

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Tuesday 7 August 2018 at 5.30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell
Deputy Mayor Damian Hale
Alderman Amber Garden
Alderman Benjamin Giesecke
Alderman Lucy Buhr
Alderman Mick Spick
Alderman Sarah Henderson
Alderman Tom Lewis

STAFF

Chief Executive Officer, Luccio Cercarelli
Director Corporate Services, Chris Kelly
Director Community Services, Jan Peters
Director City Growth and Operations, Gerard Rosse
Finance Manager, Shane Nankivell
Communications Officer, Samantha Abdic
Minute Secretary, Alyce Breed

GALLERY

Shane Dexter, Regional Director, Department of Chief Minister
Sandra Schmidt, Regional Executive Director, Department of Chief Minister
Melissa Mackay, Nine News
Will Zwar, NT News

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the Traditional Custodians of the land on which we are meeting, the Larrakia people and pay my respects to their elders; past, present and emerging.

2 OPENING OF MEETING

The Mayor declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

Initials: _____

3.2 Leave of Absence

Nil.

3.3 Leave of Absence Request

Nil.

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

5.2 Staff

Nil.

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Deputy Mayor Hale

Seconded: Alderman Buhr

THAT the minutes of the Council Meeting held on Tuesday, 17 July 2018 pages 9504 to 9511, be confirmed.

CARRIED 9/0195 – 07/08/2018

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report – July 2018

M9/003

Moved: Mayor Pascoe-Bell

Seconded: Alderman Giesecke

THAT Report Number M9/003 entitled Mayoral Update Report – July 2018 be received and noted.

CARRIED 9/0196 – 07/08/2018

8 DEPUTATIONS AND PRESENTATIONS

8.1 Deputations

Nil.

Initials: _____

8.2 Presentations

Northern Territory Government Priorities in Palmerston

Moved: Alderman Spick
Seconded: Alderman Henderson

THAT the presentation by Sandra Schmidt, Regional Executive Director and Shane Dexter, Regional Director, Department of the Chief Minister be received and noted.

CARRIED 9/0197 – 07/08/2018

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Confidential Items

Moved: Alderman Garden
Seconded: Alderman Spick

THAT the following items be confirmed and considered within the Confidential session of the Council meeting held on Tuesday, 7 August 2018.

ITEM	REGULATION	REASON
25.2.1	8(b)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(b) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the personal circumstances of a resident or ratepayer.
25.2.2	8(a)	This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(a) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

CARRIED 9/0198 – 07/08/2018

10.2 Moving Open Items into Confidential

Nil.

10.3 Moving Confidential Items into Open

Nil.

Initials: _____

11 PETITIONS

Nil.

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 Community Benefit Scheme July Update 9/0055

Moved: Alderman Henderson
Seconded: Alderman Buhr

THAT Report Number 9/0055 entitled Community Benefit Scheme July Update be received and noted.

CARRIED 9/0199 – 07/08/2018

13.2 Action Reports

13.2.1 Appointment of the Deputy Mayor – September 2018 to February 2019
9/0063

Moved: Deputy Mayor Hale
Seconded: Alderman Lewis

1. THAT Report Number 9/0063 entitled Appointment of the Deputy Mayor – September 2018 to February 2019 be received and noted.

CARRIED 9/0200 – 07/08/2018

Moved: Alderman Henderson
Seconded: Deputy Mayor Hale

2. THAT Council appoint Alderman Spick as Deputy Mayor for a period of five (5) months in accordance with Council Policy EM01 Elected Members, commencing 19 September 2018 to 19 February 2018 (inclusive).

CARRIED 9/0201 – 07/08/2018

13.2.2 Council Policy Review Schedule 9/0065

Moved: Alderman Spick
Seconded: Alderman Garden

1. THAT Report Number 9/0065 entitled Council Policy Review Schedule be received and noted.

CARRIED 9/0202 – 07/08/2018

Initials: _____

13.2.2 Council Policy Review Schedule (continued) 9/0065

Moved: Mayor Pascoe-Bell
Seconded: Alderman Buhr

2. THAT Council endorses the Policy Review Schedule at **Attachment A** to Report Number 9/0065 entitled Council Policy Review Schedule as amended to move the review of Council Policy EM05 Political Involvement in Council Events from 3rd Quarter 2019 to 1st Quarter 2019 and move the review of Council Policy FIN18 Grants, Donations, Scholarships and Sponsorships from 1st Quarter 2020 to 2nd Quarter 2019.

CARRIED 9/0203 – 07/08/2018

13.2.3 2017-18 Special Purpose Grant Partial Acquittal CCTV Camera Installation 9/0056

Moved: Deputy Mayor Hale
Seconded: Alderman Henderson

1. THAT Report Number 9/0056 entitled 2017-18 Special Purpose Grant Partial Acquittal CCTV Camera Installation be received and noted.
2. THAT Council approve the 2017/2018 partial Acquittal of Special Purpose Grant to the value of \$32,008.32 – to install CCTV cameras and operating systems at the Palmerston Recreation Centre, Palmerston Swimming and Fitness Centre, Palmerston Library and Civic Building public areas outlined in **Attachment A** to Report Number 9/0056 entitled 2017-18 Special Purpose Grant Partial Acquittal CCTV Camera Installation.

CARRIED 9/0204 – 07/08/2018

13.2.4 Building the Territory 2018 Conference 9/0054

Moved: Deputy Mayor Hale
Seconded: Alderman Henderson

1. THAT Report Number 9/0054 entitled Building the Territory 2018 Conference be received and noted.
2. THAT Council approve the attendance of the Mayor to the Building the Territory 2018 Conference on 5-6 September 2018 held in Darwin.

