

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 19 March 2019 at 5:30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell
Deputy Mayor Sarah Henderson
Alderman Lucy Buhr
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Damian Hale
Alderman Tom Lewis
Alderman Mick Spick

STAFF

Chief Executive Officer, Luccio Cercarelli
Director Governance and Regulatory Services, Chris Kelly
Acting Director Lifestyle and Community, Amelia Vellar
Executive Manager Finance, Shane Nankivell
Executive Manager Organisation Services, Richard Iap
Manager Planning and Sustainability, Rebecca de Vries
Communications Officer, Samantha Abdic
Minute Secretary, Tree Malyan

GALLERY

Mitchell Abram, ABC

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting – the Larrakia People – and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Mayor declared the meeting open at 5:30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

Initials:

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Moved: Alderman Buhr
Seconded: Alderman Garden

1. THAT the leave of absence received from Alderman Buhr for 24 March to 29 March 2019 inclusive be received and noted.
2. THAT the leave of absence received from Alderman Lewis for 29 March to 31 March 2019 inclusive be received and noted.

CARRIED 9/0525 - 19/03/2019

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Spick
Seconded: Deputy Mayor Henderson

THAT the minutes of the Council Meeting held on Tuesday, 5 March 2019 pages 9685 to 9693, be confirmed.

CARRIED 9/0526 - 19/03/2019

Initials:

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Condolence Message for the Christchurch Community

Moved: Mayor Pascoe-Bell

Seconded: Deputy Mayor Henderson

That the Council on behalf of the Palmerston community expresses its deepest sympathies and condolences to the victims of Christchurch, their families and the New Zealand community.

CARRIED 9/0527 – 19/03/2019

8 DEPUTATIONS AND PRESENTATIONS

Nil.

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Confidential Items

Moved: Alderman Garden

Seconded: Deputy Mayor Henderson

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items:

Initials: _____

Minute Book Page 9701
2nd Ordinary Council Meeting

ITEM	REGULATION	REASON
25.2.1	8(c)(iii)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(c)(iii) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to Section 65(2) of the <i>Local Government Act</i> and 8(c)(iv) of the <i>Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

CARRIED 9/0528 - 19/03/2019

10.2 Moving Open Items into Confidential

Nil.

10.3 Moving Confidential Items into Open

Nil.

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

Initials: _____

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Financial Report for the Month of February 2019 9/0199

Moved: Deputy Mayor Henderson
Seconded: Alderman Hale

THAT Report Number 9/0199 entitled Financial Report for the Month of February 2019 be received and noted.

CARRIED 9/0529 – 19/03/2019

13.1.2 Community Benefit Scheme Update 9/0182

Moved: Alderman Buhr
Seconded: Deputy Mayor Henderson

THAT Report Number 9/0182 entitled Community Benefit Scheme Update be received and noted.

CARRIED 9/0530 – 19/03/2019

13.2 Action Reports

13.2.1 Change to Business Opening Hours – Civic Plaza and Recreation Centre 9/0186

Moved: Alderman Garden
Seconded: Deputy Mayor Henderson

1. THAT Report Number 9/0186 entitled Change to Business Opening Hours – Civic Plaza and Recreation Centre be received and noted.
2. THAT the business opening times for Civic Plaza, Corner University Avenue & Chung Wah Terrace and Recreation Centre, 11 The Boulevard, be altered to 8.00am to 5.00pm, Monday to Friday.

CARRIED 9/0531 – 19/03/2019

Initials: _____

13.2.2 Community Benefit Scheme Application – Gray Community Garden Inc.

9/0183

Moved: Alderman Buhr
Seconded: Alderman Hale

1. THAT Report Number 9/0183 entitled Community Benefit Scheme Application – Gray Community Garden Inc be received and noted.
2. THAT Council approve Community Benefit Scheme funding of \$4,142 to Gray Community Garden Inc. for the purpose of purchasing assets that will improve the manual handling of goods by members and allowing the group to promote itself and healthy lifestyle choices in Palmerston.

CARRIED 9/0532 – 19/03/2019

13.2.3 Review of Council Policy *AD03 Liquor Licence*

9/0185

Moved: Alderman Hale
Seconded: Alderman Garden

1. THAT Report Number 9/0185 entitled Review of Council Policy *AD03 Liquor Licence* be received and noted.
2. THAT Council adopt Draft Council Policy *AD03 Alcohol Management* at **Attachment B** to Report Number 9/0185 entitled Review of Council Policy *AD03 Liquor Licence*, for the purposes of 21 days public consultation, with the follow amendments:
 - Addition of a criterium to 4.1 being the impact to visitors in the municipality.
 - Inclusion of a general policy statement indicating that vendors who propose to serve alcohol at Council events or on council property should be members of the Palmerston and Litchfield Liquor Accord.
 - Minor administrative changes.
3. THAT a further report with the outcomes of the public consultation, along with any recommended change to the Draft Council Policy *AD03 Alcohol Management* at **Attachment B** to Report Number 9/0185 entitled Review of Council Policy *AD03 Liquor Licence*, be presented to an Ordinary Council Meeting by the end of May 2019.

CARRIED 9/0533 – 19/03/2019

Initials: _____

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2nd Ordinary Council Meeting

13.2.4 Review of Council Policy *FIN27 Related Party Disclosure* 9/0189

Moved: Alderman Buhr
Seconded: Alderman Lewis

1. THAT Report Number 9/0189 entitled Review of Council Policy *FIN27 Related Party Disclosure* be received and noted.
2. THAT Council adopt the updated Council Policy *FIN27 Related Party Disclosure* being **Attachment A** to Report Number 9/0189 entitled Review of Council Policy *FIN27 Related Party Disclosure*.

CARRIED 9/0534 – 19/03/2019

13.2.5 Review of Council Policy *FIN06 Investment* 9/0192

Moved: Alderman Buhr
Seconded: Deputy Mayor Henderson

1. THAT Report Number 9/1092 entitled Review of Council Policy *FIN06 Investment* be received and noted.
2. THAT Council adopt the updated Council Policy *FIN06 Investment* being **Attachment A** to Report Number 9/0192 entitled Review of Council Policy *FIN06 Investment*.

CARRIED 9/0535 – 19/03/2019

13.2.6 Review of Council Policy *RS03 Playground Risk Management* 9/0196

Moved: Alderman Garden
Seconded: Alderman Hale

1. THAT Report Number 9/0196 entitled Review of Council Policy *RS03 Playground Risk Management* be received and noted.
2. THAT Council rescind City of Palmerston Policy Number *RS03 Playground Risk Management* being **Attachment A** to Report Number 9/0196 entitled Review of Council Policy *RS03 Playground Risk Management*.

CARRIED 9/0536 – 19/03/2019

Initials:

13.2.7 Risk Management and Audit Committee Meeting Minutes - 26
February 2019

9/0196

Moved: Deputy Mayor Henderson
Seconded: Alderman Buhr

1. THAT Report Number 9/0187 entitled Risk Management and Audit Committee Meeting Minutes - 26 February 2019 be received and noted.
2. THAT Council receive and note the Risk Management and Audit Committee Minutes being **Attachment A** to Report Number 9/0187 entitled Risk Management and Audit Committee Meeting Minutes - 26 February 2019.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 26 February 2019:
 - a. The following items be removed from the Action Report:
 - RMA/0097 - Outstanding Management Responses
 - RMA/0104 - Risk Descriptions and Treatments
 - RMA/0132 - Ageing Report for Infringements
 - RMA9/0010 - Community Satisfaction Report; and
 - the Committee be provided with a procedure on the management of outstanding infringements at the next Risk Management and Audit Committee meeting.
 - b. The following items from Report Number 9RMA/008:
 - THAT Council endorses the strategic risk management approach included in the Strategic Risk Register at **Attachment A** to Report Number 9RMA/008 entitled Strategic Risk Register by the end of April 2019.
 - THAT KPMG be invited to present to Council about the Strategic Risk Register at **Attachment A** to Report Number 9RMA/008 entitled Strategic Risk Register by the end of April 2019.
 - c. The following item from Report Number 9RMA/009:
 - THAT Council note the Management Responses to Appendix D - Audit Observations on **Attachment A** to Report Number 9RMA/009 entitled External Audit Closing Report 30 June 2018.

CARRIED 9/0537 - 19/03/2019

Initials: _____

13.2.8 Palmerston Animal Management Advisory Committee Meeting – 27
February 2019 9/0191

Moved: Alderman Garden
Seconded: Alderman Buhr

1. THAT Report Number 9/0191 entitled Palmerston Animal Management Advisory Committee Meeting – 27 February 2019 be received and noted.
2. THAT Council receive and note the Palmerston Animal Management Advisory Committee Meeting Minutes being **Attachment A** to Report Number 9/0191 entitled Palmerston Animal Management Advisory Committee Meeting – 27 February 2019.
3. THAT Council endorse the recommendations from the Palmerston Animal Management Advisory Committee meeting held on 27 February 2019:
 - a. The following items be removed from the Action Report:
 - PAMRG/0117-Animal Management Activities/Initiatives
 - PAMRG/0119-Committee name
 - PAMRG/0126-Uniform Animal Management Laws
 - b. The following items from Other Business:
 - THAT Council considers additional strategies to promote key messages about responsible pet ownership.
 - THAT as part of Council's response to action item PAMRG/0125 Council consider strategies to attract new members to the Palmerston Animal Management Advisory Committee.
 - THAT Council provides additional information on its website about the cat trap hire scheme.

CARRIED 9/0538 – 19/03/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 LGANT Draft Executive Minutes – 21 February 2019

Moved: Alderman Hale
Seconded: Deputy Mayor Henderson

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes – 21 February 2019.

CARRIED 9/0539 – 19/03/2019

Initials: _____

14.2 Correspondence

14.2.1 International Pancake Day – 5 March 2019

Moved: Mayor Pascoe- Bell
Seconded: Alderman Buhr

THAT Council receive and note Item 14.2.1 entitled International Pancake Day – 5 March 2019.

CARRIED 9/0540 – 19/03/2019

15 REPORT OF DELEGATES

Nil.

16 QUESTIONS BY MEMBERS

16.1 Speed Bumps Sanctuary Lakes

Moved: Deputy Mayor Henderson
Seconded: Alderman Buhr

THAT the question asked by Deputy Mayor Henderson regarding installation of speed bumps near Sanctuary Lakes and the Chief Executive Officer took the question on notice be received and noted.

CARRIED 9/0541 – 19/03/2019

16.2 Laneway Trial Update

Moved: Deputy Mayor Henderson
Seconded: Alderman Garden

THAT the question asked by Deputy Mayor Henderson was could a report be provided updating Council on the Laneway Trial and the response from the Chief Executive Officer confirming a report will be provided in April 2019, be received and noted.

CARRIED 9/0542 – 19/03/2019

Initials: _____

16.3 Non-Voter Update

Moved: Alderman Hale
Seconded: Alderman Lewis

THAT the question asked by Alderman Hale requested an update on the number of nonvoters and action taken from the last Palmerston Local Government Election and the Chief Executive Officer took the question on notice be received and noted.

CARRIED 9/0543 – 19/03/2019

17 GENERAL BUSINESS

Nil.

18 NEXT COUNCIL MEETING

Moved: Alderman Buhr
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 April 2019 at 5:30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0544 – 19/03/2019

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Buhr
Seconded: Deputy Mayor Henderson

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0545 – 19/03/2019

Initials: _____

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Buhr
Seconded: Alderman Spick

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0546 – 19/03/2019

The meeting adjourned at 6:35pm.

Athina Pascoe-Bell
MAYOR

Date:
