

## CITY OF PALMERSTON

**Minutes of Council Meeting  
held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 1 May 2018 at 5:30pm.**

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|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ELECTED MEMBERS | Mayor Athina Pascoe-Bell<br>Deputy Mayor Damian Hale<br>Alderman Benjamin Giesecke<br>Alderman Lucy Buhr<br>Alderman Mick Spick<br>Alderman Sarah Henderson<br>Alderman Tom Lewis |
| STAFF           | Chief Executive Officer, Luccio Cercarelli<br>Director Corporate Services, Chris Kelly<br>Director Community Services, Jan Peters<br>Minute Secretary, Tree Malyan                |
| GALLERY         | 3 members of the public<br>Will Zwar – NT News<br>Melissa Mackay – Channel Nine                                                                                                   |

### 1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

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*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

### 2 OPENING OF MEETING

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This is the first Ordinary Meeting of the Ninth City of Palmerston Council, held in the Council Chambers, Civic Plaza, Palmerston on Tuesday, 1 May 2018 at 5.30pm.

### 3 APOLOGIES AND LEAVE OF ABSENCE

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#### 3.1 Apologies

Nil.

Initials: \_\_\_\_\_

### 3.2 Leave of Absence

Moved: Deputy Mayor Hale  
Seconded: Alderman Henderson

THAT it be noted that Alderman Garden is an apology due to a leave of absence previously granted on 17 April 2018 for period 27 April to 22 May 2018 (inclusive).

CARRIED 9/0026 – 01/05/2018

### 3.3 Leave of Absence Request

Moved: Alderman Giesecke  
Seconded: Alderman Lewis

1. THAT the leave of absence received from Alderman Buhr, for period 7 June to 21 June 2018 (inclusive) be received and granted.
2. THAT the leave of absence received from Mayor Pascoe-Bell, for period 5 May to 7 May 2018 (inclusive) be received and granted.
3. THAT the leave of absence received from Mayor Pascoe-Bell, for period 17 June to 20 June 2018 (inclusive) be received and granted.
4. THAT the leave of absence received from Deputy Mayor Hale, for period 7 June to 13 June 2018 (inclusive) be received and granted.

CARRIED 9/0027 – 01/05/2018

## 4 DECLARATION OF INTEREST

### 4.1 Elected Members

Moved: Alderman Buhr  
Seconded: Alderman Spick

THAT the Declaration of Interest received from Alderman Giesecke for Item 5.1.1 (9.1.1) be received and noted.

CARRIED 9/0028 – 01/05/2018

### 4.2 Staff

Nil.

Initials: \_\_\_\_\_

## 5 CONFIRMATION OF MINUTES

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### 5.1 Confirmation of Minutes

Moved: Alderman Buhr  
Seconded: Alderman Lewis

THAT the minutes of the Council Meeting held on Tuesday, 17 April 2018 pages 9520 to 9528, be confirmed.

CARRIED 9/0029 – 01/05/2018

### 5.2 Business Arising from Previous Meeting

Nil.

## 6 MAYOR'S REPORT

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### 6.1 Mayor's Report

Moved: Mayor Pascoe-Bell  
Seconded: Alderman Buhr

THAT Mayors verbal report on Northern Territory Government 2018/2019 Budget Briefing be received and noted.

CARRIED 9/0030 – 01/05/2018

## 7 DEPUTATIONS AND PRESENTATIONS

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Nil.

## 8 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

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Nil.

Initials: \_\_\_\_\_

## 9 CONFIDENTIAL ITEMS

### 9.1 Confidential Items

Moved: Alderman Henderson  
 Seconded: Deputy Mayor Hale

THAT the following items be confirmed and considered within the Confidential session of the Council meeting held on Tuesday, 1 May 2018.

| ITEM  | REGULATION | REASON                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5.1.1 | 8(c)(iv)   | This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government Administration Regulations, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.                            |
|       | 8(d)       | This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(d) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity. |

CARRIED 9/0031 - 01/05/2018

### 9.2 Moving Open Items into Confidential

Nil.

### 9.3 Moving Confidential Items into Open

Nil.

## 10 PETITIONS

Nil.

Initials: \_\_\_\_\_

## 11 NOTICES OF MOTION

### 11.1 Council Rating Strategy

Moved: Deputy Mayor Hale  
Seconded: Alderman Spick

THAT a report be prepared outlining the process, including community consultation, timeline, cost and any other relevant considerations for the preparation of Rating Strategy for the next 10 years to be presented to the 2<sup>nd</sup> Ordinary Meeting in July.

CARRIED 9/0032 – 01/05/2018

## 12 OFFICERS REPORTS

### 12.1 Receive and Note Reports

12.1.1 Community Services Quarterly Report January – March 2018 9/0012

Moved: Alderman Spick  
Seconded: Deputy Mayor Hale

THAT Report Number 9/0012 entitled Community Services Quarterly Report January – March 2018 be received and noted.

CARRIED 9/0033 – 01/05/2018

12.1.2 Update – Tropical Cyclone Marcus 9/0018

Moved: Alderman Lewis  
Seconded: Alderman Buhr

THAT Report Number 9/0018 entitled Update – Tropical Cyclone Marcus be received and noted.

CARRIED 9/0034 – 01/05/2018

### 12.2 Action Reports

12.2.1 9th Council Committees and Representation 9/0016

Moved: Deputy Mayor Hale  
Seconded: Alderman Buhr

1. THAT Report Number 9/0016 entitled 9th Council Committees and Representation be received and noted.

CARRIED 9/0035 – 01/05/2018

Initials: \_\_\_\_\_

12.2.2 9th Council Committees and Representation (continued) 9/0016

Moved: Deputy Mayor Hale  
Seconded: Alderman Henderson

2. THAT Council abolish its standing Committees being the Governance & Organisation, Community, Culture & Environment and Economic Development & Infrastructure, with all officer reports being presented to the Ordinary Meetings of Council.
3. THAT Council rescinds City of Palmerston Policy MEE02 – Committees of Council.

CARRIED 9/0036 – 01/05/2018

Moved: Alderman Buhr  
Seconded: Alderman Henderson

4. THAT Council establish the following Executive Committees, make the following appointments and endorse the delegations:
  - a. **Administrative Review Committee (ARC)**
    - i. THAT effect 1 May 2018 Council, pursuant to Section 32(2)(b) of the Local Government Act, hereby delegates to the Administrative Review Committee the power to make recommendations to Council and decisions relating to undertaking internal reviews in accordance with Part 18.1 of the Local Government Act.
    - ii. THAT the Mayor, Alderman Giesecke and Alderman Spick, be appointed to the Administrative Review Committee for the period 1 May 2018 to 30 June 2019.
    - iii. THAT the Mayor, be appointed as Chair of the Administrative Review Committee for the period 1 May 2018 to 30 June 2019.
    - iv. THAT all other Elected Members be appointed as alternatives to the Administrative Review Committee for the period 1 May 2018 to 30 June 2019.
  - b. **Chief Executive Officer Performance Appraisal Committee (CEOPAC)**
    - i. THAT effect 1 May 2018 Council, pursuant to Section 32(2)(b) of the Local Government Act, hereby delegates to the Chief Executive Officer Performance Appraisal Committee, comprising of Mayor, Deputy Mayor, Alderman and independent facilitator McArthur the power to conduct and finalise the performance appraisal of the Chief Executive Officer and make recommendations to Council.
    - ii. THAT Alderman Lewis, be appointed to the Chief Executive Officer Performance Appraisal Committee, for the period 1 May 2018 to 30 June 2019.
    - iii. THAT the Mayor be appointed as Chair of the Chief Executive Officer Performance Appraisal Committee for the period 1 May 2018 to 30 June 2019.
    - iv. THAT all other Elected Members be appointed as alternatives to the Chief Executive Officer Performance Appraisal Committee for the period 1 May 2018 to 30 June 2019.

Initials: \_\_\_\_\_

- c. **Risk Management and Audit Committee**
- i. THAT effect 1 May 2018 Council, pursuant to Section 32(2)(b) of the Local Government Act hereby delegates to the Risk Management and Audit Committee the power to make recommendation to Council and decisions relating to Risk Management and Audit matters:
    - Follow up on issues arising from internal and external audits.
    - The management of outstanding and completed audit issues register.
    - The receipt and acceptance of strategic and operational risk assessments.
    - Compliance by Council with proper standards of financial management.
    - Compliance by Council with Local Government Act Compliance Register and accounting standards.
  - ii. THAT the Mayor, Alderman Garden and Alderman Henderson be appointed to the Risk Management and Audit Committee for the period 1 May 2018 to 30 June 2019.
  - iii. THAT Council note that the Chair of the Risk Management and Audit Committee is held by an Independent Member, appointed by the Council.
  - iv. THAT all other Elected Members be appointed as alternatives to the Risk Management and Audit Committee for the period 1 May 2018 to 30 June 2019.

CARRIED 9/0037 – 01/05/2018

Moved: Alderman Buhr  
Seconded: Alderman Henderson

5. THAT Council confirm the following Advisory Committees and make the following appointments, noting that the Advisory Committees have no delegated authority:
- a. THAT the Mayor be Ex-Officio Member of all Council Advisory Committees for the term of the 9th Council.
  - b. **Palmerston Seniors Advisory Committee**
    - i. THAT Alderman Henderson and Alderman Lewis be appointed to the Palmerston Seniors Advisory Committee for the period 1 May 2018 to 30 June 2019.
    - ii. THAT Alderman Lewis, be appointed as Chair of the Palmerston Seniors Advisory Committee for the period 1 May 2018 to 30 June 2019.
    - iii. THAT Alderman Buhr, be appointed as alternate to the Palmerston Seniors Advisory Committee for the period 1 May 2018 to 30 June 2019.
  - c. **Palmerston Safe Communities Committee**
    - i. THAT Alderman Buhr and Deputy Mayor Hale be appointed to the Palmerston Safe Communities Committee for the period 1 May 2018 to 30 June 2019.
    - ii. THAT Deputy Mayor Hale be appointed as Chair of the Palmerston Safe Communities Committee for the period 1 May 2018 to 30 June 2019.
    - iii. THAT Alderman Spick be appointed as alternate to the Palmerston Safe Communities Committee for the period 1 May 2018 to 30 June 2019.

Initials: \_\_\_\_\_

12.1.1 9th Council Committees and Representation (continued) 9/0016

- d. **Palmerston Animal Management Reference Group**
  - i. THAT Alderman Garden be appointed to and be Chair of the Palmerston Animal Management Reference Group for the period 1 May 2018 to 30 June 2019.
  - ii. THAT Alderman Henderson be appointed as alternate to the Palmerston Animal Management Reference Group for the period 1 May 2018 to 30 June 2019.
- e. **Palmerston Australia Day Awards Selection Panel**
  - i. THAT the Mayor and Deputy Mayor be appointed as Panel Members of the Palmerston Australia Day Awards Selection Panel for the term of the 9th Council.
  - ii. THAT all other Elected Members be appointed as alternatives for the term of the 9th Council.

CARRIED 9/0038 – 01/05/2018

Moved: Alderman Lewis  
Seconded: Alderman Giesecke

6. THAT Council appointment or nominate to the following External Organisations and/or Committees:
- a. **Local Government Association of the Northern Territory (LGANT)**
    - i. THAT Council appoint the Mayor, Alderman Buhr and Alderman Henderson as its delegated representatives under clause 3 of the Local Government Association of the Northern Territory (LGANT) Constitution, to represent Council at meetings of the Association for the period 1 May 2018 to 30 June 2019.
  - b. **Top End Regional Organisation of Council (TOPROC)**
    - i. THAT the Mayor be appointed as Council's delegate to the Top End Regional Organisation of Council (TOPROC) for the period 1 May 2018 to 30 June 2019.
    - ii. THAT the Deputy Mayor be appointed as Council's alternate delegate to the Top End Regional Organisation of Council (TOPROC) for the term of Council.
  - c. **Tourism Top End**
    - i. THAT Alderman Henderson be appointed as Council's delegate on Tourism Top End for the period 1 May 2018 to 30 June 2019.
  - d. **Palmerston Regional Business Association (PRBA)**
    - i. THAT Alderman Giesecke be appointed as Council's delegate to the Palmerston Regional Business Association (PRBA) for the period 1 May 2018 to 30 June 2019.
  - e. **Palmerston Division of the Development Consent Authority (DCA)**
    - i. THAT Alderman Giesecke and Alderman Henderson be nominated as members of the Palmerston Division of the Development Consent Authority (DCA) for a term of two (2) years or lesser period.

Initials: \_\_\_\_\_





12.2.3 9th Council Committees and Representation (continued) 9/0016

- ii. THAT the Mayor be nominated as alternate member of the Palmerston Division of the Development Consent Authority (DCA) for a term of two (2) years or lesser period.

CARRIED 9/0039 – 01/05/2018

Moved: Alderman Buhr  
Seconded: Deputy Mayor Hale

- 7. THAT Council continue with and supports the following Council Networks:
  - Youth Inspiring Palmerston (YIP)
  - Palmerston and Rural Youth Services (PARYS) Network
  - Palmerston Kids Network

CARRIED 9/0040 – 01/05/2018

## ADJOURNMENT

Moved: Deputy Mayor Hale  
Seconded: Alderman Spick

THAT the meeting be adjourned for approximately 5 minutes.

CARRIED 9/0041 – 01/05/2018

*The meeting adjourned at 6:05pm.*

## RECONVENED

Moved: Deputy Mayor Hale  
Seconded: Alderman Lewis

THAT the meeting be reconvened.

CARRIED 9/0042 – 01/05/2018

*The meeting reconvened at 6:10pm.*

Initials: \_\_\_\_\_



12.1.2 Elected Members Entitlements and Allowances 9/0014

Moved: Alderman Lewis  
Seconded: Alderman Henderson

1. THAT Report Number 9/0014 entitled Elected Member Entitlements and Allowances be received and noted.
2. THAT Council establish the Elected Member Allowances for the year 2018/2019 financial year as follows:
  - i. Mayoral Allowance of \$107,766.99 for the year paid on a pro rata monthly basis in arrears (base allowance \$85,312.54, electoral allowance \$22,454.45) and subject to individual activity and prior approval a professional development allowance not more than \$3,653.68.
  - ii. Deputy Mayoral Allowance of \$37,161.04 for the year paid on a pro rata monthly basis in arrears (base allowance \$31,546.25, electoral allowance \$5,614.79) and subject to individual activity and prior approval a professional development allowance not more than \$3,653.68.
  - iii. Aldermen Allowance of \$20,958.59 for the year paid on a pro rata monthly basis in arrears (base allowance \$15,343.80, electoral allowance \$5,614.79) and subject to individual activity and prior approval a professional development allowance not more than \$3,653.68.
3. THAT Council set the Extra Meeting Allowance at \$150 per meeting, with conditions as set out in Council Policy EM02 Elected Members Benefits and Support Policy to a maximum amount of \$10,229.59.

CARRIED 9/0043 – 01/05/2018

Moved: Deputy Mayor Hale  
Seconded: Alderman Buhr

4. THAT Council adopt amended Council Policy EM02 Elected Members Benefit and Support being Attachment C to Report Number 9/0014 entitled Elected Member Entitlements and Allowances to reflect changes to Information Technology support and other minor amendments including an amendment to reflect that the Annual Communications Entitlement is paid in arrears, in equal monthly instalments as a reimbursement on provision of evidence of expenditure.

CARRIED 9/0044 – 01/05/2018

Initials: \_\_\_\_\_



12.1.3 Renewal of Palmerston Men's Shed Lease 9/0013

Moved: Alderman Lewis  
Seconded: Alderman Henderson

1. THAT Report Number 9/0013 entitled Review of Palmerston Men's Shed Lease be received and noted.
2. THAT Council offer a new lease to the Palmerston Men's Shed Inc. for one-year on terms and conditions outlined in Report Number 9/0013 entitled Renewal of Palmerston Men's Shed Lease, with the option of a one-year extension subject to the Palmerston Men's Shed compliance with lease conditions and Council's operational requirements.
3. THAT Council, pursuant to Section 32(2) of the Local Government Act 2008 (as amended) hereby delegates to the Chief Executive Officer, the power to negotiate a one-year lease with the Palmerston Men's Shed Inc. on terms and conditions outlined in Report Number 9/0013 entitled Renewal of Palmerston Men's Shed Lease, with the option of a one-year extension subject to the Palmerston Men's Shed compliance with lease conditions and Council's operational requirements.

CARRIED 9/0045 - 01/05/2018

## 13 INFORMATION AND CORRESPONDENCE

13.1 LGANT Executive Minutes - 27 March 2018

Moved: Alderman Spick  
Seconded: Alderman Buhr

THAT the LGANT Executive Minutes - 27 March 2018 be received and noted.

CARRIED 9/0046 - 01/05/2018

## 14 REPORT OF DELEGATES

Nil.

## 15 QUESTIONS BY MEMBERS

Nil.

## 16 GENERAL BUSINESS

Nil.

Initials: \_\_\_\_\_



## 17 NEXT COUNCIL MEETING

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Moved: Deputy Mayor Hale  
Seconded: Alderman Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday 15 May 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0047 – 01/05/2018

## 18 CLOSURE OF MEETING TO PUBLIC

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Moved: Alderman Lewis  
Seconded: Alderman Giesecke

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0048 – 01/05/2018

## 19 ADJOURNMENT OF MEETING AND MEDIA LIASION

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### 19.1 Adjournment

Moved: Alderman Buhr  
Seconded: Alderman Henderson

THAT the meeting be adjourned for 20 minutes for media liaison and meals.

CARRIED 9/0049 – 01/05/2018

*The meeting adjourned at 6:30pm.*

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Athina Pascoe-Bell  
MAYOR

Date:

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