CARRIED 9/0205 – 07/08/2018

Initials: _____

13.2.5 Risk Management and Audit Committee Meeting 4 July 2018 9/0058

Moved: Alderman Garden
Seconded: Alderman Buhr

1. THAT Report Number 9/0058 entitled Risk Management and Audit Committee Meeting 4 July 2018 be received and noted.
2. THAT Council endorse the recommendations from the Risk Management and Audit Committee meeting held on 4 July 2018, namely:

A. Update on Response to the Independent Investigator's Report

1. THAT the Risk Management and Audit Committee be provided with a detailed report in the October 2018 Meeting outlining Council's response to each of the recommendations contained in the Independent Investigator's Report at **Attachment A** including a reference to the Council's risk register.

B. External Audit Plan for Review of Financial Year Ended 30 June 2018

1. THAT the Risk Management and Audit Committee recommend to Council the proposed draft External Audit Plan of Council's financial statements for the financial year ended 30 June 2018 as **Attachment A** to Report Number RMA/074 entitled External Audit Plan for Review of Financial Year ended 30 June 2018.
2. THAT the Risk Management and Audit Committee recommends that Merit Partners be asked to risk rate items contained within section 6.3 of **Attachment A** to Report Number RMA/074 entitled External Audit Plan for Review of Financial Year ended 30 June 2018.
3. THAT a further report be provided to the Risk Management and Audit Committee which includes management responses for the October 2018 meeting.

C. Action Report

1. THAT the items completed and recommended for removal be removed from the Action Report being Decision Numbers:
 - RMA/0121
 - RMA/0122
 - RMA/0125
 - RMA/0129
 - RMA/0134
 - RMA/0135
 - RMA/0136
 - RMA/0137
 - RMA/0138
 - RMA/0139

D. Risk Management and Audit Committee Schedule 2018/19

1. THAT the Committee adopts the amended 2018/19 Risk Management and Audit Committee Schedule with the following amendments:

Initials: _____

13.2.5 Risk Management and Audit Committee Meeting 4 July 2018 (continued) 9/0058

- Annual Report KPI's to be considered with financial statements in October
- Interim Audit Report to be considered in July
- Risk Review to be considered in both October and February
- Inclusion of Committee Schedule review in June

E. Internal Audit of Front Counter Controls

1. THAT the Risk Management and Audit Committee endorse the proposed management response as **Attachment B** to Report Number RMA/075 entitled Internal Audit of Front Counter Controls to the Internal Audit of Front Counter Controls Report as **Attachment A** to Report Number RMA/075 entitled Internal Audit of Front Counter Controls.
2. THAT these decisions be moved into the Open session.

CARRIED 9/0206 – 07/08/2018

13.2.6 Edible Pocket Gardens 9/0060

Moved: Alderman Buhr
Seconded: Alderman Spick

1. THAT Report Number 9/0060 entitled Edible Pocket Gardens be received and noted.
2. THAT Council approve Draft Policy COMM04 Edible Pocket Gardens as **Attachment A** to Report Number 9/0060 entitled Edible Pocket Gardens for a 21-day city wide community consultation in August 2018.

CARRIED 9/0207 – 07/08/2018

13.2.7 Moulden Community Garden Proposal 9/0061

Moved: Deputy Mayor Hale
Seconded: Alderman Henderson

1. THAT Report Number 9/0061 entitled Moulden Community Garden Proposal be received and noted.
2. THAT Council approve, in principle, the development of an open community garden in Strawbridge Park, Moulden to allow for further community consultation.
3. THAT a further report be presented to Council on the outcomes of further exploration and community consultation outcomes regarding an open community garden in Strawbridge Park, Moulden.

CARRIED 9/0208 – 07/08/2018

Initials: _____

14 INFORMATION AND CORRESPONDENCE

14.1 Information

Nil.

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

15.1 Palmerston Animal Management Reference Group

Moved: Alderman Garden
Seconded: Alderman Buhr

THAT the verbal report provided from Alderman Garden regarding the Palmerston Animal Management Reference Group be received and noted.

CARRIED 9/0209 – 07/08/2018

15.2 Palmerston Safe Communities Committee (PSCC)

Moved: Deputy Mayor Hale
Seconded: Alderman Spick

THAT the verbal report provided by Deputy Mayor Hale regarding the recent Palmerston Safe Communities Committee (PSCC) be received and noted.

CARRIED 9/0210 – 07/08/2018

16 QUESTIONS BY MEMBERS

THAT the following Question by Members be received and noted.

16.1 Adult Night Classes

Moved: Alderman Lewis
Seconded: Deputy Mayor Hale

Does Council have availability within its venues to facilitate Adult Night Classes, conducted by Casuarina Senior College?

A response was provided by the Director Community Services indicating that there are potentially suitable venues and that Council can provide these at a fee and charge. The Director advised that Casuarina Senior College will be contacted directly to discuss not only our venues but other potential locations within Palmerston to hold Adult Night Classes.

CARRIED 9/0211 – 07/08/2018

Initials: _____

17 GENERAL BUSINESS

Nil.

18 NEXT COUNCIL MEETING

Moved: Alderman Buhr
Seconded: Alderman Garden

THAT the next Ordinary Meeting of Council be held on Tuesday 21 August 2018 at 5.30pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston.

CARRIED 9/0212 – 07/08/2018

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Spick
Seconded: Alderman Lewis

THAT pursuant to Section 65 (2) of the *Local Government Act* and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0213 – 07/08/2018

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Buhr
Seconded: Alderman Henderson

THAT the meeting be adjourned for 30 minutes for media liaison and meals.

CARRIED 9/0214 – 07/08/2018

The meeting adjourned at 6:48pm.

Athina Pascoe-Bell
MAYOR

Date:
