

CITY OF PALMERSTON

Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 21 July 2020 at 5.30 pm

ELECTED MEMBERS	Mayor Athina Pascoe-Bell (Chair) Alderman Benjamin Giesecke Alderman Damian Hale Alderman Sarah Henderson Alderman Tom Lewis Alderman Lucy Morrison Alderman Mick Spick
STAFF	Chief Executive Officer, Luccio Cercarelli Deputy Chief Executive Officer and Director Lifestyle and Community, Amelia Vellar Director City Growth and Operations, Nadine Nilon Director Organisational Services, Richard Iap Finance Manager, Maxie Smith Accountant, Brooke Prince Media Project Officer, Anthony Grey Minute Secretary, Tree Malyan
GALLERY	1 member of the public in the gallery Chief Minister, Hon Michael Gunner MLA Minister for Infrastructure, Planning and Logistics, Hon Eva Lawler MLA Member for Brennan, Tony Sievers Aide to Chief Minister, Cameron Angus Labor Candidate for Spillett, Tristan Sloan Labor Candidate for Blain, Mark Turner ABC Journalist, Sowaibah Hanifie

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present, and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

Alderman Morrison entered the meeting at 5.34pm

Initials:

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Moved: Alderman Spick
Seconded: Alderman Giesecke

THAT the apology received from Deputy Mayor Garden for 21 July 2020 be received and noted.

CARRIED 9/1197 - 21/07/2020

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Moved: Alderman Hale
Seconded: Alderman Giesecke

THAT the leave of absence received from Alderman Hale for 22 July to 22 July 2020 inclusive be received and noted.

THAT the leave of absence received from Alderman Hale for 4 August to 5 August 2020 inclusive be received and noted.

CARRIED 9/1198 - 21/07/2020

4 REQUEST FOR AUDIO/AUDIOVISUAL CONFERENCING

Moved: Alderman Hale
Seconded: Alderman Spick

THAT the request for Audio/Audiovisual Conferencing received from Alderman Hale for the meeting to be held on 4 August 2020 be received and noted.

CARRIED 9/1199 - 21/07/2020

Initials: _____

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Henderson
Seconded: Alderman Giesecke

THAT the minutes of the Council Meeting held on Tuesday, 7 July 2020 pages 10134 to 10140, be confirmed.

CARRIED 9/1200 - 21/07/2020

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

Nil.

8 DEPUTATIONS AND PRESENTATIONS

8.1. Presentation by Chief Minister of the Northern Territory

Moved: Alderman Spick
Seconded: Alderman Henderson

THAT item 8.1 entitled Presentation by the Chief Minister be moved into the Confidential session of the Council Meeting held on 21 July 2020 due to the item being considered 'confidential' pursuant to Section 65(2) of the *Local Government Act 2008* and 8(e) of the *Local Government (Administration) Regulations*:

Initials: _____

8(e) *Local Government (Administration) Regulations*, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

CARRIED 9/1201 – 21/07/2020

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

8.1 Presentation by the Chief Minister of the Northern Territory

Moved: Alderman Giesecke
Seconded: Alderman Hale

1. THAT the confidential presentation by the Hon Michael Gunner MLA, Chief Minister of the Northern Territory be received and noted.
2. THAT the Council Decisions relating to the presentation by the Hon Michael Gunner MLA, Chief Minister of the Northern Territory, be moved to the 21 July 2020 Open Minutes.

CARRIED 9/1222 – 21/07/2020

25.2.1 Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT Report entitled Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be received and noted.
2. THAT the unconfirmed Confidential Risk Management and Audit Committee Minutes being **Attachment 25.2.1.1** to Report entitled Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be received and noted.

Initials:

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25.2.1 Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 (continued)

3. THAT the Council Decisions relating to Report entitled Confidential Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be moved to the 21 July 2020 Open Minutes.

CARRIED 9/1223 – 2107/07/2020

10.2 Moving Open Items into Confidential

8.1 Presentation by the Chief Minister of the Northern Territory

10.3 Confidential Items

Moved: Alderman Henderson
Seconded: Alderman Hale

THAT pursuant to *Section 65(2)* of the *Local Government Act* and *Regulation 8* of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

ITEM	REGULATION	REASON
25.2.1	8(c)(iii)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act 2008</i> and 8(c)(iii) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

CARRIED 9/1202 – 21/07/2020

11 PETITIONS

Nil.

Initials: _____

12 NOTICES OF MOTION

12.1 Palmerston Lakes – Catch and Release Fishing Competition

Moved: Alderman Morrison
Seconded: Alderman Spick

THAT a report be prepared for the second ordinary meeting in August 2020, outlining a proposal for a Catch and Release Fishing Competition within the City of Palmerston lakes to promote lifestyle, well-being, and health of our community.

CARRIED 9/1203 – 21/07/2020

12.2 Inclusive, Diverse and Accessible Public Domain and Programs

Moved: Alderman Spick
Seconded: Alderman Hale

THAT Council investigates and develops an Inclusive, Diverse and Accessible Policy Framework for its public domain and programs, that includes a review and update of Council's Disability Access Strategy (2016), consideration of key elements of the Community Plan, engagement of key stakeholders and ensuring it is modern, contemporary and reflective of our community with the outcomes to be presented to the Second Ordinary Meeting November 2020.

CARRIED 9/1204– 21/07/202

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Lifestyle and Community Quarterly Report – April to June 2020

Moved: Alderman Henderson
Seconded: Alderman Morrison

THAT Report entitled Lifestyle and Community Quarterly Report – April to June 2020 be received and noted.

CARRIED 9/1205– 21/07/2020

Initials: _____

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13.1.2 Constitutional Review Finalisation

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report entitled Constitutional Review Finalisation be received and noted.

CARRIED 9/1206- 21/07/2020

13.1.3 Financial Report for the Month of June 2020

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report entitled Financial Report for the Month of June 2020 be received and noted.

CARRIED 9/1207 - 21/07/2020

13.1.4 Community Benefit Scheme July 2020 Update

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report entitled Community Benefit Scheme July 2020 Update be received and noted.

CARRIED 9/1208- 21/07/2020

13.2 Action Reports

13.2.1 Declaration of Rates and Charges 2020/21

Moved: Alderman Morrison
Seconded: Alderman Henderson

1. THAT entitled Declaration of Rates and Charges 2020/21 be received and noted.
2. THAT the Chief Executive Officer's Certificate of Assessment in accordance with Section 24(1) of the *Local Government (Accounting) Regulations* being Attachment 13.2.1.1 be received and noted.

Initials: _____

13.2.1 Declaration of Rates and Charges 2020/21 (continued)

3. THAT in accordance with Section 149 of the *Local Government Act 2008*, Council adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Palmerston local government area (the Municipality).
4. THAT in accordance with Section 155 of the *Local Government Act 2008* Council declares that it intends to raise, for general purposes by way of rates, an amount of \$21,855,998 which will be raised by the application of differential valuation-based charges (differential rates) with differential minimum charges (minimum amounts) being payable in application of each of those differential rates for the financial year ending 30 June 2021.
5. THAT Council declares the following differential rates with minimum amounts being payable in application of each of those differential rates:
 - a) With respect to all rateable land within that part of the Municipality zoned R, RR (excluding RR properties located in the suburb of Marlow Lagoon), SD, MD, MR, HR, CL, FD, PS, SP8, SP9 with a parcel area less than 10,000m², SP9 with a parcel area greater than 20,000m², SP10 and SP11 under the NT Planning Scheme, a differential rate of 0.530022% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - b) With respect to all rateable land within that part of the Municipality zoned RR in the suburb of Marlow Lagoon under the NT Planning Scheme, a differential rate of 0.411615% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227.00 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,
 whichever is greater.
 - c) With respect to all rateable land within that part of the Municipality zoned GI and LI under the NT Planning Scheme, a differential rate of 0.443029% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227 multiplied by:

Initials: _____

13.2.1 Declaration of Rates and Charges 2020/21 (continued)

- i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,

whichever is greater.
 - d) With respect to all other rateable land within the Municipality, a differential rate of 0.767487% of the assessed value of such land, with the minimum amount being payable in the application of that differential rate being \$1,227 multiplied by:
 - i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to Section 148 (4) of the *Local Government Act 2008*) on each allotment of land; or
 - ii) the number one,

whichever is greater.
6. THAT in accordance with Section 157 of the *Local Government Act 2008*, Council declares that to assist it in meeting the costs of the waste management services it provides for the benefit of all residential land within the Municipality and the occupiers of such land, it intends to raise an amount of \$6,857,590 which will be raised by the application of a charge for the financial year ending 30 June 2021.
 7. THAT Council declares the following charges in respect of waste management services it provides for the benefit of all residential land with the Palmerston local government area and the occupiers of such land. For the purposes of this recommendation, “residential dwelling” means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act* and the *Unit Title Schemes Act* and “residential land” means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling):
 - a) Council declares a charge of \$490 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to, each residential dwelling within the Municipality other than a residential dwelling as described in paragraph c) below. The services are:
 - i) for single dwellings and multiple dwellings with three dwellings per lot:
 - a kerbside general waste collection of two garbage collection visits per week with a maximum of one 120 litre mobile bin to be collected on each garbage collection visit: and
 - a kerbside recycling collection service of one collection visit per fortnight with a maximum of one 240 litre mobile bin to be collected on each recycling collection visit.

Initials: _____

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13.2.1 Declaration of Rates and Charges 2020/21 (continued)

- ii) for multiple dwellings with four or more dwellings per lot:
 - a general waste collection service of four garbage collection visits per week with a maximum of one 240 litre mobile bin per four dwellings to be collected on each garbage collection visit: and
 - a recycling collection service of one collection visit per week with a maximum of one 240 litre mobile bin per two dwellings to be collected on each recycling collection visit.

In respect of the garbage and recycling collection services to these lots, a dedicated onsite waste and recycling bin storage enclosure must be provided by the occupiers of the lots in a form that complies with Council's requirements from time to time in respect of such enclosures.

- iii) one pre-cyclone season hard waste collection visit.
 - iv) access to and maintenance of a waste disposal facility.
 - v) public litter collection & street sweeping.
- b) Council declares an additional charge of \$149 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph 4(a) in respect of that dwelling requests in writing and Council approves of an upgrade to the garbage collection service from a maximum of one 120 litre mobile bin to a maximum of one 240 litre mobile bin.
 - c) Council declares an additional charge of \$490 per annum per residential dwelling, where a person liable to pay a charge as described in paragraph (a) in respect of that dwelling requests in writing and Council approves the provision of an additional:
 - i) weekly kerbside general waste collection service with a maximum of one additional 120 litre mobile bin to be collected on each garbage collection visit: and
 - ii) fortnightly recycling collection service with a maximum of one additional 240 litre mobile bin to be collected on each recycling collection visit.
 - d) Council declares a charge of \$240 per annum per residential dwelling in respect of the services provided to, or which Council is willing and able to provide to properties where the number of residential dwellings exceeds 25 and the property has its own alternative regular waste collection service arrangements that meets the requirements of by-laws 26 and 27 of the *Palmerston (Public Places) By-laws* and other such requirements that Council may have from time to time in respect of such services. The services are:
 - i) one pre-cyclone season hard waste collection visit.
 - ii) access to and maintenance of a waste disposal facility.
 - iii) public litter collection & street sweeping.

Initials: _____

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13.2.1 Declaration of Rates and Charges 2020/21 (continued)

8. THAT the relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 162 of the *Local Government Act 2008* at the rate of 9% per annum and is to be calculated on a daily basis.
9. THAT Rates and Charges declared under this declaration may be paid by four approximately equal instalments by the following dates, namely:
 - First Instalment, 30 September 2020
 - Second Instalment, 30 November 2020
 - Third Instalment, 30 January 2021
 - Fourth Instalment 30 March 2021

Instalments falling due on a weekend or public holiday may be paid by the following business day without incurring a penalty.

10. THAT details of due dates and specified amounts will be listed on the relevant Notice of Rates and Charges.
11. THAT variations to those options for payment will be administered according to the conditions outlined on the front and reverse pages of the Notice of Rates and Charges.
12. THAT a ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.
13. THAT in accordance with Section 160 of the *Local Government Act 2008*, a cash incentive of \$3,000 be provided to encourage the prompt payment of rates and charges for the financial year ending 30 June 2021, where payment in full is made on or before 30 September 2020.
14. THAT the incentive be offered through the conduct of a draw to be known as the 'Early Bird Draw' whereby the City of Palmerston will offer a monetary prize to two successful recipients at \$1,500 each in accordance with the terms and conditions at Attachment 13.2.1.2 to Report entitled Declaration of Rates and Charges 2020/21.
15. THAT Council note that in accordance with Section 158 of the *Local Government Act 2008*, Council will publish the Declaration of Rates and Charges at Attachment 13.2.1.3 to report entitled Declaration of Rates and Charges 2020/21 on its website and in the newspaper advising residents of the Rates and Charges for 2020/21.

CARRIED 9/1209 - 21/07/2020

Initials:

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13.2.2 Adoption of the Municipal Plan and Budget 2020/21

Moved: Alderman Henderson

Seconded: Alderman Hale

1. THAT Report entitled Adoption of the Municipal Plan and Budget 2020/21 be received and noted.
2. THAT Council adopt the Elected Member Allowances for the 2020/21 financial year as outlined in the Draft Municipal Plan and Budget 2020/21 and set the Extra Meeting Allowance at \$150 per meeting, with conditions as set out in Council Policy EM02 - Elected Member Benefits and Support.
3. THAT in accordance with Section 24(1) of the *Local Government Act 2008*, Council adopt the Draft Municipal Plan and Budget 2020/21 being Attachment 13.2.2.2 as City of Palmerston Municipal Plan and Budget 2020/21.
4. THAT Council provide the adopted City of Palmerston Municipal Plan and Budget 2020/21 to the Department of Local Government, Housing, and Community Development in accordance with Section 24(1) of the *Local Government Act 2008* by the 31 July 2020.

CARRIED 9/1210 - 21/07/2020

13.2.3 Adoption of Long-Term Financial Plan 2021-2030

Moved: Alderman Hale

Seconded: Alderman Henderson

1. THAT Report entitled Adoption of Long-Term Financial Plan 2021-2030 be received and noted.
2. THAT Council adopts the Draft Long-Term Financial Plan 2021-2030 being Attachment 13.2.3.1 Adoption of Long-Term Financial Plan 2021-2030 as the City of Palmerston Long-Term Financial Plan 2021-2030.

CARRIED 9/1211 - 21/07/2020

Initials: _____

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13.2.4 Community Satisfaction Survey 2020

Moved: Alderman Lewis
Seconded: Alderman Spick

1. THAT Report entitled Community Satisfaction Survey 2020 be received and noted.
2. THAT Council approve the free text questions as detailed in the Community Satisfaction Survey 2020 report, and approve the amendment of the free text question "How could Elected members be more accessible?" to be "How would you like to engage with Elected Members of the Council?"
3. THAT a report be prepared for the 2nd Ordinary Council Meeting in October 2020 on the results of the Community Satisfaction Survey 2020 including the resulting initiatives and actions from the Community Satisfaction Survey 2020.

CARRIED 9/1212 - 21/07/2020

13.2.5 Nominations for Local Government Association of the Northern Territory Executive Board

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

1. THAT Report entitled Nominations for Local Government Association of the Northern Territory Executive Board be received and noted.
2. THAT Council nominate Mayor Pascoe-Bell as a candidate for President of the Local Government Association of the Northern Territory.
3. THAT Council nominate Alderman Henderson as a candidate for Vice-President (Municipal) of the Local Government Association of the Northern Territory.
4. THAT Council nominate Alderman Henderson as a candidate for Executive Member (Municipal) of the Local Government Association of the Northern Territory.

CARRIED 9/1213 - 21/07/2020

Initials: _____

13.2.6 Risk Management and Audit Committee Meeting Minutes – 30 June 2020

Moved: Alderman Morrison

Seconded: Alderman Giesecke

1. THAT Report entitled Risk Management and Audit Committee Meeting Minutes – 30 June 2020 be received and noted.
2. THAT Council receive and note the Unconfirmed Risk Management and Audit Committee Minutes being **Attachment 13.2.6.1** to Report entitled Risk Management and Audit Committee Meeting Minutes – 30 June 2020.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 30 June 2020:
 - a. The following items from Report entitled Risk Management and Audit Committee Terms of Reference Review 2020:
 - i) THAT Report entitled Risk Management and Audit Committee Terms of Reference Review 2020 be received and noted.
 - (ii) THAT a draft Council Policy FIN09 – Risk Management and Audit Committee, be developed incorporating feedback and comments by the Risk Management and Audit Committee to the next Risk Management and Audit Committee meeting in July 2020 for presentation.
 - b. The following items from Report entitled Strategic Risk Register Review 2020:
 - (i) THAT Report entitled Strategic Risk Register Review 2020 be received and noted.
 - (ii) THAT item number 9.2 entitled Strategic Risk Register Review 2020 lay on the table to allow for further review and be brought back to a Special Risk Management and Audit Committee Meeting in August 2020 for consideration.
 - c. The following items from Report entitled Strategic Internal Audit Plan 2021-2023:
 - (i) THAT Report entitled Strategic Internal Audit Plan 2021-2023 be received and noted.
 - (ii) THAT the Strategic Internal Audit Plan 2021-2023 be updated and presented to Council at its Second Ordinary July 2020 Meeting as amended by the Risk Management and Audit Committee including Asset Management Plans moving to 3rd quarter year 1 and inclusion of Strategic Risk 3 in year 2.

CARRIED 9/1214 – 21/07/2020

Initials: _____

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

14.2.1 Local Government Association of the Northern Territory (LGANT) Call for Policy and Action Motions

Moved: Alderman Giesecke
Seconded: Alderman Henderson

1. THAT correspondence dated 2 July 2020 entitled Local Government Association of the Northern Territory (LGANT) Call for Policy and Action Motions be received and noted.
2. THAT Council forward to the Chief Executive Officer any proposed LGANT Policy or Action Motions by Friday 14 August 2020 for development and inclusion into a Council report for the first Ordinary Meeting in September 2020.

CARRIED 9/1215- 21/07/2020

15 REPORT OF DELEGATES

15.1 Palmerston Regional Business Association Welcome Back Event

Moved: Alderman Giesecke
Seconded: Alderman Spick

THAT the verbal report received by Alderman Giesecke regarding the Palmerston Regional Business Association Welcome Back Event be received and noted.

CARRIED 9/1216 - 21/07/2020

16 QUESTIONS BY MEMBERS

Nil.

17 GENERAL BUSINESS

Nil.

Initials: _____

18 NEXT COUNCIL MEETING

Moved: Alderman Spick
Seconded: Alderman Morrison

THAT the next Ordinary Meeting of Council be held on Tuesday, 4 August 2020 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston and be open to the public subject to social distancing restrictions.

CARRIED 9/1217- 21/07/2020

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Lewis
Seconded: Alderman Morrison

THAT pursuant to Section 65(2) of the *Local Government Act 2008* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/1218 - 21/07/2020

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Hale
Seconded: Alderman Spick

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/1219- 21/07/2020

The meeting adjourned at 6:18pm.

The open section of the meeting closed at 6:18pm for the discussion of confidential matters.

The Chair declared the meeting closed at 7:45 pm.

Chair

Print Name

Date

Initials:
