

## CITY OF PALMERSTON

**Minutes of Council Meeting**  
**held in Council Chambers**  
**Civic Plaza, 1 Chung Wah Terrace, Palmerston**  
**on Tuesday 16 March 2021 at 5:30pm.**

### ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)  
Deputy Mayor Tom Lewis  
Alderman Amber Garden  
Alderman Benjamin Giesecke  
Alderman Damian Hale  
Alderman Sarah Henderson  
Alderman Lucy Morrison  
Alderman Mick Spick

### STAFF

Chief Executive Officer, Luccio Cercarelli  
Deputy Chief Executive Officer/Director Lifestyle and  
Community, Amelia Vellar  
Director City Growth and Operations, Nadine Nilon  
Director Organisational Services, Silke Maynard  
Communications Officer, Catherine Einoder  
Minute Secretary, Ashlee Gaddes

### GALLERY

One Member of the Public

## 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.*

## 2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

Initials: 

## **3** APOLOGIES AND LEAVE OF ABSENCE

---

### 3.1 Apologies

Nil.

### 3.2 Leave of Absence Previously Granted

Nil.

### 3.3 Leave of Absence Request

Moved: Alderman Hale  
Seconded: Alderman Morrison

THAT the leave of absence received from Alderman Hale for 17 March to 18 March 2021 inclusive be received and noted.

CARRIED 9/1526 – 16/03/2021

## **4** REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

---

Nil.

## **5** DECLARATION OF INTEREST

---

### 5.1 Elected Members

Moved: Alderman Giesecke  
Seconded: Alderman Henderson

1. THAT the Declaration of Interest received from Alderman Morrison for Item 26.2.1 be received and noted.
2. THAT the Declaration of Interest received from Alderman Giesecke for Item 25.2.1 be received and noted.
3. THAT the Declaration of Interest received from Alderman Henderson for Item 25.2.1 be received and noted.

CARRIED 9/1527 – 16/03/2021

Initials: 

5.2 Staff

Nil.

## 6 CONFIRMATION OF MINUTES

---

6.1 Confirmation of Minutes

Moved: Alderman Morrison

Seconded: Alderman Garden

THAT the minutes of the Council Meeting held on Tuesday, 2 March 2021 pages 10340 to 10354, be confirmed.

CARRIED 9/1528 – 16/03/2021

6.2 Business Arising from Previous Meeting

Nil.

## 7 MAYORAL REPORT

---

Nil.

## 8 DEPUTATIONS AND PRESENTATIONS

---

Nil.

## 9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

---

Nil.

## 10 CONFIDENTIAL ITEMS

---

10.1 Moving Confidential Items into Open

26.2.1 Palmerston Golf and Country Club Release of Confidential Council Decisions

Moved: Alderman Hale

Seconded: Alderman Garden

1. THAT the correspondence dated 3 March 2021 entitled Palmerston Golf and Country Club Release of Confidential Council Decisions be received and noted.

Initials: 



**Minute Book Page 10363**  
**2nd Ordinary Council Meeting**

2. THAT the following two Council Decisions be moved to the 16 March 2021 Open Minutes:

**Water Sustainability and Trading Hours at Palmerston Golf Course**

THAT the presentation by General Manager Matthew Hewer and Board Member Sharyn Innes of the Palmerston Golf and Country Club be received and noted.

CARRIED 9/0988 – 04/02/2020

**Palmerston Golf and Country Club Stormwater Reuse and Irrigation Upgrade Project**

1. THAT Report entitled Palmerston Golf and Country Club Stormwater Reuse and Irrigation Upgrade Project be received and noted.
2. THAT Council provide the Palmerston Golf and Country Club with:
  - a. in-principal support for the Club's Stormwater Reuse and Irrigation Upgrade Project (the Project)
  - b. letters of support to accompany grant applications made by the Palmerston Golf and Country Club seeking funding for the Project; and
  - c. commitment to work collaboratively in seeking and applying for grant funding in support of the Project as outlined in Report entitled Palmerston Golf and Country Club Stormwater Reuse and Irrigation Upgrade Project.
3. THAT Council work with the Palmerston Golf and Country Club to determine the potential to extract water from Lake 8 in Durack to supplement the irrigation requirements of the course, including environmental and legal considerations, with the results of this investigation to be reported back to Council by the 2nd Ordinary Meeting in September 2020.

CARRIED 9/1052 – 17/03/2020

CARRIED 9/1550 – 16/03/2021

**10.2 Moving Open Items into Confidential**

Nil.

Initials: 

10.3 Confidential Items

Moved: Alderman Garden  
Seconded: Alderman Spick

THAT pursuant to Section 65(2) of the *Local Government Act 2008* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act 2008</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
26.2.1	8(e)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act 2008</i> and 8(e) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential

CARRIED 9/1529 - 16/03/2021

**11** PETITIONS

Nil.

**12** NOTICES OF MOTION

Nil.

Initials: 

## 13 OFFICERS REPORTS

---

### 13.1 Receive and Note Reports

#### 13.1.1 Community Benefit Scheme Update - February 2021

Moved: Alderman Morrison  
Seconded: Alderman Giesecke

THAT Report entitled Community Benefit Scheme Update - February 2021 be received and noted.

CARRIED 9/1530 - 16/03/2021

#### 13.1.2 Financial Report for the Month of February 2021

Moved: Deputy Mayor Lewis  
Seconded: Alderman Garden

THAT Report entitled Financial Report for the Month of February 2021 be received and noted.

CARRIED 9/1531 - 16/03/2021

### 13.2 Action Reports

#### 13.2.1 Peckham Court Pedestrian Access Petition

Moved: Alderman Henderson  
Seconded: Alderman Spick

1. THAT Report entitled Peckham Court Pedestrian Access Petition be received and noted.
2. THAT Council write to the petition organiser acknowledging the petition and advising that there will be no change to the public access and that Council will be undertaking a Crime Prevention Through Environmental Design for the open space area from Chung Wah Terrace to Peckham Court, Gunn.

CARRIED 9/1532 - 16/03/2021

Initials: 



**Minute Book Page 10366**

**2nd Ordinary Council Meeting**

**13.2.2 Community Benefit Scheme Grant Application - Riding for the Disabled in the Top End Inc.**

Moved: Alderman Hale

Seconded: Alderman Garden

1. THAT Report entitled Community Benefit Scheme Grant Application - Riding for the Disabled in the Top End Inc. be received and noted.
2. THAT Council approves the 2020/2021 funding application from Riding for the Disabled in the Top End Inc. for \$7,600 to improve access to their centre and improve the outdoor arena, as per the application presented by Riding for the Disabled in the Top End Inc.

**CARRIED 9/1533 - 16/03/2021**

**13.2.3 Appointment of Deputy Mayor**

Moved: Alderman Spick

Seconded: Alderman Garden

1. THAT Report entitled Appointment of Deputy Mayor be received and noted.

**CARRIED 9/1534 - 16/03/2021**

Moved: Deputy Mayor Lewis

Seconded: Alderman Morrison

2. THAT Council appoints Alderman Henderson as Deputy Mayor in accordance with Council Policy *Appointment of Deputy Mayor* commencing 25 March 2021 until the declaration result of the 2021 Local Government Elections.

**MOTION LOST**

Moved: Alderman Hale

Seconded: Alderman Spick

3. THAT Council appoints Alderman Garden as Deputy Mayor in accordance with Council Policy *Appointment of Deputy Mayor* commencing 25 March 2021 until the declaration result of the 2021 Local Government Elections.

**CARRIED 9/1535 - 16/03/2021**

Initials:



**Minute Book Page 10367**  
2nd Ordinary Council Meeting

## 13.2.4 Council Policy Review - AD06 Open Data

Moved: Alderman Morrison  
Seconded: Alderman Garden

1. THAT Report entitled Council Policy Review - AD06 Open Data be received and noted.
2. THAT Council endorse the amended Policy *Open Data* presented as **Attachment 13.2.4.3** to this report entitled Council Policy Review - AD06 Open Data.

CARRIED 9/1536 - 16/03/2021

## 13.2.5 Council Policy Review - Media

Moved: Alderman Henderson  
Seconded: Alderman Hale

1. THAT Report entitled Council Policy Review - Media be received and noted.
2. THAT Council endorses the amended Council Policy *Media* being **Attachment 13.2.5.3**, to report entitled Council Policy Review - Media.

CARRIED 9/1537 - 16/03/2021

## 13.2.6 Council Policy Review - FIN21 Debt Collection

Moved: Alderman Morrison  
Seconded: Alderman Henderson

1. THAT Report entitled Council Policy Review - FIN21 Debt Collection be received and noted.
2. THAT Council adopt the amended Policy *Debt Collection* as presented as **Attachment 13.2.6.3** to Report entitled Council Policy Review - FIN21 Debt Collection.

CARRIED 9/1538 - 16/03/2021

Initials: 



**Minute Book Page 10368**  
2nd Ordinary Council Meeting

13.2.7 Council Policy Review - CC01 Code of Conduct for Elected Members

Moved: Alderman Garden

Seconded: Alderman Spick

1. THAT Report entitled Council Policy Review - CC01 Code of Conduct for Elected Members be received and noted.
2. THAT Council Policy *CC01 Code of Conduct for Elected Members* be rescinded midnight 30 June 2021.
3. THAT Code of Conduct Elected Members and Committee Members being Schedule 1 of the Local Government Act 2019, **Attachment 13.2.7.2** to Report entitled Council Policy Review - CC01 Code of Conduct for Elected Members be received and published on the Council website on the commencement of the *Local Government Act 2019* being 1 July 2021.
4. THAT Council adopt Breach of Code of Conduct by Elected Member being **Attachment 13.2.7.3** to Report entitled Council Policy Review - CC01 Code of Conduct for Elected Members as a policy of Council on the commencement of the *Local Government Act 2019* being 1 July 2021.

CARRIED 9/1539 – 16/03/2021

13.2.8 Palmerston Animal Management Advisory Committee Meeting Minutes – 24 February 2021

Moved: Alderman Garden

Seconded: Alderman Henderson

1. THAT Report entitled Palmerston Animal Management Advisory Committee Meeting Minutes – 24 February 2021 be received and noted.
2. THAT the unconfirmed Palmerston Animal Management Advisory Committee minutes provided as **Attachment 13.2.8.1** to the Palmerston Animal Management Advisory Committee Meeting Minutes – 24 February 2021 be received and noted.
3. THAT Council notes the next Palmerston Animal Management Advisory Committee meeting will be held on Wednesday, 31 March 2021 at 5.00pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston, to discuss the City of Palmerston Animal Management By-laws discussion paper which is out for public consultation.

CARRIED 9/1540 – 16/03/2021

Initials:



13.2.9 Risk Management and Audit Committee Unconfirmed Minutes – 23 February 2021

Moved: Alderman Garden  
Seconded: Mayor Pascoe-Bell

1. THAT Report entitled Risk Management and Audit Committee Unconfirmed Minutes - 23 February 2021 be received and noted.
2. THAT the unconfirmed Risk Management and Audit Committee minutes provided as **Attachment 13.2.9.1** to report entitled Risk Management and Audit Committee Meeting Minutes – 23 February 2021 be received and noted.
3. THAT Council endorse the recommendations from the Risk Management & Audit Committee meeting held on 23 February 2021:
  - i. THAT Report Number RMA/040 entitled Update on Information Technology Policies Review and IT Disaster Recovery Plan be received and noted.
  - ii. THAT Action Items RMA9/0130 (08/02/2018), RMA9/0131 (08/02/2018) be removed from the Action Report and that these be reported through the Control Improvement Plan.
  - iii. THAT the amended Asset Management Program within Report Number RMA/041 noting the due dates for Open Space, Vehicles and Plant being adjusted to July 2021 be received and reported through the Strategic Risk Register Control Improvement Plan.
  - iv. THAT Council endorse the Management Responses to the Internal Audit Report, request a renaming of the report to "COVID-19 Process Review (January 2021)" and internal control measures be included in the Strategic Risk Register as control improvements with the following amendments:
    - a. Recognition that regular reports are provided to Council regarding success of services and events.
    - b. Council IT infrastructure i.e., laptops already contain sim cards.
    - c. Council has already committed to upgrade the Archer Waste Management Facility to improve safety and usability.
    - d. Recognition that an event resulting in the closure or restricted access of the Shoal Bay Waste Management Facility would

Initials: 



**Minute Book Page 10370**

2nd Ordinary Council Meeting

require intervention and management by the Northern Territory Government.

- v. THAT a report regarding Insurance Portfolio be provided to Risk Management and Audit Committee at its meeting on Tuesday 25 May 2021.

CARRIED 9/1541 – 16/03/2021

## 14 INFORMATION AND CORRESPONDENCE

---

### 14.1 Information

Nil.

### 14.2 Correspondence

Nil.

## 15 REPORT OF DELEGATES

---

Nil.

## 16 QUESTIONS BY MEMBERS

---

### 16.1 Dog Issues Reporting Process and Education

Moved: Alderman Morrison

Seconded: Alderman Garden

THAT the question asked by Alderman Morrison regarding Dog Attack and at Large Reporting Process and Education, and the response provided by the Director, Lifestyle and Community be received and noted.

CARRIED 9/1542 – 16/03/2021

### 16.2 Library Borrowing Management System

Moved: Alderman Henderson

Seconded: Alderman Garden

THAT the question asked by Alderman Henderson regarding Library Borrowing Management System was taken on notice by Director, Lifestyle and Community.

Initials: 



**Minute Book Page 10371**  
2nd Ordinary Council Meeting  
CARRIED 9/1543 – 16/03/2021

## 17 GENERAL BUSINESS

---

Nil.

## 18 NEXT COUNCIL MEETING

---

Moved: Alderman Giesecke  
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 6 April 2021 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/1544 – 16/03/2021

## 19 CLOSURE OF MEETING TO PUBLIC

---

Moved: Alderman Morrison  
Seconded: Alderman Garden

THAT pursuant to Section 65(2) of the *Local Government Act 2008* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1545 – 16/03/2021

## 20 ADJOURNMENT OF MEETING

---

Moved: Alderman Spick  
Seconded: Alderman Morrison

THAT the meeting be adjourned for 5 minutes

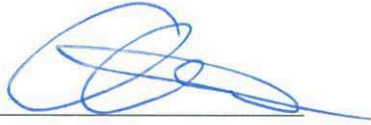
CARRIED 9/1546 – 16/03/2021

*The meeting adjourned at 6:17pm.*

*The open section of the meeting closed at 6:17pm for the discussion of confidential matters.*

*The Chair declared the meeting closed at 6:31pm.*

Initials: 



Chair

*Mayor Pascoe-Bell*

Print Name

*6 April 2021*

Date

Initials: \_\_\_\_\_