

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 5 November 2019 at 5:30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Alderman Amber Garden
Alderman Damian Hale
Alderman Sarah Henderson
Alderman Tom Lewis
Alderman Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Director City Growth and Operations, Kathy Jarrett
Acting Director Lifestyle and Community, Amelia Vellar
Executive Manager Finance, Shane Nankivell
Acting Executive Manager Organisational Services, Richard Iap
Communications Media and Marketing Lead, Samantha Abdic
Media Project Officer, Anthony Grey
Minute Secretary, Alexandra Briley

GALLERY

Marie Roe, Moulden Primary School
Sowaibah Hanifie, ABC

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

THAT the leave of absence received from Alderman Giesecke for 1 November to 17 November 2019 inclusive be received and noted.

CARRIED 9/0726 – 16/07/2019

THAT the leave of absence received from Alderman Spick for 19 October 2019 to 10 November 2019 inclusive be received and noted.

CARRIED 9/0791 – 03/09/2019

3.3 Leave of Absence Request

Moved: Mayor Pascoe-Bell

Seconded: Alderman Henderson

1. THAT the leave of absence for Council business received from Mayor Pascoe-Bell for 12pm, 11 November to 13 November 2019 inclusive be received and noted.
2. THAT the leave of absence received from Mayor Pascoe-Bell for 25 November to 29 November 2019 inclusive be received and noted.

CARRIED 9/0881 – 05/11/2019

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

Initials: _____

5.2 Staff

Moved: Alderman Garden
Seconded: Alderman Morrison

1. THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 22.1 be received and noted.
2. THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 25.2.3 be received and noted.

CARRIED 9/0882 – 05/11/2019

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Hale
Seconded: Alderman Morrison

THAT the minutes of the Council Meeting held on Tuesday, 15 October 2019 pages 9915 to 9925, be confirmed.

CARRIED 9/0883 – 05/11/2019

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report - September and October 2019 M9/015

Moved: Mayor Pascoe-Bell
Seconded: Alderman Hale

THAT Report Number M9/015 entitled Mayoral Update Report - September and October 2019 be received and noted.

CARRIED 9/0884 – 05/11/2019

Initials: _____

8 DEPUTATIONS AND PRESENTATIONS

8.1 Moulden Playground

Moved: Alderman Morrison
Seconded: Alderman Garden

THAT the presentation by Marie Roe, Primary School Teacher of Moulden Primary School be received and noted.

CARRIED 9/0885 – 05/11/2019

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

25.2.2 Confidential Risk Management and Audit Committee Meeting Minutes – 22 October 2019

C9/0334

THAT Council endorse the confidential recommendations from the Risk Management and Audit Committee Meeting held on 22 October 2019:

a. The following items from Report Number C9RMA/019:

- THAT Report Number C9RMA/019 entitled Information Technology Security Update on Outstanding Action Items be received and noted.
- THAT the IT Policy Review and Development Schedule including completion dates be provided to the 25 February 2020 meeting.
- THAT a further update regarding the design and implementation of Council's IT disaster recovery plan be provided to the 25 February 2020 meeting.
- THAT the decisions move to the open session.

CARRIED 9/0902 – 05/11/2019

10.2 Moving Open Items into Confidential

Nil.

Initials: _____

10.3 Confidential Items

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(c)(iii)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iii) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
25.2.3	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed
25.2.4	8(e)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

CARRIED 9/0886 – 05/11/2019

11 PETITIONS

Nil.

Initials:

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 2019 Pre-Cyclone Clean Up 9/0331

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report Number 9/0331 entitled 2019 Pre-Cyclone Clean Up be received and noted.

CARRIED 9/0887 – 05/11/2019

13.1.2 *Prójects - Smart Cities Update Report November 2019* 9/0335

Moved: Alderman Hale
Seconded: Alderman Garden

THAT Report Number 9/0335 entitled *Prójects - Smart Cities Update Report November 2019* be received and noted.

CARRIED 9/0888 – 05/11/2019

13.2 Action Reports

13.2.1 Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* 9/0290

Moved: Alderman Hale
Seconded: Alderman Morrison

1. THAT Report Number 9/0290 entitled Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* be received and noted.
2. THAT Council adopt amended City of Palmerston Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* being **Attachment B** to Report Number 9/0290 entitled Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* with the minor administrative change of the deletion of clause 4.10.

CARRIED 9/0889 – 05/11/2019

Initials:

13.2.2 Risk Management and Audit Committee Meeting Minutes –
22 October 2019

9/0333

Moved: Alderman Garden
Seconded: Alderman Henderson

1. THAT Report Number 9/0333 entitled Risk Management and Audit Committee Meeting Minutes – 22 October 2019 be received and noted.
2. THAT Council receive and note the unconfirmed Risk Management and Audit Committee Minutes being **Attachment A** to Report Number 9/0333 entitled Risk Management and Audit Committee Meeting Minutes – 22 October 2019.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 22 October 2019:
 - a. The following items from Report Number 9RMA/017:
 - THAT Report Number 9RMA/017 entitled Action Report be received and noted.
 - THAT the following item be removed from the Action Report:
 - RMA9/0040 – Payroll training and leave entitlements narrative.
 - b. The following items from Report Number 9RMA/018:
 - THAT Report Number 9RMA/018 entitled Draft Annual Financial Statements 2018/19 be received and noted.
 - THAT the Committee deems the draft financial statements for the year ended 30 June 2019 at **Attachment A** and the accompanying financial review at **Attachment B** to Report Number 9RMA/018 entitled Draft Annual Financial Statements 2018/2019 suitable for consideration by the Chief Executive Officer for certification and inclusion in the 2018/2019 Annual Report, to include minor amendments and feedback provided by the Committee to the Management Team.
 - THAT the Committee receives and notes the tabled Draft Audit Closing Report to the Council, year ended 30 June 2019, received from Merit Partners.
 - THAT the Committee congratulates the Finance Team for the favourable audit report and timely preparation of the financial statements.

Initials: _____

13.2.2 Risk Management and Audit Committee Meeting Minutes - 9/0333
22 October 2019 (continued)

- c. The following item from Other Business:
- THAT complaints handling policies and procedures be identified as part of the Strategic Risk Register update to be presented at the 25 February 2020 meeting.

CARRIED 9/0890 - 05/11/2019

13.2.3 End of Financial Year 2018/19 Reserve Allocation 9/0339

Moved: Alderman Hale
Seconded: Alderman Garden

1. THAT Report Number 9/0339 entitled End of Financial Year 2018/19 Reserve Allocation be received and noted.
2. THAT Council adopts the end of financial year reserve movements for 2018/19 of:
Transfers to Reserve:
 - \$60,000 transferred to the Developer Contribution Reserve.
 - \$1,060,000 transferred to the Waste Reserve.
 - \$2,162,000 transferred to the Working Capital Reserve.

CARRIED 9/0891 - 05/11/2019

13.2.4 Adoption of the City of Palmerston Annual Report 2018/19 9/0336

Moved: Alderman Garden
Seconded: Alderman Henderson

1. THAT Report Number 9/0336 entitled Adoption of the City of Palmerston Annual Report 2018/19 be received and noted.
2. THAT Council adopt the City of Palmerston Annual Report 2018/19 being **Attachment A** to Report Number 9/0336 entitled Adoption of the City of Palmerston Annual Report 2018/19.

Initials: _____

- 13.2.4 Adoption of the City of Palmerston Annual Report 2018/19
(continued)

9/0336

3. THAT Council note that in accordance with Section 199 of the *Local Government Act*, the adopted City of Palmerston Annual Report 2018/19 will be provided to the Minister for Local Government, Housing and Community Development by 15 November 2019.

CARRIED 9/0892 – 05/11/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 LGANT Draft Executive Minutes – 21 October 2019

Moved: Alderman Hale
Seconded: Alderman Morrison

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes – 21 October 2019.

CARRIED 9/0893 – 05/11/2019

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

15.1 Tourism Top End Meeting

Moved: Alderman Henderson
Seconded: Alderman Lewis

THAT the verbal report received by Alderman Henderson regarding Tourism Top End Meeting be received and noted.

CARRIED 9/0894 – 05/11/2019

Initials: _____

16 QUESTIONS BY MEMBERS

16.1 Community Events and Activities on Council Website

Moved: Alderman Henderson
Seconded: Alderman Garden

THAT the question asked by Alderman Henderson regarding the inclusion of Palmerston Community events and activities on the Council website, and the question was taken on notice by the Acting Executive Manager Organisational Services.

CARRIED 9/0895 – 05/11/2019

17 GENERAL BUSINESS

17.1 Appointment of Acting Mayor

Moved: Alderman Henderson
Seconded: Alderman Garden

THAT Alderman Garden be appointed as Acting Mayor from 12pm Monday, 11 November 2019 to 13 November 2019 inclusive.

CARRIED 9/0896 – 05/11/2019

18 NEXT COUNCIL MEETING

Moved: Alderman Hale
Seconded: Alderman Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 November 2019 at 5.30pm in the Palmerston Raiders Club, Goodline Park, Corner of Owsten Avenue and Forrest Parade, Rosebery.

CARRIED 9/0897 – 05/11/2019

Initials: _____

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Hale
Seconded: Alderman Garden

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0898 – 05/11/2019

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Garden
Seconded: Alderman Hale

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0899 – 05/11/2019

The meeting adjourned at 6:17pm.

Athina Pascoe-Bell
MAYOR

Date:
