Statistics

Council has a dedicated workforce performing many functions on behalf of the Community. As of 30 June 2021, Council employs staff from over 12 different nationalities demonstrating a culturally diverse workforce reflective of our community.

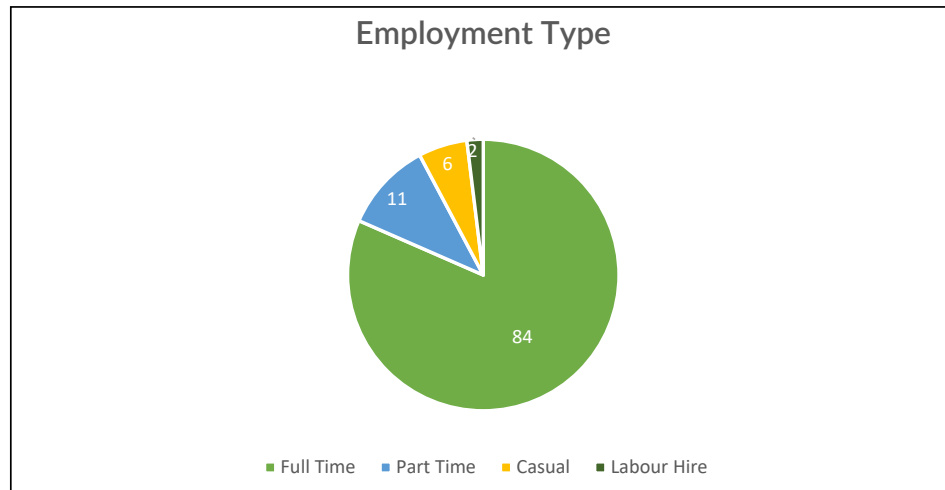
Our employees excluding labour hire comprise 64 females and 37 males and the average age of a staff member is 39.7 years, a slight reduction from the last quarter. The average length of service with Council has reduced slightly and is 3.3 years in comparison to 3.7 years last quarter, with seven staff completing 10 plus years of service.





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Quarterly Report – April to June 2021



3.2 Professional Development of our People

Over the past quarter Council has continued to invest in the professional development of our employees. Over 77 training activities and professional development opportunities have been undertaken by staff within the quarter.

This development included, but was not limited to:

- Crocodile Risk Management
- Information Act for Senior Managers
- Effective Communication for Staff
- Workplace Health and Safety Committee Training
- Conflict Resolution
- Record Management Training
- Truxor Operational Training

3.3 Local Government Management Challenge 2021

City of Palmerston was also represented at the Local Government Management Challenge held in Alice Springs. Seven employees took part in the challenge, and we are proud of their achievement and representation of City of Palmerston at the challenge.



ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021



City of Palmerston

752 followers

31m •

We had the pleasure of attending the Territory's Australasian Management Challenge in Alice Springs this week and had a blast! The event is an exciting opportunity to gain valuable skills, and build relationships within the team and other participating councils.

We congratulate our friends from [Central Desert Regional Council](#) who were this year's winners and look forward to being back next year!

[#australasianmanagementchallenge](#) [#cityofpalmerston](#) [#localgovernment](#)



3.4 Australia's Biggest Morning Tea

On Friday 18 June we helped raise continuous awareness of Cancer by holding Australia's Biggest Morning tea at the Recreation Centre. All employees were invited to attend, take part in baking and coin toss competitions to raise proceeds for the Cancer Council. We raised approximately \$100 for the cause.



Image: Some of the baked goods on display.



ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

4. Community Plan Outcome: A Future Focus

Palmerston is an innovative City can sustain itself through the challenges of the future.

4.1 Work Experience

During this quarter the People and Customer team have arranged the placement of two Year 10 students from Palmerston Senior College and Mackillop College completing work experience. Both students have had the opportunity to spend one week at City of Palmerston and gain an insight into the daily operations of Council and how we service the community.

Grace, work experience student from Mackillop College hosted by City of Palmerston and Office of the Mayor

Grace is a year 10 student who was interested not just in Local Government but also in the role that elected representatives play. Grace attended a Council Meeting and the Palmerston Safe Communities Meeting, as well as my monthly catch up with Eva Lawler. Grace also got to experience the operation side of Council and was amazed with the amount of activities provided by the City of Palmerston.



We were joined at the end of June by Makayla, a Year 10 Palmerston Senior College student, who is also completing a Certificate II in Business. Makayla spent the majority of her time with Customer Experience, but also spent time with the library team, with Regulatory Services, and Finance. She was also thrilled to meet library staff that she remembers from her childhood growing up in Palmerston.

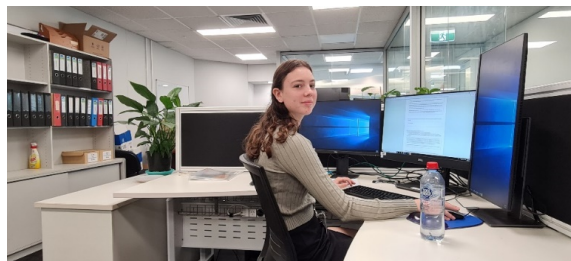


Image: Makayla, Work Experience Student from Palmerston Senior College

In an appreciation letter she wrote to the Elected Members, Makayla said she *"learnt a lot of things that I didn't know about the council and Palmerston itself – one thing being "road furniture" which I thought was pretty cool. I had a wonderful time and will definitely be recommending the council as a*



ORGANISATIONAL SERVICES

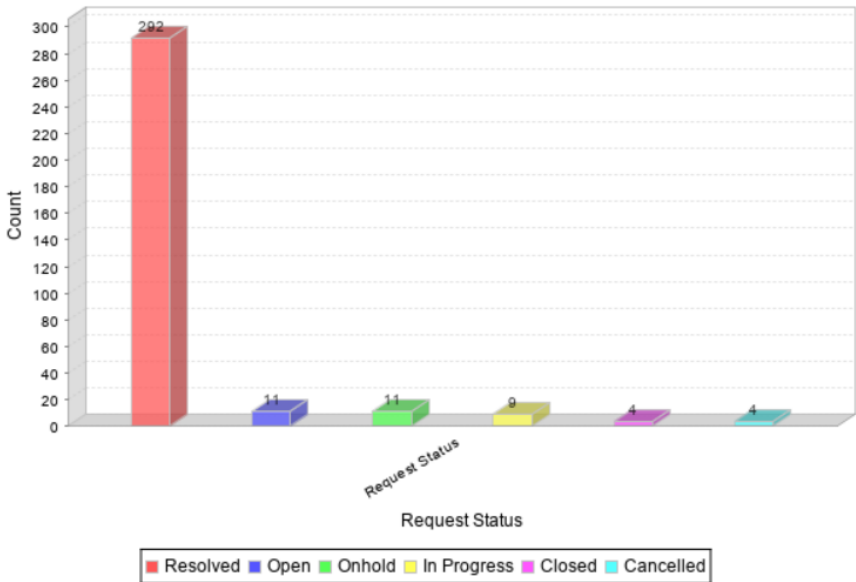
Quarterly Report – April to June 2021

great place to do work experience/placement.”

4.2 Internal Service Requests

During this quarter, the Information and Technology Team received 331 internal service requests. From the received requests, 292 were resolved, 8 jobs have been closed or cancelled, 20 jobs in progress or open and awaiting further information, and 11 jobs are on hold.

The below graph shows the recorded jobs within the quarter.



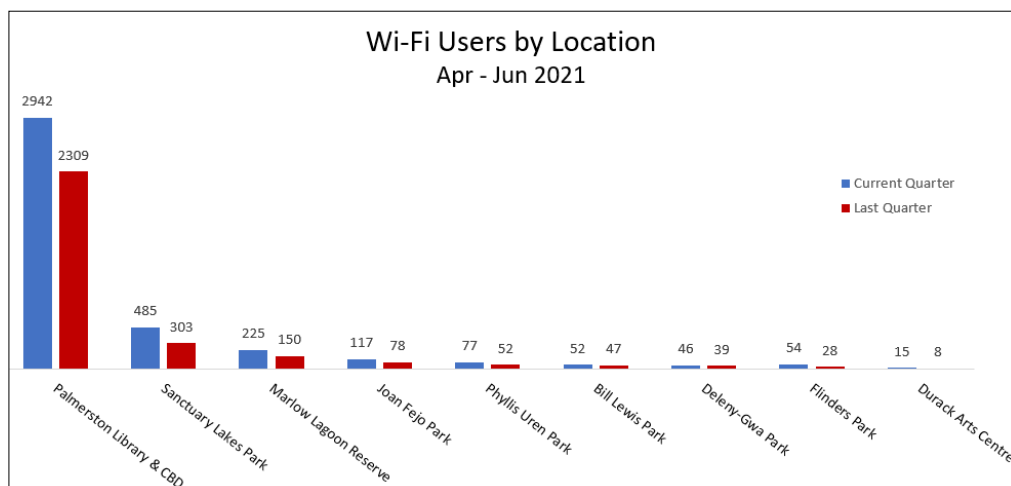
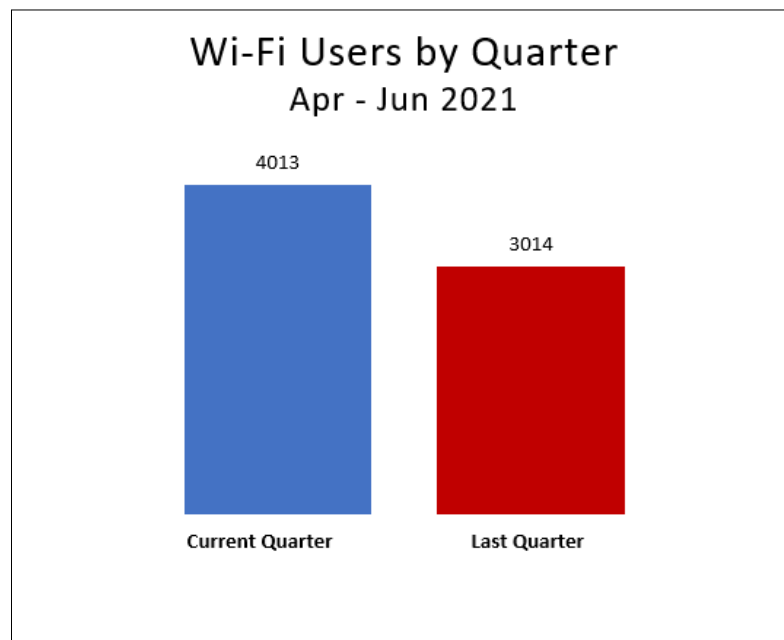


ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

4.3 Public Wi-Fi

There was a significant increase in WiFi usage over the last quarter. This has coincided with the transition into the dry season, the beginning of many events occurring in our public spaces and additional foot traffic with tourists.





ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

5. Community Plan Outcome: Environmental Sustainability

Palmerston in an environmentally friendly, livable city that promotes renewable practices and sustainability

5.1 Rates and Charges 2021-2022

In June 2021, Council adopted the Declaration of Rates and Charges. The average residential rate increased by 2.4%. The waste management charges were reviewed during the budget preparation and due to efficiencies and contract savings, kerbside collection charge was reduced from \$490 to \$480. This means that nearly 55% of residential ratepayers will see a \$20 increase in 2021-22.

Council also decreased the overdue interest rate from 9% per annum to 8% per annum. This brings the overdue interest rate in line with the rate charged by the ATO for overdue debt. Council also continued the practice of offering an early bird draw. Ratepayers who pay their rates and charges in full by the first instalment due date will go into a draw and two lucky ratepayers will win \$1,500 each.

6. Community Plan Outcome: Governance

Council is trusted by the community and invest in things that the public value.

6.1 Accounts Payable

Council continues to make payment to vendors at 21-day terms to assist business that may be under financial pressure due to the Coronavirus (COVID-19) Pandemic. Council has made over \$7.5 million in payments to vendors as of 30 June 2021, with 82% of these payments being made to local businesses.

6.2 Municipal Plan 2021-2022

Completed the adoption of the Municipal Plan 2021-22 in accordance with the project plan. There were two submissions received during the public consultation period. Necessary amendments were made prior to the adoption of the final plan which is now published on the Council website, [Municipal Plan 2021-2022](#).

6.3 Incoming Local Government Act 2019

Preparation is complete for the changeover of legislation on 1 July 2021. Council policies are up to date in accordance with the incoming Act. Review of all existing policies during the term of this Council has been completed.

The new policies which will take effect from 1 July 2021 are listed as below:

- Elected Member Allowances and Expenses
- Gifts and Benefits for Elected Members
- Code of Conduct Elected Members and Committee Members
- Audio/Audiovisual Conferencing
- Elected Member Casual Vacancies
- Human Resource Management
- Shared Services



ORGANISATIONAL SERVICES

Quarterly Report – April to June 2021

6.4 Risk Management

Council's insurance portfolio is due for renewal from 1 July 2021. Findings and recommendations from the internal workshops held in May and June were used in developing this insurance strategy for 2021 and beyond.

Council's Risk Management framework is currently under review. Recommendations from the internal audits conducted this quarter were added into the Control Improvement Plan. The updated risk register will be presented to the upcoming Risk Management and Audit Committee on 10 August 2021.

6.5 Procurement

During the April to June 2021 quarter, Council has awarded five tenders, as outlined below. 70% of the awarded tender values will be spent locally.

Tender	Awarded Amounts	Awarded Date	Tender Duration	Awarded To	Local Business
SWELL Operations and Management Contract	\$1,834,116.00	2 June 2021	Five years	Belgravia Leisure	No*
Library Recording Studio	\$228,243.00	11 May 2021	Six months	DCCM	Yes
Landscape Maintenance	\$994,641.00	20 June 2021	Three years	Programmed Maintenance	Yes
Grounds Maintenance - EAST	\$1,303,392.00	22 April 2021	Three years	Programmed Maintenance	Yes
Grounds Maintenance - WEST	\$1,598,536.56	22 April 2021	Three years	Sterling Property Services	Yes

*Belgravia are establishing a local presence and employing local staff as part of this contract.

There are currently an additional seven tenders that are in progress, as outlined below:

Tender	Status	Comment
Spray Sealing and Asphalt Works	Under Assessment	To be awarded July 2021
Dog Kennels	Cancelled	Cancelled
Aquatic Weed Harvester	Public Tender	Public Tender Closes 06/08/2021
Cleaning of Council Buildings & Facilities	Awaiting Final Approval	Released Next Quarter
Street & Pathways Sweeping	Awaiting Final Approval	Released Next Quarter
Electrical Maintenance	Awaiting Final Approval	Released Next Quarter
SWELL Construction	Awaiting Final Approval	Released Next Quarter

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.2
REPORT TITLE:	Financial Report for the Month of June 2021
MEETING DATE:	Tuesday 20 July 2021
AUTHOR:	Financial Accountant, Tinashe Gomo
APPROVER:	Finance Manager, Gayathri Sivaraj

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of the Report is to present to Council the Financial Report for the month of June 2021.

KEY MESSAGES

- The month-end figures for June are representative of the year to date balances as of 7 of July 2021. These figures do not include the final year-end transactions and will vary from the financial statements presented in the Annual Report 2020-2021 currently being prepared.
- Operating Income and Expenditure is in line with budget expectations and cashflows.
- Capital expenditure is at 61% of the Revised Budget for the year, inclusive of commitments. The Revised Budget includes significant grant funding received throughout the year. When compared to the Original Budget of \$6.13 million, Council has spent and committed over 100% of this budget.
- 79% of the monthly creditor payments have been made to local suppliers.
- Outstanding creditors and general bank fund balances are higher than usual, due to the end of month falling in the period of a COVID-19 lockdown that delayed the payments approval and processing to 9 July.

RECOMMENDATION

THAT Report entitled Financial Report for the Month of June 2021 be received and noted.

BACKGROUND

In accordance with *Local Government (General) Regulations 2021 - Part 2 (Division 7)*, the proceeding month's financial report must be presented to Council. The commentary below and **Attachment 13.1.2.1** present the financial position of Council at the end of June 2021. These balances are as at 7 July, and may not include some final year-end transactions, which will be included within the Annual Report 2020-21.

DISCUSSION

Operating Income

- Total operating income is at 96% of the Revised Budget.
- Rates and Annual Charges are sitting at 96%, consistent with the same time last year.
- Interest and Investment Revenue is now at 86% of the Revised Budget.
- Other operating income items are in line with expectations.

Operating Expenditure

- Total operating expenditure is at 99% of the Revised Budget inclusive of commitments. All directorates are tracking well against budget with the Office of the Chief Executive at 91%, Organisational Services at 101%, Lifestyle and community at 102%, City Growth and Operations at 96% of their respective budgets.
- Council wrote off \$2,652 worth of Infringements as per April 2021 resolution.

Capital Income

- Capital income is at 67% of the Revised Budget.
- Council has received 63% of its Revised Budgeted Grant income from both the Federal and Northern Territory Governments. The Council expects to receive the outstanding grant funding in the coming financial year as the carried over projects progress to their completion.

Capital Expenditure

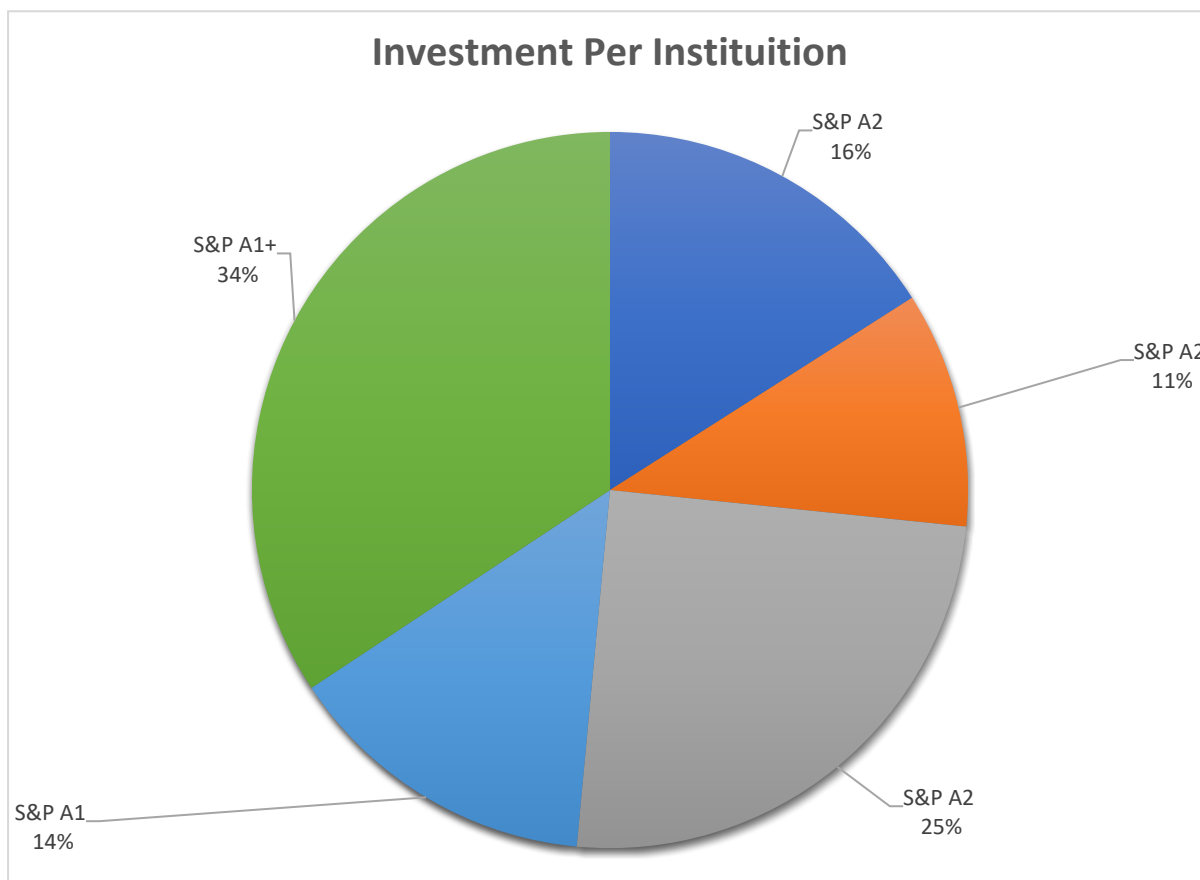
- Capital expenditure is at 61% of the Revised Budget for the year, inclusive of commitments. Compared to the Original Budget, Council has exceeded budget expectations for the year.
- Capital expenditure will increase as annual statements are finalised. Council is working through year-end invoices from significant projects such as the Gray Hall Redevelopment, Playground Refurbishment, the Recording Studio and some of the Local Roads and Community Infrastructure programs (LRCI).
- The tenders for Dog Pound and Road Reseal have not yet been awarded. Once awarded, works are expected to commence in the 2021-22 financial year.

Loans

- Council approved an internal loan for \$3.65 million to fund Making the Switch and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.
- The internal loan for Making the Switch has been drawn upon, with the corresponding figures shown in **Attachment 13.1.2.1**, Section 2.10 - Council Loans. Total project costs for Making the Switch, exclusive of employee costs and interest incurred is \$3,223,849. Interest accrued to date is \$136,248 and Council commenced repayments in 2019-20.
- The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in November 2019 and occur quarterly. The current outstanding balance on this loan is \$1,510,301. Details of the loan are provided in **Attachment 13.1.2.1**, Section 2.10 - Council Loans.

Investments

- As of 30 June 2021, Council held a total of \$28.165 million in term deposits across five separate financial institutions. The investment portfolio is compliant with Council Policy *FIN06 Investments*.
- The breakup between institutions is:



Outstanding Rates

- Section 2.4 – Debtor Control Accounts, as presented as **Attachment 13.1.2.1**, reflects the number of properties overdue per year as well as the cumulative overdue amounts. Rates that stay overdue for more than three years qualify for the sale of land process under Legislation. Council places an overriding statutory charge on the property to start this process, which gives Council priority over all other registered and unregistered mortgages, charges, and encumbrances except a previously registered overriding statutory charge. Council currently holds overriding statutory charges over-all properties with overdue debt rated prior to 2017-2018.
- Council's overdue rates are currently worth \$1.662 million and constitute 5.73% of total rates levied for the 2020-21 financial year.
- Council continues to support ratepayers affected by COVID-19 through rate relief measures. This financial year, eight commercial rates concessions have been approved under Council's *FIN17(a) Public Benefit Concession Policy for Commercial Ratepayers*. This policy has expired as of the 30 June 2021.

Waste Charges

- The purpose of Section 2.8 - Waste Charges in **Attachment 13.1.2.1**, is to supply an indicative overview of Council's progress against its budgeted Waste Reserve movement.

CONSULTATION PROCESS

There was no consultation required during the preparation of this Report.

POLICY IMPLICATIONS

Investments are compliant with Council Policy *FIN06 Investments*.

BUDGET AND RESOURCE IMPLICATIONS

Budget or resource implications are reflected in the body of the Report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This Report addresses the following City of Palmerston Strategic Risks:

2 Is not sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the Council.

The *Local Government (General) Regulations 2021 - Part 2 (Division 7)*, prescribes that:

Monthly financial reports to council

(1) *The CEO must, in each month, give the council a report setting out:*

- a. The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and*
- b. The most recently adopted annual budget; and*
- c. Details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget*

(2) *If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions under regulation 19 for the particular month.*

With the monthly finance report being laid before Council, Council is adhering to legislative requirements and ensure ongoing monitoring of financial sustainability.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this Report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Monthly Financial Report June 2021 signed [13.1.2.1 - 21 pages]

Financial Management Reports

June 2021

- ❖ 1. Executive Summary
- ❖ 2. Financial Results



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June 2021

SECTION 1 – EXECUTIVE SUMMARY	1.1	Executive Summary
SECTION 2 – FINANCIAL RESULTS	2.1	Budget Summary Report
	2.2	Reserves Schedule
	2.3	Investments Management Report
	2.4	Debtor Control Accounts
	2.5	Financial Indicators
	2.6	Creditor Accounts Paid
	2.7	Creditor Accounts Outstanding
	2.8	Waste Charges
	2.9	Commercial Leases
	2.10	Council Loans

COUNCIL AGENDA Attachment 13.1.2.1

Section 2 Financial Results 30 June 2021

1.1 - Executive Summary as at % of year passed

100%

	Revised Budget \$	YTD Actual \$	% Utilised Actuals	YTD Committed \$	% Utilised Committed	YTD Actual + Committed \$	Budget Forecast \$
Operating Income							
Rates & Annual Charges	29,068,274	27,922,722	96%	0	0%	27,922,722	29,068,274
Statutory Charges	168,940	131,952	78%	0	0%	131,952	168,940
User Charges & Fees	659,823	760,976	115%	0	0%	760,976	659,823
Interest & Investment Revenue	835,160	715,696	86%	0	0%	715,696	835,160
Reimbursements	125	125	100%	0	0%	125	125
Other Income	375,729	503,071	134%	0	0%	503,071	375,729
Grants, Subsidies & Contributions	2,019,921	1,824,341	90%	0	0%	1,824,341	2,019,921
Operating Income	33,127,972	31,858,882	96%	0	0%	31,858,882	33,127,972
Operating Expenditure							
Employee Costs	-10,314,389	-10,090,228	98%	-15,350	0%	-10,105,578	-10,314,389
Professional Services	-1,901,131	-1,684,025	89%	-241,460	13%	-1,925,485	-1,901,131
Auditor's Remuneration	-35,000	-3,830	11%	0	0%	-3,830	-35,000
Bad and Doubtful Debts	0	2,652	0%	0	0%	2,652	0
Operating Lease Rentals	-27,423	-18,471	67%	-4,406	16%	-22,877	-27,423
Energy	-1,255,557	-1,209,992	96%	0	0%	-1,209,992	-1,255,557
Materials & Contractors	-10,674,950	-8,949,010	84%	-1,269,480	12%	-10,218,489	-10,674,950
Depreciation, Amortisation & Impairment	-10,400,000	-10,738,287	103%	0	0%	-10,738,287	-10,400,000
Elected Members Expenses	-356,558	-294,972	83%	0	0%	-294,972	-356,558
Legal Expenses	-407,906	-353,352	87%	-59,400	15%	-412,752	-407,906
Water Charges	-1,333,095	-1,255,365	94%	0	0%	-1,255,365	-1,333,095
Telephone & Other Communication Charges	-317,474	-332,481	105%	-3,451	1%	-335,931	-317,474
Community Grants	-175,000	-143,673	82%	-25,422	15%	-169,095	-175,000
Other Expenses	-3,525,503	-3,282,661	93%	-403,117	11%	-3,685,777	-3,525,503
Borrowing Costs	-46,000	-35,376	77%	0	0%	-35,376	-46,000
Operating Expenditure	-40,769,985	-38,389,070	94%	-2,022,085	5%	-40,411,155	-40,769,985
OPERATING SURPLUS/(DEFICIT)	-7,642,013	-6,530,188		-2,022,085		-8,552,273	-7,642,013
Capital Income			0%				
Net gain (loss) on disposal or revaluation of assets	135,856	190,904	141%	0	0%	190,904	135,856
Developer Contributions	219,194	230,239	105%	0	0%	230,239	219,194
Asset Income	0	0	0%	0	0%	0	0
Grants received	4,575,679	2,894,775	63%	0	0%	2,894,775	4,575,679
Capital Income	4,930,729	3,315,919	67%	0	0%	3,315,919	4,930,729
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-2,711,284	-3,214,269		-2,022,085		-5,236,353	-2,711,284
Capital Expenditure							
Land Purchase	0	0	0%	0	0%	0	0
Asset Purchase	-4,092,396	-2,736,895	67%	-1,327,620	32%	-4,064,515	-4,092,396
Asset Upgrade	-9,744,802	-2,761,084	28%	-1,581,994	16%	-4,343,077	-9,744,802
Capital Expenditure	-13,837,198	-5,497,979	40%	-2,909,613	21%	-8,407,592	-13,837,198
Less Non-Cash Expenditure	-10,400,000	-10,738,287	103%	0	0%	-10,738,287	-10,400,000
Plus Gifted Assets	0	0	0%	0	0%	0	0
NET CAPITAL SURPLUS/(DEFICIT)	-6,148,482	2,026,039		-4,931,698		-2,905,659	-6,148,482
Borrowings	0	0	0%	0	0%	0	0
Repayment of Borrowings	-228,223	-228,052	100%	0	0%	0	-228,223
Reserve Movement	6,376,705	4,400,000	69%	0	0%	4,400,000	6,376,705
NET OPERATING SURPLUS/(DEFICIT)	0	6,197,987		-4,931,698		1,494,341	0

Gayu

Approved by: Finance Manager

09/07/2021
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Section 2
Financial Results

2.1 - Budget Summary Report as at

30 June 2021

% of year passed
Cashflowed Estimate of Budget YTD

100%
100%

Operating Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	559,605	569,323	102%
Office of the Chief Executive	559,605	569,323	102%
Organisational Services			
Director Organisational Services	50,012	96,143	192%
Financial Services	375,105	364,713	97%
Rates	22,289,884	21,145,320	95%
Organisational Services	22,715,001	21,606,176	95%
Community Development	0	12,166	0.00%
Events Promotion	61,000	23,364	38%
Health and Wellbeing Services	3,390	5,637	166%
Library Services	933,523	950,782	102%
Senior Citizens	2,000	2,000	100%
Youth Services	355,067	60,567	17%
Animal Management	356,702	371,736	104%
Parking & Other Ranger Services	149,440	77,492	52%
Lifestyle & Community Services	1,861,122	1,503,743	81%
City Growth & Operations			
Civic Centre	104,999	150,266	143%
Driver Resource Centre	3,818	3,818	100%
Director City Growth & Operations	1,553	1,553	100%
Private Works	24,750	37,100	150%
Recreation Centre	0	-73	0.00%
Roads & Transport	441,615	452,379	102%
Subdivisional Works	62,174	64,127	103%
Waste Management	6,900,590	7,023,248	102%
Odegard Drive Investment Property	446,160	439,400	98%
Durack Heights Community Centre	6,558	6,558	100%
CBD Car Parking	27	87	320%
City Growth & Operations	7,992,244	8,178,464	102%
	33,127,972	31,857,705	96%

Section 2
Financial Results

2.1 - Budget Summary Report as at

30 June 2021

% of year passed
Cashflowed Estimate of Budget YTD

100%
2%

Capital Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	2,965,089	1,143,617	39%
Office of the Chief Executive	2,965,089	1,143,617	39%
Organisational Services			
Information Technology	0	482,659	0.00%
Financial Services	135,856	190,904	141%
Organisational Services	135,856	673,563	496%
City Growth & Operations			
Director City Growth & Operations	930,590	217,555	23%
Roads & Transport	680,000	1,050,944	155%
Subdivisional Works	219,194	230,239	105%
City Growth & Operations	1,829,784	1,498,739	82%
	4,930,729	3,315,919	67%

COUNCIL AGENDA

Attachment 13.1.2.1

Section 2 Financial Results

2.1 - Budget Summary Report as at

30 June 2021

% of year passed
Cashflowed Estimate of Budget YTD

100%
100%

Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Governance						
Elected Members	-397,755	-328,498	83%	-47	0%	-328,546
Office of the CEO	-1,493,715	-1,307,510	88%	-89,874	6%	-1,397,383
Office of the Chief Executive	-1,891,470	-1,636,008	86%	-89,921	5%	-1,725,929
Organisational Services						
Customer Services	-315,294	-350,125	111%	-335	0%	-350,460
Human Resources	-849,018	-952,042	112%	-21,913	3%	-973,956
Information Technology	-1,172,949	-1,228,591	105%	-106,387	9%	-1,334,977
Director Organisational Services	-453,494	-477,012	105%	-12,973	3%	-489,985
Records Management	-257,074	-227,686	89%	-4,406	2%	-232,092
Financial Services	-12,639,303	-12,579,700	100%	-56,826	0%	-12,636,526
Rates	-369,900	-283,565	77%	-1,375	0%	-284,940
Organisational Services	-16,057,031	-16,098,722	100%	-204,214	1%	-16,302,935
Lifestyle & Community Services						
Arts & Culture	-103,183	-88,079	85%	-9,125	9%	-97,204
Community Development	-904,980	-907,081	100%	-25,827	3%	-932,907
Diversity and Inclusion Activities	-14,000	-11,612	83%	-1,268	9%	-12,880
Events Promotion	-415,000	-373,119	90%	-99,882	24%	-473,001
Families & Children	-27,000	-22,943	85%	0	0%	-22,943
Health and Wellbeing Services	-48,530	-43,565	90%	-1,606	3%	-45,171
Library Services	-1,863,701	-1,766,539	95%	-56,903	3%	-1,823,442
Senior Citizens	-7,000	-6,324	90%	0	0%	-6,324
Youth Services	-252,348	-176,505	70%	-236,011	94%	-412,516
Director Lifestyle & Community	-523,401	-478,732	91%	-2,730	1%	-481,462
Safe Communities	-70,797	-49,116	69%	-5,206	7%	-54,322
Public Relations and Communications	-614,759	-540,812	88%	-30,040	5%	-570,852
Animal Management	-180,852	-154,459	85%	-10,193	6%	-164,652
Parking & Other Ranger Services	-892,353	-962,880	108%	-8,295	1%	-971,175
Lifestyle & Community Services	-5,917,904	-5,581,765	94%	-487,085	8%	-6,068,850
City Growth & Operations						
Aquatic Centre	-767,796	-729,782	95%	-48,582	6%	-778,364
Archer Sports Club	-256	-228	89%	0	0%	-228
Civic Centre	-399,563	-448,551	112%	-46,958	12%	-495,508
Depot	-73,646	-69,931	95%	-7,729	10%	-77,660
Driver Resource Centre	-17,921	-16,316	91%	-4,064	23%	-20,380
Emergency Operations	-33,000	-39,388	119%	-190	1%	-39,578
Gray Community Hall	-31,618	-30,489	96%	-1,580	5%	-32,069
Director City Growth & Operations	-586,162	-809,504	138%	-15,527	3%	-825,031
Open Space	-4,661,070	-4,148,493	89%	-368,680	8%	-4,517,173
Private Works	-91,373	-58,632	64%	0	0%	-58,632
Recreation Centre	-248,763	-228,346	92%	-59,516	24%	-287,862
Roads & Transport	-2,220,675	-1,907,555	86%	-173,051	8%	-2,080,606
Stormwater Infrastructure	-234,350	-188,254	80%	-3,395	1%	-191,648
Street Lighting	-770,000	-872,135	113%	-4,080	1%	-876,215
Subdivisional Works	-112	-308	275%	0	0%	-308
Waste Management	-6,417,545	-5,398,160	84%	-365,602	6%	-5,763,763
Odegaard Drive Investment Property	-137,232	-116,475	85%	-459	0%	-116,934
Durack Heights Community Centre	-22,689	-20,312	90%	-15,416	68%	-35,728
CBD Car Parking	-126,809	-92,540	73%	-10,779	8%	-103,319
Goyder Square	-63,000	-45,144	72%	-421	1%	-45,565
City Growth & Operations	-16,903,581	-15,220,540	90%	-1,126,030	7%	-16,346,571
	-40,769,985	-38,537,035	95%	-1,907,250	5%	-40,444,286

Section 2 Financial Results

2.1 - Budget Summary Report as at

30 June 2021

% of year passed
Cashflowed Estimate of Budget YTD


100%
40%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Organisational Services						
Information Technology	-1,760,337	-271,460	15%	-20,597	1%	-292,057
Director Organisational Services	0	0	0.00%	-100,453	0.00%	-100,453
Financial Services	-533,415	-333,380	62%	0	0%	-333,380
Organisational Services	-2,293,753	-604,841	26%	-121,050	5%	-725,890
Arts & Culture	-65,000	0	0%	0	0%	0
Library Services	-662,946	-254,891	38%	-363,249	55%	-618,140
Director Lifestyle & Community	-80,000	-43,260	54%	-38,800	49%	-82,060
Lifestyle & Community Services	-807,946	-298,151	37%	-402,049	50%	-700,200
City Growth & Operations						
Aquatic Centre	-301,273	-701,848	233%	-2,332	1%	-704,180
Civic Centre	-55,000	-16,375	30%	-39,180	71%	-55,555
Depot	-369,741	-7,664	2%	-9	0%	-7,673
Gray Community Hall	-2,000,000	-200,326	10%	-16,835	1%	-217,161
Director City Growth & Operations	-752,629	-212,133	28%	-448,767	60%	-660,900
Open Space	-3,355,280	-1,770,334	53%	-1,526,631	45%	-3,296,965
Recreation Centre	-393,937	-221,536	56%	-16,358	4%	-237,894
Roads & Transport	-2,113,721	-489,830	23%	-193,180	9%	-683,010
Stormwater Infrastructure	-150,000	-79,884	53%	-38,294	26%	-118,179
Street Lighting	-651,963	-660,112	101%	-19,000	3%	-679,112
Subdivisional Works	-275,620	-265,913	96%	0	0%	-265,913
Waste Management	-276,335	-97,984	35%	-80,030	29%	-178,014
Durack Heights Community Centre	-40,000	-6,500	16%	-18,306	46%	-24,806
City Growth & Operations	-10,735,499	-4,730,439	44%	-2,398,922	22%	-7,129,361
	-13,837,198	-5,633,430	41%	-2,922,020	21%	-8,555,451

Section 2
Financial Results
2.2 Reserves Schedule

	Balance as at 1/07/2020	Original Budget \$	Carry Forwards & Rollovers \$	TO RESERVES Budget Reviews			Adopted Budget \$	FROM RESERVES Budget Review					Adopted Budget \$	Balance as at 30/06/2021
				1st Review \$	2nd Review \$	3rd Review \$		Original Budget \$	Carry Forwards & Rollovers \$	1st Review \$	2nd Review \$	3rd Review \$		
Externally Restricted Reserves														
Unexpended Grants Reserve	456,846	300,000	0	250,000	0	0	550,000	250,000	0	42,708	3,445	0	296,153	710,693
	456,846	300,000	0	250,000	0	0	550,000	250,000	0	42,708	3,445	0	296,153	710,693
Internally Restricted Reserves														
Election Expenses Reserve	150,000	0	0	0	0	0	0	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	2,597,173	0	0	0	0	180,000	180,000	0	1,400,050	1,197,123	0	0	2,597,173	180,000
Developer Funds In Lieu Of Construction	1,786,459	162,730	0	0	203,787	0	366,517	516,000	0	2,213	0	0	518,213	1,634,763
Waste Management Reserve	2,142,278	68,020	0	8,821	0	0	76,841	190,000	0	144,400	0	0	334,400	1,884,719
Asset Renewal Reserve	0	0	0	0	0	0	0	0	0	0	0	89,201	89,201	-89,201
Major Initiatives Reserve	614,949	0	0	0	0	0	0	0	0	0	0	0	0	614,949
	7,790,859	230,750	0	8,821	203,787	180,000	623,358	706,000	1,400,050	1,343,736	0	89,201	3,538,987	4,875,230
Unrestricted Reserves														
Working Capital Reserve	9,546,226	0	0	0	0	0	0	997,179	0	1,547,245	1,170,500	0	3,714,924	5,831,302
	9,546,226	0	0	0	0	0	0	997,179	0	1,547,245	1,170,500	0	3,714,924	5,831,302
Total Reserve Funds*	17,793,931	530,750	0	258,821	203,787	180,000	1,173,358	1,953,179	1,400,050	2,933,688	1,173,945	89,201	7,550,063	11,417,226



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COUNCIL AGENDA Attachment 13.1.2.1

Section 2

Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT30/06/2021

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	0.70%	September 22, 2021	84		
AMP	S&P A2	\$ 1,500,000.00	0.75%	November 3, 2021	126		
AMP	S&P A2	\$ 1,500,000.00	0.35%	April 20, 2022	294	\$ 4,500,000.00	15.98%
Bank of Queensland	S&P A2	\$ 1,500,000.00	0.65%	July 28, 2021	28		
Bank of Queensland	S&P A2	\$ 1,500,000.00	0.65%	August 25, 2021	56	\$ 3,000,000.00	10.65%
Members Equity Bank	S&P A2	\$1,000,000	0.25%	August 12, 2021	43		
Members Equity Bank	S&P A2	\$1,000,000	0.35%	September 8, 2021	70		
Members Equity Bank	S&P A2	\$1,000,000	0.40%	December 1, 2021	154		
Members Equity Bank	S&P A2	\$1,000,000	0.45%	January 19, 2022	203		
Members Equity Bank	S&P A2	\$1,000,000	0.45%	February 2, 2022	217		
Members Equity Bank	S&P A2	\$1,000,000	0.45%	March 23, 2022	266		
Members Equity Bank	S&P A2	\$1,000,000	0.45%	April 6, 2022	280	\$ 7,000,000.00	24.85%
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.65%	July 14, 2021	14		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.70%	October 6, 2021	98		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.70%	October 20, 2021	112		
Macquarie Bank Limited	S&P A1	\$ 1,000,000.00	0.50%	November 17, 2021	140	\$ 4,000,000.00	14.20%
National Australia Bank	S&P A1+	\$ 7,663.34	0.00%				
National Australia Bank	S&P A1+	\$ 157,390.08	0.00%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.32%	December 15, 2021	168		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.27%	January 5, 2022	189		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.32%	February 23, 2022	238		
National Australia Bank	S&P A1+	\$ 1,500,000.00	0.33%	March 9, 2022	252		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 4, 2022	308		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	May 18, 2022	322		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.32%	June 1, 2022	336		
National Australia Bank	S&P A1+	\$ 1,000,000.00	0.33%	June 15, 2022	350	\$ 9,665,053.42	34.32%
TOTAL SHORT TERM INVESTMENT		\$ 28,165,060.21	Average Days to Maturity		181	100.00%	
% OF TOTAL INVESTMENT PORTFOLIO	A1 & A1+ (max 100%)	48.5%	A2 (max 60%)	51.5%	A3 (max 40%)	0%	100%
Weighted Average Rate		0.46%	BBSW 90 Day Rate Benchmark		0.025%		
GENERAL BANK FUNDS		\$ 10,512,827.31	Total Budget Investment Earnings		-\$ 242,000.00		
TOTAL ALL FUNDS		\$ 38,677,887.52	Year to Date Investment Earnings		-\$ 157,328.76		

Cashflow of Investments

PROPERTY INVESTMENT

PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARATIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,200,000	\$ 439,400	\$ 116,475	\$ 322,925	156,000

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Section 2
Financial Results
30 June 2021

2.4 Debtor Control Accounts

SUNDRY DEBTORS:								
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS		
	59,922.06	30,223.00	400.00	24,800.00	50.00	4,449.06		
RATES:								
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME					
Jun-21	\$1,662,783	\$1,415,844	5.73%					
Jun-20	\$1,451,003		5.05%					
TOTAL OVERDUE BY YEAR AND NUMBER OF PROPERTIES								
Year	Charged in 2020/2021	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged in 2015/2016	Charged in 2014/2015	Charged in 2013/2014
Overdue Amount	\$1,070,037	\$311,739	\$169,196	\$67,217	\$31,456	\$11,433	\$1,413	\$291
Cumulative Number Of Properties	2587	210	113	48	26	12	5	1
INFRINGEMENTS:		Final Report						
Animal Infringements		56,068.00						
Public Places		505.00						
Parking Infringements		13,509.69						
Litter Infringements		0.00						
Signs		0.00						
Other Law and Order		0.00						
Net Balance on Infringement Debts		<u><u>70,082.69</u></u>						

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Section 2

Financial Results

2.5 - Financial Indicators

	Target	2021	2020	2019	2018
Operating Surplus Ratio					
Total Operating Surplus/Deficit	0.00%	-23.07%	-18.87	-23.02%	-26.12%
Total Operating Income					
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.					
Debt Service Ratio (External Loans)					
EBITDA	>2	10.23	15.94	16.87	0.00
Net Debt Service Cost					
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income.					
Rate Coverage Percentage					
Rate Revenues	60%-75%	66.92%	66.61%	63.87%	61.38%
Total Revenues					
This indicator shows the percentage of total revenue raised through rates income.					
Rates & Annual Charges Outstanding Percentage					
Rates & Annual Charges Outstanding	<5%	5.73%	5.08%	3.84%	3.39%
Rates & Annual Charges Collectible					
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.					

SECTION 2

Financial Results

		2.6 - Creditor Accounts Paid	June 2021
Creditor Name	Creditor Payment Type	Amount \$	
5186 Members Equity Bank Limited	Investment	7,000,000.00	
5023 National Australia Bank	Investment	5,000,000.00	
V00295 Jacana Energy	Utilities	274,712.37	
5104 JLM Contracting Services Pty Ltd	General Creditors	186,682.55	
3438 NT Shade & Canvas Pty Ltd	General Creditors	182,318.40	
2 Australian Taxation Office - PAYG	General Creditors	179,847.00	
639 Cleanaway Pty Ltd.	General Creditors	164,893.44	
V02591 (UII) The Urban Institute Pty Ltd	General Creditors	160,163.53	
549 City of Darwin	General Creditors	126,281.38	
V03073 Programmed Property Services	General Creditors	94,472.13	
V01904 Veolia Environmental Service (Australia) Pty Ltd	General Creditors	89,822.88	
V03264 McMahon Services Australia (NT) Pty Ltd	General Creditors	85,969.63	
V00318 StatewideSuper Clearing House	Superannuation	76,220.39	
798 YMCA of the Northern Territory	General Creditors	74,405.94	
1607 Sterling NT Pty Ltd	General Creditors	69,081.92	
48 Top End Line Markers Pty Ltd	General Creditors	67,216.60	
V00368 iWater NT	General Creditors	64,944.14	
54 Powerwater	Utilities	44,468.03	
V01789 Next Energy Lighting Pty Ltd	General Creditors	43,122.28	
V00582 Ezko Property Services (Aust) Pty Ltd	General Creditors	38,582.98	
4660 Assetic Australia Pty Ltd	General Creditors	37,075.50	
4190 National Australia Bank	General Creditors	36,199.91	
V02009 Golder Associates Pty Ltd	General Creditors	35,940.66	
3787 Total Event Services T/A Top End Sounds P/L	General Creditors	29,279.75	
V00773 Akron Group NT Pty Ltd	General Creditors	28,400.31	
V03337 Northern Territory Cricket Association Inc	General Creditors	27,964.20	
3936 Arafura Tree Services and Consulting	General Creditors	27,072.00	
V00343 MAGIQ Software Ltd. T/A - NCS Chameleon Ltd	General Creditors	26,110.70	
87 Industrial Power Sweeping Services Pty	General Creditors	24,969.64	
5254 True North	General Creditors	23,644.09	
V01643 KPMG	General Creditors	22,440.00	
5031 All Aspects Recruitment & HR Services	General Creditors	22,089.74	
V02989 Willis Australia Limited	General Creditors	19,166.40	
V03258 Repeat Plastics Australia Pty Ltd T/a Replas	General Creditors	18,814.40	
V02096 Totem Fencing Pty Ltd	General Creditors	18,068.08	
479 Jardine Lloyd Thompson Pty Ltd	General Creditors	17,875.00	
V01756 Democracy Co Unit Trust	General Creditors	14,888.11	
V03072 Larrakia Development Corporation	General Creditors	14,200.40	
V03363 Arccos Consulting Pty Ltd	General Creditors	14,058.00	
V01486 Brainium Labs Pty Ltd	General Creditors	12,560.00	
V02534 Water Dynamics Pty Limited	General Creditors	12,481.50	
V02594 Otium Planning Group Pty Ltd	General Creditors	12,457.50	
47 Telstra Corporation Ltd	General Creditors	11,679.85	
V01612 News Corp Australia	General Creditors	11,580.72	
V02814 Agon Environmental Pty Ltd	General Creditors	10,120.00	
V03328 Territory Weed Management Pty Ltd	General Creditors	10,120.00	
3880 PAWS Darwin Limited	General Creditors	10,096.00	
V01528 JKW Law Practice Pty Ltd	General Creditors	9,652.50	
3569 NT Build	General Creditors	9,597.00	
V01860 Hays Specialist Recruitment (Australia) Pty Ltd	General Creditors	9,507.23	
V00599 Athina Pascoe-Bell	Elected Members	9,401.99	
V02162 RMI Security - Conigrave Pty Ltd	General Creditors	8,921.29	
V02340 Litchfield Green Waste Recyclers	General Creditors	8,712.00	
5651 Minter Ellison Lawyers	General Creditors	8,133.50	

COUNCIL AGENDA

Attachment 13.1.2.1

Creditor Name	Creditor Payment Type	Amount \$
53 Eggins Electrical	General Creditors	7,897.57
V01584 Salary Packaging Australia	General Creditors	6,505.92
4912 Remote Area Tree Services Pty Ltd	General Creditors	5,830.00
V01503 LG Solutions Pty Ltd	General Creditors	5,720.00
5615 EcOz Environmental Consulting	General Creditors	5,587.84
26 Viva Energy Australia Pty Ltd	General Creditors	5,492.38
V01009 Australian Parking and Revenue Control Pty Limited	General Creditors	5,280.00
5272 Greville Fabrication Pty Ltd	General Creditors	5,205.20
V02448 Tainted Theatre Company	Refunds & Reimbursements	5,075.00
5640 Think Water - Winnellie & Virginia	General Creditors	4,996.63
2977 Optic Security Group NT	General Creditors	4,839.48
256 The Bookshop Darwin	General Creditors	4,781.14
V03396 Total Training Group P/L - Play Safety	General Creditors	4,650.00
V01748 FE Technologies Pty Ltd	General Creditors	4,578.20
3313 Zip Print	General Creditors	4,562.80
V00399 Palmerston and Regional Basketball Association	General Creditors	4,342.76
V03464 Safety Australia Group	General Creditors	4,125.00
V00359 Melzelco Pty Ltd T/as Shadeworks Hire	General Creditors	4,117.15
V01619 Merit Partners Pty Ltd	General Creditors	3,738.90
V03214 Russell Kennedy	General Creditors	3,617.24
V01600 Property Council of Australia	General Creditors	3,510.00
V02563 Amcom Pty Ltd Acc no 68842	General Creditors	3,507.29
V00250 Ward Keller	General Creditors	3,432.00
V01573 Amber Garden	Elected Members	3,308.64
1581 NT Broadcasters Pty Ltd	General Creditors	3,293.14
5508 Open Systems Technology Pty Ltd - CouncilFirst	General Creditors	3,277.78
V00511 IAP2- International Association	General Creditors	3,250.00
V00541 Aertex Group Pty Ltd	Sundry	3,170.73
2199 SBA Office National	General Creditors	2,892.17
V02277 Mowbray Investments Pty Ltd - On The Menu Catering	General Creditors	2,817.30
V00193 Amcom Pty Ltd Acc no CN5439	General Creditors	2,733.50
5122 NT Electrical Group	General Creditors	2,732.31
353 Otis	General Creditors	2,707.98
938 Nightcliff Electrical	General Creditors	2,661.24
2336 Flick Anticimex Pty Ltd	General Creditors	2,571.13
V03259 Locklins Landscape Gardening	General Creditors	2,460.00
V03425 CSS Services Pty Ltd ITF Corporate Strategic System	General Creditors	2,359.50
V01570 Sarah Louise Henderson	Elected Members	2,345.03
V01694 NT Advertising and Distribution	General Creditors	2,310.00
V03364 Intensity NT - Intensity Sports Pty Ltd	General Creditors	2,296.73
5131 Core Traffic Control Pty Ltd	General Creditors	2,244.00
V03473 Shaun Gill & Jacqueline O'Reilly	Refunds & Reimbursements	2,208.77
3683 Area9 IT Solutions	General Creditors	2,184.80
2587 Top End RACE	General Creditors	2,172.50
V00073 Off the Leash	General Creditors	2,145.00
4065 Southern Cross Protection Pty Ltd	General Creditors	2,118.12
V01569 Benjamin Giesecke	Elected Members	2,045.03
V01572 Lucy Morrison	Elected Members	2,045.03
V02002 Zimbabwe Darwin Community Association	General Creditors	2,000.00
V01579 Damian Hale	Elected Members	1,978.38
4561 Bendesigns	General Creditors	1,936.00
4029 Totally Workwear Palmerston	General Creditors	1,911.50
V01574 Dr Thomas A Lewis OAM	Elected Members	1,895.03
V01571 Michael Spick	Elected Members	1,828.38
V00860 Costojic Pty Ltd	General Creditors	1,757.00
3099 Iron Mountain Australia Pty Ltd	General Creditors	1,700.99
617 Barnyard Trading	General Creditors	1,645.05
4737 D & L Plumbing & Gasfitting	General Creditors	1,622.50
5 Australia Post	General Creditors	1,616.62

COUNCIL AGENDA


Attachment 13.1.2.1

Creditor Name	Creditor Payment Type	Amount \$
V02306 Well Done International Pty Ltd	General Creditors	1,589.17
V03414 Top End Controls & Automation Pty Ltd	General Creditors	1,583.96
5676 Royal Wolf Trading Australia Pty Ltd	General Creditors	1,568.88
V00474 Lane Communications	General Creditors	1,512.50
2965 KIK FM Pty Ltd	General Creditors	1,430.00
V01615 Autopia Management Pty Limited	General Creditors	1,416.80
V01639 Nigel Wilson	Refunds & Reimbursements	1,400.00
V00271 Fuji Xerox Business Centre NT	General Creditors	1,390.27
272 City Wreckers	General Creditors	1,386.00
V02980 V Lambda Pty Ltd	General Creditors	1,375.00
3428 Bunnings Group Limited	General Creditors	1,323.19
V03020 Ur Fitness DJ	General Creditors	1,290.00
V02167 Sanity Music Stores Pty Ltd	General Creditors	1,266.48
V00921 Natalie Sprite	Elected Members	1,260.00
V01307 Elisabeth A Walshe	Elected Members	1,223.84
V00315 HWL Ebsworth Lawyers	General Creditors	1,188.00
4871 Reface Industries	General Creditors	1,113.83
3098 Roadshow Films Pty Ltd	General Creditors	1,100.00
V03454 J A Damaso & L A Kamid	Refunds & Reimbursements	1,050.00
5315 Adamant Property Services Pty Ltd	General Creditors	1,016.64
3189 Seek Limited	General Creditors	1,013.94
V01106 Darwin Toilet Hire	General Creditors	1,001.00
V00518 SB & JS Cook	Refunds & Reimbursements	1,000.00
V01234 Mulga Security	General Creditors	999.90
V02599 Freddy's Car Installations	General Creditors	990.00
V03431 Monsterball Amusements	General Creditors	950.00
V01716 Bentley McGuinness Media Pty Ltd	General Creditors	900.00
V01420 CENTRELINK (PAYROLL)	General Creditors	884.66
V01810 Jacana Energy - Payroll Deductions	General Creditors	860.00
V03422 William Osmotherly	Refunds & Reimbursements	840.00
V01143 Channel Nine Darwin (Territory Television Pty Ltd)	General Creditors	825.00
V03292 Blume Designs	General Creditors	825.00
41 Harvey Distributors	General Creditors	806.74
V01673 Groove Vitality (Kelly Hayes)	General Creditors	800.00
V03021 Tritanta Fitness NT	General Creditors	800.00
4731 Yeni Redding	General Creditors	780.00
422 ALIA -Australian Library & Information Association	General Creditors	740.00
V01691 Blackwoods	General Creditors	713.23
V01983 Integrated RF Solutions t/a ITS Communications	General Creditors	683.23
4891 CH Pty Limited T/a Piperight Services	General Creditors	660.00
V01936 Arjays Sales & Services Pty Ltd	General Creditors	643.50
V00939 Defend Fire Services Pty Ltd	General Creditors	642.00
V01609 NT Recycling Solutions Pty Ltd - (NTRS)	General Creditors	639.98
3235 Records & Information Management Professionals Aus	General Creditors	630.00
V01537 Ben's Tree Service Pty Ltd	General Creditors	605.00
V03379 Healthy Living NT	General Creditors	600.00
V03398 Avenue Hotel Canberra	General Creditors	520.20
V00443 Top End Hydraulic Services P/L T/A Forecast Machin	General Creditors	512.74
5036 Dormakaba Aust P/L T/as Territory Door Services	General Creditors	505.45
5594 Kevin McCarthy	General Creditors	500.00
V00182 Nitesh Raj Pant	General Creditors	500.00
V02015 Darwin Mazda	General Creditors	500.00
V02319 Holly Beath (Parent: Janelle Beath)	General Creditors	500.00
V03444 Sophia Hodges	Grants, Sponsorships, Donations & Prizes	500.00
5410 Majestix Media Pty Ltd	General Creditors	484.00
V03449 Glen & Jennifer Lipscombe	Refunds & Reimbursements	480.00
5387 Odd Job Bob - Darren John Fillmore	General Creditors	474.11
V01785 M&S Mowing Plus	General Creditors	467.50
4528 Miranda's Armed Security Officers Pty	General Creditors	466.40

	Creditor Name	Creditor Payment Type	Amount \$
2186	Optus Billing Services Pty Ltd	General Creditors	432.00
215	Employee Assistance Services NT Inc (EASA)	General Creditors	423.78
V02035	Prayer Corby	General Creditors	400.00
V03316	Carly Brown	General Creditors	400.00
V01850	Sam Eyles Refrigeration and Air Conditioning P/L	General Creditors	398.73
V02364	Shipping Containers Leasing Pty Ltd	General Creditors	396.00
4508	News 4 U	General Creditors	335.60
V01812	C R Campbell - Electrical and Data Contractors	General Creditors	330.00
V03335	TechXpress Pty Ltd	General Creditors	330.00
V03362	Topend Events & Promotions Pty Ltd	General Creditors	330.00
V03318	Darwin Clogging - Christine Collins	General Creditors	315.00
V03440	Bill Cotter	Grants, Sponsorships, Donations & Prizes	300.00
V03467	Romana Paulson	Refunds & Reimbursements	300.00
V02616	ELB Pty Ltd	General Creditors	264.11
V00325	Site Skills Training	General Creditors	250.00
V02207	Jayla Thorne (Parent: Jaye Ah Mat)	Refunds & Reimbursements	250.00
V03447	Cheena Ignacio	Refunds & Reimbursements	250.00
V01199	Nepalese Association of the Northern Territory	General Creditors	240.00
V03448	Bradley & Jessica Saunders	Refunds & Reimbursements	231.94
5611	Steelmen Tools and Industrial Supplies	General Creditors	229.00
V02600	Specialised Solutions Pty Ltd	General Creditors	220.00
V02241	Kookaburra Kids	General Creditors	195.00
3829	Fairy Jill's Enchanted Entertainment	General Creditors	165.00
30	Colemans Printing Pty Ltd	General Creditors	161.70
V03320	Jennie Attrill	General Creditors	160.00
V00943	Rentokil Initial P/L - T/a NT Pest & Weed Control	General Creditors	154.00
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	General Creditors	154.00
V00004	Miranda Garling	Refunds & Reimbursements	150.00
V00909	Anthony Sievers	Refunds & Reimbursements	150.00
V01241	Brennan Electorate Office - Tony Sievers	Refunds & Reimbursements	150.00
289	Bolinda Publishing Pty Ltd	General Creditors	143.07
V01948	Scorptec Computers -Scorpion Technology Unit Trust	General Creditors	142.00
V02400	NT Karen Association	Refunds & Reimbursements	125.00
V02569	Healthscope Independence Services	Refunds & Reimbursements	125.00
V02945	Angela Krohn	Refunds & Reimbursements	125.00
V03442	Nicole Matthews	Refunds & Reimbursements	125.00
V03456	Celestine Mauwa Mbangsi	Refunds & Reimbursements	125.00
V03465	Helena Gibbons	Refunds & Reimbursements	125.00
V03472	Dasineia Sariman	Refunds & Reimbursements	125.00
V01549	We're The Glue Pty Ltd	General Creditors	117.48
V03468	Gayu Sivaraj	Refunds & Reimbursements	110.42
V00225	Bruce George Hosking	Refunds & Reimbursements	100.00
V03405	SJ Knight & ER Cope	Refunds & Reimbursements	100.00
V02474	HMG - Heath Motor Group Pty Ltd (Isuzu)	General Creditors	88.00
V00075	Mercury Group of Companies Pty Ltd (T/A Fit2Work)	General Creditors	81.18
V03481	Sugam Suwal	Refunds & Reimbursements	72.00
3788	HPA Incorporated	General Creditors	70.00
V00902	Coles Motors	General Creditors	67.50
V00419	Melanie Sanders	Refunds & Reimbursements	60.00
V03441	Bereaved Parent Support NT Inc	Refunds & Reimbursements	60.00
V03459	Shoma Moreau	Refunds & Reimbursements	60.00
V03466	Roseline Olusoji	Refunds & Reimbursements	60.00
18	Integrated Land Information System	General Creditors	52.40
V01940	Lesley Cresswell	Refunds & Reimbursements	50.00
V03146	Julie Rivett	Refunds & Reimbursements	50.00
V03443	Nate Marshall	Grants, Sponsorships, Donations & Prizes	50.00
V03458	William Brabon	Refunds & Reimbursements	50.00
V03476	Amanda Ewert	Refunds & Reimbursements	50.00
V03477	April Hart	Refunds & Reimbursements	50.00

COUNCIL AGENDA

Attachment 13.1.2.1

Creditor Name	Creditor Payment Type	Amount \$
V03478 Jeff Watson	Refunds & Reimbursements	50.00
V01938 Windcave Pty Limited	General Creditors	49.50
5435 Access Hardware (NT) Pty Ltd	General Creditors	44.00
V00022 Officeworks	General Creditors	42.88
V02330 Wilfred Kenneth Veal	Refunds & Reimbursements	30.00
V03279 Cecile Miel	Refunds & Reimbursements	27.00
V01281 Jennifer Howe	Refunds & Reimbursements	12.50
V03455 Dissanayaka Sardha Jayarathna	Refunds & Reimbursements	11.95
V01382 Andrew Dudley	Refunds & Reimbursements	10.50
V01519 Rosemary Baird	Refunds & Reimbursements	10.00
V02545 Amazon Web Services Inc	General Creditors	1.91
		14,896,761.23
Percentage of this month's payments made to local suppliers (excludes investments placed)		79%
		09/07/2021
Approved by: Manager Finance		1

SECTION 2


Financial Results

2.7 - Creditor Accounts Outstanding June 2021

Creditor No.	Creditor Name	Amount \$
1607	Sterling NT Pty Ltd	139,977.01
5104	JLM Contracting Services Pty Ltd	73,751.81
V03450	QBD Books - Darwin	66,556.30
V03292	Blume Designs	54,118.24
V00368	iWater NT	49,698.55
798	YMCA of the Northern Territory	45,000.00
3936	Arafura Tree Services and Consulting	42,029.90
4963	Centratech Systems Pty Ltd	28,050.00
V00541	Aertex Group Pty Ltd	20,347.77
V01913	OrangeTek	18,920.00
V02534	Water Dynamics Pty Limited	15,825.00
5640	Think Water - Winnellie & Virginia	14,470.72
V03072	Larrakia Development Corporation	12,855.70
5254	True North	12,111.75
3438	NT Shade & Canvas Pty Ltd	10,291.00
V00773	Akron Group NT Pty Ltd	8,564.42
256	The Bookshop Darwin	6,315.55
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	5,500.00
V03073	Programmed Property Services	5,335.00
4538	Byrne Consultants	4,752.00
V01537	Ben's Tree Service Pty Ltd	4,488.00
V03453	Hardy Landscaping (NT) Pt Ltd	4,317.50
V01277	Express Studios	3,450.00
V03346	AKJ Services Pty Ltd	3,219.00
5031	All Aspects Recruitment & HR Services	2,735.10
V00474	Lane Communications	2,470.60
566	Stickers & Stuff	2,299.00
V01234	Mulga Security	1,444.30
V03430	Darwin Divine Dancers	1,224.65
4744	Sue Little	1,100.00
1581	NT Broadcasters Pty Ltd	966.63
3442	Chung Wah Society Inc.	715.00
215	Employee Assistance Services NT Inc (EASA)	605.40
5713	Clean Fun T/A Giggling Geckos Jumping Castle Hire	550.00
V00971	Go Transit Media Group Pty Limited	501.29
V03264	McMahon Services Australia (NT) Pty Ltd	451.00
2064	Larrakia Nation Aboriginal Corporation	450.00
V01106	Darwin Toilet Hire	440.00
V01755	Liquid Blu Pty Ltd	440.00
3594	Comics NT	410.00
938	Nightcliff Electrical	392.00
4528	Miranda's Armed Security Officers Pty	387.20
3428	Bunnings Group Limited	386.37
2199	SBA Office National	338.78
272	City Wreckers	308.00
5509	Balloon Twisting Services - Sonia Bochow	300.00
2915	Territory Uniforms	280.86

COUNCIL AGENDA

Attachment 13.1.2.1

Creditor No.	Creditor Name	Amount \$
V02167	Sanity Music Stores Pty Ltd	279.96
3829	Fairy Jill's Enchanted Entertainment	275.00
4977	Masterplan	242.00
V02103	Mirror Mirror On The Wall - Cheng Gee Chua	225.00
V02285	Territory Native Plants	216.70
4561	Bendesigns	209.00
399	St John Ambulance (NT) Incorporated	180.00
V03429	Transparent Language, Inc	150.00
V00682	Leigh Dyson Plumbing	121.00
V02117	Espirito do Samba	100.00
87	Industrial Power Sweeping Services Pty	88.00
		671,228.06
	<i>Please note that all creditors are outstanding less than 30days</i>	
		09/07/202
	Approved by: Manager Finance	1

Section 2
Financial Results

2.8 - Waste Charges as at 30 June 2021
Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Rates & Charges	6,900,590	6,933,248	0	6,933,248	100%
Income	6,900,590	6,933,248	0	6,933,248	100%
Operating Expenditure					
Employee Costs	-840,533	-840,552	0	-840,552	100%
Office Administration Expenditure	0	-120	0	-120	0.00%
Professional Services	-275,900	-139,588	-35,683	-175,271	64%
Grants / Donations/Contributions Paid	-20,000	-2,920	0	-2,920	15%
Utilities	-11,912	-11,118	0	-11,118	93%
Street Sweeping	-320,000	-278,462	-3,295	-281,757	88%
Litter Collection	-520,000	-182,331	-15,918	-198,248	38%
Domestic Bin Collection	-2,205,200	-1,778,175	-114,283	-1,892,458	86%
Community Programs & Events	-10,000	0	0	0	0%
Kerb Side Collections	-153,000	-286,645	0	-286,645	187%
Tip Recharge Domestic Bin collection	-755,000	-619,468	0	-619,468	82%
Transfer Station	-1,150,000	-856,859	-82,850	-939,709	82%
General Maintenance	0	0	-727	-727	0.00%
Loan Repayments	-46,000	-35,376	0	-35,376	77%
Tip Recharge Transfer Station	-440,000	-366,547	0	-366,547	83%
Operating Expenditure	-6,747,545	-5,398,160	-252,756	-5,650,916	84%
Capital Expenditure					
Reserve Funded Capital Works	0	0	0	0	0.00%
Capital Expenditure	0	0	0	0	0.00%
Borrowings					
Repayments - Archer Loan Principal	-228,223	-228,052	0	-228,052	100%
Borrowings	-228,223	-228,052	0	-228,052	100%
Profit/(Loss)	-75,178	1,307,036	-252,756	1,054,280	

Layu 09/07/2021
1
Approved by: Finance Manager

Section 2
Financial Results

2.9 - Commercial Leases as at
Commercial Leases

30 June 2021

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Library Services	22,676	38,242	0	38,242	169%
Director Organisational Services	50,012	67,874	0	67,874	136%
Civic Centre	104,999	150,266	0	150,266	143%
Income	177,687	256,382	0	256,382	144%
Expenditure					
Director Organisational Services	-11,000	-9,146	0	-9,146	83%
Expenditure	-11,000	-9,146	0	-9,146	83%
Profit/(Loss)	166,687	247,236	0	247,236	

Library Services includes lease held by The Nook

Civic Centre includes the lease held by Adult Mental Health

Director Organisational Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Organisational Services each month

Gayu 09/07/2021
Approved by: Finance Manager

Section 2

Financial Results

30 June 2021

2.10 - Council Loans

Internal Loan - Making the Switch Expenditure

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$
Expenditure				
LED Lighting PR6JECT-3 Making the Switch	3,223,849	3,223,849	136,248	3,360,097
Public Lighting Officer 2019/20	114,000	114,000	474	114,474
Public Lighting Officer 2020/21	116,000	116,000	483	116,483
Expenditure	3,453,849	3,453,849	137,205	3,591,054

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 and 2019/20 financial years. The interest rate is fixed at 2.60% for the duration of the loan.

The final loan value for this project is \$3,223,849 not including employee costs for the Public Lighting Officer and interest incurred.

Internal Loan - Making the Switch Repayments

	Internal Loan \$	Prior Year Repayments \$	Current Year Repayments \$	Total \$	Outstanding Balance \$
Expenditure					
Making the Switch	3,591,054	200,000	0	200,000	3,391,054
	3,591,054	200,000	-	200,000	3,391,054

External Loan - Archer Landfill Rehabilitation

	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
Expenditure					
Archer Landfill Rehabilitation	1,960,000	449,699	99,432	549,131	1,510,301
	1,960,000	449,699	99,432	549,131	1,510,301

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2019 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan.

 09/07/2021
Approved by: Finance Manager 1

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.3
REPORT TITLE:	City of Palmerston Weed Management Program
MEETING DATE:	Tuesday 20 July 2021
AUTHOR:	Land Conservation Officer, Russel O'Regan
APPROVER:	Director City Growth and Operations, Nadine Nilon

COMMUNITY PLAN

Environmental Sustainability: Palmerston is an environmentally friendly, liveable city that promotes renewable practices and sustainability.

PURPOSE

This report is to provide Council with an update on all Weed Management activities occurring throughout the municipality for both legislated and environmental weeds.

KEY MESSAGES

- Weed management is an ongoing and important part of Council's land conservation and open space management.
- In January 2021, a new position of Land Conservation Officer was established to undertake conservation activities, including the management of all legislated and environmental weeds within the municipality.
- Legislated weeds are a key focus, with Gamba grass and Neem trees having been mapped throughout the municipality. Gamba grass treatment has been completed. Durack has been treated for Neem and other areas mapped will be treated via the Street tree maintenance program.
- Lake management, particularly in relation to Salvinia is also a focus, with management through Salvinia weevils commencing in Durack and Sanctuary Lakes.
- Other environmental weeds such as Para grass, Kan kong, Water primrose and Hymenachne have been treated to prevent further infestation on the lakes. Monitoring will continue to minimise any further weed outbreaks.

RECOMMENDATION

THAT Report entitled City of Palmerston Weed Management Program be received and noted.

BACKGROUND

Weed management is an ongoing and important part of Council's land conservation activities and open space management. Environmental weeds are non-endemic plants that can severely impact on the biodiversity and ecological function of an area through invasion and replacement of natural habitats. Environmental weeds once established can also increase fire risk in bushland areas, and harbour feral pests and animals. The *NT Weeds Management Act* (the Act) mandates that owners, managers, and occupiers of land, must take all reasonable measures to eradicate, control and prevent the spread of environmental weeds.

With approximately 240 hectares of open space areas vested with Council, environmental weed control is an essential ongoing management consideration required to ensure our natural areas are preserved for generations to come.

Over the past 12 months Council has undertaken several targeted weed control programs, focusing on lakes, Marlow's Lagoon, and the closed Archer Landfill site. In conjunction with these on-the-ground programs, several condition assessments of natural areas have occurred, designed to map out the next 12 months of weed management and ecological restoration.

This report provides an overview of recent and planned activities to improve weed management across Council's open spaces.

DISCUSSION

Current Weed Control Programs

Palmerston Lakes – Salvinia and Various Weeds:

A weed is defined as a plant growing out of place. This can be either a native or an exotic species. Some weeds are declared. This can be due to the impacts they cause to agriculture or native ecosystems. Salvinia, Neem and Gamba are all declared class B, meaning landholders must, by law control the weeds growth and spread. Please see link: <https://nt.gov.au/environment/weeds/weeds-in-the-nt/A-Z-list-of-weeds-in-the-NT>

Sanctuary Lakes in Gunn has been impacted by an infestation of *Ipomoea aquatica* (Kan Kong). This weed is a vine that spreads rapidly when the opportunity presents. This plant is a common food source throughout Asia. This weed has spread rapidly across the top lake and on the adjoining banks and commenced climbing into existing vegetation. A contractor has been engaged to treat this exotic vine from further spread.

With the Aquatic Weed Harvester being employed for the foreseeable future on Durack Lakes, it was determined to employ the contractor to treat the infestation via low pressure, low volume application of an approved herbicide. All effective controls were put in place to ensure a safe operation of works would occur. The works were completed last week and already the results look very encouraging.



Treated Ipomoea aquatica at Sanctuary Lakes (Top Lake).

Salvinia (*Salvinia molesta*) is a floating water weed with oval shaped leaves. It is an aggressive, fast growing aquatic weed that forms dense mats that take over waterways. In ideal conditions it can double its biomass every few days. A native of South America, it was introduced to Australia in the 1950s as an aquarium plant and has spread to many inland waterways. In the Northern Territory it is a class B weed.

Salvinia suppresses native water plants, reduces water quality along with habitat and food for fish and other aquatic animals. It can prevent the use of waterways for recreation and transport and greatly reduces the visual appeal of waterways.

Salvinia management is an ongoing concern for Council within its lakes. Council have been working closely with Northern Territory Government (NTG) Weeds Branch to ensure an ongoing successful management program is implemented and maintained to assist with the long- term management of Salvinia in Palmerston.

Biological control is one method used in controlling infestations of Salvinia. The Salvinia weevil (*Cyrtobagous salviniae*), eats the Salvinia leaves. The larvae of the beetle tunnel through the plant which in turn weakens the Salvinia reducing its ability to grow. Eventually the Salvinia mats turn brown, sink underwater and decompose. Weevils have been trialled at Sanctuary Lakes in 2020, which were very successful. They were introduced into Lakes 1a and 9 in Durack in March 2021. Results have been variable between the two different lakes. the Salvinia in lake 1a is showing good signs of browning at the present time. Additional weevils will be purchased from the Djurrubu rangers in Jabiru in the next few weeks. The plan is to introduce the Weevils into lakes where Salvinia has been harvested by the Truxor and the mass of Salvinia has been removed. The aim is to ensure there is established healthy populations of the weevil in the lakes as we transition from the dry to the wet season, when the Salvinia will rapidly expand its growth through all lakes in the municipality.

Two releases of Salvinia weevils are planned soon. The first being in July and the second release will occur when all the lakes have been cleared of a majority of the Salvinia.

Initially, Sanctuary lakes and the lakes in Durack that have been cleared by the Weed Harvester will receive the first round of weevils with 300 weevils released per lake. This will give the weevils time to establish and commence breeding prior to the wet season to deal with the rapid growth of Salvinia that occurs during this time of year.



Sanctuary Lakes - Middle Lake. Salvinia infestation expanding

In the 3 months since the initial release of the *Salvinia* weevil into the Lake 1a in Durack, the *Salvinia* is beginning to look extremely sick in various locations of the lakes. The Weeds Branch have advised that the browning is the *Salvinia* dying from the weevils. As the establishment phase for these weevils has been through the cooler months of the year, it is anticipated that the effects will magnify once the waters warm and the rains commence.



Lake 1A & Lake 1B – Browning *Salvinia*. Weevils



Lake 9 - Further infestations



Lake 9 – Durack. Para grass infestations

Other weed control programs have also occurred through the Lakes system in Durack.

Gross pollutant traps have been foliar sprayed to control Para grass (*Urochloa mutica*) Peruvian water primrose (*Ludwigia peruviana*) and Kan kong, (*Ipomoea aquatica*). These highly invasive weeds thrive in moist and wet environments and have found their way into most of the lakes in some capacity. These weeds are using the *Salvinia* as a platform to spread over the surface of Lake 9.

A substantial infestation of the highly invasive Olive Hymenachne, (*Hymenachne amplexicaulis*) has occurred in the middle of Marlow Lagoon. This was mapped and included for treatment along with Sanctuary and Durack Lakes. Left untreated, this Class B weed has the potential to smother sizeable portions of the Lagoon hence why it was included in the works. Substantial amounts of Para grass were also observed in the assessment and treated by the same contractor. Results to date are very positive.



Marlow Lagoon – Olive hymenachne infestation.



Para grass in Marlow Lagoon.

Follow up works will be required in the future as the Hymenachne was in full seed when mapped and will continue its spread throughout the year. It is planned to complete these works early in March 2022 to ensure that the emerging juveniles do not set seed. Continued diligence and monitoring will ensure successful outcomes with this aquatic weed.

Durack Buffer and Archer – Neem Trees

Neem trees have been mapped as existing extensively within the Durack Buffer, which is the area between Durack Heights and Durack.



A contractor was engaged in May to treat and remove all Neem trees in and around these areas.

Many juvenile trees were mapped around Murdoch gardens and there is community concern regarding the amount of Neem trees in the area. This area in Durack is now Neem free for the immediate future and will be monitored for new emerging specimens.

Archer Oval will be treated for Neem trees in the next few months. There are many Neem trees germinating in this area, therefore it is an area that is constantly monitored, the area will now be treated before the Neem trees mature and seed.

Other Neem located and mapped in the municipality will be treated with the Street tree maintenance program in the next six months.

Archer Landfill

Archer Landfill was treated for Gamba grass in April, and results have been positive. This area will require more Gamba treatment with the onset of the next wet season.

Other Class B weeds are present on site such as Candle bush, Neem trees, Grader grass and Mimosa. With the onset of the next wet season, it is planned to treat these Class B weeds to suppress the seed spread onsite and into the surrounding bushland areas. This is much more achievable early in the wet season as these plants will be easier for the contractors to locate onsite prior to the grasses getting tall, which in turn makes it more difficult to locate and treat all specimens.

Summary

As presented within this report, there are several mapping and management programs underway in the management of a variety of weeds across Council's open space areas. Management Plans for weed management of key areas such as the Lakes, Escarpment and Archer Landfill are being developed.

CONSULTATION PROCESS

In preparing this report, the following parties were consulted:

- Open Space Lead
- Open Space Officer
- City Sustainability Manager
- NTG Weeds Branch

Community consultation has been undertaken to inform residents located within the designated Weed Management Areas. This has been in the form of Letter Box drops advising residents of what type of weed treatments were occurring, how and when. This information has also been posted on Social Media and Council's website.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

All activities are being undertaken within operational budgets.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

2. Is not sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the Council.

There is the risk to Council if weeds are not managed adequately, as weeds pose a significant threat to the economy, environment, infrastructure and people (Hotter and more intense wildfires due to Gamba grass). There are also legislative requirements relating to declared weeds.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

Council has both a moral and legal obligation to manage weeds within the municipality.

Council's Community Plan states to:

Reduce our footprint on the environment,

To maintain Biodiversity and habitat health,

Council processes model best practice in sustainability and environmental management.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



A Place for People

COUNCIL AGENDA

ATTACHMENTS

Nil

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.4
REPORT TITLE:	Community Benefit Scheme End of Financial Year Update
MEETING DATE:	Tuesday 20 July 2021
AUTHOR:	Community Services Officer, Tess Riches
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2020/2021 financial year activity.

KEY MESSAGES

- City of Palmerston actively supports community organisations and groups to deliver community initiatives, programmes and events which benefit the Palmerston community and environment.
- Council has provided a total of \$115,090 in grants, scholarships, sponsorships, and donations including representation support, in 2020/2021.
- Community Benefit Scheme has supported eighteen community groups through sponsorship, grant, or donation in 2020/2021.
- Community Benefit Scheme has supported 14 individuals through representation support (donation) in 2020/2021.
- One individual was supported with scholarship funds in 2020/2021.
- 13 schools benefitted from the \$100 Student Community Service Award, totalling \$1,400.
- Council awarded four Environmental Initiatives grants totalling \$9,860.14 to community groups in 2020/2021.
- Almost all the 2020/2021 Community Benefit Scheme budget was on track to be expended, however pandemic restrictions in the final days of the financial year resulted in some recipients returning the funds to Council as travel and events were restricted.
- \$14,910 remained in the general 2020/2021 Community Benefit Scheme budget.
- \$10,139.86 remains in the Environmental Initiatives grant budget.

RECOMMENDATION

THAT Report entitled Community Benefit Scheme End of Financial Year Update be received and noted.

BACKGROUND

Throughout each financial year City of Palmerston provides funding to eligible community groups which offer activities, projects and services that assist Council to deliver on Palmerston's vision of "A Place for People" and benefit the wider community.

Council actively supports community organisations and groups to deliver their community initiatives, programmes, and events. Council budgets for funding via the Community Benefit Scheme (CBS,) as well as offering in-kind support in the form of waived fees for use of Council-owned facilities, an initiative that has been offered to the wider community throughout this financial year. As such, it is not included in this report but will be detailed elsewhere: Council's commitment to providing free access to its community venues by the temporary removal of hire fees, has been a huge benefit to the community, many of whom continue to be impacted by the fall-out of the COVID-19 pandemic.

Individuals and teams are supported with funding to assist representation at local, interstate and international events and activities. Individuals may apply also for scholarships to assist study.

Environmental Initiatives grants offer support for activities and projects that enhance and improve Palmerston's environment and assist our community members to adopt environmentally friendly practices and behaviours.

CBS applications are accepted year-round, and the scheme is promoted at every opportunity. Successful applicants agree to acknowledge Council support and provide images that may be used to promote the funding scheme.

DISCUSSION

CBS funding for organisations includes grants, sponsorships, and donations, (including representation support for teams). Also available to individuals, representation support assists people to represent Palmerston, the Territory or Australia at a range of mainly sporting events and activities. Individuals may apply also for scholarships to assist study.

Council budgeted \$130,000 for the Community Benefit Scheme 2020/2021.

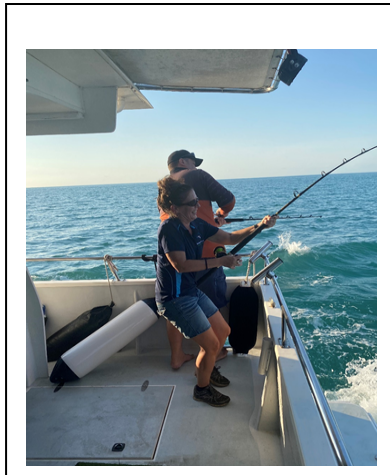
13 schools benefited from the \$100 Student Community Service Award, totalling \$1,400. (One school now has two campuses).

Sponsorships, donations and grants totalled \$106,400. Community Benefit Scheme has supported eighteen community groups through sponsorship, grant, or donation in 2020/2021.

Council proudly supported diverse activities and events of all sizes, from the PGA Championship and City of Palmerston Seniors Fortnight to the ZimPride Soccer Tournament.

Much-needed items and materials were funded, including shirts for Palmerston Scout Group and improved access infrastructure for Riding for the Disabled in the Top End.

Services including the Tiwi Fishing program delivered in partnership with Reeling Veterans Inc. and recreational sporting activities such as tennis and football were provided to the community.



Images: Reeling Veterans program of recreational fishing for therapy assists the mental and physical health of participants, supports local business and encourages responsible environmental practices.

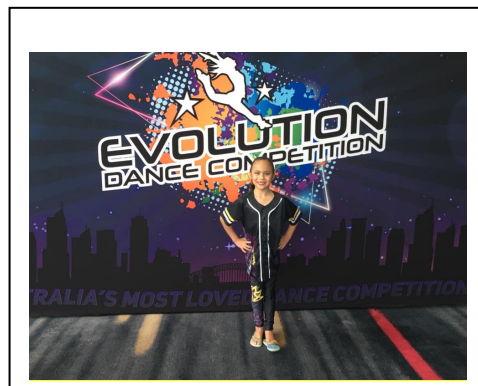
Almost all the 2020/2021 CBS budget was on track to be expended, however pandemic restrictions in the final days of the financial year resulted in several last-minute changes.

Renewed pandemic lockdowns resulted in the suspension of CBS administration processes, and restrictions in travel and mandatory physical distancing of people, resulted in cancellations of community events and activities, impacting CBS applications that were recommended for funding.

Immediate impacts on the CBS as a result of the most recent pandemic disruption include:

- Withdrawal of an application for \$2,000 from a local sporting club that has indicated it will reapply for greater funding to achieve more objectives in the 2021/2022 financial year;
- Cancelled sporting events resulting in seven withdrawn representation support (individual and team) applications totalling \$2,750;
- Eight individual representation support applications (totalling \$2,000) being rolled over to the new financial year, having missed the administrative deadlines imposed by End of Financial Year processes.
- One sponsorship application for \$12,539 and one grant application for \$2,000, that were unable to be considered fully before the administrative deadlines imposed by End of Financial Year processes, being rolled over to the new financial year.
- An unknown number of CBS applications were not submitted by the deadline due to the uncertainty generated by the pandemic restrictions. Council encourages potential applicants to submit applications in the 2021/2022 year.

Prior to the cancellation of sporting activities and events, fourteen applications for individual representation support (donation) were approved in this financial year. Residents competed individually and/or participated in teams; \$3,500 was disbursed to participants in dance, track and field, hockey, touch football, basketball and netball.



Representation Support Participants

Environmental Initiatives

In addition to general CBS funding, Council budgeted grant funding of \$20,000 for Environmental Initiatives; offering support to the community for a range of environmental projects, activities, and initiatives. Funding totalling \$9,860.14 was provided to four community groups and organisations.

Activities included the provision of an environmentally friendly fire break trial at Mitchell Creek, an edible garden at Gray Primary School, purchase of rechargeable energy devices for the youth esports sessions and the development of educational signage for use on our residents' waste bins (a project currently in the design stage.)

An application to develop Harvest Corner (Community Garden at Gray) was received after this financial year deadline and will be considered in the 2021/2022 financial year.

It was anticipated that all Environmental Initiative grant funding would be expended this financial year, however the unexpected pandemic restrictions appear to have impacted these applications also.

A summary of the 2020/2021 financial year successful CBS funding is provided as **Attachment 13.1.4.1**.

City of Palmerston acknowledges that the current COVID-19 pandemic restrictions are frustrating and disappointing to our community, however Palmerston is a robust city made up of resilient people, and Council is endeavouring to be as flexible and supportive as possible throughout. This includes working with CBS applicants to develop strong, eligible applications to get Palmerston's vibrant community services, events and activities up and running again in 2021/2022.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships*.

BUDGET AND RESOURCE IMPLICATIONS

\$130,000 was budgeted for the Community Benefit Scheme 2020/2021. Council has provided a total of \$115,090 in grants, scholarships, sponsorships, and donations, including representation support, in 2020/2021. \$14,910 remains unexpended in the general 2020/2021 CBS budget.

Council budgeted grant funding of \$20,000 for Environmental Initiatives. Funding totalling \$9,860.14 was provided to community groups. \$10,139.86 remains in the Environmental Initiatives grant budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

5 Fails to make informed and timely decisions

Context: Ensuring the Council and Administration with decision making delegation have access to the right information, at the right time as context to making its decisions on a timely basis.

There is a risk of the cancellation of already funded activities because of prolonged COVID-19 restrictions around travel and social distancing. Any instances of this impact will be addressed by staff in discussion with the successful applicants, to reach a resolution that may include rescheduling of activities beyond the initial timeframes.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

In addition to the \$130,000 general CBS budget, Council budgeted grant funding of \$20,000 for Environmental Initiatives; offering support to the community for a range of environmental projects, activities, and initiatives. Funding totalling \$9,860.14 was provided to four diverse community groups and organisations. All four successful applications, in addition to providing environmental benefits, offer ongoing opportunities for engaging community education practices and sharing of sustainability messages.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. City of Palmerston s Approved CBS Applications June 2021 Update [**13.1.4.1** - 5 pages]

City of Palmerston Approved Community Benefit Scheme Applications
June 2021 Update
(Correct to 6 July 2021)

Representation Support (Donation)

Date	Activity	Applicant	Amount Requested	Amount Approved
4.11.2020	Evolution Dance Competition National Finals – Gold Coast Qld - 4-10 January 2021	Resident	\$250	\$250
27.11.2020	Evolution Dance Competition National Finals – Gold Coast Qld - 4-10 January 2021	Resident	\$250	\$250
17.12.2020	Evolution Dance Competition National Finals – Gold Coast Qld - 4-10 January 2021	Resident	\$250	\$250
15.02.2021	SA Track and Field Championships	Resident	\$250	\$250
3.03.2021	Touch Football NT team - National touch league comp	Resident	\$250	\$250
3.03.2021	U15 girls hockey team - Aus hockey championships	Resident	\$250	\$250
8.03.2021	U15 girls hockey team - Aus hockey championships	Resident	\$250	\$250
16.03.2021	2021 NT link Netball Championships	Resident	\$250	\$250
18.03.2021	2021 NT Link Netball Championship - Alice Springs	Resident	\$250	\$250

COUNCIL AGENDA Attachment 13.1.4.1

23.03.2021	2021 NT Link Netball Championship - Alice Springs	Resident	\$250	\$250
29.03.2021	2021 Netball Championship - Darwin	Resident	\$250	\$250
31.03.2021	U15 Girls National Hockey Championships	Resident	\$250	\$250
28.04.2021	2021 NT Link Netball Championship - Alice Springs	Resident	\$250	\$250
12.05.2021	Representation Support – Aust Junior Basketball Championships – Perth WA	Resident	\$250	\$250
Representation Support Donations			\$3,500	\$3,500

Sponsorships, Donations and Grants

Date Received	Activity	Applicant	Amount Requested	Amount Received
3 year Sponsorship	PGA Golf Championships	Cazalys /Palmerston Golf Club (agreement concludes 2020/2021)	\$30,000	\$30,000
3 year Sponsorship	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee (agreement concludes 2020/2021)	\$20,000	\$20,000
3 Year Sponsorship	ANZAC Day Services	RSL Palmerston Subbranch	\$10,000	\$10,000
13.02.2020	Open Court Session	Tennis NT (event reinstated after cancelled due to COVID-19)	\$2,000	\$2,000
16.07.2020	Tiwi Fishing Program 3-year Sponsorship	Reeling Veterans Inc.	\$10,000	\$10,000
18.09.2020	Autism NT Luncheon 2020	Autism NT	\$2,000	\$2,000

COUNCIL AGENDA Attachment 13.1.4.1

7.09.2020	2020-21 Season	Palmerston Magpies Football Club	\$5,000	\$5,000
12.10.2020	PRFC wet and FNT seasons 2021	Palmerston Rovers Football Club	\$5,000	\$5,000
16.11.2020	Sponsorship 2021	Palmerston Netball Association Inc	\$8,000	\$5,000
15.11.2020	Prayer Garden	Good Shepherd Lutheran School	\$5,000	\$5,000
08.01.2020	Walking Off the War Within Walk 2021	Walking Off the War Within (event reinstated after cancelled due to COVID-19)	\$2,000	\$1,000
25.11.2020	Sponsorship – Shirts	Palmerston Scouts Group	\$1,800	\$1,800
28.01.2021	Community access RDATE	Riding for The Disabled in the Top End	\$7,600	\$7,600
27.04.2021	ZimPride Soccer Tournament 2021	Zimbabwe Darwin (Community) Association	\$2,000	\$2,000
Sponsorships, Donations and Grants			\$110,400	\$106,400

Scholarships

Date Received	Study	Applicant	Amount Requested	Amount Received
7.03.21	Certificate 4 in Education Support – CHC40213	Resident	\$3,790	\$3,790
Scholarships			\$3,790	\$3,790

Annual School Awards

Date Received	School	Amount Requested	Amount Received
27.08.2020	Forrest Parade School	\$100	\$100
27.08.2020	Good Shepherd Lutheran College Palmerston Campus	\$100	\$100
27.08.2020	Rosebery Primary School	\$100	\$100
31.08.2020	Woodroffe Primary School	\$100	\$100
13.10.2020	Palmerston Christian School	\$100	\$100
15.10.2020	MacKillop Catholic College	\$100	\$100
15.10.2020	Palmerston college (two campuses)	\$200	\$200
15.10.2020	Gray Primary School	\$100	\$100
23.10.2020	Driver Primary School	\$100	\$100
23.10.2020	Sacred Heart Primary School	\$100	\$100
7.12.2020	Bakewell Primary School	\$100	\$100
20.10.2020	Moulden Park School	\$100	\$100
10.03.2021	Zuccoli Primary School	\$100	\$100
City of Palmerston Community Service Award		\$1,400	\$1,400

Community Benefit Scheme 2020/2021

	Budget	YTD	Balance
Grants/Donations/Sponsorships/Scholarships Paid	\$130,000	\$115,090	\$14,910

Environmental Initiatives Grants

Date Received	Activity	Applicant	Amount Requested	Amount Received
25.09.2020	Green Fire Break Trial	Friends of Mitchell Creek Catchment Group	\$2,000	\$2,000
1.04.2021	Edible Garden	Gray Primary school	\$500	\$500
13.05.2021	Rechargeable batteries, chargers and solar fans	Level Up Esports	\$461.86	\$461.86
7.06.2021	educational recycling bin stickers.	Student Voice Positive Choice	\$7,178	\$7,178
Environmental Initiatives Grant			\$9,860.14	\$9,860.14

Community Benefit Scheme 2020/2021 - Environmental Initiatives Grant

	Budget	YTD	Balance
Grants/Donations/Sponsorships/Scholarships Paid	\$20,000	\$9,860.14	\$10,139.86

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.1.5
REPORT TITLE:	Lifestyle and Community Quarterly Report, April to June 2021
MEETING DATE:	Tuesday 20 July 2021
AUTHOR:	Executive Assistant to Director of Lifestyle and Community, Tree Malyan
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report provides Council with the key activities undertaken by the Lifestyle and Community Department in the April to June 2021 quarter.

KEY MESSAGES

The Lifestyle and Community Department provides a quarterly report of its activities, some highlights include:

- The first in the 'On Frances' Street party series, 'A Little More Country' was held at the beginning of May with over 800 people in attendance.
- The Animal Management By-Laws Consultation commenced this quarter, with the Regulatory Services team engaging with the community at dog parks, shopping centre and community events.
- Youth Week saw the Administrator of the North Territory and Minister Moss attend the first Youth Week Urban Jams Community Expo, which saw all the entertainment of Urban Jams come outside to Goyder Square.
- Gray Hall construction began, with the purpose-built facility expected to be completed by the end of 2021.
- In the library, National Simultaneous Storytime saw the Darwin Symphony Orchestra Concert Master teach attendees how to sketch the sounds of space using her violin and the continuation of the Bilingual Storytime's.
- 'Palmy Pride Festival was held this quarter as part of the 'On Frances' series, encompassing an all-day program of events culminating in the 'Fab of Frances' spectacular street party.
- The barramundi catch and release fishing competition "Hooked on Palmerston" ended this quarter with 10 winners awarded prizes.
- A period of community consultation was taken for the Inclusive, Diversity and Accessible (IDA) Policy Framework. This quarter with 81 participants from a variety of community groups providing feedback.

RECOMMENDATION

THAT Report entitled Lifestyle and Community Quarterly Report, April to June 2021 be received and noted.

BACKGROUND

The Department of Lifestyle and Community provides a quarterly update to Council on key activities undertaken during the previous quarter. The Lifestyle and Community Directorate comprises of Communications and Media, Community Development, Library and Regulatory Services teams.

DISCUSSION

Activities completed during April to June are detailed in **Attachment 13.1.5.1** with some highlights identified below:

On Frances – Little More Country

City of Palmerston held their first of three “On Frances” events called ‘A Little More Country’, with 800 people attending. The street was closed for the event and decorated to showcase the Country theme. Council partnered with Good Times Bar and Grill for this family friendly event which catered for Palmerston’s young adults and families bringing them together to enjoy BBQ Ribs and Asian food and drinks. Live country music was provided by the local band called “Captain” and Melanie Gray Duo.

Animal By-Law Consultation

The Regulatory Services team was extensively involved in community consultation activities for the Animal Management By-Laws review over the extended 60-day consultation period. Consultation ran from Tuesday 9 March through to Saturday 8 May 2021. This consultation aimed to direct Council to make the right decisions for the community by working with the community and hearing what they have to say on this important issue.

Youth Week 2021 – Urban Jams Community Expo

Urban Jams Community Expo, saw all the entertainment of Urban Jams come outside to Goyder Square, with an Expo wrapped around it and live performance from J-MILLA and his younger brother Yung Milla. The Administrator Her Honor Vicki O’ Halloran and Minister Moss attended the event and engaged with the attendees and performers. Young people and their families enjoyed an evening of entertainment, engagement with a variety of stalls from local services, sporting, and employment organisations.

National Simultaneous Storytime

National Simultaneous Storytime was held in May. National Simultaneous Storytime (NSS) is one of the most important dates in the literary calendar.

This year Palmerston library had art and craft activities, 10 copies of the featured book to give away, face painting and Tara from the Darwin Symphony Orchestra teaching us how to sketch the sounds of space using her violin. There was approximately 110 people in attendance on the day. NSS is a fun, free activity that promotes education and a love of literature and reading.

Bilingual Storytime – German Storytime

City of Palmerston Library continues to offer Bilingual Storytime on a quarterly basis. Bilingual Storytime fosters a love of reading and celebrates the languages, culture and rich diversity that makes

Palmerston unique. There were approximately 18 families in attendance for the German Bilingual Storytime.

Palmy Pride Festival

As part of the 'On Frances' Series, City of Palmerston ran a Palmy Pride Festival, encompassing an all-day program of events including basketball matches, Drag Queen Storytime, community forums and a makeup demonstration, culminating in the 'Fab on Frances' spectacular street party, with entertainment provided by Drag Territory.

Hooked on Palmerston Catch and Release Competition

The Hooked-on Palmerston Catch and Release Competition saw 10 winners awarded during the quarter. The competition received 318 registrations from April to June and 8 catches. The competition continues to improve awareness of the lakes, encourage family outdoor activities, and promote responsible fishing practices. Winners can select a business located within Palmerston for their voucher prize.

Inclusive, Diverse and Accessible (IDA) Policy Framework

Following the presentation of the Draft Inclusive, Diverse and Accessible Policy Framework to Council, a period of community consultation with a total of 81 participants providing feedback, from a variety of different community groups.

A Council Workshop was held during the last week of May to allow for further discussion and input, prior to the presentation of a final report to Council seeking official adoption of the IDA Framework, with recommended changes made to the document. In addition to the final public document, a second internal document has been created for staff use, with further detail around alignment and how to use the document.

CONSULTATION PROCESS

List any consultation process that has been done (spoken to relevant staff that this report or any decision made may affect).

The following City of Palmerston staff were consulted in preparing this report:

- Communications and Media Services
- Community Services
- Library Services
- Regulatory Services

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Details the risk any decision made from this report may relate to or explain why there is no risk.

What legal information has been sourced to assist with a decision to be made from this report.

This report addresses the following City of Palmerston Strategic Risks:

- 1 Fails to effectively regain the trust from all stakeholders
Context: Council needs to be credible and trusted by those within and external to the Council.
- 4 Fails to effectively design and implement contemporary governance practices
Context: Strong foundations to hold the Council and Administration to account with clear and transparent performance reporting.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. Lifestyle and Community Quarterly Report April June 2021 [13.1.5.1 - 38 pages]



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

1. Family and Community

Palmerston is a safe and family friendly community where everyone belongs.

1.1 We focus on families.

Hoppy Easter Family Day



Easter Bunny

The event was held on Saturday 3 April with approximately 480 people in attendance across the 3 hours. The event was free to attend with several free activities for families including: photobooth, face painting, animal petting zoo, and circus skills and bubbles. The highlight of the event was a visit from the Easter Bunny who handed out easter eggs to children, in addition to posing for photos with families. This event provided fun activities for families to engaging over the Easter long weekend.



Easter Bunny & Helper



Easter Decorations

Little More Country



The Captain performing at On Frances – A Little More Country

City of Palmerston held the first of three "On Frances" events called 'A Little More Country', with 800 people attending. The street was closed for the event and decorated to showcase the country theme. City of Palmerston partnered with Good Times Bar and Grill for this family friendly event which catered for Palmerston's community, bringing them together to enjoy BBQ Ribs and a range of food and drinks. Live country music was provided by local band "The Captain" and the Melanie Gray Duo.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

Animal By-Law Consultation

The Regulatory Services Team was extensively involved in community consultation activities for the Animal Management By-Laws review over the extended 60-day consultation period. Consultation ran from Tuesday 9 March through to Saturday 8 May 2021. Effective consultation allows Council to make the right decisions for the community by working with the community and hearing what they have to say.



Rangers David Hoy and Nigel Wilson at Gateway Shopping Centre

Engagement with community members took place at the Marlow Lagoon dog park, Gateway Shopping Centre, Bakewell dog park, Oasis Shopping Centre and with two senior groups at the City of Palmerston Recreation Centre. The number of community members attending these sessions varied from 5 people through to 20 at any one location.

It was pleasing to note the keen interest of many community members in this important area of review. There was an excellent exchange of dialogue and ideas between Council staff and community members. Ease of access for participation by community members was also facilitated by staff for the web-based survey through portable iPads. Hard copy surveys were also provided to community members who preferred the more traditional paper-based approach.

New Regulatory Services Vehicle



In early April Council took delivery of its new Ranger Services vehicle which is the first of its kind in the Territory. The vehicle has been built to ensure appropriate animal welfare and to cater for local climatical conditions. The build is state of the art in design and was a collaborative project where the experience and knowledge of our animal management team was applied.

The new Regulatory Services Vehicle



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

Features include solar air vents to beat the tropical heat, appropriate shelter from Top End weather, cage lift supporting up to 300kg to ensure the safety of animal and personnel and more.

Council continues to lead the way in catering for effective animal management controls and animal welfare and safety.

Urban Jams, Urban Jams Expo and Youth Week 2021

Funded by Northern Territory Government, City of Palmerston delivered a new series of youth events aimed at engaging youth and connecting them with local services. Urban Jams was a collaboration with Palmerston and Regional Basketball Association (PaRBA), Foodbank, Express Studios, Level Up Esports, YMCA and Mulga Security. One event per month happened over 6 months during the wet season.



Angicare NT engaging with young people.



Youth Volunteers Media Team



Street Art Activity



Food Bank providing Dinner

Stall holders had the opportunity to build relationships with the community and educate young people on all the supports services out there for them.

The Regulatory Services Team participated for the first time in Urban Jams, which was a great way to engage with the younger members of our community in the animal management sphere. Our officer was on hand at the event to promote the by-laws review, raise awareness of what Council does in this area and to enhance awareness of pet owner responsibilities within the municipality. It was a very positive experience to gain insight into key animal issues for young people and their parents. Community reach in this sphere is an area which Council hopes to grow.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

Youth Week 2021

Urban Jams Community Expo, saw all the entertainment of Urban Jams come outside to Goyder Square, with an Expo wrapped around it and live performance from J-MILLA and his younger brother Yung Milla. Young people and their families enjoyed an evening of entertainment, engagement with a variety of stalls from local services, sporting, and employment organisations.



The Administrator visited the event, Deputy Mayor Amber Garden gave her a tour as she interacted with Community Members and stall holders.



Minister Lauren Moss attended the Event with the Youth Ambassador and met J-MILLA and Yung Milla.



Three emerging artists were supported by Riece Ranson to live paint murals. Their artworks are now on display at the Palmerston Recreation Centre.

Palmy Street Art Program

Three local emerging artists were mentored by Shaun Lee, local street artist. City of Palmerston delivered a 6-week program that concluded with the artists painting live at the Urban Jams Community Expo for Youth Week.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

The artists received an introduction to becoming a street artist and learnt how to turn their canvas art into murals. These young artists used their artwork to express themselves and the 2021 Youth Week Theme 'It's Your Tomorrow'. All three enjoyed the program hope to see more opportunities to engage in creative activities in Palmerston.

Urban Jams included a youth volunteer program. 4 young people enlisted to participate. They were mentored by a Community Development Officer and gained skills volunteering at each event. These young people added this experience to their resumes and asked to support the next lot of volunteers, when the series begins again.



Youth Street Artists

Youth Activities Grant Funding Review

Palmerston Youth Activity Grant Funding Evaluation Report was launched on 13 May 2021.

Palmerston and Regional Basketball Association (PaRBA) hosted the launch of the Palmerston Youth Activity Grant Funding evaluation report at the Palmerston Recreation Centre.

Since early 2018 local community organisations have received funding from the Northern Territory Governments Regional Youth Grants Program to deliver activities for young people, aged 10 to 17 years after hours and during school holidays.

The City of Palmerston is a major partner in the delivery of the Youth Drop-in Sports (YDIS) program.

The evaluation was conducted by Gretchen Ennis, of Useful Projects, and demonstrated that connections exist between local services and young people, these connections increased young people's positive behaviour and more safe spaces exist for young people in Palmerston to attend. Link to full report - <https://www.palmerston.nt.gov.au/palmerston-youth-activities-grant-funding-review-2021>



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021



City of Palmerston Mayor, Mrs Athina Pascoe-Bell, representatives from Larrakia Nation, YMCA, PaRBA, Youth Mentor Mikaella on behalf of PaRBA, Palmerston Youth Regional Network Coordinator, Sally Weir, and Gretchen Ennis from Useful Projects.

How to Adult - Pet Session

On Saturday 17 April, the Regulatory Services Team presented at Council's 'How to Adult' initiative. Our officer facilitated a session on responsible pet ownership for young people covering areas such as how to choose the ideal pet, cost of owning a pet, veterinary and health requirements, training, and obedience as well as Council regulatory requirements. The presentation was pitched at 12 to 18 year old and it is intended that similar educational program will be offered to school groups within the municipality in the future.

Seniors and Parking

Stuart Cook, our Acting Senior Ranger participated in a Question-and-Answer session for the Palmerston 50 Plus Club. The session was arranged to help educate and raise awareness for parking requirements within the municipality. There was discussion around disabled parking, pay and display and time zones within the Palmerston CBD. Regulatory Services was pleased to have this opportunity for engagement with senior members of the community and to be able to answer any queries that they had. Similar events will be planned for the future to ensure ongoing accessibility between our regulatory team and the wider community.



Acting Senior Ranger Stuart Cook Presenting at the Palmerston 50 Plus Club Paws, Parks and Ponds



LIFESTYLE AND COMMUNITY

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The Regulatory Services Team led the Paws, Parks and Ponds walking group on a trail at the World War II 16-mile camp track which is close to MacKillop Catholic College in Johnston. The trail is in a beautiful location and showcases the impressive combination of natural beauty and local history of the area. The section of the trail walked was approximately 2km in distance.

An additional 2.7km walk led by Regulatory Services staff, and attended by 5 residents, was held at Flinders Park in Durack Lakes on Wednesday 16 June 2021.

The idea behind the walking group is two-fold – one, to enhance connection for members of the community in an open and accessible manner, and two to socialise and exercise their animal companions. The walking group is a new initiative for Council and will take some time to gain traction in terms of numbers of participants.



Staff Ready to lead a Dog Walk



Council is still in the process of experimenting with start times and locations as well as how to best promote the event.

Participants of the Dog Walk at Flinders Park

Live at the Lake (formally known as Sanctuary Sessions)

Live at the Lake returned for the dry season on 1 May between 4 pm and 7 pm at Sanctuary Lake. This year will see alternate venues being used - Sanctuary Lakes and Durack Community Arts Centre.

205 attendees ranging from families with small children to some of our senior community and their pets, brought chairs and picnic rugs and enjoyed watching the sunset with live music provided by Prayer Corby and Jaxon De Santos. The COVID-19 safety steps were put in place for the event and communicated with the public that attended. Live at the Lake will continue monthly until 11 September 2021.

Bakewell Dog Park Official Opening

Saturday 15 May marked the official opening of Palmerston's newest dog park in Bakewell. Through 2020 Covid-19 restrictions, a temporary dog park was activated for additional space where community members could exercise.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021



Senator Dr Sam McMahon with Council Alderman and Mayor

Following community consultation and strong community support of the temporary dog park, Council decided the park would become permanent.

The dog opening event was well attended with Senator Dr Sam McMahon, Mayor Athena Pascoe-Bell, City of Palmerston Aldermen and approximately 70 dogs with their owners all enjoying the occasion.

An official ribbon cutting ceremony declared the park open, while Rangers served up a sausage sizzle and showcased Council's new purpose-built ranger services vehicle.

The project was funded by the Australian Government, through the Local Roads and Community Infrastructure Program (Round 1).



Rangers serving sausage sizzle

Brekkie in the Park

Two events were held during the quarter at William Kirkby-Jones Park, Zuccoli and Haydon Park, Rosebery. Over 80 people attended on 9 May and over 150 on 6 June. These events activate our public spaces with engaging and fun activities for Palmerston families in addition to building strong partnerships with community organisations including Palmerston Lions, Healthy Living NT, and the Salvation Army. A free healthy breakfast was provided, and activities included nature play craft, inflatable obstacle course, giant games and bubbles and circus fun. Noted feedback from 6 June stated, "Such a fabulous event guys, thank you to all those who put in the effort to make it happen".



Children Attending Brekkie in the Park



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

FlicNics

The first FlicNics for the Dry Season saw 310 patrons fill Goyder Square, (a significant increase from last year), to view the movie "Scoobi".

All families were distanced and complied to the COVID-19 Health guidelines. Two security guards were in attendance.

FlicNics continues to screen every alternate Saturday evening at Goyder Square, Sanctuary Lakes and Durack Community Arts Centre lawn, showcasing a variety of family friendly films.



Families enjoying the first FlicNics of the year

National Simultaneous Storytime



Families attending National Simultaneous Storytime.

Each year City of Palmerston Library celebrates ALIA's National Simultaneous Storytime (NSS), which is one of the most important dates in the literary calendar. NSS aims to have one million children across Australia reading the same book at the same time.

This year the book was called 'Give Me Some Space' and was read by astronaut Dr Shannon Walker live from the International Space Station! The library celebrated with a viewing of the Storytime, art and craft activities, 10 copies of the featured book to give away, face painting and special guest Tara Murphy from the Darwin Symphony Orchestra teaching us how to sketch the sounds of space using her violin. There was approximately 110 people in attendance on the day. NSS is a fun, free activity that promotes education and a love of literature and reading.



Tara from Darwin Symphony Orchestra



Children learning how to sketch the sounds of space.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

Stop the Bark

On Wednesday 19 May a barking information session hosted by PAWS Darwin was held at the Palmerston Recreation Centre. While the group was small, the 3 attendees were the beneficiaries of understanding why dogs bark and how to put plans in place to reduce problem barking. Participants were able to discuss their own personal issues and benefit from the insights and wisdom of the facilitator. While these sessions are a relatively new service offering, their popularity and attendance levels should increase through targeted marketing and promotion. In the long term, increased understanding of canine behaviour and implementation of anti-barking strategies may contribute to a reduction in the number of barking complaints received by Council in this difficult area.

National Families Week Art Exhibition

The National Families Week Art Exhibition was hosted at the Palmerston Recreation Centre for three weeks of May. Children aged 3 to 13 years were invited to submit artworks to display in the exhibition with themes relating to identity, families, and community. Over 140 entries were submitted into the exhibition with the display complemented with messaging and information for families around the theme 'Stronger Families, Stronger Communities'.



Children from Journey Early Learning Centre visit their artworks on display

PAWS Birthday Bash

On Saturday 22 May Regulatory Services Staff attended the PAWS Birthday Bash which was also a fundraising initiative. PAWS Darwin is an animal welfare organisation which re-homes unwanted animals, provides community veterinary assistance and animal education programs. Council has partnered with PAWS for several years to re-home animals that have been abandoned or surrendered to Council. Attendance at the event was a great way for Council to engage with animal lovers within the community as well as demonstrate support for a very worthy organisation. The Palmerston branded leads that were handed out on the day proved very popular with participants.

Ranger David Hoy





LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

Writing Workshops with Natalie Sprite



Former Palmerston Resident Natalie Sprite returned to the Northern Territory to deliver two writing workshops to Palmerston residents. Both workshops were fully booked (15 attendees at each workshop) with positive feedback being received both from the facilitator and participants. Palmerston Library endeavors to ensure free and affordable activities are available to residents of all ages and skillsets.

Dialogue With Your Dog



On Wednesday 9 June Council in conjunction with PAWS Darwin held a free workshop for community members about dog body language and communication. The workshop was well received with 12 people in attendance. The workshop focused on the complexities of dog communication, considering body language cues which can provide warning signs for stressed dogs in various situations. Increased understanding of canine behaviour in the community is considered critical in preventing the escalation of animal aggression and potential dog attacks. This 'lost skill' is also earmarked for the delivery of programs for younger audiences such as school and community groups within the municipality.

Lisa from PAWS Darwin

1.2 The Wellbeing of our community is a focus for all our work.

How to Adult



How to Adult was an initiative created to assist young people in Palmerston to learn valuable life skills such as how to handle finances, secure employment, cook nutritious food on a budget, nurture mental health and care for furry friends.

The program was designed to offer face to face, interactive sessions, in a supportive environment where the youth of Palmerston can feel empowered and supported. Regardless of an abundance of positive feedback both face to face and via social media attendance was low. 6 attendees booked into the session but only 2 participants attended the sessions.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021



Palmerston resident Charlize Pitkin with Palmerston Nutritionist Louise Ellen

Good Dog, Therapy Dog Services visit Library



Throughout May Hannah, Roxy and Quinton from Good Dog Animal Assisted Therapy Dog Services visited the Palmerston Library spreading joy and facilitating social cohesiveness in the library space.



Roxy & Quinton from Good Dog AAI spreading joy in the Palmerston Library

Each visit Hannah, Roxy and Quinton initiated social interactions with between 20-50 library patrons and visitors, this number varies depending on how many people are in the library at the time of the scheduled visits.



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021



Roxy & Quinton from Good Dog AAI spreading joy in the Palmerston Library

City of Palmerston Library Incursions

City of Palmerston have recommenced taking Library programs into Schools, Early Learning Centres, Community Groups and Playgroups throughout Palmerston and have so far this year visited 13 services.

Incursions endeavor to reach children and young people who are otherwise unable access the library, incursions are an opportunity to promote council and library services to the wider community.



Library Staff Shinai & Alyssa delivering incursion At Goodstart Bakewell Centre



Library employee Germano delivering incursion at Farrar Early Learning Centre

Safer Communities for Children Training

Members of Council's Palmerston Kids Network were provided the opportunity to participate in professional development focusing on primary prevention of abuse through NAPCAN's recently launched *Safer Communities for Children* program. This training builds on our partnerships with service organisations who work with children (up to twelve years old) and their families. The



LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

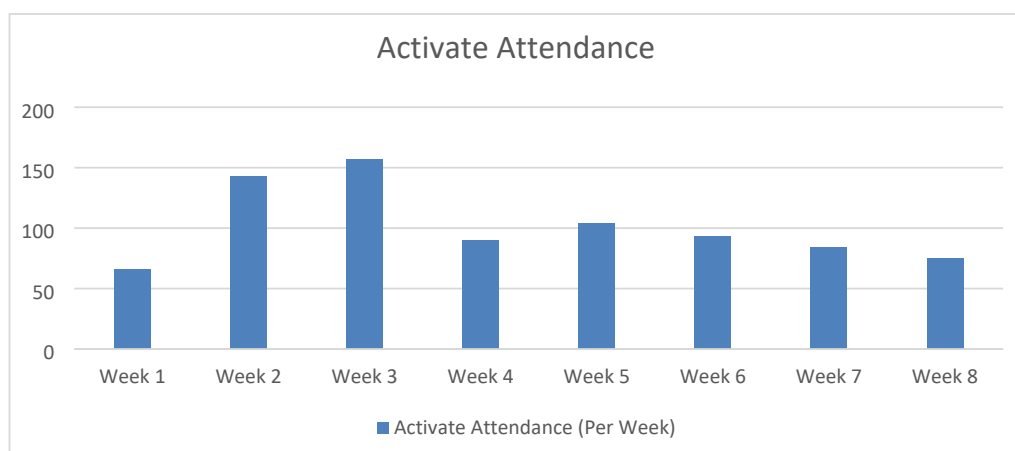
program offers a new approach to protective behaviours in that it is a primary prevention approach that seeks to prevent all types of abuse and neglect. Participants can use the resources and knowledge gained from the training to teach the program to children within the community. 14 people were able to participate in the training and all spots were filled. One of the organisations has already commenced the training with children involved in their programs.



Safer Communities for Children Training Participants

Activate Block 1

Block 1 (29 March to 23 May) recorded 149 registrations. The 8-week health and wellbeing program offered Palmerston and rural participants a taste of the range of physical activities available in the community, catering to all fitness levels and abilities. Participants were offered an opportunity to provide feedback regarding their participation with one participant stating: "I've really enjoyed joining all the activate classes. I feel I am at a better place in my health and mental state since joining. From working out and making new connections".





LIFESTYLE AND COMMUNITY

QUARTERLY REPORT/APRIL to JUNE 2021

Hooked on Palmerston Catch and Release Competition

The Hooked-on Palmerston Catch and Release Competition saw 10 winners awarded during the quarter. The competition received 318 registrations from April to June and 8 catches. The competition continues to improve awareness of the lakes, encourage family outdoor activities, and promote responsible fishing practices. Winners can select a business located within Palmerston for their voucher prize.

Winner Name	Category	Value
S Taylor	Tagged Barra, 13 -17 years	\$150
D Lyness	Untagged Barra, 13 -17 years	\$100
T Bezzina	April Registration Draw, 18 years Plus	\$90
K Morris	April Registration Draw, 13 -17 years	\$90
P Ralph	April Registration Draw, 12 years & under	\$90
R Whatley	June Registration Draw, 18 years Plus	\$90
S Young	June Registration Draw, 13 -17 years	\$90
K Fookes	June Registration Draw, 12 years & under	\$90
M Bowden	Tagged Major Prize	\$800
J Boustead	Un-Tagged Minor Prize	\$500
Total		\$2,090



April Winner Scottie Taylor

Orange Sky Laundry

Orange Sky continue to offer free laundry and shower services on a trial basis at the rear of the Palmerston Recreation Centre. The service is coordinated by volunteers and operates from 8am until 10am each Tuesday. During the quarter 35 showers have been utilised with an average of 3 per shift and 37 loads of laundry with an average of 4 washes per shift. These services are predominantly engaged by rough sleepers and Orange Sky volunteers work to engage with them to connect them to additional support services.

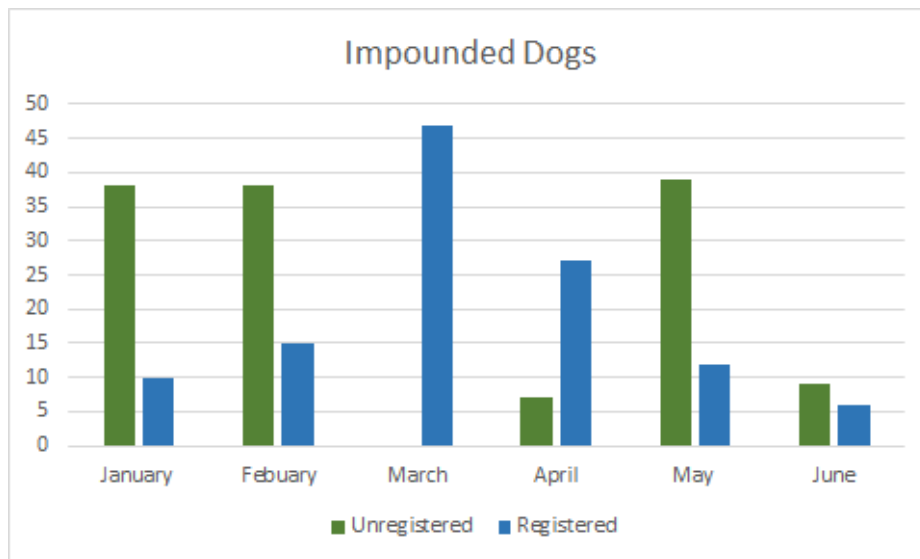


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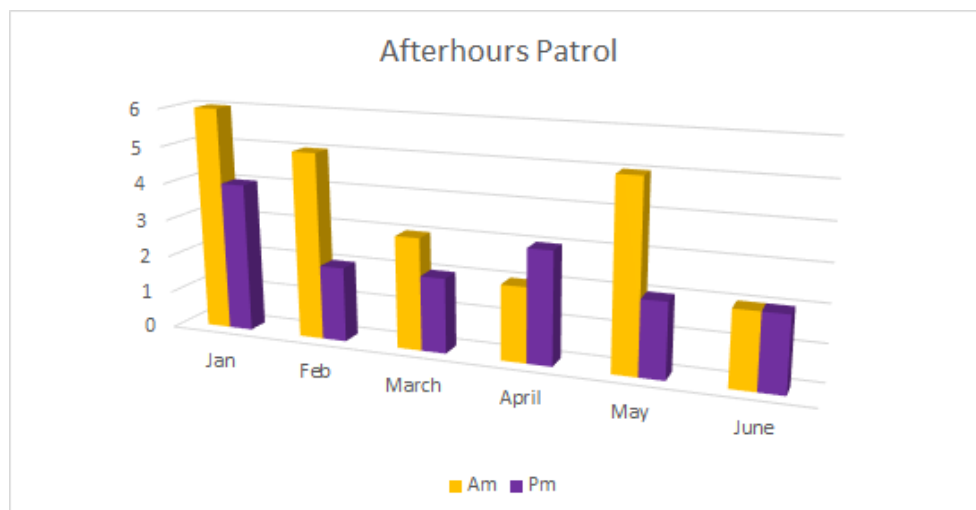
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Animal Management

From April to June 2021, 100 dogs were impounded with 59 dogs returned to their owner and 22 dogs placed with animal rehoming organisations. The number of impounded dogs is significantly lower compared to 148 impounds for the previous quarter mainly due to the start of the dry season which historically indicates a lower impound rate.



In the last quarter Regulatory Services conducted 16 afterhours patrols; there were 9 morning and 7 evening patrols. The patrols focused on known problem areas such as illegal camp sites, dogs at large and dogs off leash. The overall number of patrols is down compared to the last quarter due to a variance in operational resource allocation to meet regulatory needs.



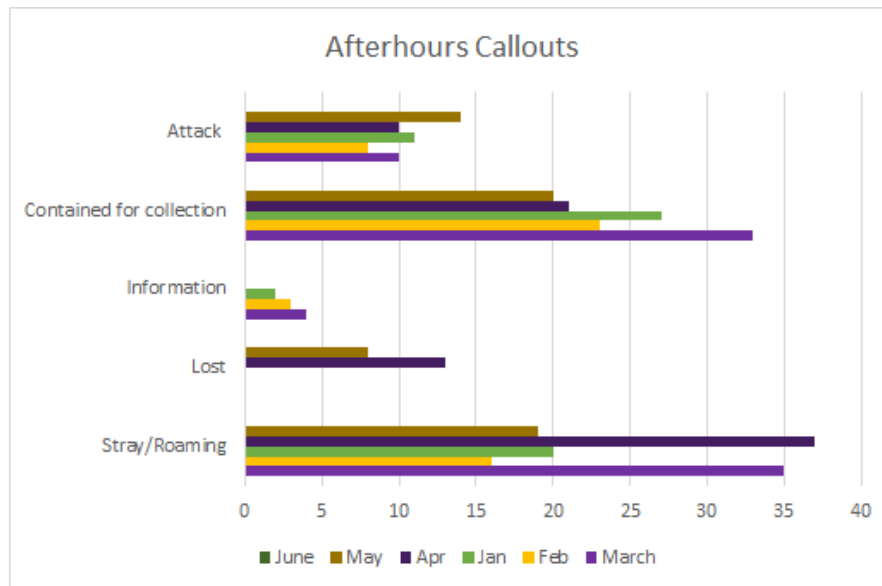
There were 142 after hours calls actioned by Regulatory Services in the last quarter. This number is



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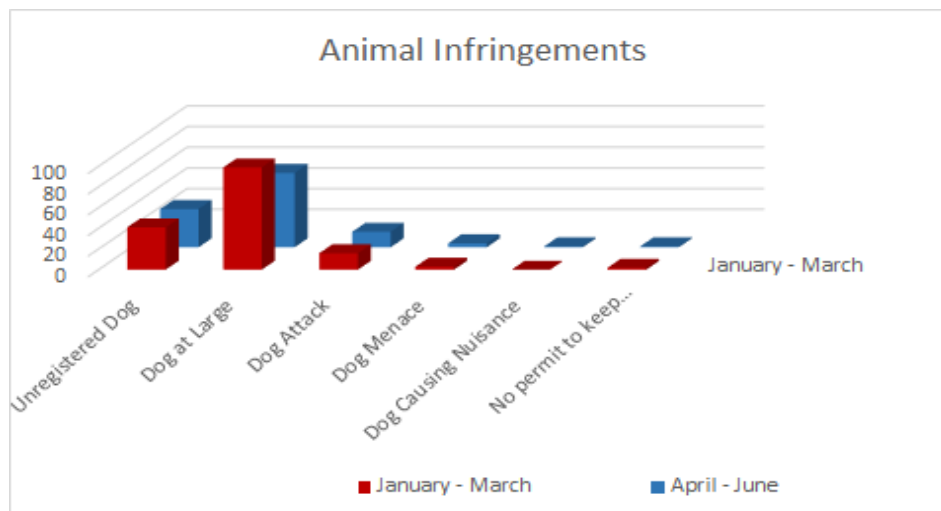
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down from 192 calls or 26 per cent from the previous quarter. The most common reason for after hour calls was for capture of stray or roaming dogs followed by dogs contained for collection, dog attacks and lost dogs. Other calls included barking dogs and general animal information and enquires.



Animal Infringements

There were 130 animal infringements issued in the last quarter which is down from the previous quarter with a significant drop in Dog at Large infringements. Analysis indicates that dog attack infringements have slightly decreased due to increased awareness and reporting of dangerous/aggressive dogs by residents to Council. There has also been a slight decrease in the number of infringements issued for unregistered dogs.





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Parking

Parking infringements have decreased substantially over the months of April and May with a total of 75 infringements issued for the last quarter. This decrease may be the result of increased awareness of parking requirements and in turn enhanced user compliance within the municipality, particularly in the CBD area. There have also been some changes to parking patrols operationally.

Infringement Type	April	May	June
Park Longer Than Indicated 4P	0	0	0
Fail to Display Valid Pay & Display Ticket	56	11	0
Pay & Display Ticket Expired	4	0	0
Park Longer Than Indicated 1/4P	0	3	0
Stop on Path, Dividing Strip, Nature Strip or Painted Island	0	1	0
Park Longer Than Indicated 1/2P	0	0	0

Overgrown Properties

As indicated below Regulatory Services had a total of 657 reports of overgrown properties of which 590 have been rectified.

Resolved Long Grass Issues vs Total Issues Identified



We currently have 67 properties outstanding of which 50 first letters have been issued and 14 second letters.

50 of 67 14 of 67

First letters issued for active long grass reports Second letters issued for active long grass reports

When considering overgrown properties by suburb the following is notable:



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Gray	91
Moulden	76
Durack	75
Bakewell	59
Zuccoli	58
Woodroffe	45
Rosebery	42
Johnston	37
Gunn	37
Driver	33
Bellamack	26
Farrar	22
Yarrawonga	19
Marlow Lagoon	17
Pinelands	5
Palmerston City	1

Three overgrown properties were reported in April: two by residents and one through staff audit. In May there was an anticipated significant increase of reported overgrown properties with 36 in total; 18 were reported by residents and 18 via staff audit. June had one overgrown property reported by a resident. The increase is a result of the change from wet season to dry season and increased growing ability.

Over the reporting period 42 properties had been rectified in comparison to 286 properties in the previous quarter. We still have 45 properties outstanding; 26 are for blocks, which are in the process of being rectified, the rest are verges.

Infringements are in the process of being issued.



In April there were 2 reports of overgrown verges: 1 report by a resident and the other by staff audit. In May there was a significant increase with 19 overgrown verges reported; 2 by residents and 17 from a staff audit and in June there were 5 overgrown verges reported by residents.



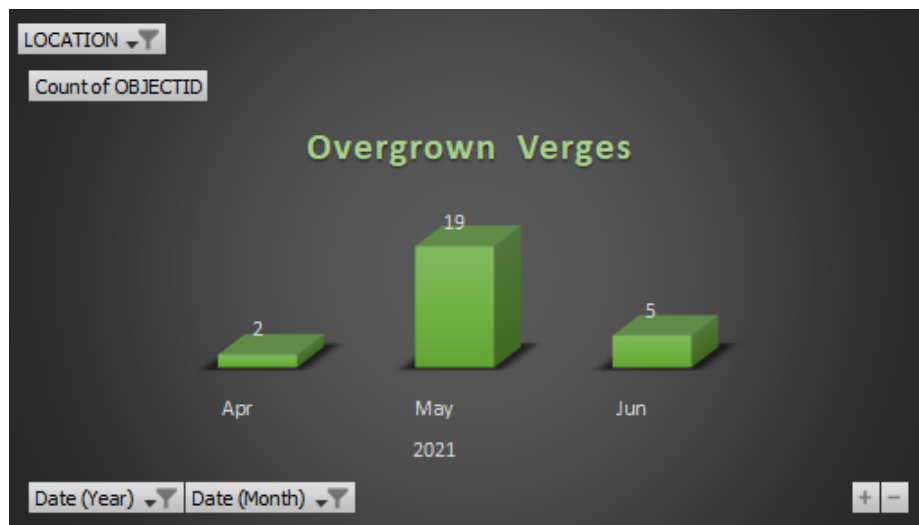
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31 verges have been rectified to date.

21 overall properties and verges were rectified by council, the rest by the owners of the properties.

These figures are significantly less than the 79 overgrown verges that were reported in the last period. This again can be attributed to the change in seasons and decreased growing capability.



Gray Hall Demolition and Construction Begin

The construction of the new Gray Community Hall began, with the demolition of the existing building by McMahon Services. All materials were recycled where possible. Construction commenced in June, by local Indigenous company M+J Builders. The new versatile and contemporary multi-purpose facility is expected to be complete by end of 2021. This project is a partnership between the City of Palmerston and Australian Government and is worth \$1.83million.



Demolition of the aged Gray Community Hall.

3.Cultural Diversity

In Palmerston we celebrate our cultures in a way that values our diversity.

3.1 To celebrate our rich culture and diversity.

Inclusive, Diverse and Accesible (IDA) Policy Framework – Community Consultation

Following the presentation of the Draft Inclusive, Diverse and Accessible Policy Framework to



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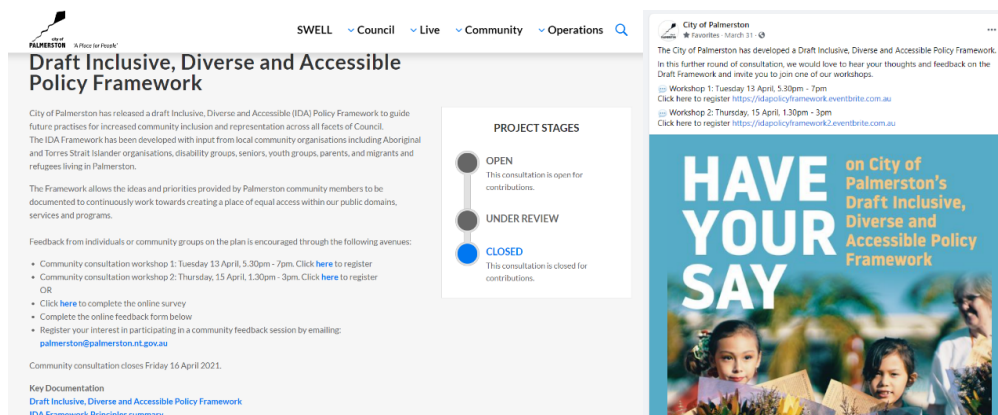
Council, a period of community consultation was undertaken over March and April 2021. A total of 81 participants provided feedback, from a variety of different community groups. A range of methods for consultation were used including:

- Web page with free text feedback box for comment
- Online survey
- Phone interviews with identified stakeholders
- Face-to-face focus groups, including identified stakeholder groups and public community consultation sessions
- Attendance at Council event

Following the period of consultation, a draft consultation report was prepared by the consultant, which details the outcomes of the community consultation in detail and identifies a number of areas where changes and improvements could be made in response to the feedback.

A Council Workshop was held during the last week of May to allow for further discussion and input, prior to the presentation of a final report to Council seeking official adoption of the IDA Framework, with recommended changes made to the document.

In addition to the final public document, a second internal document has been created for staff use, with further detail around alignment and how to use the document.



'Have your Say' website page and social media post

Live at the Lake

'Live at the Lake', previously titled Sanctuary Sessions, returned for the dry season once a month on Saturday afternoons from 4 pm to 7 pm. This year will see alternate venues being utilised, including Sanctuary Lakes and the Durack Community Arts Centre.

The first Live at the Lake was held at Sanctuary Lakes, with Prayer Corby and Jaxon DeSantos entertaining 205 people ranging from families with small children to some of our senior community and their pets. Attendees brought chairs and picnic rugs and enjoyed the live music whilst enjoying the sunset. Live at the Lake will continue monthly until 11 September 2021.

King and Queen of the North – Dance Battle

Break Dance officially became an Olympic sport in 2024. In preparation Australia has scouts looking for dancers to take to Paris.



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Triki from Express Studios is the Northern Territory representative for Australian Breaking Association (ABA).



Winners and Judges

They will short list possible athletes to represent Australia in 2024.



Winners and Judges



To support this opportunity City of Palmerston and Northern Territory Government sponsored a free dance battle and workshops for the community. 12 young people competed in break and open dance competitions. Sophia from Studio 27 won first in the competition. This event was an opportunity to promote the addition of the sport to the Olympics and the local opportunity to participate.



Multi-Cultural Festival

In June City of Palmerston held the first ever Multi-Cultural Festival in Goyder Square, Palmerston, an event celebrating our rich culture and diversity. Council worked in partnership with multi-cultural groups to put together an enjoyable evening of dance, song, and music to entertain the crowd of 700 people over the evening. The Chung Wah Society opened the event with a Lion Dance. Congolese, Buddhist, Thailand and Portugal food stalls sold delicious cultural food. Zimbabwe, Japanese-Australian, Larrakia Nation and STEPS sewing group set up cultural stalls in the Square. The evening closed with Crocodile Country playing Australian Country music.



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Chung Wah Society Lion Dance



Zimbabwe Cultural stall

PALMY PRIDE FESTIVAL

As part of the 'On Frances' Series, City of Palmerston ran a Palmy Pride Festival, encompassing an all-day program of events including basketball matches, Drag Queen Storytime, community forums and a makeup demonstration, culminating in the 'Fab on Frances' spectacular street party, with entertainment provided by Drag Territory.

Basketball

The day commenced with an all-day Basketball matches held in the Palmerston Recreation Centre. This event was well attended with 12 teams and 156 people aged 5-18 years.

Drag Queen Storytime

Miss Ferocia Coutura and Miss Prawn Cracker Spice delighted an audience of 60 people under the colorful umbrellas in the pop-up park with stories, songs, and dance.

Community Forums

Two forums were held during the day in Community Rooms 1 and 2:

Modernise NT Ant-Discrimination Act Now

Forum 1 coordinated by Rainbow Territory commenced at 11 am. 9 people attended the information session discussing problems with the Act and were part of a letter writing party to advise local members to modernize the Act.

You Can Ask That

Forum 2 was coordinated by Headspace Darwin and NTAHC. The forum, attended by 10 people, was family-focused and attendees could ask the panel questions on concerns of families and loved ones, especially young people. The panel was run by Dr Bel and Ira Racines from Headspace Darwin who answered questions and gave insights into supporting young people as they explore these important concepts.

Drag Make-Up Workshop

Drag Territory Queens ran a fun make-up workshop and put on drag faces to transform attendees into their inner diva. This workshop was limited to 20 attendees where 19 attendees took up the opportunity to be involved.

'Fab on Frances'

The day culminated in a spectacular street party, which was the second "On Frances" event. Frances Drive was closed and decorated to showcase the Pride theme with colorful decorations in the evening, with food stalls and a bar. Team Fun held a disco for the younger generation followed



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by Julz with the Hula Hoop showing off her spectacular movements.
Vogue Dancers from Drag Territory performed live on stage leaving a trail of sequins and feathers.
Two local comedians Amy Hetherington and Brent Watkinson MC'd the night.

Drag Territory – Vogue Dancers entertaining at ‘Fab on Frances’



Community enjoying ‘Fab on Frances’



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Bilingual Storytime – German Storytime



Silke Maynard and Germano Bernadino presenting German Storytime

City of Palmerston Library continues to offer Bilingual Storytime on a quarterly basis. Bilingual Storytime fosters a love of reading and celebrates the languages, culture and rich diversity that makes Palmerston unique. There were approximately 18 families in attendance for the German Bilingual Storytime.



Palmerston families attending Bilingual Storytime

Reconciliation Week Storytime



Charisse Gallagher & Shinai Bright

National Reconciliation Week is a time for all Australians to learn about our shared histories, cultures, and achievements, and to explore how each of us can contribute to achieving reconciliation in Australia. Council staff Shinai and Charisse shared their indigenous cultures with Palmerston families during Reconciliation Week 2021.



Palmerston families attending Reconciliation Week Storytime



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May the 4th Be with You

Every year City of Palmerston library put on a Star Wars Film to celebrate 'May the 4th Be with You' a global geek culture celebration. This year they collaborated with a local short film curator 'Cinemart' and youth esports organization 'Level Up Esports' to deliver a family fun night of cosplay, gaming, and Star Wars Short films.

The event was also an opportunity to promote Geekfest Top End and the upcoming Cosplay Competitions. A local cosplayer wore his Darth Vader Costume, taking photos with a lineup of attendees and winning the \$100 Bunnings Gift Voucher.





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Theatrical Nights

Four shows of 'The Taming of the Shrew' by William Shakespeare were performed by taiNTed Theatre Company, from Thursday 27 to Sunday 30 May 2021 at Sanctuary Lakes. taiNTed Theatre Company is a local performing arts company run by a dynamic duo Cat Hart and Tiny Rive.

This is the first year taiNTed Theatre Company has performed live shows for City of Palmerston and was also the first year it was decided to run the performance over four nights which proved to be very successful.

Attendee numbers:

Thursday, 27 May 2021:	50
Friday, 28 May 2021:	144
Saturday, 29 May 2021:	161
Sunday, 30 May 2021:	106



Taming of the Shrew performance

The Taming of the Shrew is fast-paced, delightful, and engaging theatre, sure to draw people of all ages from across the Top End and captivate crowds. Layered with all the great elements of Shakespeare's comedies – disguises, slapstick, bed-tricks, gender reversal, wordplay, and utter absurdity – audiences were taken on a wild and colorful journey to discover who really deserves true love.

Refugee Week Morning Tea

City of Palmerston Library alongside STEPS Palmerston celebrated the positive contributions made by refugees and migrants in our community by coming together to share food, stories and laughter. More than 60 members of the community attended.



STEPS Regional Manager and Palmerston Resident Fifi Masengo (STEPS student)



Attendees at the Morning Tea



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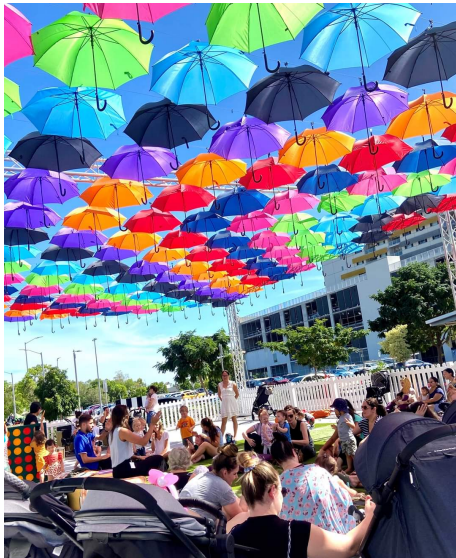
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4. A future focus

Palmerston is an innovative city that sustains itself through the challenges of the future.

4.1 We support and foster innovation.

Pop Up Parks



The Pop-Up Parks initiative was designed to activate under used urban spaces and transform them into a temporary park for the purpose of activities and relaxing. The three-week program of activities included Zumba, Storytime, live music, and a live Belly Dancing performance. The project forms part of Council's commitment to beautifying and activating our city in addition to creating spaces that are beneficial for physical and mental wellbeing. Over 400 people attended various activities throughout the program in addition to people who spent time in the space passively. The temporary space included a custom-made umbrella shade system with over 200 umbrellas, a temporary flooring to cool reduce the heat from the bitumen, in addition to picket fencing and astro turf to beautify the space.

Storytime in the Pop-Up Parks



Drag Queen Storytime performers



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Birthday Celebrations: 15 Years at Goyder Square

In April, City of Palmerston Library Staff celebrated 15 years at Goyder Square alongside the Palmerston Community. There were giveaways, balloons and cupcakes all purchased from local Palmerston Businesses. It was an opportunity to reflect on the evolution of both the building and the services and programs the City of Palmerston Library has been able to provide to the Community over this time. More than 100 people entered the draw to win a prize, the Facebook post acknowledging the day reached 3,527 people.



Library Staff Celebrating 15 Years at Goyder Square

Anytime Libraries

After successful installation of the two new Anytime Libraries situated at the Palmerston Swimming and Fitness Centre, and the Zuccoli IGA, there were a few technical issues experienced, which delayed the promotion of the units. However, the units are now working well, with usage over the quarter as follows:



Mayor Athina Pascoe-Bell and Zuccoli IGA Owner

	Palmerston Swimming and Fitness Centre	Zuccoli IGA
Number of Check-outs	84	117
Number of Returns	64	104



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A marketing campaign is planned for the new financial year, to increase awareness and increase usage at the two sites.

Library Statistics Programs and Services

	Number	Attendances				
	Held	Pre School	School	Youth	Adults	Totals
Holiday	5	9	123	0	58	190
Gadget & Games	12	7	73	0	47	127
Digital Literacy	12	0	0	0	52	52
Storytime	25	733	0	0	621	1354
Nurserytime	12	183	4	0	204	391
Outreach	7	161	0	0	39	200
Geek Squad	13	0	1	122	0	123
Code Club	8	0	115	6	26	147
Events	2	57	3	0	137	197
Author Visits	2	0	0	0	24	24
Orientations	2	0	0	0	18	18
Home Service	7	0	0	0	27	27
Totals	107	1150	319	128	1253	2850

Comparison

	October - December 2020	January - March 2021	April - June 2021
Library visits	28,528	27,847	28,427
Library items borrowed	24,315	21,751	20,005
Hours on public PC's	3,360	3,192	2,600
Attendance at library programs	2,457	2,585	2,850
Library programs and events delivered	99	95	107

Library Community Room Bookings

Month	April 2021	May 2021	June 2021	Total
Number of Bookings	86	100	86	272
Number of Hours	208	301	258	767
Revenue	0	0	0	0
In Kind Support	\$3,490.00	\$5,610.00	\$3,580.00.00	\$12,680.00.00
Programs/Internal	\$1,640.00	\$1,870.00	\$1,900	\$5,410



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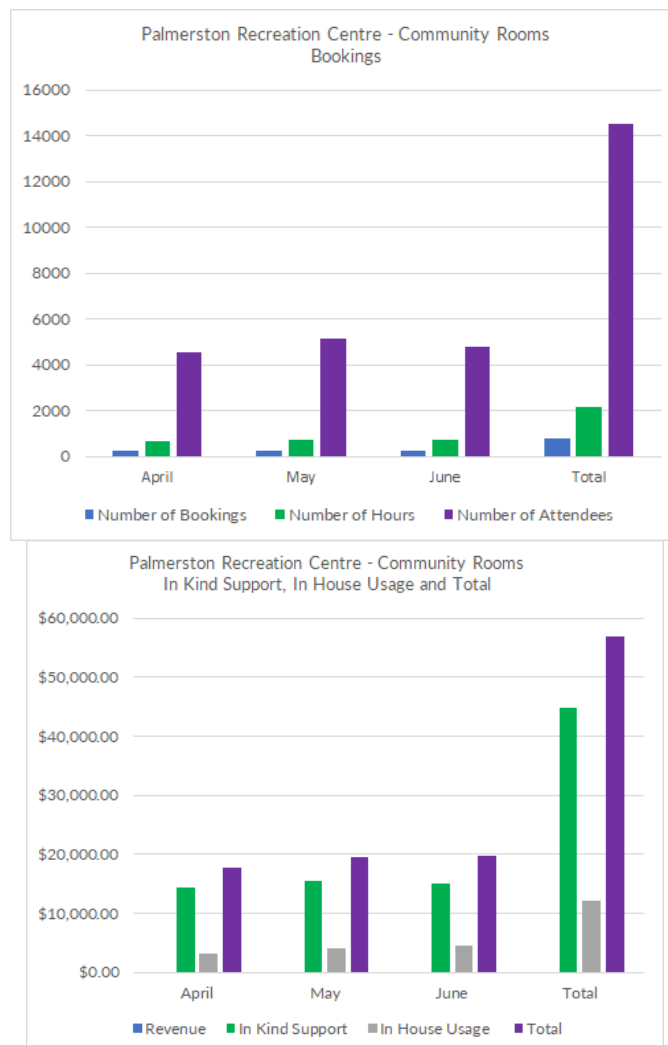
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Palmerston Recreation Centre Statistics

Community Rooms April to June 2021

Month	April	May	June	Total
Number of Bookings	256	262	249	767
Number of Hours	686.5	748.5	726	2161
Number of Attendees	4556	5133	4817	14,506
In Kind Support	\$14,345.00	\$15,425.00	\$15,070.00	\$44,840.00
In House Usage	\$ 3,275.00	\$ 4,165.00	\$ 4,600.00	\$12,040.00
Total	\$17,620.00	\$19,590.00	\$19,670.00	\$56,880.00

Palmerston Recreation Centre: Graphs of Community Rooms bookings: April to June 2021





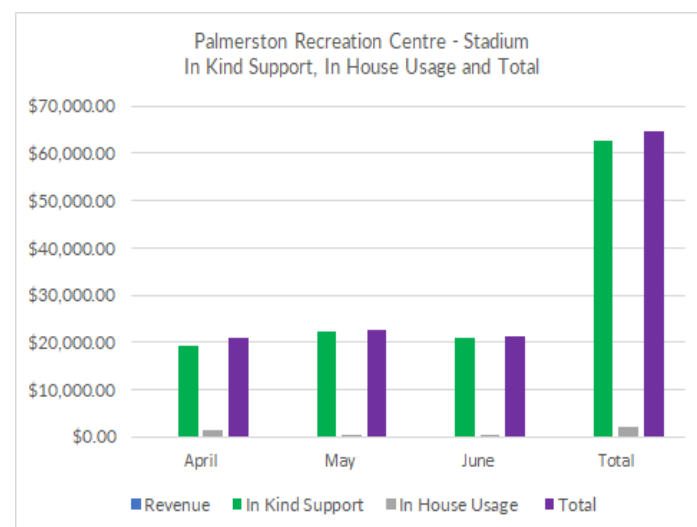
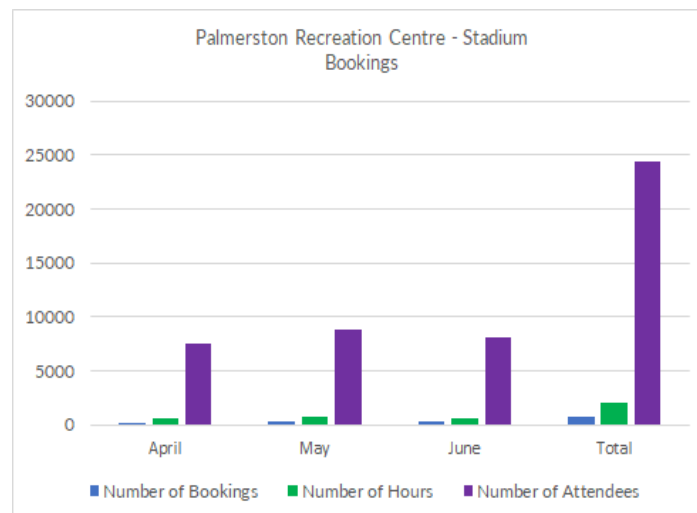
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Palmerston Recreation Centre: Stadium April to June 2021

Month	April	May	June	Total
Number of Bookings	248	263	265	776
Number of Hours	648	703	638	1989
Number of Attendees	7481	8844	8073	24,398
In Kind Support	\$19,380.00	\$22,110.00	\$21,060.00	\$62,550.00
In House Usage	\$ 1,500.00	\$ 345.00	\$ 90.00	\$ 1,935.00
Total	\$20,880.00	\$22,455.00	\$21,150.00	\$64,485.00

Palmerston Recreation Centre: Graphs of Stadium bookings: April to June 2021





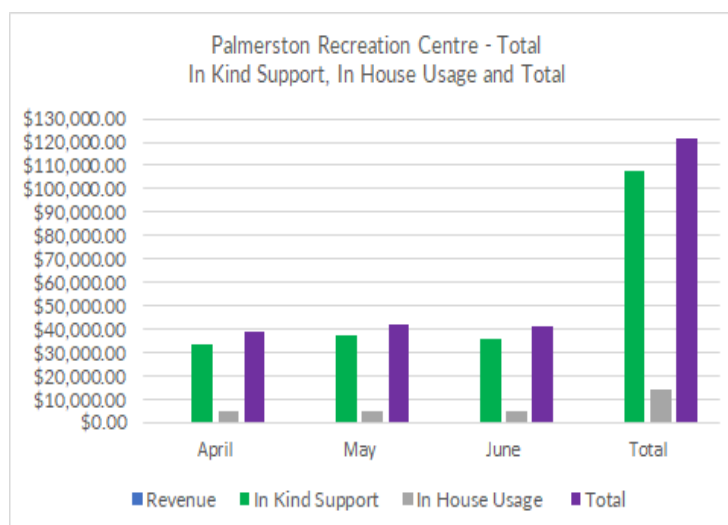
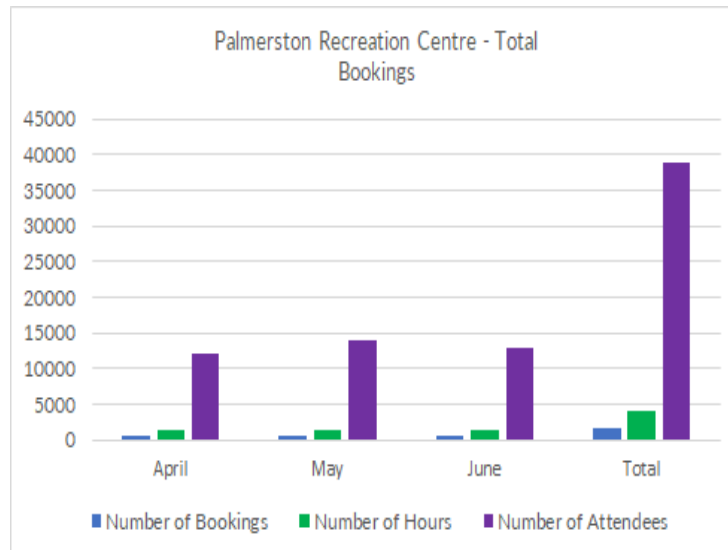
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Palmerston Recreation Centre: Total April to March 2021

Month	April	May	June	Total
Number of Bookings	504	525	514	1543
Number of Hours	1334.5	1451.5	1364	4150
Number of Attendees	12,037	13,977	12,830	38,904
In Kind Support	\$33,725.00	\$37,535.00	\$36,130.00	\$107,390.00
In House Usage	\$ 4,775.00	\$ 4,510.00	\$ 4,630.00	\$ 13,915.00
Total	\$38,500.00	\$42,045.00	\$40,760.00	\$121,35.00

Palmerston Recreation Centre: Graphs of Total bookings: April to June 2021





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Comparison of Palmerston Recreation Centre bookings April to June 2020 and April to June 2021

	April - June 2020	April - June 2021
Number of Bookings	183	1543
Number of Hours Booked	511	4150
Number of Attendees	3508	38,904
Revenue	\$0.00	\$0.00
In Kind Support	\$16,105.00	\$107,390.00
In House Usage	NA (tracked differently)	\$ 13,975.00
Total	\$16,105.00	\$121,365.00

Palmerston Recreation Centre and Community Halls Capacity Statistics

Percentage wise, the table below, shows how much Council facilities are used.

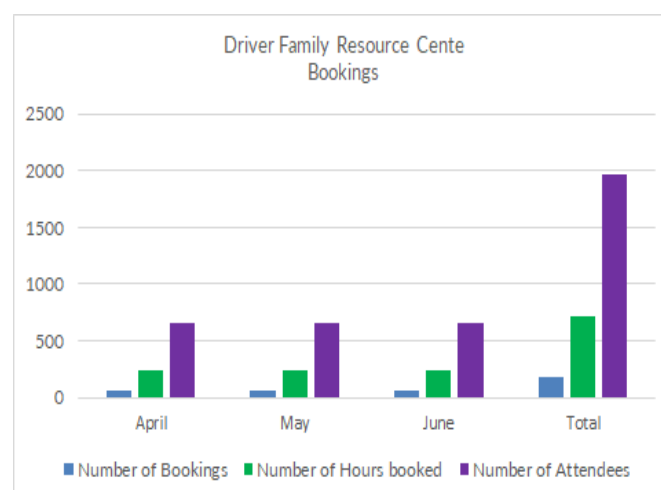
Venue	April	May	June	Total
Palmerston Recreation Centre	71.17%	89.60%	84.20%	89.83%
Driver Family Resource Centre	69.97%	65.38%	65.38%	65.25%
Durack Arts Centre	28.85%	39.44%	49.43%	39.61%

Community Halls Statistics

Driver Family Resource Centre bookings April to June 2021

	April	May	June	Total
Number of Bookings	59	60	60	179
Number of Hours Booked	236.5	238	238	712.5
Number of Attendees	663	652	652	1967
In Kind Support	\$4,410.00	\$4,440.00	\$4,440.00	\$13,290.00
In House Usage	\$ 320.00	\$ 320.00	\$ 400.00	\$ 1,040.00
Total	\$4,730.00	\$4,760.00	\$4,840.00	\$14,330.00

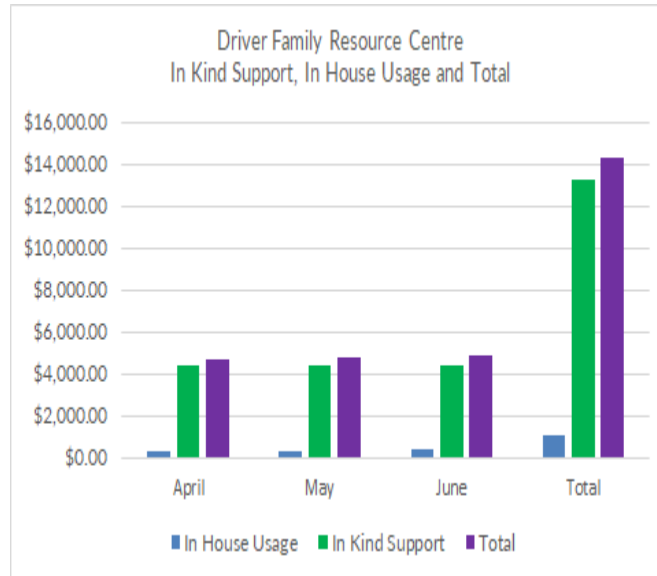
Driver Family Resource Centre: Graphs of Bookings: April to June 2021





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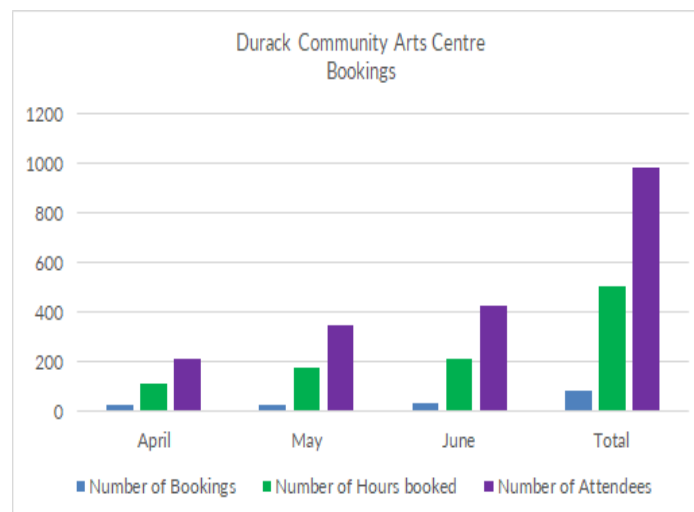
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Durack Community Arts Centre bookings April to June 2021

	April	May	June	Total
Number of Bookings	24	28	32	84
Number of Hours Booked	112.5	177.5	215	505
Number of Attendees	210	349	424	983
In Kind Support	\$2,170.00	\$3,990.00	\$4,550.00	\$10,710.00
In House Usage	\$ 80.00	\$ 340.00	\$ 580.00	\$ 1,000.00
Total	\$2,250.00	\$4,330.00	\$5,130.00	\$11,710.00

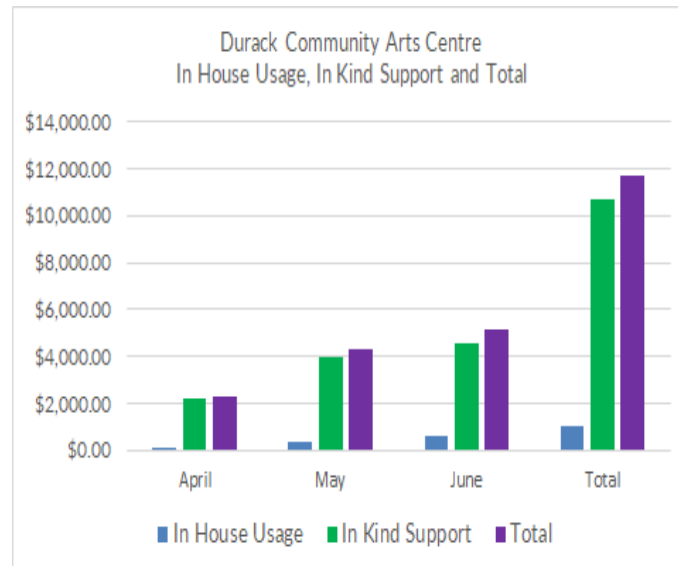
Durack Community Arts Centre: Graphs of bookings: April to June 2021





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Media releases

During the last quarter, Media and Communications issued 11 media releases:

- Indigenous owned company awarded construction of new contemporary multi-use community facility- Wednesday, 5 May 2021
- Draft Municipal Plan and Budget 2021-2022 - Thursday, 6 May 2021
- City of Palmerston supports municipal boundary review - Tuesday, 11 May 2021
- Palmerston pooches going mutts over Bakewell Dog Park - Friday, 14 May 2021
- Palmerston takes out 2021 National Planning Award - Tuesday, 25 May 2021
- Free Community Venue Hire Continues in Palmerston! - Wednesday, 2 June 2021
- Gray Community Hall demolition - Wednesday, 2 June 2021
- New Operator to cause a splash at Palmerston's SWELL - Tuesday, 8 June 2021
- Youth Festival to electrify Palmerston - Wednesday, 9 June 2021
- Adoption of Municipal Plan and Budget 2021/2022 - Wednesday, 16 June 2021
- Palmerston comes together in Territory first lock down - Sunday, 27 June 2021

Facebook

The City of Palmerston Facebook page attracted 1,345 new followers to the page, bringing the total Facebook following to 15,478 users, and the last quarter received 14,205 users liking the page.

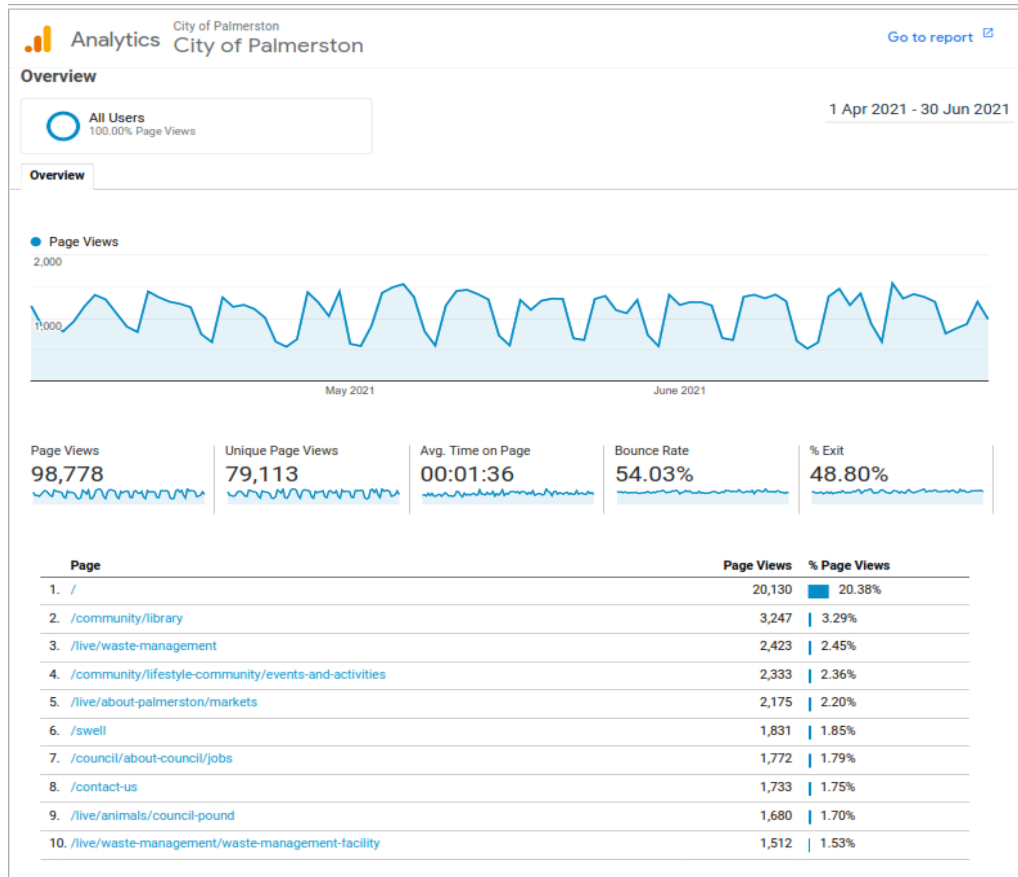
During the quarter, we completed 95 posts with the most popular being:

Post Dates	Post Title	Users Reached
7 June 2021	SWELL Update	29,876
21 June 2021	Territory Day	11,281
16 April	Ranger Service Vehicle	9,684
24 June 2021	Croc Sighting	8,346
12 April 2021	On Frances: A little more country	7,276



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6. Governance

Council is trusted by the community and invests in things that the public value.

Palmerston Seniors Advisory Committee

Palmerston Seniors Advisory Committee, (PSAC) now comprised of ten senior Palmerston and rural residents, met once during this quarter: Monday 10 May 2021. Two guests also attended this meeting, in addition to two Council staff, Alderman Sarah Henderson (Chair) and Mayor Pascoe-Bell. PSAC meets to consider issues of interest to local seniors and offer advice to Council.

Palmerston Safe Communities Committee

Palmerston Safe Communities Committee (PSCC) works in partnership with Council and the NT Government, businesses, and the community to reduce and prevent injuries, accidents, and crime. The PSCC is committed to promoting the safety and wellbeing of Palmerston residents and visitors. One meeting was held during this quarter on Thursday 20 May and attended by 23 people. A guest speaker from Association of Alcohol and other Drug Agencies NT (AADANT) sharing information regarding Volatile Substance Use was deferred to the 29 July meeting.



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QUARTERLY REPORT/APRIL to JUNE 2021

Palmerston Kids Network

Palmerston Kids Network (PKN) is a committed network of workers representing organisations who provide services and programs to children (up to twelve years old) and their families. Two meetings were held during the quarter, Friday 16 April 2021 with 9 attendees and Friday 4 June with 10 attendees. Autism NT shared information regarding their ANT Connect program to assist children with the transition of students moving from Primary School to Middle School.

Palmerston and Rural Youth Services Network

PARYS is a committed network of workers representing organisations who provide services and programs to youth and their families. One meeting was held this quarter on 8 June with the Bureau of Statistics presenting to the meeting on the next Census and how best to assist youths complete the Census form to record the correct data around youth and homelessness.

Palmerston Animal Management Advisory Committee

The Palmerston Animal Management Advisory Committee (PAMAC) met twice over the last quarter. Meetings were held on 24 February and 31 March 2021.

COUNCIL REPORT

2nd Ordinary Council Meeting

AGENDA ITEM:	13.2.1
REPORT TITLE:	Inclusive, Diverse and Accessible Policy Framework
MEETING DATE:	Tuesday 20 July 2021
AUTHOR:	Executive Manager Community and Library Services, Anna Ingram
APPROVER:	Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Cultural Diversity: In Palmerston we celebrate our cultures in a way that values our diversity.

PURPOSE

This report seeks to update Council on the outcomes from the community consultation for the Draft Inclusive, Diverse and Accessible (IDA) Policy Framework document, and seeks Council's adoption of the final version of the IDA Framework.

KEY MESSAGES

- Following the presentation of the Draft Inclusive, Diverse and Accessible Policy Framework to Council, a period of community consultation was undertaken over March and April 2021.
- A range of methods for consultation were used including:
 - Web page with free text feedback box for comment
 - Online survey
 - Phone interviews with identified stakeholders
 - Face-to-face focus groups, including identified stakeholder groups and public community consultation sessions
 - Attendance at Council event
- Following the consultation, a draft consultation report was prepared, which details the outcomes of the community consultation in detail and identifies a number of areas where changes and improvements could be made in response to the feedback.
- A Council Workshop was held during the last week of May to allow for further discussion and input, prior to the presentation of this final report to Council seeking official adoption of the IDA Framework, with recommended changes made to the document.
- This report presents the final updated Framework with changes informed from consultation for adoption.
- In addition to the framework document, a second internal document has been created for staff use, with further detail around alignment and how to use the document.

RECOMMENDATION

1. THAT Report entitled Inclusive, Diverse and Accessible Policy Framework be received and noted.
2. THAT Council adopts the City of Palmerston Inclusive, Diverse and Accessible Policy Framework being **Attachment 13.2.1.1**.

3. THAT a report outlining the strategy for implementation of the framework be presented to Council by the Second Ordinary meeting in October 2021.
4. THAT Council writes to all the community members and stakeholders that provided feedback to the Framework to thank them for their input.

BACKGROUND

A Notice of Motion for an Inclusive, Diverse and Accessible (IDA) Policy Framework was submitted by Alderman Spick at the 2nd Ordinary meeting on 21 July 2020. An update to Council was provided at the 1st Ordinary meeting on 6 October 2020, outlining a plan to develop the draft IDA Framework. A consultant was then engaged to assist with key stakeholder engagement and the drafting of the framework document, which was presented to Council at the 2nd Ordinary Council Meeting of 16 February 2021. At this meeting, Council made the following decisions:

13.2.1 Draft Inclusive, Diverse and Accessible Policy Framework

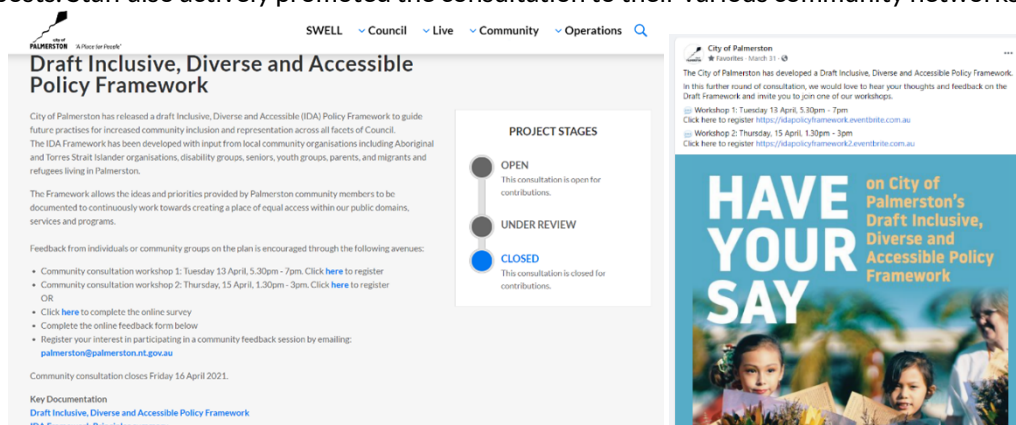
2. THAT Council adopt the Draft Inclusive, Diverse and Accessible Policy Framework being Attachment 13.2.1.1 for the purpose of Community Consultation for a minimum of 60 days, as detailed within Report entitled Draft Inclusive, Diverse and Accessible Policy Framework.

3. THAT a Report on the outcomes of Community Consultation regarding the Draft Inclusive, Diverse and Accessible Policy Framework be presented to Council following conclusion of the consultation period.

The period of community consultation commenced immediately following this decision and ran throughout March and April 2021. A range of methods for consultation were used including:

- Web page with free text feedback box for comment
- Online survey
- Phone interviews with identified stakeholders
- Face-to-face focus groups, including identified stakeholder groups and public community consultation sessions
- Attendance at Council event

The consultation was advertised via media release, 'Have your Say' page on the website, and social media posts. Staff also actively promoted the consultation to their various community networks.



'Have your Say' website page and social media post

Methodology

Online free text feedback box and survey

Unfortunately, the online options were not heavily utilised, with only two responses via the free text feedback box and one respondent to the online survey. All three respondents were contacted and invited to conduct a phone interview or attend one of the community consultation sessions.

Phone interviews

Fourteen community stakeholders, nine of whom were originally interviewed for the development of the Framework were individually interviewed via phone, and their feedback provided. These included representatives from:

- National Disability Insurance Scheme (NDIS) Partner
- Northern Territory Mental Health Coalition (NTMHC)
- Helping People Achieve (HPA) – Participate Engage Grow (PEG) program
- Helping People Achieve (HPA) - Ausdesigns
- Autism NT
- Breastfeeding Association of the NT
- Diversability
- Palmerston NAIDOC Committee
- STEPS Palmerston
- Headspace
- Multicultural Council of the NT
- Filipino Australian Association NT
- Guide Dogs NT
- Local community member with a disability

Focus Groups

Seven focus group sessions were held, including four identified stakeholder group sessions, two public community consultation sessions, and one Council staff session, with a total of eighty-one participants.

These groups included:

- 50+ Club (seniors' group) (35 participants)
- Mulligas and Cudjeries (Aboriginal Elders group) (12 participants)
- Youth Group (8 participants)
- Palmerston Kids Network (7 participants)
- Public Session 1 (6 participants)
- Public Session 2 (3 participants)
- Council staff group (10 participants)

Palmerston Youth Week Expo

The consultant attended the Council stall at the Palmerston Youth Week Expo on Saturday 10 April in Goyder Square. Copies of the Framework were available along with information about the Public Consultation session planned for the following week. Three of the people who attended the Public Sessions the following week, found out about the consultation at the Community Expo.



Council stall at the Palmerston Youth Week Expo

DISCUSSION

Following the period of consultation, a draft consultation report was prepared, which details the outcomes of the community consultation in detail. Some key points to note from the consultation report are as follows:

- *In general, the IDA Policy Framework has been received well by people involved in the consultation, with genuine support and appreciation for the efforts being made by Council in embarking on this process and creating such a holistic strategic document;*
- *The four Principles have been solidly endorsed, in particular Visible and Collaborative;*
- *The content and ideas in the document are not without contention. Some feedback in the consultation recognised this, which reinforced the importance of the Principles as guide posts in implementing this work. Implementing this framework requires ongoing conversations and negotiation with the players involved, which is at the heart of Principle 4- Always Improving;*
- *The document could be shortened to maximise reader engagement;*
- *While there has been a lot of feedback about the choice of specific photos, the use of photos and the general look and feel of the document has been well received. The use of infographics and other diagrams and graphic wherever possible was encouraged. Some readers thought that the document should be in Simple English, with less text.*
- *Some people consulted were concerned that "policy is well and good – it's what Council actually does that matters".*
- *For the staff team, some form of linkage document, detailing how to use this document or an Action Plan which links or relates this document to other policies and procedures (both existing and to be developed) would be useful to maximise value and connection with staff.*

In addition, it was recognised that statistics are now out of date as they are based on the 2016 Census data and will need to be updated once new Census data becomes available. Subsequent discussions between the project managers and the consultant have identified a number of changes and improvements that could be made to the overall IDA Framework document, in order to address some of the issues raised in the feedback.

As this is a crucial document for Council in the future and will inform a larger body of work to come, it is important to give due consideration to the feedback received from the consultation sessions. As this feedback was both comprehensive and varied, it was deemed necessary to seek further input from Elected Members. A Council Workshop was held during the last week of May to allow for this additional discussion, prior to the presentation of this final report to Council seeking official endorsement of the IDA Framework.

In response to the community and Council feedback, the following changes have been made:

- The document has been shortened and simplified, to make it easier to understand. A separate document has been created for internal staff use, which includes further detail around alignment to Council's Community Plan and other legislation, as well as ideas for inspiration in order to formulate an Action Plan from the document.
- Changes to some images
- Statistics identified to be updated when new data becomes available
-

It is recommended that Council adopts the final version of the Inclusive, Diverse and Accessible Policy Framework as included with this report, **Attachment *****

CONSULTATION PROCESS

In preparing this report, the following external parties were consulted:

- Matrix on Board Consulting

POLICY IMPLICATIONS

There are no policy implications for this report, however in future, should the IDA Framework be officially adopted by Council, new Council policies may need to be created that underpin the Framework and guide Council and the community in planning and decision making.

BUDGET AND RESOURCE IMPLICATIONS

A budget of \$14,000 was allocated to cover the cost of engaging Matrix on Board Consulting to assist with the community consultation sessions and preparation of the consultation report. This has been covered by Council's adopted operational budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks:

- 6 Fails to create and deliver the strategic vision for the City
Context: Ensuring a vision is enduring and clear to all relevant stakeholders, guiding future decision making, delivered effectively and efficiently, and that progress is measurable and celebrated.
- 8 Fails to develop effective relationships and manage expectations of relevant parties
Context: Engagement and communication with stakeholders (internal and external to the Council).

Although Council is yet to adopt the final IDA Framework, it does operationally deliver a range of programs and practices in all three areas. These include considering accessibility requirements in building upgrades and designs, pathways, and online content, as well as diversity and inclusion activities such as Drag Queen Storytime, supporting seniors' activities, Harmony Day, and NAIDOC week celebrations. This mitigates any immediate risk in not yet having a framework in place.

Council has ensured that a wide range of stakeholder groups were consulted both internally and externally for an extended period of time, in order to accurately gauge community response to the draft framework. The community consultation was promoted through a communications plan incorporating a number of channels including social media to ensure the community was aware of the consultation. This mitigates the risk of capturing only a narrow focus group.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

1. IDA Framework [13.2.1.1 - 32 pages]



Inclusive, Diverse & Accessible Policy Framework

Acknowledgement of Country

Council respectfully acknowledges the traditional owners of the land on which we meet – the Larrakia People – and pays respect to their elders, past present and future.



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IMAGE CAPTIONS:
Cover – Wall mural by artists: Tony Lee, Sean Lee, Trent Lee, Palmerston Recreation Centre
Cover – Palmerston Multicultural Festival, 2021
P2-3 – NAIDOC Week Storytime, Palmerston Library, 2021

Executive Summary

In 2018, the City of Palmerston worked with the Palmerston community to develop a comprehensive Community Plan using a world-leading process of deliberative democracy. The Plan sets the course for Council's work for ten years based on priorities identified by the people of Palmerston.

Central to all areas of the Community Plan are three key elements:

- Palmerston is a welcoming vibrant family city that fosters diversity and unity.
- In Palmerston everyone belongs.
- In Palmerston everyone is safe.

The Community Plan contains objectives and strategies for the City of Palmerston across six Outcomes: Family and Community, Vibrant Economy, Cultural Diversity, Future Focused, Environmental Sustainability and Governance. Many of these relate directly and indirectly to showcasing Palmerston's diversity and to increasing inclusion and accessibility for people of all backgrounds, ages, abilities and circumstances.

The City of Palmerston is committed to creating a community where all members enjoy equal access within the public domains, services and programs as outlined in the Community Plan. While inclusion, diversity and accessibility are often referred to in the context of people with lived experience of disability, these principles apply to many different groups within society, including Aboriginal and/or Torres Strait Islander people; people from Culturally and Linguistically Diverse (CALD) backgrounds, including newly arrived refugees and migrants; people who identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+); older people, children and young people; people with a disability; people experiencing homelessness; people experiencing mental illness; people who are socio-economically disadvantaged and people experiencing gender inequality. It is for this reason that Council has commissioned an overarching Inclusive, Diverse and Accessible Framework (IDA Framework)

to ensure that Council is meeting the objectives of the Community Plan in a way that reflects, celebrates and includes the diverse people of Palmerston across all areas and will provide a consistent language and structure for future documents and plans.

Council has already been working in many areas, including:

- Considering accessibility requirements in all infrastructure and built environment planning (building development and upgrades, pathways, parks and playgrounds).
- Reviewing and considering accessibility requirements for online content and communications.
- Incorporating inclusive practices in corporate processes such as recruitment, procurement and communication (within legislative guidelines).
- Promotion and celebration of diversity and consideration of inclusion and accessibility for events and programs. Examples include Drag Queen and Bilingual Story Times, Harmony Day, NAIDOC and Pride events.
- Collaboration with and support for several active community networks and organisations including Seniors, Youth, Aboriginal and Torres Strait Islanders and Disability Organisations.

These important steps provide a strong foundation to support the key elements of our vision for Palmerston as a 'Place for People' – a welcoming, vibrant, family city that fosters diversity and unity, where everyone belongs and where everyone is safe.

The IDA Framework was developed after wide ranging consultations with Palmerston residents, relevant community organisations and Council staff. Their input, supplemented by a review of information from national and international organisations has been distilled into four key principles – **Collaborative, Embedded, Visible and Always Improving.**

The principles were then used to group together key actions and ideas across six areas of local government business (Domains) – Civic Engagement, Community, Leisure and Social Participation, Economic Participation, Built and Natural Environment, Communication and Council Culture, Services and Operations.

Supplementary plans relating to specific community cohorts may be developed in line with this framework, including:

- Disability Access and Inclusion Plan
- Reconciliation Action Plan
- Youth Inclusion Plan
- Families, Seniors and Children Plan

The City of Palmerston would like to thank Matrix on Board Consulting who were commissioned to conduct the consultations and develop the IDA Framework.



School Holiday Program, 2020



Vogue Megaqueen, Palmerston Library, 2019

Introduction

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Objective 3.1: To celebrate our rich culture and diversity

Develop a Culture and Diversity Plan which models how the city values and respects the diversity of the community. This plan builds and enriches our diversity, promotes unity, embraces culture and heals the past

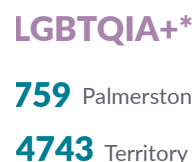
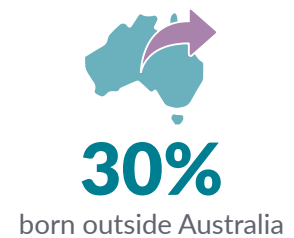
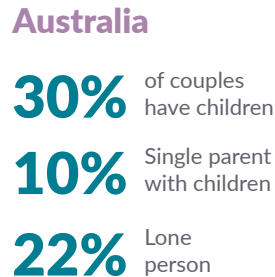
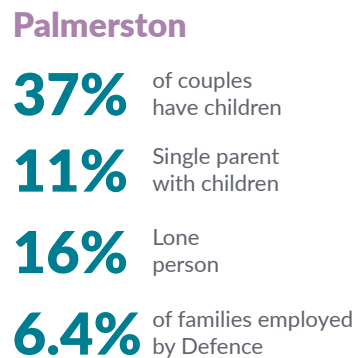
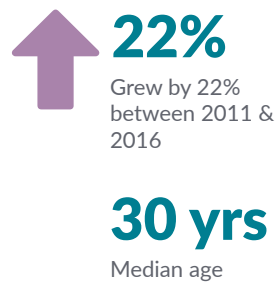
The IDA Framework will support the implementation of the many and varied actions from the Community Plan and provide a suite of resources for Council staff, volunteers, partners, stakeholders, community organisations, groups, local businesses and community members.

Council is committed to build on the work we have already been doing to promote diversity and embed inclusion and accessibility across all areas – from engagement with residents, through planning, service delivery, improving our built and natural environment, events and programs, communications, internal processes and advocacy. Council will continue to support and collaborate with other levels of government, community organisations and groups, businesses and industry to drive the development of the City of Palmerston as truly a 'Place for People'.



Our Community¹

Our People*



¹Demographic information sourced from the Australian Bureau of Statistics 2016 Quick Stats data tables retrieved from https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/70104?opendocument.
2019 population data sourced from Australian Bureau of Statistics Regional Population Data Cube Release March 2020 retrieved from <https://www.abs.gov.au/statistics/people/population/regional-population/2018-19#northern-territory>



Palmerston

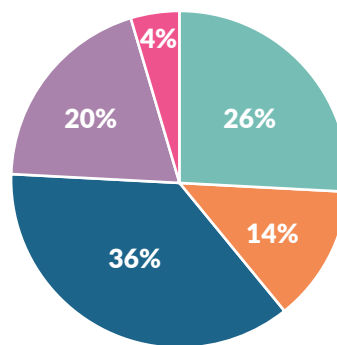
11%

Northern Territory

26%

Australia

3%



Age groups

- 0-14 years
- 15-24 years
- 25-44 years
- 45-64 years
- 65+ years



Employment sector

Palmerston

12%

Construction

21%

Public Administration
and Safety

Australia

8%

Construction

7%

Public Administration
and Safety



Highest Educational Qualification

Palmerston

28%

Vocation

14%

Bachelor or higher

37%

None

Australia

19%

Vocation

22%

Bachelor or higher

40%

None

* People living in the Palmerston Local Government Area

* Estimated adult population 18 + years identifying as non-heterosexual



Warisan Budaya Festival, 2019

Inclusion, Diversity & Accessibility

What is Inclusion?

Inclusion is 'the act of enabling all groups of people within a society to have a sense of belonging and to be able to participate in community life. It is based on fundamental values of equity, equality, social justice and human rights'². Inclusion occurs when all people feel valued and respected, are connected to their fellow citizens, have access to opportunities and resources and can contribute their perspectives and talents to improve their community.³

What is Diversity?

Diversity encompasses all the differences between people including age, cultural background, abilities, gender, sexual orientation, and socio-economic background. Every resident of Palmerston has something unique and special to offer their families, friends, neighbours and the community as a whole. In embracing diversity, we recognise the strengths and contributions different backgrounds and beliefs can bring.

What is Accessibility?

Accessibility means that everyone – no matter their age, abilities, background, gender or circumstances – has equal opportunities to participate in their community and to reach their goals and aspirations. Accessibility involves recognising and removing any barriers – physical or otherwise – that make it harder for some people than it is for others to give and receive information, attend events, participate in recreation and social activities, work, study or volunteer, receive services or otherwise be involved in all aspects of a good and satisfying life.

The City of Palmerston is committed to creating a community where all members enjoy equal access within the public domains, services and programs as outlined in the Community Plan. While inclusion, diversity and accessibility are often referred to in the context of people with lived experience of disability, these principles apply to many different groups within society, including Aboriginal and/or Torres Strait Islander people; people from Culturally and Linguistically Diverse (CALD) backgrounds, including newly arrived refugees and migrants; people who identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+); older people, children and young people; people with a disability; people experiencing homelessness; people experiencing mental illness; people who are socio-economically disadvantaged and people experiencing gender inequality.



Voices of Palmerston mural project, 2018

² Welcoming Cities Standards, <https://welcomingcities.org.au/>

³ Diversity Council of Australia, Building inclusion: An Evidence Based Model of Inclusive Leadership
<https://www.dca.org.au/research/project/building-inclusion-evidence-based-model-inclusive-leadership>

How we will use the IDA Framework

The IDA Framework is intended to:

- Link the Community Plan to our commitment to inclusion, diversity and accessibility across all of Council
- Document the ideas, priorities, and suggestions provided by Palmerston community members in relation to inclusion, diversity and accessibility
- Provide Council staff, volunteers and stakeholders with ideas and a structure for incorporating inclusion, diversity and accessibility in work planning, implementation and reviews
- Serve as a collection of resources that can be used by Council for inspiration, guidance, professional development

Council will establish the City of Palmerston Inclusion, Diversity and Accessibility Community Advisory Committee. In establishing this Committee, Council will develop Terms of Reference to clearly define the purpose, delegates and model for the Committee that will support future planning

Following the establishment of the Committee, additional plans and documents may be developed in line with the Community Plan, including:

- Disability Inclusion and Access Plan (drafted and currently under review)
- Reconciliation Action Plan
- Youth Inclusion and Access Plan
- Families, Seniors and Children Plan

As a companion document to the Community Plan, the IDA Framework is a long term, overarching resource for Council. The recommended actions will be considered and built into existing work planning and budgeting processes over time. Some actions will clearly relate to one or more Council team's area of work while others will involve collaboration across teams.



Seniors Week, 2020



The IDA Framework

The Framework is structured around four key **principles** distilled from the consultations and representing four pillars for any work done in the areas of inclusion, diversity and accessibility. The principles are Collaborative, Embedded, Visible and Always Improving.

These principles have then been applied to categorise actions in six different **domains**:

1. Civic Engagement – how we engage with the governance and leadership of our community.
2. Community, Leisure and Social Participation – how we learn, play, celebrate and grow together.
3. Economic Participation – our employment, entrepreneurship and business.
4. Built and Natural Environment – how we engage with indoor and outdoor facilities.
5. Communication – how we share information with Council and with each other.
6. Council Culture, Services and Operations – supporting Council staff and service delivery.

Collaborative

Multiple perspective - including people with lived experience, technical experts, council staff and community organisations working together.

Embedded

Inclusion, diversity and accessibility are incorporated in everything we do.

Visible

Respect and celebration of diversity and supports for inclusion and accessibility is obvious and everywhere

Palmerston: A Place for People

Always Improving

We try new things, build on our successes and learn from our mistakes.

Principles of the IDA Framework

1 Principle 1: **Collaborative**

Collaborative means...

that the Council proactively engages with community organisations, groups and citizens, creating and supporting an active local network of expertise. This will increase opportunities for a wider range of people to be involved with their community, and will provide Council with a wealth of knowledge from which to draw.

that people with lived experience of exclusion and access barriers are at the heart of strategies to increase inclusion, diversity and accessibility in Palmerston. This will ensure that our actions are meaningful, relevant, practical and most importantly, effective.

that local businesses, organisations and individuals work together to develop and implement innovations to create an equitable, respectful and safe community for everyone. This will mean that Palmerston grows and improves as a socially cohesive community, with opportunities for every person, institution and organisation to engage and contribute in their own way.

“The dream is that initiatives and programs are driven by the people they seek to support.”

- Community Member



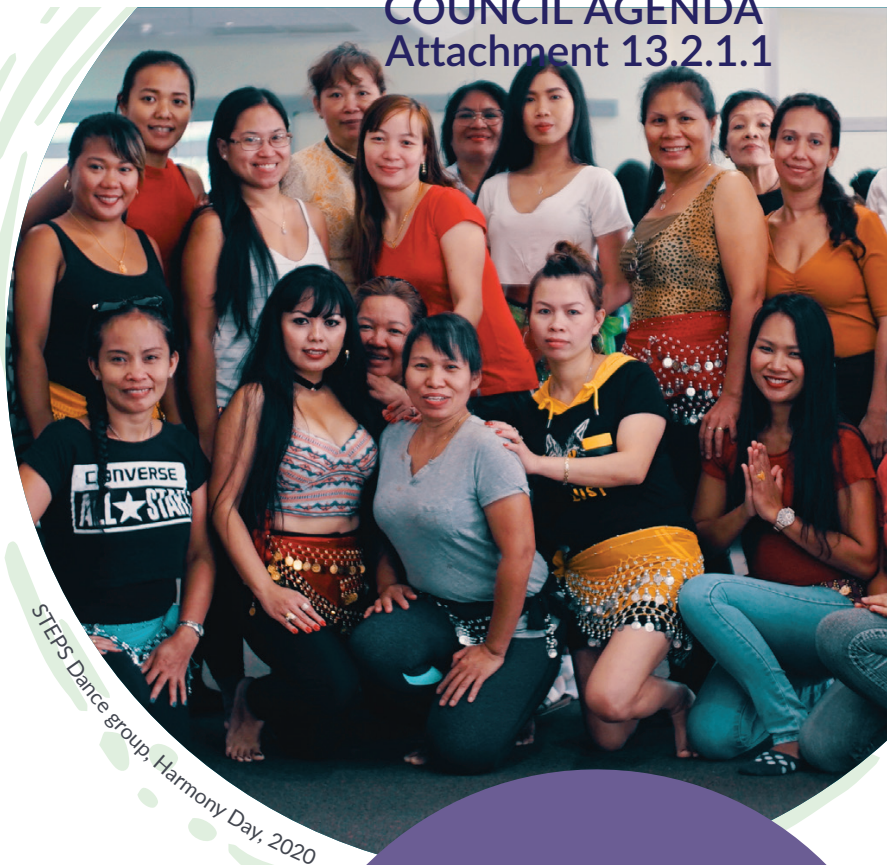
2 Principle 2: Embedded

Embedded means...

that inclusion, diversity and accessibility are considered and applied consistently across all Council services, venues and activities. This will create an environment that is easy to navigate, understand, engage with and enjoy equally for all residents.

that all Council systems, policies, procedures, strategies and plans reflect the principles of accessibility, diversity and inclusion. This will support staff to fulfil Council's commitments, and ensure consistent application across all areas of Council operations.

that Council staff, volunteers, partners and stakeholders are supported to learn about and try new ways of doing things, and are celebrated for work that promotes a welcoming, safe, inclusive and accessible environment. This will contribute to a Council wide culture of embracing diversity, promote and highlight successes and encourage insight, professional development and increased knowledge and expertise.



“The City of Palmerston are doing really well – the culture and atmosphere is very welcoming and understanding, frontline staff are supportive and open to conversations – (Council) just need to tweak things and replicate.”

- Community Member



International Women's Day 2019



Palmerston Markets

3 Principle 3: **Visible**

Visible means...

that respect and celebration of our diversity is obvious and everywhere – through signage, artwork in public spaces, publications, exhibitions, statements, acknowledgements, awards community grants, programs and events. This will encourage us to learn about each other and about our history, accept and encourage different perspectives and build positive relationships and social capital.

that role models representing all types of Palmerston citizens are supported and promoted – from Elected Member to Council staff to community leaders and innovators. This will help people 'see themselves' as a part of their community and encourage civic participation, community engagement and leadership.

that accessibility accommodations are everywhere they can be, are easy to identify, find and use, and are a consistent part of the physical and social landscape of Palmerston. This will inspire and encourage people to participate in their community with a sense of belonging, safety and ease.

"I don't see myself in many pictures, generally. I'm in a place where not many people see – in the LGBTIQ+ - especially since I have transitioned"

- Community Member

Principle 4:

Always Improving

Always Improving means...

that the Council actively tries new ways of doing things, celebrating and building on those that work and learning from those that don't. This will provide encouragement and momentum for a spirit of innovation across the community of Palmerston.

that the Council has an, accessible and proactive approach to obtaining and acting on feedback. This will ensure that actions taken are evidence based and informed by the people that are impacted and affected.

that Council routinely and regularly reviews and updates plans and strategies for improving inclusion, diversity and accessibility. This will ensure that growth, demographic changes, and advancements in best practice are identified and incorporated for the benefit of the Palmerston community.

"Nowhere is as good as Palmerston! I think they have some awesome workers in there which suit the community, they are listening and they are putting lots of effort into this...they are working with the strengths of the community and pulling on these."

- Community Member

'Tales to Tails' program, Palmerston Library, 2020



Domains of the IDA Framework:

1. Civic Engagement

We all own the future of
Palmerston and all people of
Palmerston have the opportunity
to contribute to their community.
In Palmerston, every individual
matters.

- City of Palmerston Community Plan

Civic engagement occurs when citizens of a society participate in planning, decision making and policy setting in matters which affect them. This can be participating in scheduled community consultations and deliberative democracy activities (such as those that led to the development of the Community Plan), being included in a community Advisory Committee or Network, providing feedback or complaints about specific issues or problems, or even becoming an Elected Member of Council. Social cohesion and strong communities grow when diverse people with different perspectives are actively and positively working together to create their community.

Examples of potential barriers and issues include⁴:

- lack of information and understanding of Council business and processes
- uncertainty that your voice will be heard, or that your perspective is useful
- authority figures and groups that are not representative of the community's population
- unwillingness to criticise or complain
- inconvenient time and/or place of activities
- lack of and/or uncertainty about availability of physical accessibility accommodations
- perception that 'this is boring' (eg Council Meetings)

Principles in Action

This is what the Council can do to enable, support and increase civic engagement and participation for all Palmerston residents.

1. COLLABORATIVE

- Identify community groups and organisations and develop a communications strategy that includes a point of contact at Council.
- Establish a Community Advisory Committee that includes an Elected Member, Council Staff, Community organisations and individuals with lived experience of exclusion and lack of access.
- Work with relevant groups, organisations and individuals to develop specific plans and strategies including:
 - Disability Inclusion and Access Plan
 - Reconciliation Action Plan
 - Youth Inclusion Plan
 - Families, Seniors and Children Inclusion Plan.
- Provide information and support for diverse community cohorts in civic participation and leadership.

⁴ These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



Palmerston Multicultural Festival, 2021

2. EMBEDDED

- Develop Accessible Consultation and Accessible Meetings guidelines, building on work already commenced.
- Ensure Council staff have an easy to follow process to access local expertise and lived experience.
- Continue to implement Larrakia Protocols at all Council meetings and events.
- Build on existing consultation and civic engagement activities – eg Youth Forum, Seniors Week, International Day of People with Disability, Harmony Day, NAIDOC Week, PRIDE Week etc.
- Ensure that groups working with Council on wide ranging matters, such as Council's Committees, include diverse perspectives.

3. VISIBLE

- Continue to promote ways for individuals to participate in consultations, advisory committees, networks, and council elections, including information about available accessibility options.

- Commence a staged implementation of alternative and accessible formats for Council documents.
- Continue Council presence at community events to encourage informal feedback, and ensure that this feedback is captured and distributed.

4. ALWAYS IMPROVING

- Continue to regularly audit Council civic engagement activities for accessibility and inclusion – timing of activities, options to participate from home (eg Online Surveys, phone apps), access to interpreters, hearing loops, physical access and sensory environment of venues, and transport options.

Domains of the IDA Framework:
**2. Community, Leisure
& Social Participation**

Our community has
opportunities to celebrate,
include, understand, learn
and accept.

- City of Palmerston Community Plan

The City of Palmerston's annual program of events, celebrations and community programs are key strengths of Council. Consultation participants involved in developing this framework commended Council staffs' efforts to provide welcoming and accessible events, particularly at the Library, Recreation Centre and Swimming Pool. A diverse range of activities received positive feedback, including Drag Queen Storytelling, NAIDOC week celebrations, Palmerston Youth Festival, Christmas Wonderland, Youth Drop In Sports, and Brekkie in the Park. There are many opportunities to increase participation in these and other community, leisure and social events through the application of inclusion, diversity and accessibility principles.

Examples of potential barriers and issues include⁵:

- insufficient notice to arrange transport, carers and other logistics required to attend lack of information about accessibility options and accommodations
- uncertainty about the sensory environment – 'will it be overwhelming or overstimulating?'
- transport to and from events
- concerns about safety, particularly after dark
- timing of events – for example, people with disabilities may only be able to easily access carer support during weekday business hours
- physical and/or mobility issues
- perception that events are only for a certain group of people – for example, grandparents wishing to attend children's events may be uncertain that they are included

Principles in Action

This is what the Council can do to enable, support and increase community, leisure and social participation for all Palmerston residents

1. COLLABORATIVE

- Increase coordination of the Annual Calendar of events by collaborating with community organisations.
- Continue to support and promote events and activities run by community organisations, and assist organisers to expand accessibility and inclusion options.
- Support local businesses, organisations, facilities and venues to increase accessibility and inclusion.
- Provide grants and other support (such as free/low cost venues and equipment, promotion, access to networks, etc) for cultural groups to run activities to increase social participation and raise the profile of different groups within the community.

⁵ These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.

2. EMBEDDED

- Develop Council Requirements and Guidelines for accessible and inclusive events and programs.
- Review Council events to increase accessibility and participation – for example, 'Quiet Times/Zones' or options for modified activities to suit different levels of physical abilities.
- Ensure outdoor events include appropriate facilities including accessible toilets and change rooms, 'Quiet Spaces', mobility and parking accommodations.

3. VISIBLE

- Continue to celebrate Palmerston's culture and heritage through art, exhibitions and education initiatives.
- Continue to create and promote accessibility options for participation in sports and physical recreation programs.
- Ensure that promotion of events and activities includes information about accessibility accommodations and facilities.
- Work towards providing information about events and activities in languages other than English, and accessible formats.

4. ALWAYS IMPROVING

- Implement consistent access and inclusion participant feedback mechanisms for all programs and events, with feedback discussed and actioned in collaboration with the IDA Advisory Committee.
- Reach out to community groups that are not participating in events and activities, to identify and address barriers.
- As part of existing processes, regularly review of Council activities and programs to ensure a balance of age groups are catered for, including young adults and youth, and opportunities for age groups to mix and mingle.
- Add to existing accessible equipment available for use at events and activities.



Domains of the IDA Framework:

3. Economic Participation

When businesses thrive,
families also thrive, and our
city becomes more liveable.
Jobs enable community
members to set down roots –
and this means that they are
more likely to stay.

- City of Palmerston Community Plan

Economic participation is more than just jobs, it includes all of the ways people contribute to their local economy, including through employment, self-employment, career progression, enterprise development, education and training, and as consumers. Access enables community members from different backgrounds to set down roots and participate in creating new industries, social enterprises and businesses which increase the vibrancy and sustainability of a local economy.

Examples of potential barriers and issues include⁶ :

- lack of work experience opportunities (particularly for youth, migrants and refugees)
- employer perceptions that support for employees of diverse backgrounds and abilities is difficult and/or costly
- lack of awareness of government, philanthropic and institution programs supporting increased employment, business development for particular populations
- insufficient knowledge, skills and/or access to expertise relating to employment, social enterprise and business start-up and management
- physical and sensory environments that do not cater for diverse accessibility needs
- fear and difficulty travelling on public transport to access a job

Principles in Action

This is what the Council can do to enable, support and increase economic participation for all Palmerston residents

1. COLLABORATIVE

- Continue to work with community organisations to support initiatives that help people of diverse backgrounds gain confidence and skills to find meaningful work.
- Work with community organisations to support entrepreneurs, micro-businesses and small business start-ups through business skills programs, mentoring initiatives and grants.
- Work with other levels of government and institutions (such as banks) to ensure programs supporting employment and business ownership are accessed by Palmerston citizens and businesses.
- Explore potential partnerships to provide employment pathways within Council – for example, disability, migrant and youth employment services and programs.

⁶ These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



Palmerston Markets

2. EMBEDDED

- Build on existing work to provide work experience, volunteer opportunities and apprenticeships in a way that removes barriers to employment.
- Review Council policies to address barriers to employment for people from different community groups, (within the bounds of merit-based recruitment and due process).
- Continue to implement and review Council procurement policies to prioritise local businesses and social enterprises that have diversity in employment and ownership (where feasible).

3. VISIBLE

- Develop programs to ensure Council workforce and volunteers reflect the diversity of our population (within the bounds of merit-based recruitment and due process).

- Ensure Council initiatives relating to workplace diversity, inclusion and accessibility are prominently promoted (eg Mental Health in the Workplace program).
- Promote opportunities for employment, business start-ups and participation in employment support programs.

4. ALWAYS IMPROVING

- Include employment diversity progress in Council reports.
- Review and replicate/scale up successful programs and initiatives.
- Regular consultation with local industry, businesses and education, training and community organisations to identify challenges and successes.

Domains of the IDA Framework:

4. Built & Natural Environment

Infrastructure is maintained and managed to meet community need and adopt innovative approaches.

- City of Palmerston Community Plan

This Domain includes buildings and facilities owned and managed by Council such as the Library, Recreation Centre and Swimming Pool, parks, playgrounds and outdoor spaces, transport, parking and pedestrian treatments, infrastructure projects, street and public space signage and artwork. Council works in partnership with the Northern Territory Government to create a city that has the infrastructure, buildings and outdoor space that meets the needs and aspirations of the Palmerston community. Several major developments and projects are currently underway, including SWELL, the revitalisation of Palmerston's Swimming and Fitness Centre, Gray Community Hall Redevelopment, improvements to Marlowe Lagoon Dog Park, improvements to the Library and the development of a Play Space strategy.

Examples of potential barriers and issues include⁷:

- limited accessible parking, including availability of reserved disability parking, covered parking and drop off and pick up zones
- absence of or poorly located and/or constructed access to buildings and outdoor spaces – including pathways, ramps, handrails, lifts and doors
- lack of appropriate indoor and outdoor furniture and fittings– for example, tables that accommodate wheelchairs and chairs that are easy to rise from
- signage that is confusing or hard to read for people with vision impairment or limited English literacy
- lack of and/or poorly designed accessible toilets, changing rooms and quiet spaces
- absence of physical representations of cultural history and heritage and diversity
- playground and other equipment that is inappropriate for older children and/or children with disabilities
- lack of shade in outdoor spaces

⁷ These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.

Principles in Action

This is what the Council can do to increase the inclusiveness and accessibility of Palmerston's built and natural environment:

1. COLLABORATIVE

- Prioritise collaboration with community members, businesses and organisations to review the Palmerston CBD with the view to creating a welcoming, accessible and inclusive hub for all the people of Palmerston.
- Continue to build effective partnerships with the Northern Territory Government with shared responsibility for the infrastructure and built environment of Palmerston.
- Include both people with lived experience of exclusion and lack of access and those with relevant professional expertise to review accessibility.
- Support local organisations and businesses to improve accessibility.
- Support and encourage local groups and organisations to achieve their goals for hubs and spaces for specific community groups.
- Continue the practice of wide community consultations on new developments and refurbishments.
- Continue to work with the Larrakia Nation and the Palmerston Indigenous Network (PIN) to install signage about Palmerston's Aboriginal and Torres Strait Islander history and culture.

2. EMBEDDED

- Continue to ensure that development and redevelopment plans incorporate all relevant access standards and requirements, and incorporate Universal Design Principles.
- Require community venues to have strategies in place to minimise potential for sensory overload.

3. VISIBLE

- Continue plans to Increase accessibility supports (eg toilets, changing rooms, quiet spaces, ramps and lifts, parking and drop off zones).
- Increase public art and other visible symbols such as flags and signs that celebrate Palmerston's rich cultural heritage.
- Continue to ensure signage uses appropriate, respectful, appropriate and gender-neutral symbols, tactile markers and Simple English.

4. ALWAYS IMPROVING

- Identify temporary or ad hoc accessibility accommodations and develop strategies to upgrade and improve integration and functionality.
- Continue to increase shade in outdoor spaces.
- Continue to improve the availability of accessible parking options.
- In line with current strategies, continue to increase the number and location of accessible playground and outdoor equipment for all age groups.



Domains of the IDA Framework: **5. Communication**

Effective, inclusive and accessible communication will support and amplify the exciting and comprehensive actions Council will be undertaking to achieve the community's vision for Palmerston. This includes the Council website and social media, formal documents, written communications, face to face, online and telephone experiences, feedback and complaints, awareness and education initiatives and Council's approach to positive messaging about Palmerston.

Examples of potential barriers and issues include⁸:

- inability to access, or uncertainty about interpreters and translation services
- lack of alternative / accessible formats for written communications
- lack of options for non-verbal communication such as communication boards, Auslan or options using symbols rather than words
- lack of alternatives to online communications or services
- unclear or unavailable contact points for specific issues or topics – 'who do I talk to?'
- exclusive, inappropriate or outdated language or symbols
- misperception and stigma around specific community groups in Palmerston

(Council will) change the council feedback process into one of learning – complaints provide an opportunity to connect with the community... we are also committed to improving how we share information with our community. We will improve the connection between Council and the community and provide more timely and relevant news and updates...We will be exploring how we use social media more effectively to share information and engage with residents.

- City of Palmerston Community Plan

Principles in Action

This is what the Council can do to increase the inclusiveness and accessibility of communication:

1. COLLABORATIVE

- Create a mutual communication strategy with community organisations.
- Work with community organisations and groups to provide citizens with information about Council activities.
- Seek guidance from people with lived experience to develop accessible communication strategies.
- Advocate to improve the availability of interpreters and translators, including increasing the number of Auslan interpreters.

⁸ These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.



2. EMBEDDED

- Develop a plan to increase alignment with the Web Content Accessibility Guidelines.
- Continue and expand provision of alternatives to online services/communication for people who can't access the internet.
- Ensure Council staff receive training and information about how to access translation and interpreter services.
- Ensure communication plans include multiple, inclusive and accessible channels.
- Provide staff with guidelines for appropriate language, symbols and images.
- As capacity to do so grows, ensure Council Documents contain information about how alternative formats and/or translations may be obtained.

3. VISIBLE

- Continue to increase positive communication about inclusion and diversity.

- Continue to ensure imagery and language used by Council is respectful and representative of the diverse population of Palmerston.
- Provide and promote contact points for residents to communicate with Council – including information about accessibility options.
- Ensure the Council website includes prominent information about how to obtain information in different languages and formats.

4. ALWAYS IMPROVING

- Continue to improve the timeliness, availability and accessibility of information about Council activities both online and through newsletters, posters and advertising
- Implement current plans to develop a contemporary approach to Social Media in collaboration with community members, particularly the youth of Palmerston.
- Review Council feedback and complaints processes to include multiple channels, ease of access, response times and a process to invite community members to engage in consultation and issues resolution.

Domains of the IDA Framework:

6. Council, Culture, Services & Operations

Be effective – do what we are supposed to do, and deliver our Community Plan. Be accountable – open and transparent and also report back on our progress. Be courageous – try new solutions, take measured risks, adopt new technologies, be flexible and adaptable.

- City of Palmerston Community Plan

It is the role of Council to continually strive to co-create a community in collaboration with our residents. It is the people who work for and with Council and the internal systems that guide them which create an organisational culture which supports this aspiration. Provision of all Council services including permits, recycling and waste management, community grants, rates collection and environmental initiatives will incorporate principles of inclusion, diversity and accessibility to ensure equitable access and participation in all the City of Palmerston has to offer.

Examples of potential barriers and issues include⁹:

- staff unaware of internal information and resources relating to inclusion, diversity and accessibility – including lack of information regarding local contacts
- staff training is ad hoc, not current or difficult to access
- excellent work increasing inclusion, diversity and/or accessibility falls 'under the radar'
- staff and teams unaware of existing international, national, Territory and local programs and initiatives and therefore 'reinvent the wheel'
- small local organisations have limited resources lack capacity to apply for grants and funding
- Council services and initiatives (for example, recycling initiatives or applications for permits) are not always understood by residents with limited English, or who require information in accessible formats

Principles in Action

This is what the Council can do to increase the inclusiveness, diversity and accessibility of culture, services and operations:

1. COLLABORATIVE

- Work with the IDA Advisory Committee, community organisations and local people with lived experience to develop a comprehensive staff training program including topics such as cultural safety, disability awareness and inclusion, mental health first aid, gender inclusion, multicultural inclusion, accessible and inclusive communication and language, anti-discrimination laws and legislation, and intergenerational trauma.
- Continue to promote and encourage the use of Council facilities by community organisations.
- Bring together people with diverse perspectives to discuss, resolve issues, challenges and opportunities affecting the whole community – including safety, emergency planning, environmental sustainability – using current committees and networks as examples.
- Identify resources from community organisations and groups – local, Territory and National – and make these available at Council venues and on the Council website.

¹¹ These barriers and issues are based on feedback and research – they are common challenges and not specific to Palmerston.

2. EMBEDDED

- Implement a plan to ensure that online services meet Australian Government's Digital Service Standards Criteria.
- Create a central point for staff to find resources and information relating to inclusion, diversity and access.
- Ensure that staff have appropriate access to the IDA Advisory Committee and networks when planning services/initiatives.
- Incorporate access and inclusion requirements regarding in the Community Benefit Grants program guidelines, and keep the application process as simple as possible.
- Develop criteria for reporting within Council that includes relevant information about inclusion, diversity and accessibility.
- Continue the ongoing inclusion, diversity and accessibility review of protocols, processes and procedures.

- Consider recognition programs for innovations and exceptional work in promoting inclusion, diversity and accessibility.
- Ensure that the IDA Framework and Community Plan is widely disseminated, and used to report back to Community as planned.
- Identify and consider participating in recognised and relevant accreditation, benchmarks and standards such as Welcoming Cities, the Rainbow Tick, Age Friendly and Child Friendly Cities.

4. ALWAYS IMPROVING

- Continue to ensure all services provided and initiatives undertaken by City of Palmerston conduct reviews and identify areas for innovation and improvement.
- Seek feedback on application processes (for permits, grants, scholarships etc).
- Include questions relating to diversity, inclusion and access in staff surveys.

3. VISIBLE

- Ensure that Council's commitment to diversity, inclusion and accessibility is widely promoted and advertised internally and externally.



Source list for Our Community statistics

https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/70104?opendocument.

2019 population data sourced from Australian Bureau of Statistics Regional Population Data Cube Release March 2020 retrieved from <https://www.abs.gov.au/statistics/people/population/regional-population/2018-19#northern-territory>

<https://blog.id.com.au/2019/population/demographic-trends/a-rich-new-demographic-resource-for-the-northern-territory/>

<https://profile.id.com.au/rda-northern-territory/about?WebID=200>

https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/70104

<https://www.abs.gov.au/statistics/health/disability/disability-ageing-and-carers-australia-summary-findings/latest-release>

<https://profile.id.com.au/rda-northern-territory/assistance?WebID=200>

Wilson, D and Shalley, F.C (2018), Estimates of Australia's non-heterosexual population, CDU Working Paper 02/2018, Northern Institute, Charles Darwin University, Darwin.

Vogue Megaqueen, Palmerston Library, 2019





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14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 3 August 2021 at 5:30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

COUNCIL MEETING MINUTES

TUESDAY, 6 JULY 2021

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on 6 July 2021 at 5:30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Deputy Mayor Amber Garden
Alderman Benjamin Giesecke
Alderman Damian Hale
Alderman Tom Lewis
Alderman Sarah Henderson
Alderman Lucy Morrison
Alderman Mick Spick – *Via Audiovisual conference*

STAFF

Chief Executive Officer, Luccio Cercarelli
Deputy Chief Executive Officer/Director Lifestyle and
Community, Amelia Vellar
Director City Growth and Operations, Nadine Nilon
Director Organisational Services, Silke Maynard
Communications Manager, Becky Saywell
EA to Chief Executive Officer, Jessie Schaecken
Minute Secretary, Chloe Hayes

GALLERY

ABC Reporter

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:31pm.

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

THAT the leave of absence received from Alderman Spick for 16 June 2021 to 31 July 2021 inclusive be received and noted.

CARRIED 9/1677 - 15/06/2021

3.3 Leave of Absence Request

Nil.

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Garden
Seconded: Alderman Henderson

THAT the Minutes of the Ordinary Council Meeting held on 15 June 2021 pages 10457 to 10473 be confirmed with the following amendments:

- The Minute Book Page Numbers be amended to 10463 to 10479.

Initials: _____

Minute Book Page 10486

1st Ordinary Council Meeting

- Item 13.2.3. Report entitled Adoption of the Municipal Plan and Budget 2021-22 Part 3 of Decision Number 9/1685 to read:

THAT in accordance with Section 24(1) of the Local Government Act 2008, Council adopt the Draft Municipal Plan and Budget 2021/22 being Attachment 13.2.3.1 as City of Palmerston Municipal Plan and Budget 2021/22.

CARRIED 9/1705 - 06/07/2021

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report

Nil.

8 DEPUTATIONS AND PRESENTATIONS

Nil.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

Nil.

10.2 Moving Open Items into Confidential

Nil.

10.3 Confidential Items

Nil.

Initials: _____

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 City Growth and Operations Quarterly Report - April to June

Moved: Deputy Mayor Garden

Seconded: Alderman Hale

THAT Report entitled City Growth and Operations Quarterly Report - April to June be received and noted.

CARRIED 9/1706 - 06/07/2021

13.1.2 Activate Program Update

Moved: Alderman Morrison

Seconded: Deputy Mayor Garden

THAT Report entitled Activate Program Update be received and noted.

CARRIED 9/1707 -06/07/2021

13.2 Action Reports

13.2.1 Community Work Order Operational Framework

Moved: Deputy Mayor Garden

Seconded: Alderman Morrison

1. THAT Report entitled Community Work Order Operational Framework be received and noted.
2. THAT Council notes that City of Palmerston will be applying, to the Northern Territory Department of Territory Families, Housing and Communities, to become a registered Community Work Provider under the provisions of the Community Work Order Operational Framework.

Initials: _____

Minute Book Page 10488
1st Ordinary Council Meeting

3. THAT a progress report be presented to Council after a 12-month operational period, reviewing the City of Palmerston activities and outcomes as a Community Work Provider under the provisions of the Community Work Order Operational Framework and City of Palmerston Community Plan Outcomes.

CARRIED 9/1708 - 06/07/2021

13.2.2 Revision of Long Term Financial Plan

Moved: Alderman Morrison
Seconded: Alderman Hale

1. THAT Report entitled Revision of Long Term Financial Plan be received and noted.
2. THAT Council rescind resolution 9/1688 – 15/06/2021 relating to the approval of the Long Term Financial Plan 2022-2031.
3. THAT Council adopts Attachment 13.2.2.1 to Report entitled Revision of Long Term Financial Plan as City of Palmerston's Long-Term Financial Plan 2022-2031.

CARRIED 9/1709 – 06/07/2021

13.2.3 Hooked on Palmerston Catch and Release Competition

Moved: Alderman Morrison
Seconded: Deputy Mayor Garden

1. THAT Report entitled Hooked on Palmerston Catch and Release Competition be received and noted.
2. THAT a report on the outcome of the 2021/2022 Hooked-On Palmerston Competition be presented following the conclusion of the program.

CARRIED 9/1710 – 06/07/2021

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

Initials: _____

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

15.1 Australian Local Government Association – General Assembly

Moved: Deputy Mayor Garden
Seconded: Alderman Giesecke

THAT the verbal report by Deputy Mayor Garden and Alderman Giesecke, regarding attendance to the Australian Local Government Association General Assembly be received and noted.

CARRIED 9/1711 -06/07/2021

15.2 Palmerston Regional Business Association – Mayor Presentation

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

THAT the verbal report by Mayor Pascoe-Bell, regarding attendance and presentation to the Palmerston Regional Business Association July business event Welcome to the Dry be received and noted.

CARRIED 9/1712 -06/07/2021

16 QUESTIONS BY MEMBERS

Nil.

17 GENERAL BUSINESS

Thank you to staff – COVID-19 Lockdown

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Council expresses its thanks and appreciation to staff and contractors who undertook Council essential services to the Palmerston community during the recent COVID-19 Lockdown.

CARRIED 9/1713 - 06/07/2021

Initials: _____

18 NEXT COUNCIL MEETING

Moved: Deputy Mayor Garden
Seconded: Alderman Hale

THAT the next Ordinary Meeting of Council be held on Tuesday, 20 July 2021 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/1714 - 06/07/2021

19 CLOSURE OF MEETING TO PUBLIC

Moved: Deputy Mayor Garden
Seconded: Alderman Morrison

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1715 - 06/07/2021

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Lewis
Seconded: Alderman Henderson

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/1716 - 06/07/2021

The meeting adjourned at 6:13 pm.

The open section of the meeting closed at 6:13 pm for the discussion of confidential matters.

The Chair declared the meeting closed at 6:29 pm.

Initials: _____

Chair

Print Name

Date

Initials:
